

CITY OF PEORIA, ARIZONA  
**LIBRARY BOARD MEETING**  
Main Library  
June 09, 2008

A meeting of the Library Board of the City of Peoria, Arizona was convened in open and public session at the Main Library, 8463 W. Monroe Street in Peoria at 7: 00 p.m.

**Members Present:** Joan Leone, Steve Poe, Barry Spiegel, James Abraham, and Jack McCleary.

**Members Absent:** Shirley Berow and Rhona Cohensitt.

**Member Emeritus:** 0

Other Municipal Officials Present: David Hunenberg, Library Manager, and Lynn Lindell, Administrative Assistant.

**Audience:** 0

**CONSENT AGENDA:**

**1C MINUTES:**

A motion was made by Joan Leone, seconded by Barry Spiegel and upon vote, carried unanimously to approve the Consent Agenda (the minutes of the April 7, 2008 meeting of the board.)

**REGULAR AGENDA:**

**NEW BUSINESS:**

**2R Introduction of new Library Board Member, Jack McCleary**

David Hunenberg introduced new Library Board Member Jack McCleary. Mr. McCleary said he moved to the Phoenix area 10 years ago. He moved to Vistancia in north Peoria about 3 and a half years ago. He is married and has grown children. He said he has always had an interest in libraries wherever he lived. He looks forward to the opening of the new branch library. The board members welcomed Mr. McCleary to the board.

**3R Discussion of updates to the Library Tours Policy**

David Hunenberg, Library Manager reviewed the Library Tours Policy with the board. There are no changes to this policy, it was just time to review and update the "board approval date." Barry Spiegel made a motion, seconded by Joan Leone and upon vote carried unanimously to approve the Library Tours Policy as written.

**4R Library Board Meeting dates as defined in City Code**

David Hunenberg explained that the Library Board Meeting dates as defined in

City Code, conflict with the meeting times defined on the City Clerk's web site. The Board had been meeting every other month, and City Code specifies that the meetings are to be quarterly. After reviewing the "rules" for other Community Services Department Boards (the Parks & Recreation, and Youth Advisory Boards) David discovered that they "meet as in the rules", and that the Chair of the Board or two or more of the members may request a meeting at any time. David said that he thought the Library Board should continue to meet more than "quarterly". After discussing this the board asked that David look into what would be required to change the meeting schedule and address this again on a future agenda. He said he would report back at the September meeting.

### **5R Open Meeting Law Information**

Information on Arizona Open Meeting Law provided by the City Attorney's Office was distributed to the Board Members. The importance of all City Boards and Commissions abiding by this law was stressed. The board agreed to take the information and read it over and let David know if they would like a speaker from the City Attorney's Office to be on the agenda at a future meeting to provide further information.

### **6R Library Board Nominations and Elections**

Steve Poe nominated Barry Spiegel for Board Chairman. Joan Leone seconded the nomination and upon vote, carried unanimously. Barry Spiegel is the new Library Board Chairman for the coming year. Barry Spiegel nominated J.T. Abraham for Vice-chairman. Joan Leone seconded the nomination and upon vote carried unanimously. J.T. Abraham will serve as Vice-chairman of the Library Board for the coming year.

## **CALL TO THE PUBLIC: (Non-Agenda Items)**

### **Reports from Staff:**

#### **1. Staffing update**

David Hunenberg gave this update and said that Shannon Gemberling, part-time Youth Services Librarian started at the Main Library on May 5. Shannon came from the Phoenix Public Library system and speaks Spanish. She is a great addition to the Youth Services staff at the Main Library. The Branch Librarian recruitment continues. The job title was changed to Branch Manager in hopes of recruiting applicants with better qualifications for this position. There are currently ten applications and most are from out of state. There is currently a part time Library Assistant opening in the Circulation Department at Main. This is a part time evenings and weekends position, and they hope to fill it quickly. A selection has been made to fill the part time Library Assistant vacancy in the Computer Lab at the Main Library. The new person in this position should start next week.

**2. Friends of the Library update**

David Hunenberg reported that the Friends group has been working on a “wish list” for items they hope to provide for the new branch. They plan to buy 12 laptop computers for the lab and spend about \$15, 000 for art work for the Children’s area. They plan to purchase two “Early Literacy Stations” for the new Children’s area. They are also going to kick-off a “Give a Book” program to give those in the community an opportunity to help purchase books for the library. This summer they funded prizes for the Adult and Teen Reading Programs.

**3. Summer Reading Programs 2008**

David showed board members the books being distributed this summer to all participants in the kid’s summer reading program. The Maricopa Partnership for Arts and Culture provided 6,000 books for distribution. The books introduce children to museums and cultural activities in the Phoenix area and provide English and Spanish text. They also offer discount coupons for museums in the area. More than 2,700 children are already participating in the Summer Reading Program. Adult sign-ups are up this year at 340, and teens are approaching 400. Staff is very optimistic that it will be a great summer.

**4. New Branch Update**

David said that tours of the branch construction site were held last Friday afternoon. The roofline is now visible, and you can see where each section of the library will actually be situated. This afternoon he took City staff to the site to evaluate where art work will fit into the building. He said he continues to meet every other week with the builder. The next tours will take place on Friday, July 11 at 3:00 and 3:30 pm. Hopefully the roof will be on by then and some of the glass will be in place.

**REPORT FROM THE BOARD:**

Board members commented about the Annual Boards and Commissions Dinner held in May and they said it was a thoroughly enjoyable evening with good food and entertainment, in a very nice setting.

The next meeting was set for Monday, September 8, at 7:00 p.m. at SML Branch Library.

**ADJOURNMENT:**

There being no further business to come before the board, Joan Leone made a motion to adjourn the meeting. Barry Spiegel seconded the motion. The meeting was duly adjourned at 8:00 P.M.

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Steve Poe, Acting Chairperson

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Lynn Lindell,  
Administrative Assistant