

**COUNCIL SUBCOMMITTEE
BOARDS & COMMISSIONS APPOINTMENTS
CITY OF PEORIA, ARIZONA
Ironwood Conference Room
November 6, 2009**

A meeting of the **Council Subcommittee on Boards and Commissions Appointments** for the City of Peoria, Arizona was convened by Chairman Carlat in open and public session at 8401 West Monroe, Peoria, Arizona, on October 9, 2009 at 9:48 a.m.

Members Present: Chairman Cathy Carlat, Vice Mayor Joan Evans and Councilmember Vicki Hunt.

Members Absent: None.

Staff Present: Mary Jo Waddell, City Clerk; JP de la Montaigne, Parks and Recreation Director; Wynette Reed, Human Resources Director; Kirk Haines, Parks Manager; Brenda Rehnke, Recreation Manager; Chris Jacques, Planning Manager; Kevin Naughton, Teen Supervisor; and Gina Soria, City Clerk Specialist.

NOTE: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

CONSENT AGENDA: All items listed with a "C" are considered to be routine or have been previously reviewed by the Council Subcommittee, and may be enacted by one motion. There is no separate discussion of these items unless a Council Subcommittee member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Motion was made by Vice Mayor Evans, seconded by Chairman Carlat, to approve the consent agenda as submitted. Upon vote, the motion carried unanimously 2 to 0.

CONSENT – New Business:

1C DISPOSITION OF ABSENCE:

Excused the absence of Councilmember Hunt from the October 9, 2009 meeting.

2C MINUTES:

Approved the minutes of October 9, 2009.

CLERK'S NOTE: Councilmember Hunt arrived at 9:52 a.m.

REGULAR AGENDA

NEW BUSINESS:

3R BOARDS AND COMMISSIONS INTERVIEWS:

The Subcommittee interviewed Gene Sweeney, Kevin Kadlec, and Nannette Flores for consideration for appointment to various Boards and Commissions.

4R BOARDS AND COMMISSIONS VACANCIES:

BOARD OF ADJUSTMENT

Mary Jo Waddell, City Clerk, reported the terms for Randy Panzer and Paul Bocconcelli, regular members, will expire in December 2009. Mr. Panzer does not wish to be reappointed and Mr. Bocconcelli has met the maximum length of service allowable by City Code and is not eligible for reappointment.

Chris Jacques, Planning Manager, and the Subcommittee discussed the qualifications of the interviewees.

Motion was made by Councilmember Hunt, seconded by Vice Mayor Evans, to recommend the appointment of Kevin Kadlec, as a regular member, to the Board of Adjustment for a term to expire December 2013; filling the vacancy created by the term expiration of Randy Panzer. Upon vote, the motion carried unanimously 3 to 0.

DESIGN REVIEW APPEALS BOARD

Ms. Waddell reported the terms for Mike Lloyd and Howard Weichsel, regular members, will expire in December 2009. Mr. Lloyd has met the maximum length of service allowable by City Code and is not eligible for reappointment. Mr. Lloyd fulfills the requirement of a "Professional Engineer" serving on the board. Mr. Weichsel does not wish to be reappointed.

The Subcommittee and Mr. Jacques discussed combining the Design Review Appeals Board with the Design Standards Advisory Board. The Subcommittee directed staff to consult with the City Attorney's Office.

PARKS AND RECREATION BOARD

Ms. Waddell reported the City Clerk's Office received a letter of resignation on July 27, 2009 from Jon Sears, a regular member of the Parks and Recreation Board. The Subcommittee and Kirk Haines, Parks Manager, discussed the qualifications of the interviewees.

Motion was made by Vice Mayor Evans, seconded by Councilmember Hunt, to recommend the appointment of Nannette Flores, as a regular member, to the Parks and Recreation Board for a partial term to expire June 2013; filling the vacancy created by the resignation of Jon Sears. Upon vote, the motion carried unanimously 3 to 0.

PERSONNEL BOARD

Ms. Waddell reported the City Clerk's Office received a letter of resignation on May 12, 2009 from Carol Garner, Vice Chair of the Personnel Board. The Subcommittee and Wynette Reed, Human Resources Director, discussed the qualifications of the interviewees.

Motion was made by Vice Mayor Evans, seconded by Councilmember Hunt, to recommend the appointment of Gene Sweeney, as a regular member, to the Personnel Board for a partial term to expire June 2010; filling the vacancy created by the resignation of Carol Garner. Upon vote, the motion carried unanimously 3 to 0.

PLANNING AND ZONING COMMISSION

Ms. Waddell reported the term for John Gerard, a regular member, will expire in December 2009. Mr. Gerard has met the maximum length of service allowable by City Code and is not eligible for reappointment. The Subcommittee and Mr. Jacques discussed the qualifications of the interviewees.

Motion was made by Councilmember Hunt, seconded by Vice Mayor Evans, to recommend the appointment of Gene Sweeney, as a regular member, to the Planning and Zoning Commission for a term to expire December 2013; filling the vacancy created by the term expiration of John Gerard. Upon vote, the motion carried unanimously 3 to 0.

VETERANS MEMORIAL BOARD

Ms. Waddell reported the City Clerk's Office received a letter of resignation on October 9, 2009 from Phil Hanson, a regular member of the Veterans Memorial Board and a letter of resignation on October 20, 2009 from Doris Gosney, a regular member of the Veterans Memorial Board.

The Subcommittee reviewed pending applications on file and directed staff to schedule interviews and to solicit additional applications.

YOUTH ADVISORY BOARD

Ms. Waddell reported the terms for Brittani Collins and Desmond Harrington, alternates, expired in June 2009. Ms. Collins graduated and is not eligible for reappointment. Mr. Harrington no longer resides in Peoria and is not eligible for reappointment.

The Subcommittee directed staff to solicit additional applications.

5R YOUTH ADVISORY BOARD UPDATE:

Brenda Rehnke, Recreation Manager, and Kevin Naughton, Teen Supervisor, discussed the job duties of the Youth Advisory Board. Ms. Rehnke reported on activities of the Board and their involvement in City projects, highlighting a Youth Master Plan. Ms. Rehnke presented an example of a Youth Advisory Board agenda. Discussion ensued on a leadership component for Board members. The Subcommittee commented on the attendance of Board members at City Council Meetings and the meeting schedule of the Board.

6R 2010 BOARDS AND COMMISSIONS RECOGNITION EVENT:

Mary Jo Waddell, City Clerk, discussed the 2010 Boards and Commissions Recognition Event, highlighting possible venues. Brenda Rehnke, Recreation Manager, explained the Community Services Department is overseeing the event. The Subcommittee highlighted the purpose of the event is to honor and reward board and commission members. The consensus of the Subcommittee was for staff to contact Theater Works as a possible venue.

CLERK'S NOTE: Councilmember Hunt left the meeting at 12:10 p.m.

Staff Report: None

Committee Report: None

ADJOURNMENT:

There being no further business to come before the Council Subcommittee, the meeting was duly adjourned at 12:30 p.m.

Cathy Carlat, Chairman

Mary Jo Waddell, City Clerk