

**HISTORIC PRESERVATION COMMISSION MINUTES  
CITY OF PEORIA, ARIZONA  
CITY HALL, COUNCIL CHAMBER  
JANUARY 21, 2009**

A **Regular Meeting** of the Historic Preservation Commission of the City of Peoria, Arizona, convened at 8401 W. Monroe St., Peoria, AZ in open and public session at 6:00 p.m.

**Members Present:** Chair Steve Poe, Vice Chairman, Commissioners Mark Hackbarth, Shelby Duplessis, and Harold McKisson.

**Members Absent:** Commissioner Gary Nelson and Karen Garbe

**Others Present:** Ellen Van Riper, Assistant City Attorney, Glen Van Nimwegen, Community Development Director, Chris Jacques, Planning Manager, Rob Gubser, Senior Planner, Melissa Sigmund, Planning Technician, and Cathy Griffin, Executive Assistant.

**Opening Statement:** read by Chris Jacques.

Final call for speaker request forms.

**Audience:** 3

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

**CONSENT AGENDA**

All items listed with a “**C**” are considered to be routine by the Historic Preservation Commission, and were enacted by one motion

- 1C DISPOSITION OF ABSENCE: Discussion and possible action to approve the absences of Commissioner Gary Nelson from the September 17, 2008 meeting.
- 2C MINUTES: Discussion and possible action to approve the minutes of the Regular Meeting held September 17, 2008.

**Commission Action:** Commissioner Cook moved to approve the Consent Agenda items. The motion was seconded by Commissioner McKisson and upon vote, carried unanimously.

## REGULAR AGENDA

### UNFINISHED BUSINESS:

- 3R PUBLIC HEARING – HP08-01:** The City of Peoria is requesting to designate the Peoria Jail House building located in Osuna Park as a Local Historic Landmark with Historic Preservation Overlay Zoning. The building is situated on the northwest side of the park, which is located on the northwest corner of 83<sup>rd</sup> Ave. & Washington St. The property is more particularly described as a portion of Maricopa County Assessor Parcel Number (APN) 142-41-018A.

Staff Report presented by Melissa Sigmund.

**Commission Action:** Priscilla Cook made a motion to approve HP08-01 recommending to the Planning and Zoning Commission designation of the Peoria Jail House Building as a Local Historic Landmark with Historic Preservation Overlay Zoning. Commissioner Hackbarth seconded the motion and upon vote, carried unanimously.

### NEW BUSINESS, PUBLIC HEARINGS and/or ACTION:

- 4R ELECTION OF OFFICERS:** Discussion and possible action to elect officers for 2009 including Chairman, Vice-Chairman, and Secretary.

Ellen Van Riper, Assistant City Attorney provided clarification of the role of the Commission Secretary.

#### **Election results:**

Chairman: Steve Poe  
Vice Chair: Priscilla Cook  
Secretary: Mark Hackbarth

- 5R PUBLIC HEARING – HP08-03:** The Peoria First Presbyterian Church is requesting to designate the Peoria First Presbyterian Church located at 10236 N. 83<sup>rd</sup> Ave. as a Local Historic Landmark with Historic Preservation Overlay Zoning. The property is generally located at the southwest corner of 83<sup>rd</sup> Avenue & Madison Street and is more particularly described as a portion of Maricopa County Assessor Parcel Number (APN) 142-41-093.

Vice Chair, Priscilla Cook, due to being a church elder and applicant, recused herself from participating on this case.

Staff report presented by Melissa Sigmund. Planning Technician.

**Commission Action:** Commissioner McKisson made a motion to approve recommending HP08-03 to the Planning and Zoning Commission designation the Peoria First Presbyterian Church as a Local Historic Landmark with Historic

Preservation Overlay Zoning. Commissioner Duplessis seconded the motion and upon vote, carried unanimously.

**6R PUBLIC HEARING – HP08-04:** The City is requesting to designate the Peoria Woman's Club located at 10381 N. 83<sup>rd</sup> Ave. as a Local Historic Landmark with Historic Preservation Overlay Zoning. The property is generally located at the southeast corner of 84th Avenue & Jefferson Street and is more particularly described as a portion of Maricopa County Assessor Parcel Number (APN) 142-41-092.

Vice Chair, Priscilla Cook, due to being a member of the Woman's Club, recused herself from participating on this case.

Staff Report presented by Melissa Sigmund, Permit Technician.

Commissioner Hackbarth stated his concern regarding information on the outside of the building which would state that this building has been moved from its' original location.

Ms. Sigmund explained that there will be post and plaque that will allow the placement of historic signage.

Mr. Jacques stated that March is Woman's History Month and we are hoping to bring this before the City Council. And, May is the National Historic Preservation Month. Staff is currently doing research on different types of historical postings for buildings, whether it's a plaque or pedestal, finding vendors and cost information. A draft of the wording will be brought before this Commission.

**Eva Osuna** stated that before the move, the signage on the building was "Women's Club, and on the new location, it is the "Woman's Club". Which format should it be?

Ms. Sigmund explained that based on conversations with the Facilities Department, they are aware of the spelling variations. It is a decision that has been made after discussion with various members of the Woman's Club. Both formats have been used based on previous documentation.

Ellen Van Riper explained to the Chairman that the motion could contain a recommendation of either spelling depending of the Commissions preference.

Ms. Cook explained that the national General Federation of Women's Club use both spellings, so either spelling is acceptable.

Commissioner Hackbarth stated his concerns regarding the new location of the building and that he strongly urges a sign that describes the previous location, includes photographs, and maps. And, for this Commission to decide if a moved structure still historic because of the "sense of place" has changed.

Commissioner McKisson stated that Commissioners Hackbarth's comments are valid, however, the Commission should make the best of what we have. We need to do what is best for the building based on where it is now.

**Commission Action:** Commissioner Duplessis motioned to recommend approval of HP08-04 to the Planning and Zoning Commission designation of the Peoria **Woman's** Club (designed on the present building) as a Local Historic Landmark with Historic Preservation Overlay Zoning. The motion was seconded by Commissioner McKisson and upon vote, passed 3 to 1.

**CALL TO THE PUBLIC FOR NON AGENDA ITEMS:**

**Eva Osuna** questioned phase 1 of A. Dye Design for Osuna Park, of how the jail is going to be incorporated into City events.

Mr. Jacques explained that the Community Services Department is working on a portion of phase 1 of Osuna Park. Jeff Sargent is the main contact for the project and can be reached at (623) 773-7128 for additional information. It is assumed that there would be public meetings to provide additional information on Osuna Park design options.

**REPORT FROM STAFF:**

Robert Gubser presented an update on the Central Peoria Revitalization Plan.

Chris Jacques presented an update on the Historic Preservation Master Plan.

Melissa Sigmund presented a brief explanation of the Historic Nomination/Historic Survey requirements.

Melissa Sigmund reviewed the CLG Annual Report/Historic Preservation brochures.

**REPORT FROM THE HISTORIC PRESERVATION COMMISSION: NONE**

**ADJOURNMENT:** There being no further business to come before the Historic Preservation Commission, the meeting adjourned at 7:02 p.m.

---

Priscilla Cook, Vice Chairman

---

Date Signed