

# CITY OF PEORIA, ARIZONA

## VETERANS MEMORIAL BOARD

Rio Vista Recreation Center  
Riverside Conference Room

### MEETING MINUTES FOR:

May 13, 2008

A meeting of the Veterans Memorial Board of the City of Peoria, Arizona was convened at 8866A West Thunderbird Road in open and public session in the Riverside Conference Room at 5:01 p.m.

Members present: James Foulk, Doris Gosney, Phil Hanson, Thomas Schaefer, and Reed Webber

Members absent: Larry Litchenberg

Municipal officials present: Cheryl Boswell (City Attorney), Kirk Haines (Parks Manager) and Kristine Carr (Administrative Assistant)

Audience: Cecilia Chan (Arizona Republic)

1C) Disposition of Absence. In regards to Anthony Foglio's absence from the 04/08/08 meeting, no communication was received prior to meeting. The Board did not approve Mr. Foglio's absence.

In regards to Phil Hanson's absence from the 04/08/08 meeting, Mr. Hanson notified the Board prior to meeting that he would not be able to attend due to a scheduling conflict. James Foulk made the motion to approve Phil Hanson's absence from the 04/08/08 meeting. Doris Gosney seconded the motion. The Board approved Mr. Hanson's absence from the 04/08/08 meeting.

2C) Minutes. James Foulk made the motion to approve the minutes from the 04/08/08 meeting. Doris Gosney seconded the motion. The Board approved the minutes from 04/08/08 meeting.

3C) New Sponsorship. Kirk Haines presented to the Board two (2) applications for new sponsorship submitted by Richard C. Hudnall, a representative for the (Catholic) Knights of Columbus and the U.S. Navy Armed Guard. Thomas Schaefer made the motion to table the sponsorship applications for (Catholic) Knights of Columbus and the U.S. Navy Army Guard for discussion and possible action upon review of available materials at the next board meeting. Reed Webber seconded the motion. The Board approved this motion.

4R) Open Meeting Law. City Attorney, Cheryl Boswell, discussed (Arizona) Open Meeting Law with the Board, and answered topic-related questions; as well as, provided information regarding violations and penalties.

5R) Peoria Veterans Recognition (“Fun Run”) Event.

In regards to **Item 1** ...*the coordination of ceremony and program events*... Reed Webber made the motion to carry this topic over for discussion and possible action at the 08/12/08 meeting. Phil Hanson seconded the motion. The Board approved this motion.

In regards to **Item 2** ...*advertising and sponsorship*... Reed Webber made the motion to pursue co-sponsorship with an organization (such as the Arizona Road Racers) to help coordinate the Peoria Veterans Recognition Event. Phil Hanson seconded the motion. The Board approved this motion.

In regards to **Item 3** ...*entertainment and refreshment selection*... Reed Webber made the motion to carry over this topic for discussion and possible action at the 08/12/08 meeting. Phil Hanson seconded the motion. The Board approved this motion.

In regards to **Item 4** ... *assignment of core responsibilities between*... board members and volunteers... Reed Webber made the motion to accept team leader/committees as proposed for the Peoria Veterans Recognition Event. James Foulk seconded the motion. The Board approved the motion.

6R) New Signage for the Veterans Memorial Wall. Kirk Haines reported that sign fabrication is complete and scheduled for installation this month. No further discussion or action is required regarding this topic.

7R) Veteran & Civilian Service Clubs.

In regards to Item 1 ...*discussion and possible action item regarding... recognition draft letter*... Reed Webber made the motion to approve the draft letter. Doris Gosney seconded the motion. The Board approved the motion to approve the draft letter.

In regards to Item 2 ...*discussion and possible action item regarding the database template*... Doris Gosney made the motion to carry over this topic for discussion and possible action at the 08/12/08 meeting. Phil Hanson seconded the motion. The Board approved this motion.

8R) Plaque Events for the Veterans Memorial Wall. The Board review the language, punctuation, and grammatical content for the following plaque events:

**Fort Sumter.** In sentence 2, it was requested to change “open fire” to “opened fire.” Phil Hanson made the motion to approve the wording for this wartime event pending the requested changes. Reed Webber seconded the motion. The Board approved the motion to approve the wording for this wartime event pending the requested changes.

**Vicksburg.** Phil Hanson made the motion to approve the wording for this wartime event as written. Reed Webber seconded the motion. The Board approved the motion to approve the wording for this wartime event as written.

**Battle of the Atlantic.** In sentence 1, it was requested to replace “beating back” with “destroying.” In sentence 3, it was requested to remove “as well as other supplies.” Phil Hanson made the motion to approve the wording for this wartime event pending the requested changes. Reed Webber seconded the motion. The Board approved the motion to approve the wording for this wartime event pending the requested changes.

**The Battle of the Bulge.** Phil Hanson made the motion to approve the wording for this wartime event as written. Reed Webber seconded the motion. The Board approved the motion to approve the wording for this wartime event as written.

**Victory Over Japan (V-J) Day.** Phil Hanson made the motion to approve the wording for this wartime event as written. Reed Webber seconded the motion. The Board approved the motion to approve the wording for this wartime event as written.

Guest Speakers. None.

Reports from Staff. Kirk Haines reported that the Council Subcommittee on Boards and Commissions Appointments met last week to discuss the board membership status regarding Anthony Foglio, as directed. Upon review and discussion, it was decided to vacate Mr. Folgio's position and to find a replacement as soon as possible.

In preparation for the 08/12/08 meeting, Architekton made available to Board members a six-question feedback form regarding future design services for the Veterans Memorial Wall. The Board is requested to complete and return this questionnaire to Mr. Haines as soon as possible.

Report from Department Director. None

Report from Board. The next Veterans Memorial Board meeting is scheduled for 08/12/08.

Adjournment. There being no further business to come before the Board, James Foulk made to motion to adjourn. A second motion was made by Phil Hanson. The Veterans Memorial Wall Board Meeting adjourned at 7:23 p.m.

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**Thomas Schaefer, Chairperson**

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**Kristine Carr, Staff Assistant**