



JOB DESCRIPTION

City of Peoria

The City of Peoria team members share a commitment to provide quality service for our community.

*We are: **Professional, Ethical, Open, Responsive, Innovative, Accountable***

Park Ranger

GENERAL PURPOSE

Enforce regulations, reservations and ordinances; provides timely, professional, and courteous customer service assistance and information to park visitors, and promotes park and trail safety.

SUPERVISION RECEIVED AND EXERCISED

Receive direction from the Park Ranger Supervisor and/or Parks Manager. Exercise no supervision.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

- Patrols parks and trails to observe conditions, anticipates, and corrects problems or notify appropriate personnel
- Conducts building and equipment safety checks at facilities and playgrounds
- Ensures compliance with City park and trail rules and regulations
- Offers courteous and friendly directions, information or interpretation of rules and regulations in order to gain voluntary compliance
- Exercises judgment and independent action in exercising patrol functions within legal and departmental constraints, deters criminal and other undesirable activity
- Submits ideas and suggestions relevant to improving park maintenance and future park planning
- Opens and closes park and trail facilities ensuring facilities are secure as appropriate
- Ensures reserved facilities are available as scheduled in a safe, clean condition
- Checks for permits and turns park lights on and off as needed
- Prepares departmental reports for injuries, vandalism, thefts, incidents and patrol time
- Promotes park and trail cleanliness, checks and monitors restrooms and playground facilities
- Provides assistance in emergency situations; calls for police or medical assistance
- Assists with park and/or recreation programs and special events
- Cites misdemeanor and civil offenses for violation of chapter 18 of City Ordinances, Parks and Recreation
- Communicates effectively, both orally and in writing
- Understands and follows oral and written instructions
- Perform outdoor maintenance duties
- Performs related duties as assigned

REQUIRED QUALIFICATIONS

High School Diploma or equivalent and one year of experience in public recreation, security or a related field; Possession of a valid Arizona driver's license; Basic Life Support (CPR/AED) and First Aid certification. Must satisfactorily complete a background check and polygraph examination.

DESIRED QUALIFICATIONS

Knowledge of local city parks, facilities and locations; City ordinances and state statutes for park use. Completion of a mountain bike cyclist course; extensive knowledge of park safety practices; patrol and security procedures and practices.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to perform the essential functions of this class successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

While performing the duties of this class, employees are required to exert up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Mental Demands

While performing the duties of this class, employees regularly are required to use oral communication skills; read and interpret data, analyze and solve problems; interact with the general public, public agencies, employees and others who may be encountered during the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Position is subject to outside environmental conditions: No effective protection from weather. Position may be subject to extreme heat or cold for periods of more than one hour. Extensive walking and bicycle patrol of City parks and trails. May occasionally encounter hostile or irate persons.

FLSA Status: Non-exempt

Revised: 09/08