



City of Peoria

9875 N. 85th Avenue, Peoria, Arizona 85345
Phone: 623-773-7735

Date: _____

Name:
Entity Name:
Site Address:
City, State and Zip:

Re: Temporary Easement Pursuant to City of Peoria Commercial Rehabilitation Program

Property Address: _____

To: _____:

The City has approved the above-referenced property for participation in the City of Peoria Commercial Rehabilitation Program and has selected a contractor to perform the agreed upon improvements to the property. Before this work can commence, an examination and investigation of the property needs to be completed so that the contractor is familiar with the site conditions and can conduct the work appropriately.

By executing this letter, the property owner agrees to grant a temporary easement to the City of Peoria and its selected contractor (including any subcontractors) over, under, above, and within the property boundary to conduct the steps as described below:

Step 1 (Necessary steps that will need to occur)

- 1) Conduct asbestos survey (under NESHAP permit) to determine if there are areas that contain asbestos. This would include obtaining samples from building face, caulking, other materials (from interior wall face outward).
- 2) Review exterior facade and rear of building.
- 3) Review electrical panels and main gear to evaluate current loads.
- 4) Site survey to develop site plan. This includes the building and all site elements.
- 5) Cut openings in exterior walls and parapet walls on roof side. Temporary or permanent repairs will be made immediately after examination is complete.
- 6) Locate site utilities and review all available valve, meter, and cleanout locations.
- 7) Cut holes in interior ceilings and walls of vacant spaces to review Structural, Mechanical, Electrical, and Plumbing locations.

Step 2 (These steps will only take place if Step 1 tasks do not reveal the information needed)

- 1) X-ray perimeter walls and columns to observe rebar locations in CMU walls.
- 2) Take core samples of concrete or asphalt to determine thicknesses and sub-base conditions.

Step 3 (These steps will only be done if required)

- 1) Cut holes in interior ceilings and walls of occupied spaces. Repairs will be made immediately after examination.
- 2) Make access to other locations in occupied spaces to observe the structural, Mechanical, Electrical, and Plumbing conditions.

The City reserves the right to modify or add to this scope of work with prior consultation with the property owner or designee if conditions discovered during any step of this investigation warrant additional work. The property owner or designee agrees to not unreasonably withhold its consent to such additional work.

The City and its contractor agree and understand that this work will be performed so as to minimize interference with the operations of the businesses occupying the property. The City, its contractor, and the property owner agree to coordinate their efforts and to work cooperatively to ensure that this work proceeds expeditiously with minimal disruption of business activities on the property.

By executing this letter below, the property owner hereby agrees to and grants the City, its contractor, and any subcontractors a temporary easement to conduct the property investigation as outlined above.

Sincerely,

By CITY OF PEORIA, ARIZONA
 Rebecca Zook P.E.
 Engineering Supervisor

Approved by:

Name: _____

By _____

Its _____

Date _____