

CHAPTER 19 – PERSONNEL

Sec. 19-44. Public Safety Retirement System Board; police and fire local boards; election procedures for employee members.

(a) With the exception of peace officer and Fire-Medical Department members of the local whose term expires in 2000, the Office of the City Attorney or any other department designated by the City Manager or their designee shall publish a Notice of Election on or before May 1 of the year in which a term expires. For any vacancy existing on the date of this ordinance, Notice shall be published within thirty (30) days following the date of this ordinance. The published notice shall be placed on file in the Office of the City Clerk and posted at the locations designated for employee notices in the Police and Fire-Medical Departments.

(b) The Notice of Election shall indicate that any peace officer member or Fire-Medical Department member may be nominated as a candidate for the board by filing a written petition having not less than the names of ten current employed members of the Police or Fire-Medical Department. Only Police Department members may sign police employee nominations and only Fire-Medical Department members may sign fire employee nominations.

(c) Written petitions must be filed with the Office of the City Attorney or any department designated by the City Manager or their designee within thirty days after the date of the Notice of Election. No candidates other than those who submit written petitions shall be permitted.

(d) Within one month following the deadline for submission of written petitions, the Office of the City Attorney or any department designated by the City Manager or their designee shall prepare a ballot for the Police and Fire-Medical Department Members containing all designated candidates. The ballot shall also include an envelope for enclosure and sealing of the ballot and shall be mailed or delivered to each employee separately or in conjunction with his or her biweekly payroll documents. In order for the ballot to be valid, the employee must sign the designated area on the envelope used to enclose the ballot. The ballot may be returned personally or by mail in a separate envelope to the Office of the City Attorney or any department designated by the City Manager more than ten (10) days after distribution to the employees. The Director of Human Resources or their designee shall verify the signature on the ballot against the employee record and shall provide all verified ballots to the Office of the City Attorney or any department designated by the City Manager for Tally. The Office of the City Attorney or any department designated by the City Manager shall tally the ballots and shall certify to the Director of Human Resources and each local board the name of the candidate having the most votes. Such candidate shall be deemed elected for the term.

(e) In the event a seat of an employee member becomes vacant with more than one hundred and eighty days left in the term, a special election shall be held to fill the vacancy. In the event that one hundred and eighty or less days are left, the election may be advanced to fill the remainder of the existing term and the new term.

(Ord. No. 01-168, 10/16/01, Enacted) SUPP 2001-3

(Ord. No. 2015-01, 01/20/2015, Amended) SUPP 2015-1