



Title: Aquatics Maintenance Worker I

FLSA Status: Non-Exempt

BRIEF DESCRIPTION:

The purpose of this position is to perform routine work in the maintenance of City aquatics facilities. This is accomplished by performing maintenance duties, monitoring and repair work for the City’s public pools and aquatics facilities. This position supports the Aquatics Maintenance Coordinator. This position may require participation on a rotation schedule for On-Call After-Hours support which includes evenings, holidays and weekends. Other duties may include completing related tasks as assigned.

ESSENTIAL FUNCTIONS:

Note: This information is intended to be descriptive of the key responsibilities of the position. The list of essential functions below does not identify all duties performed by any single incumbent in this position. Additionally, please be aware of the legend below when referring to the physical demands of each essential function.

(S) Sedentary	(L) Light	(M) Medium	(H) Heavy	(V) Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally; 10 lbs. frequently; or negligible amounts constantly; OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally; 10-25 lbs. frequently; or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally; 10-25 lbs. frequently; or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally; 50-100 lbs. frequently; or up to 20-50 lbs. constantly.

#	Code	Essential Functions
1	H	Performs aquatics maintenance and repair work related to the care and maintenance of the City’s aquatic facilities. Understands and supports the mechanical operations of pool equipment (gas heaters, pumps, chemical systems, pool vacuums, etc.), including repair and maintenance of equipment. Repairs and replaces defective parts in motors, electronic systems and components under the support of the Aquatics Maintenance Coordinator.
2	M	Maintains public pools to meet all applicable health standards. Completes daily chemical logs. Prepares reports for review by Aquatics Maintenance Coordinator in support of requirements from ADOSH and OSHA. Keeps chemicals balanced. Responds to emergency callouts or situations as needed.
3	M	Provides general clean up of aquatic facilities and Sunrise Family Center, including restrooms and parking lots.
4	M	Inspects, cleans and repairs tools and equipment related to assignment, including, but not limited to: bleachers, benches, slides, safety screens/nets, tables, shade structures and other related pool equipment.



JOB REQUIREMENTS:

-Description of Minimum Job Requirements	
Experience	3-6 months experience. Limited previous experience required in the same or similar positions. The job requires a basic understanding of common methods, practices, and use of forms and routines of a basic nature.
Education	High school graduation or equivalency.
Technical Skill	Basic technical skills. Work requires the use of standard, routine technical skills appropriate to the work environment of the organization.
Physical Demands	Work requires heavy physical exertion and effort. Forces exerted are equivalent to lifting between 25 and 50 pounds. The need for physical stamina and endurance is great. The degree of physical strain produced on the job is high. It results in fatigue, and requires periods of rest. Job requirements for manual dexterity and physical manipulation are high. Work could involve the coordination of body movements involving various body postures.
Contacts	Contacts are necessary to perform the job as work involves contacts for the purpose of explaining or discussing commonly encountered business matters such as how information was collected or the basis of a calculation. Contacts are frequently with other closely associated work units within the organization.
Responsibility	Work is performed in an dependent manner providing little freedom to exercise independent judgment or acting in a lead role.
Accountability	Decision/action situations have a moderate impact on the organization. Errors are usually detected after the fact and may result in significant interruption and delay in work output and may have a moderate impact on resources within a department. Errors may have an impact on other departments and external relationships.
Environment	Exposure to physical hazards, health and safety risks, adverse or otherwise undesirable characteristics in the environment such as laboratory or warehouse, machinery vibration and noise, and hazardous chemicals. Personal risks require use of safety equipment or following precautions closely.
Safety	Responsible for personal performance as a source of serious safety risk. Work involves the use of hazardous tools, equipment and/or materials OR ensuring organizational compliance with rules, procedures and legislation for safe operation of facility.
Reading	Basic – Ability to recognize meaning of common two- or three-syllable words. Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.
Math	Basic - Ability to perform the four basic arithmetic operations (addition, subtraction, multiplication, division). Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.
Writing	Basic - Ability to write simple sentences containing subject, verb, and object, and/or series of numbers, names, and addresses. Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.
Certifications & Other Requirements	Valid Arizona Commercial Drivers License (CDL) - Class “C” with Hazardous Materials endorsement upon hire. Hazardous Chemical Handling and OSHA Respiratory Protection Training within 12 months of hire.



OVERALL PHYSICAL STRENGTH DEMANDS:

-Physical strength for this position is indicated below with "M"				
Sedentary	Light	Medium X	Heavy	Very Heavy
Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time.	Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree.	Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly.	Exerting 50-100 lbs. occasionally, 10-25 lbs. frequently, or up to 10-20 lbs. constantly.	Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly.

PHYSICAL DEMANDS:

C Continuously <small>2/3 or more of the time.</small>	F Frequently <small>From 1/3 to 2/3 of the time.</small>	O Occasionally <small>Up to 1/3 of the time.</small>	R Rarely <small>Less than 1 hour per week.</small>	N Never <small>Never occurs.</small>
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Note: This is intended as a description of the way the job is currently performed. It does not address the potential for accommodation.

-Physical Demand-	-Frequency-	-Brief Description-
Standing	C	Observing work site, observing work duties, communicating with co-workers
Sitting	O	Desk work, meetings, driving
Walking	C	To other departments/offices, around work site
Lifting	F	Supplies, files
Carrying	F	Supplies, files
Pushing/Pulling	F	File drawers, tables and chairs
Reaching	F	For supplies, for files
Handling	F	Paperwork
Fine Dexterity	F	Computer keyboard, telephone keypad, calculator
Kneeling	F	Filing in lower drawers, retrieving items from lower shelves/ground, pool equipment
Crouching	O	Filing in lower drawers, retrieving items from lower shelves/ground, pool equipment
Crawling	O	Under equipment
Bending	F	Filing in lower drawers, retrieving items from lower shelves/ground, pool equipment
Twisting	F	From computer to telephone
Climbing	O	Stairs, step stools, ladders
Balancing	O	On step stools
Vision	C	Reading, computer screen, driving
Hearing	F	Communicating via telephone/radio, to co-workers/public
Talking	O	Communicating via telephone/radio, to co-workers/public
Foot Controls	F	Driving
Other (specified if applicable)		



MACHINES, TOOLS, EQUIPMENT, SOFTWARE, AND HARDWARE:

Electric and hand drills, submersible pump, gas and automatic vacuums, power washer, mower, trimmer, edger, router, drills, locator and tester, chemical sprayer, deck/floor scrubbers, breathing apparatuses, snake and grinder. Software: Microsoft Office, Strantrol feeder control system, and microprocessors

ENVIRONMENTAL FACTORS:

C Continuously	F Frequently	O Occasionally	R Rarely	N Never		D Daily	W Several Times per Week	M Several Times per Month	S Seasonally	N Never
-Health and Safety Factors-						-Environmental Factors-				
Mechanical Hazards			C			Respiratory Hazards			D	
Chemical Hazards			C			Extreme Temperatures			S	
Electrical Hazards			C			Noise and Vibration			D	
Fire Hazards			R			Wetness/Humidity			S	
Explosives			O			Physical Hazards			D	
Communicable Diseases			R							
Physical Danger or Abuse			R							

PROTECTIVE EQUIPMENT REQUIRED:

Chemical suit, eye protection, ear plugs, safety footwear, safety gloves, and related equipment

NON-PHYSICAL DEMANDS:

F Frequently From 1/3 to 2/3 of the time	O Occasionally Up to 1/3 of the time	R Rarely Less than 1 hour per week	N Never Never occurs
-Description of Non-Physical Demands-			-Frequency-
Time Pressure			O
Emergency Situation			R
Frequent Change of Tasks			O
Irregular Work Schedule/Overtime			O
Performing Multiple Tasks Simultaneously			O
Working Closely with Others as Part of a Team			F
Tedious or Exacting Work			O
Noisy/Distracting Environment			O

PRIMARY WORK LOCATION:

Office Environment		Vehicle	
Warehouse		Outdoors	
Shop		Other : See below	X
Recreation/Neighborhood Center		Swimming pool	