

Application Information Form
(must be completed and attached on front of proposal)

Group Name: _____

Project Name: _____ Project Leader: _____

Address/City/Zip _____ Phone: _____

****Adult Sponsor for Project:** _____

Address/City/Zip _____ Phone: _____

Relationship to Project Group or Individual: _____

****This person must be present if proposal is selected for presentation to Youth Advisory Board**



**City of Peoria Youth
Advisory Board**

Peoria Community Services Department

8401 W. Monroe #180
Peoria, AZ 85345

Phone: 623-773-7936
Fax: 623-773-7180
Email: www.peoriaaz.com

City of Peoria

**Peoria
Youth Advisory
Board Grants**

**By Youth...
For Youth**



What Are Youth Grants?

These grants target projects that improve the quality of life for or provide service for youth. The primary targets are resident youth in the Peoria community. The Peoria Youth Advisory Board created these grants as a means to support projects and ventures that specifically address the ever changing needs of youth. Funding for these grants is raised solely through Youth Advisory Board efforts; no funding for these grants is provided for in the City of Peoria's annual budget. Organizations or individuals seeking a Peoria Youth Advisory Board grant must submit a proposal and submit it by the appropriate deadline. A Youth Advisory Board subcommittee will screen proposals and, within seven days, invite no more than five organizations to present their proposal to the Youth Advisory Board. The Board, as a whole, will select the grant recipients.

What is the Youth Advisory Board?

The Peoria Youth Advisory Board is a group of 19 regular members and two alternates who are appointed by the City Council. They are charged with advising the City, through the City Manager, on the development of public recreation as well as programs, events, ordinances, and proposals pertaining to youth within our community. Youth representing all areas of the City come from local Peoria Unified School District schools, as well as charter and private schools. Throughout the year the Board takes part in community, valleywide, and national projects, as well as several fundraisers. Members meet once a month, on the second Tuesday, in regular meetings. A posted meeting agenda is available for public viewing prior to meetings; the public is invited to attend all meetings.

Who Can Apply?

Any non-profit organization or individual with a project or ongoing venture that benefits youth may submit an application for consideration. Each organization or group that submits an application must submit the name of a adult, age 18 or older, who will be considered the responsible party. Possible organizations or individuals that should consider submitting an application:

- Scouts
- Churches
- School clubs
- School teams

Groups based outside the community may be given consideration, although local proposals will be considered with a higher priority.

Grant Timeline

- ❑ **February 1**
Spring Grant Proposal Deadline
- ❑ **February; second Tuesday**
Proposals Presented to Youth Advisory Board
- ❑ **February; third week**
Recipients notified of award
- ❑ **March; second week**
Check available to grant recipients
- ❑ **June; second week**
Summary of grant project due to Advisory Board
- ❑ **October 1**
Fall Grant Proposal Deadline
- ❑ **October; second Tuesday**
Proposals Presented to Youth Advisory Board
- ❑ **October; third week**
Recipients notified of award
- ❑ **November; second week**
Check available to grant recipients

How Many, How Much, and When?

A maximum of four (4) grants will be issued each fiscal year, July 1-June 30. Two (2) grants will be awarded in the Fall; deadline for application is September 1. Two (2) grants will be awarded in the Spring; deadline for application is February 1. Each grant awarded may be up to a maximum of \$200. All grants awarded must be used for the purpose stated in the application by the second week of the following June.

How Can an Organization Apply?

Proposals must be submitted by the appropriate deadline:

**City of Peoria Community Services
Youth Advisory Board Grant
8401 W. Monroe Street; Room 180
Peoria, AZ 85345**

All proposals must be typed, and should include key information. The cover page should identify the name of the organization that is submitting the proposal and a project name. The proposal should include the following information:

- ➔ Application Information Form; back of flier
- ➔ Grant eligibility determination: organization must be non-profit; must include an adult age 18 or over willing to assume responsibility for the grant; must state the city of residence of the majority of the organization
- ➔ Number of youth served by the project to be funded by grant
- ➔ Activity or activities planned as a part of the project to be funded
- ➔ Breakdown of total project costs
- ➔ Specific part of project that grant would fund
- ➔ How remainder of project costs will be covered