



PEORIA FIRE DEPARTMENT

8351 West Cinnabar Avenue
Peoria, Arizona 85345

Date: November 8, 2011 (revised 03/19/12)
To: Consumer Fireworks Vendors
From: City of Peoria Fire Department - Fire Prevention
Subject: Required Permits

Effective **immediately**, a permit from the City of Peoria Fire Department is required for the retail sales of consumer fireworks in **any amount** at any location per section 105.6.14 of the *International Fire Code*. This is to include retail sales conducted in any building, tent, canopy, membrane structure, CFRS stand or vehicle within the city limits. The necessary permit application is included with this memo or can be obtained at the following website (http://www.peoriaaz.gov/uploadedFiles/Peoriaaz/Departments/Fire/Permit_Application_072009.pdf). This permit is currently ~~a zero dollar (\$0) permit, but will change with future code amendments~~ set at thirty five (\$35) dollars for locations selling and storing below the exempted amount and two hundred (\$200.00) dollars for locations selling and storing above the exempted amount. This permit fee does not include additional fees for tents and generators.

The permit application is to be completed and must be returned to our office for review and approval. An inspection is required for all locations prior to beginning sales to the public. The product must be in place for the inspection.

Locations below the exempted amount

For retail locations that have less than five hundred (500) gross pounds of product or one thousand (1,000) gross pounds of product in a location equipped with an approved fire sprinkler system, no additional information is needed with the permit application. The total weight is to include stored materials along with product that is out for display. A copy of the bill of lading is required to verify the quantity. Compliance with NFPA 1124 requirements will be determined at the site inspection. Modifications may be required at this inspection to maintain compliance.

Locations above the exempted amount

For retail locations that exceed the above amounts, the following information must accompany the permit application. Note that there are different information requirements for retail sales in a building and retail sales at a temporary location.

Retail sales in an existing building (“M” occupancy only)

- Dimensioned floor plan showing the following items
 - Location of product display(s)
 - Location of additional storage
 - Exits
 - Fire extinguisher locations
 - Show type (ABC, water, etc.)
 - Indicate size

Retail sales in a temporary location (tent, canopy or stand)

- Site Plan that includes the following
 - Dimensioned plan showing the following items
 - Location of the tent, canopy or stand
 - Distance to public ways (streets and sidewalks)
 - Distance to other buildings
 - Vehicle access and parking
 - Generator location
 - Storage location and method
 - Method of providing barriers
 - Number and locations of egress points (minimum three required)
 - Number, type and locations of portable fire extinguishers

Additional information may be required during the review process. If needed, you will be contacted to provide the additional information.

All reviews and inspections shall be conducted per the applicable sections of the International Fire Code (IFC), 2006 edition and NFPA 1124, 2006 edition. A successful field inspection and written approval is required before sales can begin to the public.

For questions, please contact our office at (623) 773-7279.



CITY OF PEORIA
FIRE CODE COMPLIANCE
PERMIT APPLICATION
Tel (623) 773-7279
Fax (623) 773-7295
www.peoriaaz.gov/fire

INSTRUCTIONS – READ ME FIRST

YOU CAN HELP US PROVIDE HELPFUL AND PROMPT SERVICE BY CAREFULLY COMPLETING ALL REQUESTED INFORMATION. PLEASE PRINT OR TYPE LEGIBLY. FILL IN ALL PARTS AS NECESSARY. IF STAFF HAS QUESTIONS YOU WILL BE CONTACTED. YOUR APPLICATION MAY REQUIRE ADDITIONAL MATERIAL SUCH AS CITY BUSINESS TAX NUMBER, REGISTRAR OF CONTRACTOR LICENSE, SITE PLAN, ETC. IN PARTICULAR, YOU MUST PROVIDE ACCURATE DETAILS AS TO YOUR COMPANY TYPE, RESPONSIBLE PERSON AND ALSO THE IDENTITY OF AN AGENT FOR SERVICE OF PROCESS FOR LEGAL NOTICES. THANK YOU FOR YOUR COOPERATION. PLEASE ALLOW FOR UP TO TEN (10) BUSINESS DAYS TO PROCESS YOUR APPLICATION.

PART ONE - Company Information:

CORPORATION LLP
 GEN. PARTNERSHIP
 LLC SOLE PROPRIETOR

COMPANY NAME: _____

RESPONSIBLE PERSON: _____ (TITLE) _____

DAY-TIME TEL. () _____ EMAIL: _____

MAILING ADDRESS: _____ ZIP _____

SITE ADDRESS: _____

SITE RESPONSIBLE PERSON: _____ TEL. () _____

PART TWO - Agent for Service of Process:

Applicants must provide a valid name, street address and day-time phone number for an 'agent for service of process'. This agent is applicant's agent to receive service of process for legal notices and citations to ensure compliance with all applicable laws and regulations. Changes to the agent must be in writing and received by Fire Marshal to be valid.

SERVICE OF PROCESS AGENT: _____

DAY-TIME TEL. () _____ EMAIL: _____

STREET ADDRESS: _____

PART THREE - Permits and Fees (Permits may be valid for one year):

Renewable Permits with Initial and Renewal Fees:

- [] Flammable Liquid Storage Tanks: Storage, Use, Handling, Dispensing – Install Fee - \$360.00 Renewal \$250.00/Site
- [] Hazardous Material, Use, Storage, Handling – Install/Change tanks or piping - \$360.00 Additional Tank - \$50.00 each. Modification - \$100.00 each
Renewal - \$150.00 each
- [] Liquefied Petroleum Gas (LPG) Storage, Use, Handling, Dispensing – Install Fee - \$360.00, Renewal - \$ 50.00

Other Common Permits with Initial/ Renewal Fee:

- | | |
|---|--|
| [] Auto Wrecking Yards \$50.00 | [] LPG Exchange Station \$50.00 |
| [] Blasting Operations \$100/\$75 | [] Lumberyard \$50.00 |
| [] Carnival or Fair \$200.00 | [] Open Burn/ Bon Fire \$75.00 |
| [] Fireworks Display \$500.00 | [] Places of Assembly \$100/\$150 |
| [] Fireworks Sale (below exempted amount) \$35.00 | [] Repair Garage \$50.00 |
| [] Fireworks Sale (above exempted amount) \$200.00 | [] Spray Painting \$50.00 |
| [] Fire Protection Contractor \$75.00 | [] Tent/Canopy \$80.00 (each) |
| [] High Piled Storage \$50.00 | [] Motor Vehicle Fueling (portable tanks) \$50.00 |
| [] Hot Works \$50.00 | [] Other(*): _____ |

(*) Unless noted otherwise, all permits are a minimum of \$35.00

PART FOUR - Applicant Date and Signature and Printed Name:

Date: _____ Applicant Signature: (X) _____

PRINT NAME: _____

PART FIVE - Processing and Payment Instructions:

Apply in person and/or pay at:
Development and Community Services Building
9875 N. 85th Avenue
Peoria, AZ 85345

-OR-

Apply in person or mail to:
City of Peoria Fire Department
8351 W. Cinnabar
Peoria, AZ 85345

All required documentation **MUST** be present with completed application and payment for permit(s) to be processed. Submit check or money order payable to 'City of Peoria' for full amount. NOTE: No cash or credit card payments can be accepted at the Fire Department.