

# Organizational Structure and Responsibility

## 200.1 PURPOSE AND SCOPE

The organizational structure of the Department is designed to create an efficient means to accomplish the mission and goals and to provide for the best possible service to the public.

## 200.2 DIVISIONS

The Chief of Police is responsible for administering and managing the Peoria Police Department. There are two divisions in the Police Department as follows:

- Operations Division
- Support Services Division

### 200.2.1 SUPPORT SERVICES DIVISION

The Support Services Division is commanded by the assigned Deputy Chief whose primary responsibility is to provide general management, direction and control for the Support Services Division. The Support Services Division consists of Property and Evidence, Personnel, Training and Youth Services, Recruitment, Records Unit, Communications, Administrative Services and Neighborhood Services.

### 200.2.2 OPERATIONS DIVISION

The Operations Division is commanded by the assigned Deputy Chief whose primary responsibility is to provide general management, direction and control for the Patrol Services Bureau. The Operations Division consists of North and South Uniformed Patrol and crime analysts; Operations Support, which includes the Criminal Investigations Section and Major Crime, Special Victims, Investigative Support and Special Assignments Units; the Special Enforcement Section, which includes the Traffic Services and Street Crimes and Property Crimes Units and the Community Impact Team.

## 200.3 COMMAND PROTOCOL

### 200.3.1 SUCCESSION OF COMMAND

The Chief of Police exercises command over all personnel in the Department. During planned absences, a Deputy Chief shall act with the authority of the Chief of Police.

For circumstances in which the Chief of Police is absent, the Chief of Police will designate a Deputy Police Chief, or Commander to serve as the acting commander of the Police Department.

Except when designated as above, the order of command authority in the absence or unavailability of the Chief of Police is as follows:

- Applicable Deputy Chief of Police based on command situation.
- Applicable Commander based on command situation.

# Peoria Police Department

## Policy Manual

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- Watch Commander at the permanent rank of lieutenant.

#### **200.3.2 UNITY OF COMMAND**

The principles of unity of command ensure efficient supervision and control within the Department. Generally, each employee shall be accountable to one supervisor at any time for a given assignment or responsibility. Except where specifically delegated authority may exist by policy or special assignment (e.g., Canine, SWAT), any supervisor may temporarily direct any subordinate if an operational necessity exists.

#### **200.3.3 ORDERS**

Members shall respond to and make a good faith and reasonable effort to comply with the lawful order of superior officers and other proper authority.

#### **200.3.4 UNLAWFUL AND CONFLICTING ORDERS**

No member is required to obey any order that outwardly appears to be in direct conflict with any federal law, state law or local ordinance. If the legality of an order is in doubt, the affected member shall ask the issuing supervisor to clarify the order or confer with a higher authority. Responsibility for refusal to obey rests with the member who shall subsequently be required to justify the refusal.

Unless it would jeopardize the safety of any individual, members who are presented with an order that is in conflict with a previous order, department policy or other directive, shall respectfully inform the issuing supervisor of the conflict. The issuing supervisor is responsible for either resolving the conflict or clarifying that the order is intended to countermand the previous order or directive, in which case the member is obliged to comply. Members who are compelled to follow a conflicting order after having given the issuing supervisor the opportunity to correct the conflict are not held accountable for disobedience of the order or directive that was initially issued.

The person issuing the countermanded order shall be notified in writing by the person issuing the second command of the action taken and the reason therefore.