

CITY OF PEORIA, ARIZONA



**COMMUNITY DEVELOPMENT
BLOCK GRANT**

**ANNUAL ACTION PLAN
2013 – 2014**

YEAR FOUR OF THE CONSOLIDATED PLAN PERIOD

MAY 15, 2013



Executive Summary

ES-05 Executive Summary

1. Introduction

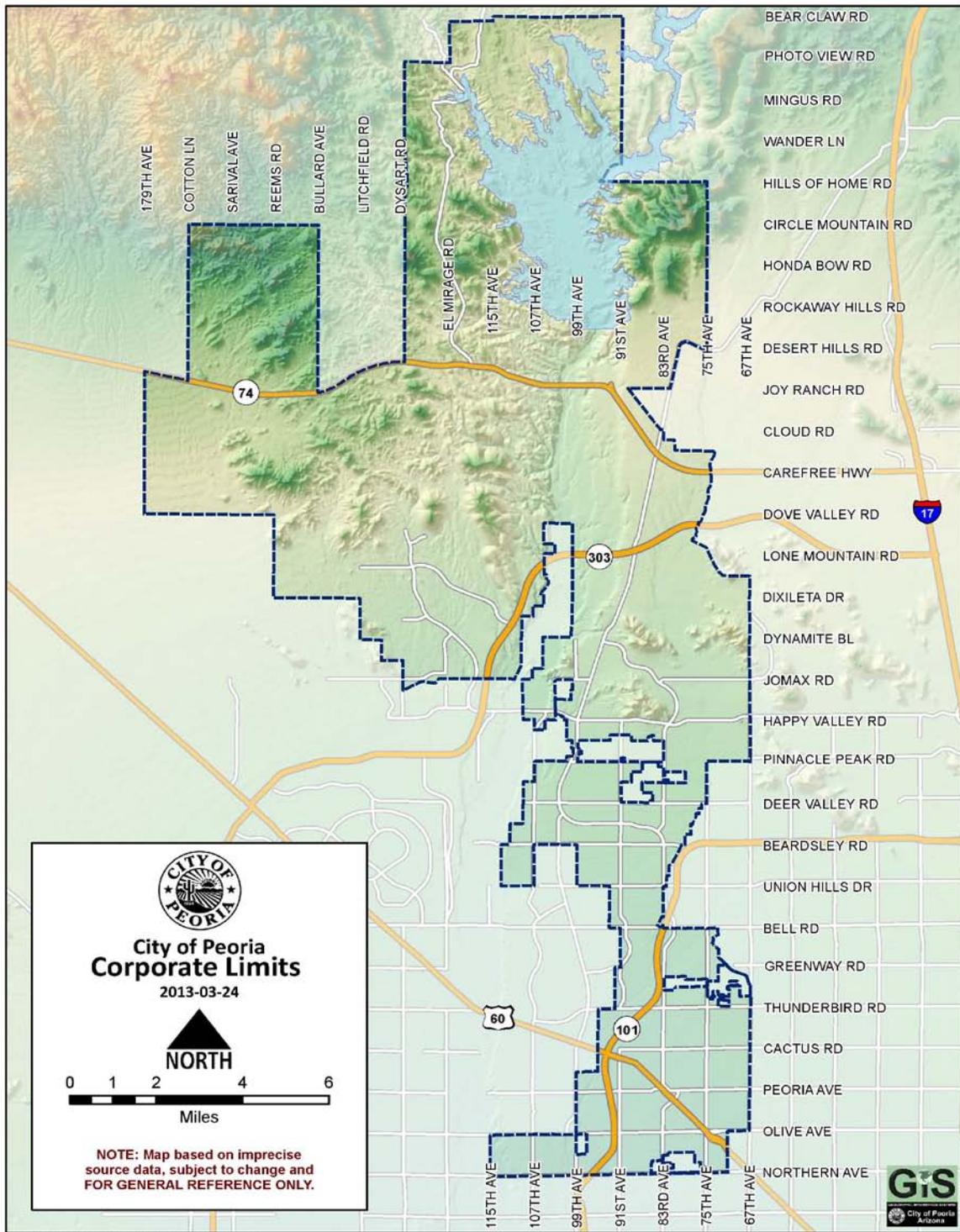
Peoria is a suburban community of more than 150,000 people located in the northwest part of the Phoenix Metropolitan Area. The city, which was incorporated in 1954 and became eligible for CDBG Entitlement status in 1992, stretches across 178 square miles of Sonoran desert. Peoria, which was founded by settlers from Illinois, was one of the nation's fastest -growing cities during the recent growth boom.

This Annual Action Plan was developed during a time of recovery as it relates to the housing industry and the broader financial market. Maricopa County, including Peoria, continues to operate with the backdrop of a very difficult and strained economic environment. The economic downturn has had a direct adverse affect on Peoria residents and businesses. The "housing boom" of recent years, coupled with the severity of the economic downturn, resulted in increased inventories of resale homes on the market along with a multitude of foreclosed properties. Elevated levels of subprime lending, job loss, over-leveraged homeowners and property devaluation have contributed to high foreclosure levels in the area. This has, in turn, created a strong demand for increased social services for residents of the city.

In early 2010, the City commissioned a statistically valid citizen survey in order to identify community and service level strengths and weaknesses. This survey also included questions regarding housing variety and affordability within the community. The survey asked respondents to reflect on the availability of affordable housing as well as the variety of housing options. The availability of affordable housing was rated as "excellent" or "good" by 57% of respondents, while the variety of housing options was rated as "excellent" or "good" by 69% of respondents. The rating of perceived affordable housing availability was better in the City of Peoria than the ratings, on average, in comparison jurisdictions. About 41% of survey participants were found to pay housing costs of more than 30% of their monthly household income. In the City survey, 54 percent of respondents rated services to low-income people as excellent or good. This is strong recognition of mutual efforts of the city and local non-profit agencies which utilize several sources of funding from the U.S. Department of Housing and Urban Development (HUD) for these purposes, including CDBG and HOME Program funding.

CDBG program operations are directed by the HUD National Objectives and all of the city's program activities meet one or more of the following objectives:

- Benefits low and moderate income persons or households
- Addresses slums or blight
- Meets a particularly urgent need



City of Peoria Boundary Map

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The table below lists objectives and outcomes planned for the year.

Agency	Description	Objective	Citation	Allocation	Outcome		
					Persons Assisted	Households Assisted	Facilities Rehabbed
City of Peoria	Program administration	Program admin.	570.206	\$132,640			
	Utility payment assistance	Public Service	570.201(e)	\$10,000	33		
	Emergency home repairs	Housing	570.202	\$175,000		30	
	Section 108 loan repayment	Economic Development	570.203(b)	\$171,000	Repayment of the loan is taken directly from the annual allocation.		
	Section 108 loan	Economic Development	570.203(b)	\$1,500,000	50 jobs created		
Arizona Bridge to Independent Living	Home modifications	Housing	570.202	\$28,059		6	
Benevilla	Assist elderly and disabled	Public Service	570.201(e)	\$60,000	42		
Boys and Girls Clubs	Art room rehab	Public facility rehabilitation	570.201(c)	\$17,000			1
Central Arizona Shelter Services	Mechanical system replacement, solar installation, water system replacement	Public facility rehabilitation	570.201(c)	\$30,500			1
Habitat for Humanity	Purchase/rehab/resell foreclosed homes w/direct assistance	Housing	570.201(n)	\$214,000 (\$3,000 current & \$211,000 recaptured)		2	
Homeward Bound	Case work assistance	Public Service	570.201(e)	\$5,000	18		
St. Mary's/Westside Food Bank	ADA rehab	Public facility rehabilitation	570.201(c)	\$35,000			1

Summary of Objectives and Outcomes

3. Evaluation of past performance

The City has its own internal strategic objectives that are outcome based and are used extensively throughout the organization. Also, Council Goals are frequently revisited in order to ensure programs and funding are serving the residents. In the City's Annual Community Assessment, HUD acknowledged Peoria's positive performance as it related to the Consolidated Plan, the Annual Action Plan and other related information. The City also met all of its statutory requirements such as the 1.5 expenditure ratio and the commitment dates set by the HOME Investment Partnership Program.

4. Summary of citizen participation process and consultation process

Two public meetings were conducted by the City to encourage citizen participation in the annual action plan process. The city was also represented at public hearings conducted by Maricopa County as lead agency for the Maricopa County HOME Consortium (March 21, 2013 and April 18, 2013). Proposed funding allocations for organizations are also discussed publicly at City Council budget hearings and are approved through the public budget process. Invitations were sent to representatives of non-profit agencies and other stakeholders notifying them of the grant application process. Announcements were published in The Peoria Times regarding the City's application process as well as the availability of the Annual Action Plan for public comment. Every organization that applied for HUD funding appeared before the City's Not-for-Profit and Housing Council Subcommittee public meetings to discuss the needs of their agencies and to comment on the needs of Peorians based on their experience. The draft plan was also made available to the public on-line, at the main Peoria public library, the community center and at City Hall. All of these facilities serve minorities, non-english speaking citizens, public housing residents and persons with disabilities and all locations are fully accessible. Public notices provided contact information in Spanish.

AFFIDAVIT OF PUBLICATION

STATE OF ARIZONA)
) ss.
COUNTY OF MARICOPA)

I, Carolyn Castillo of
PEORIA TIMES

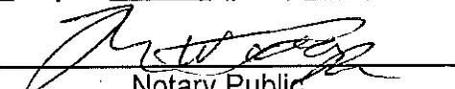
A newspaper of general circulation published and printed in the city of Glendale, County of Maricopa, State of Arizona, do solemnly swear that a copy of the notice, in the matter of HEARING

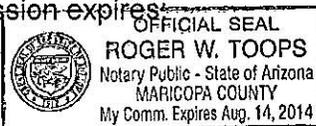
Annual Action Plan CDBG HUD
City of Peoria, Arizona

As per clipping attached, was published weekly in the regular and entire edition of the said newspaper, and not in any supplement hereof, for a period of 1 consecutive week(s), as follows, to-wit:
01/18/13

(s) 
Carolyn Castillo

Subscribed and sworn to before me, this 18th day of January (year) 2013.

(s) 
Notary Public

My commission expires: 

Public Notice



NOTICE OF PUBLIC HEARING AND SOLICITATION OF COMMENTS CITY OF PEORIA ANNUAL ACTION PLAN AND USE OF FUNDS

A Public Hearing has been scheduled on February 6, 2013 from 1:00 PM – 2:00 PM at the Peoria Community Center located at 8335 W. Washington, Peoria 85345. This meeting will discuss budgets and programs for the Community Development Block Grant (CDBG) Annual Action Plan and use of HOME Program funds for Federal Fiscal Year 2013-14. The CDBG Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) for annual funding under the guidelines of a CDBG entitlement city. The Annual Action Plan identifies how the City plans to use the CDBG funds during the next fiscal year to meet the goals and objectives approved in the Five-Year Consolidated Plan.

The City of Peoria anticipates receiving approximately \$700,000 CDBG and \$200,000 HOME Program funds for Federal Fiscal Year 2013-2014. Additionally, unobligated prior year CDBG funding of approximately \$200,000 may be made available. These funds are directed to the assistance of low and moderate income persons, primarily for City of Peoria residents. The City encourages the public to provide input on desired programs and activities for the use of these funds. The current Annual Action Plan has been published on the City's website at www.peoriaaz.gov and may also be obtained by written request mailed to:

City of Peoria
Planning & Community Development Department
Attn: CDBG Program
9875 N. 85th Avenue
Peoria, AZ 85345

Email request may be directed to: neighborhoodrevitalization@peoriaaz.gov or appleman@azcsi.com
Accommodations for individuals with disabilities - Alternative format materials, sign language interpretation, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the City of Peoria's Neighborhood and Revitalization Division, 9875 N. 85th Avenue, Peoria, AZ 85345; (623)773-7250; TDD (623)773-7221, or fax (623)773-7233. *Asistencia en español: Para que le interpreten la solicitud en español, llame al (623)773-7250.*



Publish Peoria Times
January 18, 2013

Public Notice Page 2

**PUBLIC
NOTICE**



**CITY OF PEORIA FEDERAL
FISCAL YEAR 2013-2014
DRAFT ANNUAL ACTION PLAN
AND USE OF FUNDS**

The Community Development Block Grant (CDBG) Annual Action Plan is required by the U.S. Department of Housing and Urban Development (HUD) for annual funding under the guidelines of a CDBG entitlement city. The Annual Action Plan identifies how the City plans to use its CDBG funds during the next fiscal year to meet the goals and objectives approved in the Five-Year Consolidated Plan.

The City of Peoria anticipates that it will be receiving approximately \$700,000 CDBG and \$200,000 HOME funds for Federal Fiscal Year 2013-2014. Additionally, unobligated prior year CDBG funding of approximately \$200,000 may be made available. These funds are directed to the assistance of low and moderate income persons, primarily for City of Peoria residents.

The draft Annual Action Plan for Federal Fiscal Year 2013-2014 is available for a 30 day comment period beginning March 22, 2013 and ending April 22, 2013 at 5:00 p.m. Comments received during this time will be included in the final Annual Action Plan document submitted to HUD. A public hearing will be conducted on April 17, 2013 from 6:00 p.m. until 7:00 p.m. at the Sunrise Mountain Library, Community Room, located at 21109 N. 98th Avenue, Peoria, 85382, in order to provide the public with additional opportunity to make comments on the draft Annual Action Plan. The draft Annual Action Plan can be downloaded from the City's website at www.peoriaaz.gov. Paper copies are also available at the Peoria Community Center and Peoria Main Library.

Information may also be obtained by written request mailed to:

City of Peoria
Planning & Community Development Department
Attn: CDBG Program
9875 N. 85th Avenue
Peoria, AZ 85345

Email request may be directed to: neighborhoodrevitalization@peoriaaz.gov

Accommodations for individuals with disabilities - Alternative format materials, sign language interpretation, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the City of Peoria's Neighborhood and Revitalization Division, 9875 N. 85th Avenue, Peoria, AZ 85345; (623)773-7250; TDD (623)773-7221, or fax (623)773-7233. Asistencia en español: Para que le interpreten la solicitud en español, llame al (623)773-7250.



Publish Peoria Times
March 22, 2013

Public Notice #2

AFFIDAVIT OF PUBLICATION

STATE OF ARIZONA)
) ss.
COUNTY OF MARICOPA)

I, Carolyn Castillo of
PEORIA TIMES

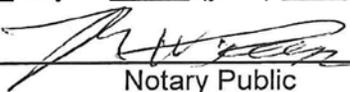
A newspaper of general circulation published and printed in the city of Glendale, County of Maricopa, State of Arizona, do solemnly swear that a copy of the notice, in the matter of **PUBLIC NOTICE**

Annual Action Plan
CDBG HUD
City of Peoria, Arizona

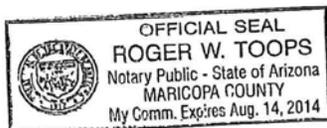
As per clipping attached, was published weekly in the regular and entire edition of the said newspaper, and not in any supplement hereof, for a period of 1 consecutive week(s), as follows, to-wit:
03/22/13

(s) 
Carolyn Castillo

Subscribed and sworn to before me, this 22nd day of March (year) 2013.

(s) 
Notary Public

My commission expires:



Public Notice #2 Affidavit

5. Summary of public comments

No public comments were received on the Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received.

7. Summary

The city will continue managing the CDBG entitlement funds in a similar fashion to the recent past. The City will continue leveraging HUD programs to aid in the alleviation of the foreclosure crisis and ensuring funds for this purpose work in tandem with allocated funding through the Neighborhood Stabilization Program 3 (NSP3).

All of the proposals for action and strategies are subject to amendment and change recognizing the following delivery environment:

- Government changes at the local level, State and Federal level can impact the priorities, delivery method and all statutory and regulatory requirements
- Locally changing demographics and socio-economic factors affecting the City of Peoria
- Annual reevaluations of resources, priorities, objectives, strategies and goals for the City
- The delivery resources available to provide needed programs given the funding levels available for services in the City
- Assessment of additional Census data as it becomes available.

PR-05 Lead & Responsible Agencies

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	PEORIA	

Table 1 – Responsible Agencies

Narrative

The City's Community Development Block Program (CDBG) and HOME Program are administered by the Planning and Community Development Department, Neighborhood and Revitalization Division.

Consolidated Plan Public Contact Information

The following is the public contact information for HUD related programs, including CDBG, HOME and NSP3:

City of Peoria

Planning and Community Development Department

Attn: CDBG Program

9875 N. 85th Avenue

Peoria, AZ 85345

neighborhoodrevitalization@peoriaaz.gov

and

www.peoriaaz.gov

AP-10 Consultation

1. Introduction

Responses to questions regarding Emergency Shelter Grants (Emergency Shelter Grants) and consultations with agencies are listed in this section. It should be noted that the City is not a recipient of ESG funding.

Summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies

During the program year, the City will continue to foster partnerships and collaboration among and between non-profit and private organizations providing housing, health, mental health and general services. The City provides a "Community Resource Guide" on its website and at public functions which lists funded agencies and their programs as well as providing general referral information to other organizations. Several providers have found this information useful and have asked to be included in the aforementioned guide. Additionally, whenever possible, City staff attend human service meetings and roundtables offered by the Department of Economic Security. The City proposes to add a new Human Services Coordinator position to the Neighborhood and Revitalization Division staff. If approved through the budget process, this position will be responsible for coordinating services provided by social service agencies with City programs and residents. All agencies that apply for Federal or General Fund grants attend a mandatory hearing regarding their application. At the hearing, each agency is given the opportunity to speak about their programs, needs within the City or larger geographic area and opportunities to coordinate services, amongst other information. Many inter-agency referrals are made as a result of these hearings.

Describe coordination with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The city of Peoria does not receive ESG funds. However, the City awards General Fund grant money to the non-profit "Community Information and Referral, Inc." to support the Maricopa County HMIS system.

Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The city of Peoria does not receive ESG funds. However, the City awards General Fund grant money to the non-profit "Community Information and Referral, Inc." to support the Maricopa County HMIS system.

2. Agencies, groups, organizations and others who participated in the process and consultations

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?
HOMEWARD BOUND	Services-Victims of Domestic Violence Services-homeless Services-Employment	Homelessness Strategy Homeless Needs - Families with children
Benevilla	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Employment	Non-Homeless Special Needs
Project Veterans Pride	Services-homeless Services-Health Services-Education Services-Employment	Homelessness Strategy Homeless Needs - Chronically homeless Homelessness Needs - Veterans
ALZHEIMER'S ASSOCIATION DESERT SOUTHWEST CHAPTER	Services-Elderly Persons Services-Health	Anti-poverty Strategy Health/Senior Services
NEIGHBORHOOD HOUSING SERVICES OF PHOENIX	Housing	Housing Need Assessment
THE SALVATION ARMY	Housing Services-Children Services-Elderly Persons Services-homeless Regional organization	Anti-poverty Strategy
Heart For The City	Services-Children Services-Health Services-Employment	Economic Development Anti-poverty Strategy
City of Peoria	Housing PHA Services-Children	Housing Need Assessment Lead-based Paint Strategy Public Housing Needs

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?
	Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing Civic Leaders Grantee Department Major Employer	Non-Homeless Special Needs Economic Development Market Analysis Anti-poverty Strategy
HABITAT FOR HUMANITY	Housing	Housing Need Assessment Anti-poverty Strategy
CENTRAL ARIZONA SHELTER SERVICES	Services-homeless Services-Health Services-Education Services-Employment Regional organization	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Anti-poverty Strategy
ST. MARY'S/WESTSIDE FOOD BANK	Regional organization	Non-Homeless Special Needs Anti-poverty Strategy
ARIZONA BRIDGE TO INDEPENDENT LIVING	Housing Services-Persons with Disabilities	Housing Need Assessment Anti-poverty Strategy
Boys and Girls Clubs of Metropolitan Phoenix	Services-Children Neighborhood Organization	Anti-poverty Strategy
Valley Life	Housing Services-Persons with Disabilities Services-Health	Housing Need Assessment
FOUNDATION FOR SENIOR LIVING	Housing Services-Elderly Persons	Housing Need Assessment Anti-poverty Strategy

Table 2 – Agencies, groups, organizations who participated

How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination

Agencies apply for CDBG funds and are interviewed by the City's Not-For-Profit Council Subcommittee to determine services offered, citizens served and unmet needs. As a result of this meeting, the agency and the City have committed to coordinating the City run Emergency Home Repair Program with the agency run Weatherization Program.

Identify any Agency Types not consulted and provide rationale for not consulting

None noted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Maricopa Association of Governments (MAG)	Peoria goals overlap MAG goals in the areas of funding for the HMIS system and funding for regional shelters, including related supportive services.
Maricopa County HOME Consortium	Maricopa County Human Services Department	As a member of the Maricopa County HOME Consortium, the City's allocated HOME Program funding is used to achieve goals set by the larger Consortium and often works in tandem with CDBG funds. For example, to help produce affordable housing, the City may use CDBG funding to purchase vacant land and subsequently utilize HOME funds to construct affordable housing with a Developer partner. Peoria participates with the Consortium to determine affordable housing priorities on a regional basis. Staff participates in monthly planning and coordination activities as well as program oversight and monitoring.

Table 3 – Other local / regional / federal planning efforts

Narrative

All agencies that apply for Federal or General Fund grants attend a mandatory hearing regarding their application. At the hearing, each agency is given the opportunity to speak about their programs, needs within the City or larger geographic area and opportunities to coordinate services, amongst other information. Each of the organizations listed above attended the mandatory hearings and provided City leadership and staff with unique insight to community needs.

AP-12 Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Two public meetings were conducted by the City to encourage citizen participation in the annual action plan process. The city was also represented at public hearings conducted by Maricopa County as lead agency for the Maricopa County HOME Consortium (March 21, 2013 and April 18, 2013). Proposed funding allocations for organizations are also discussed publicly at City Council budget hearings and are approved through the public budget process. Invitations were sent to representatives of non-profit agencies and other stakeholders notifying them of the grant application process. Every organization that applied for HUD funding appeared before the City’s Not-for-Profit and Housing Council Subcommittee public meetings to discuss the needs of their agencies and to comment on the needs of Peoria citizens based on their experience. Announcements were published in The Peoria Times regarding the City’s application process as well as the availability of the Annual Action Plan for public comment. The draft plan was also made available to the public on-line, at the main Peoria public library, the community center and at City Hall. All of these facilities serve minorities, non-english speaking citizens, public housing residents and persons with disabilities and are fully accessible. Public notices provided contact information in Spanish.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
Public Meeting	Non-targeted/broad community	No responses were received at the Public Meeting on February 6, 2013.	No comments were received at the Public Meeting on February 6, 2013.	Not applicable.	
Public	Non-	No responses were received from	No comments were received	Not	

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Meeting	targeted/broad community	the public meeting on April 17, 2013.	from the public meeting on April 17, 2013.	applicable.	
Newspaper Ad	Non-targeted/broad community	No responses were received from the newspaper publication dated January 18, 2013.	No comments were received from the newspaper publication dated January 18, 2013.	Not applicable.	
Newspaper Ad	Non-targeted/broad community	No responses were received from the newspaper publication dated March 22, 2013.	No comments were received from the newspaper publication dated March 22, 2013.	Not applicable.	
Internet Outreach	Non-targeted/broad community	No responses were received from the internet posting.	No comments were received from the internet posting.	Not applicable.	www.peoriaaz.gov

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources

Introduction

The City receives direct Federal funding for the CDBG and NSP3 programs. As a member of the Maricopa County HOME Consortium through an Intergovernmental Agreement (IGA), the City receives HOME Program funding on an annual basis. The City anticipates HUD approval of a Section 108 Loan for a local economic development project. General Fund money is provided on an annual basis to non-profits that provide programs and services on a regional or local basis.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	667,199	0	211,000	878,199	800,000	The current Annual Action Plan budget is based on last year's actual allocation. Any increases or decreases will be accommodated in the funding of the Homeward Bound project in Public Service and in the St. Mary's/Westside Food Bank project for non-public service activities. Prior year resources are estimated and mainly consist of projects completed under budget and a set-aside amount in the prior

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
								year for the anticipated Section 108 Loan Guarantee repayment of principal and interest.
General Fund	public - local	Economic Development Housing Public Services Other	168,500	0	0	168,500	170,000	The City provides General Fund grant funding to non-profits providing a service to the community or region which also addresses a Council priority or Council goal. This year, services funded include basic needs (emergency food, utility, rent, clothing), programs for the elderly and disabled (Alzheimer's support, food delivery, medical equipment lending), support to homeless shelters and the regional HMIS program, programs for disadvantaged youth and Fair Housing and legal services.
Section 108	public - federal	Economic Development	1,500,000	0	0	1,500,000	1,000,000	The City anticipates receiving \$1.5 million in Section 108 Loan Guarantee funds during the plan year or prior. The funding will be utilized for a job creation activity within the City.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Housing	156,044	0	0	156,044	156,044	HOME Program funds anticipated to be utilized for new construction of affordable housing.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To achieve the goals and objectives identified in this Plan, the City will use a combination of federal, state, county and city funds reasonably expected to be available. Federal assistance will largely consist of funds the City will receive for the Community Development Block Grant, Neighborhood Stabilization (NSP3) and HOME Investment Partnerships Programs. CDBG monies will be used for a combination of activities to provide services to special needs populations, housing rehabilitation, homebuyer assistance and other eligible community and economic development activities. The City will seek any additional funding that should come available, including additional grants and funds through the Section 108 Loan Guarantee program. The City also provides \$190,500 in General Funds for use by non-profits both regionally and within the community. Approximately \$168,500 of these funds will go towards programs that augment CDBG funds. Matching requirements in the HOME Program are satisfied directly by the grantee receiving assistance.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In the past, the City had certain vacant parcels available for disposal which were donated to Habitat for Humanity Central Arizona, a local non-profit developer of affordable housing. These properties may be developed during the plan year. However, the City does not anticipate that other vacant land will be available for donation. Additionally, the City received vacant foreclosed parcels through donation by Wells Fargo Bank. Those properties were in-turn donated to Habitat for Humanity Central Arizona for future development. The City cannot and does not anticipate receiving more donated property in this manner.

Discussion

The table above lists resources reasonably expected to be available this program year. The programs to be achieved during the year are listed in the projects section of this plan. HOME Program projects are specifically discussed in the Annual Action Plan for the Maricopa County HOME Consortium. The City anticipates utilizing HOME funding for the construction of affordable housing on lots purchased with CDBG funding in a prior year.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Homebuyer Assistance and Acquisition/Rehab/Resale	2010	2014	Affordable Housing	Local Target Area	Housing	CDBG: \$214,000	Homeowner Housing Added: 2 Household Housing Unit Direct Financial Assistance to Homebuyers: 2 Households Assisted
Homeless Shelter Operations	2010	2014	Homeless		Supportive Services Homeless Needs	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: 18 Persons Assisted
Homeless Prevention Assistance	2010	2014	Homeless	Local Target Area	Supportive Services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 33 Persons Assisted
Housing Rehab	2010	2014	Affordable Housing	Local Target Area	Housing	CDBG: \$203,059	Homeowner Housing Rehabilitated: 36 Household Housing Unit
Public Services to Special Needs	2010	2014	Non-Homeless Special Needs	Local Target	Supportive Services	CDBG: \$60,000	Public service activities other than Low/Moderate Income

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
				Area			Housing Benefit: 42 Persons Assisted
Economic Development	2013	2014	Non-Housing Community Development		Economic Development	CDBG: \$171,000	Jobs created/retained: 50 Jobs
Public Facility Improvements	2010	2014	Non-Homeless Special Needs Non-Housing Community Development		Facility Improvements	CDBG: \$82,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 6192 Persons Assisted

Table 2 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

It is anticipated that funding will provide affordable housing to extremely low-income, low-income and moderate-income families as follows:

- Emergency home repair – 30 families assisted
- REO purchase, rehab and resell – 2 families assisted
- Home accessibility program (disabled rehab) – 6 families assisted

It should be noted that the Consolidated Plan will not be included in IDIS until the next cycle, which will be for the year 2015. Goals and objectives can be found in the City's stand-alone Consolidated Plan 2010-2014 which is published at www.peoriaaz.gov. Current plan year goals are listed in the section of this report "ES-05 Executive Summary" under number two (2).

Projects

AP-38 Project Summary

Project Summary Information

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
2013-Administration		Homebuyer Assistance and Acquisition/Rehab/Resale Homeless Shelter Operations Homeless Prevention Assistance Housing Rehab Public Services to Special Needs Economic Development Public Facility Improvements	Housing Supportive Services Economic Development Homeless Needs Facility Improvements	CDBG: \$132,640
2013-PS Homeward Bound-Operating Assistance		Homeless Shelter Operations Public Services to Special Needs	Supportive Services Homeless Needs	CDBG: \$5,000
2013-PS City of Peoria Utility Payment Assistance	Local Target Area	Homeless Prevention Assistance	Supportive Services	CDBG: \$10,000
2013-PS Benevilla Adult Day Services	Local Target Area	Public Services to Special Needs	Supportive Services	CDBG: \$60,000
2013-Section 108 Loan Repayment		Economic Development	Economic Development	CDBG: \$171,000
2013-City of Peoria Emergency Home Repair Program	Local Target Area	Housing Rehab	Housing	CDBG: \$175,000
2013-Habitat for Humanity Purchase/Rehab/Resell	Local Target Area	Homebuyer Assistance and Acquisition/Rehab/Resale	Housing	CDBG: \$214,000 HOME Program via

				Consortium: \$146,291
2013-St. Mary's/Westside Food Bank ADA Renovation		Public Facility Improvements	Facility Improvements	CDBG: \$35,000
2013-ABIL-Home Accessibility	Local Target Area	Housing Rehab	Housing	CDBG: \$28,059
2013-Boys & Girls Club-Improvements	Local Target Area	Public Facility Improvements	Facility Improvements	CDBG: \$17,000
2013-Central Arizona Shelter Services-Improvements		Homeless Shelter Operations Public Facility Improvements	Facility Improvements	CDBG: \$30,500
2013-Section 108 Loan		Economic Development	Economic Development	Section 108: \$1,500,000

Table 3 – Project Summary

AP-35 Projects

Introduction

The following lists planned projects for the 2013-2014 funding period. Projects are not listed in order of priority.

#	Project Name
1	2013-Administration
2	2013-PS Homeward Bound-Operating Assistance
3	2013-PS City of Peoria Utility Payment Assistance
4	2013-PS Benevilla Adult Day Services
5	2013-Section 108 Loan Repayment
6	2013-City of Peoria Emergency Home Repair Program
7	2013-Habitat for Humanity Purchase/Rehab/Resell
8	2013-St. Mary's/Westside Food Bank ADA Renovation
9	2013-ABIL-Home Accessibility
10	2013-Boys & Girls Club-Improvements
11	2013-Central Arizona Shelter Services-Improvements
12	2013-Section 108 Loan

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The greatest obstacle in meeting underserved needs stems from the lack of local, state and federal resources. Equally lacking is a stable tax base due to property foreclosures and property devaluations. The scope of services needed for low and moderate income households exceeds any combination of resources in the Maricopa Consortium of Entitlement Communities. As defined in the Maricopa County Consolidated and Annual Action Plan, the assistance for homeless persons, victims of domestic violence, physically and mentally disabled, frail and/or poor elderly, jobless and HIV Positive persons are the responsibility of a broad network of agencies, non-profits and government offices. This forms the basis for the

metro area Continuum of Care. The needs of these identified special needs groups are growing. Our local challenge is to develop priorities and regionally focused systems that will make the most impact and stimulate the leveraging of other resources to address growing needs. In addition, priority will be given to housing rehabilitation and emergency repair, home ownership assistance/foreclosure rehab programs and other affordable housing projects. Public service needs will continue to be addressed through funding of (and knowledgeable referral to) human service providers, regardless of jurisdictional boundaries.

AP-50 Geographic Distribution

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Peoria's public services component of CDBG is allocated City-wide. Public service grants are provided for assistance to special needs populations, including persons who are homeless and at-risk of homelessness, victims of domestic violence (including children), low-income seniors, adults, youth and families, at-risk youth, and persons with disabilities. Most, but not all, other activities will be concentrated in the geographic area generally bound by Thunderbird Road to the North, Northern Avenue to the South, 107th Avenue to the West and 67th Avenue to the East. This area is known as the City's "Local Target Area."

Activities that occur outside the city's boundaries will benefit limited clientele special needs populations such as the homeless.

Maps of these areas can be found in the Grantee's Unique Appendices section.

Geographic Distribution

Target Area	Percentage of Funds
Local Target Area	41

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

There were several considerations for defining the local target area. One is the high foreclosure rates and vacancy activity in this geographic area, as determined by HUDUser.org. Another is the reality that many of the qualified low and moderate income census tract block groups for the City are located within these boundaries. The City has concentrated neighborhood program efforts such as Neighborhood Stabilization Program 3 (NSP3), Neighborhood Grant and Neighborhood Pride Programs in this geographic area. Additionally, this area contains a locally designated historic district which is undergoing revitalization with assistance through the City's General Fund and Economic Development Department. The area also contains the City's Community Center. The overall target area is slowly recovering from pervasive issues with declining property values and unemployment. As mentioned, these issues are slowly abating, but will require a great deal more aid. Assistance is critically needed to continue mitigating the level of neighborhood instability in the defined area.

Discussion

Offering local target areas helps subrecipients and affordable housing developers determine where to offer programs such as foreclosure program assistance and new affordable housing construction. With the exception of the utilization of NSP3 and HOME Program funds, subrecipients and developers are not required to work within locally targeted areas.

Affordable Housing

AP-55 Affordable Housing

Introduction

The following data represents the result of anticipated CDBG funding for housing programs including emergency home repairs and home modifications for disabled residents.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	32
Special-Needs	6
Total	38

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	36
Acquisition of Existing Units	2
Total	38

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

The above figures represent CDBG goals only. Acquisition of new units will be achieved through program allocation of recaptured funds from prior year activities which were completed under budget. NSP3 is expected to rehab two (2) units and the HOME Program is expected to produce up to three (3) new units during the plan year.

AP-60 Public Housing

Introduction

HUD's Office of Indian and Public Housing approved a transfer of the permanent operation, management and ownership of the Peoria Public Housing Authority to the Housing Authority of Maricopa County. This transfer was effective on April 1, 2013.

Actions planned during the next year to address the needs to public housing

As noted above, the City no longer operates a Public Housing Authority.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

As noted above, the City no longer operates a Public Housing Authority.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

As noted above, the City no longer operates a Public Housing Authority.

Discussion

As noted above, the City no longer operates a Public Housing Authority.

AP-65 Homeless and Other Special Needs Activities

Introduction

The following information represents the activities planned or programs funded by the City which are provided locally or on a regional basis to assist with homeless and special needs populations.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Maricopa Association of Governments (MAG) Continuum of Care Task Force is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. The City participates in the Point-In-Time Homeless Street Count which is administered by MAG. The most recent count was conducted January 2013 and data is not available at this time regarding the results of this count.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City intends to address shelter and transitional housing needs of homeless persons during the plan year by providing funding for these services. Specifically, CDBG funding will be utilized to provide case management for families residing in a transitional shelter (Homeward Bound) and funding will be provided to a regional shelter (Central Arizona Shelter Services) to rehab their main shelter facility. Additionally, City General Funds will be provided to support the HMIS program, assist with personnel expenses at a regional shelter (Central Arizona Shelter Services), provide operating expense aid to a local shelter (Deep Within) and provide emergency toiletries to homeless persons (Shoebox Ministry).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Through the use of Federal funds, the City will provide funding to a transitional shelter (Homeward Bound) for case management expenses. The shelter is a family shelter that provides training in life skills such as establishing budgets, instruction on how to pay off debts and establish savings accounts

amongst many other important skills. General Fund grants will help fund the HMIS program and help a local shelter (Deep Within) with operating expenses so that other funding can be utilized to focus on job training and job searches.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Through emergency services such as the City operated Emergency Home Repair and Utility Assistance programs, Federal funding is utilized to repair life-safety issues to homes that, left unrepaired or unassisted, would likely result in condemnation and homelessness. Many of the residents applying for assistance through these programs are receiving assistance through social service programs and/or health programs.

Discussion

As defined in the Maricopa County HOME Consortium Consolidated and Annual Action Plan, the assistance for homeless persons, victims of domestic violence, physically and mentally disabled, frail and/or poor elderly, jobless and HIV Positive persons are the responsibility of a broad network of agencies, non-profits and government offices. This forms the basis for the metro area Continuum of Care. The needs of these identified special needs groups are growing. Our local challenge is to develop priorities and regionally focused systems that will make the most impact and stimulate the leveraging of other resources to address growing needs.

The Maricopa Association of Governments (MAG) Continuum of Care Task Force is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. While MAG administers the Continuum of Care process in Maricopa County, and as such prepares the Regional Plan To End Homelessness, the MAG Regional Continuum of Care Committee on Homelessness provides policy direction and leadership on homeless issues.

AP-75 Barriers to affordable housing

Introduction

During the program year, the actions listed below will contribute to the removal of barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to afford non-profit developers a reduction in some development plan review fees. The entitlement fees or “planning fees” are assessed at 10% of the normally required fees. These fees include rezone and use permits, site plan review, design review and others.

Discussion

In addition, the following actions will contribute to the removal or amelioration of barriers to affordable housing:

- CDBG funds will be allocated to emergency home repair programs.
- NSP3, HOME and CDBG funds will be allocated to purchase, rehab and resell foreclosed homes.
- The City’s General Fund will allocate Neighborhood Pride funding to make aesthetic improvements to the exterior of homes in disrepair or otherwise needing improvement.
- The City’s General Fund will allocate grant funds to Community Legal Services to provide pro-bono legal services to low-income residents experiencing critical legal issues that impact their basic survival needs.
- CDBG funds will be allocated to assist people with disabilities with improvements to their housing situations.

AP-85 Other Actions

Introduction

The following action items represent plans to address obstacles in meeting underserved needs, maintaining affordable housing, reduce identified lead based paint hazards, reduce the number of families living in poverty, maintain institutional structure and coordinate efforts with service providers.

Actions planned to address obstacles to meeting underserved needs

The City proposes to add a Human Services Coordinator position to the Neighborhood and Revitalization Division staff. This position will be primarily responsible for coordinating efforts of social service agencies within the City and for its residents. Additionally, this position, if approved through the budget process, will provide outreach regarding available services.

The greatest obstacle in meeting underserved needs stems from the lack of local, state and federal resources. Equally lacking is a stable tax base due to property foreclosures and property devaluations. The scope of services needed for low and moderate income households exceeds any combination of resources in the Maricopa Consortium of Entitlement Communities. As defined in the Maricopa County Consolidated and Annual Action Plan, the assistance for homeless persons, victims of domestic violence, physically and mentally disabled, frail and/or poor elderly, jobless and HIV Positive persons are the responsibility of a broad network of agencies, non-profits and government offices. This forms the basis for the metro area Continuum of Care. The needs of these identified special needs groups are growing. Our local challenge is to develop priorities and regionally focused systems that will make the most impact and stimulate the leveraging of other resources to address growing needs. In addition, priority will be given to housing rehabilitation and emergency repair, home ownership assistance and other affordable housing projects. Public service needs will continue to be addressed through funding of, and knowledgeable referral to, human service providers, regardless of jurisdictional boundaries.

Actions planned to foster and maintain affordable housing

During the program year, the following actions are planned to foster and maintain affordable housing:

- CDBG funds will be allocated to the City operated Emergency Home Repair Program
- CDBG funds will be allocated to a non-profit to provide home modifications for disabled residents
- CDBG and NSP3 funds will be allocated to a non-profit developer to purchase, rehabilitate and resell previously foreclosed homes to low-moderate income residents
- HOME funds will be allocated to a non-profit developer to construct affordable housing
- City General Funds will be allocated to the City operated Neighborhood Pride Program to make

aesthetic improvements to the exterior of homes in disrepair or otherwise needing improvement.

- Non-profit developers will continue to be afforded a reduction in some development plan review fees. The entitlement fees or “planning fees” are assessed at 10% of the normally required fees. These fees include rezone and use permits, site plan review, design review and others.

Actions planned to reduce lead-based paint hazards

Lead based paint is not allowed or sold for residential construction after 1978 which means a large majority of homes in Peoria are free of potential lead hazards. Approximately 1,412 homes in Peoria are pre-1970 construction and 4,200 were constructed during the 1970’s decade. The older housing stock is mostly occupied by low and moderate income families. The Arizona Department of Health Services does not list any zip codes in the City of Peoria as high risk areas for lead hazards. The CDBG Emergency Home Repair Program has performed varying types of rehabilitation work in some of these homes and more will be performed in the future. It should be noted that older homes are only considered to “possibly” contain lead hazards and actions are taken to determine the presence of this hazard at the time the activity environmental review is performed. HUD has regulations to protect children from the hazards of lead-based paint in federally funded projects. The city provides the required notices and information about the hazards and risks of lead-based paint to all program participants. The city also makes the current lead brochure/handout from the United States Environmental Protection Agency available at community and neighborhood events. All applications requesting federal funding from the city for emergency home repairs on units built prior to 1978 will have an inspection of the property for the presence of lead. A quantitative analysis must be done using either laboratory sampling or XRF testing. If lead based paint is found to be present, lead hazard control activities will take place as part of the activity. All regulations regarding lead hazard control, cleanup and disposal will be followed.

Actions planned to reduce the number of poverty-level families

The City is committed to providing its lowest income residents with quality housing and neighborhoods in addition to assisting residents to harness the necessary assistance and tools to help them move out of poverty. The City’s numerous housing and community development programs are targeted to improving the housing and neighborhood conditions of low income residents. The City also funds human services activities directly aimed at at-risk youth, families and individuals. Following is a listing of anti-poverty services and providers:

- A New Leaf- Behavioral counseling, parenting classes, early intervention with status offenders for youth and their families
- Advocates for the Disabled- Disability claims service

- Benevilla- Adult day center, counseling, emergency assistance payments and referrals
- Big Brothers Big Sisters of Central Arizona- Youth counseling/mentoring
- Boys and Girls Clubs of Metropolitan Phoenix- After school and summer youth programs
- Central Arizona Shelter Services (CASS)- Homeless shelter and health services
- City of Peoria- Emergency home repairs and utility payment assistance
- Civitan Foundation- Respite care and activities for developmentally disabled persons
- Community Action Program (CAP)- Utility payments and deposits, mortgage payment to prevent foreclosure, rent payment to prevent eviction, first month's rent payment and rental deposit for those who were homeless
- Community Hope Centers/Lighthouse- Utility assistance and food programs
- Community Information and Referral, Inc.- Operation of Arizona 2-1-1 and Homeless Management Information System (HMIS)
- Community Legal Services- Legal aid for low income citizens
- Deep Within Recovery- Transitional shelter/counseling
- Foundation for Senior Living- Delivery of meals to seniors in group settings or individual homes
- Habitat for Humanity Central Arizona- Affordable housing programs/counseling
- Homeward Bound- Self sufficiency and transitional housing
- Jobs for Arizona Graduates- Opportunity awareness training for at-risk high school teens
- Junior Achievement of Arizona- Youth financial awareness classes
- Shoebox Ministries- Toiletries for homeless
- St. Mary's Food Bank Alliance- Emergency food box program/home food delivery
- Valley of the Sun YMCA- Youth first offender program

It is the City's goal to:

- Continue funding local and regional agencies that provide shelter, housing and supportive services to homeless and at-risk persons.
- Operate and/or fund programs that assist low-income and special needs population in Peoria.
- Operate programs to provide education, counseling and programs for at-risk persons.
- Support after school programs and mentoring programs that help at-risk youth that provide positive role models and promote healthy lifestyles.
- Provide homebuyer assistance programs for low and moderate first-time homebuyers.
- Provide funding for emergency services such as utility assistance and emergency home repairs.

While we expect a number of residents will experience improved economic conditions as a result of these programs and available assistance, the number of households that will move out of poverty is expected to be small.

Actions planned to develop institutional structure

The City of Peoria receives and distributes Peoria's Community Development Block Grant (CDBG) funds to local non-profit service providers on a reimbursement basis under contract. Staff of the Neighborhood and Revitalization Section of the Planning and Community Development Department has primary responsibility for planning, implementation, administration and oversight of programs and activities. The City's Council Not-for-Profit Review and Housing Subcommittee assists by providing citizen involvement in the process of establishing priorities and recommendations for funding. City Council approves the annual allocation of the budget. CDBG funded housing activities are also reported through the Maricopa County HOME Consortium.

The City of Peoria receives HOME Investment Partnership funds through an Intergovernmental Agreement with the Maricopa HOME Consortium of Entitlement Communities. Peoria participates with this consortium to determine affordable housing priorities on a regional basis. Staff participates in monthly planning and coordination activities as well as program oversight and monitoring. The lead agency is the Maricopa County Human Services Department. HOME funded activities are planned, reported and administered by Peoria and Maricopa County through the consortium.

The plan strategy will be carried out through the combined efforts of the city, non-profit organizations, neighborhood organizations, community based development organizations, public service agencies, financial institutions, private developers and other governmental institutions. Each unique group plays a key role in the delivery system.

Actions planned to enhance coordination between public and private housing and social service agencies

The City proposes to add a Human Services Coordinator position to the Neighborhood and Revitalization Division staff. This position will be primarily responsible for coordinating efforts of social service agencies within the City and for its residents. Additionally, this position, if approved through the budget process, will provide outreach regarding available services.

During the program year, the City of Peoria will continue to foster partnerships and collaboration among and between non-profit and private organizations. In addition to General Fund contributions, the City will continue to provide programs such as the City's Volunteer Program whereby residents and interested individuals can donate their time and resources to help in community events and with other tasks and committees. The City's Neighborhood Pride Program will continue to match private resources, non-profit and faith based volunteers with residents in need of community improvements. In addition, the City's Livability Team, discussed earlier in the Executive Summary, will continue to work to organize City and other local resources into a targeted community.

Discussion

The City plans to continue managing the CDBG entitlement funds in a similar fashion to the recent past and will continue leveraging HUD programs to aid in the achievement of the goals stated above.

Monitoring:

The review and monitoring practices being implemented by the City of Peoria follows a seven step process. This process ensures that projects use CDBG funds only for eligible activities. The following are the review steps:

1. Determine if the activity is included within the listing of eligible activities in the CDBG regulations.
2. Determine if the activity falls within a category of explicitly ineligible activities, despite its apparent inclusion within the listing of eligible activities. For example, while many public facilities are eligible for assistance, there is an explicit regulatory bar to providing assistance to “buildings for the general conduct of government.”
3. Determine if the proposed project meets one of the National Objectives of the CDBG program.
4. Ensure that carrying out the activity will not result in the award violating the city’s certification that at least 70% of CDBG funds will benefit low and moderate income persons over the fiscal year.
5. Review proposed costs of the activity to determine if they appear to be necessary, reasonable, allowable and allocable and will otherwise conform to a federal document called “Cost Principles Applicable to Grants and Contracts with State and Local Governments.” If a non-profit organization or educational institution is involved, then review of the project in the context of a federal document called “Cost Principles for Non-Profit Organizations” or “Cost Principles for Educational Institutions” is required, as applicable.
6. Complete the environmental review and clearance procedures for the project and/or activity.
7. Actual site and activity evaluation. Specific reviews are conducted to “test” who is being served and how effectively the service delivery is being provided utilizing the current Maricopa County HOME Consortium Monitoring Tool which is designed for use in the CDBG, HOME and NSP programs. High risk grantees and grantees with funding allocations over \$150K will receive an on-site monitoring at least once every two years.

Desk monitoring of invoices and reports are performed at the time staff authorizes reimbursement of costs according to compliance with requirements. Support and technical assistance is provided to grantees as necessary.

The city contracts with an independent auditing firm to receive an annual Single Audit. For the purposes of the Single Audit, the CDBG Program is considered a “major” federal program thereby receiving detailed review from the auditor’s on an annual basis.

Program Specific Requirements

AP-90 Program Specific Requirements

Introduction

The following represents Action Plan information not covered by a narrative in any other section:

Fair Housing

Peoria continues to be committed to fair housing and to eliminating housing discrimination of any kind. Peoria's commitment to fair housing includes the following broad types of activities:

- Implementing Section 504 accessibility requirements in City facilities.
- Providing technical assistance, training, information and referrals in partnership with other organizations.
- Mayoral recognition of April as Fair Housing Month via official Proclamation.
- Displaying the FHEO logo in all city advertising of federally funded activities.
- Displaying FHEO information and posters in City facilities.
- Distributing FHEO information at City sponsored events and public locations.
- Maintaining a current Analysis of Impediments during the Consolidated Plan period.
- Maintaining a fair housing page and information on the City website.
- Attending fair housing training either locally or via webinars.
- Attending fair housing events locally.
- Advertising fair housing information in the local general circulation newspaper.
- Supporting agencies which provide no cost legal aid for low to moderate income residents.
- Maintaining membership in a Fair Housing Council or other organized group representing the needs of Fair Housing.

Definition of Substantial Change

The City recognizes that substantial change has occurred if any of the following conditions occur in the use of Community Development Block Grant funds:

- Any single occurrence of a change in funding (increase or decrease) which is 20% or more of the current year entitlement allocation with the exception of allocations to the City operated Emergency Home Repair Program, as discussed below.
- A project or program is newly created which is not listed in the current or prior year's Annual Action Plan or amendments.

Administrative funds or planning and capacity building allocations may be adjusted in any manner (including cancellation of a planning or capacity building activity) without being considered substantial changes.

The deletion or cancellation of an activity does not represent a substantial change.

Any unused funding from prior year activities that were either completed utilizing less funding than anticipated, or were cancelled, may be automatically reallocated to the Emergency Home Repair Program operated by the City. This action does not represent a substantial change as long as the Emergency Home Repair Program activity exists in the current Annual Action Plan.

Any occurrence of substantial change requires the City to follow the Community Development Block Grant (CDBG) Citizen Participation Plan regarding public notice and citizen input.

Funding Allocations

At the time of publication for the public comment period, CDBG budgets and allocations had not been released. As such, the City has decided the following:

If the total allocation change increase or decrease from the prior year exceeds 20%, the City will reconvene the Not-for-Profit and Housing Council Subcommittee to reassess final funding awards in a public meeting.

Total allocation changes from prior year totaling less than 20% will be allocated to Homeward Bound in the Public Service category and St. Mary's/Westside Food Bank in the project category. Should the public service allocation to Homeward Bound fall below \$4,000 the funding will instead be diverted to St. Mary's/Westside Food Bank due to the administrative burden per contract.

**Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220.(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

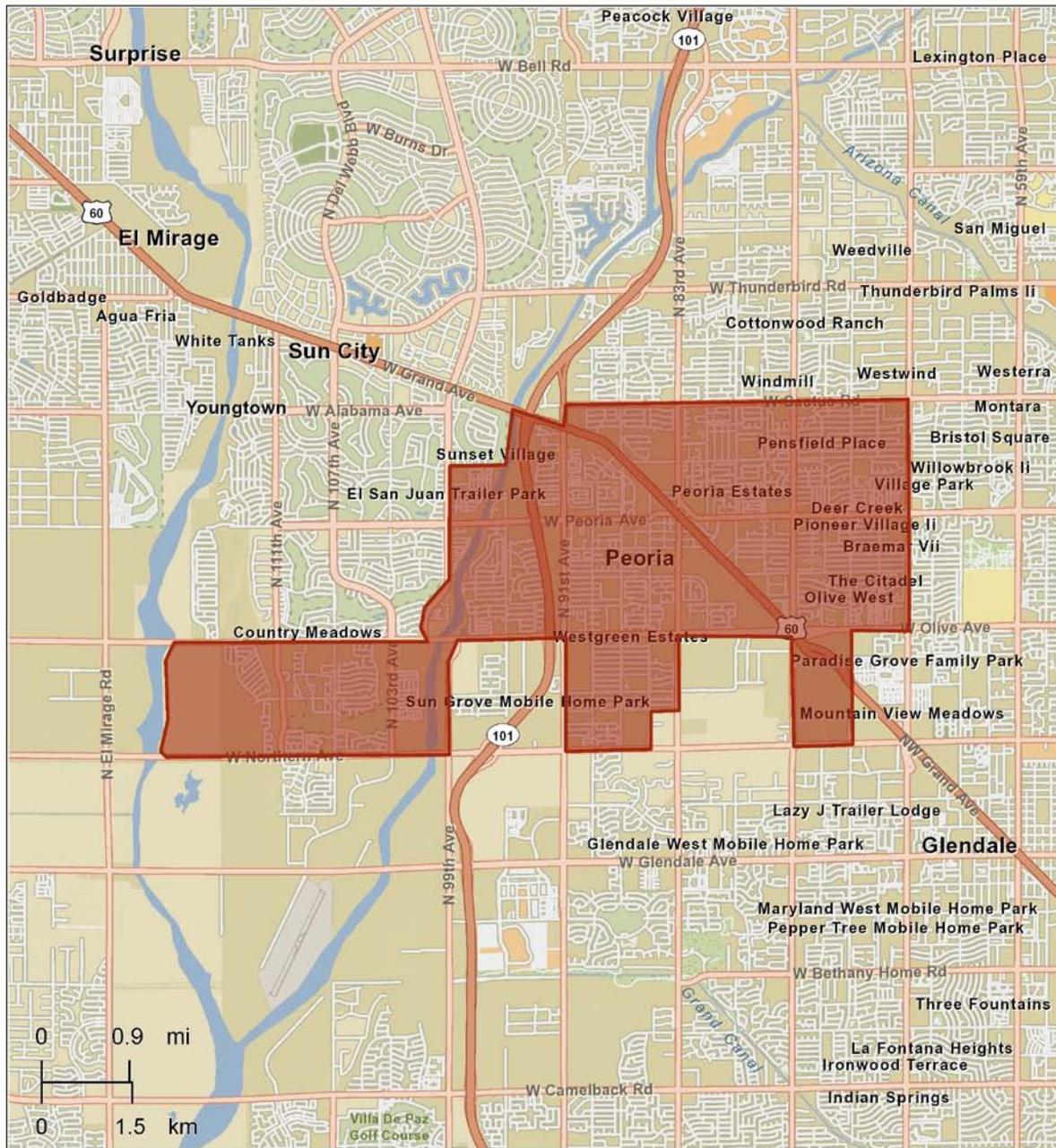
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The period covered by this Annual Action Plan is one (1) year.



April 23, 2013

