

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS**

cc: 5C
Amend No. _____

Date prepared: August 12, 2009

Council Meeting Date: September 15, 2009

TO: Carl Swenson, City Manager
THROUGH: Susan J. Daluddung, Deputy City Manager *[Signature]*
FROM: J.P. de la Montaigne, Community Services Director *[Signature]*
PREPARED BY: David Hunenberg, Library Manager *[Signature]*
SUBJECT: State Grants-In-Aid FY 2010

RECOMMENDATION: Discussion and possible action to accept a grant in the amount of \$7,502.48 from the State Grants-In-Aid, administered by the State Library, Archives and Public Records to provide funding to the Peoria Public Library System. The funds would be used for the purchase of youth materials in English and Spanish, learning tools, educational resources and library cards. This funding is part of \$651,400 that the State Legislature has appropriated in general State Grants-in-Aid for this fiscal year.

Additionally, staff recommends the approval of a budget transfer in the amount of \$7,502.48 from the Proposed Grants Fund Contingency account (7990) to the following Main Library accounts: Books, Periodicals and Subscriptions account 7280-7350-530002 (\$2000.00), Printing and Binding 7280-7350-522503 (\$4000.00) and Recreational Supplies 7280-7350-533001 (\$1502.48).

SUMMARY:

The youth services area at the Main Library receives the heaviest use with materials and resources chosen for the youngest children needing regular replacement. This past year circulation and use has risen such that many items need to be replaced earlier than usual. At the same time, the number of new library cards being issued continues to rise and the supply must regularly be replenished.

With the grant funds the library would replenish learning tools, educational resources and board books for the youth area at the Main Library and purchase a large supply of library cards to meet the needs of our growing patronage.

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing: No Action Taken

ORD. # _____ RES. # _____
LCON# 07409 LIC. # _____
Action Date: _____

FISCAL NOTE:

Additionally, staff recommends the approval of a budget transfer in the amount of \$7,502.48 from the Proposed Grants Fund Contingency account (7990) to the following Main Library accounts: Books, Periodicals and Subscriptions account 7280-7350-530002 (\$2000.00), Printing and Binding 7280-7350-522503 (\$4000.00) and Recreational Supplies 7280-7350-533001 (\$1502.48). A final report, prepared by the Library Manager, will be completed by July 30, 2010.

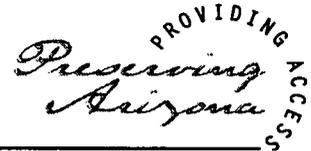
ATTACHMENT:

Letter of Appropriation



ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director



LIBRARY DEVELOPMENT DIVISION

JOAN CLARK
Interim Division Director

July 24, 2009

David Hunenburg
Peoria Public Library
8401 West Monroe
Peoria, AZ 85345-6560

Dear David:

City of Peoria has been designated to receive \$7,502.48 to assist libraries in the 2010 fiscal year (7-1-09 through 6-30-10). The State Legislature appropriated this funding in general State Grants-in-Aid for this fiscal year. The enclosed green sheet, "State Grants-in-Aid Overview and Regulations" provides more information about the program.

To receive these funds, submit an online application at <http://www.lib.az.us/alts/Login.aspx>. Follow these steps:

1. Login using your e-mail address and password. Unless you have previously established a password, your password has been set to the name of your county or city.
2. Select "Users" from the left-hand menu, change your password, and update your information. Press <SAVE> before exiting.
3. Select "Library Directory Admin," find your library and update your record. Press <SAVE> before exiting. This information appears in the State Library's Library Directory. A library's directory record may only be updated from the library director's login or by State Library staff.
4. Select "Grant" and begin a new SGIA grant. You will assign a password for the grant; this will allow other staff members from your library to access the grant, if you share the password. You will also need this password to complete your final report next year. Print the coversheet, narrative and certification, sign and mail to me.

The State Library monitors compliance of State Grants-in-Aid recipients, based on the regulations accompanying this letter in a separate attachment. A final report is due by July 31, 2010; you will complete that online. Enclosed is a copy of the 2009 SGIA report, which is due July 31, 2009.

All materials should be mailed to:

Laura Stone
Library Development Division
1101 W. Washington
Phoenix, AZ 85007

Please contact me at lstone@lib.az.us or 602-926-3469 if you have any questions.

Cordially,

Laura Stone

Enclosures:

State Grants-in-Aid Overview (green)
2009 Final Report (pink) – two page

THE EVANS HOUSE

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