

**CITY OF PEORIA, ARIZONA
VETERANS MEMORIAL BOARD
Public Safety Administration Building
Cinnabar South Conference Room
July 10, 2007**

A **Meeting** of the Veterans Memorial Board of the City of Peoria, Arizona was convened at 8351 W. Cinnabar Avenue in open and public session in the Cinnabar South Conference Room at 5:05 p.m.

Members Present: James Foulk, Thomas Schaefer, Larry Lichtenberg and Reed Webber

Members Absent: Phil Hanson, Anthony Foglio and Doris Gosney

Municipal Officials Present: Kirk Haines, Parks Manager; and Selena Ferreira, Administrative Assistant

Audience: 1 (Charles Kelly, Arizona Republic)

MINUTES: A motion was made by Tom Schaefer, seconded by Larry Lichtenberg to approve the minutes. Upon vote, the motion carried unanimously.

DISPOSITION OF ABSENCES: Not applicable

UNFINISHED BUSINESS:

1. DISCUSS THE BUDGET FOR THE INFORMAL SEPTEMBER 11TH VETERAN MEMORIAL CEREMONY.

Kirk Haines reported no true final dollar amount set, although there has been approval from the director for \$1,000. Dollar amount depends on attendance and caterers. The Parks and Recreation Board discussed the probable selection of approved caterers to be used for these functions. Reed Webber asked if local restaurants could help provide donations for the event. He also proposed to create subcommittees to discuss how to utilize the budget for this event. A motion was made by Larry Lichtenberg, seconded by Thomas Schaefer to approve the budget for the September 11th event and the development of new subcommittees (Program, Refreshments, and Invitations/Communication) as to how the budget should be used. Upon vote, the motion carried unanimously.

2. DISCUSSION AND POSSIBLE ACTION TO COMPLETE SPECIAL PLAQUE DETAILS AND EVENTS LISTING.

Kirk Haines reported there were a total of 80 plaques to post of which 49 were previously approved, 12 pending and 19 void spaces remain. He will put all approved items in a staff report which will go to Council. It was recommended by Kirk that the Board make all the suggestions and have Council make the official approval. Recommendation came forward for the Global War on Terrorism. It is in need of details but because it is still in progress it is not considered historic yet. It will have two spaces set aside for it.

Small discussion regarding certain emblems being gathered together or separate through-out the wall; Merchant Marines are one of them.

The current list is good but the wall itself to be done early August and will be faceless. Need consent to take what is written for all categories and post. Discussion began on whether to keep or remove certain plaques. James Foulk would like to keep Purple Heart receivers in as well as POW/MIA. He went on to say he would also like the wording on the plaque to read, "In all wars." The Board agreed to add these two additional items to the current list of events and defer additional items until a later time.

A motion was made by Thomas Schaefer, seconded by Larry Lichtenberg to keep Purple Heart receives and POW/MIA. Upon vote, the motion carried unanimously.

NEW BUSINESS:

1. DISCUSSION AND POSSIBLE ACTION TO ESTABLISH A CURRENT EVENTS BOARD.

James Foulk suggested to use the back side or the river side of the wall as the current events board for those who have passed away more recently and to keep space for more names as they come up. He also suggested adding police, fire and public safety personnel to the list. The board would be temporary and display for 5 or 10 years. Kirk Haines mentioned this project was unfunded at this time and Council would have to approve. Perhaps this could be implemented for next year.

A motion was made by James Foulk, seconded by Reed Webber to proceed with the current events board project and seek Council's approval with the help of Kirk Haines. Upon vote, the motion carried unanimously.

Reed Webber asked Kirk Haines to create a proposal for Council and to have it ready for evaluation by the Board at the next meeting.

2. DISCUSSION AND POSSIBLE ACTION TO ESTABLISH SPECIAL PLAQUE DETAIL AND EVENTS LISTING DESCRIPTIONS.

The current verbiage on file for the plaques will work for the scale, size and quantity required to be put on the wall. Nothing will get cut off. Reed Webber would like to add more detail to the USS Constitution: "...still the oldest navy ship used to this day." James Foulk suggested subcommittees be formed to review and scrutinize details or to utilize the help of the various groups involved. Reed Webber wants an outside historian to review for accuracy.

A motion was made by Larry Lichtenberg, seconded by James Foulk to approve tabling the other items for the August 14th meeting. Upon the vote, the motion carried unanimously.

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE SPONSORS FOR THE VETERANS MEMORIAL WALL PANELS.

Kirk Haines received 10 new requests which came forward with contributions and/or checks (MPPH [Purple Heart], Sons of the American Revolution-Saguaro Chapter [3], Freedom Foundation Valley Forge, Sons of the American Revolution – AZ Society [2], Daughters of the American Revolution, West Valley Chapter Korean War Veterans and Peoria Rotary Club). Other forms must be completed and returned. Kirk Haines to collect these forms.

A motion was made by Thomas Schaefer, seconded by Larry Lichtenberg to approve plaques and contributions. Upon the vote, the motion carried unanimously.

REPORT FROM STAFF:

1. KIRK HAINES TO REPORT ON DETAILS REGARDING CONSTRUCTION DETAILS OF RIO VISTA RECREATION CENTER AND THE VETERANS MEMORIAL.

The grand opening of the new recreation facility should occur before the September 11th function. The Memorial Wall should be completed by the end of August 2007 and open to the public for viewing.

Still need to verify vertical space for exact width size. There was discussion to possibly hold the September 11th event in the evening around 7:30 p.m. and provide deserts and drinks. Board to invite those who have contributed, veterans, City Council and others involved. Council could possibly introduce members. The function would be an informal, casual event. Estimated number in attendance is 50-75 people.

REPORT FROM DEPARTMENT DIRECTOR: None

REPORT FROM BOARD:

Reed Webber asked Selena Ferreira to verify verbiage pertaining to absences and if we could replace with the word excused. He suggested there be a subcommittee to work on the event for September. The subcommittee would consist of 3 groups: Program, Refreshments and Communications. Members can contact Selena Ferreira and sign up for a group. He would also like an upcoming Saturday working meeting.

ADJOURNMENT: There being no further business to come before the Board, a motion was made by James Foulk, seconded by Reed Webber to adjourn the meeting at 6:51 p.m. Upon vote, the motion carried unanimously.