CITY OF PEORIA, ARIZONA
Request for Public Records
(A.R.S. Title 39)

ROUTED TO:

RETURN COMPLETED FORM TO THE OFFICE OF THE CITY CLERK
8401 W Monroe St, Peoria, Arizona, 85345, Phone 623 773-7340 Fax 623-773-7304

Name:	Date:	CHARGES MAY APPLY AND WILL BE BASED ON ESTABLISHED FEE TABLES LISTED IN CHAPTER 2 OF THE PEORIA CITY CODE.
Agency Name: Address:	Phone: Email Address:	
City: State: Zip:		

PLEASE NOTE: Active public records are in various locations within the City. The City requests that a reasonable amount of time be expected for responding to any request to copy or inspect City records. The City may require additional time to process more difficult requests and if so, an estimated time frame will be provided to the requestor.

Inspection or Copy *(required field)*

Indicate whether you desire to inspect or copy public records

Inspect ❑
Copy ❑

Request Type *(required field)*

Indicate whether you are using the public record for commercial, non-commercial or legal purposes.

Commercial* ❑
Non-Commercial ❑
Legal ❑

Specifically describe the record requested for inspection or copying:

Commercial Purpose Notice: A.R.S. 39-121.03D – For the purposes of this section, "commercial purpose" means the use of a public record for the purpose of sale or resale or for the purpose of producing a document containing all or part of the copy, printout or photograph for sale or the obtaining of names and addresses from public records for the purpose of solicitation or the sale of names and addresses to another for the purpose of solicitation or for any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from the direct or indirect use of the public record. Commercial purpose does not mean the use of a public record as evidence or as research for evidence in an action in any judicial or quasi-judicial body.

Any person who requests a public record for a commercial purpose and fails to indicate such shall be liable to the City of Peoria for three times (3x) the value of the record provided, plus costs, and attorney fees.

*** Commercial Purpose Statement** (Please complete this area to describe the Commercial Purpose use of the requested records.)

Signature* *(required field)*

*The requestor affirms that he/she is the person as identified in the "Requestor" field and that the information requested will be used for the sole purpose as indicated in the "Request Type" field.

Copyrighted Materials Notice (Title 17, United States Code)

If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use", that user may be liable for copyright infringement. The City of Peoria, Arizona does not indemnify, nor holds harmless users of material produced pursuant to a Public Records request, nor grant exclusive use rights with respect to such material. Users who engage in excess of fair use may be subject to claims of copyright infringement.