

CITY OF PEORIA, ARIZONA
LIBRARY BOARD MEETING
Main Branch Library
March 12, 2007

A meeting of the Library Board of the City of Peoria, Arizona was convened in open and public session at the Main Branch Library, 8463 West Monroe Street in Peoria at 7:00 p.m.

Members Present: Members, Ed Comtois, Steve Poe, Barry Spiegel, and Alicia Snarr.

Members Absent: _____ Shirley Berow and Rhona Cohensitt.

Member Emeritus: 0

Other Municipal Officials Present: David Hunenberg, Branch Librarian, and Lynn Lindell, Administrative Assistant.

Audience: 0

MINUTES: A motion was made by Ed Comtois, seconded by Barry Spiegel and upon vote, carried unanimously to approve the minutes of the January 8, 2007 meeting of the board.

NEW BUSINESS:

1. Branch Library Design Plan

David Hunenberg said that the City Council was very receptive to the plan for the new branch library as it was presented at the February 20 Council Study Session. The design plan is for a 22,000 square foot building, and the proposed design is quite impressive, with interesting architecture. David explained the general configuration of the building and showed where flexibility is built into the plan to accommodate library programs when necessary. He showed a map of the area and explained standards and statistics that were used to arrive at this plan. Some Council Members requested that more books be added to this branch and that the design team take a look at how more materials could be accommodated. David sited that the parking is a great improvement and that the staffing will be adequate for the new full service branch. The adjoining future park will create nice outdoor areas for citizens to enjoy as well as the outdoor patios connected to the library. The board was pleased with the plan.

2. Update progress of 2008 budget

David Hunenberg said that the Library seems to be advancing very well through the 2008 budget process. So far most of the requested supplements remain in the budget including a part time Library Clerk for the branch library, funds to reupholster

furniture and update the equipment in the Main Library Willow Room and a \$75,000 increase for the Library Materials budget. The only supplemental request that did not move forward was the request for 6 additional public computers. The next review of the budget is by the City Council in April.

REPORT FROM THE LIBRARY BRANCH MANAGER:

1. Staffing update

David Hunenberg reported that the Main Library recently promoted Library Clerk Jessica Cadiente to the open Library Assistant position. Now recruitment will begin to fill the Library Clerk vacancy.

2. LibraryFest

David said the annual LibraryFest will combine this year with the City Special Event "Celebration of the Arts". This will take place on Friday, March 16 from 5-10 p.m. and Saturday, March 17 from 10 a.m.-4 p.m. Library programs will compliment the Celebration of the Arts festivities taking place throughout the city complex.

3. Friends of the Library update

The Friends of the Library Book Sale will be held on Saturday, March 17 as part of LibraryFest. The Friends group very generously sponsored programs for the LibraryFest event. Their help each year allows for some really great programs at the LibraryFest event. The Friends also will be sponsoring the Teen and Adult Summer Reading Programs again this year. They are contributing \$1000 to each program, to be split between the branch and main libraries.

4. Summer Reading Programs

Again this year, young children will participate in the countywide Read Your Way to The Ballpark Summer Reading Program. This popular program is again sponsored by the Arizona Diamondbacks and the Arizona Republic. Teens at both libraries will participate in "You Never Know....at your Library" and Adults have the opportunity to go "Sleuthing in the Stacks" at both library locations. These programs will offer prize drawings for participants to receive gift cards and coupons. All three reading programs run from May 29th through July 28th.

5. Express Check

The new Express Check machine at the Main Library has been very popular. In the month of February library customers checked out 4,187 items using the new Express Check machine. The Chandler Public Library has very generously donated two self-check machines to the branch library. These machines should be operational very soon and will give branch customers an opportunity to try out the "Express Check" option before the new branch opens.

REPORT FROM THE BOARD:

Barry Spiegel reported that Council members have been very supportive of the plan for a new branch library and have told him that they would like to hear from board members. They have expressed their support for funding more books for the library. He said they are definitely “book lovers.”

ADJOURNMENT:

There being no further business to come before the board, Ed Comtois made a motion to adjourn the meeting. Barry Spiegel seconded the motion. The meeting was duly adjourned at 8:15 P.M.

Steve Poe, Vice-Chairperson

Lynn Lindell,
Administrative Assistant