

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS**

CC: 5C
Amend No. _____

Date prepared: June 4, 2009

Council Meeting Date: July 7, 2009

TO: Carl Swenson, City Manager

THROUGH: Susan J. Daluddung, Deputy City Manager 

FROM: J.P. de la Montaigne, Community Services Director 

PREPARED BY: David Hunenberg, Library Manager 

SUBJECT: Library Services and Technology Act Retool Yourself Grant

RECOMMENDATION:

Discussion and possible action to accept a grant in the amount of \$15,000 from the Library Services and Technology Act (LSTA), administered by the State Library, Archives and Public Records to provide funding for Peoria Public Library to build an extensive career and professional development collection and to offer training/educational programs for individuals looking to re-enter the workforce.

Discussion and possible action to authorize a budget adjustment from the Grant Contingency account (7990) to the following Library accounts: \$3,000.00 7280-7350-522099 (Community Promotions) and \$12,000 7280-7350-530002 (Books, Periodicals and Subscriptions).

SUMMARY:

In the past year, there has been a significant increase in requests from individuals for assistance regarding resume writing, job searching and computer related activities. City Council approved the Library's request to apply for a workforce reentry grant at the January 20, 2009 meeting. The grant was awarded to assist in building a collection of materials to be used by those seeking employment. Subject areas covered will include: resume writing, careers, starting a business, interviewing and enhancing job skills. Additionally the library will initiate partnerships with local organizations, business and institutions to offer educational programs on personal finance management, job searching, resume writing and other pertinent subjects to assist individual's re-entry into the job market. A final report, prepared by the Library Manager, will be completed by September 3, 2010.

FISCAL NOTE: Mayor and Council are requested to authorize a budget adjustment

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing: No Action Taken

ORD. # _____ RES. # _____
LCON# 008091A LIC. # _____
Action Date: _____

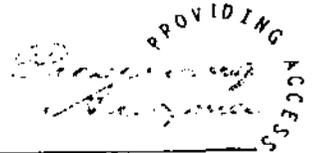
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ATTACHMENT: Letter of Appropriation



ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director



June 8, 2009

Elizabeth Lucas
Peoria Public Library
8401 West Monroe
Peoria, AZ 85345-6560

Dear Ms Lucas:

I am pleased to inform you that your 2009 Library Services and Technology Act (LSTA) grant application "Retool Yourself" has been approved by the State Library for full funding in the amount of \$15,000.

The application that you submitted, along with criteria outlined in this letter, will be the only contractual documents necessary for the implementation of your project. Federal funds can only be used as stipulated in the guidelines, application and this letter, and projects may be monitored periodically by State Library staff.

Enclosed you will find a sheet on "Managing Your LSTA Grant Award." Please keep and refer to this sheet for information on federal regulations, requesting your grant funds, acknowledging the Arizona State Library Archives and Public Records and LSTA, and final reports.

Please note that all grant funds must be spent prior to August 2, 2010. Your final report is due by September 3, 2010.

Laura Stone, the LSTA consultant, is responsible for the distribution of funds and any ongoing administration of the grant award, including the final report. If you have any questions concerning your application or other supporting documents, please contact Laura at [REDACTED] or call her at [REDACTED] or [REDACTED] statewide.

Sincerely,

[REDACTED]
GladysAnn Wells