



.....*Taking community wellness to the next level*

General Information & Policies

The Mission of the Rio Vista Recreation Center is to:

- Provide all citizens with opportunities to engage in activities that contribute to a healthy lifestyle
- Assist citizens in reaching personal goals by offering state-of-the-art equipment and playing surfaces, diverse programs, special events and classes which are implemented by courteous and professional staff
- Provide space and resources designed to foster greater community awareness, involvement and networking opportunities

Rio Vista Recreation Center
8866 – A West Thunderbird Road
Peoria, Arizona 85381
Phone: 623-773-8600
www.peoriaaz.gov/riovista

This booklet is available online with the most up-to-date information.

Visit www.peoriaaz.gov/riovista

Introduction

The Rio Vista Recreation Center exists to serve the citizens of Peoria. Designed to take full advantage of the views of the lake and surrounding park, it is a beautiful facility both inside and out. Every effort was made to create a natural looking environment that would complement the park and become a source of civic pride for generations of Peoria residents.

The Center is a family friendly facility providing a wide range of activities. Its amenities are as varied as the people who will pass through its doors. Whether searching for a place to engage in highly intense fitness activities, looking for a quiet place for reflection or something in between, the Center is designed to accommodate the many interests and needs of the community.

We urge everyone to read through this booklet carefully. It contains important information that will help each patron understand the policies and procedures that are in place to ensure the safety and enjoyment of everyone who enters the facility. Please speak to a staff member for additional information or for clarification regarding information contained in this booklet.

The Rio Vista Recreation Center is here to enjoy! Come out and play Peoria!

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Hours of Operation

Monday – Friday

6:00am – 10:00pm

Saturday

8:00am – 10:00pm

Sunday

12:00pm – 8:00pm

Amenities

- Gymnasium
- Cardio/Fitness Area
- Racquetball Courts
- Walking/Jogging Track
- Classrooms
- Dance & Aerobic Rooms
- Locker Rooms with Showers
- Climbing & Bouldering Walls
- Adventure Room
- Kids' Corner
- Banquet Hall with Outdoor Patio for Receptions and Meetings
- Computers
- Free Wi-Fi
- Public seating areas in the lobby and patio overlooking the lake

Check-In

Monthly and Annual Pass Holders: Those checking- in at the Pass Holder area will do so with a fingerprint! This technology screens a fingerprint and converts it to a number on file. No more cards to keep track of! Note: the system does not keep your fingerprint on file. Please allow sufficient time to complete paperwork, take your picture and register your fingerprint prior to your first visit. Peoria Residents must pay property taxes to the City of Peoria and will need to bring proof of residency, for example: a City of Peoria property tax bill. A copy of a child's birth certificate may also be required.

Day users: Those who pay the daily rate will need to sign in at the front desk and show picture I.D. at each visit. These steps can be eliminated if day users would like to become Annual or Monthly Pass Holders.

Minors checking in: Those ages 13-17 must have registration materials completed by a parent or guardian prior to entering the Pass Holder area. A copy of a minor's birth certificate may be required. Minors under the age of 13 must be accompanied by an adult age 19 or older. Refer to general policies for age requirements for the Center.

Rio Vista Recreation Center

Contact Information

Phone: 623-773-8600

Jackie Stanley, Rio Vista Complex Supervisor – General Operations Jackie.Stanley@peoriaaz.gov

Heather Duffett, Recreation Program Supervisor – Classes & Fitness Programs Heather.Duffett@peoriaaz.gov

General Policies

(Policies subject to change)

Age Access

Patrons ages 9 – 17 will be issued a wristband at the registration/front desk. This is to ensure that staff can readily determine if children are in the appropriate areas of the facility

Age 15 and older may use any part of the facility without a parent or legal guardian in attendance.

All patrons **under the age of 18** must have the appropriate registration documents signed by a parent or legal guardian **prior to accessing amenities in the pass holder area.**

The First Floor

Age 13 is the youngest age to which an individual may have access to the Pass Holder area (1st floor only) of the facility without a parent or guardian present.

All Children under age 13 must have a parent or legal guardian in the facility. Some ages/activities will require direct supervision.

9 -12 may use the Adventure Room, Rock Wall and Gymnasium without direct supervision. However, a parent or legal guardian should consider if direct supervision is appropriate for their child.

8 and under can use most amenities on the first floor of the facility with the direct supervision of a parent or legal guardian. The Kids' Corner is available for **ages 2 – 8** for a nominal fee. Fee is listed under Kids' Corner section.

The Second Floor

Age 13 & 14 may use any part of the 2nd floor, including the fitness area with the direct supervision of a parent or legal guardian and completion of a fitness orientation. Once the orientation has been completed, the account will be noted and the wristband color will change. Registration for fitness orientation can be completed on RecConnect or at the front desk.

Age 12 and under may use the walking track with the direct supervision of a parent or legal guardian during set "Family Track Hours" only.

Group Fitness rooms will be used by a variety of age groups but will be supervised by instructors during the activity.

Animals: Are not permitted in the facility or on the patio with the exception of those assisting individuals with disabilities.

Bicycles: Are not to be brought into the facility. Bicycle racks are located in front of the facility. Owners use at their own risk. The Center is not responsible for damage or theft of bicycles.

Businesses: Private parties or non-profit/for-profit organizations are not permitted to conduct business or advertise in the Recreation Center unless arrangements have been made with Recreation staff as part of a rental or sponsorship package. All terms must be specified in a written contract.

Conduct: The Rio Vista Recreation Center adheres to a conduct policy that ensures all patrons are able to use the facility in a safe and comfortable atmosphere. Therefore, each Pass Holder must abide by the following:

- Exercise proper etiquette: be courteous to others, wipe down equipment after use, follow posted rules, return equipment back in its proper place, keep the volume low when using personal music devices and refrain from having loud, extended cell phone conversations that can intrude on others' enjoyment of the facility
- Watch your language! This is a family friendly facility. Use of profanity, derogatory, demeaning or threatening language is strictly prohibited.
- Fighting, pushing or any other inappropriate contact with another patron or staff member will result in removal from the facility.
- No spitting; on anything, on anybody, anywhere!
- Follow direction of staff who are there to ensure policies are adhered to for everyone's enjoyment. Questions or concerns should be brought to the attention of staff member in a courteous manner.

Dress Code: All patrons are required to wear a full length shirt which covers the torso. Shirts are to remain on in the gymnasium. Pennies will be available to teams wishing to scrimmage. Athletic shoes that do not mark the floor surface are required in the gym,

dance/aerobic room and racquetball courts. No open toed shoes or jeans are permitted in the athletic areas of the facility. Shoes with wheels are not allowed in the facility.

Fishing: Fishing is not permitted on the premises of the Recreation Center. This includes the pedestrian bridge to the Veterans' Memorial.

Food and Drink: Refreshments may be enjoyed in the lobby or patio areas of the facility. Vending machines are located in close proximity to the entrance. All other areas of the facility are water only. The only exception is the Lakeview Room during rentals. Gum and tobacco products are not permitted in the Center.

Groups: Groups that need space for a particular activity should refer to the rental page for information about reserving a room. Otherwise, no group that is not part of a Center sponsored program may monopolize any area of the facility for their own use.

Literature and Promotional Items: are generally not permitted in the facility. The Center's supervisor will review special requests from non-profit entities only.

Lost and Found: Items turned into the front desk will be held in a Lost and Found container for up to two weeks. After that time, items will be donated to a charitable organization.

Outdoor Patio: The patio area, which includes a seating wall, is located on the west side of the building directly across from the Veterans' Memorial. It is intended to be a semi-quiet, reflective area. Patrons are encouraged to use the space to relax after an activity, read, or simply enjoy the beauty of the lake and the Memorial. Children in this area must be closely supervised by a parent or legal guardian and those 8 and under are not permitted on the seating wall.

Theft: The Recreation Center is not responsible for lost or stolen items. Patrons are encouraged to secure their own possessions.

Items that are lost or stolen should be reported to staff immediately and an incident report will be filed. Patrons will be responsible for replacement costs of items borrowed from the Center.

Waivers: It is required that patrons sign waivers prior to entering the Pass Holder area. Specific waivers for the climbing wall are also required. A parent or legal guardian must sign for a child under the age of 18.

IMPORTANT NOTICE:

All patrons are responsible for reviewing the Center's policies and procedures and completing required information accurately (including residency, ages, household members) Failure to comply with the policies of the Rio Vista Recreation Center may result in action leading up to or including permanent suspension from the facility without refund of fees.

Activity Areas

Adventure Room

This is the place for those who love games! Patrons will find everything from the latest video games to traditional board games. Fitness equipment will emphasize fun as patrons play games as they exercise; movement on the screen will be controlled by movement of the body. Check it out!

- Room is designed for ages 9 and older (those 9-12 are required to have a parent in the building). Younger patrons may access the Adventure Room when accompanied by a parent or legal guardian who provides direct supervision.
- Table games may be checked out from the front desk and must be returned with all pieces intact.
- Patrons must sign up for designated times for popular games or computers during peak periods.
- Use of language or behavior that is deemed inappropriate by Center staff may result in an immediate suspension. The suspension will be appropriate to the behavior. Staff has final say regarding the suspensions. Refer to the facility's policies regarding conduct.
- No sitting on tables, equipment or other people.
- Patrons are to use lockers or cubbies for backpacks. No items are to be left on the floor of the Adventure Room.
- When attendance reaches room capacity, staff will implement time limits to be as fair as possible to all Pass Holders.

Aerobics and Dance Room

The Rio Vista Recreation Center has not one, but two fitness rooms. Each room has a beautiful wood floor, ceiling fans, built-in sound system and one wall with ceiling to floor windows for amazing views. These rooms will host Pass Holder group exercise classes as well as some fitness classes through the Special Interest Class Program. All equipment needed for classes will be provided including steps, yoga mats, resistance bands and stability balls.

- Bottled water only.
- Appropriate shoes must be worn. Athletic shoes must have non-marking soles.
- Clothing must adhere to the dress code requirements.
- Rooms will be blocked out for scheduled activities.
- Rooms may be used for stretching or to do individual exercise routines if the rooms are available and if such use does not impede on other individuals in the room.
- Weights are not to be taken into the room.
- Rooms are not to be used by groups who are not part of an activity sponsored by the Center.

Locker Room

- Lockers are for day use only. The Center does not provide locks. Patrons may purchase one from the front desk or bring their own. Locks left on overnight will be removed and items inside will be placed in Lost and Found for two weeks.
- The City of Peoria is not responsible for items that are lost or stolen.
- Children 5 years and older must use the locker room of the appropriate gender.
- Children 4 years or younger must be directly supervised when in the locker room.
- Use of cell phones is not permitted in the locker rooms. Please use the lobby area to place or receive calls.
- Showers are available for use by patrons who utilize the fitness related areas of the facility.

Kids' Corner

This is the place to engage the younger set. For one low price, family members can enjoy the Center's amenities knowing that their children ages 2-8 are being supervised in a safe and enjoyable environment.

Hours of Operation:

Monday – Friday:

9:00 am – 12:30 pm

4:00 pm – 8:00 pm

Saturday:

11:00 am – 7 pm

Sunday: No Service

Hours are subject to change

Kids Corner is for ages: 2 years – 8 years

Fee: \$3.00 for a two hour stay.

Time may not exceed two hours.

- Fees must be pre-paid at the Kids' Corner Reception Desk.
- A pass may be purchased for multiple Kids' Corner visits.
- A Parent or Legal Guardian are the only patrons who may utilize the Kids' Corner unless there is there is a signed waiver on file listing individuals, age 15 and older, who have permission to drop off a child at the Kids' Corner.
- Children with any indication of illness are not to be permitted to enter the Kids' Corner area. This is for the safety of everyone. A decision by staff is final.
- Water is permitted. Place name on cup or bottle. No other beverages or food is permitted.
- Staff will not feed, diaper or supply medicine to a child.
- Parent/Guardian will be contacted if child needs assistance.
- If a child cannot be comforted from crying after 10 minutes or, if behavioral issues are repeatedly inappropriate or pose a safety issue, the Parent or Legal Guardian will be asked to remove the child.

Parent /Guardian responsibilities:

- Children must be fully clothed and wearing shoes at all times.
- Parent/Guardian must remain in the building during the child's time in the Kids' Corner.

- Parent /Guardian must check-in with Kids' Corner staff and pay the two hour fee when dropping a child off. Child must also be signed in and out.
- Label all belongings. The Center is not responsible for any lost, broken or stolen items.

Climbing and Bouldering Walls

The Climbing and Bouldering Walls were purchased and installed ENTERPRISES USA, Inc. This company has over 20 years of experience in the field and has installed over 3500 walls worldwide. The Climbing Wall is 25 feet tall and 33 feet wide. It has 6 auto-belay locations and various manual belay locations. The Bouldering Wall is 13 feet tall and 16 feet wide. A special cushioned surface is installed below both walls.

Climbing Wall Rules

Children must be at least 13 years old to use the wall without a parent or guardian in the facility. Children ages 9-12 are required to have a parent or guardian in the facility. Children ages 5-8 are required to have a parent or guardian in attendance at the wall.

Climbers must be at least 5 years of age to climb. Individuals 40 lbs or lighter will require a separate rope attached in the carabiner. Maximum weight is 300lbs.

Appropriate footwear (athletic, rubber soled shoes) is required. No open-toe shoes allowed.

Climbers must have the harness checked by staff prior to climbing. A staff member will hook your harness to the carabiner.

Once the ball on the cable reaches the pulley, you are at the top, please let go and descend to the base of the wall by pushing away from the wall with both feet.

Do not climb crossways along the wall. Your sideways motion should never exceed two arm lengths in either direction.

Your feet must always remain as the lower point of your body. There is no hanging upside down in the harness. Your feet must be the first thing to touch the floor.

No chalk or similar material allowed.

No food, drink, or chewing gum allowed by the climbing wall.

No swinging or horseplay while climbing or waiting to climb.

No outside equipment. Climbers must use equipment provided by the Rio Vista Recreation Center.

For safety reasons, there is a one warning limit. Climbing privileges will be revoked from anyone not utilizing safe climbing practices. Use at your own risk.

Expectant mothers and those with heart, back or neck problems should not climb.

Bouldering Wall Rules

Children 5-8 years old are required to have a parent or guardian as a “spotter” when bouldering.

Bouldering is confined to the designated bouldering section of the wall. Do not boulder higher than the handhold.

Bouldering is intended to be a horizontal climbing technique without ropes. Climbers should not climb vertically while using the bouldering section of the wall.

Those bouldering must climb down and not jump down to minimize the risk of injury.

Failure to follow these rules will result in the suspension of climbing privileges.

Climbing & Bouldering Wall Waivers

Access to the Climbing Wall requires the completion of a Climbing Wall Waiver. Patrons ages 5-17 must have a Climbing Wall Waiver completed by a parent or legal guardian and on file at the Center. Waivers are available online at www.peoriaaz.gov/riovista or at the front desk.

Fitness Area

The Rio Vista Recreation Center boasts a state-of-the-art Fitness Center. It houses over 40 pieces of cardiovascular equipment including a Life Fitness series of Treadmills, Cross Trainers, Stairclimbers, Upright and Recumbent bicycles and a Sci-Fit Pro 1 Upper Body Ergometer.

The strength training area is a mix of a Life Fitness selectorized circuit, a multi-station jungle and Cable Crossover, a Cable Motion adjustable pulley system as well as a variety of Hammer Strength plate-loaded pieces and benches. The area includes dumbbells ranging from 5 to 100 lbs. and weight plates from 2.5 to 45 lbs.

The Fitness area will also carry accessories such as resistance bands, stability balls, balance equipment and mats for stretching.

- Patrons are encouraged to request a fitness orientation during the posted hours to acquaint themselves with the proper use of the equipment.
 - **No Jeans or work boots allowed in fitness center**
 - **Shirts must cover the torso.**
- Refer to Dress Code Policy for complete information on proper attire

- Water bottles are the only beverage permitted in the fitness area.
- As a courtesy to others, please wipe down cardio equipment after use.
- Refer to the Center's General Policies for age requirements in the Fitness Area.
- Machines should not be moved for any reason except by facility staff. Free weights should remain in the fitness area and should be returned to their proper location after use.
- Patrons are asked to report any problems with equipment immediately to a facility staff person. Misuse of any machine will not be tolerated.
- **As a courtesy to others, do not rest on any piece of equipment or use cell phones while working out on the machines. Limit use of cardio equipment to 30 minutes when patrons are waiting.**
- T.V. stations are set by staff. See staff for changes
- Chalk is not permitted.
- **Gym bags and personal items must be stored in locker room or cubbies.**
- Personal music devices require headphones.
- A list of approved personal trainers is available at the reception desk.
- **Outside trainers are prohibited. Trainers who are not employed with the Rio Vista Recreation Center are prohibited from working at the center.**
- The Rio Vista Recreation Center offers reasonable priced personal training packages. All Rio Vita Trainers are certified. Please see the fitness Desk or front desk for more information.

Racquetball Court

The Recreation Center has two racquetball courts which can be converted to play wallyball. Courts can be reserved when not scheduled for classes or leagues. Outlets are provided for personal Ipod listening. Please bring a 1/8 inch cord to plug into the outlet.

- Clothing must adhere to the facility's dress code:
 - Athletic, non-marking shoes only
 - Shirts must be worn at all times.
 - Protective eye wear and wrist straps are recommended for all patrons and **are mandatory for those ages 17 and under.**
- Children 12 and younger may use the court with a parent/guardian present.
- Patrons age 13 and older may reserve a court for one hour, on the hour. One reservation per day per Pass Holder. Those playing doubles or triples are not permitted to schedule back to back hours. They may continue play if no one has signed up for the court after the reserved time is completed.
- Advance reservations can be made by Annual and Monthly Pass Holders. Those paying the daily rate may reserve a court on the same day only.
- Reservations have a 10 minute grace period; after which, a court is given to the first group waiting.
- Racquets may be checked out for a small fee at the reception desk I.D. required. Eye wear and racquetballs can be checked out or purchased at the reception desk.
- Good sportsmanship is to be displayed at all times.
- Water bottles only are permitted on the courts.

Gymnasium

The gymnasium at Rio Vista features configurations for two basketball courts, two volleyball courts or 4 badminton courts. Portable backboards are also available that adjust to lower heights for younger users. The vast open space is also suitable for large organized activities and events. The gym is divided by a curtain which allows for one side to be used for drop-in activity while organized use or league play occurs on the other side. Equipment is available for use by members and guests. A schedule of activities and leagues is available at the front desk.

- No dunking or hanging on the basketball rims is permitted.
- No throwing objects onto the Walking Track from the gym floor.
- No outside organizations are permitted to hold team practices or conduct drills during open gym times.
- Equipment such as basketballs and volleyballs may be checked out by pass holders.
- The use of talcum powder in the gym is prohibited.
- Refer to the Center's dress code policy for information on proper attire
- Bottled water only.
- Good sportsmanship is to be displayed at all times. Abusive language, inappropriate gestures, spitting and not following directions can result in suspension. Refer to the Center's General policies relating to conduct.

The gym or half the gym may be closed for League play or special activities. An updated gym schedule will be posted monthly.

Gymnasium Game Play

- When situations dictate, basketball games must be played with a half court
- When others are waiting, basketball games are played first to fifteen points (by ones, three pointers count as "2")
- Winners stay and an entire new group plays next
- A board will be used to sign up for the next players to play.

Walking Track

Walkers and joggers alike will enjoy the rubberized surface meant to cushion each step. The Track is located on the 2nd floor above the gymnasium in the Pass Holder area. The Track consists of 3 lanes which will change direction on a daily basis. 13 laps equals 1 mile. Pedometers will be available at the fitness desk.

- The Walking Track is located on the 2nd floor next to the fitness area. Children 12 and younger may use the track only with the following stipulations:

- Children are directly supervised by a parent or legal guardian during “Family Track Hours”
 - Strollers will be permitted on the track during “Family Track Hours” on the inside lane. A stroller cannot exceed the width of a lane. A lane width is 2 feet and 7 inches. The child in the stroller may have water only. No food is allowed. Hands free, front or backpack infant carriers are permitted on the track.
- Everyone must follow directional signs.
 - Bottled water only.
 - No standing or stopping on the track.
 - Joggers pass on the outside lane
 - No more than two people may walk side-by-side. If the track becomes busy, please discontinue walking side-by-side as a courtesy to others
 - Athletic shoes are required. Attire must adhere to Dress Code Policy.
 - Track may not be used as an observation deck for activities below.
 - Stretching is permitted in designated, off-track areas only.
 - For the safety of everyone exiting and entering the track, sprinting is not permitted.

Family Track Times

**Monday – Saturday
10:00 a.m. – 7 p.m.**

**Sunday
1:00 p.m. – 7 p.m.**

Hours are subject to change

Computer Usage Policies

The Center provides five (5) public computers with limited internet access in the Public Access area of the facility. Individuals age 13 and older may sign up for a computer (ages 9-12, with permission from a parent or legal guardian who is in the facility) at the front desk with the following stipulations:

- Computers are intended to provide a convenience for individuals waiting for a family member to complete a class, or members of the general public wishing to access information such as news sources, email, or areas of general interest.
- Computers are filtered and are not appropriate for research purposes.
- Computer use is limited to one hour per day. Computers will log off after 60 minutes.
- Due to security concerns, patrons may not use compact discs in the public computers.
- Computers are for viewing only and do not have access to printers. Patrons may use their jump drives, however the computer systems will not allow any writing to the hard drive.
- The internet is a vast and unregulated information network and as such may provide access to ideas, information, images and commentary that are beyond the confines of the Center's policy. Use sound judgment in regards to accessing appropriate materials
- Computers are in a public location so privacy is not guaranteed.
- Users are cautioned that the security in an electronic environment such as the Internet cannot be guaranteed, all

transactions, files and communication are vulnerable to unauthorized access and use, and therefore, should be considered public.

- Unacceptable use of public computers includes, but is not limited to:
 - Damaging or destroying equipment, software or data belonging to the Center
 - Violating software license agreements
 - Violating computer system for network integrity
 - Using the internet for any illegal activity
 - Downloading

Wireless Internet Access

The Recreation Center offers free wireless access. If a notebook/laptop computer or other device does not include wireless networking, a patron may be able to purchase a variety of external notebook/laptop pc cards and USB devices. The manufacturer or supplier of your equipment or local technology merchants can help find the right product for a notebook/laptop computer or other device.

Wireless access is available in the first floor lobby. Users will encounter “dead spots” in other areas of the facility.

Wireless Internet Access Continued

The wireless internet access offered is filtered. By choosing to use this free service, patrons agree to abide by the Center’s policies.

The Center’s wireless network is not secure. Information sent to and from a notebook/laptop computer or other wireless device may be captured by anyone else with a wireless device and the appropriate software.

The Center does not assume responsibility for the safety of equipment.

Health and Safety Issues

Medical Examination: It is strongly recommended that patrons have a medical examination prior to using the Recreation Center's amenities.

Risk: Patrons should understand there is inherent risk with all physical activities. Patrons who participate in activities at the Rio Vista Recreation Center do so at their own risk. Signed waivers are required for all patrons.

Fire Alarm: If an alarm sounds, all patrons must exit immediately. During an evacuation, everyone is asked to remain calm and to follow the direction of Center staff. Staff will inform patrons when it is safe to re-enter the Center.

Safety & Supervision: All Recreation Center patrons are asked to actively participate in maintaining a safe environment throughout the facility. Please report any safety concerns to staff so that it can be addressed as soon as possible.

Security Cameras: Cameras are located throughout the Center.

IMPORTANT NOTICE:

Reports: All incidents, accidents and injuries (minor and major) sustained within the Recreation Center must be reported to the nearest staff person immediately.

Pass Fees

The Rio Vista Recreation Center offers several different types of passes so that patrons can choose an option that works best for them. Monthly passes are recommended for anyone visiting the facility more than five times a month. Annual passes equate to three free months versus the monthly rate.

If a patron is a visitor to Peoria or unsure of the number of times the facility will be used, the daily rate offers the opportunity to

access the amenities below by paying per visit. An ID will be required for daily users and a birth certificate will be required for all minors. Whatever option works best, the Center hopes each patron enjoys the time spent in the facility!

Pass Category Information:

Resident Rate: Requires physical address located within City of Peoria Boundary Map. Proof of residency required at the time of registration. Non-resident employees of Peoria businesses are eligible for the resident rate. Employees only, no family members are eligible for this rate. Requires proof of employment with a Peoria business.

2 Person Rate: Any 2 people residing at the same address.

Family Rate: At least one adult up to a total of 6 family members residing at the same address. Additional individuals in the household are charged the appropriate fee.

Corporate Rate: Businesses are eligible to sign up to 10 employees (full or part-time) per pass at the discounted rate. Business must be located within the City of Peoria Boundary Map and be registered with the City of Peoria. One representative is required to make one payment on a business check or credit card and provide a list of eligible employees. Employees will remain on account until the renewal date. Changes in employees cannot be made until that time. Employees under the age of 18 are required to have registration documents signed by a parent or legal guardian.

Rentals

The Rio Vista Recreation Center offers four room choices available for rent. They include Lakeview, East Brook, West Brook, and Riverside.

Beautifully situated with commanding views of the lake and park, the Lakeview Room in the Rio Vista Recreation Center is a special location for that special occasion. Rental fees include the use of

the adjoining outside patio, tables and chairs and use of the catering kitchen. The East Brook, West Brook and Riverside rooms would be ideal settings for business meetings or small group activities. All types of celebratory activities should be booked in the Lakeview Room. Food and beverage must be arranged through one of the approved caterers. A list of the caterers is available at the front desk or on our website.

Rental Rates per Hour:

Rates Per Hour	<u>Lakeview</u> <u>4,650 sq. ft.</u>	<u>Eastbrook,</u> <u>Westbrook,</u> <u>540 sq. ft. each</u> <u>Riverside</u> <u>565 sq. ft.</u>
Peoria Resident	<u>\$145</u>	<u>\$40</u>
Non-Profit	<u>\$145</u>	<u>\$40</u>
Non-Resident	<u>\$180</u>	<u>\$50</u>
Peoria Commercial	<u>\$200</u>	<u>\$50</u>
Non-Peoria Commercial	<u>\$250</u>	<u>\$50</u>
Lakeview Deposit = \$350		
East Brook, West Brook & Riverside Deposit = \$100		

All Room Rental Reservations are accepted at the Center Monday thru Friday from 8:00am - 5:00pm. Please call for an appointment.

- **Please review rental information, policies, and fees.**
- **Peoria residents will need to bring proof of residency.**
- **Lessee will need to bring photo identification and payment. Payment must be in the name of the Lessee.**

Volunteer Opportunities

The Rio Vista Recreation Center has numerous opportunities for individuals who are interested in sharing their time and talents. Opportunities may involve light office work, helping staff with events, providing an extra level of supervision and much more. Volunteer Applications are available at the front counter.

- Minimum Age: 15 years and completion of the 9th grade.
- Minimum Time: Ability to work at least one 4 hour shift a week.
- Adults are required to be fingerprinted for a background check before volunteering.

Note: The Center may receive more applications than positions available. In this case, a waitlist will be created.

Rio Vista Recreation Center Advisory Council

The Rio Vista Recreation Center welcomes the input of its patrons. Initial policies and procedures were developed through research into similar facilities and dialogue with facility managers. Policies and procedures have also undergone detailed review by citizens and staff. However, each facility is unique and we recognize that policies and procedures, as well as other aspects of the facility, will evolve over time.

To help with this process, The Rio Vista Recreation Center will form an Advisory Council. This Council will provide input on all facets of the Center including; policies and procedures, programs, events and general operations to help ensure the Center is balancing the needs of all our patrons.

Council Responsibilities:

- Evaluate suggestions, comments and concerns from patrons
- Make recommendations to staff and Recreation Advisory Board
- Identify issues and bring to the attention of Council members

Consider participating in this process by filling out a Comment Card at the front desk or emailing us with your feedback. Those interested in serving on the Council can pick up an application at the reception desk.

Advisory Committee Requirements:

- Annual pass holders
- Peoria residents
- Commitment to serve for a minimum of one year

Committee will be made up of two representatives from each of the pass holder categories.

