

**HISTORIC PRESERVATION COMMISSION MINUTES
CITY OF PEORIA, ARIZONA
CITY HALL, COUNCIL CHAMBER
SEPTEMBER 17, 2008**

A **Regular Meeting** of the Historic Preservation Commission of the City of Peoria, Arizona, convened at 8401 W. Monroe St., Peoria, AZ in open and public session at 6:00 p.m.

Members Present: Vice Chairman Priscilla Cook, Commissioners Mark Hackbarth, Steve Poe, Karen Garbe and Harold McKisson.

Members Absent: Commissioner Gary Nelson

Others Present: Ellen Van Riper, Assistant City Attorney, Glen Van Nimwegen, Community Development Director, Chris Jacques, Acting Planning Manager, Rob Gubser, Senior Planner, Melissa Sigmund, Planning Technician, and Bev Parcels, Planning Assistant.

Opening Statement: not read

Final call for speaker request forms.

Audience: 3

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

CONSENT AGENDA

All items listed with a “**C**” are considered to be routine by the Historic Preservation Commission, and were enacted by one motion

1C DISPOSITION OF ABSENCE: None

2C MINUTES: Discussion and possible action to approve the minutes of the Regular Meeting held June 18, 2008.

Commission Action: Commissioner Garbe moved to approve the Consent Agenda items. The motion was seconded by Commissioner Hackbarth and upon vote, carried unanimously.

REGULAR AGENDA

NEW BUSINESS, PUBLIC HEARINGS and/or ACTION:

3R Election of new Chairman.

Commission Action: Commissioner McKisson nominated Steve Poe, Commissioner Cook seconded the motion and upon vote, Steve Poe was elected unanimously.

4R Designation of Town Jail building as a Local Historic Landmark with Historic Preservation Overlay Zoning.

Melissa Sigmund presented the staff report and included background information on the request and site. She explained the purpose and outcome of providing the building with the Historic Preservation Overlay Zoning.

The following items were discussed:

- The physical address of the building and whether it was correct.
- The materials used in the construction of the building and whether they are wood or concrete.
- The name to be used for the building: Peoria Town Jail or Town Jail.
- The acreage of the site and whether the entire site is being included or only the actual building.
- What happens if the building needs repairs or the City wants to make changes to it?

Meeting was opened to the public:

Eva Osuna asked about the building being moved after being designated as a Historic Landmark and would the City notify the residents of the move.

Melissa explained that the building could not be moved without the approval of the Historic Preservation Commission.

Cathy Montoya-Moore commented on Osuna Park being part of the application and the difference in the names of the Park and the Jail.

Public hearing was closed.

Commission Action: Commissioner Garbe made a motion to approve the designation request with the stipulations that the address needs to be corrected, the name needs to be clarified, and the type of construction verified. Vice Chair Cook seconded the motion and upon vote, carried 3-2.

Further discussion ensued regarding the fact that all Commissioners did not understand and agree with the vote just taken. Chairman Poe made a motion to reconsider the vote just taken. Commissioner McKisson seconded the motion and upon vote, carried 3-2.

Considering the fact that more information was requested from the Commission and clarifications needed to be made from staff, Chairman Poe made a motion to continue the case until the next meeting. Commissioner Garbe seconded the motion and upon vote, carried unanimously.

5R Designation of the Central School property as a Local Historic Landmark with Historic Preservation Overlay Zoning.

Melissa Sigmund presented the staff report and included background information on the request and site. She explained the purpose and outcome of providing the building with the Historic Preservation Overlay Zoning.

The following items were discussed:

- The legal address of the building and whether it is correct.
- Clarification of the site acreage and which buildings will be included in the request.
- All buildings should be included in request including all areas between Madison St. and Jefferson St. that are on the school property grounds.
- How the City Overlay Zoning works with the National Register by providing more protection for the buildings.
- Who is responsible for the maintenance of the buildings and upkeep and whether money is in the budget for needed repairs.
- Any changes to the character of the building would have to be approved by the Historic Preservation Commission.
- Whether the landscaping and farm equipment currently on site would be affected by the overlay designation.
- What affects the overlay designation will have on changes to the property to restore it to a turn of the century appearance by adding hitching posts and a horse drawn carriage.

Meeting was opened to the public:

Cathy Montoya-Moore commented on the fact that the Commission has the opportunity to make a change and preserve all historic buildings. She is unhappy with the 'piecemeal' process that the City is doing.

Commission Action: Commissioner McKisson made a motion to approve the designation of the Central School building as a Local Historic Landmark with Historic Preservation Overlay Zoning subject to verification of the address. Commissioner Cook seconded the motion and upon vote, carried 4-1.

CALL TO THE PUBLIC FOR NON AGENDA ITEMS: NONE

REPORT FROM STAFF:

- Robert Gubser gave an overview of the Central Peoria Revitalization Plan including the history, upcoming schedule, and website information.
- Melissa Sigmund presented the Commission with the website address and information on the City of Peoria Historic Preservation website.
- Melissa Sigmund gave a brief overview of the Weedville area.
- Melissa Sigmund presented information on the Benchmark Survey and other cities that she has researched regarding information.
- Chris Jacques discussed the Historic Preservation Master Plan revisions that are proposed and will be discussed at later meetings.

REPORT FROM THE HISTORIC PRESERVATION COMMISSION: NONE

ADJOURNMENT: There being no further business to come before the Historic Preservation Commission, the meeting adjourned at 7:34 p.m.

Steve Poe, Chairman

Date Signed