

**COUNCIL SUB-COMMITTEE
BOARDS & COMMISSIONS APPOINTMENTS
CITY OF PEORIA, ARIZONA
Lake Pleasant Conference Room
October 26, 2007**

A meeting of the **Council Sub-Committee on Boards and Commissions Appointments** for the City of Peoria, Arizona was convened by Chairman Carlat in open and public session at 8401 West Monroe, Peoria, Arizona, on October 26, 2007 at 9:08 a.m.

Members Present: Chairman Cathy Carlat, Vice Mayor Vicki Hunt, and Councilmember Joan Evans

Members Absent: None

Staff Present: Mary Jo Kief, City Clerk; Grady Miller, Director, Communications and Public Affairs; Natalie Gilstrap, Executive Assistant; and Gina Soria, Department Program Support Assistant.

NOTE: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

CONSENT AGENDA: All items listed with a "C" are considered to be routine or have been previously reviewed by the Council Subcommittee, and may be enacted by one motion. There is no separate discussion of these items unless a Council Subcommittee member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Motion was made by Councilmember Evans, seconded by Vice Mayor Hunt, to approve the consent agenda. Upon vote, the motion passed unanimously.

CONSENT – New Business:

1C MINUTES:

April 27, 2007 Meeting

REGULAR AGENDA

NEW BUSINESS

2R Boards and Commissions Vacancies

Board of Adjustment

Motion was made by Vice Mayor Hunt, seconded by Councilmember Evans, to recommend the reappointments of Brandon Squire, as a regular member, and Karen McDaniel, as an alternate member, to the Board of Adjustment, to terms to expire December 2011. Upon vote, the motion passed unanimously.

Building Board of Appeals

Motion was made by Vice Mayor Hunt, seconded by Councilmember Evans, to recommend the reappointment of Michael Bellard, as a regular member to the Building Board of Appeals, to a term to expire December 2011. Upon vote, the motion passed unanimously.

Citizens Commission on Salaries for Elected City Officials

Motion was made by Vice Mayor Hunt, seconded by Councilmember Evans, to recommend the reappointment of Jim Saunders, as a regular member to the Citizens Commission on Salaries for Elected City Officials, to a term to expire December 2011. Upon vote, the motion passed unanimously.

Design Review Appeals Board

Motion was made by Councilmember Evans, seconded by Vice Mayor Hunt, to recommend the reappointments of Wade Gendreau, as a regular member, and Scott Phillips, as an alternate member, to the Design Review Appeals Board, to terms to expire December 2011. Upon vote, the motion passed unanimously.

Design Standards Advisory Board

Motion was made by Vice Mayor Hunt, seconded by Councilmember Evans, to recommend the reappointment of Roy Bade, as a regular member, to the Design Standards Advisory Board, to a term to expire December 2011. Upon vote, the motion passed unanimously.

Historic Preservation Commission

Motion was made by Vice Mayor Hunt, seconded by Councilmember Evans, to recommend the reappointment of Priscilla Cook, as a regular member, to the Historic Preservation Board, to a term to expire December 2011. Upon vote, the motion passed unanimously.

Recommendations for interviews for the replacement of William Schindler on the Historic Preservation Commission were not made as no pending applications are currently on file for this Commission. This item was carried over to the December 7, 2006 Council Subcommittee meeting.

Parks and Recreation Board

Staff was directed to schedule interviews at the December 7, 2007 Council Subcommittee meeting for possible recommendation for replacement of Chris Morice on the Parks and Recreation Board.

Personnel Board

Recommendations for interviews for the replacement of Cheryl Compton and William Schindler on the Personnel Board were not made. This item was carried over to the December 7, 2007 Council Subcommittee meeting.

Planning and Zoning Commission

Motion was made by Councilmember Evans, seconded by Vice Mayor Hunt, to recommend the reappointments of Michael Worlton, as a regular member, and Anne Wojcik, as an alternate member, to the Planning and Zoning Commission, to terms to expire December 2011. Upon vote, the motion passed unanimously.

Sister Cities Board

Motion was made by Vice Mayor Hunt, seconded by Councilmember Evans, to recommend the reappointment of Penny Hughes, as a regular member, to the Sister Cities Board, to a term to expire December 2011. Upon vote, the motion passed unanimously.

Grady Miller, Director, Communications and Public Affairs, indicated that Bob Ware has moved out of state. Recommendations for interviews for his replacement were not made. This item was carried over to the December 7, 2007 Council Subcommittee meeting.

Veterans Memorial Board

Motion was made by Councilmember Evans, seconded by Vice Mayor Hunt, to recommend the reappointment of Reed Webber, as a regular member, to the Veterans Memorial Board, to a term to expire December 2011. Upon vote, the motion passed unanimously.

Volunteer Firefighter Pension Board

Staff was directed to schedule interviews at the December 7, 2007 Council Subcommittee meeting for possible recommendation for replacement of William Schindler on the Volunteer Firefighter Pension Board.

3R November 2007 Meeting Date

The Council Subcommittee determined that it was not necessary to schedule an additional meeting in November 2007.

4R Interviewee Handout

The Council Subcommittee reviewed and discussed a proposed handout that would be given to prospective Board and Commission appointees. This handout outlines the tasks required of Board and Commission members including, return of Oath of Office, attendance at new member training, review of open meeting law information, keeping current address and contact information up-to-date, and attendance at Board or Commission meetings. The Council Subcommittee discussed whether or not a Board or Commission member could be removed for failure to comply with the requirements.

5R 2007 & 2008 Boards and Commissions Recognition Events

The Council Subcommittee reviewed and discussed the statistics from the 2007 recognition event and proposed activities and issues related to the 2008 event. Discussion regarding having a speaker for the 2008 event was addressed. The consensus of the Subcommittee was that a speaker that combined a message with humor would be acceptable. The Subcommittee members' suggestions included an editorial cartoonist, Pat McMahon or Louis Gonzalez. Changing up the format of the plaque presentation into a "hall of fame" was also discussed.

6R Arizona Department of Commerce Boards and Commissions Conference

Staff reported that the Arizona Department of Commerce is conducting a Boards and Commissions Conference on Friday, December 7, 2007. The information has been distributed to Board and Commission staff assistants and liaisons for forwarding to Board and Commission members.

7R 2008 Council Subcommittee on Boards and Commissions Appointments Meeting Calendar

The Council Subcommittee reviewed and discussed proposed 2008 meeting dates.

Staff Report:

September 25, 2007 Boards and Commissions Training Update

Mary Jo Kief, City Clerk, reported that New Board and Commission Member Training was conducted on September 25, 2007.

Committee Report:

None

ADJOURNMENT:

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There being no further business to come before the Council Subcommittee, the meeting was duly adjourned at 11:06 a.m.

Cathy Carlat, Chairman

Mary Jo Kief, City Clerk