

**CITY OF PEORIA, ARIZONA  
COUNCIL COMMUNICATIONS**

CC: \_\_\_\_\_  
Amend No. \_\_\_\_\_

Date prepared: July 12, 2010

Council Meeting Date: August 17, 2010

**TO:** Carl Swenson, City Manager

**THROUGH:** Susan J. Daluddung, Deputy City Manager 

**FROM:** Glen Van Nimwegen,  
Planning and Community Development Director 

**SUBJECT:** Multi-Modal Transportation Plan, Contract Amendment No. 1

**RECOMMENDATION:**

Discussion and possible action to approve Contract Amendment No. 1 with Nelson/Nygaard Inc. in an amount not to exceed \$9,433 to obtain additional transit ridership information on the routes within, or adjacent to Peoria, and to extend the contract from October 25, 2010 to December 31, 2010. In addition, approve a budget transfer not to exceed the amount of \$9,433 from the Transportation Sales Tax Fund Contingency Account 7010-7075-570000 to the Multi-Modal Transportation Master Plan project, Transportation Sales Tax Other Professional Services Account 7010-7075-520099-CIPST-PW10910SY.

**SUMMARY:**

The professional services contract to complete the Multi-Modal Transportation Plan was awarded on October 20, 2009 (Solicitation P09-0092, Contract LCON09409). The overall purpose of this contract is to create a transit master plan for Peoria, with both short and long term implementation strategies.

In Spring 2010, the Arizona Legislature removed the Local Transportation Assistance Funds (LTAF) that were being used to fund Peoria's Dial-a-Ride service. This change required the city to start using Transportation Sales Tax revenue to fund the Dial-a-Ride program. The Transportation Sales Tax revenue was originally planned to fund the short-term recommendations of the Multi-Modal Transportation Plan. With this reallocation of revenues, it is prudent to reevaluate the short term transit strategies being proposed. In order to best assess the city's short term transit priorities, staff is seeking to determine specific ridership information (number, purpose and destination of

**CITY CLERK USE ONLY:**

- Consent Agenda
- Carry Over to Date: \_\_\_\_\_
- Approved
- Unfinished Business (Date heard previous: \_\_\_\_\_)
- New Business
- Public Hearing: No Action Taken

ORD. # \_\_\_\_\_ RES. # \_\_\_\_\_  
LCON# \_\_\_\_\_ LIC. # \_\_\_\_\_  
Action Date: \_\_\_\_\_

trips) on the existing Valley Metro bus routes serving Peoria's residents. This recommended contract amendment will provide funding to allow our consultant to complete a detailed passengers survey on following existing bus routes: Peoria Avenue (Route 106), Thunderbird Road (Route 138) and Grand Avenue Limited.

Due to this additional work, staff also recommends extending the contract completion date from October 25, 2010 to December 31, 2010.

**FISCAL NOTE:**

Payment in the amount of \$9,433 will be made from the Transportation Sales Tax Fund, Other Professional Services Account 7010-7075-520099-CIPST-PW10910SY.

**ATTACHMENTS:**

Contract Amendment No. 1

**CONTACT:**

David Moody, Transportation Planning Director, extension 7733.



## CONTRACT AMENDMENT Change Order

**Materials Management  
Procurement**  
9875 N. 85<sup>th</sup> Ave., 2<sup>nd</sup> Fl.  
Peoria, AZ 85345  
Telephone: (623) 773-7115  
Fax: (623) 773-7118

Solicitation No. P09-0092 Page 1 of 2  
Description: Multi-Modal Transportation Plan

Amendment No. One (1) Date: July 13, 2010

Buyer: Lisa Houg, CPPB

Project No.: PW10910, PW00335, PW00325 Agreement Date: 10/24/2009  
Project Description: Multi-Modal Transportation Plan Completion Date: 12/31/2010  
Change Order Type:  Owner Initiated  Errors & Omissions  Unknown Conditions  Phased Award

The changes as shown on the attached sheet are hereby made to the contract.

**Contract Price Change:**

Original Contract Price:	\$ 324,798.00
Total of previous change orders:	\$ 0.00
Original contract price plus previous change order(s):	\$ 324,798.00
The contract price due to this change order will be increased by:	\$ 9,433.00
The new contract price including this change order will be:	\$ 334,231.00

**Contract Time Change:**

The contract time will be increased by 67 days.  
The new date for completion of all work will be: December 31, 2010

Contractor hereby acknowledges receipt and agreement. A signed copy shall be filed with the City of Peoria, Materials Management Division.

Nelson/Nygaard Consulting  
Associates, Inc.

Signature	Date	Typed Name and Title	Company Name	
785 Market St., Suite 1300		San Francisco	CA	94103
Address		City	State	Zip Code

Attested By:

Mary Jo Waddell, City Clerk

*[Signature]* 7.13.2010  
Department Shawn Kruezwiesner, Systems  
Planning Manager

Buyer Lisa Houg, Contract Officer

CC Number

LCON09409A

Approved by: Herman F. Koebergen, Materials Manager

Contract Number

Approved as to Form: Stephen M. Kemp, City Attorney  
The above referenced Contract Amendment is hereby Executed  
\_\_\_\_\_, \_\_\_\_\_, at Peoria, Arizona

**City Seal**

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Official File

Carl Swenson, City Manager

## **PEORIA BUS PASSENGER SURVEY**

### **Overview of Survey**

To develop a better understanding of how Peoria residents, workers, and visitors use existing Valley Metro services, Nelson\Nygaard will conduct a survey of passengers that use three Valley Metro routes that operate through or to and from the Peoria city line. These routes include:

- Route 106 Peoria
- Route 138 Thunderbird
- Grand Avenue Limited

The survey will be conducted to determine where passengers are traveling to and from, who they are, how and why they currently use the service, and the types of improvements that they would most like to see. This information, when combined with other work conducted as part of the Multi-Modal Plan, will help to determine and prioritize transit improvements. A draft of the survey is attached.

The survey will be conducted on one weekday, on Saturday, and one Sunday after school has restarted (August 26, 28, and 29). On Route 106, which makes multiple stops within Peoria, survey will ride the buses and distribute the surveys on board the buses to all passengers boarding and/or alighting within Peoria. On Route 138, which operates to and from the Peoria line, and the Grand Avenue Limited, which makes only one stop within Peoria, surveyors will distribute the surveys at the Peoria stops. Based on our experience elsewhere, we anticipate a response rate of between 40 and 60 percent.

Once we have conducted the surveys, we will process and summarize the results on a route-by-route basis and for all routes combined. In addition to an overall summary of the on-board survey results, we will produce a single page summary for each route.

### **Work Products:**

- Draft and final survey forms.
- Route-by-route summary sheets
- A summary report highlighting survey results

Peoria Multi-Modal Transportation Plan  
Proposed Project Budget

	Nelson\Nygaard					Jacobs Engineering				Grand Totals	
	Geoff Slater	Tara Kruger				Paul Baumgardt					
	Principal VI	Assoc Proj Mgr	Intern			Supervisor	Clerical				
	Base Rate	48.62	15.41								
Overhead (130%)	82.21	63.21	20.03								
Profit (10%)	14.55	11.18	3.54								
Total Billing Rate	<b>\$160.00</b>	<b>\$112.00</b>	<b>\$39.00</b>	Hours	Cost	\$75.00		Hours	Cost	Hours	Cost
<b>Task Description</b>											
<b>1 Conduct Passenger Survey</b>											
1A Develop Draft and Final Survey	2	8		10	\$1,216			0	\$0	10	\$1,216
1B Conduct Survey	4			4	\$640	20	4	24	\$1,500	28	\$2,140
1C Process and Summarize Results	4	24	16	44	\$3,952			0	\$0	44	\$3,952
<b>Subtotal</b>	<b>10</b>	<b>32</b>	<b>16</b>	<b>58</b>	<b>\$5,808</b>	<b>20</b>	<b>4</b>	<b>24</b>	<b>\$1,500</b>	<b>82</b>	<b>\$7,308</b>
<b>Direct Expenses</b>											
Printing					\$0				\$150		\$150
Postage									\$250		\$250
Temp Help (Surveyors;\$25/hour)								69	\$1,725		\$1,725
<b>Subtotal</b>					<b>\$0</b>				<b>\$2,125</b>		<b>\$2,125</b>
<b>Total Cost</b>											
<b>Total</b>					<b>\$5,808</b>				<b>\$3,625</b>		<b>\$9,433</b>