

CITY OF PEORIA, ARIZONA
VETERANS MEMORIAL BOARD
Public Safety Administration Building
Cinnabar South Conference Room
August 14, 2007

A **Meeting** of the Veterans Memorial Board of the City of Peoria, Arizona was convened at 8351 W. Cinnabar Avenue in open and public session in the Cinnabar South Conference Room at 5:10 p.m.

Members Present: James Foulk, Thomas Schaefer, Larry Lichtenberg and Doris Gosney

Members Absent: Phil Hanson, Anthony Foglio and Reed Webber

Municipal Officials Present: Kirk Haines, Parks Manager; and Venus Turner-Baker, Administrative Assistant

Audience: 1 (Cecilia Chan, Arizona Republic)

MINUTES: A motion was made by James Foulk, seconded by Tom Schaefer to approve the minutes. Upon vote, the motion carried unanimously.

DISPOSITION OF ABSENCES: Not applicable

UNFINISHED BUSINESS:

1. DISCUSSION AND POSSIBLE ACTION TO APPROVE SPONSORS ALONG WITH THE PANEL'S HISTORY FOR THE VETERAN MEMORIAL WALL PANELS.

A sponsorship application was submitted by the Northwest Valley Veterans Association. Doris Gosney pointed out that the first choice under the event selection was other without any specification. Ms. Gosney thought the application can be approved but the event should not without further details. A motion was made by Doris Gosney, seconded by Tom Schaefer to accept the application for sponsorship but to defer the acceptance of the event. Upon vote, the motion carried unanimously.

A sponsorship application was submitted by the Peoria Rotary Club with a special request to sponsor Clara Barton. James Foulk stated that the wall is not to recognize individual contributions but organizations as a whole. Kirk Haines suggested that the plaque can recognize the American Red Cross and the text would mention Clara Barton as the founder. A motion was made by James Foulk, seconded by Tom Schaefer to accept the application with the event being the Establishment of the Red Cross. Upon vote, the motion carried unanimously.

2. DISCUSSION AND POSSIBLE ACTION TO ESTABLISH SPECIAL PLAQUE DETAIL AND EVENTS LISTING DESCRIPTIONS.

Kirk Haines suggested removing the abbreviations from the words if spaced allow and if not abbreviating the month. The other members agreed. A motion was made by Larry Lichtenberg, seconded by Doris Gosney to approve the following events:

Lexington and Concord, Trenton, Saratoga, Valley Forge, USS Bonhomie Richard versus HMS Serapis, Yorktown and Chosin Reservoir with the changes made to the text. Upon vote, the motion carried unanimously.

NEW BUSINESS:

1. DISCUSSION AND POSSIBLE ACTION TO ESTABLISH DIFFERENT CLASSIFICATIONS FOR ABSENTEEISM.

Venus Turner-Baker explained the process of having a disposition of absence as a regular agenda item for each meeting, and the language that would be needed. A motion was made by Tom Schaefer, seconded by Larry Lichtenberg to have a disposition of absences as a regular agenda item for each meeting. Upon vote, the motion carried unanimously.

2. Discussion and possible action to approve including, but not limited to, the subcommittees (programming, refreshments and invitations/communications) recommendations for the September 11th Veterans Memorial Ceremony.

James Foulk, the head of the programming committee, outlined a suggested program: ceremony to begin with a meet and greet; 3 to 5 minute speeches made by Former Mayor John Keegan, John Kane with Architekton, George Cushing of the Northwest Valley Veterans Association and Reed Webber, the Chair of the Veterans Memorial Board; and patriotic music will play in the background. Kirk Haines stated that staff will inquire about participation for the event. Doris Gosney, the head of the Refreshments Committee gave the sample menu: light desserts, fruit and beverages (punch, coffee and water). The board agreed to have staff contact the catering service at Rio Vista Recreation Center. Tom Schaefer, the head of the communication committee stated that the list of veteran organizations was sent to Kirk Haines. Kirk stated staff will create the invitations and send them out. Mr. Schaefer also stated that he would send a sample list of duties for planning an event.

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE PROGRAMMING FOR THE NOVEMBER 10TH VETERANS MEMORIAL RIBBON CUTTING EVENT.

Tom Schaefer recommended having the same committees from the September 10th event for the November 10th event. A motion was made by Doris Gosney, seconded by Tom Schaefer to have the same three subcommittees (Program, Refreshments, and Communication). Upon vote, the motion carried unanimously. Doris Gosney will head up refreshments, Tom Schaefer will be in charge of communication and James Foulk will head up program with Larry Lichtenberg serving on that committee.

Kirk Haines referenced the idea of having a couple of presidential impersonators come to the event along with persons dressed from several different periods. Larry Lichtenberg stated he would call all the high schools to see if a band was available to play at the event.

4. DISCUSSION WITH STAFF ON CONSTRUCTION PROGRESS AND ISSUES PERTAINING TO VETERANS MEMORIAL AND RIO VISTA RECREATION CENTER.

Kirk Haines stated that the grand opening for the Rio Vista Recreation Center remain on schedule for September 8, 2007. The Veterans Memorial Event held September 11, 2007 event remains on Schedule. A couple of the granite slabs broke for unknown reasons. It delayed the schedule for one week but the contractor ordered extras and the anticipate installation next week. Mr. Haines also has contacted John Thompson with Ideas in Stone to state that the Veterans Board's goal is to have at least one or two events etched on the wall for the September 11th event.

Kirk Haines stated that an extra request was received for the American Revolution Segment. Mr. Haines said that the board can reduce the number of requests by one or have the Arizona State Historian identify more options. The board agreed to contact the historian to see if there are more significant events. Venus Turner-Baker will contact the historian.

Kirk Haines recommended the next meeting, Monday, September 10th meeting be held at Rio Vista Recreation Center. The board agreed to the meeting place.

REPORT FROM STAFF: None

REPORT FROM DEPARTMENT DIRECTOR: None

REPORT FROM BOARD: None

ADJOURNMENT: There being no further business to come before the Board, a motion was made by James Foulk, seconded by Larry Lichtenberg to adjourn the meeting at 6:30 p.m. Upon vote, the motion carried unanimously.

Reed Webber, Chairperson

Venus Turner-Baker, Administrative Assistant