

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS**

CC: _____
Amend No. _____

Date prepared: December 29, 2010

Council Meeting Date: January 18, 2011

TO: Carl Swenson, City Manager

FROM: Jeff Tyne, Management and Budget Director 

PREPARED BY: Mindy Russell, Management Assistant

SUBJECT: Budget Amendments

RECOMMENDATION:

The Mayor and Council approve the FY 2011 Second Quarter Budget Amendments.

SUMMARY:

The attached schedules list budget amendments for FY 2011 that, under current Council and/or Administrative policy, require Council approval. These amendments have been reviewed by the Budget Department and the Chief Financial Officer and are submitted for Council approval. The following listing describes the budget amendments by category.

FY 2011 Amendments Summary:

Personnel – The Personnel category includes an adjustment to correct the split for the Recreation Coordinator position between three different divisions. The Personnel adjustments total \$52,832.

Operating – The Operating category includes transfers to provide expenditure authority for donations received, and to account for FY 11 budget reductions in the appropriate accounts. The Operating adjustments total \$446,831.

Capital Items – This category includes a transfer to provide for developer reimbursements and to move budget for the Truck Route project to the 2007 bond proceeds. The Capital Items adjustments total \$2,095,149.

ATTACHMENTS: 1. Budget Amendment Schedule FY 2011

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing: No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

Budget Amendment Schedule

Fiscal Year 2011 Amendments

Transfer # - Department Name - Division Name	Fund - Division - Prgm - Proj/Grant - Account	Debit	Credit
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Personnel

#3849 - Human Resources - Human Resources

1000	0070	510000	\$4,408	
1000	0070	520510		\$2,022
1000	0070	522501		\$2,386

Comment: To move contractual budget to personnel budget for Sr HR Consultant for FY11 underfill promoted permanently to Sr position. Need one-time to cover FY11 difference.

#3850 - Community Services - Am/Pm Program

1000	1430	510000	\$17,791	
1000	1510	510000	\$17,790	
1000	1430	512000	\$3,308	
1000	1510	512000	\$3,308	
1000	1510	511501	\$1,753	
1000	1430	511501	\$1,752	
1000	1430	511001	\$1,103	
1000	1510	511001	\$1,103	
1000	1430	511002	\$258	
1000	1510	511002	\$258	
1000	1420	511002		\$516
1000	1420	511001		\$2,206
1000	1420	511501		\$3,505
1000	1420	512000		\$6,616
1000	1420	510000		\$35,581

Comment: Adjustment to the Recreation Coordinator position that should have been split between Special Events 25%, Little Learners 25%, and Sports Complex 50%.

Subtotal for Personnel Amendments:	\$52,832	\$52,832
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Budget Amendment Schedule

Fiscal Year 2011 Amendments

Transfer # - Department Name - Division Name	Fund - Division - Prgm - Proj/Grant - Account	Debit	Credit
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Operating

#3818 - Police - Citizen Donations-Pd

	8040	8040	530019	\$1,000	
	7990	7990	570000		\$1,000

Comment: This transfer provides expenditure authority for a donation received from Target for purchase of digital cameras.

#3839 - Management and Budget - Management and Budget Office

	1000	0430	520510	\$731	
	7990	7990	570000		\$731

Comment: A grant was awarded from the AZ City/County Management Association to pay for conference expenses for our Sr. Budget Analyst. The check has been received and deposited in General Fund.

#3840 - Non-Departmental - Streets Dev Zone 2

	7002	7052	00000	561502	\$400,000
	7001	7051	00000	570000	\$400,000

Comment: Transfer contingency appropriation to facilitate reimbursement payment to Vistancia Land Holdings for dedicated infrastructure. FY11 budget not sufficient to cover total permit fees collected.

#3845 - Police - Citizen Donations-Pd

	8040	8040	530019	\$100	
	7990	7990	570000		\$100

Comment: This transfer will provide budget authority for donations received to Police Department.

#3846 - Information Technology - IT Operations

	3300	3750	510000	\$45,000	
	3300	3750	523510		\$5,000
	3300	3751	525008		\$5,000
	3300	3751	520099		\$10,000
	3300	3750	525004		\$25,000

Comment: This recognizes ongoing budget reductions identified in the FY11 budget process from personnel costs to contractual costs.

Subtotal for Operating Amendments: \$446,831 \$446,831

Budget Amendment Schedule

Fiscal Year 2011 Amendments

Transfer # - Department Name - Division Name	Fund - Division - Prgm - Proj/Grant - Account	Debit	Credit
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Capital

#3855 - Non-Departmental - Gen Fund Capital Projects

1000	0310	CIPST	PW00245	543001	\$26,441	
1000	0300			570000		\$26,441

Comment: CIP - Developer paid city \$156,764 for off-site improvements constructed by city with 91st & Olive project. Per agreement, city to pay utility company \$26,441 using this money.

#3857 - Non-Departmental - Gen Fund Capital Projects

4210	4210	CIPST	EN00271	540000	\$1,356,749	
4210	4210	CIPST	EN00271	543001	\$711,959	
4240	4240	CIPST	EN00271	543001		\$711,959
4250	4250	CIPST	EN00271	540000		\$1,356,749

Comment: CIP - Move budget for Truck Route project from 2010 and 2011 bond funds to 2007 bond fund to utilize available proceeds. This will require two transfers because money has already been spent out of the 4240 fund in FY11.

Subtotal for Capital Amendments: \$2,095,149 \$2,095,149