

CITY OF PEORIA, ARIZONA
LIBRARY BOARD MEETING
Main Library
September 12, 2011

A regular meeting of the Library Board of the City of Peoria, Arizona was convened in open and public session at the Main Library, 8463 West Monroe, at 7:02 p.m.

Members Present: Barry Spiegel, James T. Abraham, Joan Leone, Andrea Schultz and Michael Evans

Members Absent: Carla Carlson and Jack McCleary

Member Emeritus: 0

Other Municipal Officials Present: Brenda Rehnke, Library Manager; Heather Sorden, Library Services Coordinator; Jill Thomsen, Library Services Coordinator and Ellen Comella, Administrative Assistant

Audience: 0

Note: The order in which the items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

CONSENT AGENDA:

1C DISPOSITION OF ABSENCE:

2C MINUTES:

Joan Leone made a motion to approve the items on consent agenda including absences and meeting minutes of the January 10, 2011 regular meeting. Andrea Schultz seconded the motion, and, upon vote, the motion carried unanimously.

NEW BUSINESS:

3R INTRODUCTIONS:

Brenda Rehnke gave a brief introduction as the current Library Manager and Michael Evans; the new board member gave a brief introduction as well. Brenda Rehnke introduced Heather Sorden from Sunrise Mountain Library and Jill Thomsen from the Main Library. No action taken

4R SUMMER READING PROGRAMS 2011:

Brenda Rehnke gave a hand out with the numbers from the Summer Reading Program showing increases for the Adult, Teen and Children's programs on sign ups but some completion numbers went down. Upon discussion the idea of offering completion prize drawings might help raise the numbers next year. No action was taken.

5R LIBRARY CIRCULATION POLICY:

Jill Thomsen and Heather Sorden handed out the current Circulations Policy with the proposed changes and deletions.

A motion was made by Joan Leone to approve the updated Library Circulation Policy. Andrea Schultz seconded the motion, and, upon vote, the motion carried unanimously.

6R NOTIFICATION PROCESS FOR FINES/FEES:

Jill Thomsen and Heather Sorden handed out the Notification Process for Fines/Fees outlined by 6 steps.

A motion was made by James T. Abraham to approve the Notification Process for Fines/Fees. Michael Evans seconded the motion, and, upon vote, the motion carried unanimously.

CALL TO THE PUBLIC: None

Reports from Staff:

1. Update on Library Manager Recruitment

Brenda Rehnke advised that the National Library Manager Recruitment is on going now until September 18, 2011. The hope is to have someone hired by the first of the year.

2. Freegal and Rocket Language

Jill Thomsen advised that Maricopa County has offered Freegal and Rocket Language at no cost to the Library for 18 months. Currently working on the set up process should have more information in the next couple of months.

3. Maricopa County \$40,000. for Materials

Brenda Rehnke advised that the County has awarded the Library \$40,000. for material purchases that will be charged to the county.

4. Research into ALTAFF

Brenda Rehnke advised if more information is needed about the Association of Library Trustees, Advocates, Friends and Foundations you can go to the Friends of the Library or <http://www.ala.org/ala/mgrps/divs/altaff/about/index.cfm>

REPORT FROM THE BOARD:

James T. Abraham advised that Let's Speak Spanish program offered at Sunrise Mountain Library has 15 participants from beginners to advanced.

ADJOURNMENT:

There being no further business to come before the Board, Andrea Schultz made a motion to adjourn. Joane Leone seconded the motion and the meeting was adjourned at 8:13 p.m.

Barry Spiegel, Chairperson

Ellen Comella,
Administrative Assistant