

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS**

CC: LC
Amend No. _____

Date prepared: September 18, 2008

Council Meeting Date: October 21, 2008

TO: Carl Swenson, City Manager

FROM: Stephen L. Bontrager, Utilities Director *Stephen Bontrager*

THROUGH: Linda Bezy-Botma, Utilities Operations Manager *LB*

PREPARED BY: Joseph A. Kurrus, Engineering Supervisor *JK*

SUBJECT: Approve Single Source Purchase of Ozone Generator maintenance and improvements for the Greenway Water Treatment Plant.

RECOMMENDATION:

Discussion and possible action to approve a contract for a single source purchase in the amount of \$130,527 with Fuji Electric Corporation of America (FUJI) for Ozone Generator maintenance and system improvements, Solicitation No. P09-0003.

SUMMARY:

The FUJI ozone system at Greenway Water Treatment Plant (WTP) has been operating since 2002, and is due for cleaning and maintenance. While this work is being performed, system enhancements can be made with minimal disruption to operations. System enhancements will involve converting the ozone vessel cooling from open loop to closed loop operation. Closed loop operation will reduce corrosion and increase service life of the equipment while reducing maintenance costs. FUJI is uniquely qualified to perform this work because they are the original equipment manufacturer and possess the necessary knowledge and expertise about the equipment and its operation.

FISCAL NOTE:

Funding is available in Operations Account 2050-2060-524007 in the amount of \$130,527 for this project. These expenditures were approved in the FY09 budget process.

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing: No Action Taken

ORD. # _____ RES. # _____
LCON# 18908 LIC. # _____
Action Date: _____



City of Peoria, Arizona Notice of Request for Proposal



ORIGINAL

Request for Proposal No: **P09-0003** Proposal Due Date: **July 31, 2008**
 Materials and/or Services: **Greenway WTP – Ozone Generator Maintenance and System Improvements (Single Source)** Proposal Time: **5:00 P.M. AZ Time**
 Contact: **Christine Finney**
 Location: **City of Peoria, Materials Management** Phone: **(623) 773-7115**
 Mailing Address: **8314 West Cinnabar Avenue, Peoria, AZ 85345**

In accordance with City of Peoria Procurement Code competitive sealed proposals for the material or services specified will be received by the City of Peoria Materials Management at the specified location until the date and time cited above. Proposals shall be in the actual possession of the City of Peoria Materials Management on or prior to the exact date and time indicated above. Late proposals will not be considered, except as provided in the City of Peoria Procurement Code. *Proposals shall be submitted in a sealed envelope with the Request for Proposal number and the offeror's name and address clearly indicated on the front of the envelope.* All proposals shall be completed in ink or typewritten. Offerors are strongly encouraged to carefully read the *entire* Request for Proposal Package.

OFFER

To the City of Peoria: The undersigned on behalf of the entity, firm, company, partnership, or other legal entity listed below offers on its behalf to the City a proposal that contains all terms, conditions, specifications and amendments in the Notice of Request for Proposal issued by the City. Any exception to the terms contained in the Notice of Request for Proposal must be specifically indicated in writing and are subject to the approval of the City prior to acceptance. The signature below certifies your understanding and compliance with Paragraph 1 of the City of Peoria Standard Terms and Conditions (form COP 202) contained in the Request for Proposal package issued by the City.

For clarification of this offer contact:

Name: _____ Telephone: 201-712-0555 Fax: 201-368-8258
Fuji Electric Corp. of America _____
 Company Name Authorized Signature for Offer
Park 80 West Plaza II _____
 Address KOJI TASUDA
 Printed Name
Saddle Brook NJ 07663 _____
 City State Zip Code VICE PRESIDENT
 Title

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For City of Peoria Use Only)

Your offer is accepted by the City, subject to approval of each written exception that your proposal contained. The contract consists of the following documents: 1.) Request for Proposal issued by the City; 2.) Your offer in Response to the City's Request for Proposal; 3.) This written acceptance and contract award.

As the contractor, you are now legally bound to sell the materials and/or services listed by the attached award notice, based on the solicitation of proposals, including all terms, conditions, specifications, amendments and your offer as now accepted by the City. The Contractor shall not commence any billable work or provide any material, service or construction under this contract until the Contractor receives an executed Purchase Order or written Notice to Proceed.

Attested by:

 Mary Jo Kief, City Clerk
 CC: 2C 102108
 Contract Number:
LCON18908
 City Seal Official File: _____

City of Peoria, Arizona. Effective Date: _____
 Approved as to form:

 Stephen M. Kemp, City Attorney
 Contract Awarded Date _____

 Carl Swenson, City Manager