



**PLANNING DIVISION**

**Community Development Department**

# **TEXT AMENDMENT PROCESS GUIDE**

**\* ZONING ORDINANCE TEXT**

**JANUARY 2006**

**ZONING ORDINANCE  
TEXT AMENDMENT  
APPLICATION CHECKLIST**

\_\_\_\_\_ APPLICATION

\_\_\_\_\_ TEXT AMENDMENT FEE (See Planning Fee Schedule)

\_\_\_\_\_ NARRATIVE STATEMENT OF JUSTIFICATION

\_\_\_\_\_ EXISTING ZONING ORDINANCE LANGUAGE

\_\_\_\_\_ PROPOSED ZONING ORDINANCE LANGUAGE

\_\_\_\_\_ AMENDMENT JUSTIFICATION



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**ZONING ORDINANCE TEXT AMENDMENT**

APPLICATION # \_\_\_\_\_ SUBMITTAL DATE \_\_\_\_\_ FEES \_\_\_\_\_

<b>APPLICANT:</b>		
<b>ADDRESS:</b>		
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>PHONE:</b>	<b>EMAIL:</b>	
<b>PROPOSED ARTICLE/SECTION OF ZONING ORDINANCE TO BE AMENDED:</b>		
<b>REASON FOR REQUESTED AMENDMENT:</b>		
<b>EXISTING ZONING ORDINANCE LANGUAGE:</b>		
<b>PROPOSED ZONING ORDINANCE LANGUAGE:</b>		
<b>APPLICANT'S SIGNATURE:</b>		

*\* APPLICANT MAY USE ADDITIONAL SHEETS AS NECESSARY*