

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS**

CC: 17R
Amend No. _____

Date prepared: December 9, 2008

Council Meeting Date: January 6, 2009

TO: Carl Swenson, City Manager

THROUGH: Susan K. Thorpe, Deputy City Manager *SKT*

FROM: Larry Rooney, Interim Fire Chief *L. Rooney*

PREPARED BY: Cathie Lutch, Administrative Services Manager *CL*

SUBJECT: City Council approve revisions made to the City of Peoria
Emergency Operations Plan

RECOMMENDATION: Discussion and approval of revisions made to the City of Peoria
Emergency Operations Plan.

SUMMARY: The Peoria Fire Department, Emergency Management Section is requesting that the Peoria City Council approve recent revisions made to the City of Peoria's Emergency Operations Plan. FEMA recommends that the Emergency Operations Plan be revised every three years. Lessons learned from the City of Peoria's participation in the Emergency Management Institute in Emmittsburg, Maryland on June 11-15, 2007 revealed the need for changes to the current Emergency Operations Plan. The goal of these revisions is to enhance the City's ability to respond to and mitigate any potential incidents that may happen within the City of Peoria. These changes have been reviewed and approved by the City Attorney's Office as well as Maricopa County. This plan will address emergency operational needs while maintaining compliance with federal, state and county guidelines.

The following revisions were made:

1. City of Peoria, an Arizona Municipal Corporation was added above the mayoral signatory line.
2. Definitions were added throughout the plan to coincide with the US Department of Homeland Security's definitions.
3. Authority and reference information was added as required by the US Department of Homeland Security.
4. Additions were added to the basic plan to clarify roles of the Emergency Alert Group, the Emergency Management Committee and the EOC Set-up Team.

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing: No Action Taken

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____

5. The Policy Group title has been changed throughout the plan to reflect the Executive Team and its respective membership.
6. The Emergency Preparedness Coordinator position was added to the emergency management section and the Emergency Manager responsibilities were defined relative to the Emergency Operations Center.
7. Verbiage regarding the Arizona Revised Statutes (ARS) 263-301 was modified to correctly reflect current statutes regarding emergency declarations.

Once City Council votes to approve this Emergency Operations Plan, the Mayor will need to sign four original Letters of Promulgation to be distributed to the City Clerk's Office, the City of Peoria Emergency Management Division and two copies will need to be sent to the Maricopa County Emergency Management Division.

FISCAL NOTE: Not applicable

ATTACHMENT:

City of Peoria Letter of Promulgation

PEORIA, ARIZONA
EMERGENCY OPERATIONS PLAN
LETTER OF PROMULGATION

In the event of a natural or technological disaster, or intentional/terrorist acts affecting the City of Peoria, city government must be prepared to implement plans and procedures to protect lives and property.

This plan is published in support of the Maricopa County Emergency Operations Plan. It is in accordance with Arizona Revised Statutes 26-301, *et seq.*, the Maricopa County Emergency Management Resolution of 2002 and Peoria City Code, Article XIV, Section 7.

The purpose of this plan is to provide direction and guidance to city governmental departments and supporting agencies. It constitutes a directive to city departments to prepare for and execute assigned emergency tasks to ensure maximum survival of the population and property in the event of a disaster.

This plan is effective for planning purposes and preparations on receipt, and for execution when an emergency declaration is made by the Mayor.

CITY OF PEORIA, an Arizona municipal
corporation

Bob Barrett, Mayor

Date Signed

ATTEST:

Mary Jo Kief, City Clerk

APPROVED AS TO FORM:

Stephen M. Kemp, City Attorney