

# Peoria, Arizona



FILMING GUIDELINES  
AND APPLICATION

## INTRODUCTION

Thank you for choosing the city of Peoria for your film production. With a variety of ideal locations - from an award-winning sports complex to a historic downtown - Peoria Arizona is the place for your next filming project.

Peoria prides itself on having a diverse and historical significance within the Valley of the Sun. Locations within the city bring visitors back to the time when early pioneers planted their roots in the "Wild West." The city is peppered with historical buildings and structures dating back to the turn of the 20th century: an old school house, territorial jails, and the magnificent Peoria High School (cover photo).

The city of Peoria is also home to the second largest lake in Arizona - Lake Pleasant Regional Park. With over 10,000 acre-feet of crystal-clear water, the lake is a gem within its desert surroundings. The park is equipped with group camping areas, two multi-lane boat ramps, and other amenities making it the ideal area for film productions.

Other popular locations within Peoria include the Peoria Sports Complex, home of the San Diego Padres and Seattle Mariners during spring training; and Rio Vista Community Park with lighted ball fields, a large ramada, and small fishing lake.

The Peoria Chamber of Commerce also is a valuable resource for production companies. The chamber can help you with a variety of items: possible locations, hotels, and eateries. Contact them directly at 623-979-3601 or visit the website at [www.peoriachamber.com](http://www.peoriachamber.com).

If you would like more information on city of Peoria filming requirements, contact the Public Information Office at 623-773-7314.

We hope you enjoy your time in the city of Peoria and want to see you back soon for future shoots.

Sincerely,

The City of Peoria, Arizona  
Office of Communications

## FILMING GUIDELINES

Below is an outline of what you need to know, and do, to gain permission for filming within the city of Peoria.

A complete Filming Permit Application is required to be submitted to the city's Public Information Office no later than five (5) business days prior to the film crew's arrival.

The production company also is required to submit a Certificate of Insurance, listing City of Peoria as "additionally insured," for \$1 million/occurrence and \$3 million aggregate, covering all of the activities of the production company for the entire period of the permit. The Certificate will need to be submitted along with the Filming Permit Application. The amount may be determined to be greater, if deemed necessary during the review of the Filming Permit Application.

Appropriate Fees will be established after a review of the Filming Permit Application. The costs are associated with the application process, Fire Department requirements, Police Department requirements, and any additional impact fees the city of Peoria deems necessary. Acceptable payment form is certified check. Application fees need to be received by the city no less than five (5) days prior to the film crew's arrival.

Upon review of the Filming Permit Application, a Notification of Impact may be required to be distributed to residents and businesses within a ¼-mile radius of the filming location no later than two (2) days prior to the film crew's arrival. The filming location and affected surrounding areas will be required to be restored to the original condition. All litter generated during the course of the filming must be removed every day before the departure of the crew. Contact the Peoria Chamber of Commerce at 623-979-3601 for a list of local marketing/distribution services.

Filming days and times are between 7 a.m. and 8 p.m. Monday through Sunday, for a maximum of ten (10) consecutive days within a 365-day period. Filming period may be extended upon request.

The Peoria Fire Department may require they be present during all filming productions which include: auto stunts, explosives, and special effects. The scope, fees, and restrictions will be determined during the review of the Filming Permit Application. A Blasting/Fireworks Permit and Staffing Contract may be required.

The Peoria Police Department must be present during all filming productions which include: traffic/pedestrian/crowd control, and street closures. The scope, fees, and restrictions will be determined during the review of the Filming Permit Application. All production vehicles shall be visibly identified, such as placement on windshields or dashboards, with the production company name.

The city of Peoria requests to be included in the production credits for filming on city, private, commercial, or residential property.

## FILMING PERMIT APPLICATION

Thank you for choosing city of Peoria, Arizona for your next filming location. Be sure to thoroughly review the Filming Guidelines and provide complete information when submitting this application to expedite the process. Once complete, submit the application, \$50 cashier's check, and a copy of the Certificate of Insurance, to the City of Peoria Public Information Office, 8401 W. Monroe Ave., Peoria, AZ 85345; fax to 623-773-7944; or email to [information@peoriaaz.gov](mailto:information@peoriaaz.gov). If you have any questions, call 623-773-7314.

### PRODUCTION COMPANY INFORMATION

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Company: \_\_\_\_\_ Parent Company: \_\_\_\_\_  
Address: \_\_\_\_\_ City, State, ZIP: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

### ON-SET INFORMATION

On-set Contact: \_\_\_\_\_ On-set Phone: \_\_\_\_\_

### PRODUCTION INFORMATION

Production Name: \_\_\_\_\_ Type of Production: \_\_\_\_\_  
Detailed Description of Production: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Cast and Crew: \_\_\_\_\_ Preparation Start Date: \_\_\_\_\_

Production Start Date: \_\_\_\_\_ Production End Date: \_\_\_\_\_

Production Start Time: \_\_\_\_\_ Production End Time: \_\_\_\_\_

Number of Vehicles: \_\_\_\_\_ Vehicle Types (select all that apply):

Personal Automobiles   Motor-Homes   Trucks  
Vans   Trailers   Other

### LOCATION \_\_\_\_\_

Street Address: \_\_\_\_\_

Park: \_\_\_\_\_ Facilities: \_\_\_\_\_

Other: \_\_\_\_\_

### IMPACT

Select all that apply:   Street Closure   Traffic Control   Pedestrian Control

### SPECIAL EFFECTS

Select all that apply:   Gunfire   Explosions/Fireworks   Auto Stunts  
Drive-By   Aircraft Animals   Rain/Snow   Fire   Other:

Additional information: attach all support documents to application.

Multiple horizontal lines for providing additional information.

OFFICE-USE ONLY: Public Information Comments: \_\_\_\_\_

Attorney's Office Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

Community Scvs. Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

Facilities Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

Finance Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

Fire Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

Police Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

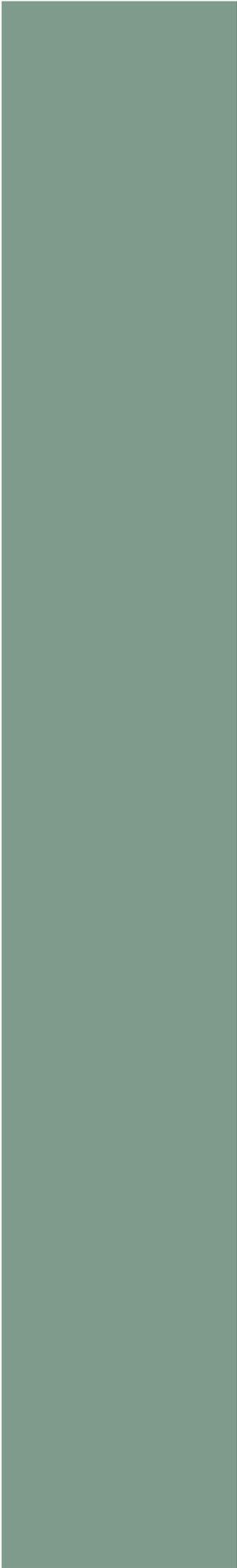
Risk Mgt. Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

Traffic Engineer Comments: \_\_\_\_\_ Fee: \_\_\_\_\_

PERMIT NUMBER \_\_\_\_\_ TOTAL FEE \$ \_\_\_\_\_

Filming Application & Fees: 1000-0000-00000-NA-431450

Filming Rental-Real Property: 1000-0000-00000-NA-464001



## FILMING FEES

The below schedule outlines fees associated with the Filming Permit Application. Rates vary and other fees/taxes may be deemed necessary. The total dollar amount will be determined after a full review of the application. The items below are subject to availability and may require a contract.

SERVICE	DEPARTMENT	REQUIREMENTS	FEE
Application	Public Information	Processing	\$50
Firefighter	Fire	Staffing Contract	\$49/hr
Explosion/Fireworks	Fire	Blasting Permit	\$500
Brush Truck	Fire	Staffing Contract	\$83/hr
Fire Engine	Fire	Staffing Contract	\$137/hr
Medical Technician	Fire	Staffing Contract	\$48/hr
Paramedic	Fire	Staffing Contract	\$51/hr
Police Officer	Police	Staffing Coordination	\$65/hr
Police Officer with marked patrol vehicle	Police	Staffing Coordination	\$75/hr
Police Sergeant	Police	Four Police Officers	\$80/hr
Police Sergeant with marked patrol vehicle	Police	Four Police Officers	\$90/hr
Sports Complex	Parks & Recreation	Rental of stadium	\$1,500/day
Community Pool	Parks & Recreation	Rental of pool	\$450/hr
Rio Vista Park	Parks & Recreation	Rental of ball fields	\$1,400/day
Rio Vista Park	Parks & Recreation	Rent group ramada	\$450/day
Neighborhood Park	Parks & Recreation	Rental of a field	\$400/day



City of Peoria, Arizona  
NOTIFICATION OF IMPACT

There will be a film crew near this location in the coming days. This may affect street/pedestrian traffic, noise, and activity levels in your area.

Production Name: \_\_\_\_\_

Dates: Start \_\_\_\_\_ End \_\_\_\_\_

Times: Start \_\_\_\_\_ End \_\_\_\_\_

Description of activities: \_\_\_\_\_

Production Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Location Manager: \_\_\_\_\_ Mobile: \_\_\_\_\_

City of Peoria Public Information Office: 623-773-7314



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