



# City of Peoria

## Community Development

9875 N. 85th Avenue, Peoria, Arizona 85345

May 16, 2011

Mr. Michael Flores, CPD Representative  
U.S. Department of Housing and Urban Development  
Community Planning and Development  
1 North Central Avenue, Suite 600  
Phoenix, Arizona 85004-2190

RE: Submission of 2011-2012 Annual Action Plan

Dear Mr. Flores:

Enclosed are three (3) original City of Peoria 2011-2012 Annual Action Plan documents for the Community Development Block Grant (CDBG) Program. The Consolidated Plan Management Process (CPMP) tool was utilized to complete the narratives, tables and certifications along with the current SF-424.

This submission is based on the tentative budget figures allocated by the U.S. Department of Housing and Urban Development (HUD). Any occurrence of a substantial change will require the City to follow its Citizen Participation Plan. The City has defined what constitutes a substantial change to its CDBG Program in this Annual Action Plan document.

As you review our submission, please contact Carin Imig directly with any questions. She can be reached at (623) 773-7381 or via e-mail at [Carin.Imig@peoriaaz.gov](mailto:Carin.Imig@peoriaaz.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Jacques".

Chris Jacques  
Acting Planning and Community Development Director

Enc: Three (3) 2011-2012 Annual Action Plan Documents  
One (1) Data Disk

**CITY OF PEORIA, ARIZONA**



**COMMUNITY  
DEVELOPMENT  
BLOCK GRANT**

**ANNUAL ACTION PLAN  
2011 – 2012**

**YEAR TWO OF THE  
CONSOLIDATED PLAN  
PERIOD**

**MAY 16, 2011**



**SF-424 & Certifications**



**CPMP NARRATIVE**



**CPMP TABLES**



Project Data/Description/Completion/Allocation - Table 3  
Housing Needs Table  
Housing Market Analysis  
Homeless Needs Continuum of Care Table  
Non Homeless Special Needs Table  
Community Development Needs Table  
Regulatory Barriers



# SF 424

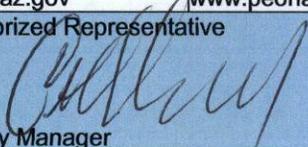
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	May 16, 2011	Applicant Identifier	B-10-MC-0509	<b>Type of Submission</b>	
Date Received by state		State Identifier		<b>Application</b>	<b>Pre-application</b>
Date Received by HUD		Federal Identifier	86-6003634	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
				<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>					
<b>City of Peoria</b>			UOG Code - AZ40324 Peoria City		
8401 W. Monroe St.			Organizational DUNS - 002494128		
			Organizational Unit - CDBG		
Peoria	Arizona	Department – Planning & Community Development			
85345	U.S.A.	Division - Planning			
<b>Employer Identification Number (EIN):</b>			County - Maricopa		
<b>86-6003634</b>			Program Year Start Date (MM/DD) – 07/01		
<b>Applicant Type:</b>			<b>Specify Other Type if necessary:</b>		
Local Government: City			Specify Other Type		
<b>Program Funding</b>			<b>U.S. Department of Housing and Urban Development</b>		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
<b>Community Development Block Grant</b>			14.218 Entitlement Grant		
CDBG Project Titles Public services, public facility improvements, homeownership programs, purchase/rehab/resell housing, emergency home repairs, land acquisition, infrastructure development, administration			Description of Areas Affected by CDBG Project(s) City-wide		
\$CDBG Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	
\$633,374					
\$Additional Federal Funds Leveraged			\$Additional State Funds Leveraged		
\$Locally Leveraged Funds			\$Grantee Funds Leveraged		
\$Anticipated Program Income			Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s)					
<b>Home Investment Partnerships Program</b>			14.239 HOME		
HOME Project Titles			Description of Areas Affected by HOME Project(s)		
\$HOME Grant Amount		\$Additional HUD Grant(s) Leveraged		Describe	

\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input checked="" type="checkbox"/> No		<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Carin	Middle Initial E.	Last Name Imig
Title Neighborhood & Revitalization Administrator	Phone 623-773-7381	Fax 623-773-7245
eMail carin.imig@peoriaaz.gov	Grantee Website www.peoriaaz.gov	Other Contact
Signature of Authorized Representative 		Date Signed 5/19/14
Carl Swenson, City Manager		



# CPMP Non-State Grantee Certifications

**Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.**

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

## Jurisdiction

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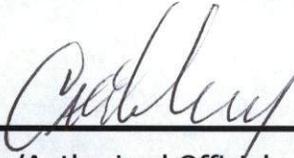
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

5/9/4

Date

Carl Swenson

Name

City Manager

Title

8401 W. Monroe

Address

Peoria, AZ 85345

City/State/Zip

623-773-7572

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2\_\_\_, 2\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements:

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Jurisdiction**

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**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature/Authorized Official

  
Date

Name  
  
Title  
  
Address  
  
City/State/Zip  
  
Telephone Number

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

**Jurisdiction**

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- This certification does not apply.**  
 **This certification is applicable.**

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

	<input style="width: 100%; height: 20px;" type="text"/>
Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

- This certification does not apply.  
 This certification is applicable.

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

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Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

**Jurisdiction**

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authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
  
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
  
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Peoria	9875 N. 85 <sup>th</sup> Ave.	Peoria	Maricopa	AZ	85345

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

## Jurisdiction

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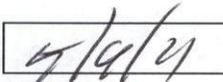
controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

  
\_\_\_\_\_  
Signature/Authorized Official

  
Date

Name

Title

Address

City/State/Zip

Telephone Number



# Second Program Year Action Plan

The CPMP Second Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

#### Program Year 2 Action Plan Executive Summary:

Peoria is a suburban community of more than 150,000 people located in the northwest part of the Phoenix Metropolitan Area. The city, which was incorporated in 1954 and became eligible for CDBG Entitlement status in 1992, stretches across 178 square miles of Sonoran desert. Peoria, which was founded by settlers from Illinois, was one of the nation's fastest growing cities during the recent growth boom.

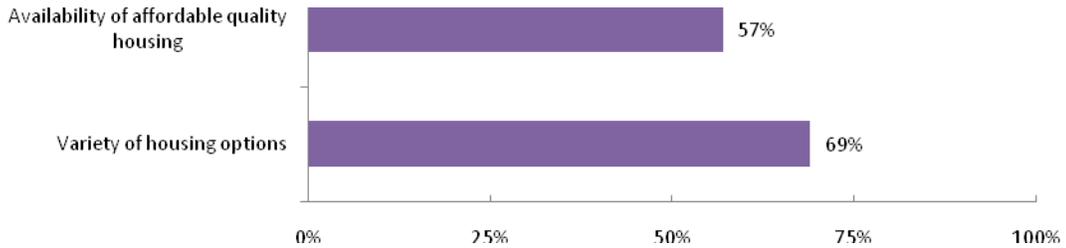
This Annual Action Plan was developed during a time that is particularly unstable as it relates to the housing industry and the broader financial market. Maricopa County, including Peoria, is operating with the backdrop of a very difficult and strained economic environment. The economic downturn has had a direct adverse affect on Peoria residents and businesses. The "housing boom" of recent years coupled with the severity of the economic downturn resulted in increased inventories of resale homes on the market along with a multitude of foreclosed properties. Elevated levels of subprime lending, substantial job loss, over-leveraged homeowners and severe property devaluation have contributed to high foreclosure levels in the area. This has, in turn, created a strong demand for increased social services for residents of the city. The U.S. Census Bureau's 2005-2009 American Community Survey Data indicates that nine (9) percent of Peoria's total housing units were vacant.

In early 2010, the City commissioned a statistically valid citizen survey in order to identify community and service level strengths and weaknesses. This survey also included questions regarding housing variety and affordability within the community.

The survey asked respondents to reflect on the availability of affordable housing as well as the variety of housing options. The availability of affordable housing was rated as "excellent" or "good" by 57% of respondents, while the variety of housing options was rated as "excellent" or "good" by 69% of respondents.

The rating of perceived affordable housing availability was better in the City of Peoria than the ratings, on average, in comparison jurisdictions.

**Ratings of Housing in Community**

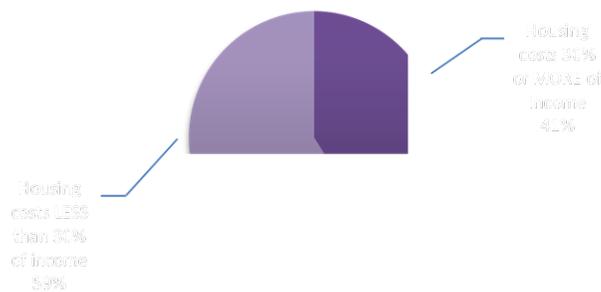


	Comparison to benchmark
Availability of affordable quality housing	Above
Variety of housing options	Above

**Housing Characteristics Benchmarking**

To augment the perceptions of affordable housing in Peoria, the cost of housing as reported in the survey was compared to residents' reported monthly income to create a rough estimate of the proportion of residents of the City of Peoria experiencing housing cost stress. About 41% of survey participants were found to pay housing costs of more than 30% of their monthly household income.

Proportion of Respondents Whose Housing Costs are "Affordable"



**Housing Costs Benchmarks**

	Comparison to benchmark
Experiencing housing costs stress (housing costs 30% or more of income)	More

U.S. Census Bureau, 2006-2009 American Community Survey Data also indicates a housing cost burdened rate of 37% for owners with a mortgage and 59% for renters. This shows slight improvement over the prior year for owners with a mortgage and an increase in the percentage over the prior year for renters. These burdened residents pay so much of their income to rent or mortgage that little remains to bolster their own quality of life or local business.

In the City survey, 54 percent of respondents rated services to low-income people as excellent or good. This is strong recognition of mutual efforts of the city and local non-profit agencies which utilize several sources of funding from the U.S. Department of Housing and Urban Development (HUD) for these purposes, including CDBG and HOME Program funding.

In 2010, the City developed a "Neighborhood Livability Team" comprised of varying levels of employees from different Departments in the City. This team has been tasked with working towards ensuring healthy neighborhoods through community partnerships, empowerment and mutual accountability. Initial goals of the team are to improve the quality of life in each neighborhood by reducing crime, blight and nuisances that serve to create or attract disorder, to prevent deterioration and to improve neighborhoods that have fallen into disrepair. Recommendations from this team may result in targeted CDBG funding for neighborhood revitalization.

CDBG program operations are directed by the HUD National Objectives. All of the city's program activities meet one or more of the following objectives:

- Benefits low and moderate income persons or households
- Addresses slums or blight
- Meets a particularly urgent need

As a result of our citizen participation process, and in line with our neighborhood and social services challenges, the city will continue managing the CDBG entitlement funds in a similar fashion to the recent past. However, a strong emphasis will be placed on securing programs to aid in the alleviation of the foreclosure crisis and ensuring funds for this purpose work in tandem with anticipated funding through the Neighborhood Stabilization Program 3 (NSP3). The City believes this is an important emphasis to the program as Peoria was one of the few Maricopa County jurisdictions that did not receive any prior funding through the NSP1 or NSP2 programs. Moreover, the City will undertake slum and blight clearance projects to help bolster economic development activities as envisioned by the Old Town Peoria Reinvestment Plan. Emphasis will be placed on programs directed to the NSP3 Target Area as well as Varney and Old Town neighborhoods. These areas are considered local target areas for the City.

Primary categories of need addressed in the plan are:

- Housing
- Homelessness
- Public Facilities
- Public Services
- Accessibility through Barrier Removal
- Neighborhood Redevelopment/Revitalization
- Antipoverty Strategies
- Special Needs

All of the proposals for action and strategies are subject to amendment and change recognizing the following delivery environment:

- Government changes at the local level, State and Federal level can impact the priorities, delivery method and all statutory and regulatory requirements
- Locally changing demographics and socio-economic factors affecting the City of Peoria
- Annual reevaluations of resources, priorities, objectives, strategies and goals for the City
- The delivery resources available to provide needed programs given the funding levels available for services in the City
- Assessment of the year 2010 Census data as it becomes available.

Peoria's Annual Action Plan for 2011-2012 was developed in consultation with the Maricopa County HOME Consortium, the Peoria City Council Not-for-Profit Review and Housing Subcommittee, social service providers, non-profit agencies, Peoria residents and other interested persons.

Please refer to the Tables Section (Tab 3) for a listing of second year 2011-2012 Annual Action Plan activities.

#### Past Performance

The City has its own internal strategic objectives that are outcome based and are used extensively throughout the organization. Also, Council Goals are frequently revisited in order to ensure programs and funding are serving the residents. In the City's Annual Community Assessment, HUD acknowledged Peoria's positive performance as it related to the Consolidated Plan, the Annual Action Plan and other related information. The City also met all of its statutory requirements such as the 1.5 expenditure ratio and the commitment dates set by the HOME Investment Partnership Program.

### **General Questions**

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 2 Action Plan General Questions response:

1. Geographic Area

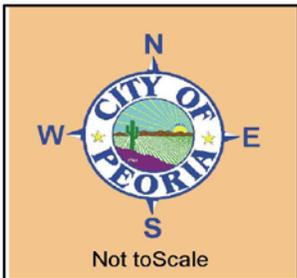
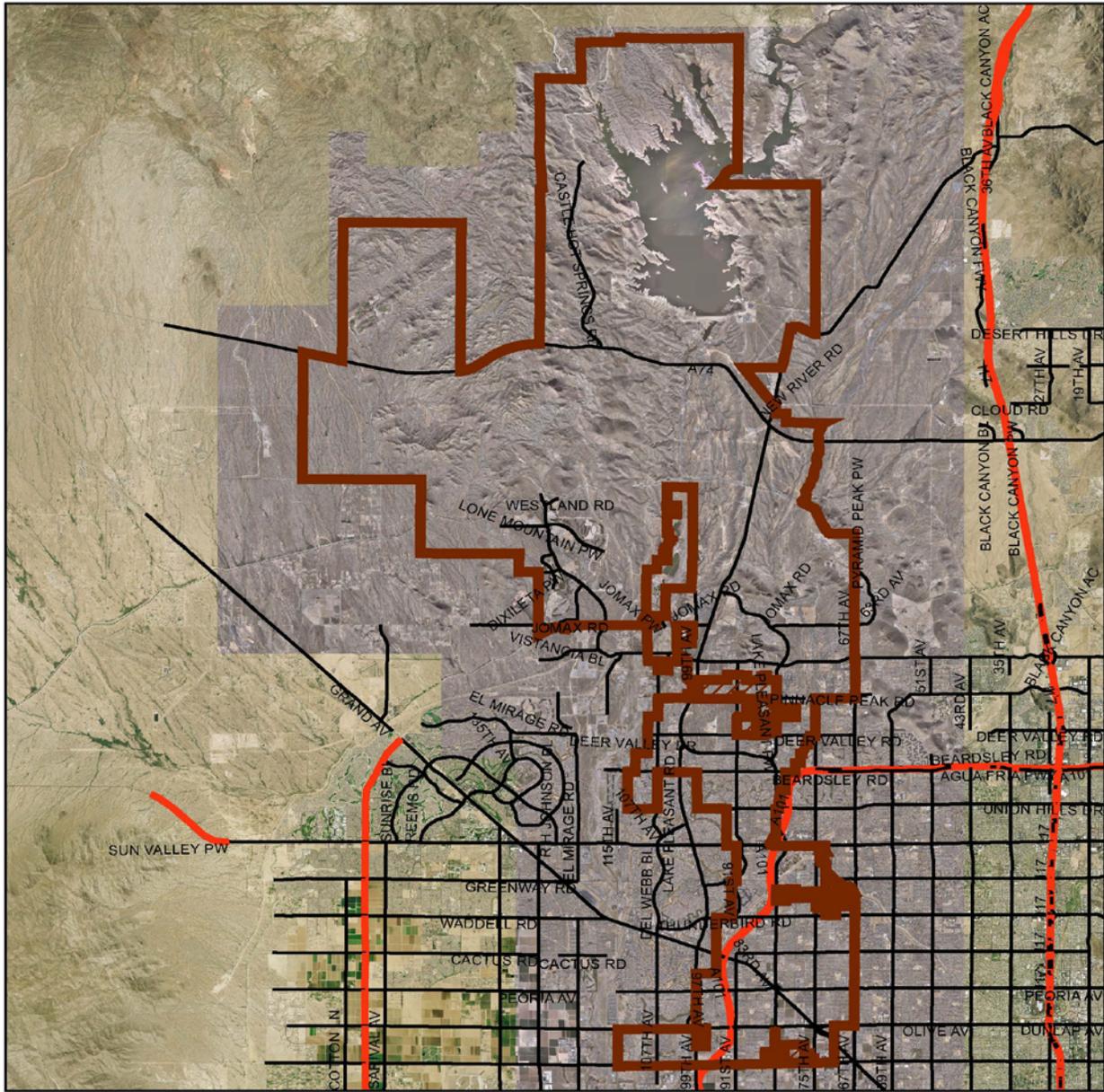
Peoria is a primarily suburban desert community of more than 150,000 people located in the northwest Maricopa County metropolitan area. The city, which was incorporated in 1954, became eligible for CDBG Entitlement status in 1992 and covers 178 square miles. The jurisdictional boundaries for the planned activities include the geographic areas as shown in the map at the end of this section. Some regional activities are planned in other areas of Maricopa County such as shelter services and other programs for the homeless. The City of Peoria provides a portion of the support for these activities based on population and needs.

The City's population as of the 2000 census was 108,364 and most recent census bureau estimates show the 2009 city population to be 152,795 an increase of 41%. Total housing units are estimated to be almost 58,000 of which 77% are single family detached homes and 6% are mobile homes. Owner occupied housing represents almost 78% of the units. Approximately 11% of the city's housing stock is aged over 30 years. Typically, the construction standards for these older homes do not meet basic requirements of current city building codes for units to be decent, safe and sanitary. Many of these units are occupied by our older residents who are frequently on fixed incomes and meet the HUD eligibility as low or moderate income. The city has committed both CDBG and HOME funds for residential rehabilitation to stem neighborhood decline in these older areas. These same areas are also typically in need of infrastructure improvements and basic amenities. Peoria also has a large portion of homes that were built between 1980 to 1989 (24.1%) that are beginning to need some residential rehabilitation.

Recent census bureau data shows the median age of Peorian's is 36.2 and the population is 72.0% White, 20.2% Hispanic or Latino, 3.0% Black or African American, 2.8% Asian and 2% other. This 2005-2009 data is little changed from the data through the year 2008.

Please refer to the Investment Allocation section below for more information on local target areas and related spending.

# City of Peoria



**City of Peoria Corporate Limits**

## 2. Investment Allocation

The City of Peoria's public services component of CDBG is allocated City-wide. Public service grants are provided for assistance to special needs populations, including persons who are homeless and at-risk of homelessness, victims of domestic violence (including children), low-income seniors, adults, youth and families, at-risk youth, and persons with disabilities.

Most, but not all, other activities will be concentrated in the geographic area generally bound by Thunderbird Road to the North, Northern Avenue to the South, 107<sup>th</sup> Avenue to the West and 67<sup>th</sup> Avenue to the East.

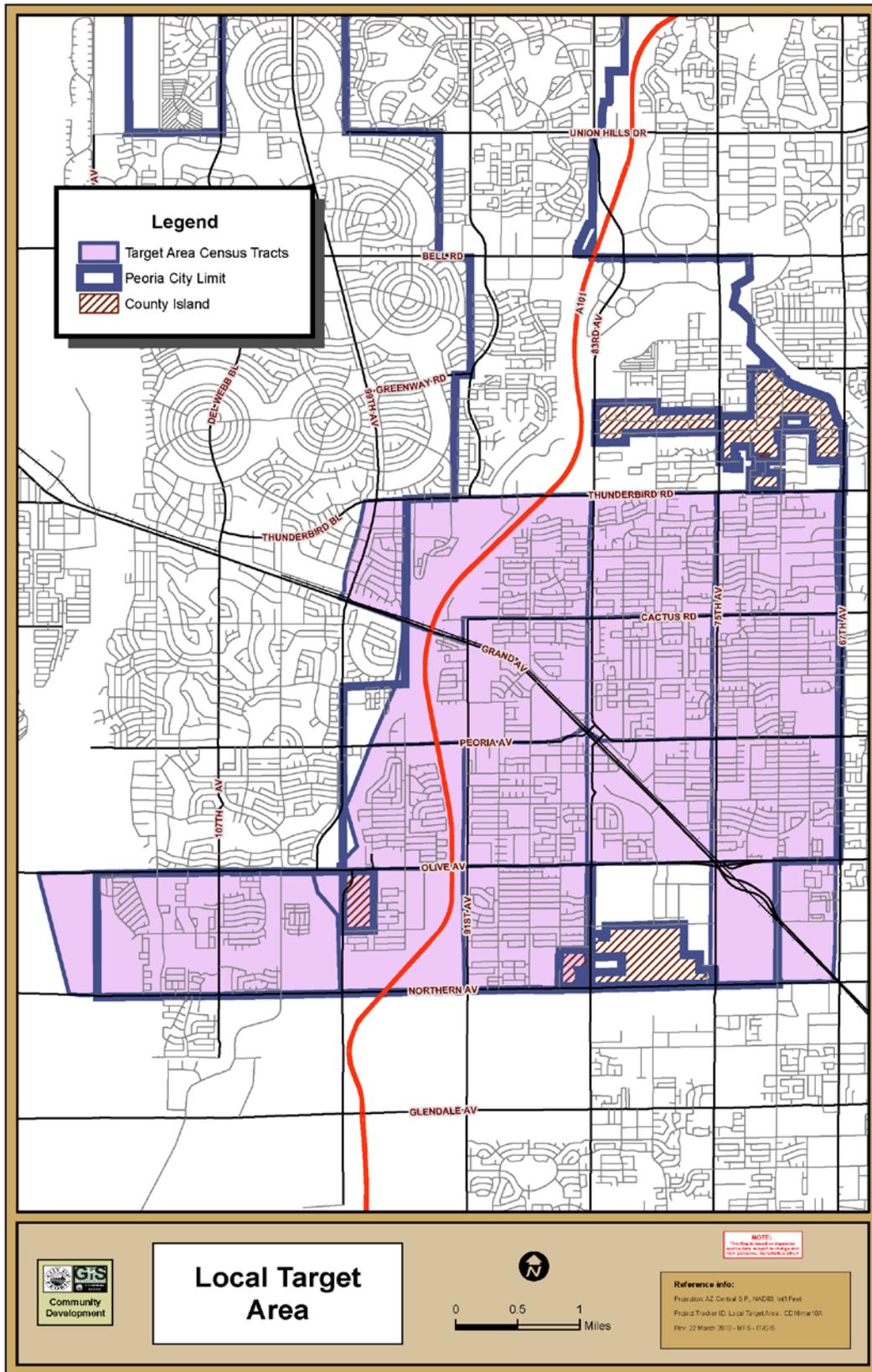
There were several considerations for defining this local target area. One is the high foreclosure rates and vacancy activity in this geographic area, as determined by HUDUser.org. Another is the reality that many of the qualified low and moderate income census tract block groups for the City are located within these boundaries. Last, the City has concentrated neighborhood program efforts such as Neighborhood Grant and Neighborhood Pride Programs in this geographic area. This target area is experiencing pervasive issues with declining property values and unemployment which are unlikely to abate in the foreseeable future. Assistance is critically needed to mitigate the accelerating level of neighborhood instability in the defined area.

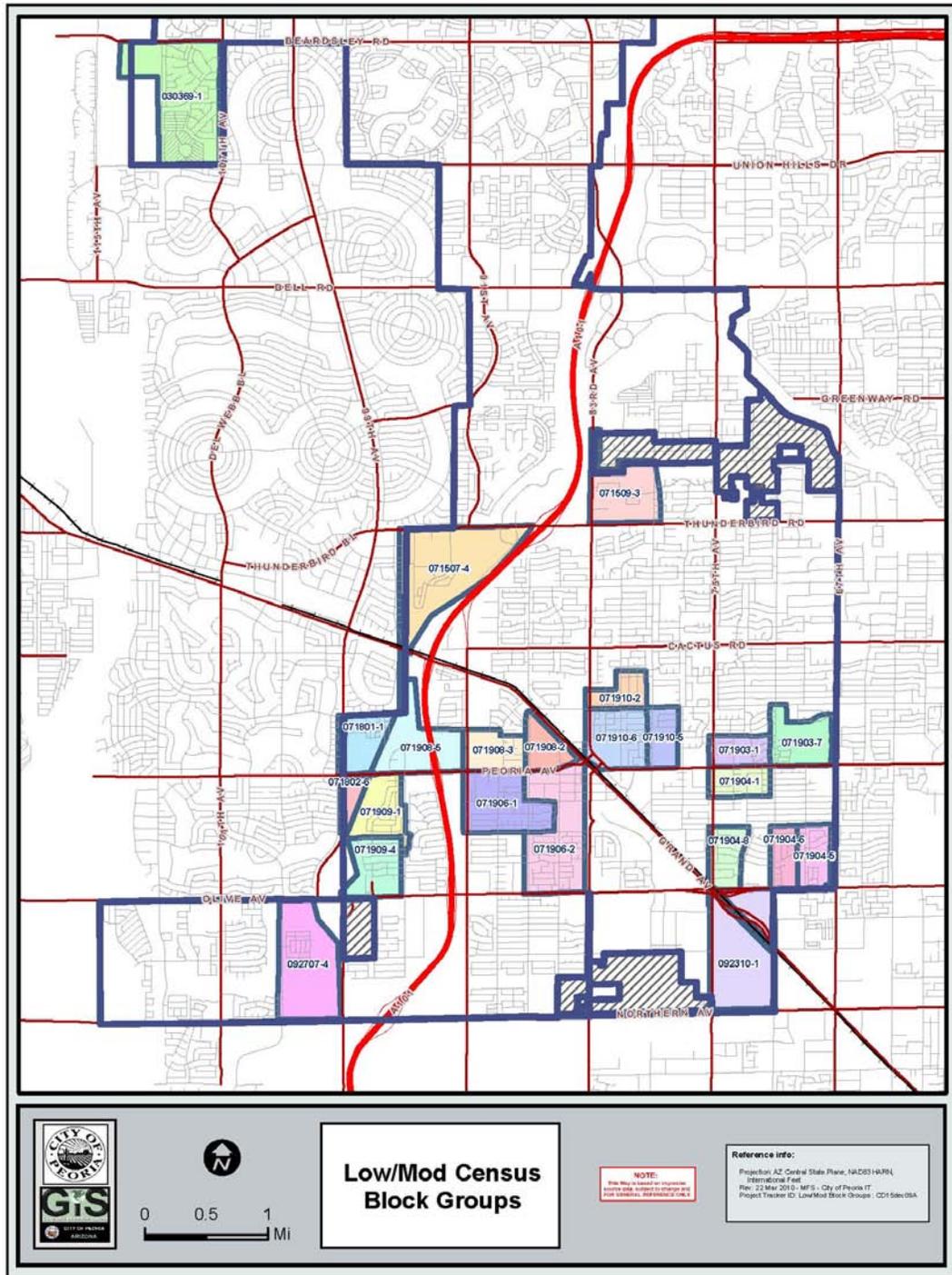
Additionally, housing activities related to revitalization will be heavily targeted to the City's NSP3 Proposed Target Area.

An estimated amount of \$468,300 of CDBG and \$95,500 of General Fund grant funding will be allocated to activities benefitting or operating in the target areas described above.

Activities that occur outside the city's boundaries will benefit limited clientele special needs populations such as the homeless.

Please see maps on the following pages.







Consolidated and Annual Action Plan, the assistance for homeless persons, victims of domestic violence, physically and mentally disabled, frail and/or poor elderly, jobless and HIV Positive persons are the responsibility of a broad network of agencies, non-profits and government offices. This forms the basis for the metro area Continuum of Care. The needs of these identified special needs groups are growing. Our local challenge is to develop priorities and regionally focused systems that will make the most impact and stimulate the leveraging of other resources to address growing needs. In addition, priority will be given to housing rehabilitation and emergency repair, home ownership assistance and other affordable housing projects. Public service needs will continue to be addressed through funding of and knowledgeable referral to human service providers, regardless of jurisdictional boundaries.

#### 4. Resources

To achieve the goals and objectives identified in this Plan, the City will use a combination of federal, state, county and city funds reasonably expected to be available. Federal assistance will largely consist of funds the housing authority will receive for the Housing Choice Voucher and Public Housing Programs, the Community Development Block Grant Program and the HOME Investment Partnerships Program. The housing authority funds will be used to assist the City's lowest income households with rental assistance. CDBG monies will be used for a combination of activities to provide services to special needs populations, housing rehabilitation, code enforcement activities, homebuyer assistance and other eligible community development activities. The City will seek any additional funding that should come available, including additional grants.

### Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

#### Program Year 2 Action Plan Managing the Process response:

##### 1. Lead Agency

The City of Peoria receives and distributes Peoria's Community Development Block Grant (CDBG) funds to eligible programs meeting a HUD defined National Objective as discussed in the Executive Summary Section. Staff of the Neighborhood and Revitalization Section of the Planning and Community Development Department have primary responsibility for planning, implementation, administration and oversight of programs and activities. The City's Council Not-for-Profit Review and Housing Subcommittee assists by providing citizen involvement in the process of establishing priorities and recommendations for funding. City Council approves the annual allocation of the budget. CDBG funded housing activities are also reported through the Maricopa County HOME Consortium.

The City of Peoria receives HOME Investment Partnership funds through an Intergovernmental Agreement with the Maricopa HOME Consortium of Entitlement Communities. Peoria participates with this consortium to determine affordable housing priorities on a regional basis. Staff participates in monthly planning and coordination activities as well as program oversight and monitoring. The lead agency is the Maricopa County Human Services Department. HOME funded activities are planned, reported and administered by Peoria and Maricopa County through the consortium.

## 2. Planning Process

Peoria invited and encouraged comment and participation in the planning process with an emphasis on community participation from non-profit organizations operating both within and outside of city boundaries and with city residents. The City held public meetings during the development of the Plan for residents, community groups and representatives of non-profit agencies. Invitations were sent to representatives of non-profit agencies and other stakeholders notifying them of the City's 2011-2012 grant application process and announcements were also published in The Peoria Times newspaper and posted on the City's website. Additionally, the City consulted with its housing authority management and the Housing Authority of Maricopa County.

## 3. Coordination

During the program year, the City of Peoria will continue to foster partnerships and collaboration among and between non-profit and private organizations. In addition to General Fund contributions, the City will continue to provide programs such as the City's Volunteer Program whereby residents and interested individuals can donate their time and resources to help in community events and with other tasks and committees. The City's Neighborhood Pride, Inc. will continue to match private resources, non-profit and faith based volunteers with residents in need of community improvements. In addition, the City's Livability Team, discussed earlier in the Executive Summary, will continue to work to organize City and other local resources into a targeted community.

## Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 2 Action Plan Citizen Participation response:

1. Citizen participation process

Two public meetings were conducted by the City to encourage citizen participation in the annual action plan process. The city was also represented at public hearings conducted by Maricopa County as lead agency for the Maricopa County HOME Consortium. Final funding allocations for organizations are also discussed publicly at City Council budget hearings. Invitations were sent to representatives of non-profit agencies and other stakeholders notifying them of the grant application process. Every organization that applied for HUD funding appeared before the City's Not-for-Profit and Housing Council Subcommittee public meetings to discuss the needs of their agencies and to comment on the needs of Peorian's based on their experience. Announcements were published in The Peoria Times regarding the City's application process as well as the availability of the Annual Action Plan for public comment. The draft plan was also made available to the public on-line, at the main Peoria public library, the community center, the Peoria Public Housing Authority main office and at City Hall.

2. Summary of citizen comments

No public comments were received.

3. Efforts

The City encouraged participation in the plan process as described in the citizen participation process response above. To encourage involvement of the City's minorities, non-English speakers, low-income persons and persons with special needs (including disabilities), the City made efforts to involve organizations that assist these populations, including the housing authority, in the process. The draft plan was made available to the housing authority, the main Peoria public library, the community center and City Hall. All of these facilities serve the groups discussed above and are fully accessible. Public notices provided information in Spanish. Also, the city has a limited English proficiency plan in place.

4. Comments

No public comments were received.

## Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 2 Action Plan Institutional Structure response:

1. Institutional Structure

The City of Peoria receives and distributes Peoria's Community Development Block Grant (CDBG) funds to local non-profit service providers on a reimbursement basis under contract. Staff of the Neighborhood and Revitalization Section of the Planning and Community Development Department has primary responsibility for planning, implementation, administration and oversight of programs and activities. The City's Council Not-for-Profit Review and Housing Subcommittee assists by providing citizen involvement in the process of establishing priorities and recommendations for funding. City Council approves the annual allocation of the budget. CDBG funded housing activities are also reported through the Maricopa County HOME Consortium.

The City of Peoria receives HOME Investment Partnership funds through an Intergovernmental Agreement with the Maricopa HOME Consortium of Entitlement Communities. Peoria participates with this consortium to determine affordable housing priorities on a regional basis. Staff participates in monthly planning and coordination activities as well as program oversight and monitoring. The lead agency is the Maricopa County Human Services Department. HOME funded activities are planned, reported and administered by Peoria and Maricopa County through the consortium.

The plan strategy will be carried out through the combined efforts of the city, non-profit organizations, neighborhood organizations, community based development organizations, public service agencies, financial institutions, private developers and other governmental institutions. Each unique group plays a key role in the delivery system.

## Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

### Program Year 2 Action Plan Monitoring response:

#### 1. Monitoring

The review and monitoring practices being implemented by the City of Peoria follows a seven step process. This process ensures a detailed description of an activity is on file and fully defined and ensures that projects use CDBG funds only for eligible activities. The proper classification of activities is critical because the CDBG program regulations place specific requirements on certain activities and not on others. For example, there is a regulatory limitation on the amount of funds which may be used for public services and program administration. These preliminary evaluations are conducted on an on-going basis to ensure that available CDBG resources will be used to primarily benefit low and moderate income persons. The following are the review steps:

- o The first step is to determine if the activity is included within the listing of eligible activities in the CDBG regulations.
- o The second step is to determine if the activity falls within a category of explicitly ineligible activities, despite its apparent inclusion within the listing of eligible activities. For example, while many public facilities are eligible for assistance, there is an explicit regulatory bar to providing assistance to “buildings for the general conduct of government.”
- o The third step is to determine if the proposed project meets one of the National Objectives of the CDBG program:
  - Benefits low and moderate income persons
  - Addresses slum and blight
  - Meets an urgent community development need
- o The fourth step is to ensure that carrying out the activity will not result in the award violating the city’s certification that at least 70% of CDBG funds will benefit low and moderate income persons over the fiscal year.

- The fifth step is to review proposed costs of the activity to determine if they appear to be necessary and reasonable and will otherwise conform to a federal document called “Cost Principles Applicable to Grants and Contracts with State and Local Governments.” If a non-profit organization or educational institution is involved, then review of the project in the context of a federal document called “Cost Principles for Non-Profit Organizations” or “Cost Principles for Educational Institutions” is required, as applicable.
- The sixth step is to complete the environmental review and clearance procedures for the project and/or activity. The U.S. Department of Housing and Urban Development (HUD) and the City are prohibited by law from releasing funds for a CDBG activity until the City meets the responsibility with respect to environmental protection.
- The final step in our review is the actual site and activity evaluation. Site assessments determine if the project developed an activity as described in their proposal or as defined in their contract. Specific reviews are then conducted to “test” who is being served and how effectively the service delivery is being provided. If the project produces a specific product then an additional evaluation is conducted regarding its quality and ability to meet timing and implementation goals. All of these assessments are kept on file for later reviews and evaluation as needed. Each monitoring is performed utilizing the current Maricopa County HOME Consortium Monitoring Tool which is designed for use in both the CDBG and HOME programs. Monitorings of this nature are normally performed for new grantees, high risk grantees and/or grantees with large funding allocations.

Additional desk monitoring of invoices and reports are performed at the time staff authorizes reimbursement of costs according to compliance with requirements. Support and technical assistance will be provided as necessary to assure community needs and program requirements are met. Activity monitorings are often coordinated with other municipalities and agencies to eliminate duplication of efforts and improve effective use of resources.

The city contracts with an independent auditing firm to receive an annual Single Audit. For the purposes of the Single Audit, the CDBG Program is considered a “major” federal program thereby receiving detailed review from the auditor’s on an annual basis.

## Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

### Program Year 2 Action Plan Lead-based Paint response:

#### 1. Lead-based Paint

Lead based paint is not allowed or sold for residential construction after 1978 which means a large majority of homes in Peoria are free of potential lead hazards. Approximately 1,550 homes in Peoria are pre-1970 construction and 4,800 were constructed during the 1970’s decade. The older housing stock is mostly occupied

by low and moderate income families. The Arizona Department of Health Services does not list any zip codes in the City of Peoria as high risk areas for lead hazards. The CDBG Emergency Home Repair Program has performed varying types of rehabilitation work in some of these homes and more will be performed in the future. It should be noted that older homes are only considered to “possibly” contain lead hazards and actions are taken to determine the presence of this hazard at the time the activity environmental review is performed. HUD has regulations to protect children from the hazards of lead-based paint in federally funded projects. The city provides the required notices and information about the hazards and risks of lead-based paint to all program participants. The city also makes the current lead brochure/handout from the United States Environmental Protection Agency available at community and neighborhood events. All applications requesting federal funding from the city for emergency home repairs on units built prior to 1978 will have an inspection of the property for the presence of lead. A quantitative analysis must be done using either laboratory sampling or XRF testing. If lead based paint is found to be present, lead hazard control activities will take place as part of the activity. All regulations regarding lead hazard control, cleanup and disposal will be followed.

**HOUSING**

**Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

1. Specific housing objectives are as follows:

Housing Objectives	Source	Allocation	Anticipated Outcome
Purchase, rehab and resale of foreclosed homes including direct homebuyer assistance	CDBG	\$225,000	2 homes rehabbed and resold
	HOME	\$201,840	2 homes rehabbed and resold
	NSP3	\$1,078,902	14 homes over the length of the NSP3 grant
Emergency home repairs	CDBG	\$127,891	30 homes repaired
Home accessibility improvements	CDBG	\$28,808	7 homes improved

Housing Objectives	Source	Allocation	Anticipated Outcome
Rental assistance	Public Housing and Housing Choice Voucher Programs		70 public housing units and 82 vouchers maintained
Neighborhood Pride Investment	General Fund	\$50,000	57 homes improved through exterior rehab

2. Resources

To achieve the goals and objectives identified above, the City will use a combination of federal, state, county and city funds. Included in the descriptions above are the uses of resources reasonably expected to be available. Federal assistance will largely consist of funds the housing authority will receive for the Housing Choice Voucher and Public Housing Programs, the Community Development Block Grant Program and the HOME Investment Partnerships Program. The housing authority funds will be used to assist the City’s lowest income households with rental assistance. The City will seek any additional funding that should come available, including additional grants.

**Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 2 Action Plan Public Housing Strategy response:

1. Public Housing

The City of Peoria’s Housing Authority (CPHA) is operated by the Housing Authority of Maricopa County (HAMC) through an Intergovernmental Agreement. All management functions such as hiring, procurement and contracting are the responsibility of HAMC by contract. The City does not employ any staff at the Housing Authority. However, it retains overall ownership of the assets, Board authority and serves as a liaison between the Federal government and HAMC, when necessary. It is expected that permanent operation, management and ownership of the Public Housing Authority will go to HAMC during the CDBG Plan Period. The City’s Public Housing Authority owns and operates 45 apartment style units

(Parkview Estates) and 25 scattered site single family detached housing units. There are no current or future plans to add units or remove units from the inventory. The Housing Authority also manages 82 city vouchers in the Housing Choice Voucher (Section 8) Program along with 171 portable vouchers. The City believes this strong intergovernmental relationship has created personnel efficiencies for HAMC as well as providing public housing residents with access to a broader network of professionals and programs.

The goal for City of Peoria's Housing Authority managed property is to:

- o Maintain the property in excellent condition
- o Keep expenses within the operating budget
- o Explore opportunities for revenue growth or expense reduction
- o Assess and address capital needs proactively
- o Comply with all Federal, State, and local laws and regulations
- o Provide excellent customer service to all residents

The Housing Authority and encourages all of the scattered site housing residents to participate in neighborhood programs. The Housing Authority maintains a resource list of agencies and organizations that provide services to citizens. This resource list is available to all participants.

In addition to the numerous items discussed above, the Housing Authority will:

- o Continue to administer its current programs which provide safe, decent, and sanitary housing for low to extremely low income families
- o Work in partnership local agencies to further its mission
- o Seek opportunities that will increase the housing choices of low to very low income families by applying for funds when available
- o Maintain its housing stock to ensure that all its housing meets the needs of our clientele
- o Administer programs to ensure applicants on the waiting lists are served as soon as possible
- o Closely monitor utilization of the Section 8 Housing Choice Voucher Program to ensure that waiting list applicants are promptly served when funds become available
- o Continue to review and update policies as needed to comply with HUD requirements
- o Create policies that are fair and beneficial to the participants and provide benefit to the program overall

The Housing Authority recently completed the process to develop a Resident Council and that Council is now in place. The Housing Authority will work closely with the Council to ensure that residents are well-informed on current and planned activities. Residents are encouraged to provide feedback and suggestions as well as voice concerns to Management.

The Housing Authority is comprised mainly of elderly and/or disabled residents. However, the management is aware of CDBG homeownership and counseling programs available to all participants should they become financially self sufficient.

## 2. Agency Designation

The Peoria Housing Authority is not designated as troubled.

## Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 2 Action Plan Barriers to Affordable Housing response:

### 1. Actions

During the program year, the following actions will contribute to the removal of barriers to affordable housing:

- o CDBG funds will be allocated to emergency home repair programs.
- o NSP3, HOME and CDBG funds will be allocated to purchase, rehab and resell foreclosed homes.
- o The City's General Fund will allocate Neighborhood Pride funding to make aesthetic improvements to the exterior of homes in disrepair or otherwise needing improvement.
- o The City's General Fund will allocate grant funds to Community Legal Services to provide pro-bono legal services to low-income residents experiencing critical legal issues that impact their basic survival needs.
- o CDBG funds will be allocated to assist people with disabilities with improvements to their housing situations.
- o Non-profit developers will continue to be afforded a reduction in some development plan review fees. The entitlement fees or "planning fees" are assessed at 10% of the normally required fees. These fees include rezone and use permits, site plan review, design review and others.

## HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
  - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.

- e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
    - a. Describe the planned use of the ADDI funds.
    - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
    - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

**Program Year 2 Action Plan HOME/ADDI response:**

Peoria's HOME funded activities are planned and reported regionally through the Maricopa HOME Consortium. Please refer to the Maricopa HOME Consortium Plan for a complete description of these regional activities.

Peoria anticipates utilizing HOME funding in the plan year to partner with a non-profit agency to purchase, rehab and resell foreclosed properties within the City's designated NSP3 target area. No ADDI funding will be awarded during the plan year.

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## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 2 Action Plan Special Needs response:

Peoria's homeless activities are planned and reported through the Maricopa Consortium Plan. See the Maricopa HOME Consortium for a complete description of these activities.

The Maricopa Association of Governments (MAG) Continuum of Care Task Force is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. While MAG administers the Continuum of Care process in Maricopa County, and as such prepares the Regional Plan To End Homelessness, the MAG Regional Continuum of Care Committee on Homelessness provides policy direction and leadership on homeless issues. The Department of Economic Security, Office of the Homeless Coordinator, also annually prepares the Current Status of Homelessness in Arizona. Information contained in HUD Table 1A attached and in this report are derived from the most recent releases of both of these documents. The information tends to be regional in nature. Since homelessness is an accepted regional issue across the U.S., need estimates are derived from county-wide needs and gaps in services and the facilities inventory.

The Continuum's Homeless Street Count is conducted annually and was most recently conducted on January 26, 2010. Data specific to Peoria showed an overall 38% decline in the number of homeless individuals from the prior year. A total of 20 homeless individuals were counted of which 16 were non-chronically homeless males and 4 were non-chronically homeless females.

Programs expected to be available either locally or regionally to address homelessness and those "at risk" over the planning period include, but are not limited to, the following:

- o Community Action Agency programs provided through CAP Agencies and the Maricopa Department of Human Services. These services include utility payments and deposits, mortgage payments to prevent eviction and first month's rent payment and rental deposit payments for those who are homeless.
- o Continuation of the Healthcare for the Homeless Program through the Maricopa County Department of Public Health. This program provides health care services for homeless individuals and families throughout Maricopa County. It is provided through the delivery of quality health care to homeless

- people through street outreach, integrated primary care, mental health services, substance abuse services, case management and nutrition services.
- o Continuation of outreach/prevention efforts valley-wide.
- o Continuation of commitment by the City of HOME, CDBG and general fund resources to support key emergency, transitional and permanent housing facilities in addition to needed support services for clients in or cycling through homelessness.

The following represents specific funding for the plan year:

Program Provider	Program Type	Funding Source	Funding Amount
A New Leaf	Domestic violence shelter improvements	CDBG	\$25,000
Arizonan’s for Children	Children’s visitation center	General Fund	\$2,000
Central Arizona Shelter Services	Emergency shelter services	General Fund	\$20,000
Community Information and Referral	Homeless Management Information System	General Fund	\$2,000
Deep Within	Utility assistance for shelter	General Fund	\$2,000
Homeward Bound	Utility and program assistance	CDBG	\$5,000
Shoebox Ministries	Toiletries for homeless individuals	General Fund	\$2,000
West Valley Child Crisis Center	Services for abused and neglected children	General Fund	\$3,000

Please see the Maricopa Consortium Plan for a full listing of resources county-wide.

### Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 2 Action Plan ESG response:

Not applicable.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

#### Program Year 2 Action Plan Community Development response:

##### 1. Non-Housing Community Development Goals

The City's strategy for the non-housing segment of the Plan is directed at addressing the physical, social and economic problems within the City's neighborhoods. The City is focusing its efforts on revitalizing its aging and disinvested neighborhoods including its designated Old Town area which will require efforts including economic development. City departments, in partnership with residents and private for profit and non-profit organizations, are working towards eliminating blighting conditions and addressing low income needs.

In order to achieve the City's community development objectives, five (5) strategies to organize and guide program development and funding were developed. The five strategies are as follows:

- o Comprehensively revitalize targeted neighborhoods
- o Provide economic development assistance and opportunities to small businesses and to persons of low and moderate income
- o Provide coordinated human, social and family support services to enhance the quality of life and to promote self-sufficiency among low and moderate income persons city-wide
- o Enhance the physical environment of principally low to moderate income neighborhoods city-wide
- o Develop and improve public facilities and infrastructure in low to moderate income neighborhoods and facilities utilized by low to moderate income persons.

The City will provide \$75,000 of CDBG and \$172,000 of General Fund monies to agencies providing various public service programs including health and human services activities. These public services will provide support services to low and moderate income residents both within the City and at community shelters. The City

is currently renovating the Peoria Community Center in the Oldtown neighborhood. The Community Center houses the City’s CAP Agency.

The City’s Economic Development Department provides a Small Business Resource Center at the Peoria Main Library as well as offering free small business resource seminars that are topic specific. This Department also assists small business with locating properties for sale or lease and provides site specific demographic reports gratis.

In addition to various public services, the following non-housing community development programs will be funded during the plan year to address the City’s objectives:

Agency	Program	Funding Source	Amount of Funding
A New Leaf	Shelter Improvements	CDBG	\$25,000
Boys and Girls Clubs	Neighborhood Facility Improvements	CDBG	\$25,000
City of Peoria	Neighborhood Pride	General Fund	\$50,000
City of Peoria	Neighborworks	City Capital Improvement Program	\$1,000,000
First Presbyterian Church	Improvements to Adult Day Center for Disabled	General Fund	\$2,000
Ira A. Murphy School	School Improvements	General Fund	\$3,000

Please refer to the Community Development Needs Table at the end of this plan for more information.

### Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

#### Program Year 2 Action Plan Antipoverty Strategy response:

##### 1. Programs

The City of Peoria is committed to providing its lowest income residents with quality housing and neighborhoods in addition to assisting these residents move out of poverty. The City’s numerous housing and community development programs are targeted to improving the housing and neighborhood conditions of low income residents. In addition, the City funds human services activities directly aimed at at-risk youth, families and individuals. The City uses any combination of CDBG, HOME and general fund resources that are available to fund programs and services aimed at preventing or alleviating poverty. Following is a table listing the City’s anti-poverty services:

Program Provider	Service Description
A New Leaf	Behavioral counseling to children and parenting classes, early intervention with status offenders for youth and their families
Advocates for the Disabled	Disability claims service
Benevilla	Adult day center, counseling, emergency assistance payments and referrals
Big Brothers Big Sisters of Central Arizona	Youth counseling and mentoring
Boys and Girls Clubs of Metropolitan Phoenix	After school and summer youth programs
Central Arizona Shelter Services (CASS)	Emergency shelter and health services for homeless
City of Peoria Neighborhood & Revitalization Section	Emergency home repairs and utility payment assistance programs
Civitan Foundation	Respite care and activities for developmentally disabled children and adults
Community Action Program (CAP)	Utility payments, utility deposits, mortgage payment to prevent foreclosure, rent payment to prevent eviction, first month's rent payment for those who are homeless, rental deposits for those who are homeless
Community Hope Centers/Lighthouse	Financial aid for utility assistance and food programs
Community Information and Referral, Inc.	Operation of Arizona 2-1-1 program and Homeless Management Information System (HMIS)
Community Legal Services	Legal aid
Deep Within Recovery	Transitional shelter and counseling
Foundation for Senior Living	Delivery of nutritious meals to seniors in group settings or individual homes
Glendale/Peoria YMCA	Youth first offender program for at-risk juveniles
Habitat for Humanity of Central Arizona	Affordable housing programs and homebuyer counseling
Homeward Bound	Self sufficiency and transitional housing
Housing Our Communities	Affordable housing programs and homebuyer counseling
Jobs for Arizona Graduates	Opportunity awareness training for at-risk teens in high school
Shoebox Ministries	Toiletries for homeless
St. Mary's Food Bank Alliance	Emergency food box program and home food delivery

These programs are provided either locally or regionally and all support anti-poverty. It is the City's goal to:

- o Continue funding local and regional agencies that provide shelter, housing and supportive services to homeless and at-risk persons.
- o Provide a CAP Agency and related services in the downtown/old town area.

- Operate and/or fund programs that assist low-income and special needs population in Peoria.
- Operate programs to provide education, counseling and programs for at-risk persons.
- Support after school programs and mentoring programs that help at-risk youth that provide positive role models and promote healthy lifestyles.
- Provide homebuyer assistance programs for low and moderate first-time homebuyers.
- Provide funding for emergency services such as utility assistance and emergency home repairs.

These programs all support the broad category of anti-poverty assistance. While we expect a number of residents will experience improved economic conditions as a result of these programs and available assistance, the number of households that will move out of poverty is expected to be small.

## NON-HOMELESS SPECIAL NEEDS HOUSING

### **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 2 Action Plan Specific Objectives response:

#### 1. Priorities

The following information was taken from the CPMP table and provides the estimated number of persons needing assistance, their service types and our plan goals to address those needs:

## 2. Resources

The following facilities and services are available either locally or within the Maricopa HOME Consortium, of which the City is a member. All services listed are funded through Federal, State and local public and private resources. A regional approach is designed to provide systems that make the most impact with the limited resources each member can provide.

### Affordable and Assisted Housing

- o Local and regional Public housing and Section Eight Vouchers
- o Local and regional LIHTC units
- o Scattered group homes, congregate care and nursing and rehab facilities
- o City of Peoria Emergency Home Repair Program

### Elderly (Ages 62-74) and Frail Elderly (>75)

- o Maricopa County Transportation Services
- o Local Dial-A-Ride services
- o Local senior centers
- o Meals on Wheels
- o Community Action Agency programs provided by the local CAP office
- o AHCCCS

### Persons with Severe Mental Illness (SMI)

- o Magellan Health Services and their large volume of providers

### Developmentally Disabled Persons

- o Arizona Bridge to Independent Living
- o ADES Rehabilitation Services
- o Maricopa County Transportation Services
- o AHCCCS
- o Advocates for the Disabled

### Physically Disabled Persons

- o Arizona Bridge to Independent Living
- o AZ Center for the Blind
- o Maricopa County Transportation Services
- o AHCCCS
- o Advocates for the Disabled
- o Solecito Services

### Persons with Alcohol or Other Drug Addiction

- o Community Bridges
- o County detox services and facilities
- o Catholic Social Services
- o Deep Within, Inc.

### Persons with HIV/AIDS

Phoenix Shanti  
AHCCCS

## Housing Opportunities for People with AIDS

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 2 Action Plan HOPWA response:

Not applicable. The City of Peoria does not receive HOPWA funds.

## Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 2 Specific HOPWA Objectives response:

Not applicable. The City of Peoria does not receive HOPWA funds.

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## Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

### Fair Housing

Peoria continues to be committed to fair housing and to eliminating housing discrimination of any kind. Peoria's commitment to fair housing includes the following broad types of activities:

- o Ensuring fair housing and equal opportunity laws and regulations are followed in the administration of the Public Housing Authority.
- o Implementing Section 504 accessibility requirements in City facilities.
- o Providing technical assistance, training, information and referrals in partnership with other organizations.
- o Mayoral recognition of April as Fair Housing Month via official Proclamation.
- o Displaying the FHEO logo in all city advertising of federally funded activities.
- o Displaying FHEO information and posters in City facilities.
- o Distributing FHEO information at City sponsored events and public locations such as City public libraries.
- o Preparing an updated Analysis of Impediments during the Consolidated Plan period.
- o Maintaining a fair housing page and information on the City website.
- o Attending fair housing training either locally or via webinars.
- o Advertising fair housing information in the local general circulation newspaper.
- o Supporting agencies which provide no cost legal aid for low to moderate income residents.

### Definition of Substantial Change

The City recognizes that substantial change has occurred if any of the following conditions occur in the use of Community Development Block Grant funds:

- o Any single occurrence of a change in funding (increase or decrease) which is 20% or more of the current year entitlement allocation with the exception of allocations to City operated Emergency Home Repair Program as discussed below.
- o A project or program is newly created which is not listed in the current or prior year's Annual Action Plan or amendments.

Administrative funds or planning and capacity building allocations may be adjusted in any manner (including cancellation of a planning or capacity building activity) without being considered substantial changes.

The deletion or cancellation of an activity does not represent a substantial change.

Any unused funding from prior year activities that were either completed utilizing less funding than anticipated, or were cancelled, may be automatically reallocated to the Emergency Home Repair Program operated by the City. This action does not represent a substantial change as long as the Emergency Home Repair Program activity exists in the current Annual Action Plan.

Any occurrence of substantial change requires the City to follow the Community Development Block Grant (CDBG) Citizen Participation Plan regarding public notice and citizen input.

# AFFIDAVIT OF PUBLICATION

STATE OF ARIZONA )  
 )  
COUNTY OF MARICOPA ) ss.

I, Carolyn Castillo of PEORIA TIMES

A newspaper of general circulation published and printed in the city of Glendale, County of Maricopa, State of Arizona, do solemnly swear that a copy of the notice, in the matter of

HEARING  
CDBG ANNUAL ACTION PLAN  
Planning Division  
City of Peoria

As per clipping attached, was published weekly in the regular and entire edition of the said newspaper, and not in any supplement hereof, for a period of 2 consecutive week(s), as follows, to-wit:

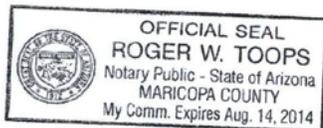
02/18/11  
02/25/11

(s) Carolyn Castillo

Subscribed and sworn to before me, this 25th day of February (year) 2011.

(s) [Signature]  
Notary Public

My commission expires:



## NOTICE OF HEARING



### NOTICE OF PUBLIC HEARING AND SOLICITATION OF COMMENTS CITY OF PEORIA ANNUAL ACTION PLAN

Public hearings will be conducted on February 28, 2011 from 1:00 PM until 2:00 PM and again on March 25, 2011 from 3:00 PM until 4:00 PM at the Peoria Community Center located at 8335 W. Washington, Peoria 85345. The purpose of the meetings is to discuss budgets and programs for the Annual Action Plan for Federal Fiscal Year 2011-12. The CDBG Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) for annual funding under the guidelines of a CDBG entitlement city. The CDBG Annual Action Plan identifies how the City plans to use the federal money during the next fiscal year to meet the goals and objectives approved in the Five-Year Consolidated Plan.

#### ANNUAL ACTION PLAN FEDERAL FISCAL YEAR 2011-2012

The City of Peoria will be receiving approximately \$680,000 in Community Development Block Grant (CDBG) funds in federal fiscal year 2011-2012. These funds are directed to the assistance of low and moderate income persons, primarily for City of Peoria residents. Proposed use of these funds and information on the Annual Action Plan is available to the public and comments are encouraged.

In March 2011 the draft Annual Action Plan will be published on the City's website at [www.peoriaaz.gov](http://www.peoriaaz.gov) and will also be available at the Peoria Community Center and Peoria Main Library for a 30 day comment period. Comments received on or before April 15, 2011 will be included in the final Annual Action Plan document.

Information and overviews of the Consolidated Plan or Annual Action Plan may also be obtained by written request mailed to:

City of Peoria  
Planning & Community Development Department  
Attn: CDBG Program  
9875 N. 85th Avenue  
Peoria, AZ 85345

Information may also be obtained by written request emailed to: [neighborhoodrevitalization@peoriaaz.gov](mailto:neighborhoodrevitalization@peoriaaz.gov) or [appleman@azcsi.com](mailto:appleman@azcsi.com)

Persons with disabilities using a TDD or TTY device may communicate with our office by calling the U.S. West relay service at 711. Disability access is provided at the meeting location. Asistencia en español: Para que le interpreten la solicitud en español, llame al 623-773-7250.



Publish Peoria Times  
February 18 and 25, 2011

# AFFIDAVIT OF PUBLICATION

March 11, 2011

STATE OF ARIZONA )  
 )  
COUNTY OF MARICOPA ) ss.

I, Carolyn Castillo of PEORIA TIMES

A newspaper of general circulation published and printed in the city of Glendale, County of Maricopa, State of Arizona, do solemnly swear that a copy of the notice, in the matter of

HEARING  
CDBG ANNUAL ACTION PLAN  
Planning Department  
City of Peoria

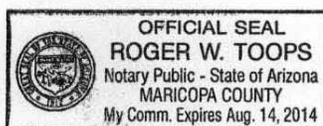
As per clipping attached, was published weekly in the regular and entire edition of the said newspaper, and not in any supplement hereof, for a period of 1 consecutive week(s), as follows, to-wit: 03/11/11

(s) Carolyn Castillo

Subscribed and sworn to before me, this 11th day of March (year) 2011.

(s) Roger W. Toops  
Notary Public

My commission expires:



# CITY NOTICE

Public Notices from the City of Peoria



### NOTICE OF PUBLIC HEARING AND SOLICITATION OF COMMENTS CITY OF PEORIA ANNUAL ACTION PLAN AND FAIR HOUSING TRAINING

A public hearing will be conducted on March 25, 2011 from 3:00 PM until 4:00 PM at the Peoria Community Center located at 8335 W. Washington, Peoria 85345. The dual purpose of the meetings is to discuss budgets and programs for the Annual Action Plan for Federal Fiscal Year 2011-12 as well as provide interested parties with information regarding the Fair Housing Act including training on the subject. The CDBG Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) for annual funding under the guidelines of a CDBG entitlement city. The CDBG Annual Action Plan identifies how the City plans to use the federal money during the next fiscal year to meet the goals and objectives approved in the Five-Year Consolidated Plan. The Fair Housing Act is a federal law prohibiting housing discrimination.

### ANNUAL ACTION PLAN FEDERAL FISCAL YEAR 2011-2012

The City of Peoria will be receiving approximately \$750,532 in Community Development Block Grant (CDBG) funds in federal fiscal year 2011-2012. These funds are directed to the assistance of low and moderate income persons, primarily for City of Peoria residents. Proposed use of these funds and information on the Annual Action Plan is available to the public and comments are encouraged.

On March 14, 2011, the draft Annual Action Plan will be published on the City's website at [www.peoria-az.gov](http://www.peoria-az.gov) and will also be available at the Peoria Community Center, Peoria Main Library and Peoria Public Housing Authority for a 30 day comment period. Comments received on or before April 15, 2011 will be included in the final Annual Action Plan document.

Information and overviews of the Consolidated Plan or Annual Action Plan may also be obtained by written request mailed to:

City of Peoria  
Planning & Community Development Department  
Attn: CDBG Program  
9875 N. 85th Avenue  
Peoria, AZ 85345

Information may also be obtained by written request emailed to: [neighborhoodrevitalization@peoriaaz.gov](mailto:neighborhoodrevitalization@peoriaaz.gov) or [appleman@azzel.com](mailto:appleman@azzel.com)

Persons with disabilities using a TDD or TTY device may communicate with our office by calling the U.S. West relay service at 711. Disability access is provided at the meeting location. Asistencia en español: Para que le interpreten la solicitud en español, llame al 623-773-7250.

Publish Peoria Times  
March 11, 2011



<b>Table 3</b> <b>Second Year Annual Action Plan Allocations</b> <b>2011-2012</b>
---

**Public Services**

- **Benevilla - Adult Day Health Services**

\$60,000

City-wide - direct assistance qualification

Project Category: 05 Public Services 570.201(e)

Provide adult day care to elderly and disabled Peoria residents including wellness and quality of life counseling. Extended hours of supervised assistance are always in demand and this funding will support a continuation and, wherever possible, an expansion of service hours. This public service will provide assistance to 50 individuals.

- **City of Peoria Community Development - Utility Payment Assistance**

\$10,000

City-wide - direct assistance qualification

Project Category: 05 Public Services 570.201(e)

Utility assistance (gas, electric and water) for families who reside in Peoria. Prior service by this project has shown a high public demand, successful implementation and an ability to continue to provide services. This project's objective is to assist 33 Peoria residents with utility payments.

- **Homeward Bound Utility Payment Assistance/Case Management Program**

\$5,000

City-wide - direct assistance qualification

Project Category: 05 Public Services 570.201(e)

Utility assistance and case management for families who originally resided in Peoria and are now living in transitional housing at the Thunderbird Family Village. This project's objective is to assist 15 individuals with utility payments and counseling specifically directed to achieving self-sufficiency for the family.

**Public Service Subtotal \$75,000**  
**(12% of total allocation)**

## **Facility Improvements**

- **Boys and Girls Club Facility Improvements**  
\$25,000

Local target area "Varney" – Area benefit  
Project Category: 03E Neighborhood Facilities 570.201(c)

This project will provide energy efficiency interior renovations to the Varney branch location (Wisotsky Center) at 11820 North 81<sup>st</sup> Avenue. This location provides after school and summer programs at the gym which include sport, fitness, arts, health and life skills activities. This project includes replacing inefficient water devices with efficient ones and adding solar water heaters.

- **A New Leaf – Domestic Violence Shelter Improvements**  
\$25,000

City-wide – presumed benefit  
Project Category: 03C Homeless Facilities (not operating costs) 570.201(c)  
Repairs to Faith House Domestic Violence Shelter including flooring, plumbing, painting and purchase of heavy duty energy efficient washers and dryers.

**Facility Improvements Subtotal \$50,000**

## **Housing**

- **Arizona Bridge to Independent Living (ABIL)**  
\$28,808

City-wide - direct assistance qualification  
Project Category: 14A Rehab; Single-Unit Residential 570.202

This program assists disabled residents of Peoria in modifying their homes to maintain and enhance independent living and community participation. Funding is expected to assist 6 households with home modifications that will remove physical barriers to the safe occupancy of the residence.

- **City of Peoria - Community Development Emergency Home Repairs**  
\$127,891

City-wide - direct assistance qualification  
Project Category: 14A Rehab; Single-Unit Residential 570.202

City staff will coordinate emergency home repairs to approximately 28 houses in Peoria. Repairs will address code violations, health and safety issues and make repairs to some incipient home problems. This program has been highly successful in keeping Peoria owners in decent, safe and sanitary housing.

- **Habitat for Humanity - Purchase, Rehabilitate and Resell Foreclosed Properties**  
\$225,000

City-wide - direct assistance qualification

Project Category: 13 Direct Homeownership Assistance 570.201(n)

Focused in our proposed NSP3 target area, Habitat for Humanity will purchase, rehabilitate and place income qualified homeowners in renovated housing. This project is expected to work directly with the City's anticipated NSP3 allocation and should deliver two renovated homes into new homeownership.

**Housing Subtotal \$381,699**

### **Administration**

- **City of Peoria Community Development Program Administration**  
\$126,675

Project Category: 21A Grantee Administration 570.206

Development of required documentation and federal operations compliance in the use of federal CDBG and HOME funds (reported by the Maricopa County HOME Consortium) including all required plan development and subrecipient management.

**Administration Subtotal \$126,675  
(20% of total allocation)**

**TOTAL CDBG ALLOCATION \$633,374**



**CITY OF PEORIA**  
**Housing Market Analysis**

*Complete cells in blue.*

Housing Stock Inventory	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
<b>Units Rented/Owned</b>						
Occupied Units: Renter		936	2517	7964	11417	492
Occupied Units: Owner		3391	9117	28844	41352	1782
Vacant Units: For Rent	5%	143	384	2604	3131	784
Vacant Units: For Sale	4%	286	769	1041	2096	1097
Total Units Occupied & Vacant		4756	12787	40453	57996	4155
<u>Rents: Applicable FMRs (in \$s)</u>		776	936	1,363		
Rent Affordable at 30% of 50% of MFI (in \$s)						
<b>Public Housing Units</b>						
Occupied Units		45	0	25	70	0
Vacant Units		0	0	0	0	0
Total Units Occupied & Vacant		45	0	25	70	0
<b>Rehabilitation Needs (in \$s)</b>		159,750	0	140,550	300,300	

# Continuum of Care Homeless Population and Subpopulations Chart

CITY OF PEORIA

Part 1: Homeless Population	Sheltered		Un-sheltered	Total
	Emergency	Transitional		
1. Homeless Individuals	63	230	25	318
2. Homeless Families with Children	56	45	15	116
2a. Persons in Homeless with Children Families	44	40	10	94
<b>Total (lines 1 + 2a)</b>	<b>163</b>	<b>315</b>	<b>50</b>	<b>528</b>

Part 2: Homeless Subpopulations	Sheltered		Un-sheltered	Total
1. Chronically Homeless	32	15	47	47
2. Severely Mentally Ill	5	0	5	5
3. Chronic Substance Abuse	12	0	12	12
4. Veterans	3	0	3	3
5. Persons with HIV/AIDS	3	0	3	3
6. Victims of Domestic Violence	25	0	25	25
7. Youth (Under 18 years of age)	10	0	10	10

Part 3: Homeless Needs Table: Individuals		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	50	0	50	11	0	9	0	0	0	0	0	0	0	20	0	0%	L	Y	B
	Transitional Housing	100	50	50	7	0	12	0	0	0	0	0	0	0	19	0	0%	L	Y	B
	Permanent Supportive Housing	150	100	50	4	0	3	0	0	0	0	0	0	0	7	0	0%	L	N	O
	<b>Total</b>	<b>300</b>	<b>150</b>	<b>150</b>	<b>11</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0%</b>									
Chronically Homeless																				

Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	35	10	25	4	0	2	0	0	0	0	0	0	0	6	0	0%	L	Y	B
	Transitional Housing	100	50	50	4	0	1	0	0	0	0	0	0	0	5	0	0%	L	Y	B
	Permanent Supportive Housing	150	100	50	5	0	2	0	0	0	0	0	0	0	7	0	0%	L	N	O
	<b>Total</b>	<b>285</b>	<b>160</b>	<b>125</b>	<b>13</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>0%</b>									

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Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Grantee Name: **CITY OF PEORIA**

Non-Homeless Special Needs Including HOPWA		Needs	3-5 Year Quantities										Total			Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG, Other
			Year 1		Year 2		Year 3		Year 4*		Year 5*		Goal	Actual	% of Goal			
			Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Housing Needed	52. Elderly	2300	23	0	11	0	0	0	0	0	0	0	34	0	0%	H	Y	B
	53. Frail Elderly	350	18	0	9	0	0	0	0	0	0	0	27	0	0%	M	Y	B
	54. Persons w/ Severe Mental Illness	110	3	0	1	0	0	0	0	0	0	0	4	0	0%	M	N	O
	55. Developmentally Disabled	235	3	0	1	0	0	0	0	0	0	0	4	0	0%	M	Y	B
	56. Physically Disabled	1850	44	0	26	0	0	0	0	0	0	0	70	0	0%	H	Y	B
	57. Alcohol/Other Drug Addicted	435	3	0	1	0	0	0	0	0	0	0	4	0	0%	M	N	O
	58. Persons w/ HIV/AIDS & their families	230	3	0	1	0	0	0	0	0	0	0	4	0	0%	M	Y	B
	59. Public Housing Residents	310	33	0	34	0	0	0	0	0	0	0	67	0	0%	H	Y	O
	Total	5820	130	0	84	0	0	0	0	0	0	0	214	0	0%			
Supportive Services Needed	60. Elderly	1800	75	0	25	0	0	0	0	0	0	0	100	0	0%	H	Y	B
	61. Frail Elderly	300	66	0	36	0	0	0	0	0	0	0	102	0	0%	H	Y	B
	62. Persons w/ Severe Mental Illness	60	6	0	4	0	0	0	0	0	0	0	10	0	0%	M	N	O
	63. Developmentally Disabled	180	2	0	0	0	0	0	0	0	0	0	2	0	0%	M	Y	B
	64. Physically Disabled	950	66	0	36	0	0	0	0	0	0	0	102	0	0%	H	Y	B
	65. Alcohol/Other Drug Addicted	345	3	0	1	0	0	0	0	0	0	0	4	0	0%	M	N	O
	66. Persons w/ HIV/AIDS & their families	110	3	0	1	0	0	0	0	0	0	0	4	0	0%	M	Y	B
	67. Public Housing Residents	210	63	0	36	0	0	0	0	0	0	0	99	0	0%	H	Y	O
Total	3955	284	0	139	0	0	0	0	0	0	0	423	0	0%				

**CITY OF PEORIA**

*Only complete blue sections.*

Community Development Needs			Needs	Current	Gap	5-Year Quantities										% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source		
						Year 1		Year 2		Year 3		Year 4		Year 5							Cumulative	
						Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						Goal	Actual
01 Acquisition of Real Property 570.201(a)			50	5	45										0	0	####	M	2.3M	Y	B	
02 Disposition 570.201(b)			0	0	0										0	0	####	L	NA	N	NA	
Public Facilities and Improvements	03 Public Facilities and Improvements (General) 570.201(c)			150	3	147	1		1						2	0	0%	M	9M	Y	B	
	03A Senior Centers 570.201(c)			15	3	12									0	0	####	M	6M	Y	B	
	03B Handicapped Centers 570.201(c)			10	3	7									0	0	####	L	5M	Y	B	
	03C Homeless Facilities (not operating costs) 570.201(c)			3	0	3	1		1						2	0	0%	L	4M	N	NA	
	03D Youth Centers 570.201(c)			15	2	13									0	0	####	M	4M	Y	B	
	03E Neighborhood Facilities 570.201(c)			73	9	64	1		1						2	0	0%	M	10M	N	NA	
	03F Parks, Recreational Facilities 570.201(c)			210	63	147									0	0	####	M	44M	Y	B	
	03G Parking Facilities 570.201(c)			413	210	203									0	0	####	L	40M	N	NA	
	03H Solid Waste Disposal Improvements 570.201(c)			630	480	150									0	0	####	L	15M	N	NA	
	03I Flood Drain Improvements 570.201(c)			NA	NA	###									0	0	####	NA	NA	NA	NA	
	03J Water/Sewer Improvements 570.201(c)			NA	NA	###									0	0	####	NA	NA	NA	NA	
	03K Street Improvements 570.201(c)			380	110	270									0	0	####	M	380M	Y	B	
	03L Sidewalks 570.201(c)			360	210	150									0	0	####	L	12M	N	NA	
	03M Child Care Centers 570.201(c)			23	12	11									0	0	####	M	2.75M	Y	B	
	03N Tree Planting 570.201(c)			NA	NA	###									0	0	####	NA	NA	NA	NA	
	03O Fire Stations/Equipment 570.201(c)			65	54	11									0	0	####	L	22M	N	NA	
	03P Health Facilities 570.201(c)			16	7	9									0	0	####	M	27M	Y	B	
03Q Abused and Neglected Children Facilities 570.201(c)			35	12	23									0	0	####	H	20M	Y	B		
03R Asbestos Removal 570.201(c)			300	140	160									0	0	####	L	4.8M	Y	B		
03S Facilities for AIDS Patients (not operating costs) 570.201(c)			4	3	1									0	0	####	L	24M	N	NA		
03T Operating Costs of Homeless/AIDS Patients Programs			67	32	35									0	0	####	M	15M	Y	B		
04 Clearance and Demolition 570.201(d)			300	110	190									0	0	####	M	38M	Y	B		
04A Clean-up of Contaminated Sites 570.201(d)			110	56	54									0	0	####	L	16.2	N	NA		
Public Services	05 Public Services (General) 570.201(e)			300	50	250	3		4						7	0	0%	H	5M	Y	B	
	05A Senior Services 570.201(e)			50	10	40									0	0	####	H	12M	Y	B	
	05B Handicapped Services 570.201(e)			40	10	30			1						1	0	0%	H	750K	Y	B	
	05C Legal Services 570.201(e)			15	7	8									0	0	####	L	800K	N	NA	
	05D Youth Services 570.201(e)			25	7	18									0	0	####	H	900K	Y	B	
	05E Transportation Services 570.201(e)			12	8	4	1								1	0	0%	M	250K	Y	B	
	05F Substance Abuse Services 570.201(e)			25	9	16									0	0	####	M	800K	N	NA	
	05G Battered and Abused Spouses 570.201(e)			45	10	35			1						1	0	0%	H	2.1M	Y	B	
	05H Employment Training 570.201(e)			15	7	8									0	0	####	L	400K	N	NA	
	05I Crime Awareness 570.201(e)			45	10	35									0	0	####	L	1.4M	N	NA	
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e))			30	12	18	1		1						2	0	0%	L	250K	Y	B	
	05K Tenant/Landlord Counseling 570.201(e)			100	50	50									0	0	####	L	800K	N	NA	
	05L Child Care Services 570.201(e)			250	50	200									0	0	####	M	5M	N	NA	
	05M Health Services 570.201(e)			400	240	160									0	0	####	M	2.5M	N	NA	
	05N Abused and Neglected Children 570.201(e)			370	125	245	1		1						2	0	0%	H	8M	Y	B	
	05O Mental Health Services 570.201(e)			150	75	75									0	0	####	M	1.1M	N	NA	
	05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201			200	160	40									0	0	####	L	500K	N	NA	
05Q Subsistence Payments 570.204			350	225	125									0	0	####	L	1.5M	N	NA		
05R Homeownership Assistance (not direct) 570.204			430	110	320			1						1	0	0%	H	16M	Y	B		
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204)			210	75	135									0	0	####	M	16M	N	NA		
05T Security Deposits (if HOME, not part of 5% Admin c)			NA	NA	###									0	0	####	NA	NA	NA	NA		
06 Interim Assistance 570.201(f)			100	60	40									0	0	####	L	800K	N	NA		
07 Urban Renewal Completion 570.201(h)			NA	NA	###									0	0	####	NA	NA	NA	NA		
08 Relocation 570.201(i)			200	21	179									0	0	####	M	5.3M	Y	B		
09 Loss of Rental Income 570.201(j)			NA	NA	###									0	0	####	NA	NA	NA	NA		
10 Removal of Architectural Barriers 570.201(k)			650	150	500	1		1						2	0	0%	H	600K	Y	B		
11 Privately Owned Utilities 570.201(l)			NA	NA	###									0	0	####	NA	NA	NA	NA		
12 Construction of Housing 570.201(m)			200	23	177									0	0	####	H	44M	Y	B		
13 Direct Homeownership Assistance 570.201(n)			400	35	365	1		1						2	0	0%	H	5.4M	Y	B		

**CITY OF PEORIA**

*Only complete blue sections.*

Community Development Needs			5-Year Quantities														% of Goal	Priority Need: H, M, L	Dollars to Address	Plan to Fund? Y/N	Fund Source
			Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative								
			Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual							
	14A Rehab: Single-Unit Residential 570.202	300	45	255	2		2							4	0	0%	H	11M	Y	B	
	14B Rehab: Multi-Unit Residential 570.202	410	44	366										0	0	###	H	7M	Y	B	
	14C Public Housing Modernization 570.202	125	65	60	1		1							2	0	0%	M	3M	Y	O	
	14D Rehab: Other Publicly-Owned Residential Buildings 570.202	210	45	165										0	0	###	M	9M	N	NA	
	14E Rehab: Publicly or Privately-Owned Commercial/Indu 570.202	100	15	85										0	0	###	M	15M	Y	B	
	14F Energy Efficiency Improvements 570.202	350	45	305	1		1							2	0	0%	M	5M	Y	B	
	14G Acquisition - for Rehabilitation 570.202	200	15	185										0	0	###	H	11M	Y	B	
	14H Rehabilitation Administration 570.202	300	15	285	1		1							2	0	0%	H	2.5M	Y	B	
	14I Lead-Based/Lead Hazard Test/Abate 570.202	100	35	65										0	0	###	L	600K	Y	B	
	15 Code Enforcement 570.202(c)	200	50	150			1							1	0	0%	M	900K	Y	B	
	16A Residential Historic Preservation 570.202(d)	50	10	40										0	0	###	L	1M	N	NA	
	16B Non-Residential Historic Preservation 570.202(d)	55	35	20										0	0	###	L	1M	N	NA	
	17A CI Land Acquisition/Disposition 570.203(a)	100	45	55										0	0	###	L	3M	Y	B	
	17B CI Infrastructure Development 570.203(a)	310	115	195										0	0	###	M	300M	Y	B	
	17C CI Building Acquisition, Construction, Rehabilitat 570.203(a)	100	24	76										0	0	###	M	15M	Y	B	
	17D Other Commercial/Industrial Improvements 570.203(a)	50	21	29										0	0	###	L	20M	Y	B	
	18A ED Direct Financial Assistance to For-Profits 570.203(b)	100	60	40										0	0	###	L	20M	N	NA	
	18B ED Technical Assistance 570.203(b)	200	45	155										0	0	###	M	300K	Y	B	
	18C Micro-Enterprise Assistance	100	25	75										0	0	###	M	30M	N	NA	
	19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	NA	NA	###										0	0	###	NA	NA	NA	NA	
	19B HOME CHDO Operating Costs (not part of 5% Admin ca	NA	NA	###										0	0	###	NA	NA	NA	NA	
	19C CDBG Non-profit Organization Capacity Building	15	3	12										0	0	###	M	700K	N	NA	
	19D CDBG Assistance to Institutes of Higher Education	45	33	12										0	0	###	L	2M	N	NA	
	19E CDBG Operation and Repair of Foreclosed Property	140	30	110										0	0	###	L	21M	N	NA	
	19F Planned Repayment of Section 108 Loan Principal	15	0	15										0	0	###	M	5M	N	NA	
	19G Unplanned Repayment of Section 108 Loan Principal	NA	NA	###										0	0	###	NA	NA	NA	NA	
	19H State CDBG Technical Assistance to Grantees	NA	NA	###										0	0	###	NA	NA	NA	NA	
	20 Planning 570.205	100	50	50	1		1							2	0	0%	H	7M	Y	B	
	21A General Program Administration 570.206	100	50	50										0	0	###	H	7M	Y	B	
	21B Indirect Costs 570.206	100	50	50										0	0	###	H	2M	N	NA	
	21D Fair Housing Activities (subject to 20% Admin cap) 570.206	50	12	38										0	0	###	M	25K	Y	B	
	21E Submissions or Applications for Federal Programs 570.206	5	5	0										0	0	###	L	NA	Y	B	
	21F HOME Rental Subsidy Payments (subject to 5% cap)	NA	NA	###										0	0	###	NA	NA	NA	NA	
	21G HOME Security Deposits (subject to 5% cap)	NA	NA	###										0	0	###	NA	NA	NA	NA	
	21H HOME Admin/Planning Costs of PJ (subject to 5% cap)	NA	NA	###										0	0	###	NA	NA	NA	NA	
	21I HOME CHDO Operating Expenses (subject to 5% cap)	NA	NA	###										0	0	###	NA	NA	NA	NA	
	22 Unprogrammed Funds	NA	NA	###										0	0	###	NA	NA	NA	NA	
HOPWA	31J Facility based housing - development	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31K Facility based housing - operations	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31G Short term rent mortgage utility payments	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31F Tenant based rental assistance	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31E Supportive service	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31I Housing information services	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31H Resource identification	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31B Administration - grantee	NA	NA	###										0	0	###	NA	NA	NA	NA	
	31D Administration - project sponsor	NA	NA	###										0	0	###	NA	NA	NA	NA	
	<b>Totals</b>		###	4050	7721	17	0	21	0	0	0	0	0	0	38	0	0%				

Public reporting burden for this collection of information is estimated to average 3 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used for encourage applicants to pursue and promote efforts to remove regulatory barriers to affordable housing. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

**Questionnaire for HUD's Initiative on Removal of Regulatory Barriers**

**Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties**

Question	Yes	No
1. Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element"? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.	<input checked="" type="radio"/>	<input type="radio"/>
2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?	<input checked="" type="radio"/>	<input type="radio"/>
3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.	<input checked="" type="radio"/>	<input type="radio"/>
4. Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?	<input type="radio"/>	<input checked="" type="radio"/>
5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.	<input checked="" type="radio"/>	<input type="radio"/>
6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?	<input checked="" type="radio"/>	<input type="radio"/>
7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?	<input type="radio"/>	<input checked="" type="radio"/>

<p>8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "Smart Codes in Your Community: A Guide to Building Rehabilitation Codes" (<a href="http://www.huduser.org/publications/destech/smartcodes.html">www.huduser.org/publications/destech/smartcodes.html</a>)</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p>9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes?</p> <p>Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p>10. Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?</p>	<input checked="" type="radio"/>	<input type="radio"/>
<p>11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?</p>	<input type="radio"/>	<input checked="" type="radio"/>
<p>12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's "HUD Consolidated Plan?" If yes, attach a brief list of these major regulatory reforms.</p>	<input type="radio"/>	<input checked="" type="radio"/>
<p>13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?</p>	<input type="radio"/>	<input checked="" type="radio"/>

14. Does your jurisdiction give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)	<input type="radio"/>	<input checked="" type="radio"/>
15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?	<input type="radio"/>	<input checked="" type="radio"/>
16. Does your jurisdiction provide for expedited or "fast track" permitting and approvals for all affordable housing projects in your community?	<input type="radio"/>	<input checked="" type="radio"/>
17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?	<input type="radio"/>	<input checked="" type="radio"/>
18. Does your jurisdiction allow "accessory apartments" either as: a) a special exception or conditional use in all single-family residential zones or, b) "as of right" in a majority of residential districts otherwise zoned for single-family housing?	<input type="radio"/>	<input checked="" type="radio"/>
19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?	<input type="radio"/>	<input checked="" type="radio"/>
20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?	<input type="radio"/>	<input checked="" type="radio"/>

**Part B. State Agencies and Departments or Other Applicants for Projects Located in Unincorporated Areas or Areas Otherwise Not Covered in Part A**

Question	Yes	No
1. Does your state, either in its planning and zoning enabling legislation or in any other legislation, require localities regulating development have a comprehensive plan with a "housing element?" If no, skip to question # 4	<input type="radio"/>	<input type="radio"/>
2. Does your state require that a local jurisdiction's comprehensive plan estimate current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate, and middle income families, for at least the next five years?	<input type="radio"/>	<input type="radio"/>
3. Does your state's zoning enabling legislation require that a local jurisdiction's zoning ordinance have a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped in these categories, that can permit the building of affordable housing that addresses the needs identified in the comprehensive plan?	<input type="radio"/>	<input type="radio"/>
4. Does your state have an agency or office that includes a specific mission to determine whether local governments have policies or procedures that are raising costs or otherwise discouraging affordable housing?	<input type="radio"/>	<input type="radio"/>

5. Does your state have a legal or administrative requirement that local governments undertake periodic self-evaluation of regulations and processes to assess their impact upon housing affordability address these barriers to affordability?	<input type="radio"/>	<input type="radio"/>
6. Does your state have a technical assistance or education program for local jurisdictions that includes assisting them in identifying regulatory barriers and in recommending strategies to local governments for their removal?	<input type="radio"/>	<input type="radio"/>
7. Does your state have specific enabling legislation for local impact fees? If no skip to question #9.	<input type="radio"/>	<input type="radio"/>
8. If yes to the question #7, does the state statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus) and a method for fee calculation?	<input type="radio"/>	<input type="radio"/>
9. Does your state provide significant financial assistance to local governments for housing, community development and/or transportation that includes funding prioritization or linking funding on the basis of local regulatory barrier removal activities?	<input type="radio"/>	<input type="radio"/>
10. Does your state have a mandatory state-wide building code that a) does not permit local technical amendments and b) uses a recent version (i.e. published within the last five years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification?	<input type="radio"/>	<input type="radio"/>
11. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graded regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "Smart Codes in Your Community: A Guide to Building Rehabilitation Codes" ( <a href="http://www.huduser.org/publications/destech/smartcodes.html">www.huduser.org/publications/destech/smartcodes.html</a> )	<input type="radio"/>	<input type="radio"/>
12. Within the past five years has your state made any changes to its own processes or requirements to streamline or consolidate the state's own approval processes involving permits for water or wastewater, environmental review, or other State-administered permits or programs involving housing development. If yes, briefly list these changes.	<input type="radio"/>	<input type="radio"/>
13. Within the past five years, has your state (i.e., Governor, legislature, planning department) directly or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or panels to review state or local rules, regulations, development standards, and processes to assess their impact on the supply of affordable housing?	<input type="radio"/>	<input type="radio"/>
14. Within the past five years, has the state initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the states' "Consolidated Plan submitted to HUD?" If yes, briefly list these major regulatory reforms.	<input type="radio"/>	<input type="radio"/>
15. Has the state undertaken any other actions regarding local jurisdiction's regulation of housing development including permitting, land use, building or subdivision regulations, or other related administrative procedures? If yes, briefly list these actions.	<input type="radio"/>	<input type="radio"/>