

## CHAPTER 24 – SUBDIVISIONS

### Sec. 24-97. Final Plat, Final Plat Approval.

Final Plat approval shall be an administrative process managed by the City Engineer, the culmination of which shall be a recommendation by the City Engineer for City Council action.

- A. The City Engineer shall forward a request for Council action to the City Clerk who shall place the Final Plat on the agenda of the next regular Council meeting for City Council action.
- B. The Mayor shall sign Council approved Final Plats and the City Clerk shall transcribe a Certificate of Approval upon the Plat after ensuring that all other required certifications have been duly executed and the City Engineer has certified that all engineering and construction drawings have been approved.
- C. The City Engineer shall not forward a Final Plat to the City Clerk until all required engineering and construction drawings have been approved.
- D. A subdivider may withdraw an approved Plat by submitting a written request to the City Council through the City Engineer. The City Council may formally rescind its approval and void the Plat.
- E. When the plat has been revoked by the City Council, or withdrawn by the Subdivider, the City Clerk shall transmit the Plat to the City Engineer, who shall return it to the Subdivider or the Subdivider's engineer. If the Subdivider or the Subdivider's engineer cannot be found or does not respond within 60 days, the Plat shall be destroyed.
- F. The City Clerk shall be responsible for recording all Plats with the Maricopa County Recorder's Office. One copy shall be kept on file in the Office of the City Engineer for public access.

(Ord. No. 02-40, 6/7/02, Enacted) SUPP 2002-2