

CITY OF PEORIA, ARIZONA  
**LIBRARY BOARD MEETING**  
Sunrise Mountain Branch Library  
April 7, 2008

A meeting of the Library Board of the City of Peoria, Arizona was convened in open and public session at the Sunrise Mountain Branch Library, 21200 N. 83 Avenue in Peoria at 7: 15 p.m.

**Members Present:** Members, Shirley Berow, Joan Leone, Rhona Cohensitt, Steve Poe, Barry Spiegel, and James Abraham.

**Members Absent:** Alicia Snarr

**Member Emeritus:** 0

Other Municipal Officials Present: David Hunenberg, Library Manager, and Lynn Lindell, Administrative Assistant.

**Audience:** 0

**CONSENT AGENDA:**

**1C MINUTES:**

A motion was made by Steve Poe, seconded by Rhona Cohensitt and upon vote, carried unanimously to approve the Consent Agenda (the minutes of the January 14, 2008 meeting of the board.)

**REGULAR AGENDA:**

**NEW BUSINESS:**

**2R Introduction of new Library Board Member, James Abraham**

David Hunenberg introduced new Library Board Member James Abraham. Mr. Abraham said he moved to Peoria in 1996, is married and has two sons. He teaches Spanish at Glendale Community College. The board members welcomed him to the board.

**3R Discussion of updates to the Unattended Children Policy**

David Hunenberg, Library Manager reviewed the Unattended Children Policy with the board and pointed out proposed minor revisions to the policy. Board members proposed a few minor changes in verbiage. Steve Poe made a motion, seconded by Rhona Cohensitt and upon vote carried unanimously to approve the revised Unattended Children Policy.

**4R Discussion of updates to the Reconsideration of Library Materials Form**

David Hunenberg explained the addition of a date and signature line to this Reconsideration Form. This change was made to assure that customers

objecting to materials for any reason would be referred to a Librarian to discuss their concerns before completing one of these forms. This allows for discussion and possible resolution of the issue before a panel would be assembled to review the complaint. Rhona Cohensitt made a motion, seconded by Barry Spiegel and upon vote carried unanimously to approve the revised form.

## **CALL TO THE PUBLIC: (Non-Agenda Items)**

### **Reports from Staff:**

#### **1. Staffing update**

David Hunenberg gave this update and said that Carl Pasco, part-time Youth Services Librarian would be retiring on April 16<sup>th</sup>. Interviews have been held and a replacement should be selected soon. The Branch Librarian recruitment is in process and six candidates have been invited to interview on April 22<sup>nd</sup>. Three are local and three are coming from out of state. Library Assistant, Eric Peoples has resigned from his part-time position at the Main Library effective April 9<sup>th</sup>. The recruitment will open soon to fill his position.

#### **2. Friends of the Library update**

David Hunenberg reported that the Friends group has been building their treasury to purchase something really special for the new branch library. They made about \$1800 on their used book and antique sales the day of Library Fest. They will be holding elections to form a new board at their next meeting. Eileen Beattie had been their president and since she passed away they have been making plans to re-group

#### **3. Library Fest 2008**

The annual Library Fest event was a great success. It is estimated that the attendance was the best in recent years. The programs were all well received, including the Magician, Ventriloquist, Bead Museum, Reptile Adventures, tattoos, face painting, and the Teen Photo Contest and reception.

#### **4. Summer Reading Programs 2008**

The "Read Your Way to the Ballpark" program will return this year for kids summer reading. The teen program will be "Metamorphosis" and the adult program will be "Your Library Needs You". David encouraged the board members to sign up for the adult program as he is hoping to see increased participation this summer. Weekly prize drawings will be held for the adult program.

#### **5. New Branch Update**

David said that groundbreaking has taken place and construction is well underway on the new branch library building. He said that if you drive by 98

Avenue and Lake Pleasant Parkway you can take a look at the progress. He said that he has been to regular meetings at the site to be updated on construction progress. He said that the furniture has been ordered and the shelving should be ordered soon. Library Staff has been working with Baker & Taylor to arrange ordering, processing, and storage of new materials for the branch. They will work with library selectors to review what the library currently owns and assess what should be added to the collection.

**6. Memorial Tree at SML Branch**

David said that he proposed the "Memorial Tree" in honor of Eileen Beattie and Ed Comtois to be planted on the grounds of the new branch library. They both served on the Friends of the Library, and the Library Board. The Friends Board liked this idea and proposed sharing the cost of this tree with the Library Board in honor of these two former members. Board members said they would be willing to participate in the purchase of this Memorial Tree.

**REPORT FROM THE BOARD:**

Board members discussed upcoming board elections. Shirley Berow said that she has served as Chairperson for quite some time now and she would like to be replaced. It was also pointed out that a vice-chairperson should be elected. The board requested that elections be put on the next agenda.

The next meeting was set for Monday, May 12, at 7:00 p.m. at the Main Library.

**ADJOURNMENT:**

There being no further business to come before the board, Steve Poe made a motion to adjourn the meeting. Barry Spiegel seconded the motion. The meeting was duly adjourned at 8:00 P.M.

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Steve Poe, Acting Chairperson

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Lynn Lindell,  
Administrative Assistant