

**HISTORIC PRESERVATION COMMISSION MINUTES
CITY OF PEORIA, ARIZONA
CITY HALL, COUNCIL CHAMBER
JUNE 17, 2009**

A **Regular Meeting** of the Historic Preservation Commission of the City of Peoria, Arizona, convened at 8401 W. Monroe St., Peoria, AZ in open and public session at 6:02 p.m.

Members Present: Chair Steve Poe, Vice Chairman Priscilla Cook, Commissioners Shelby Duplessis, Mark Hackbarth, Harold McKisson, Gary Nelson and Karen Garbe.

Members Absent: none

Others Present: Ellen Van Riper, Assistant City Attorney, Chris Jacques, Planning Manager, Melissa Sigmund, Planner, Jeff Sargent, Parks Project Administrator and Cathy Griffin, Executive Assistant.

Opening Statement: not read.

Final call for speaker request forms.

Audience: 1 (arrived after 6:15)

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

CONSENT AGENDA

All items listed with a “**C**” are considered to be routine by the Historic Preservation Commission, and were enacted by one motion

- 1C** **DISPOSITION OF ABSENCE:** Discussion and possible action to approve the absences of Commissioners Steve Poe and Mark Hackbarth from the March 25, 2009 meeting.

- 2C** **MINUTES:** Discussion and possible action to approve the minutes of the Regular Meeting held March 25, 2009.

Commission Action: Vice Chairman Cook moved to approve the Consent Agenda items. The motion was seconded by Commissioner Nelson and upon vote, carried unanimously. (Commissioner Duplessis arrived after this vote).

REGULAR AGENDA

UNFINISHED BUSINESS:

- 3R PEORIA LOCAL HISTORIC LANDMARK MARKER DESIGN:** Presentation and further discussion of potential draft designs for an official City of Peoria Local Historic Landmark Marker.

STAFF REPORT: Presented by Melissa Sigmund, Planner

The Commission members discussed the various designs presented in the staff report.

COMMISSION ACTION: Discussion only, no action taken.

NEW BUSINESS, PUBLIC HEARINGS and/or ACTION:

- 4R** The City of Peoria is requesting a Certificate of Appropriateness to allow the addition of an ADA accessible ramp to the exterior of the Peoria Jail House building, which has been designated as a Local Historic Landmark. The building is located on the northwest corner of 83rd Avenue & Washington Street. The property is more particularly described as a portion of Maricopa County Assessor Parcel Number (APN) 142-41-018A.

Commissioner McKisson recused himself from this agenda item.

STAFF REPORT: Presented by Melissa Sigmund, Planner. Jeff Sargent, Parks Project Administrator explained the proposed ramp design and that it will not be attached to the Jail building. The ramp will allow access to the building to meet ADA requirements.

Discussion pertaining to landscaping plants and access to the ramp ensued.

PUBLIC COMMENT: none.

COMMISSION ACTION: Commissioner Nelson moved to approve the request for a Certificate of Appropriateness for changes to the exterior of the Peoria Jail House Building. Commissioner Garbe seconded the motion and upon vote, was carried unanimously (with 6 Commissioners voting).

- 5R HOOD BUILDING PRESERVATION PLAN UPDATE**

Presentation from the project consultant/staff on the status and results of the Hood Building Preservation Plan project (supported in part by a CLG Pass-Through Grant).

Melissa Sigmund, Planner, introduced Mr. James Abell of Abell & Associates, to present the report. Mr. Abell described his background and expertise in the area of design and preservation. Mr. Abell presented various designs and colors for possibilities to renovate the Hood Building.

Discussion ensued regarding color schemes, windows, possible variations and options for the renovation of the outside of the building.

COMMISSION ACTION: Discussion only, no action taken.

CALL TO THE PUBLIC FOR NON-AGENDA ITEMS: None.

REPORT FROM STAFF: Chris Jacques, Planning Manager, invited the members of the Historic Preservation Commission to attend the July 7, 2009, joint City Council and Planning and Zoning Commission Meeting. Location will be at the Peoria Center for the Performing Arts, 8355 W. Peoria Avenue, at 4:00 p.m.

REPORT FROM THE HISTORIC PRESERVATION COMMISSION: Commissioner McKisson asked the status of the sidewalk stamp discussed at a previous Historic Preservation meeting. Mr. Jacques stated that he would research this and inform Commissioner McKisson via email of his findings.

ADJOURNMENT: There being no further business to come before the Historic Preservation Commission, the meeting adjourned at 7:10 p.m.

Steve Poe, Chairman

Date Signed