

CITY OF PEORIA, ARIZONA
IRONWOOD CONFERENCE ROOM, CITY HALL
SEPTEMBER 17, 2009

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 8401 W. Monroe Street in open and public session at 8:32 a.m.

Members Present: Keith Dines, Chair
Nancy Golden, Board Secretary
Les Gin, Board Member
Brent Mattingly, Board Member

Members Absent: Gloria Munoz, Board Member (Excused: Work-related)

Staff Present: Bobbie Kimelton, Human Resources Manager
Nancy Fantasia, Human Resources Benefits Coordinator
Dee Campbell, Executive Assistant

Others Present: Steve Kemp, City Attorney
Kent Meredith, Financial Services Manager

Call to the Public: There being no public present, Keith Dines, Chair, called for the first agenda item.

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

The meeting of the Employee Benefits Trust Board was called to order by Keith Dines, Chair, at 8:32 a.m.

PRESENTATIONS:

1. City Attorney regarding City of Peoria's processes.

A presentation was made by City Attorney, Steve Kemp, regarding the Trust Board members' roles and responsibilities, as well as the Open Meeting Law.

2. Human Resources staff regarding claim processes and explanation of reports.

A presentation was made by Nancy Fantasia, Human Resources Benefits Administrator, to explain the reports provided by the Third Party Administrator, Pinnacle Risk Management Services, Inc.

3. Finance staff regarding the Financial Report.

Kent Meredith, Financial Services Manager, presented the financial report, including the August 2009 Check Register provided by Pinnacle Risk Management Services, Inc.

Minutes, Employee Benefits Trust Board
September 17, 2009, 8:32 a.m.
Page 2

CONSENT AGENDA

Minutes:

Board Secretary moved to approve the minutes of July 16, 2009, as presented. Motion was seconded by Board Member Les Gin and carried unanimously.

REGULAR AGENDA

NEW BUSINESS:

2R Re-establishing Meeting Schedule:

The Board Members reviewed, discussed and decided to begin meeting quarterly. Board Secretary Nancy Golden made a motion for the board to meet on a quarterly basis. The motion was seconded by Board Member Les Gin and the motion carried unanimously.

Adjournment:

Being no further business to come before the Board, the meeting was duly recessed at 9:50 a.m.

Keith Dines, Chair

Nancy Golden, Secretary