



**RESIDENTIAL STD
PLAN SUBMITTAL
CHECKLIST**

**Handout
254**

REV 02/05

ADOPTED CODES (with City and MAG Amendments):

**2003 International Residential Code (IRC)
2003 International Fire Code w/amend (IFC)
2003 International Mechanical Code (IMC)
2003 International Property Maint Code (IPMC)
2002 National Electrical Code (NEC)
1994 Arizona Uniform Plumbing Code
Current Peoria Zoning Ordinance
2003 International Energy Conservation Code (IECC)**

** REVISIONS – the City of Peoria SOP 90 requires a submission letter from the design professional identifying each change and each revision must be bubbled or clouded with a key or notation made to match revision block on drawings.*

**Community Development Department
Building Safety Division**

8401 West Monroe Street
Peoria, Arizona 85345
623-773-7225 FAX: 623-773-7233

www.peoriaaz.com

PLAN SUBMITTAL: TWO (2) COMPLETE SETS OF THE FOLLOWING:

- o Soils report (geotechnical), if requested
- o Foundation plan
- o Floor plan with square footage drawn to scale $\frac{1}{4}'' = 1'$ on 24" x 36" paper
- o Structural calculations
- o Lateral analysis calculations (all multi-story)
- o Roof framing
- o Truss layout plan and calculations
- o Floor framing
- o Elevations
- o Details and general notes
- o Minimum energy conservation requirements of 2003 IRC, Chapter 11
- o Mechanical
- o Plumbing including fixture count, meter size, developed length
- o Gas isometric including sizing calculations
- o Electrical plan including electrical calculations, panel schedules and equipment specifications
- o Fire sprinkler plans required at submittal IF:
 - o home is obtaining water supply from well, OR
 - o home total square footage of fire area exceeds 5,000 square feet, OR
 - o home is located north of Dixileta, OR
 - o home obtains water supply from private water company which does not meet minimum fire flow requirements.
- o State Sound Attenuation requirements
 - o R-18 exterior wall assembly
 - o R-30 roof/ceiling assembly

The following items pertain to **CUSTOM HOME** submittals only:

- o Septic
- o Provide copy of county approved septic permit
- o Well
- o Provide copy of state approved well permit
- o Provide separate electrical submittal prior to or at same time obtaining building permit

- o Site Plan to include the following:
 - o Drawing to scale showing all dimensions and easements
 - o Custom lots provide two (2) foot contours or sufficient spot elevation
 - o House footprint
 - o Minimum finish floor elevation
 - o Location of water service or well
 - o Location of sewer service or septic tank
 - o Location, dimensions of retention basin and supporting calculations
 - o Signature line for City Engineer approval
 - o Proof of access from dedicated right-of-way
 - o Copy of title or deed for property
 - o Legal Access/Easement
 - o Dedication, Right of Way + Fee

FOR ADDITIONAL INFORMATION, CONTACT:

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