City of Peoria
FY 2013 Budget

City Council
Budget Study Sessions
March 26 - April 2, 2012

CITY MANAGER BUDGET MESSAGE
Fiscal Year 2013

Mayor Barrett and Members of the Peoria City Council,

I am pleased to provide you with a recommended FY 2013 Annual Budget and 10-Year Capital Improvement Program for the City of Peoria. These spending plans reflect our commitment to provide a high level of service to our residents, while preserving our organization's long-term financial viability.

As the city continues to manage through a protracted economic downturn, we are beginning to see positive signs in the local economy resulting in slow but steady improvement in our five-year revenue picture. However, fiscal prudence requires that we not undertake additional ongoing commitments beyond those identified in our expenditure forecast. The recommended budget is a "hold the line" budget that addresses core services and maintains the levels of service our residents have come to expect. The result is a spending plan that meets the needs of our community without compromising our financial future.

BUDGET APPROACH

The guiding principles for this budget are the City Council's 24-month policy goals. These policy statements offer clear and thoughtful direction for achieving community expectations. The following broad policy priorities are reflected throughout the recommended budget:

- Community Building
- Enhancing Current Services
- Preserving our Natural Environment
- Total Planning
- Economic Development
- Leadership and Image

Last October at the Council Budget Workshop, the City Council indicated that they would like to have more information included in the FY2013 budget documents for review. To address this, there have been a number of changes and additions to the format and content of the recommended budget.

As part of our strategic budgeting approach, city departments undertook an analysis to determine the true cost of the services they provide. For the first time, this information is included in the City Council budget workbooks. Using this same information, department directors engaged their employees to discuss trends, options, and opportunities for addressing citizen needs. Department directors then prepared their work plans for the next fiscal year and the associated budget requests based on the resources needed to achieve desired performance outcomes.

After four consecutive years of budget cutting, the recommended budget is devoid of spending reductions for the first time since FY 2009. However, some areas of the organization have pent-up demand for additional resources. For this reason, our approach was to do our best to accommodate modest one-time needs of departments while avoiding new ongoing commitments.

Throughout the year, Council has been provided a number of updates on the City's financial condition and economic development initiatives. In addition, the Council, in subcommittee and in study sessions, spent a considerable amount of time reviewing and deliberating the necessary rate adjustments to the City's water, wastewater and solid waste services.

PEORIA'S FISCAL SITUATION

The city's revenue stream is largely influenced by overall economic conditions. Many experts agree that the fragile recovery that started in 2010 will continue, albeit at a slow rate. As evidence of the gradual recovery, economists point to 1) stabilization in the S&P/Case-Shiller Home Price index, a national index of home prices commonly used to estimate the condition of the housing market; 2) modest improvements to overall job growth within the state; and 3) rising demand for durable goods as reflected in the consumer confidence index.

Improving consumer confidence has manifested itself in higher-than-anticipated city sales tax collections. We expect actual sales tax revenues for this fiscal year to exceed projections by about 3 percent, with particularly strong performance in the retail (especially auto sales), restaurants and bars, and amusements categories. For FY 2013, we are forecasting roughly 2 percent growth in city sales tax revenues.

Property tax collections continue to be negatively impacted by the local housing market. Although we are beginning to see home prices ticking upward, the lag between the time properties are valued and the time they are billed means we will see property tax collections decrease again in FY 2013. Recent information from the County Assessor's Office shows an 11 percent decline in the city's assessed valuation. While this decline was expected, this affects the general fund and the city's capital improvement program, which relies heavily on secondary property taxes to finance projects. We expect property tax collections to finally level out in FY 2014 and to begin increasing again in subsequent years.

The FY 2013 budget, therefore, employs conservative assumptions of growth that reflect a ***cautiously optimistic*** outlook. The budget assumes that conditions will not decline moving forward. Instead, the budget assumes marginal increases in economic activity during this period. In addition, the budget conforms to national expectations that the recovery will be gradual.

TAXES, RATES AND USER FEES

Given the current economic climate, the budget as submitted strives to limit the financial burden placed on our residents. The FY 2013 recommended budget

assumes no increase to property tax rates for the upcoming year. Likewise, the city sales tax rate remains at 1.8 percent.

Only the minimum level of rate increases for water and wastewater are recommended to fund the system operations and the necessary repair and maintenance program recommended in the FY 2013 operating and capital budgets. After a three-year period without adjustments, a slight increase in the commercial solid waste rate is likewise recommended. These increases are tempered by a recommended 13 percent decrease in the residential solid waste rate, which is possible because of the financial health of this fund, expense control, and improving recycling revenues. Overall, Peoria residents continue to enjoy comparatively low utility rates among Valley cities.

The city regularly evaluates its user charge system to ensure that we are assessing appropriate fees for the services we provide. For FY 2013, this analysis resulted in adjustments to a small number of recreation fees to help recover the full cost of these services. Other cost of service analyses, such as Development Services User Fees are scheduled for Council review later in the fall.

USE OF FUND RESERVES

The Council-adopted ***Principles of Sound Financial Management*** have established strong policies on reserve levels for our major operating funds. It is important to remember that much of these reserves are established to address immediate and dramatic fiscal difficulties. To address such emergencies, the budget includes contingency appropriation for crisis events, but does not apply any reserves to address recurring expenses.

BUDGET PRIORITIES

Aside from protecting the city's ongoing financial integrity, the city's top priority is preserving and enhancing the high quality of life Peoria residents have come to expect. The FY 2013 budget provides the financial resources necessary to meet these expectations. One of the keys to any community's quality of life is a vibrant and diversified economic base with a qualified workforce and quality jobs. As such, funding has been allocated to a number of economic development initiatives and projects, including two new industries expected to begin operations in FY 2013.

The BioInspire Medical Device Incubator is the product of a partnership between the city, BioAccel, and Plaza Companies. BioAccel will operate BioInspire, which is housed on the Plaza del Rio medical campus. This partnership brings to Peoria significant expertise in both managing start-up biotechnology companies as well as cultivating entrepreneurship, which are the basis on which to build a bioscience economic cluster in Peoria. The 7,200 square foot incubator can accommodate up to seven companies until their technology is ready for commercialization. A launch of the facility is planned for early summer 2012.

Maxwell Technologies is a global leader in storage and power delivery solutions for automotive, heavy transportation, renewable energy, backup power, wireless communications, and industrial and consumer electronics applications. The company's Peoria location will be a new electrode, cell, and module manufacturing facility for the production of ultracapacitors. Maxwell will hire 150 people with an average salary of $50,000 during the first three years of operation at the 124,000 square foot facility. The company's capital investment in this project will be $26 million, and it expects to be operational in December 2012.

Public safety is another critical component of quality of life. This budget underscores the city's ongoing commitment to this important responsibility of local government. We are proposing no change to the number of police and firefighter positions, and we have supported a number of one-time requests by both the Police and Fire departments. We will continue to emphasize our community-based policing approach, which proactively addresses neighborhood concerns while establishing vital relationships with community leaders.

These efforts will be supplemented by several other neighborhood-focused initiatives. Funding is provided to continue the successful community works program, which provides for small, targeted capital improvements that make an immediate difference. The neighborhood grant program is a partnership between the city and neighborhood organizations that results in aesthetic improvements to our neighborhoods. And the ever-popular neighborhood pride revitalization program is back for its 16th year, offering support to individual property owners.

Peoria has long boasted premier youth-related recreation programs and activities. Various after-school programs, aquatic center activities, and special interest classes provide useful outlets for youths and teens in our community. While such services have been curtailed in other Valley cities, we have remained committed to providing affordable and enjoyable alternatives for Peoria's young citizens.

Finally, the recommended budget honors the labor agreements we have negotiated with our bargaining units, which call for a 5 percent wage increase. We are also recommending a commensurate increase for our non-represented employees.

CAPITAL IMPROVEMENT PROGRAM

Each year the Council updates the Capital Improvement Program (CIP). The CIP provides a schedule of planned improvements over the next 10 years and identifies the revenue sources that will pay for those improvements.

The recommended FY 2013 capital budget and 10-year capital program have increased over this fiscal year, primarily due to the upcoming investments to the Peoria Sports Complex as part of the recently announced extension of the lease agreement with the Seattle Mariners and San Diego Padres. The city is budgeting $36 million in Municipal Development Authority bond proceeds backed by the Half Cent Sales Tax to pay for enhancements to each team's clubhouse and to the stadium itself.

In addition to the improvements to the Sports Complex, the recommended CIP includes major investments in parks, roadways, and facilities. Near-term examples include development of the city's second community park at the intersection of 83rd and Olive avenues, the widening of Lake Pleasant Parkway from Westwing Parkway to the Loop 303, and the expansion of the Pinnacle Peak Public Safety Facility to provide more space to the Police Department in northern Peoria.

As important as these new capital undertakings is the responsibility to maintain existing city assets. The capital improvement program includes a number of ongoing programs and one-time projects to perform regular maintenance on infrastructure and to replace those assets that have reached the end of their useful lives. One new addition to the CIP is the Street Reconstruction and Rehabilitation Program, which provides funding to address local streets that are beyond repair.

CONCLUSION

In summary, the proposed budget totals $475 million, which represents a 3.3 percent increase over the prior year. The budget for the general fund, the city's primary operating fund, is $111.6 million—a 4.5 percent increase. The $174 million capital budget for FY 2013 represents a 10 percent increase over the FY 2012 plan, while the 10-year capital improvement program totals $477 million, a 2.8 percent increase over last year's program.

Cautious optimism. I can't think of any better way to describe the FY 2013 budget. We've managed through the worst of the Great Recession and our revenues are now heading in the right direction, but the economy is still fragile and this is no time to be adding new programs and services. I believe this budget underscores a commitment by all city departments to live within their means and to implement cost-saving efficiencies wherever possible, while preserving those things that make Peoria great.

I wish to thank the City Council for their guidance and support throughout the development of this proposed budget. In addition, I wish to thank the Management and Budget Department staff, our deputy city managers, department directors, the Human Resources Department staff, and all of the employees of the city who have contributed by creativity and sacrifice to make the FY 2013 budget a reality.

Sincerely,

Carl Swenson
City Manager

Total Fiscal Year 2013 Budget
$475,000,000

Operations
$217,841,481

General Funds
$113,011,109

- General Fund $111,625,844
  - Half Cent $1,385,265

Special Revenue
$15,154,366

- Streets $9,367,319
  - Transp. Sales Tax Funds $147,236
  - Public Housing $327,871
  - Section 8 Housing $976,586
  - Transit $995,894
  - Attorney Grants $45,587
  - Public Safety Grants $512,758
  - Other Grants $2,349,496
  - Community Serv. Grants $431,619

Enterprise Fund
$49,863,214

- Water $20,834,699
  - Wastewater $10,296,366
  - Solid Waste Residential $8,510,623
  - Solid Waste Commercial $2,287,618
  - Stadium Ops. & Maint. $4,530,474
  - Enterprise Reserves $3,303,434
  - Enterprise Expansion $100,000

Internal Service Funds
$39,759,192

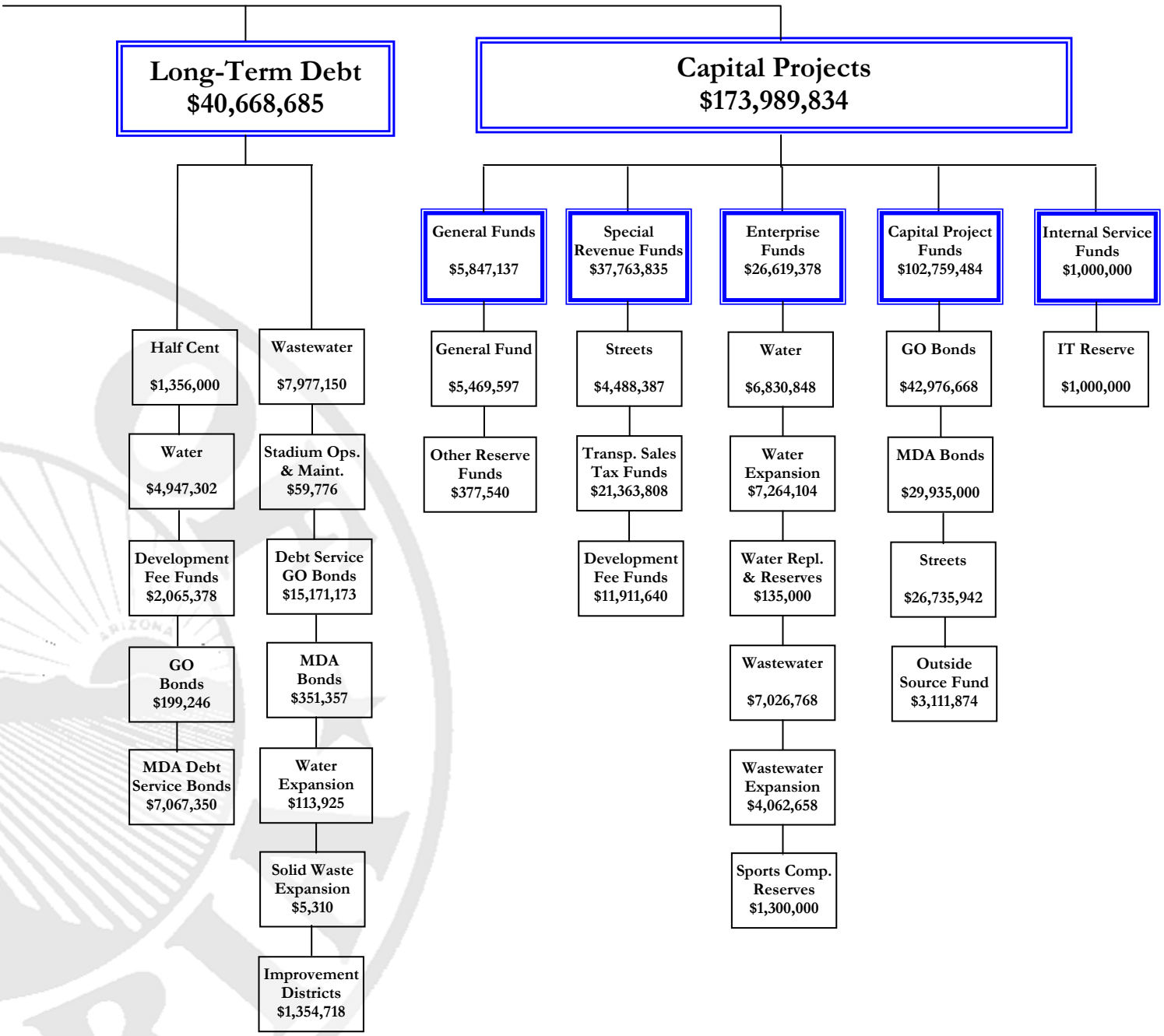
- Fleet Maintenance $5,088,622
  - Fleet Reserve $1,841,810
  - Insurance Reserve $17,858,900
  - Facilities Maintenance $5,688,386
  - IT Operations $8,364,809
  - IT Reserve $786,950
  - IT Project $129,715

Trust & Agency Funds
$53,600

- Fireman's Pension $30,600
  - Agency Funds $23,000

Contingency
$42,500,000

- General Funds $18,600,000
  - Special Revenue $8,500,000
  - Enterprise Fund $8,550,000
  - Internal Service Funds $5,100,000
  - Capital Projects $750,000
  - Debt Service $1,000,000


Long-Term Debt
$40,668,685
Capital Projects
$173,989,834
Half Cent
$1,356,000
Water
$4,947,302
Development Fee Funds
$2,065,378
GO Bonds
$199,246
MDA Debt Service Bonds
$7,067,350
Wastewater
$7,977,150
Stadium Ops. & Maint.
$59,776
Debt Service GO Bonds
$15,171,173
MDA Bonds
$351,357
Water Expansion
$113,925
Solid Waste Expansion
$5,310
Improvement Districts
$1,354,718
General Funds
$5,847,137
General Fund
$5,469,597
Other Reserve Funds
$377,540
Special Revenue Funds
$37,763,835
Streets
$4,488,387
Transp. Sales Tax Funds
$21,363,808
Development Fee Funds
$11,911,640
Enterprise Funds
$26,619,378
Water
$6,830,848
Water Expansion
$7,264,104
Water Repl. & Reserves
$135,000
Wastewater
$7,026,768
Wastewater Expansion
$4,062,658
Sports Comp. Reserves
$1,300,000
Capital Project Funds
$102,759,484
GO Bonds
$42,976,668
MDA Bonds
$29,935,000
Streets
$26,735,942
Outside Source Fund
$3,111,874
Internal Service Funds
$1,000,000
IT Reserve
$1,000,000

Schedule 1 - All Funds Summary

FUND NAME	ESTIMATED BALANCE 7/1/012	PROJECTED REVENUES	TRANSFERS IN	TOTAL SOURCES
1 General Fund	43,342,476	101,518,288	5,935,994	150,796,758
2 Half Cent Sales Tax Fund	14,399,133	15,182,827	-	29,581,960
3 Other Reserve Funds	4,113,297	22,000	-	4,135,297
Total General & Other	**61,854,906**	**116,723,115**	**5,935,994**	**184,514,015**
4 Streets	12,165,366	11,711,670	1,508,000	25,385,036
5 Streetlight Improvement Districts	9,330	508,100	-	517,430
6 Maintenance Improvement Districts	1,333	173,000	-	174,333
7 Transportation Sales Tax Fund	26,581,990	9,206,148	-	35,788,138
8 Development Fee Funds	32,114,798	5,171,770	-	37,286,568
9 Public Housing	566,863	327,971	-	894,834
10 Section 8 Housing	-	976,586	-	976,586
11 Transit	435,599	170,146	516,964	1,122,709
12 Attorney Grants	44,562	46,400	-	90,962
13 Public Safety Grants	144,899	412,543	-	557,442
14 Other Grants	5,713,677	7,396,564	10,000	13,120,241
15 Community Service Grants	208,319	382,208	-	590,527
Total Special Revenue Funds	**77,986,736**	**36,483,106**	**2,034,964**	**116,504,806**
16 Water	19,376,093	34,396,135	-	53,772,228
17 Water Replacement & Reserves	8,369,285	941,637	-	9,310,922
18 Water Expansion	11,160,300	970,000	-	12,130,300
19 Water Bonds	441,183	-	-	441,183
20 Water Improvement Districts	-	-	-	-
21 Wastewater	4,763,292	19,343,773	2,559,123	26,666,188
22 Wastewater Replacement & Reserves	7,978,930	98,867	140,000	8,217,797
23 Wastewater Expansion	3,755,072	345,500	-	4,100,572
24 Wastewater Bonds	-	-	-	-
25 Wastewater Improvement Districts	53,640	250	-	53,890
26 Residential Solid Waste	7,700,509	9,119,274	-	16,819,783
27 Commercial Solid Waste	2,079,351	2,170,900	-	4,250,251
28 Solid Waste Reserves	4,420,397	1,013,736	290,000	5,724,133
29 Solid Waste Expansion	7,099,973	36,000	-	7,135,973
30 Sports Complex Operations/Maintenance	320,194	2,395,700	2,027,329	4,743,223
31 Sports Complex Equipment Reserves	2,290,381	285,114	-	2,575,495
Total Enterprise Funds	**79,808,600**	**71,116,886**	**5,016,452**	**155,941,938**
32 Fleet Maintenance	511,089	5,105,844	-	5,616,933
33 Fleet Reserve	11,191,248	1,538,892	193,046	12,923,186
34 Insurance Reserve	8,375,002	17,727,193	-	26,102,195
35 Facilities Maintenance	-195,218	5,897,231	-	5,702,013
36 Information Technology	470,774	6,936,981	957,657	8,365,412
37 Information Technology Reserve	2,934,308	640,308	1,320	3,575,936
38 Information Technology Projects	103,002	750	100,000	203,752
Total Internal Service Funds	**23,390,205**	**37,847,199**	**1,252,023**	**62,489,427**
39 Fireman's Pension	152,089	750	-	152,839
40 Agency Funds	23,355	-	-	23,355
Total Trust & Agency Funds	**175,444**	**750**	**-**	**176,194**
41 General Obligation Bonds	23,530,140	19,969,555	-	43,499,695
42 MDA Bonds	-10,700	35,135,700	-	35,125,000
43 HURF Bonds	-	-	-	-
44 Capital Projects - Streets/Economic Development	35,100,719	1,057,666	-	36,158,385
45 Improvement Districts	-	-	-	-
46 Facility Projects	-	-	-	-
47 Outside Source Fund	1,163,400	2,531,369	-	3,694,769
Total Capital Projects Funds	**59,783,559**	**58,694,290**	**-**	**118,477,849**
48 General Obligation Bonds	30,261,459	14,155,600	-	44,417,059
49 MDA Bonds	15,622,700	10,000	7,031,959	22,664,659
50 Improvement Districts	459,694	1,355,668	-	1,815,362
Total Debt Service Funds	**46,343,853**	**15,521,268**	**7,031,959**	**68,897,080**
All Funds Total	**349,343,303**	**336,386,614**	**21,271,392**	**707,001,309**

Schedule 1 - All Funds Summary

OPERATIONS	CAPITAL PROJECTS	LONG-TERM DEBT	CONTINGENCY	TOTAL EXPENDITURE	TRANSFERS OUT	TOTAL USES	ESTIMATED BALANCE 6/30/13	
111,625,844	5,469,597	-	15,000,000	132,095,441	207,170	132,302,611	18,494,147	1
1,385,265	-	1,356,000	3,000,000	5,741,265	9,995,940	15,737,205	13,844,755	2
-	377,540	-	600,000	977,540	-	977,540	3,157,757	3
113,011,109	**5,847,137**	**1,356,000**	**18,600,000**	**138,814,246**	**10,203,110**	**149,017,356**	**35,496,659**	
9,367,319	4,488,387	-	1,500,000	15,355,706	115,333	15,471,039	9,913,997	4
-	-	-	-	-	508,000	508,000	9,430	5
-	-	-	-	-	173,000	173,000	1,333	6
147,236	21,363,808	-	1,500,000	23,011,044	5,415,552	28,426,596	7,361,542	7
-	11,911,640	2,065,378	1,400,000	15,377,018	-	15,377,018	21,909,550	8
327,871	-	-	-	327,871	-	327,871	566,963	9
976,586	-	-	-	976,586	-	976,586	-	10
995,894	-	-	-	995,894	125,646	1,121,540	1,169	11
45,587	-	-	-	45,587	-	45,587	45,375	12
512,758	-	-	-	512,758	35,000	547,758	9,684	13
2,349,496	-	-	4,100,000	6,449,496	293,841	6,743,337	6,376,904	14
431,619	-	-	-	431,619	-	431,619	158,908	15
15,154,366	**37,763,835**	**2,065,378**	**8,500,000**	**63,483,579**	**6,666,372**	**70,149,951**	**46,354,855**	
20,834,699	6,830,848	4,947,302	3,000,000	35,612,849	2,921,285	38,534,134	15,238,094	16
927,144	135,000	-	550,000	1,612,144	-	1,612,144	7,698,778	17
-	7,264,104	113,925	500,000	7,878,029	705,900	8,583,929	3,546,371	18
-	-	-	-	-	-	-	441,183	19
-	-	-	-	-	-	-	-	20
10,296,366	7,026,768	7,977,150	1,000,000	26,300,284	335,132	26,635,416	30,772	21
371,290	-	-	500,000	871,290	-	871,290	7,346,507	22
-	4,062,658	-	-	4,062,658	-	4,062,658	37,914	23
-	-	-	-	-	-	-	-	24
-	-	-	-	-	-	-	53,890	25
8,510,623	-	-	1,000,000	9,510,623	295,674	9,806,297	7,013,486	26
2,287,618	-	-	1,000,000	3,287,618	-	3,287,618	962,633	27
2,005,000	-	-	300,000	2,305,000	-	2,305,000	3,419,133	28
100,000	-	5,310	200,000	305,310	-	305,310	6,830,663	29
4,530,474	-	59,776	40,000	4,630,250	107,205	4,737,455	5,768	30
-	1,300,000	-	460,000	1,760,000	-	1,760,000	815,495	31
49,863,214	**26,619,378**	**13,103,463**	**8,550,000**	**98,136,055**	**4,365,196**	**102,501,251**	**53,440,687**	
5,088,622	-	-	100,000	5,188,622	36,714	5,225,336	391,597	32
1,841,810	-	-	1,000,000	2,841,810	-	2,841,810	10,081,376	33
17,858,900	-	-	3,500,000	21,358,900	-	21,358,900	4,743,295	34
5,688,386	-	-	-	5,688,386	-	5,688,386	13,627	35
8,364,809	-	-	-	8,364,809	-	8,364,809	603	36
786,950	1,000,000	-	500,000	2,286,950	-	2,286,950	1,288,986	37
129,715	-	-	-	129,715	-	129,715	74,037	38
39,759,192	**1,000,000**	**-**	**5,100,000**	**45,859,192**	**36,714**	**45,895,906**	**16,593,521**	
30,600	-	-	-	30,600	-	30,600	122,239	39
23,000	-	-	-	23,000	-	23,000	355	40
53,600	**-**	**-**	**-**	**53,600**	**-**	**53,600**	**122,594**	
-	42,976,668	199,246	-	43,175,914	-	43,175,914	323,781	41
-	29,935,000	351,357	-	30,286,357	-	30,286,357	4,838,643	42
-	-	-	-	-	-	-	-	43
-	26,735,942	-	500,000	27,235,942	-	27,235,942	8,922,443	44
-	-	-	-	-	-	-	-	45
-	-	-	-	-	-	-	-	46
-	3,111,874	-	250,000	3,361,874	-	3,361,874	332,895	47
-	**102,759,484**	**550,603**	**750,000**	**104,060,087**	**-**	**104,060,087**	**14,417,762**	
-	-	15,171,173	500,000	15,671,173	-	15,671,173	28,745,886	48
-	-	7,067,350	500,000	7,567,350	-	7,567,350	15,097,309	49
-	-	1,354,718	-	1,354,718	-	1,354,718	460,644	50
-	**-**	**23,593,241**	**1,000,000**	**24,593,241**	**-**	**24,593,241**	**44,303,839**	
217,841,481	**173,989,834**	**40,668,685**	**42,500,000**	**475,000,000**	**21,271,392**	**496,271,392**	**210,729,917**	

City of Peoria, Arizona
FY2013

Vital Stats

The City of Peoria uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide a snapshot of the health and well being of the City. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen satisfaction from the National Citizen Survey and from various department outcome measures.

Performance Trend
Green: Meets target or shows a significant trend of improvement
Yellow: Not meeting target but showing stable or improving performance
Red: Not meeting target and showing little or no progress

COUNCIL GOAL: Community Building: Preserve or Expand our Quality of Life

Desired Outcomes	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target	Performance Trend
1. Violent crimes per 1000/population	2.02	1.82	TBD	2.00	
2. Property crimes per 1000/population	30.96	30.16	TBD	31.00	
3. % of residents rating the overall quality of life in Peoria as good or excellent^	83%	83%	83%	85%	
4. Patrol Response times to critical emergencies from dispatch to arrival	4:13	4:22	4:27	4:30	
5. % of residents rating their neighborhood as good or excellent place to live^	80%	80%	80%	85%	
6. Residents overall satisfaction with Parks and Recreation in Peoria^	77%	77%	77%	80%	
7. Compliance with all Water and Wastewater system regulations	100%	100%	100%	100%	
8. % of residents rating traffic flow on major streets as good or excellent^	36%	36%	36%	40%	

COUNCIL GOAL: Enhance Current Services: Financial and Operational Excellence

Desired Outcomes	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target	Performance Trend
1. % of residents rating the value of services received for the taxes paid as good or excellent^	56%	56%	56%	65%	
2. City General Obligation Bond Ratings (S&P/Moody's/Fitch)	AA+/Aa1/ AA+	AA+/Aa1/A A+	AA+/Aa1/ AA+	AA+/Aa1/ AA+	
3. City Water and Wastewater Bond Ratings	AA/Aa3/ AA	AA/Aa3/ AA	AA/Aa3/ AA	AA/Aa3/ AA	

COUNCIL GOAL: *Preserve our Natural Environment*

	Desired Outcomes	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target	Performance Trend
1.	% of residents rating the overall quality of Peoria's natural environment as good or excellent^	57%	57%	57%	60%	
2.	Residential diversion rate (recycling)	25%	24.6%	26%	30%	
3.	Preserved or developed Parks, Trails and Open Space acres per 1000/population	8.18	8.44	8.50	8.50	

COUNCIL GOAL: *Total Planning*

	Desired Outcomes	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target	Performance Trend
1.	% of residents rating the overall quality of development in Peoria as good or excellent^	69%	69%	69%	75%	
2.	% of residents saying Peoria is heading in the right direction (good or excellent response)^	62%	62%	69%	75%	

COUNCIL GOAL: *Economic Development*

Performance metrics have been selected and reported on based on the Economic Development Implementation Strategy (EDIS) approved by Council in FY11.

	Desired Outcomes	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target	Performance Trend
1.	Number of qualified prospects meeting Council stated Business attraction criteria	NA	11	15	15	
2.	Number of businesses contacted (retention or expansion)	NA	114	175	360	
3.	% of City's assessed valuation that is classified as commercial/industrial	17.6%	17.3%	25%	25%	
4.	Total number of small business seminars and events hosted by the city	6	25	17	12	
5.	% of residents rating the overall quality of business and service establishments as good or excellent^	68%	68%	68%	70%	

COUNCIL GOAL: *Leadership and Image*

	Desired Outcomes	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target	Performance Trend
1.	% of residents rating Peoria's overall image or reputation as good or excellent^	65%	65%	65%	70%	
2.	% of residents rating Peoria's Public Information Services as good or excellent^	68%	68%	68%	70%	
3.	% of residents rating Peoria's Sense of Community as good or excellent^	54%	54%	54%	60%	
4.	% of residents rating the quality of Peoria's Public Schools as good or excellent^	75%	75%	75%	75%	

^Citizen Survey Rating - The city conducts a Citizen Survey once every two years. Next survey will be conducted in Fall of 2012.

BUDGET STUDY SESSION
Fiscal Year 2013
Table of Contents

City Manager's Budget Message i

Table of Contents xii

User's Guide ..... Tab
User's Guide xiii
Study Session Agenda xv
FY 2013 Budget Calendar xvi

Capital Improvement Program Summary ..... Tab
Capital Improvement Program Proposed Project Summary CIP-1

Department Budgets
Budget 1
City Attorney 9
City Clerk 43
City Manager 57
Community Services 67
Economic Development Services 219
Engineering Department 247
Finance 281
Fire Department 331
Governmental Affairs 383
Human Resources 401
Information Technology 421
Mayor & Council 451
Municipal Court 461
Non-Departmental 473
Office of Communications 481
Planning and Community Development 501
Police Department 545
Public Works/Utilities 637
Appendix ..... Tab

City of Peoria · **8401 West Monroe Street** · **Peoria, Arizona 85345**

Management and Budget Department

Katie Gregory
Interim Director

March 15, 2012

To: Honorable Mayor and Council

From: Katie Gregory, Interim Management and Budget Director

Subject: User Guide for the FY 2013 City Council Budget Study Sessions

The following budget notebook includes the operating budget requests for Fiscal Year 2013. This book will serve as the main source of information for your City Council Budget Study Sessions, scheduled to begin at 5:00 p.m. on March 26, 2012. The Management and Budget Department has included the following information in your single notebook:

Study Session Agenda – Provides a schedule for the City Council Budget Study Sessions beginning on Monday, March 26 through Wednesday, March 28, with additional sessions if needed.

Tentative Budget Calendar – Offers a listing of planned budget events, including public hearings and adoption dates.

Capital Improvement Program Summary – Provides a summary of capital projects by type.

Operating Budgets by Department –

- The Performance Spotlight provides an in-depth look at each department's mission, functions, and cost of activities, along with a percentage of budget allocation.
- The Performance Report shows the department performance measures tied to an Expected Outcome which is related to a Council Goal.
- The Operating Budget Summary shows the resources (budget and personnel) that are used to achieve the expected outcomes.
- Schedule 7 lists the Authorized Personnel by position names for each division within the department.
- Summary of Recommended Supplementals for FY2013 is shown on the blue page. This page is followed by the detailed information for each supplemental request.
- Budget Detail report provides line item descriptions and notes for each divisional budget within a department.

Should you have any questions regarding the format or content of the books, please don't hesitate to contact me at 773-7364.

c: Carl Swenson, City Manager

City of Peoria Council Districts

Bob Barrett
Mayor

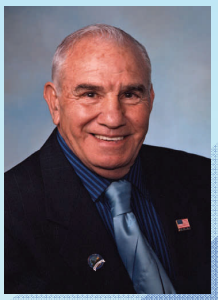
Cathy Carlat
Mesquite

Joan Evans
Willow

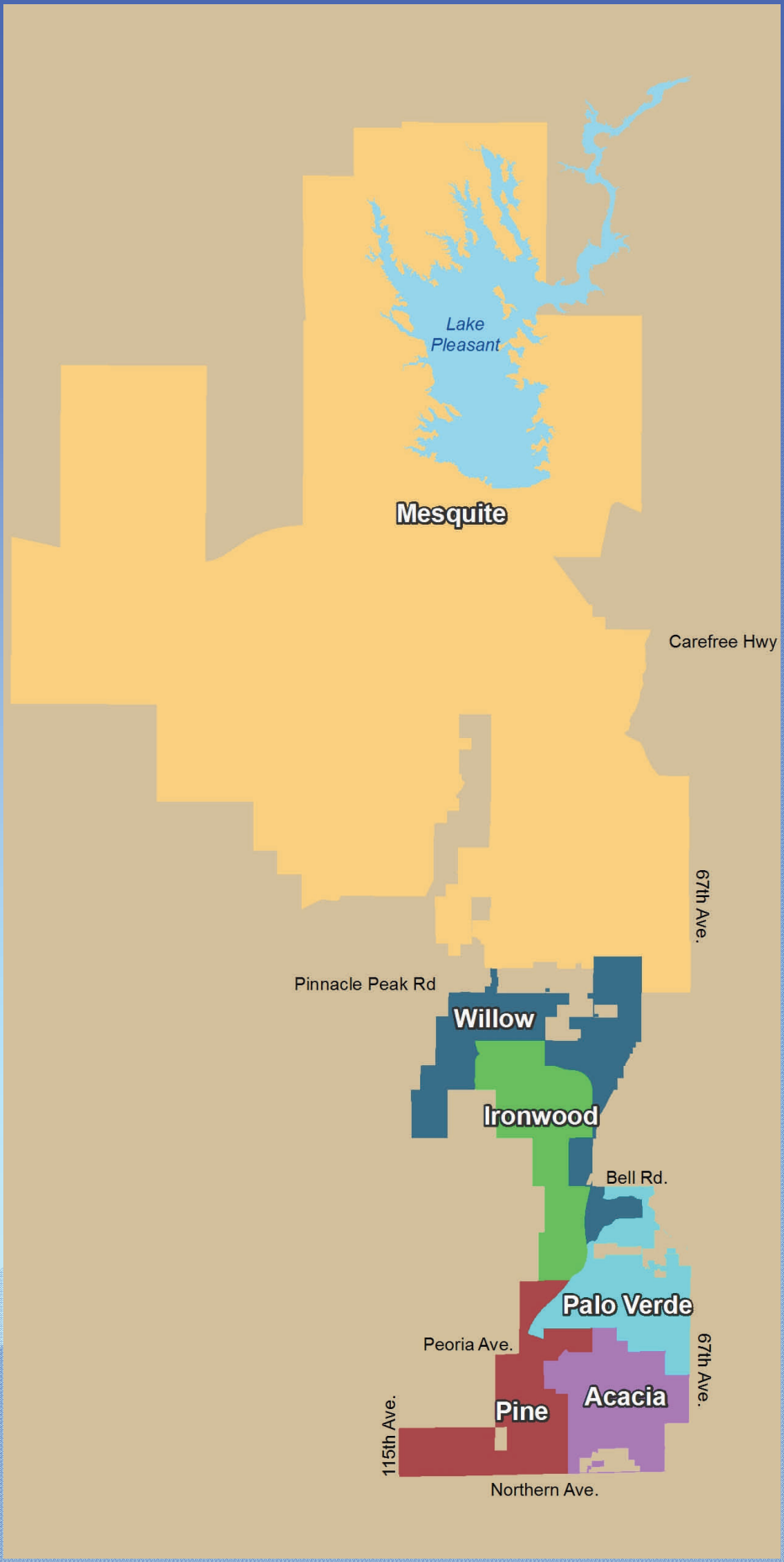
Dave Pearson
Ironwood

Ron Aames
Palo Verde

Tony Rivero
Acacia



Carlo Leone
Pine



City Council FY 2013 Budget Study Sessions
Proposed Agenda

Thursday, March 15 – (5 pm) -- Special Study Session

- City Manager Overview – Cautious Optimism
- Financial Overview

Monday, March 26 (5-8pm) – Council Budget Study Session

- Capital Improvement Program Review
- Economic Development/Half Cent Sales Tax Overview

Tuesday, March 27 (5-8pm) – Council Budget Study Session

- Special Events
- Utility Rates

Wednesday, March 28 (5-8pm) – Council Budget Study Session

- Council Topics
- Final Reconciliation/Follow-up Items

Additional Sessions if needed

FY 2013
Tentative Budget Calendar

Activity	Date
Council Workshop	**10/28/2011**
CIP Balancing	01/09/2012-02/09/2012
Budget Balancing	01-23/2012 - 02/16/2012
Development of Total Proposed Budget (all funds)	02/21/2012 - 03/08/2012
Council Workshop - Budget Overview/Books Delivered	3/15/2012
Council Budget Study Session #1	**3/26/2012**
Council Budget Study Session #2	**3/27/2012**
Council Budget Study Session #3	**3/28/2012**
Additional Sessions if Needed	
Tentative Budget & CIP Adoption	***5/15/2012***
Final Budget Adoption	***6/5/2012***
Property Tax Adoption	***6/19/2012***

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Drainage

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
87th Av Storm Drain; Hatcher Rd to Monroe St	CIP-13	$0	$0	$0	$0	$0	$0	$0	$407,684	$2,994,394	$0	$3,402,078
91st Av Storm Drain; Olive Av to Mountain View Rd	CIP-14	$0	$0	$0	$0	$0	$0	$0	$396,500	$2,520,670	$0	$2,917,170
Glendale-Peoria ADMP Update	CIP-15	$800,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$800,000
Mountain View Rd Drainage; 91st Av to 89th Av	CIP-16	$0	$0	$0	$0	$0	$0	$0	$173,500	$1,109,550	$0	$1,283,050
New River Mitigation Site	CIP-17	$155,666	$0	$0	$0	$0	$0	$0	$0	$0	$0	$155,666
Pinnacle Peak Channel; 87th Av to Agua Fria	CIP-18	$130,000	$0	$0	$0	$0	$0	$177,696	$886,949	$0	$0	$1,194,645
Stormwater Asset Maintenance Program	CIP-19	$133,664	$135,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$1,468,664
Union Hills Drainage Channel	CIP-20	$250,000	$0	$0	$0	$1,924,872	$0	$0	$0	$0	$0	$2,174,872
Westbrook Village Ct Verdict Drainage Improvements	CIP-21	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
Drainage Total		$1,499,330	$135,000	$150,000	$150,000	$2,074,872	$150,000	$327,696	$2,014,633	$6,774,614	$150,000	$13,426,145

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Economic Development

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Economic Development Opportunity Fund	CIP-22	$4,386,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,386,000
Entertainment District Improvements	CIP-23	$723,112	$0	$0	$0	$0	$0	$0	$0	$0	$0	$723,112
Land Assembly Opportunity Fund	CIP-24	$2,980,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,980,000
Old Town Commercial Rehabilitation	CIP-25	$171,934	$0	$0	$0	$0	$0	$0	$0	$0	$0	$171,934
Vistancia Commercial Core Backbone Infrastructure	CIP-26	$0	$670,000	$6,030,000	$0	$0	$0	$0	$0	$0	$0	$6,700,000
Economic Development Total		$8,261,046	$670,000	$6,030,000	$0	$0	$0	$0	$0	$0	$0	$14,961,046

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Operational Facilities

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts Distribution FY2013	CIP-27	$1,423,437	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,423,437
Asphalt Replacement-MOC	CIP-28	$0	$0	$0	$0	$0	$252,500	$0	$0	$0	$0	$252,500
Asset Management System Upgrade	CIP-29	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
Chargeback Distribution FY2013	CIP-30	$2,272,328	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,272,328
City Parks Parking Lots - Asphalt Replacement	CIP-31	$75,000	$0	$101,000	$0	$101,000	$0	$126,250	$0	$126,250	$0	$529,500
Citywide Security Enhancements	CIP-32	$119,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$119,000
Community Works Program	CIP-33	$1,235,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,235,000
Council Chambers ADA Enhancements	CIP-35	$354,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$354,000
Network Infrastructure Replacement - Butler WRF	CIP-36	$0	$0	$93,800	$0	$0	$0	$0	$0	$0	$0	$93,800
Network Infrastructure Replacement - Beardsley WRF	CIP-37	$0	$80,400	$0	$0	$0	$0	$0	$0	$0	$0	$80,400
Network Infrastructure Replacement - Comm Theater	CIP-38	$0	$0	$10,000	$0	$0	$0	$0	$0	$0	$0	$10,000
Network Infrastructure Replacement - DCSB	CIP-39	$0	$0	$240,000	$0	$0	$0	$0	$0	$0	$0	$240,000
Network Infrastructure Replacement - Fire Stations	CIP-40	$0	$140,700	$0	$0	$0	$0	$0	$0	$0	$0	$140,700
Network Infrastructure Replacement - Greenway WTF	CIP-41	$0	$93,800	$0	$0	$0	$0	$0	$0	$0	$0	$93,800
Network Infrastructure Replacement - Jomax WTF	CIP-42	$0	$67,000	$0	$0	$0	$0	$0	$0	$0	$0	$67,000
Network Infrastructure Replacement - Lib & Council	CIP-43	$0	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
Network Infrastructure Replacement - MOC	CIP-44	$0	$0	$96,000	$0	$0	$0	$0	$0	$0	$0	$96,000
Network Infrastructure Replacement - Rio Vista	CIP-45	$0	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
Network Infrastructure Replacement - Security	CIP-46	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
Network Infrastructure Replacement - Tech Center	CIP-47	$750,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$750,000
Network Infrastructure Replacement-Pinnacle Peak	CIP-48	$0	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
Network Infrastructure Replacement-Sunrise Library	CIP-49	$0	$0	$50,000	$0	$0	$0	$0	$0	$0	$0	$50,000
Peoria Transit Center	CIP-50	$0	$0	$50,165	$959,451	$1,602,730	$0	$0	$0	$0	$0	$2,612,346
PSAB Security Enhancements	CIP-51	$0	$0	$902,000	$0	$0	$0	$0	$0	$0	$0	$902,000

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Operational Facilities

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Radio Infrastructure Replacements - RWC Upgrades	CIP-52	$0	$195,732	$1,031,805	$514,459	$971,575	$0	$0	$0	$0	$0	$2,713,571
Radio Subscriber Replacements	CIP-53	$0	$0	$0	$0	$3,000,000	$0	$0	$0	$0	$0	$3,000,000
Renovate Council Chambers	CIP-54	$0	$0	$0	$0	$0	$0	$0	$1,346,620	$0	$0	$1,346,620
Renovate Main Library	CIP-55	$0	$0	$0	$0	$0	$0	$0	$5,981,040	$0	$0	$5,981,040
Transit Park and Ride Lot	CIP-56	$0	$0	$0	$129,566	$2,515,082	$3,914,402	$0	$0	$0	$0	$6,559,050
Operational Facilities Total		$6,678,765	$747,632	$2,574,770	$1,603,476	$8,190,387	$4,166,902	$126,250	$7,327,660	$126,250	$0	$31,542,092

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Parks

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
99th & Olive Avenue Park	CIP-57	$0	$0	$0	$0	$0	$0	$1,197,020	$5,827,617	$0	$0	$7,024,637
99th Ave and Olive Trailhead	CIP-58	$0	$477,101	$1,340,692	$0	$0	$0	$0	$0	$0	$0	$1,817,793
Agua Fria Trails - CAP to Tierra del Rio	CIP-59	$0	$0	$0	$0	$0	$0	$0	$0	$534,272	$141,382	$675,654
Agua Fria/Open Space Land Acquisition	CIP-60	$3,500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,500,000
Aloravita Neighborhood Park	CIP-61	$0	$0	$0	$0	$0	$0	$0	$0	$1,076,113	$2,401,727	$3,477,840
Camino a Lago Park	CIP-62	$1,173,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,173,500
Centennial Plaza	CIP-63	$90,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$90,000
Community Center Building Addition	CIP-64	$4,214,852	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,214,852
Community Park #2	CIP-65	$21,615,914	$0	$0	$0	$0	$0	$0	$0	$0	$0	$21,615,914
New River Trail - BLM	CIP-66	$409,800	$0	$0	$0	$0	$0	$0	$0	$0	$0	$409,800
New River Trail - Northern to Olive Avenue	CIP-67	$453,382	$0	$0	$0	$0	$0	$0	$0	$0	$0	$453,382
New River Trail - Williams Rd to Happy Valley Rd	CIP-68	$0	$136,127	$427,418	$0	$0	$0	$0	$0	$0	$0	$563,545
Peoria Parks, Trails, and Open Space Master Plan	CIP-69	$180,000	$0	$0	$0	$0	$180,000	$0	$0	$0	$0	$360,000
Scotland Yard Neighborhood Park (93rd Av & Cholla)	CIP-70	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
Skunk Creek Trailhead @ 83rd Avenue	CIP-71	$718,419	$0	$0	$0	$0	$0	$0	$0	$0	$0	$718,419
Sports Complex Improvements	CIP-72	$31,199,000	$5,190,000	$0	$0	$0	$0	$0	$2,000,000	$2,000,000	$2,000,000	$42,389,000
Sports Complex Trail	CIP-73	$619,183	$0	$0	$0	$0	$0	$0	$0	$0	$0	$619,183
Vistancia Park #3 (White Peak)	CIP-74	$0	$0	$0	$0	$0	$0	$0	$1,001,113	$2,401,727	$0	$3,402,840
Parks Total		$64,574,050	$5,803,228	$1,768,110	$0	$0	$180,000	$1,197,020	$8,828,730	$6,012,112	$4,543,109	$92,906,359

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Public Safety

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
CAD Replacement	CIP-75	$1,165,481	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,165,481
Fire Station #8	CIP-76	$0	$0	$0	$0	$0	$1,382,477	$4,674,257	$0	$0	$0	$6,056,734
Pinnacle Peak Public Safety Facility Expansion	CIP-77	$865,281	$4,942,001	$132,716	$0	$0	$0	$0	$0	$0	$0	$5,939,998
Support Services Facility	CIP-78	$1,700,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,700,000
Public Safety Total		$3,730,762	$4,942,001	$132,716	$0	$0	$1,382,477	$4,674,257	$0	$0	$0	$14,862,213

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Streets

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
103rd Av; Northern Av to Olive Av -West 1/2 Street	CIP-79	$450,000	$412,100	$3,743,900	$0	$0	$0	$0	$0	$0	$0	$4,606,000
67th Av & Cactus Rd Intersection Improvements	CIP-80	$0	$0	$0	$0	$218,450	$245,000	$1,267,290	$0	$0	$0	$1,730,740
67th Av & Peoria Av Intersection Improvements	CIP-81	$0	$0	$0	$0	$213,400	$245,000	$1,147,100	$0	$0	$0	$1,605,500
67th Av & Thunderbird Rd Intersection Improvements	CIP-82	$0	$0	$0	$0	$191,200	$600,000	$1,094,580	$0	$0	$0	$1,885,780
75th Av & Cactus Rd Intersection Improvements	CIP-83	$3,510,213	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,510,213
75th Av & Peoria Av Intersection Improvements	CIP-84	$1,333,946	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,333,946
75th Av & Thunderbird Rd Intersection Improvement	CIP-85	$3,950,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,950,000
83rd Av & BNSF Railroad Crossing Removal	CIP-86	$0	$0	$0	$0	$0	$204,193	$1,491,762	$0	$0	$0	$1,695,955
83rd Av Street and Drainage Improvements	CIP-87	$6,123,752	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,123,752
87th Av & Peoria Av Intersection Alignment	CIP-88	$123,000	$0	$0	$0	$0	$0	$257,550	$1,630,750	$0	$0	$2,011,300
91st Av Butler Dr to Mountain View Rd	CIP-89	$3,677,956	$1,668,402	$0	$0	$0	$0	$0	$0	$0	$0	$5,346,358
ADA Sidewalk Ramps	CIP-90	$75,000	$62,550	$62,550	$0	$0	$0	$0	$0	$0	$0	$200,100
Agua Fria Truck Road Reliever	CIP-91	$9,213,947	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,213,947
Arterial Urban Street Overlay Program	CIP-92	$900,000	$0	$909,000	$0	$909,000	$0	$909,000	$0	$909,000	$0	$4,536,000
Arterial/Collector Rural Street Overlay Program	CIP-93	$0	$0	$0	$0	$0	$1,414,000	$0	$0	$0	$0	$1,414,000
Beardsley Rd Extension	CIP-94	$759,591	$0	$0	$0	$0	$0	$0	$0	$0	$0	$759,591
Beardsley Rd; 99th Av to Lake Pleasant Rd	CIP-95	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
Bridge Maintenance and Management Program	CIP-96	$275,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$2,318,000
Deer Valley Rd; 109th Av to Lake Pleasant Pkwy	CIP-97	$185,000	$0	$1,769,300	$0	$0	$0	$0	$0	$0	$0	$1,954,300
Dirt Shoulders, Dust Abatement PM-10 Project	CIP-98	$765,735	$1,730,897	$0	$0	$0	$0	$0	$0	$0	$0	$2,496,632
Downtown Traffic Study	CIP-99	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
Grand Av Landscaping; L101-Peoria Av	CIP-100	$20,805	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,805
Lake Pleasant Pkwy; Westwing to L303 (4 Lanes)	CIP-101	$20,175,421	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,175,421
Major Street Repairs	CIP-102	$100,000	$101,000	$101,000	$101,000	$101,000	$101,000	$101,000	$101,000	$101,000	$101,000	$1,009,000

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Streets

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
North Peoria Traffic Update Study	CIP-103	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
Northern Parkway	CIP-104	$3,109,000	$443,290	$359,460	$2,327,950	$1,988,590	$1,116,960	$804,870	$38,280	$421,070	$1,294,720	$11,904,190
Peoria Av Bus Stop Improvements	CIP-105	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
Re-Chip Seal Dirt Roads	CIP-106	$0	$0	$404,000	$0	$0	$0	$0	$404,000	$0	$0	$808,000
Resurvey Benchmarks	CIP-107	$0	$0	$234,000	$0	$0	$0	$234,000	$0	$0	$0	$468,000
Sidewalks Annual Program	CIP-108	$110,000	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$1,063,100
Street Light Infill and Replacement Program	CIP-109	$150,000	$151,500	$136,350	$136,350	$136,350	$136,350	$136,350	$136,350	$136,350	$136,350	$1,392,300
Street Maintenance Program	CIP-110	$2,000,000	$2,020,000	$2,020,000	$2,020,000	$2,020,000	$2,020,000	$2,020,000	$2,020,000	$2,020,000	$2,020,000	$20,180,000
Street Reconstruction and Rehab Program	CIP-111	$3,000,000	$3,030,000	$0	$0	$0	$0	$0	$0	$0	$0	$6,030,000
Thunderbird Rd Widening Rehab; L101-95th Av	CIP-112	$743,061	$0	$0	$0	$0	$0	$0	$0	$0	$0	$743,061
Traffic Signal Renovation and Replacement	CIP-113	$690,000	$696,900	$696,900	$696,900	$80,800	$80,800	$80,800	$80,800	$80,800	$80,800	$3,265,500
Utility Undergrounding Program	CIP-114	$145,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$145,000
Westgreen Estates Unit 9 Soundwall	CIP-115	$766,771	$0	$0	$0	$0	$0	$0	$0	$0	$0	$766,771
Streets Total		$63,153,198	$10,649,539	$10,769,360	$5,615,100	$6,191,690	$6,496,203	$9,877,202	$4,744,080	$4,001,120	$3,965,770	$125,463,262

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Traffic Control

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
ITS Equipment Upgrade	CIP-116	$54,000	$853,540	$0	$0	$0	$0	$0	$0	$0	$0	$907,540
Traffic Management Center Equipment Replacement	CIP-117	$0	$0	$400,000	$0	$0	$0	$0	$400,000	$0	$0	$800,000
Traffic Signal Emergency Operations ITS	CIP-118	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
Traffic Signal Interconnect Project (TSIP)	CIP-119	$1,000,000	$52,000	$0	$207,000	$0	$207,000	$0	$207,000	$0	$207,000	$1,880,000
Traffic Signal Program	CIP-120	$765,600	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$7,965,600
Traffic Signal System Software Replacement	CIP-121	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
Traffic Control Total		$2,269,600	$1,705,540	$1,200,000	$1,007,000	$800,000	$1,007,000	$800,000	$1,407,000	$800,000	$1,007,000	$12,003,140

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Water

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
75 Av 16-inch Waterline, Thunderbird and Cholla	CIP-122	$195,669	$370,550	$0	$0	$0	$0	$0	$0	$0	$0	$566,219
91st Av 24-inch Waterline; Union Hills-Greenway	CIP-123	$0	$0	$0	$0	$0	$0	$379,961	$3,814,905	$0	$0	$4,194,866
Agua Fria Booster/PRV Phase I and II	CIP-124	$0	$0	$0	$0	$0	$649,188	$3,700,000	$0	$0	$0	$4,349,188
Condition Assessment of Remote Sites	CIP-125	$200,000	$0	$0	$0	$300,000	$0	$0	$0	$0	$0	$500,000
Construction of Zone 3/2 - 91st Avenue PRV	CIP-126	$249,750	$0	$0	$0	$0	$0	$0	$0	$0	$0	$249,750
Data Network for Remote Utility Facilities	CIP-127	$0	$0	$227,250	$227,250	$0	$0	$0	$0	$0	$0	$454,500
Desert Harbor-Peoria Sports Complex Well Mixing	CIP-128	$0	$0	$0	$177,483	$1,385,190	$0	$0	$0	$0	$0	$1,562,673
Fire Hydrant Infill	CIP-129	$0	$52,000	$0	$52,000	$0	$52,000	$0	$52,000	$0	$52,000	$260,000
Greenway Plant Equipment Upgrade	CIP-130	$100,000	$102,000	$51,000	$51,000	$51,000	$51,000	$51,000	$51,000	$51,000	$51,000	$610,000
Greenway Rd 24-inch Waterline; 91st-79th Av	CIP-131	$0	$0	$0	$0	$0	$0	$210,583	$6,561,987	$0	$0	$6,772,570
Greenway WTP 24 MGD Expansion	CIP-132	$0	$0	$0	$0	$0	$0	$0	$0	$3,606,799	$28,087,277	$31,694,076
Greenway WTP Fiber Optic Connection	CIP-133	$297,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$297,000
Integrated Utility Master Plan	CIP-134	$357,200	$220,000	$0	$0	$0	$80,000	$300,000	$120,000	$0	$0	$1,077,200
Jomax In-Line Booster Station Upgrades	CIP-135	$0	$0	$0	$0	$0	$0	$1,283,062	$0	$0	$0	$1,283,062
Lake Pleasant WTP Turnout Station	CIP-136	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,190,050	$1,190,050
Lake Plsnt Pkwy 24-inch Waterline; Dynamite-L303	CIP-137	$4,187,208	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,187,208
Lake Plsnt Pkwy 24-inch Waterline; Loop 303- LPWTP	CIP-138	$0	$0	$0	$0	$0	$0	$0	$1,001,787	$5,366,430	$0	$6,368,217
Lone Mtn Pkwy 24-inch Waterline; El Mirage to L303	CIP-139	$2,526,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,526,000
Miscellaneous Local Waterline Improvements	CIP-140	$200,000	$156,500	$156,500	$156,500	$156,500	$156,500	$156,500	$156,500	$156,500	$156,500	$1,608,500
New River Agua Fria Underground Storage Project	CIP-141	$844,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$844,500
North Peoria Water Treatment Plant Capacity-10MGD	CIP-142	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000	$500,000
Northern Av - 16-inch Waterline, 107 Av - 103 Av	CIP-143	$0	$0	$0	$86,365	$667,379	$0	$0	$0	$0	$0	$753,744
Peoria/SRP Aquifer Storage Recovery Well Recharge	CIP-144	$251,500	$21,000	$32,500	$0	$0	$0	$0	$0	$0	$0	$305,000
Pyramid Peak Water Treatment Plant - Upgrades	CIP-145	$23,000	$0	$0	$0	$0	$124,821	$714,250	$367,838	$909,297	$0	$2,139,206

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Water

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
SCADA Control Optimization	CIP-146	$0	$400,000	$100,000	$0	$0	$0	$0	$0	$0	$0	$500,000
SCADA Equipment Replacement	CIP-147	$930,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$0	$0	$0	$3,930,000
Technology and Security Master Plan	CIP-148	$0	$0	$0	$0	$0	$300,000	$0	$0	$0	$0	$300,000
Utility Billing System	CIP-149	$0	$0	$0	$0	$0	$2,000,000	$0	$0	$0	$0	$2,000,000
Utility Security Upgrades	CIP-150	$50,000	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
Water & Wastewater Rate Study	CIP-151	$5,000	$5,000	$90,000	$5,000	$5,000	$90,000	$5,000	$5,000	$90,000	$5,000	$305,000
Water Facility Reconditioning	CIP-152	$800,000	$510,000	$510,000	$510,000	$510,000	$510,000	$510,000	$510,000	$510,000	$510,000	$5,390,000
Water Meter Replacement Program	CIP-153	$1,550,000	$1,550,000	$1,550,000	$1,550,000	$1,550,000	$1,550,000	$0	$0	$0	$0	$9,300,000
Water/Wastewater/Solid Waste Expansion Fee Update	CIP-154	$125,000	$0	$0	$100,000	$0	$0	$100,000	$0	$0	$100,000	$425,000
Wellhead Water Quality Mitigation	CIP-155	$219,311	$3,206,163	$0	$0	$0	$0	$0	$0	$0	$0	$3,425,474
Wells - New Construction	CIP-156	$831,429	$1,777,355	$0	$0	$0	$0	$819,795	$1,777,355	$0	$0	$5,205,934
West Agua Fria Water Lines	CIP-157	$401,231	$33,605	$700,130	$2,379,260	$302,168	$201,480	$0	$0	$0	$0	$4,017,874
White Mountain Apache Tribe Water Rights Purchase	CIP-158	$0	$0	$1,420,955	$355,239	$355,239	$355,239	$355,239	$0	$0	$0	$2,841,911
Zone 2/3 Booster - Pressure Reducing Valve Station	CIP-159	$0	$0	$0	$0	$0	$0	$369,300	$3,251,700	$0	$0	$3,621,000
Zone 5/6E Reservoir/Booster/PRV Site	CIP-160	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,104,900	$1,104,900
Water Total		$14,343,798	$9,154,173	$5,338,335	$6,150,097	$5,782,476	$6,620,228	$9,454,690	$17,670,072	$10,690,026	$31,756,727	$116,960,622

City of Peoria
FY2013-2022 Capital Improvement Program
Proposed Project Listing Summary

Wastewater

Project Name	Page #	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
81st Ave, Reclaimed Waterline, North of Olive Ave	CIP-161	$92,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$92,000
85th Avenue Reclaimed Waterline-Mtn View to Grand	CIP-162	$0	$891,149	$0	$0	$0	$0	$0	$0	$0	$0	$891,149
Agua Fria Lift Station; Water Campus Land Purchase	CIP-163	$0	$0	$200,000	$2,820,200	$0	$0	$0	$0	$0	$0	$3,020,200
Beardsley Diversion Structure	CIP-164	$363,146	$0	$0	$0	$0	$0	$0	$0	$0	$0	$363,146
Beardsley Plant Equipment Upgrade and Expansion	CIP-165	$0	$153,000	$303,000	$403,000	$503,000	$353,000	$153,000	$153,000	$8,627,137	$8,627,137	$19,275,274
Beardsley WRF 8" WAS Forcemain Rehabilitation	CIP-166	$0	$0	$0	$0	$0	$2,243,441	$0	$0	$0	$0	$2,243,441
Butler Drive WRF Expansion to 13 MGD	CIP-167	$0	$0	$0	$0	$0	$0	$249,975	$0	$0	$3,500,000	$3,749,975
Butler Drive WRF Membrane Replacement	CIP-168	$0	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$0	$0	$3,500,000
Butler Recharge Well	CIP-169	$0	$0	$0	$0	$0	$0	$359,753	$1,980,813	$0	$0	$2,340,566
Butler Reclaimed Water System Expansion Phase II	CIP-170	$180,512	$1,261,511	$0	$0	$0	$0	$0	$0	$0	$0	$1,442,023
Jomax Plant Modular Rehabilitation	CIP-171	$0	$0	$0	$0	$251,974	$0	$0	$0	$0	$0	$251,974
Jomax WRF Operational Improvements	CIP-172	$0	$85,000	$0	$75,000	$0	$75,000	$0	$75,000	$0	$75,000	$385,000
Lake Plsnt Pkwy 21/18-inch Sewer; Dynamite-L303	CIP-173	$5,150,591	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,150,591
Lift Station Reconditioning	CIP-174	$124,000	$102,000	$102,000	$51,000	$51,000	$51,000	$51,000	$51,000	$51,000	$51,000	$685,000
Manhole Rehabilitation	CIP-175	$148,500	$177,100	$202,150	$227,200	$252,500	$303,000	$353,250	$404,000	$404,250	$404,250	$2,876,200
Miscellaneous Local Wastewater Line Improvements	CIP-176	$288,059	$51,000	$51,000	$51,000	$102,000	$102,000	$102,000	$102,000	$102,000	$102,000	$1,053,059
SROG Line Assessment & Repair	CIP-177	$104,842	$94,551	$428,757	$0	$0	$0	$0	$0	$0	$0	$628,150
Trunk Sewer Line Inspection	CIP-178	$0	$0	$150,000	$0	$550,000	$0	$0	$0	$0	$0	$700,000
Trunk Sewer Rehabilitation	CIP-179	$2,433,744	$499,950	$0	$0	$0	$499,950	$499,950	$0	$0	$0	$3,933,594
West Agua Fria Wastewater Lines	CIP-180	$593,891	$646,653	$824,211	$125,669	$45,450	$38,380	$0	$0	$0	$0	$2,274,254
Wastewater Total		$9,479,285	$4,461,914	$2,761,118	$4,253,069	$2,255,924	$4,165,771	$2,268,928	$3,265,813	$9,184,387	$12,759,387	$54,855,596
City-wide Total		$173,989,834	$38,269,027	$30,724,409	$18,778,742	$25,295,349	$24,168,581	$28,726,043	$45,257,988	$37,588,509	$54,181,993	$476,980,475

CAPITAL PROJECT DETAIL

Drainage

87th Av Storm Drain; Hatcher Rd to Monroe St

Project Number: EN00257

Project Location: 87th Av from Hatcher Rd to Monroe St & Mtn View Rd from 87th Av to 85th Av

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$4,036	$29,042	$0	$33,078
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$61,200	$0	$61,200
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$2,904,152	$0	$2,904,152
Design	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$403,648	$0	$0	$403,648
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$407,684**	**$2,994,394**	**$0**	**$3,402,078**

Description:

This project provides for the design, utility relocation, extension and burying overhead lines as determined, construction and construction administration for the storm drain on 87th Av from Hatcher Rd to Monroe St and along Mountain View Rd from 87th Av to 85th Av. The purpose is to capture the drainage along 87th Av and the contributing drainage area north of Olive Av to reduce the impact of the storm water reaching and overwhelming Olive Av. The improvements will consist of storm drains, laterals and catch basins which are an extension of the overall drainage system. The project also includes the mill & overlay of the existing pavement from curb to curb throughout the project limits.

Justification:

The City approved a rezoning in the downtown area of Peoria, where on-lot storm water storage was waived for developments and re-developments in the heart of Downtown Peoria. An update to the Drainage Master Plan was performed which recommended additional storm drainage improvements, needed to account for the shortage of storm water storage resulting from the anticipated change in land use. This storm drain was the result of the recommendation of the Downtown Area Drainage Master Plan.

CAPITAL PROJECT DETAIL

Drainage

91st Av Storm Drain; Olive Av to Mountain View Rd

Project Location: 91st Av from Olive Av to Mtn View Rd

Project Number: EN00231

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$3,500	$24,670	$0	$28,170
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$43,000	$29,000	$0	$72,000
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$2,467,000	$0	$2,467,000
Design	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$350,000	$0	$0	$350,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$396,500**	**$2,520,670**	**$0**	**$2,917,170**

Description:

This project provides for the design, utility relocation, extension and burying overhead lines as determined, construction and construction administration of the 91st Av storm drain from Olive Av to Mtn View Rd. The purpose is to capture the drainage along 91st Av north of Olive Av and from Mountain View Rd which reaches 91st Av to reduce the impact of the storm water reaching and overwhelming the intersection. Improvements will include extension of the storm drain and catch basins on 91st Av to convey the storm drainage to the Olive Storm Drain. Removal of drainage valley gutters, which interfere with the convenient travel along 91st Av, will be reconfigured in the design process. The project also includes the mill & overlay of the existing pavement from curb to curb throughout project limits.

Justification:

This project is an element from the Glendale-Peoria Area Drainage Master Plan. (G-P ADMP). There are other solutions to convey storm drainage directly to the ADOT channel that will be investigated. These alternate routes will be evaluated in conjunction with proposed private developments along 91st Av.

CAPITAL PROJECT DETAIL

Drainage

Glendale-Peoria ADMP Update

Project Location: City Wide

Project Number: EN00139

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	GO Bonds 2010	Base	$153,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$153,000
Study	GO Bonds 2010	Carryover	$247,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$247,000
Study	Outside Sources	Carryover	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
		Total Budget	**$800,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$800,000**

Description:

This project will update the Glendale-Peoria Area Drainage Master Plan (ADMP) and a portion of the Maryvale ADMP within the City limits and create a new Storm Drain Master Plan. This new Master Plan will update the drainage model and review the regional, local and neighborhood drainage system improvements, recommend and prioritize solutions and prepare preliminary estimates for the recommended solution. This project will require the processing of an intergovernmental agreement between the City and the Flood Control District of Maricopa County.

Justification:

The City has been very fortunate that the Flood Control District of Maricopa County (FCDMC) acts as this region's Drainage Master Planning expert. The existing City ADMPs have not been updated for some time, specifically 14-24 years. A good rule is to evaluate the development activity in the watershed and update approximately every 5 years when development has been active, or if analytical standards change. In the Maryvale and Glendale-Peoria Areas to be further studied in the proposed Peoria Storm Drainage Master Plan, all of the regional elements are completed to the satisfaction of the City. The FCDMC had recently completed a comprehensive evaluation of the drainage conditions for the subject Watersheds in an effort with Glendale for their Stormwater Management Plan. Essentially a good share of the preliminary work for Peoria's Storm Drainage Master Plan is completed and has been accepted and adopted by the impacted agencies.

CAPITAL PROJECT DETAIL

Drainage

Mountain View Rd Drainage; 91st Av to 89th Av

Project Location: Mtn View Rd from 91st Av to 89th Av

Project Number: EN00130

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$1,500	$10,550	$0	$12,050
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$22,000	$44,000	$0	$66,000
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$1,055,000	$0	$1,055,000
Design	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$150,000	$0	$0	$150,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$173,500**	**$1,109,550**	**$0**	**$1,283,050**

Description:

This project is for the design, utility relocation, extension and burying overhead lines, as determined, construction and construction administration for a storm drainage project to capture the drainage along Mountain View Rd, east of 91st Av, to reduce the impact of the storm water reaching and overwhelming the 91st Av & Mountain View Rd intersection. The improvements will consist of storm drains, laterals and catch basins, which are an extension of the overall drainage system, and the mill & overlay of the existing roadway from curb to curb throughout the project limits.

Justification:

The Glendale-Peoria Area Drainage Master Plan (ADMP) is a regional storm drainage plan. Each element proposed in an ADMP is essential to the proper function of the storm drainage system. Recommendations from that plan are made to meet the intentions for the storm drainage system, in an orderly manner. This project is identified as an element of the ADMP.

CAPITAL PROJECT DETAIL

Drainage

New River Mitigation Site

Project Location: New River at Jomax Rd

Project Number: PW00180

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Outside Sources	Carryover	$99,790	$0	$0	$0	$0	$0	$0	$0	$0	$0	$99,790
Land	Outside Sources	Carryover	$55,876	$0	$0	$0	$0	$0	$0	$0	$0	$0	$55,876
		Total Budget	**$155,666**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$155,666**
		Total Operating Impacts	**$400**	**$400**	**$400**	**$400**	**$400**	**$400**	**$400**	**$400**	**$400**	**$400**	**$4,000**

Description:

This will be for the purchase of land for replacement of habitat expected to be disturbed when erosion control and channelization projects are pursued in New River from the Skunk Creek Confluence to the New River Dam. The project will also include fencing to prohibit public access and patrolling for damage and litter/vandalism abatement. Maintenance of the fence, litter pick-up and patrolling will be an ongoing expense. The City will collect proceeds from development, including CIP projects, as related bank and channel improvements to New River are made. After an accumulation of enough proceeds, segmented purchases will be made from a larger parcel which is reserved to meet the overall mitigation purposes.

Justification:

An Army Corps of Engineers 404 permit requires that an adjoining displaced tract of land be set aside for the re-establishment of potential lost wildlife, vegetation, and habitat. This mitigation site is in trade for otherwise re-establishing the habitat directly within the adjacent channel associated with individual developments. The result is that New River will be available for the City and other jurisdictions to utilize the channel for trails and other recreational amenities that do not interfere with the mitigation site and its intent of preservation of natural habitat and wildlife refuge. The City is obligated for up to 38 acres of mitigation, should the complete channel reach be improved, which is unlikely. As developments continue, the City will continue to administer the mitigation contributions and purchase land in compliance to the 404 Permit. A large parcel of land along New River was donated to the City by a developer, relieving the City of its obligation to purchase land for the purpose of mitigation.

CAPITAL PROJECT DETAIL

Drainage

Pinnacle Peak Channel; 87th Av to Agua Fria

Project Number: EN00134

Project Location: Pinnacle Peak Rd from 87th Av to Agua Fria

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2010	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
Land	GO Bonds 2010	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$961	$8,300	$0	$0	$9,261
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$48,650	$48,650	$0	$0	$97,300
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$829,999	$0	$0	$829,999
Design	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$96,064	$0	$0	$0	$96,064
Study	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$32,021	$0	$0	$0	$32,021
		Total Budget	**$130,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$177,696**	**$886,949**	**$0**	**$0**	**$1,194,645**
		Total Operating Impacts	**$17,000**	**$17,000**	**$17,000**	**$17,000**	**$17,000**	**$17,000**	**$17,000**	**$17,000**	**$17,000**	**$27,611**	**$180,611**

Description:

This project is for the design, right of way, utility relocation, extensions and burying overhead lines as determined, construction, and construction administration for storm drainage facilities to capture the drainage from the contributing area north of Pinnacle Peak Road from 87th Avenue to the Agua Fria. This project will reduce the impact of the storm runoff reaching and overwhelming developments south of Pinnacle Peak Rd. The improvements will consist of channels, culverts, storm water storage basins, storm drains, laterals and catch basins which are an extension of the overall drainage system. Right of way will be needed for the storm drainage facilities including the storm water storage basins. Phase I of the project will extend from 99th Av to the Agua Fria River as a joint project with the Flood Control District of Maricopa County. Phase II will address the section from 91st Av to 87th Av, again as a joint project with the Flood Control District of Maricopa County. Phase II is in the out years, after the Camino North development (The Meadows) completes the intervening segment of drainage from 91st Av to 99th Av. This project will be closely coordinated with the phased Pinnacle Peak Road street projects.

Justification:

The Glendale-Peoria Area Drainage Master Plan (ADMP) is a regional storm drainage plan. Each element proposed in an ADMP is essential to the proper function of the storm drainage system. Recommendations from that plan are made to meet the intentions for the storm drainage system, in an orderly manner. This project is identified as an element of the ADMP. This project is a candidate for Flood Control District, and other agency participation. The Flood Control District elected to split the drainage project until the intervening segment of drainage could be constructed which would connect Phase II to the overall drainage system.

CAPITAL PROJECT DETAIL

Drainage

Stormwater Asset Maintenance Program

Project Number: PW11130

Project Location: 75th Av, south of Bell Rd & various other locations

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Storm Water Drainage Sy	Base	$0	$1,336	$1,485	$1,485	$1,485	$1,485	$1,485	$1,485	$1,485	$1,485	$13,216
Construction	Storm Water Drainage Sy	Base	$133,664	$133,664	$148,515	$148,515	$148,515	$148,515	$148,515	$148,515	$148,515	$148,515	$1,455,448
		Total Budget	**$133,664**	**$135,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$1,468,664**

Description:

This is an ongoing program that provides for scheduled repair and replacement for stormwater assets throughout the City. Improvements consist of repair and replacement of existing concrete structures, gates, fences, grates and manholes, and incidental street repairs as may be necessary.

Justification:

The City's Stormwater Asset Management Program provides for systematic evaluation of all publicly owned drainage assets in Peoria's jurisdiction. This project funds large scale repairs and upgrades necessary to restore or maintain drainage function, safety and aesthetics and may include repair, paint, and concrete replacement.

CAPITAL PROJECT DETAIL

Drainage

Union Hills Drainage Channel

Project Location: Union Hills Dr from 107th Av to 111th Av

Project Number: EN00137

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Design	GO Bonds 2010	Base	$170,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$170,000
Study	GO Bonds 2010	Carryover	$80,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$80,000
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$18,559	$0	$0	$0	$0	$0	$18,559
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$50,400	$0	$0	$0	$0	$0	$50,400
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$1,855,913	$0	$0	$0	$0	$0	$1,855,913
		Total Budget	**$250,000**	**$0**	**$0**	**$0**	**$1,924,872**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,174,872**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$240,000**	**$240,000**	**$240,000**	**$240,000**	**$960,000**

Description:

This project provides for the study, pre-design services, design, utility coordination, utility relocation, extension and burying overhead facilities as determined, materials testing, construction and construction administration for a storm drainage system project to capture the drainage from two determined storm water outfalls; 1) Beardsley Channel outfall and 2) 107th Av & Union Hills area/Union Hills Channel outfall. The improvements will consist of storm water basins, channel improvements, box culverts, storm drains, laterals and catch basins which are an extension of the overall drainage system. This project will likely include processing of utility agreements (APS, Cox Qwest, SRP, SWG, EPNG, etc.) for design and construction, and development and intergovernmental agreements.

Justification:

The Union Hills Channel and the Beardsley channel are each identified as an element of the Glendale-Peoria Area Drainage Master Plan (ADMP) which is a regional storm drainage plan. Each element proposed in an ADMP is essential to the proper function of the storm drainage system. The City is partnering with Flood Control District of Maricopa County, Maricopa County Department of Transportation and the City of Surprise for the initial study. The proposed solutions will combine and correct the outfalls for two drainage systems. There will be future agreements for final design and construction with the partner agencies.

CAPITAL PROJECT DETAIL

Drainage

Westbrook Village Ct Verdict Drainage Improvements

Project Number: EN00003

Project Location: Westbrook Village: Beardsley Rd, 83rd Av to 91st Av

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2010	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
		Total Budget	**$30,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$30,000**
		Total Operating Impacts	**$8,693**	**$8,693**	**$8,693**	**$8,693**	**$8,693**	**$8,693**	**$8,639**	**$8,639**	**$8,639**	**$595,000**	**$673,075**

Description:

This project is to provide for the construction and construction administration to restore landscaping in the drainage basins removed during construction of the storm drain improvements.

Justification:

The landscaping was initially eliminated from the Westbrook Village project due to fiscal constraints. This project provides the funding to restore the landscape to its preconstruction condition.

CAPITAL PROJECT DETAIL

Economic Development

Economic Development Opportunity Fund

Project Location: Various

Project Number: ED00007

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	County Transportation T	Carryover	$4,386,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,386,000
		Total Budget	**$4,386,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,386,000**

Description:

The purpose of this fund is to enable Economic Development Services (EDS) to pursue the stated initiatives in the Economic Development Implementation Strategy (EDIS). Funds from this account will be used to invest in development projects related to business attraction activities, university recruitment, health care recruitment, and the development of the city's targeted investment zones. The primary uses of the fund will be to a) fill gaps in private development project financing that make the project improbable without public support to fill those financing gaps, and b) create opportunities for private development to occur.

Justification:

In order to compete for business attraction projects, EDS needs to be able to draw on a fund that can fill gaps in private development financing in order to make a project happen. On December 7, 2010, City Council approved of the Economic Development Incentive and Investment Policy, which creates a framework for the regulation and coordination of economic development financial investments, as well as to create a return on investment (ROI) analysis template that will be applied to each eligible project. The implementation of this policy requires that funds be available in order to achieve the stated goals that are in the Council approved Economic Development Implementation Strategy.

CAPITAL PROJECT DETAIL

Economic Development

Entertainment District Improvements

Project Location: 83rd Avenue South of Bell Road

Project Number: ED00002

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	General	Carryover	$723,112	$0	$0	$0	$0	$0	$0	$0	$0	$0	$723,112
		Total Budget	**$723,112**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$723,112**

Description:

As part of the adopted Economic Development Implementation Strategy (EDIS), this project addresses the Entertainment District target area within the Investment Zones Initiatives and involves the revitalization of Peoria's Entertainment District consistent with the Peoria Sports Complex Area Urban Design Plan (adopted by council in July 2010). This project included Phase I (FY11) with the completion of a concept design package with Gensler including identity creation concepts, all way-finding signage designs and placements and pedestrian connectivity improvement concepts. The $785,587 is carryover from FY11 to complete the project scope in FY12 to provide construction documents for planned capital improvement. Subsequent phases in FY13-15 are for actual construction of the planned improvements.

Justification:

The district, being a major economic and fiscal center for the city, currently is in need of improvements to create a distinct sense of place and unique identity for enhanced promotion and destination opportunities. Currently, the area is not distinct and blends into the larger Arrowhead area, largely associated with the City of Glendale. Through this improvement program, a greater Peoria presence will be created and assistance provided to the area businesses, thus enhancing the economic viability of the area. On August 23, 2011, the city council authorized staff to move forward with the planned signage and pedestrian connectivity / placemaking improvements.

CAPITAL PROJECT DETAIL

Economic Development

Land Assembly Opportunity Fund

Project Location: Citywide

Project Number: ED00003

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Land	Proposed GO Bonds	Carryover	$2,980,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,980,000
		Total Budget	**$2,980,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,980,000**

Description:

As part of the adopted Economic Development Implementation Strategy (EDIS), this project addresses the University Recruitment, Healthcare and Strategic Land Assembly initiatives and is consistent with the Old Town Peoria Revitalization Plan. This EDIS initiative seeks to strategically obtain or facilitate control of critical business development parcels to provide site-controlled parcels for development in the following areas: the Loop 303 corridor, Old Town redevelopment, and key parcels along the Loop 101 frontage. This project involves opportunity-based land acquisition activities throughout the city, including voluntary acquisitions in fee, by option, or other arrangement to establish site control for the purpose of disposition to, or joint venture with, a developer for redevelopment purposes. Each land acquisition will comport with a pre-established redevelopment strategy to ensure a larger exit strategy is known and accepted.

Justification:

Land assembly is an essential part of the redevelopment process. The ability to establish site control and dispose of land is important in negotiating potential projects with developers, who effectuate the redevelopment process. Difficult assembly of land is often the biggest obstacle to redevelopment. Negotiations with developers are far more realistic and practical when site control is already established.

CAPITAL PROJECT DETAIL

Economic Development

Old Town Commercial Rehabilitation

Project Location: Targeted areas in Old Town Peoria

Project Number: ED00006

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	General	Carryover	$171,934	$0	$0	$0	$0	$0	$0	$0	$0	$0	$171,934
		Total Budget	**$171,934**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$171,934**

Description:

As part of the adopted Economic Development Implementation Strategy (EDIS), this project is intended to address initiatives related to both University Recruitment and the Old Town Investment Zones. This program involves the design and construction of building façade and parking area improvements to privately owned businesses within the Old Town Target Area. Improvements will be funded as a 100% City grant and will be protected through a 20-year easement to the City. A pivotal component of attracting a private college or university to the Old Town area (Peoria Place development) is by improving and enhancing the physical appearance of the overall area. Phase I (FY11) of the program included Pre-construction services for Wagoner I & II Plazas. Phase I will also complete the construction of those approved improvements for Wagoner I Plaza. Phase II of the program (FY12) will include the construction of the improvements for Wagoner II Plaza. If approved, Phase 3 and 4 targeted buildings would include those located along Washington Avenue and 83rd Avenue.

Justification:

Currently, Old Town has experienced deferred maintenance and disinvestment in its privately owned buildings and properties. In order to preserve the approximately $70 million investment in City road, streetscape, park, and other improvements, this program seeks to improve the building façades and immediate sites to make Old Town a market for further public attraction and private investment.

CAPITAL PROJECT DETAIL

Economic Development

Vistancia Commercial Core Backbone Infrastructure

Project Number: ED00009

Project Location: Northern Peoria - Vistancia Commercial Core

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Streets Dev Zone 2	Base	$0	$0	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$2,000,000
Construction	Transportation Sales Tax	Base	$0	$0	$4,030,000	$0	$0	$0	$0	$0	$0	$0	$4,030,000
Design	Transportation Sales Tax	Base	$0	$670,000	$0	$0	$0	$0	$0	$0	$0	$0	$670,000
		Total Budget	**$0**	**$670,000**	**$6,030,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,700,000**
		Total Operating Impacts	**$0**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$1,800,000**

Description:

The Council approved Economic Development Implementation Strategy (EDIS) has identified several investment zones for targeted business attraction activities. One of them is the Vistancia Commercial Core in northern Peoria. This area – 500 acres of privately held land adjacent to the Vistancia master planned community -- has been designated a GPEC Mega site and was the host of a site selection tour in January 2012. Because the area offers pristine developable land with great transportation access and redundant fiber infrastructure, it is a primary target for business attraction of corporate campuses, health care, higher education, and advanced business services. The CIP project for this site is to build out El Mirage Road to Lone Mountain Parkway, with associated infrastructure, in order to create a backbone through the site that is directly accessible to the Loop 303. This project is funded with savings from the Lake Pleasant Parkway project; the budget likely will not be enough to build a complete project. Additional funds will be sought when this area is developed and the infrastructure is needed.

Justification:

The EDIS established the targeted industries on which Peoria should focus business attraction efforts, These industries – bioscience, clean/sustainable technologies, advanced business services, higher education – create high wage jobs and increase employment diversity in the city. The Vistancia Commercial Core, offering 500 acres of land that is held by a private developer, offers a great deal of economic opportunity along Loop 303.

CAPITAL PROJECT DETAIL

Operational Facilities

Arts Distribution FY2013

Project Location:

Project Number: AT02013

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	County Transportation T	Base	$215,397	$0	$0	$0	$0	$0	$0	$0	$0	$0	$215,397
Arts	Fire & Emergency Svc D	Base	$2,327	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,327
Arts	General	Base	$39,699	$0	$0	$0	$0	$0	$0	$0	$0	$0	$39,699
Arts	GO Bonds 2007	Base	$3,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,000
Arts	GO Bonds 2009	Base	$156,634	$0	$0	$0	$0	$0	$0	$0	$0	$0	$156,634
Arts	GO Bonds 2010	Base	$47,888	$0	$0	$0	$0	$0	$0	$0	$0	$0	$47,888
Arts	Highway User	Base	$49,545	$0	$0	$0	$0	$0	$0	$0	$0	$0	$49,545
Arts	Law Enforcement Dev	Base	$8,653	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,653
Arts	Municipal Office Comple	Base	$3,540	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,540
Arts	Neighborhood Park Dev	Base	$11,250	$0	$0	$0	$0	$0	$0	$0	$0	$0	$11,250
Arts	Proposed GO Bonds	Base	$116,906	$0	$0	$0	$0	$0	$0	$0	$0	$0	$116,906
Arts	Proposed MDA Bonds	Base	$295,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$295,000
Arts	River Corridors & Trails	Base	$6,164	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,164
Arts	Storm Water Drainage Sy	Base	$1,336	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,336
Arts	Streets Dev Zone 1	Base	$17,565	$0	$0	$0	$0	$0	$0	$0	$0	$0	$17,565
Arts	Streets Dev Zone 2	Base	$44,847	$0	$0	$0	$0	$0	$0	$0	$0	$0	$44,847
Arts	Transportation Sales Tax	Base	$191,575	$0	$0	$0	$0	$0	$0	$0	$0	$0	$191,575
Arts	Wastewater	Base	$59,439	$0	$0	$0	$0	$0	$0	$0	$0	$0	$59,439
Arts	Wastewater Expansion	Base	$38,300	$0	$0	$0	$0	$0	$0	$0	$0	$0	$38,300
Arts	Water	Base	$43,803	$0	$0	$0	$0	$0	$0	$0	$0	$0	$43,803
Arts	Water Expansion	Base	$70,569	$0	$0	$0	$0	$0	$0	$0	$0	$0	$70,569
		Total Budget	**$1,423,437**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,423,437**

Description:

Section 2-129 of the City Code requires that all "capital projects submitted for inclusion in the City's capital improvement program … shall include an amount equal to 1 percent of the project cost of such capital improvement for public art." This project, whose purpose is purely administrative, holds appropriation for all arts charges. Projects are charged the percent for the arts as qualifying capital expenditures are made throughout the fiscal year.

CAPITAL PROJECT DETAIL

Operational Facilities

Asphalt Replacement-MOC

Project Location: Municipal Operation Center

Project Number: PW01199

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$2,500	$0	$0	$0	$0	$2,500
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$250,000	$0	$0	$0	$0	$250,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$252,500**	**$0**	**$0**	**$0**	**$0**	**$252,500**

Description:

This project provides for asphalt replacement at aprons and parking areas at the Municipal Operations Complex (MOC) to support heavy equipment.

Justification:
Heavy trucks and equipment deteriorate pavement over time.

CAPITAL PROJECT DETAIL

Operational Facilities

Asset Management System Upgrade

Project Location: City Hall Campus

Project Number: IT00004

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Proposed GO Bonds	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**

Description:

This is to request funding for upgrading the city's existing asset management/work order system (Hansen).

Justification:

The current asset management system was implemented approximately ten years ago and manages $2 billion in City assets. This includes all city infrastructure, buildings, streets, water and sewer lines, vehicles, equipment, etc. Integration with the city's GIS system has enabled visual representation of critical assets, making this system even more essential for operation of Public Works-Utilities. The existing system is approaching the end of its life cycle, and the future availability of vendor support is unknown. The current version is approaching the end of its life cycle and needs to be upgraded. The upgraded version will give the city significant enhancements, additional modules and better usability for city staff.

CAPITAL PROJECT DETAIL

Operational Facilities

Chargeback Distribution FY2013

Project Location:

Project Number: CB02013

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Chargebacks	County Transportation T	Base	$299,912	$0	$0	$0	$0	$0	$0	$0	$0	$0	$299,912
Chargebacks	Fire & Emergency Svc D	Base	$5,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,000
Chargebacks	General	Base	$112,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$112,000
Chargebacks	GO Bonds 2007	Base	$21,400	$0	$0	$0	$0	$0	$0	$0	$0	$0	$21,400
Chargebacks	GO Bonds 2009	Base	$252,800	$0	$0	$0	$0	$0	$0	$0	$0	$0	$252,800
Chargebacks	GO Bonds 2010	Base	$120,236	$0	$0	$0	$0	$0	$0	$0	$0	$0	$120,236
Chargebacks	Highway User	Base	$65,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$65,000
Chargebacks	Law Enforcement Dev	Base	$33,690	$0	$0	$0	$0	$0	$0	$0	$0	$0	$33,690
Chargebacks	Municipal Office Comple	Base	$20,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,000
Chargebacks	Neighborhood Park Dev	Base	$40,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$40,000
Chargebacks	Proposed GO Bonds	Base	$160,614	$0	$0	$0	$0	$0	$0	$0	$0	$0	$160,614
Chargebacks	Proposed MDA Bonds	Base	$140,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$140,000
Chargebacks	River Corridors & Trails	Base	$23,748	$0	$0	$0	$0	$0	$0	$0	$0	$0	$23,748
Chargebacks	Streets Dev Zone 1	Base	$36,612	$0	$0	$0	$0	$0	$0	$0	$0	$0	$36,612
Chargebacks	Streets Dev Zone 2	Base	$87,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$87,000
Chargebacks	Transportation Sales Tax	Base	$505,132	$0	$0	$0	$0	$0	$0	$0	$0	$0	$505,132
Chargebacks	Wastewater	Base	$104,180	$0	$0	$0	$0	$0	$0	$0	$0	$0	$104,180
Chargebacks	Wastewater Expansion	Base	$27,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$27,000
Chargebacks	Water	Base	$144,004	$0	$0	$0	$0	$0	$0	$0	$0	$0	$144,004
Chargebacks	Water Expansion	Base	$74,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$74,000
		Total Budget	**$2,272,328**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,272,328**

Description:

Personnel costs associated with the design, acquisition of land, construction, and inspection of a capital project are charged back to that project. This project, whose purpose is purely administrative, holds appropriation for all chargebacks. Individual capital projects are charged throughout the fiscal year for staff time dedicated to the delivery of those projects.

CAPITAL PROJECT DETAIL

Operational Facilities

City Parks Parking Lots - Asphalt Replacement

Project Location: Various locations

Project Number: PW00995

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$1,000	$0	$1,000	$0	$1,250	$0	$1,250	$0	$4,500
Construction	Proposed GO Bonds	Base	$75,000	$0	$100,000	$0	$100,000	$0	$125,000	$0	$125,000	$0	$525,000
		Total Budget	**$75,000**	**$0**	**$101,000**	**$0**	**$101,000**	**$0**	**$126,250**	**$0**	**$126,250**	**$0**	**$529,500**

Description:

This project will repair asphalt and concrete deterioration, apply TRMSS rubber seal, and restripe city park parking lots commensurate with the findings of a pavement maintenance assessment report completed by the Public works pavement management staff. This assement will be updated every other year to establish an ongoing three to six-year cycle of treatments for all parks.

Justification:

The goal of the capital project is to establish a recurring pattern of asphalt surface maintenance to ensure the longevity of these parking lots.

CAPITAL PROJECT DETAIL

Operational Facilities

Citywide Security Enhancements

Project Location: Citywide

Project Number: PW00506

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	General	Base	$119,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$119,000
		Total Budget	**$119,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$119,000**

Description:

This project addresses security issues that are recommended by the Citywide Security Committee. One of the issues which has been identified by the Committee includes maintenance and/or replacement of existing cameras and support equipment which are at the end of their useful life. The useful life of these cameras is five years. Therefore this project will allow for all cameras to be replaced every five years. FY13 will be the first year of the cycle. Our current security camera inventory consists of 382 cameras. These cameras are located at Municipal Office Complex buildings, Public Safety facilities and Utility Water and Wastewater Treatment plants. In FY2013 we are allocating $102,000 for 68 cameras, $10,000 for supporting equipment and $7,000 for 3rd floor stairwell badge access. In FY2014 - 44 cameras are slated for replacement/maintenance, 60 in FY2015, 74 in FY2016 and 107 in FY2017.

Justification:

Per the recommendations of the Citywide Security Committee co-chaired by the Public Works-Utilities Director and Police Chief, ongoing evaluation of citywide security issues are identified and will be addressed as funding allows.

CAPITAL PROJECT DETAIL

Operational Facilities

Community Works Program

Project Location: Citywide

Project Number: COP0001

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	General	Base	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000
Construction	General	Carryover	$95,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$95,000
Construction	Highway User	Base	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000
Construction	Highway User	Carryover	$140,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$140,000
		Total Budget	**$1,235,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,235,000**

Description:

The City of Peoria Community Works Program provides an annual budget for projects that have a local benefit or that may arise during the fiscal year and are not identified in the city's annual capital improvement program (CIP). Below is a list of projects planned for FY 2013:

- Murphy Park Little League Fence ($15,000)
- Right Tree Right Place ($75,000)
- Murphy Park Repairs - Flood Irrigation, Restroom ($18,500)
- Old Town Signage ($6,000)
- Sunnyslope Park Basketball Court Resurfacing ($10,000)
- Alta Vista Park and Windrose Park Tennis Court Resurfacings ($44,000)
- Happy Valley Rd Wall Painting @ 91st Av ($50,000)
- New River Trail Underpass Lighing @ Deer Valley Rd, Grand Av, Peoria Av, and 75th Av ($162,400)
- Sunrise Park Swings ($20,000)
- Varney Park Playground Replacement ($75,000)
- Wacker Park Shad Canopy ($24,100)
- Quick Response Projects ($150,000)
- Neighborhood Traffic Management Program ($50,000)
- Privacy Wall Improvements ($100,000)
- Cholla St Wall Modifications - 81st Av to 82nd Av ($25,000)
- Rose Garden Ln Sidewalk - 104th Av to 107th Av ($30,000)
- Peoria Av Sidewalk - New River Bridge to 99th Av ($10,000)
- Butler Dr Chain Link Fence - Suncliff to 111th Av ($22,000)
- Plant Salvage Nursery ($5,000)
- City of Peoria Entry Monuments ($108,000)

CAPITAL PROJECT DETAIL

Operational Facilities

Justification:
The program provides a mechanism to fund projects that either the Council feels are advantageous to meet the City's mission or present a timely opportunity that could be missed if pursued under the regular CIP approval process, or address an immediate need that cannot or should not wait for the regular CIP approval process.

CAPITAL PROJECT DETAIL

Operational Facilities

Council Chambers ADA Enhancements

Project Location: Municipal Office Complex

Project Number: PW10300

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Municipal Office Comple	Carryover	$354,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$354,000
		Total Budget	**$354,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$354,000**

Description:

This project provides Americans with Disabilities Act (ADA) enhancements to the City of Peoria Council Chambers. The improvements include a new accessible ramp and ADA door operator serving the main lobby entrance, accessible sweep ramps providing access to the podium, plumbing fixture modifications, and assisted listening device replacement. Landscape replacement and door operator integration with the access control system have been included. A second phase of the project will include modifications to the staff and podium portions of the existing dais in support of conducting Council study sessions. A redesign of any portion of the staff dais and/or speaking podium necessitates an upgrate of the dais and control room audio visual control system that was installed in 1991. Other technology improvements include the addition of LCD monitors within the Chambers to enhance visibility of multi-media presentations.

Justification:

Wheelchair bound and similar mobility impaired citizens are not provided with a convenient accessible route to the Council Chambers lobby or to the podium area of the Council Chambers to address the Council. Re-defining accessible routes and limiting citizen travel to public areas complements the Police Department security requirements for the facility.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Butler WRF

Project Location: Butler Treatment Facility

Project Number: IT00013

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$0	$93,800	$0	$0	$0	$0	$0	$0	$0	$93,800
		Total Budget	**$0**	**$0**	**$93,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$93,800**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Butler Treatment Facility will require replacement in FY15 and FY20.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Beardsley WRF

Project Location: Beardsley Treatment Facility

Project Number: IT00011

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$80,400	$0	$0	$0	$0	$0	$0	$0	$0	$80,400
		Total Budget	**$0**	**$80,400**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$80,400**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Beardsley Treatment Facility will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Comm Theater

Project Location: Community Theater

Project Number: IT00030

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$0	$10,000	$0	$0	$0	$0	$0	$0	$0	$10,000
		Total Budget	**$0**	**$0**	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Network infrastructure equipment at the Community Theater will require replacement in FY15 and FY20.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - DCSB

Project Location: DCSB

Project Number: IT00015

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$0	$240,000	$0	$0	$0	$0	$0	$0	$0	$240,000
		Total Budget	**$0**	**$0**	**$240,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$240,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Development and Community Services Building (DCSB) will require replacement in FY15 and FY20.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Fire Stations

Project Location: Fire Stations

Project Number: IT00009

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$140,700	$0	$0	$0	$0	$0	$0	$0	$0	$140,700
		Total Budget	**$0**	**$140,700**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$140,700**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the fire stations will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Greenway WTF

Project Location: Greenway Water Treatment Plant

Project Number: IT00010

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$93,800	$0	$0	$0	$0	$0	$0	$0	$0	$93,800
		Total Budget	**$0**	**$93,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$93,800**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Greenway Water Treatment Plant will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Jomax WTF

Project Location: Jomax Water Treatment Facility

Project Number: IT00012

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$67,000	$0	$0	$0	$0	$0	$0	$0	$0	$67,000
		Total Budget	**$0**	**$67,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$67,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Jomax Water Treatment Facility will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Lib & Council

Project Location: Main Library & Council Chambers

Project Number: IT00022

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
		Total Budget	**$0**	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure equipment at the Main Library and Council Chambers will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - MOC

Project Location: MOC

Project Number: IT00014

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$0	$96,000	$0	$0	$0	$0	$0	$0	$0	$96,000
		Total Budget	**$0**	**$0**	**$96,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$96,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Municipal Operations Center (MOC) will require replacement in FY15 and FY20.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Rio Vista

Project Location: Rio Vista Rec Center & Park

Project Number: IT00023

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
		Total Budget	**$0**	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure equipment at Rio Vista Recreation Center and Park will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Security

Project Location: Technology Center

Project Number: IT00021

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
		Total Budget	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$250,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Security network infrastructure, including firewalls, network monitoring, and network authentication throughout the City will require replacement in FY13 and FY18.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Tech Center

Project Location: Technology Center

Project Number: IT00008

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$750,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$750,000
		Total Budget	**$750,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$750,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Core infrastructure in the Technology Center Data Center will require replacement in FY13 and FY18.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement-Pinnacle Peak

Project Location: Pinnacle Peak Public Safety Facility

Project Number: IT00028

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$0**	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$50,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Network infrastructure equipment at Pinnacle Peak Public Safety Facility will require replacement in FY14 and FY19.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement-Sunrise Library

Project Location: Sunrise Library

Project Number: IT00025

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	IT Reserve	Base	$0	$0	$50,000	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$0**	**$0**	**$50,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$50,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure equipment at Sunrise Mountain Library will require replacement in FY15 and FY20.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Peoria Transit Center

Project Location: TBD

Project Number: PW00325

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Chargebacks	Outside Sources	Base	$0	$0	$0	$20,000	$43,225	$0	$0	$0	$0	$0	$63,225
Construction	Outside Sources	Base	$0	$0	$0	$0	$1,559,505	$0	$0	$0	$0	$0	$1,559,505
Design	Outside Sources	Base	$0	$0	$0	$156,575	$0	$0	$0	$0	$0	$0	$156,575
Land	Outside Sources	Base	$0	$0	$0	$782,876	$0	$0	$0	$0	$0	$0	$782,876
Study	Outside Sources	Base	$0	$0	$50,165	$0	$0	$0	$0	$0	$0	$0	$50,165
		Total Budget	**$0**	**$0**	**$50,165**	**$959,451**	**$1,602,730**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,612,346**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$125,000**	**$125,000**	**$125,000**	**$125,000**	**$500,000**

Description:

The Regional Transportation Plan, which is funded by the regional transportation sales tax, includes a transit center located in Peoria.

Justification:

The City has conducted a study for the revitalization of the downtown area. The centerpiece of the revitalization is a transit center to support transit-oriented development. The Regional Transportation Plan also anticipates a Park & Ride facility which may be directly linked to the transit center.

CAPITAL PROJECT DETAIL

Operational Facilities

PSAB Security Enhancements

Project Location: 83rd Avenue and Cinnabar/PSAB Building

Project Number: PD00018

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Proposed GO Bonds	Base	$0	$0	$670,000	$0	$0	$0	$0	$0	$0	$0	$670,000
Design	Proposed GO Bonds	Base	$0	$0	$202,000	$0	$0	$0	$0	$0	$0	$0	$202,000
Equipment	Proposed GO Bonds	Base	$0	$0	$30,000	$0	$0	$0	$0	$0	$0	$0	$30,000
		Total Budget	**$0**	**$0**	**$902,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$902,000**

Description:

The lobby of the Public Safety Administration Building needs to have substantial modifications to enhance the security of the building, as well as protect the employees who work the front desk. The enhancements include the repositioning of the front desk, the Records Conference Room, and the Station Officer area for a total of 2,800 square feet of remodeling. The plan calls for the front desk to be repositioned and have bullet-resistant glass installed to ensure the facility is secure.

Justification:

The current lobby configuration is in an area that is not customer friendly and provides very little security for the employees who work at the front desk. A program review and master plan of the Police Department was conducted by Carroll Buracker & Associates and the study team noted "the front desk of the Police Headquarters (PSAB) is atypical. Generally, the front desk area in a police facility is located so as to provide good observation of the front doors. It is also located to impede access to the remainder of the building." The study goes on to explain how the current configuration does not accomplish this; it is open and needs bullet-resistant glass.

CAPITAL PROJECT DETAIL

Operational Facilities

Radio Infrastructure Replacements - RWC Upgrades

Project Location: Citywide

Project Number: IT00024

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	County Transportation T	Base	$0	$195,732	$1,031,805	$514,459	$971,575	$0	$0	$0	$0	$0	$2,713,571
		Total Budget	**$0**	**$195,732**	**$1,031,805**	**$514,459**	**$971,575**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,713,571**

Description:

The Regional Wireless Consortium (RWC) will be upgrading and replacing equipment and software to remain in compliance with FCC narrow banding requirements and to maintain system uptime and capacity requirements for the City's radio system. Peoria is required to fund its portion of these upgrades per the IGA that is in effect with the RWC.

Justification:

The radio infrastructure must be upgraded or replaced in order for the City's public safety and general government personnel to be able to communicate on the RWC radio system.

CAPITAL PROJECT DETAIL

Operational Facilities

Radio Subscriber Replacements

Project Location: Citywide

Project Number: IT00018

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Proposed GO Bonds	Base	$0	$0	$0	$0	$3,000,000	$0	$0	$0	$0	$0	$3,000,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$3,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,000,000**

Description:

The Regional Wireless Consortium (RWC) will be upgrading equipment to remain in compliance with FCC narrow banding requirements and the City's subscriber radio units deployed citywide will require replacement in order to continue operation on the RWC network.

Justification:

The radio subscriber units must be upgraded in order for the City's public safety and general government personnel to be able to communicate on the RWC radio system.

CAPITAL PROJECT DETAIL

Operational Facilities

Renovate Council Chambers

Project Location: Municipal Office Complex

Project Number: PW00510

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$12,800	$0	$0	$12,800
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$53,820	$0	$0	$53,820
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$1,280,000	$0	$0	$1,280,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,346,620**	**$0**	**$0**	**$1,346,620**

Description:

The purpose of this project is to renovate and replace building systems in the City of Peoria Council Chambers. After 20+ years of continuous use improvements are anticipated to include: interior systems refurbish/replacement; exterior painting; mechanical system refurbish/replacement; lighting system upgrades for energy efficiency; and fire alarm system upgrades. This project does not include Channel 11 broadcast provisions, major audio visual equipment, or building re-roofing. Execution of the project may be combined with the renovation of the Main Library for greatest efficiency.

Justification:

A 20-year life is typical for interior elements and building support systems. This building is a focus point for the citizenry interface to municipal processes.

CAPITAL PROJECT DETAIL

Operational Facilities

Renovate Main Library

Project Location: Municipal Office Complex

Project Number: PW00509

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$58,500	$0	$0	$58,500
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$72,540	$0	$0	$72,540
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$5,850,000	$0	$0	$5,850,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,981,040**	**$0**	**$0**	**$5,981,040**

Description:

The purpose of this project is to renovate and replace building systems in the City of Peoria Main Library. After 20+ years of continuous use improvements are anticipated to include: interior systems refurbish/replacement; exterior painting; mechanical system refurbish/replacement; lighting system upgrades for energy efficiency; and fire alarm system upgrades. This project does not include library computer or server upgrades, replacement or expansion of existing library collections and shelving systems, major audio visual equipment, or building re-roofing. Execution of the project may be combined with the renovation of the Council Chambers for greatest efficiency.

Justification:

A 20-year life is typical for interior elements and building support systems. This building is a significant center of citizen activity and at the 20-year mark will require significant renovation of interior space to accommodate citizen needs.

CAPITAL PROJECT DETAIL

Operational Facilities

Transit Park and Ride Lot

Project Location: TBD

Project Number: PW00335

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Outside Sources	Base	$0	$0	$0	$0	$0	$3,914,402	$0	$0	$0	$0	$3,914,402
Design	Outside Sources	Base	$0	$0	$0	$0	$376,407	$0	$0	$0	$0	$0	$376,407
Land	Outside Sources	Base	$0	$0	$0	$0	$2,138,675	$0	$0	$0	$0	$0	$2,138,675
Study	Outside Sources	Base	$0	$0	$0	$129,566	$0	$0	$0	$0	$0	$0	$129,566
		Total Budget	**$0**	**$0**	**$0**	**$129,566**	**$2,515,082**	**$3,914,402**	**$0**	**$0**	**$0**	**$0**	**$6,559,050**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,000**	**$150,000**	**$150,000**	**$450,000**

Description:

The Regional Transportation Plan, which is funded by the regional transportation sales tax, includes a Park & Ride lot located in Peoria. Under this plan, the City of Peoria is responsible for the siting study. The Transit Park and Ride lot is envisioned as a 4-acre, 300-vehicle facility with an 80/20 mix of covered and non-covered parking spaces. The facility assumes minor adjacent offsite development, drainage basins, landscaping, signage, and security.

Justification:

The City has completed a study for the revitalization of the downtown area. The centerpiece of the revitalization is a transit center to support transit-oriented development. The Regional Transportation Plan also anticipates a Park & Ride facility which may be directly linked to the transit center.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

99th & Olive Avenue Park

Project Location: 99th and Olive

Project Number: CS00151

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$2,000	$5,908	$0	$0	$7,908
Chargebacks	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$45,020	$3,274	$0	$0	$48,294
Construction	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$590,818	$0	$0	$590,818
Design	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$200,000	$0	$0	$0	$200,000
Land	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$950,000	$0	$0	$0	$950,000
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$51,467	$0	$0	$51,467
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$29,468	$0	$0	$29,468
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$5,146,682	$0	$0	$5,146,682
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,197,020**	**$5,827,617**	**$0**	**$0**	**$7,024,637**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$116,100**	**$79,600**	**$195,700**

Description:

This is a request for a neighborhood park at 99th and Olive. The site is approximately 19 acres and will include typical neighborhood park amenities such as restroom, landscaping, play equipment, picnic shelters and hard surface courts.

Justification:

There is not a neighborhood park in this area of the city. This request will fulfill the standard that is set by the Parks and Recreation Open Space Plan.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

99th Ave and Olive Trailhead

Project Location: 99th Avenue and Olive Avenue

Project Number: CS00088

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$4,238	$12,950	$0	$0	$0	$0	$0	$0	$0	$17,188
Chargebacks	Proposed GO Bonds	Base	$0	$49,113	$32,742	$0	$0	$0	$0	$0	$0	$0	$81,855
Construction	Proposed GO Bonds	Base	$0	$100,000	$1,295,000	$0	$0	$0	$0	$0	$0	$0	$1,395,000
Design	Proposed GO Bonds	Base	$0	$323,750	$0	$0	$0	$0	$0	$0	$0	$0	$323,750
		Total Budget	**$0**	**$477,101**	**$1,340,692**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,817,793**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$90,000**

Description:

Formerly known as 99th Avenue and Olive Neighborhood Park, this project is to construct an access point to the New River Trail system with comfort facilities such as a restroom, drinking fountain, and resting areas. Since this is also near an equestrian area in our community, facilities will also include services that accommodate those wishing to access the trail on horseback. This project is compatible with the trail extension from Northern to Olive and site remediation will be required.

Justification:

This project is consistent with the Parks, Recreation, Open Space, and Trails (PROST) Master Plan and West Valley Corridor plan to provide a trailhead and comfort station along the New River Trail system at various points. The timing of this project is consistent with the construction of the NRT based on federal funding to construct the trail.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Agua Fria Trails - CAP to Tierra del Rio

Project Location: Along the Agua Fria Corridor

Project Number: CS00049

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$5,000	$1,110	$6,110
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$29,272	$29,272	$58,544
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$500,000	$111,000	$611,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$534,272**	**$141,382**	**$675,654**

Description:

This project includes the development of approximately five miles of trail along the Agua Fria River between Happy Valley Road and the CAP. This path will connect Peoria parks (Community Park #3) and open spaces (Calderwood Butte) as well as provide a regional connection with the White Tanks Mountain open space in Maricopa County and a future connection along the Agua Fria River to Lake Pleasant. This project has both local and regional significance. The project will be completed in phases.

Justification:

This project is consistent with MAG's West Valley Multi-Modal Transportation Corridor Master Plan and the city's Parks, Recreation, Open Space, and Trails Master Plan (PROST). Development of the Loop 303 will bring economic development along the Agua Fria River corridor and will in turn bring residents to this area in north Peoria. The city has entered into an intergovernmental agreement with Maricopa County for the development of a portion of the Regional Trail System.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Agua Fria/Open Space Land Acquisition

Project Location: SR 74 to Dove Valley, Dove Valley to Jomax

Project Number: CS00089

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Land	GO Bonds 2010	Carryover	$1,199,167	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,199,167
Land	Open Space Dev	Base	$750,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$750,000
Land	Open Space Dev	Carryover	$884,166	$0	$0	$0	$0	$0	$0	$0	$0	$0	$884,166
Land	Proposed GO Bonds	Carryover	$666,667	$0	$0	$0	$0	$0	$0	$0	$0	$0	$666,667
		Total Budget	**$3,500,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,500,000**

Description:

Open Space Land Acquisition is vital to prepare and plan for and this project will protect cultural resources and encourage preservation of open space in the northern section of the city. Much of the land of interest is State Lands. The division of Planning and Sustainability is in the process of completing a study of what parcels should be acquired and what strategies for open space preservation should be implemented.

Justification:

The Parks Recreation Open Space and Trails Master Plan update identifies parcels that are most beneficial for preservation for future planning.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Aloravita Neighborhood Park

Project Location: Patriot American - Northern Peoria

Project Number: CS00130

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$0	$2,000	$23,374	$25,374
Chargebacks	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$0	$49,113	$40,928	$90,041
Construction	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,337,425	$2,337,425
Design	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$0	$200,000	$0	$200,000
Land	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$0	$825,000	$0	$825,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,076,113**	**$2,401,727**	**$3,477,840**

Description:

This project is 11 acres and includes design and construction of a typical neighborhood park as development of this area occurs.

Justification:

This park has been identified in the sale of State Land and has been Master Planned. As the planned development moves forward, staff will coordinate park location that is consistent within the square mile of development, and impact fees from development will be used to develop the neighborhood park.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Camino a Lago Park

Project Location: 98th Ave & Lake Pleasant Parkway

Project Number: CS00054

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Neighborhood Park Dev	Base	$175,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$175,000
Construction	Neighborhood Park Dev	Carryover	$950,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$950,000
Equipment	Neighborhood Park Dev	Base	$22,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$22,000
Equipment	Neighborhood Park Dev	Carryover	$26,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$26,500
		Total Budget	**$1,173,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,173,500**
		Total Operating Impacts	**$0**	**$48,500**	**$48,500**	**$48,500**	**$48,500**	**$48,500**	**$48,500**	**$48,500**	**$48,500**	**$48,500**	**$436,500**

Description:

This project is for the basic park development (6.1 acres) in the Camino a Lago area, located directly north of the Sunrise Mountain Branch Library. The park and library share the same parking lot and approximately one acre of grass area has been developed to date. This funding request is to complete the neighborhood park improvements once the master plan for the park is developed with neighborhood input. Planned improvements may include infrastructure and amenities such as utilities, restroom, landscaping, play equipment, picnic shelters, and turf areas.

Justification:

As development continues in the Camino a Lago area, a neighborhood park will be needed and this park site has been identified in the Parks, Recreation, Open Space, and Trails (PROST) Master Plan.

CAPITAL PROJECT DETAIL

Parks - Other

Centennial Plaza

Project Location: Municipal Office Complex

Project Number: CS00134

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	General	Carryover	$40,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$40,000
Other	General	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
Construction	GO Bonds 2010	Carryover	$20,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,000
		Total Budget	**$90,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$90,000**
		Total Operating Impacts	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$150,000**

Description:

This project involves the development of land between the Public Safety Administration Building and the Development and Community Services Building on the Municipal Office Campus to commemorate Arizona's 100th anniversary. It is consistent with the 2003 DFDG Municipal Center Master Plan. The project includes enhanced wayfinding for the municipal campus, as well as the conversion of the municipal campus and Roundtree Ranch Park to reclaimed water from the Butler Reclamation facility. A storm water retention basin also will be part of the project improvements.

Justification:

An integral part of the Municipal Center Master Planning process was to ensure adequate area to provide for pedestrian connections on the municipal campus for building linkages, community events and neighborhood recreational needs. The purpose of this area is to tie the complex together as one site and to provide a place for community events and recreational opportunities within the Municipal Campus.

CAPITAL PROJECT DETAIL

Parks - Other

Community Center Building Addition

Project Location: 83rd Ave & Washington

Project Number: CS00070

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	General	Carryover	$3,189,852	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,189,852
Equipment	General	Carryover	$175,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$175,000
Construction	Proposed GO Bonds	Base	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
Construction	Proposed GO Bonds	Carryover	$600,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$600,000
		Total Budget	**$4,214,852**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,214,852**
		Total Operating Impacts	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$59,550**	**$595,500**

Description:

This major renovation and expansion project entails the addition of 12,000 square feet of program space to the existing 14,000 square foot Community Center in Old town Peoria. The project will re-use portions of the existing building structure as part of its overall pursuit of the USGBC's LEED Silver certification. Construction commenced in October 2011 and will occur in two distinct phases, allowing for continuous building operations during construction. Building equipment and furnishings will be replaced through purchases by the Community Action program (C.A.P.), re-use of existing Peoria inventory, and through new City of Peoria procurements. The project will also remedy a non-compliant sewer connection at the adjacent historic school buildings discovered during the first phase of construction.

Justification:

The Community Center is 25 years old and is not meeting the expectations of the community. The 2006 Parks Recreation and Open Space and Trails (PROST) Master Plan cited that the number one facility need for residents is a larger multi-use recreation center. The original $6.8M building program was exceeded by 2000 square feet to accommodate increased program and storage space needs. Original furniture, fixtures and equipment (FF&E) budgets were applied to program space demands, deferring FF&E purchases to a subsequent phase of funding and implementation. In addition to the FF&E, the unanticipated sewer reconstruction costs at the historic school buildings are included in FY13 to reimburse the project's contingency budget.

CAPITAL PROJECT DETAIL

Parks - Community

Community Park #2

Project Location: 83rd Ave and Olive Ave

Project Number: CS00034

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	County Transportation T	Carryover	$12,185,400	$0	$0	$0	$0	$0	$0	$0	$0	$0	$12,185,400
Construction	GO Bonds 2010	Carryover	$450,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$450,000
Construction	Proposed GO Bonds	Base	$2,500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,500,000
Construction	Proposed GO Bonds	Carryover	$6,480,514	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,480,514
		Total Budget	**$21,615,914**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$21,615,914**
		Total Operating Impacts	**$0**	**$0**	**$909,205**	**$909,205**	**$909,205**	**$909,205**	**$909,205**	**$909,205**	**$909,205**	**$909,205**	**$7,273,640**

Description:

This project involves the design and development of the city's second Community Park located at the southeast corner of 83rd Avenue and Olive Avenue. A master plan concept was shared with City Council that identified the development of approximately 80 acres of area, including 60 acres from the former Robertson farm parcel, and an additional 20 acres of area south of the Butler Water Reclamation facility. The master plan included six baseball/softball fields with associated restrooms, concessions, spectator areas, parking, etc., four lighted and regulation size soccer fields and support facilities, a five-acre lake, dog park, picnic areas, splash park area, playgrounds, and community/historic gardens area, and infrastructure and landscaping for the site. The park area plans are to use reclaimed water from the adjacent Butler Water Reclamation facility for irrigation purposes.

Justification:

There is need for a second community park to facilitate a number of recreational activities and sports leagues/tournaments based on the City's current population, and based on demand of such facilities. Additionally, this sports facility will attract many ball players and spectators. The 2006 Parks, Recreation, Open Space, and Trails (PROST) Master Plan identified this project as a priority, and there are extensive waiting lists for participants to play in a variety of sports leagues. City Council acquired this parcel in 2003 knowing this need existed, and development activity would commence once design is complete.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

New River Trail - BLM

Project Number: EN00371

Project Location: New River - Fletcher Hts 1A to River Stone Estates

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Proposed GO Bonds	Base	$187,800	$0	$0	$0	$0	$0	$0	$0	$0	$0	$187,800
Land	Proposed GO Bonds	Carryover	$112,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$112,000
Study	Proposed GO Bonds	Carryover	$110,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$110,000
		Total Budget	**$409,800**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$409,800**
		Total Operating Impacts	**$0**	**$0**	**$1,600**	**$1,600**	**$1,600**	**$1,600**	**$1,600**	**$1,600**	**$1,600**	**$1,600**	**$12,800**

Description:

This project provides for the acquisition of ROW from the BLM, purchase of two five acre parcels, environmental investigation and clean-up, design, construction and construction administration of a temporary concrete trail extending from Fletcher Hts 1A to River Stone Estates. The concrete trail will follow the alignment of the west bank of the New River.

Justification:

The New River Master Plan recommends that the east and west banks of the river ultimately be channelized. The City's Trails Master Plan recommends completion of the New River Trail system between Northern Avenue and the New River Dam. Currently, there is one section of missing trail and the bank protection has not been completed along the west side of the New River between Beardsley Rd and Deer Valley Rd. This project will construct a temporary concrete section of trail. The land acquisition and easements will provide the required area to construct the bank protection in the future.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

New River Trail - Northern to Olive Avenue

Project Location: 99th Avenue and Northern Avenue

Project Number: CS00125

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2010	Base	$220,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$220,000
Construction	GO Bonds 2010	Carryover	$108,382	$0	$0	$0	$0	$0	$0	$0	$0	$0	$108,382
Construction	Proposed GO Bonds	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
Construction	River Corridors & Trails	Carryover	$75,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$75,000
		Total Budget	**$453,382**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$453,382**
		Total Operating Impacts	**$0**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$90,000**

Description:

The City of Peoria is considering the development of a multi-use pathway between Northern Avenue and Olive Avenue along the west bank of New River and also an at grade crossing at New River and Northern Avenue. The project would involve the construction of landscaping, guard rail where required, a 12-foot wide path and an at grade crossing to the East bank trail section by the City of Glendale. The pathway would consist of an asphalt and ABC cross section with the river crossing consisting of CSA ramps at both banks of the river with cast in place concrete for the at grade pathway between the ramps.

Justification:

Consistent with the Parks, Recreation, Open Space, and Trails (PROST) Master Plan, this trail connection continues the New River Trail (NRT) system beyond the City of Peoria boundaries, and will eventually merge with Glendale's NRT. This will finalize Peoria's NRT segment to the south except for any future underpass connection with Glendale.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

New River Trail - Williams Rd to Happy Valley Rd

Project Number: CS00128

Project Location: East side of New River between Pinnacle Peak and Happy Valley Road

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$1,000	$4,000	$0	$0	$0	$0	$0	$0	$0	$5,000
Chargebacks	Proposed GO Bonds	Base	$0	$35,127	$23,418	$0	$0	$0	$0	$0	$0	$0	$58,545
Construction	Proposed GO Bonds	Base	$0	$0	$400,000	$0	$0	$0	$0	$0	$0	$0	$400,000
Design	Proposed GO Bonds	Base	$0	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
		Total Budget	**$0**	**$136,127**	**$427,418**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$563,545**

Description:

This project is for the construction of low water crossing of New River near the Williams Road alignment to connect to the City of Glendale's NRT path between Williams Rd. and Pinnacle Peak and to complete several missing gaps between Pinnacle Peak Rd. and Happy Valley Road. Once the path is on the east side of the river at Williams Rd., it would be located in the City of Glendale north to Pinnacle Peak Rd. North of Pinnacle Peak Road is within the Peoria jurisdiction, and the NRT will continue one more mile and connect several existing path segments between Pinnacle Peak and Happy Valley Road that have been constructed as development has occurred. This will close a 1.5 mile missing gap between Williams Road and the newly constructed underpass at Happy Valley Road.

Justification:

Based on ownership and mining operations in New River, this project is scheduled to close the missing segments between Williams Road and Happy Valley Road with a low water crossing near the Williams Road alignment. The segment of the new River Trail is consistent with the Parks, Recreation, Open Space, and Trails (PROST) Master Plan and the West Valley Recreation Corridor plan.

CAPITAL PROJECT DETAIL

Parks - Other

Peoria Parks, Trails, and Open Space Master Plan

Project Location: Citywide

Project Number: CS00067

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Neighborhood Park Dev	Base	$25,200	$0	$0	$0	$0	$25,200	$0	$0	$0	$0	$50,400
Study	Neighborhood Park Dev	Base	$25,200	$0	$0	$0	$0	$25,200	$0	$0	$0	$0	$50,400
Study	Neighborhood Park Dev	Base	$25,200	$0	$0	$0	$0	$25,200	$0	$0	$0	$0	$50,400
Study	Open Space Dev	Base	$52,200	$0	$0	$0	$0	$52,200	$0	$0	$0	$0	$104,400
Study	River Corridors & Trails	Base	$52,200	$0	$0	$0	$0	$52,200	$0	$0	$0	$0	$104,400
		Total Budget	**$180,000**	**$0**	**$0**	**$0**	**$0**	**$180,000**	**$0**	**$0**	**$0**	**$0**	**$360,000**

Description:

This project is for an update to the comprehensive Parks, Trail and Open Space Master Plan (PROST) to guide and assist with development and prioritization, especially in the Northern portion of the City. The project will include a thorough inventory analysis, benchmarking study, community input surveys, public meeting and comments to help direct the future program and development of Parks, Recreation, Open Spaces, and Trails.

Justification:

By performing regularly scheduled updates of the Parks and Recreation Open Space Trails Master Plan (PROST), future planning will be even more applicable to handle the needs of our City. The PROST contains information used when planning for future trails systems, parks and open space locations. The existing PROST was completed in 2006.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Scotland Yard Neighborhood Park (93rd Av & Cholla)

Project Location: 93rd Avenue and Cholla

Project Number: CS00123

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2010	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
Construction	Neighborhood Park Dev	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$400,000**

Total Operating Impacts	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$10,500**	**$105,000**

Description:

Standard neighborhood park improvements include: playgrounds, picnic areas, walking paths, irrigated turf, landscaping, off-street parking and miscellaneous improvements. The city intends to build this park with many new environmental technologies.

Justification:

Land was acquired in 2001 to meet the neighborhood park needs of this service area according the Parks, Recreation, Open Space, and Trails (PROST) Master Plan.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Skunk Creek Trailhead @ 83rd Avenue

Project Location: 83rd Avenue & Skunk Creek

Project Number: CS00091

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2007	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
Construction	GO Bonds 2010	Carryover	$102,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$102,000
Construction	River Corridors & Trails	Carryover	$316,419	$0	$0	$0	$0	$0	$0	$0	$0	$0	$316,419
		Total Budget	**$718,419**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$718,419**
		Total Operating Impacts	**$0**	**$4,500**	**$4,500**	**$4,500**	**$4,500**	**$4,500**	**$4,500**	**$4,500**	**$4,500**	**$4,500**	**$40,500**

Description:

This project is for a use easement from the Flood Control District of Maricopa County at SEC 83rd Avenue and Skunk Creek for development of a trail head & rest area for users of the Skunk Creek/ACDC Trail.

Justification:
The City has an IGA with the Flood Control District for recreational use of District properties.

CAPITAL PROJECT DETAIL

Parks - Other

Sports Complex Improvements

Project Location: Sports Complex

Project Number: CS00022

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	General	Carryover	$185,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$185,000
Overnight Trav	General	Carryover	$14,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$14,000
Construction	Outside Sources	Base	$200,000	$0	$0	$0	$0	$0	$0	$2,000,000	$2,000,000	$2,000,000	$6,200,000
Arts	Proposed MDA Bonds	Carryover	$0	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
Chargebacks	Proposed MDA Bonds	Base	$0	$140,000	$0	$0	$0	$0	$0	$0	$0	$0	$140,000
Construction	Proposed MDA Bonds	Base	$10,168,970	$5,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$15,168,970
Construction	Proposed MDA Bonds	Carryover	$16,331,030	$0	$0	$0	$0	$0	$0	$0	$0	$0	$16,331,030
Design	Proposed MDA Bonds	Base	$3,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,000,000
Construction	Sports Complex Capital	Base	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
Construction	Sports Complex Improve	Base	$900,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$900,000
		Total Budget	**$31,199,000**	**$5,190,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,000,000**	**$2,000,000**	**$2,000,000**	**$42,389,000**

Total Operating Impacts	**$0**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$78,700**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$278,700**

Description:

This project is for the stadium improvements and expansion, including Sports Complex Stadium facilities, grounds, and asphalt improvements.

Justification:

The 2012-2013 request would be paid with Tourism and Sports Authority (TSA) funds and General Fund for Stadium Improvements/Expansion. TSA requires a 3:1 match. The contracts with the Padres and Mariners will expire in 2013.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Sports Complex Trail

Project Location: N of Skunk Creek 75th to 83rd

Project Number: CS00146

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2010	Carryover	$394,183	$0	$0	$0	$0	$0	$0	$0	$0	$0	$394,183
Construction	River Corridors & Trails	Carryover	$225,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$225,000
		Total Budget	**$619,183**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$619,183**
		Total Operating Impacts	**$0**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$67,500**

Description:

The Sports Complex Trail is a one mile trail segment on the north side of Skunk Creek between 77th and 83rd Avenue to create a two-mile loop trail connection between 83rd and 75th Avenue. Currently, there is existing path on the south side of Skunk Creek between 75th and 83rd Avenue. This added path connection will also provide pedestrian access to the south side of the Peoria Sports Complex at appropriate locations.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Vistancia Park #3 (White Peak)

Project Location: North Vistancia

Project Number: CS00135

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$2,000	$23,374	$0	$25,374
Chargebacks	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$49,113	$40,928	$0	$90,041
Construction	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$0	$2,337,425	$0	$2,337,425
Design	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$200,000	$0	$0	$200,000
Land	Neighborhood Park Dev	Base	$0	$0	$0	$0	$0	$0	$0	$750,000	$0	$0	$750,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,001,113**	**$2,401,727**	**$0**	**$3,402,840**

Description:

This park will be the third neighborhood park in the Vistancia development. This park will consist of 10 acres including standard amenities such as minimal turf, playground, ramadas, a restroom, and a trailhead for mountain trail access.

Justification:

This neighborhood park has been identified in the 2006 North Vistancia PAD Amendment and is a result of discussions between the developer and the City.

CAPITAL PROJECT DETAIL

Public Safety

CAD Replacement

Project Location: PSAB

Project Number: PD00013

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	GO Bonds 2010	Carryover	$1,055,306	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,055,306
Other	GO Bonds 2010	Carryover	$110,175	$0	$0	$0	$0	$0	$0	$0	$0	$0	$110,175
		Total Budget	**$1,165,481**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,165,481**
		Total Operating Impacts	**$0**	**$167,000**	**$167,000**	**$167,000**	**$167,000**	**$167,000**	**$167,000**	**$167,000**	**$167,000**	**$167,000**	**$1,503,000**

Description:

Upgrade or replacement of the Computer Automated Dispatch (CAD), Mobile Digital Computers (MDC) and Records software.

Justification:

Replacement / upgrades are required after seven years to ensure that technological advances are incorporated, due to the dramatic changes in computer software industry. This will allow the city to be prepared in the event that Sungard / HTE is unable to provide or keep up with the current technology or meet the needs of the growing Police Department. The funding requested is an estimated cost to replace the current CAD and Records Management System in the event that our current system cannot accommodate the City's growth.

CAPITAL PROJECT DETAIL

Public Safety

Fire Station #8

Project Location: Undetermined

Project Number: FD00008

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Fire & Emergency Svc D	Base	$0	$0	$0	$0	$0	$5,242	$44,507	$0	$0	$0	$49,749
Chargebacks	Fire & Emergency Svc D	Base	$0	$0	$0	$0	$0	$33,000	$98,985	$0	$0	$0	$131,985
Construction	Fire & Emergency Svc D	Base	$0	$0	$0	$0	$0	$0	$4,450,765	$0	$0	$0	$4,450,765
Design	Fire & Emergency Svc D	Base	$0	$0	$0	$0	$0	$524,235	$0	$0	$0	$0	$524,235
Equipment	Fire & Emergency Svc D	Base	$0	$0	$0	$0	$0	$500,000	$80,000	$0	$0	$0	$580,000
Land	Fire & Emergency Svc D	Base	$0	$0	$0	$0	$0	$320,000	$0	$0	$0	$0	$320,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,382,477**	**$4,674,257**	**$0**	**$0**	**$0**	**$6,056,734**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,557,000**	**$1,557,000**	**$3,114,000**

Description:

This project provides funding to construct a fire station in the northwest section of the city. The facility would mirror our prototypical neighborhood fire station and be programmed at approximately 10,800 square feet. Total construction cost is estimated at $6.006 million. This cost includes administrative fees, engineering and design, furniture, fixtures, and equipment. Land will need to be purchased by the City. Apparatus cost for one fire pumper is included as well as costs for one traffic signal. This building is priced to include a LEED silver certification level consistent with City sustainability objectives.

Justification:

A new station is needed to support development in the northwestern portion of the City. Timing of the facility is dependent upon the rate of development, but design is tentatively scheduled for FY18, with construction in FY19. This project was originally planned for FY16/FY17 but has been moved back to accommodate the recent downturn in the economy. Impact fees may or may not be available when construction is warranted.

CAPITAL PROJECT DETAIL

Public Safety

Pinnacle Peak Public Safety Facility Expansion

Project Location: Pinnacle Peak Public Safety

Project Number: PD00021

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Law Enforcement Dev	Base	$0	$47,617	$0	$0	$0	$0	$0	$0	$0	$0	$47,617
Chargebacks	Law Enforcement Dev	Base	$0	$33,690	$33,690	$0	$0	$0	$0	$0	$0	$0	$67,380
Construction	Law Enforcement Dev	Base	$190,000	$4,761,668	$0	$0	$0	$0	$0	$0	$0	$0	$4,951,668
Design	Law Enforcement Dev	Base	$675,281	$0	$0	$0	$0	$0	$0	$0	$0	$0	$675,281
Equipment	Law Enforcement Dev	Base	$0	$99,026	$99,026	$0	$0	$0	$0	$0	$0	$0	$198,052
		Total Budget	**$865,281**	**$4,942,001**	**$132,716**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,939,998**

Total Operating Impacts	**$0**	**$0**	**$0**	**$109,200**	**$109,200**	**$109,200**	**$109,200**	**$109,200**	**$109,200**	**$109,200**	**$764,400**

Description:

This project provides funding for additional space for the Police Department on the campus of the Pinnacle Peak Public Safety Facility. In 2008, the city completed the expansion of the site's parking facilities, which included masterplanning a building pad for a future flex office building fronting Lake Pleasant Parkway. The building is envisioned as an open office shell with restroom and office core allowing for a maximized density of office cubicles. The building will be home to police employees providing service to the northern reaches of the city. A deceleration lane and traffic signal are included in this project.

Justification:

In FY 2010, the Police Department created a fully functioning north command at the Pinnacle Peak Substation. This included decentralizing specialty squads (i.e. motors, detectives) to equalize city resources at both stations. Additional office space is needed to complete our decentralization of resources.

CAPITAL PROJECT DETAIL

Public Safety

Support Services Facility

Project Location: TBD

Project Number: FD00101

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Fire & Emergency Svc D	Base	$232,673	$0	$0	$0	$0	$0	$0	$0	$0	$0	$232,673
Construction	GO Bonds 2010	Base	$267,327	$0	$0	$0	$0	$0	$0	$0	$0	$0	$267,327
Design	GO Bonds 2010	Base	$24,750	$0	$0	$0	$0	$0	$0	$0	$0	$0	$24,750
Equipment	GO Bonds 2010	Base	$125,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$125,000
Design	Proposed GO Bonds	Base	$50,250	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,250
Land	Proposed GO Bonds	Base	$1,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,000,000
		Total Budget	**$1,700,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,700,000**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$150,000**

Description:

The project will entail the acquisition of and minor renovations to an existing high-bay service / warehouse facility to serve as the Peoria Fire Department Support Services Facility. The Fire Department has identified multiple 8-10,000 sf candidate facilities that with minor renovations can meet the program needs for high bay engine servicing, parts storage, shower/lockers, pandemic supplies storage, equipment and turn-out laundry/repair, SCBA compressor room and office facilities. Minor renovations may include building systems upgrades/updates, power and air distribution for special equipment, painting and interior office tenant improvements. IT infrastructure, access control, and CCTV upgrades are included.

Justification:

The current support services facilities are inadequate for the intended use. Constructing a full-scale Support Services building in conjunction with the FS191 District Headquarters project or at the Pinnacle Peak Public Safety Facility were not feasible due to budget constraints. The Fire Department is in need of a facility conducive to performing work on fire apparatus; repairing turnouts, self contained breathing apparatus, and other Fire Department equipment as well as storing equipment and medical supplies. Relocating the support services allows FS191 to be repurposed for other business pursuits.

CAPITAL PROJECT DETAIL

Streets

103rd Av; Northern Av to Olive Av -West 1/2 Street

Project Location: 103rd Av; Northern Av to Olive Av

Project Number: EN00422

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$4,000	$37,900	$0	$0	$0	$0	$0	$0	$0	$41,900
Chargebacks	Transportation Sales Tax	Base	$0	$8,100	$6,000	$0	$0	$0	$0	$0	$0	$0	$14,100
Construction	Transportation Sales Tax	Base	$0	$0	$3,700,000	$0	$0	$0	$0	$0	$0	$0	$3,700,000
Design	Transportation Sales Tax	Base	$0	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
Land	Transportation Sales Tax	Base	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
Study	Transportation Sales Tax	Base	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$450,000**	**$412,100**	**$3,743,900**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,606,000**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$12,300**	**$12,300**	**$12,300**	**$12,300**	**$12,300**	**$12,300**	**$73,800**

Description:

This project provides for the geotechnical investigation to determine the limits of the old City of Glendale landfill impacting 103rd Avenue, landfill clean-up, public involvement, design, ROW acquistion, materials testing, construction, construction administration, utility coordination, utility relocation, and undergrounding overhead facilities as needed, for the reconstruction and construction of the 103rd Avenue west 1/2 street improvements from Norhtern Avenue to Olive Avenue. This project will likely include processing utility company (Cox, Qwest/Centurylink, APS, SRP, EPNG, etc.) design and construction agreements, development and Intergovernmental agreements. The improvements include: clearing and grubbing, saw cut along existing pavement, install new pavement, construct curb and gutter, concrete side walk, landscaping and irrigation system, signing & striping and construction of a combination screen wall and fence.

Justification:

Recently, the City has received a number of complaints regarding the failure of the existing pavement on 103rd Av south of Olive Ave, poor drainage conditions, and vandalism to the chain link fence surrounding the old City of Glendale landfill. Staff recommended reconstruction and construction of the west 1/2 street improvements on 103rd Avenue. These improvements will provide additional traffic capacity, provide pedestrian facilities, repair the section of roadway that is failing, improve drainage, and secure the old City of Glendale Landfill.

CAPITAL PROJECT DETAIL

Streets

67th Av & Cactus Rd Intersection Improvements

Project Location: 67th Av & Cactus Rd (west leg)

Project Number: EN00078

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$0	$0	$0	$1,450	$0	$12,290	$0	$0	$0	$13,740
Chargebacks	Transportation Sales Tax	Base	$0	$0	$0	$0	$22,000	$0	$26,000	$0	$0	$0	$48,000
Construction	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$1,229,000	$0	$0	$0	$1,229,000
Design	Transportation Sales Tax	Base	$0	$0	$0	$0	$145,000	$0	$0	$0	$0	$0	$145,000
Land	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$245,000	$0	$0	$0	$0	$245,000
Study	Transportation Sales Tax	Base	$0	$0	$0	$0	$50,000	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$218,450**	**$245,000**	**$1,267,290**	**$0**	**$0**	**$0**	**$1,730,740**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**	**$10,000**	**$20,000**

Description:

This project provides for a traffic study, design, utility relocation, burying of overhead power lines, construction, and construction administration for capacity improvements to the intersection consisting of an additional westbound through lane. This project is for the City of Peoria's share of the improvements (west leg primarily) since the intersection is under the control of the City of Glendale. Improvements will include: paving, curb, gutter, raised median, driveways, pavement marking, signing and striping, street lighting, traffic signal relocation, sidewalks, pedestrian access ramps, landscaping, landscape irrigation and utility relocations.

Justification:

The improvements are intended to improve safety, efficiency, access and traffic control in the vicinity of the intersection. Projected growth in the region and vicinity are expected to render the existing improvements and lane configurations inadequate. The "Level of Service" (LOS), which is a measurement of facility performance and efficiency for the intersection, decreases relative to the number of turning vehicles, location and number of access driveways, and pedestrian accommodations. Improvements to the LOS can be made with installation of street lighting, raised medians, improved lane and route identification, controlled pedestrian accommodations, controlled access and signal timing and coordination. Congested intersections contribute to delay, pollution, driver confusion and fatigue, leading to motorists taking risks, which in turn compromise efficiency and safety.

CAPITAL PROJECT DETAIL

Streets

67th Av & Peoria Av Intersection Improvements

Project Location: 67th Av & Peoria Av (west leg)

Project Number: EN00080

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$0	$0	$0	$1,400	$0	$11,100	$0	$0	$0	$12,500
Chargebacks	Transportation Sales Tax	Base	$0	$0	$0	$0	$22,000	$0	$26,000	$0	$0	$0	$48,000
Construction	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$1,110,000	$0	$0	$0	$1,110,000
Design	Transportation Sales Tax	Base	$0	$0	$0	$0	$140,000	$0	$0	$0	$0	$0	$140,000
Land	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$245,000	$0	$0	$0	$0	$245,000
Study	Transportation Sales Tax	Base	$0	$0	$0	$0	$50,000	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$213,400**	**$245,000**	**$1,147,100**	**$0**	**$0**	**$0**	**$1,605,500**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**	**$10,000**	**$20,000**

Description:

This project provides for a traffic study, design, utility relocation, burying of overhead power lines, construction, and construction administration for capacity improvements to the intersection consisting of an additional westbound through lane. This project is for the City of Peoria share of the improvements (west leg primarily) since the intersection is under the control of the City of Glendale. Improvements will include: paving, curb, gutter, raised median, driveways, pavement marking, signing and striping, street lighting, traffic signal relocation, sidewalks, pedestrian access ramps, landscaping, landscape irrigation and utility relocations.

Justification:

The improvements are intended to improve safety, efficiency, access and traffic control in the vicinity of the intersection. Projected growth in the region and vicinity are expected to render the existing improvements and lane configurations inadequate. The "Level of Service" (LOS), which is a measurement of facility performance and efficiency for the intersection, decreases relative to the number of turning vehicles, location and number of access driveways, and pedestrian accommodations. Improvements to the LOS can be made with installation of street lighting, improved lane and route identification, controlled pedestrian accommodations, controlled access and signal timing and coordination. Congested intersections contribute to delay, pollution, driver confusion and fatigue, leading to motorists taking risks, which in turn compromise efficiency and safety.

CAPITAL PROJECT DETAIL

Streets

67th Av & Thunderbird Rd Intersection Improvements

Project Location: 67th Av and Thunderbird Rd (west leg)

Project Number: EN00077

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$0	$0	$0	$1,200	$0	$10,580	$0	$0	$0	$11,780
Chargebacks	Transportation Sales Tax	Base	$0	$0	$0	$0	$22,000	$0	$26,000	$0	$0	$0	$48,000
Construction	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$1,058,000	$0	$0	$0	$1,058,000
Design	Transportation Sales Tax	Base	$0	$0	$0	$0	$120,000	$0	$0	$0	$0	$0	$120,000
Land	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$600,000	$0	$0	$0	$0	$600,000
Study	Transportation Sales Tax	Base	$0	$0	$0	$0	$48,000	$0	$0	$0	$0	$0	$48,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$191,200**	**$600,000**	**$1,094,580**	**$0**	**$0**	**$0**	**$1,885,780**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**	**$10,000**	**$20,000**

Description:

This project provides for a traffic study, design, utility relocation, burying of overhead power lines, construction, and construction administration for capacity improvements to the intersection consisting of an additional westbound through lane. This project is for the City of Peoria's share of the improvements (west leg primarily) since the intersection is under the control of the City of Glendale. Improvements will include: paving, curb, gutter, raised median, driveways, pavement marking, signing and striping, street lighting, traffic signal relocation, sidewalks, pedestrian access ramps, landscaping, landscape irrigation and utility relocations.

Justification:

The improvements are intended to improve safety, efficiency, access and traffic control in the vicinity of the intersection. Projected growth in the region and vicinity are expected to render the existing improvements and lane configurations inadequate. The "Level of Service" (LOS), which is a measurement of facility performance and efficiency for the intersection, decreases relative to the number of turning vehicles, location and number of access driveways, and pedestrian accommodations. Improvements to the LOS can be made with installation of street lighting, raised medians, improved lane and route identification, controlled pedestrian accommodations, controlled access and signal timing and coordination. Congested intersections contribute to delay, pollution, driver confusion and fatigue, leading to motorists taking risks, which in turn compromise efficiency and safety.

CAPITAL PROJECT DETAIL

Streets

75th Av & Cactus Rd Intersection Improvements

Project Location: 75th Av & Cactus Rd

Project Number: EN00088

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Transportation Sales Tax	Base	$2,670,213	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,670,213
Design	Transportation Sales Tax	Carryover	$840,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$840,000
		Total Budget	**$3,510,213**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,510,213**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$9,000**	**$9,000**	**$9,000**	**$9,000**	**$9,000**	**$9,000**	**$54,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, pre-design services, noise study, traffic study, design, ROW acquisition, utility coordination, utility relocations, utility extensions, burying overhead facilities as determined, materials testing, construction, construction administration, for intersection widening improvements. This project will likely include processing of utility agreements (APS, Cox, Centurylink, SRP, SWG, EPNG, etc.) for design and construction, and development and intergovernmental agreements. The improvements include: installation of a section of 16" water line, additional turn lanes (both right and left), additional through lanes determined through an analysis and projection of traffic data, installation of raised medians for access managementl, paving, curb, gutter, driveways, pavement marking, signing and striping, street lighting, traffic signal modifications/upgrades, interconnect conduit and ITS facilities, sidewalks, pedestrian access ramps, landscaping and irrigation.

Justification:

This intersection will be widened to provide additional capacity, improve safety and reduce crashes. The City applied for and received federal Highway Safety Improvement Program funding in the amount of $5.6M. This project will be managed by the Arizona Department of Transportation, with design starting in FY2013 and construction scheduled to start in FY2015.

CAPITAL PROJECT DETAIL

Streets

75th Av & Peoria Av Intersection Improvements

Project Location: 75th Av & Peoria Av

Project Number: EN00081

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Transportation Sales Tax	Base	$358,946	$0	$0	$0	$0	$0	$0	$0	$0	$0	$358,946
Design	Transportation Sales Tax	Carryover	$975,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$975,000
		Total Budget	**$1,333,946**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,333,946**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$9,000**	**$9,000**	**$9,000**	**$9,000**	**$9,000**	**$9,000**	**$54,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, pre-design services, design, ROW acquisition, utility coordination, utility relocations, utility extensions, burying overhead facilities as determined, materials testing, construction, construction administration, for constructing intersection widening improvements. This project will likely include processing of utility agreements (APS, Cox Qwest/Centurylink, SRP, SWG, EPNG, etc.) for design and construction, and development and intergovernmental agreements. The improvements include: additional turn lanes (both right and left), additional through lanes determined through an analysis and projection of traffic data, installation of raised medians for access control, paving, curb, gutter, driveways, pavement marking, signing and striping, street lighting, traffic signal modifications/upgrades, interconnect conduit and ITS facilities, sidewalks, pedestrian access ramps, landscaping and landscaping and irrigation.

Justification:

This intersection will be widened to provide additional capacity, improve safety and reduce crashes. The City applied for and received federal Highway Safety Improvement Program funding in the amount of $8.1M. This project will be managed by the Arizona Department of Transportation, with design starting in FY2013 and construction scheduled to start in FY2015.

CAPITAL PROJECT DETAIL

Streets

75th Av & Thunderbird Rd Intersection Improvement

Project Location: 75th Av & Thunderbird Rd

Project Number: EN00089

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	County Transportation T	Carryover	$2,800,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,800,000
Land	County Transportation T	Carryover	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
Construction	Transportation Sales Tax	Carryover	$1,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,000,000
		Total Budget	**$3,950,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,950,000**

Total Operating Impacts	**$0**	**$19,000**	**$19,000**	**$19,000**	**$19,000**	**$19,000**	**$19,000**	**$19,000**	**$19,000**	**$19,000**	**$171,000**

Description:

This project includes conducting a traffic study, design, ROW acquisition, utility relocation, extensions and burying overhead power lines as determined, construction, and construction administration for capacity improvements to the intersection and vicinity to accommodate additional turn lanes (both right and left), additional through lanes, raised medians for access control, traffic signal modification/upgrades, interconnect conduit and ITS facilities, paving, curb, gutter, driveways, pavement marking, signing and striping, street lighting, sidewalks, pedestrian access ramps, landscaping, and irrigation.

Justification:

This project has been identified as one of the top priorities to be widened to improve safety, efficiency, access and traffic control in the vicinity of the intersection. Projected growth in the region and vicinity are expected to render the existing improvements and lane configurations inadequate. The "Level of Service" (LOS), which is a measurement of facility performance and efficiency for the intersection, decreases relative to the number of vehicles, number of turning vehicles, location and number of access driveways, and pedestrian accommodations. Improvements to the intersection will improve the LOS and will include three through lanes in each direction, dual left turns, and a separate right turn lane in each direction, installation of street lighting, raised medians, improved lane and route identification, controlled pedestrian accommodations, controlled access and signal timing and coordination. Congested intersections contribute to delay, pollution, driver confusion and fatigue, which compromise efficiency and safety.

CAPITAL PROJECT DETAIL

Streets

83rd Av & BNSF Railroad Crossing Removal

Project Number: EN00208

Project Location: 83rd Av & BNSF Railroad Crossing Removal

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$2,022	$14,057	$0	$0	$0	$16,079
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$72,000	$0	$0	$0	$72,000
Construction	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$0	$1,405,705	$0	$0	$0	$1,405,705
Design	Proposed GO Bonds	Base	$0	$0	$0	$0	$0	$202,171	$0	$0	$0	$0	$202,171
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$204,193**	**$1,491,762**	**$0**	**$0**	**$0**	**$1,695,955**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,120**	**$2,120**	**$4,240**

Description:

This project provides for the design, utility relocation, extensions and burying overhead lines, as determined, construction and construction management of the potential removal of the existing 83rd Avenue BNSF Railroad crossing and traffic signal at 83rd Av & Grand Av. The improvements include eliminating the existing railroad crossing, the north leg of the intersection to Grand Avenue and provide a new cul-de-sac for business access. The existing traffic signal at 83rd & Peoria would remain. The existing 83rd Av and Grand Av intersection will become a "T" intersection. This provides for a decorative entry feature median to Old Town. The north side of Grand will get new curb and gutter with decorative sidewalk and the extension of the wrought iron fencing constructed as part of the pedestrian project.

Justification:

The railroad has requested the expiration of the 83rd Av crossing at their facility. According to the BNSFRR, because the City is investing in an improved and widened crossing at Cotton Crossing with the Railroad and Grand Avenue as part of the Wal-Mart improvements, the 83rd Avenue crossing could be redundant. The spacing of roadway crossings of the rail is the concern of the Railroad. They are agreeable to the improvements to Cotton Crossing conditioned on the removal of the 83rd Avenue crossing. The City notified the BNSFRR that if the proposed downtown traffic study recommends vacating the 83rd Avenue crossing, the City will take action to budget a project for the removal of the crossing.

CAPITAL PROJECT DETAIL

Streets

83rd Av Street and Drainage Improvements

Project Location: 83rd Av; Butler Dr to Mountain View Rd

Project Number: EN00313

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	County Transportation T	Carryover	$3,654,556	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,654,556
Construction	GO Bonds 2009	Carryover	$1,107,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,107,000
Construction	Outside Sources	Carryover	$293,143	$0	$0	$0	$0	$0	$0	$0	$0	$0	$293,143
Construction	Streets Dev Zone 1	Carryover	$269,053	$0	$0	$0	$0	$0	$0	$0	$0	$0	$269,053
Construction	Wastewater	Carryover	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
Construction	Water	Carryover	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
		Total Budget	**$6,123,752**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,123,752**
		Total Operating Impacts	**$0**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$450,000**

Description:

This project will provide for the design, right of way acquisition, utility relocations, extensions, and burying overhead power lines as determined, construction/reconstruction, and construction administration of the 83rd Av street widening to two lanes each direction with bike lanes and raised landscape median. Improvements include street lighting, water lines, storm drain, utility sleeves and ITS improvements from Butler Dr to Mountain View Rd. Also included are the north half-street improvements on Butler Dr from 83rd Av to 79th Av adjacent to the proposed Community Park #2 (CS00034).

Justification:

Currently, 83rd Av primarily consists of one lane in each direction from Butler Dr to Mountain View Rd. There are sections of 83rd Av that have been widened as a result of development. As the area along 83rd Av from Butler Dr to Grand Av continues to develop, including Peoria Place and redevelopment in Old Town, a substantial increase in traffic on 83rd Av is anticipated to occur. The Transportation Needs Study has identified this section of 83rd Av as a high priority to be widened to a four-lane section. The section of 83rd Av between Northern Av to Butler Dr has been removed from this project since it is under Maricopa County jurisdiction and is surrounded by county islands.

CAPITAL PROJECT DETAIL

Streets

87th Av & Peoria Av Intersection Alignment

Project Location: 87th Av and Peoria Av Intersection

Project Number: PW00109

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$2,550	$15,750	$0	$0	$18,300
Chargebacks	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$0	$40,000	$0	$0	$40,000
Construction	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$0	$1,575,000	$0	$0	$1,575,000
Design	Transportation Sales Tax	Base	$0	$0	$0	$0	$0	$0	$255,000	$0	$0	$0	$255,000
Land	Transportation Sales Tax	Base	$123,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$123,000
		Total Budget	**$123,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$257,550**	**$1,630,750**	**$0**	**$0**	**$2,011,300**

Description:

This project is for the right-of-way acquisition, design, utility relocations, extensions, and burying overhead power lines, construction and construction management for the re-alignment and construction of the street improvements for the south leg of the 87th Av and Peoria Av intersection. Improvements will consist of acquiring two parcels, paving, curb, gutter, sidewalk, relocation of SRP irrigation and structure, other utilities, traffic signal modification and upgrades, and pavement signing and striping.

Justification:

Currently, each leg of 87th Av performs separately and the signal operates inefficiently. The independent operation causes an unnecessary back-up of traffic on Peoria Av. This is due to the severe misalignment of the intersection. Correcting the alignment will improve the flow of traffic and be more efficient. The widening will require the redesign and relocation of the traffic signal and the change in traffic control which currently phases 87th Av legs separately.

CAPITAL PROJECT DETAIL

Streets

91st Av Butler Dr to Mountain View Rd

Project Location: 91st Ave: Butler Dr to Mountain View Rd

Project Number: EN00177

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Streets Dev Zone 1	Base	$0	$8,110	$0	$0	$0	$0	$0	$0	$0	$0	$8,110
Chargebacks	Streets Dev Zone 1	Base	$0	$15,113	$0	$0	$0	$0	$0	$0	$0	$0	$15,113
Construction	Streets Dev Zone 1	Base	$1,210,978	$810,978	$0	$0	$0	$0	$0	$0	$0	$0	$2,021,956
Design	Streets Dev Zone 1	Carryover	$276,370	$0	$0	$0	$0	$0	$0	$0	$0	$0	$276,370
Land	Streets Dev Zone 1	Base	$351,630	$0	$0	$0	$0	$0	$0	$0	$0	$0	$351,630
Arts	Transportation Sales Tax	Base	$0	$8,110	$0	$0	$0	$0	$0	$0	$0	$0	$8,110
Chargebacks	Transportation Sales Tax	Base	$0	$15,113	$0	$0	$0	$0	$0	$0	$0	$0	$15,113
Construction	Transportation Sales Tax	Base	$1,210,978	$810,978	$0	$0	$0	$0	$0	$0	$0	$0	$2,021,956
Design	Transportation Sales Tax	Carryover	$276,370	$0	$0	$0	$0	$0	$0	$0	$0	$0	$276,370
Land	Transportation Sales Tax	Base	$351,630	$0	$0	$0	$0	$0	$0	$0	$0	$0	$351,630
		Total Budget	**$3,677,956**	**$1,668,402**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,346,358**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$37,000**	**$37,000**	**$37,000**	**$37,000**	**$37,000**	**$37,000**	**$222,000**

Description:

This project provides for coordination with adjacent property owners, public involvement, traffic study, design, ROW acquisition, utility coordination, utility relocation, extensions and burying overhead facilities, as determined, piping irrigation ditch, materials testing, construction and construction administration for the widening of unimproved sections of 91st Av between Butler Dr to Mountain View Rd. The widening will accommodate a four-lane roadway section, including bike lanes, drainage improvements, street lights, traffic signals, as warranted, interconnect conduit and fiber optics, raised median, landscape/irrigation, paving, striping and signage. This project will likely include the processing of utility agreements (APS, SRP, Cox, Qwest/Centurylink, SWG, etc.) for design and construction, development and intergovernmental agreements.

Justification:

Currently, there are five sections of 91st Av between Butler Dr to Mountain View Rd that have not been widened to accommodate the four-lane section (2:M:2). These unimproved areas create a bottleneck for traffic as the number of lanes are reduced from five lanes to two lanes. This project will allow the City to widen unimproved sections of 91st Av to accommodate a continuous four-lane roadway, eliminate the bottlenecks and improve the area drainage.

CAPITAL PROJECT DETAIL

Streets

ADA Sidewalk Ramps

Project Location: Various Street Intersections

Project Number: PW00025

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	General	Base	$0	$550	$550	$0	$0	$0	$0	$0	$0	$0	$1,100
Chargebacks	General	Base	$0	$7,000	$7,000	$0	$0	$0	$0	$0	$0	$0	$14,000
Construction	General	Base	$55,000	$55,000	$55,000	$0	$0	$0	$0	$0	$0	$0	$165,000
Construction	General	Carryover	$20,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,000
		Total Budget	**$75,000**	**$62,550**	**$62,550**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,100**

Description:

This project will provide for the coordination with the adjacent property owners, public involvement, design, utility coordination, utility relocation, construction and construction administration for the removal and reconstruction of sidewalk ramps, construction of new handicap ramps, and replacement of landscape and irrigation system improvements throughout the City of Peoria.

Justification:

The Americans with Disabilities Act (ADA), enacted July 26, 1990, required changes in accessibility at bus stops and crosswalks. The City has prepared an inventory of areas requiring the installation of ramps. The City has been working to comply by constructing wheel chair ramps at existing and proposed crosswalks. Additionally, a platform for loading and unloading at bus stops will be required where they presently do not exist. This program is to ensure continued compliance with the Federal requirements.

CAPITAL PROJECT DETAIL

Streets

Agua Fria Truck Road Reliever

Project Number: EN00271

Project Location: 112th Av - Rose Garden Ln to 107th Av/Pinnacle Peak Rd

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Land	GO Bonds 2007	Carryover	$1,352,749	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,352,749
Construction	GO Bonds 2009	Carryover	$7,861,198	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,861,198
		Total Budget	**$9,213,947**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$9,213,947**

Total Operating Impacts	**$0**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$54,000**	**$486,000**

Description:

This project provides for public involvement, design, ROW acquisition, agency and stakeholder coordination, utility relocation, extension and burying overhead facilities as determined, materials testing, construction and construction administration of the selected truck road reliever to be constructed in the NW portion of the City. Improvements will include one lane in each direction, intersection improvements at Rose Garden Ln and Pinnacle Peak Rd, signal construction at 107th Ave and Pinnacle Peak Rd. This project will likely include processing of utility agreements (APS, SRP, COX, Qwest/Centurylink, SWG, EPNG, etc) for design and construction, development agreement and intergovernmental agreements.

Justification:

The City of Peoria, MCDOT, City of Surprise and the Arizona Rock Products Association cooperated in the preparation of a study to identify an alternative truck route to reduce truck traffic on Beardsley Rd between 111th Av and 99th Av. The alternative truck route will reduce truck traffic on Beardsley Rd, alleviate the noise and other environmental impacts on the residents in the area. This project was approved by the voters as part of the 2008 bond election.

CAPITAL PROJECT DETAIL

Streets

Arterial Urban Street Overlay Program

Project Location: Various Locations

Project Number: PW00992

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$0	$9,000	$0	$9,000	$0	$9,000	$0	$9,000	$0	$36,000
Construction	Highway User	Base	$900,000	$0	$900,000	$0	$900,000	$0	$900,000	$0	$900,000	$0	$4,500,000
		Total Budget	**$900,000**	**$0**	**$909,000**	**$0**	**$909,000**	**$0**	**$909,000**	**$0**	**$909,000**	**$0**	**$4,536,000**

Description:

This project will provide for the systematic overlay of approximately 2-3 miles of arterial streets every other year. This project consists of applying a thin rubber asphalt overlay to existing arterial streets to extend pavement life and improve drive characteristics. Project will also include repair of broken concrete, asphalt edge milling, crack fill, and raising valve and manholes to the new asphalt grade. Rubber asphalt overlays provide a better driving surface and extend asphalt life by up to ten years beyond current life cycle.

Justification:

There are more than 76 miles of arterial roads in Peoria. The Streets Division's Pavement Management Program incorporates fiscally sound maintenance applications to extend the serviceable life of pavement to reduce cost, enhance drive characteristics and minimize reconstruction impacts to budget and traffic. Asphalt rubber has proven to reduce maintenance costs and provide the most effective pavement maintenance application for most arterial roadways, and asphalt rubber may help reduce tire noise for residential areas. This proposal is consistent with the City's practice of requiring rubberized asphalt for new and reconstruction projects.

CAPITAL PROJECT DETAIL

Streets

Arterial/Collector Rural Street Overlay Program

Project Number: PW01003

Project Location: Castle Hot Springs Road / 87th Av/ Chris. Camp Rd. / 11 miles

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$0	$0	$0	$0	$14,000	$0	$0	$0	$0	$14,000
Construction	Highway User	Base	$0	$0	$0	$0	$0	$1,400,000	$0	$0	$0	$0	$1,400,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,414,000**	**$0**	**$0**	**$0**	**$0**	**$1,414,000**
	Total Operating Impacts		**$0**	**$24,531**	**$24,531**	**$24,531**	**$24,531**	**$24,531**	**$24,531**	**$24,531**	**$24,531**	**$24,531**	**$220,779**

Description:

This rubber chip seal project is on Arterial/Collector streets built to rural standards (no curb/gutter, etc). Typical roads under this program are Castle Hot Springs Road from SR-74 north for approximately 5.7 miles at 45 feet wide; and 87th Avenue from SR-74 to Lake Pleasant Road for approximately 2.2 miles at 30 feet wide. Castle Hot Springs is one lane in each direction with bike lanes. The preferred treatment is to apply a rubber chip seal which will give it seven to nine years before another treatment will be needed. This work was last completed in FY 2012.

Justification:

These roads are the gateway to Lake Pleasant and need to be maintained.

CAPITAL PROJECT DETAIL

Streets

Beardsley Rd Extension

Project Location: Beardsley Rd; Loop 101 - 83rd Av

Project Number: PW00152

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2009	Carryover	$759,591	$0	$0	$0	$0	$0	$0	$0	$0	$0	$759,591
		Total Budget	**$759,591**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$759,591**
		Total Operating Impacts	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$400,000**

Description:

This project provides for the construction and construction administration for the extension and widening of Beardsley Rd from 83rd Av across New River, the bridge over New River, bank protection and trails, the new trailhead, the new southbound frontage road, and the Texas U-turn interchange at Loop 101 and Union Hills Dr. In addition, it covers the same phases for ancillary projects that are recommended to be completed simultaneously with the Beardsley Extension. The specific projects are as follows: 83rd Av median and landscape; Beardsley Rd to Oraibi Dr; 83rd Av and Lake Pleasant Pkwy intersection and traffic signal modifications; completion of the third lane on Lake Pleasant Pkwy between Beardsley Rd and 83rd Av; the trail connection along New River; and development of a gateway theme at 81st Av & Beardsley Rd and 83rd Av & Union Hills Dr. Construction is complete and this project is now in the final closeout phase.

Justification:

In October 2002, the North Central Peoria/Northwest Glendale Circulation Study recommended the extension of Beardsley Rd across New River and connected to Loop 101. This connection would provide alternative freeway access to the area west of Loop 101 and north of Union Hills Dr. The Beardsley Rd connection will consist of the extension of Beardsley Rd in a southeast direction across New River to connect to a one-way southbound frontage road on the northwest side of Loop 101 between 75th Av and Union Hills Dr. The frontage road will split from westbound on-ramp at 75th Av and continue to the southbound/westbound off-ramp at Union Hills Dr.

To access southbound Loop 101, motorists would follow the frontage road south to a new on-ramp north of Union Hills Dr. To accommodate northbound Loop 101 traffic, a new U-shaped bridge will be built adjacent to and north of the existing Union Hills Drive overpass. Traffic from the southbound frontage road wanting to travel north on Loop 101, would make a “U-turn” on the new bridge to access the Union Hills northbound on-ramp. This configuration is commonly referred to as a “Texas U-Turn”. In addition, it is logical to construct the ancillary projects simultaneously with the Beardsley Extension project.

CAPITAL PROJECT DETAIL

Streets

Beardsley Rd; 99th Av to Lake Pleasant Rd

Project Number: PW00065

Project Location: Beardsley Rd from 99th Av to Lake Pleasant Rd

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Transportation Sales Tax	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**
		Total Operating Impacts	**$0**	**$7,600**	**$7,600**	**$7,600**	**$7,600**	**$7,600**	**$7,600**	**$7,600**	**$7,600**	**$7,600**	**$68,400**

Description:

This project provides for the design, utility relocation, extensions and burying overhead lines as determined, construction and construction administration of the south half-street improvements of Beardsley Rd between 99th Av alignment to Lake Pleasant Rd, modifications to the drainage improvements at the intersection of LPR & Beardsley Rd, a mill and overlay for the existing section of Beardsley Rd between LPR and 99th Av, signal modifications and construction of additional turn lanes at LPR and Beardsley Rd.

Justification:

The south half-street improvements of Beardsley Road between the 99th Avenue alignment and Lake Pleasant Road were field constructed by Maricopa County to rural standards in the late 1980s and eventually annexed into the City. The rural standards did not include the construction of curb, gutter, and sidewalk. Due to lack of documentation, the City is unable to confirm whether the sub-base materials and asphalt thickness meet City standards.

CAPITAL PROJECT DETAIL

Streets

Bridge Maintenance and Management Program

Project Location: Various

Project Number: EN00243

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$18,000
Chargebacks	Transportation Sales Tax	Base	$0	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$225,000
Construction	Transportation Sales Tax	Base	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$2,000,000
Construction	Transportation Sales Tax	Carryover	$75,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$75,000
		Total Budget	**$275,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$2,318,000**

Description:

This project provides funding for the on-going bridge and culvert maintenance and management program (BCMMP). The purpose of the BCMMP is to develop and implement a system to manage the city's expanding inventory of bridge structures. Bridges and culverts are typically some of the more costly elements of a transportation system. One of the goals of the BCMMP is to set up a system of routine procedures and actions that enable the city to both monitor and initiate repair and maintenance actions at the appropriate times in order to extend the structure's service life at a manageable cost. The project also provides for the design and construction of safety improvements including bridge barrier and lighting upgrades, pedestrian and vehicular safety improvements and determining overload haul routes.

Justification:

The city's current bridge inventory has been identified, logged, photographed, located on GIS, named, numbered and placed into an internal database as part of the BCMMP. Through an intergovernmental agreement with the Arizona Department of Transportation (ADOT), each structure is inspected per National Bridge Inspection Standards (NBIS) and assessed at regular intervals by ADOT. The ADOT inspection program does not address interim structural or safety issues that may arise, nor does it address preventative maintenance. Conditions may arise in the period between ADOT inspections that knowledgeable city crews may be able to detect and report to the City Engineer for evaluation and possible action. Safety issues such as bridge rail impact damage typically cannot wait for biannual inspections to report, evaluate and repair. Routine and preventative maintenance actions may also be appropriate to help maintain or improve the performance of individual bridge elements and the bridge as a whole.

CAPITAL PROJECT DETAIL

Streets

Deer Valley Rd; 109th Av to Lake Pleasant Pkwy

Project Number: EN00395

Project Location: Deer Valley Rd; 109th Av to Lake Pleasant Pkwy

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Transportation Sales Tax	Base	$0	$0	$17,300	$0	$0	$0	$0	$0	$0	$0	$17,300
Chargebacks	Transportation Sales Tax	Base	$0	$0	$22,000	$0	$0	$0	$0	$0	$0	$0	$22,000
Construction	Transportation Sales Tax	Base	$0	$0	$1,730,000	$0	$0	$0	$0	$0	$0	$0	$1,730,000
Design	Transportation Sales Tax	Base	$180,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$180,000
Study	Transportation Sales Tax	Base	$5,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,000
		Total Budget	**$185,000**	**$0**	**$1,769,300**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,954,300**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$4,000**	**$4,000**	**$4,000**	**$4,000**	**$4,000**	**$4,000**	**$24,000**

Description:

This project provides for the coordination with adjacent property owners and MCDOT, public involvement, obtaining temporary construction easements, utility coordination, utility relocation, design, materials testing, construction, construction administration for the construction of a raised landscape median, raising of the existing privacy walls, micro-sealing and restriping to include bike lanes on Deer Valley Rd between 109th Av and Lake Pleasant Parkway.

Justification:

MCDOT is currently planning to extend Deer Valley Rd from 109th Av to El Mirage Rd. In doing so, the City is concerned that the increased volume of traffic will result in increased noise and speeding. The City will be coordinating with MCDOT to construct a raised landscaped median and raising the height of the privacy walls along the south and north sides of Deer Valley Rd between 109th Av & Lake Pleasant Parkway

CAPITAL PROJECT DETAIL

Streets

Dirt Shoulders, Dust Abatement PM-10 Project

Project Location: Various locations

Project Number: PW01001

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$3,008	$0	$0	$0	$0	$0	$0	$0	$0	$3,008
Construction	Highway User	Base	$148,842	$300,780	$0	$0	$0	$0	$0	$0	$0	$0	$449,622
Construction	Outside Sources	Base	$616,893	$1,427,109	$0	$0	$0	$0	$0	$0	$0	$0	$2,044,002
		Total Budget	**$765,735**	**$1,730,897**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,496,632**
		Total Operating Impacts	**$7,500**	**$7,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$83,000**

Description:

This project will provide funding to apply a dust palliative to those road shoulders that have no curbing. Based on the requirement from EPA, we can apply granite, ABC, a liquid application, asphalt millings, chip seal, or pave our arterial shoulders to maintain compliance. There are approximately 50-lane miles of road abutted by dirt shoulders in the city. Areas of focus: FY13-67th Ave south to Happy Valley Rd for 1.76 miles; Lake Pleasant Parkway from L303 to State Route 74 paving of unpaved roads totaling 1.92 miles; FY14-Jomax to Terramar to 83rd Ave, 1.35 miles; Jomax to 107th Ave to Lake Pleasant Parkway, 1.3 miles; New River Rd and Carefree Hwy to city limits, 10.35 miles

Justification:

This project is an EPA mandate. All cities are required to mitigate airborne dust by application of a dust palliative to roads that do not have curbing. While all new roads require curbing, many older and existing roads do not. The Department of Environmental Quality (ADEQ) requires cities to control fugitive dust in the Salt River monitoring site portion of the Maricopa County PM-10 Serious Nonattainment Area. A list of shoulders is available.

CAPITAL PROJECT DETAIL

Streets

Downtown Traffic Study

Project Location: Downtown Peoria

Project Number: EN00250

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Transportation Sales Tax	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
		Total Budget	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$100,000**

Description:

This project provides for the preparation of a traffic study and transportation master plan for the downtown area. The purpose of the study is to develop and evaluate short-term and long-term transportation and parking improvements in the downtown area. The scope of this project will be closely coordinated with the Old Town Revitalization Plan.

Justification:
The study will evaluate traffic and transportation issues related to proposed downtown redevelopment, near-term developments and improvements, proposed area-wide improvements, vehicular circulation, pedestrian & bicycle circulation, additional lanes, and parking requirements.

CAPITAL PROJECT DETAIL

Streets

Grand Av Landscaping; L101-Peoria Av

Project Location: Grand Av from L101 to Peoria Av

Project Number: EN00214

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2009	Carryover	$20,805	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,805
		Total Budget	**$20,805**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$20,805**
		Total Operating Impacts	**$115**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**$720,115**

Description:

This is an ADOT-led project with multiple phases for the purpose of increasing capacity and improving aesthetics on Grand Avenue between Loop 101 and 71st Avenue. The first phase of the project, completed in Fall 2010, included installation of conduit sleeves and sidewalk improvements simultaneously with the ADOT funded widening project. The next phase of the project includes the installation of landscaping, sidewalks, street lighting, fencing and entry monuments from Loop 101 to 71st Avenue. The city's contribution to this phase is limited to water expansion impact fees associated with landscape water meters and entry monuments at each end of the project.

Justification:

ADOT is the lead agency and bears the majority of the cost associated with the project. Phase 2 total costs are estimated at $3.6 million. The city benefits from the increased capacity of the roadway and the enhanced aesthetics with a minimal contribution.

CAPITAL PROJECT DETAIL

Streets

Lake Pleasant Pkwy; Westwing to L303 (4 Lanes)

Project Location: LPP between Westwing Pkwy and L303

Project Number: EN00241

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	County Transportation T	Base	$721,821	$0	$0	$0	$0	$0	$0	$0	$0	$0	$721,821
Construction	County Transportation T	Carryover	$985,561	$0	$0	$0	$0	$0	$0	$0	$0	$0	$985,561
Construction	GO Bonds 2009	Base	$1,096,224	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,096,224
Construction	GO Bonds 2009	Carryover	$4,793,638	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,793,638
Land	GO Bonds 2009	Carryover	$447,350	$0	$0	$0	$0	$0	$0	$0	$0	$0	$447,350
Construction	GO Bonds 2010	Base	$1,032,149	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,032,149
Construction	GO Bonds 2010	Carryover	$1,840,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,840,000
Construction	Highway User	Base	$260,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$260,000
Construction	Streets Dev Zone 2	Base	$4,484,714	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,484,714
Construction	Transportation Sales Tax	Carryover	$4,513,964	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,513,964
		Total Budget	**$20,175,421**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$20,175,421**

Total Operating Impacts	**$0**	**$0**	**$112,000**	**$112,000**	**$112,000**	**$112,000**	**$112,000**	**$112,000**	**$112,000**	**$112,000**	**$896,000**

Description:

This project provides for design (Westwing to CAP), ROW acquisition, utility relocation, extensions and burying overhead power lines, as determined, construction and construction administration for the demolition of the existing two lanes and construction of two lanes each direction, bike lanes, median improvements, street lighting, signalization and ITS improvements.

Justification:

The traffic projections indicate that Lake Pleasant Pkwy should be widened to four lanes between Westwing Pkwy (Dynamite Blvd) and the Loop 303 to accommodate the increased traffic anticipated following connection of the L303 to Lake Pleasant Pkwy. Proposition 400 funding (Arterial Life Cycle Program) is available for this project beginning in FY 10.

CAPITAL PROJECT DETAIL

Streets

Major Street Repairs

Project Location: Various Locations

Project Number: PW00027

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$9,000
Construction	Highway User	Base	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$1,000,000
		Total Budget	**$100,000**	**$101,000**	**$101,000**	**$101,000**	**$101,000**	**$101,000**	**$101,000**	**$101,000**	**$101,000**	**$101,000**	**$1,009,000**

Description:

This project provides for street repairs in response to urgent or unexpected situations or concerns. Improvements typically consist of paving, milling, overlaying, re-surfacing of roadways (with minor concrete curb, gutter, valley gutter, and apron improvements).

Justification:

This project is reserved for street repairs that are initiated by urgency of prioritization that are not programmed as part of the ongoing maintenance program. The specific projects will be identified throughout the year based on staff review, prioritization criteria and justification.

CAPITAL PROJECT DETAIL

Streets

North Peoria Traffic Update Study

Project Location: North Peoria

Project Number: EN00252

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Transportation Sales Tax	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Description:

This project provides for preparation of a traffic study to update the Peoria Transportation Needs Study (2004) for the area bounded by Union Hills Dr to the south, Westwing Pkwy on the north, 67th Av on the east and 107th Ave on the west. The purpose of this study is to reevaluate the needs of northern Peoria after several significant transportation projects in the area have been completed (e.g., Happy Valley Rd, Lake Pleasant Pkwy, Beardsley Extension, etc.)

Justification:

The study will evaluate the issues that arise after some of the significant "backbone" projects have been completed, as well as future development in this area and to evaluate the projects that should be completed in the next phase of the CIP.

CAPITAL PROJECT DETAIL

Streets

Northern Parkway

Project Location: Northern Av From 71st Av to 115th Av

Project Number: EN00142

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed GO Bonds	Base	$0	$0	$0	$13,093	$19,590	$10,960	$7,870	$280	$4,070	$12,720	$68,583
Chargebacks	Proposed GO Bonds	Base	$0	$0	$0	$5,600	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$65,600
Construction	Proposed GO Bonds	Base	$0	$0	$0	$1,309,257	$1,959,000	$1,096,000	$787,000	$28,000	$407,000	$1,272,000	$6,858,257
Arts	Transportation Sales Tax	Base	$0	$4,290	$3,460	$9,857	$0	$0	$0	$0	$0	$0	$17,607
Chargebacks	Transportation Sales Tax	Base	$0	$10,000	$10,000	$4,400	$0	$0	$0	$0	$0	$0	$24,400
Construction	Transportation Sales Tax	Base	$3,109,000	$429,000	$346,000	$985,743	$0	$0	$0	$0	$0	$0	$4,869,743
		Total Budget	**$3,109,000**	**$443,290**	**$359,460**	**$2,327,950**	**$1,988,590**	**$1,116,960**	**$804,870**	**$38,280**	**$421,070**	**$1,294,720**	**$11,904,190**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$20,000**	**$20,000**	**$60,000**

Description:

This project provides for the City's contribution toward land acquisition and construction to convert the existing Northern Avenue to an eight-lane, limited access "regionally significant" arterial roadway that will be designated Northern Parkway. The project will construct overpasses at the intersections of mile roadways, including bridged mainline overpasses, median barriers, exit and entrance ramps, traffic signals, landscape and irrigation, barrier walls, utility relocations, and drainage improvements, paving, curb, gutters, street lighting, pavement markings and signing. Per the City Attorney's Office, the City has a contractual obligation to contribute financially to this project under the terms of a 2008 intergovernmental agreement. The project budget reflects the latest financial plan formalized in the Arterial Life Cycle Program published by the Maricopa Association of Governments.

Justification:

The Maricopa Association of Governments conducted a study for East-West Mobility across the Valley. Considering the location of the I-10 freeway, Bell Road and Loop 101, another east-west route was needed to handle high volumes of regional traffic. The connectivity with the three State Routes of US60, Loop 101 and Loop 303 were also considered vital to the regional traffic circulation. Considering natural and manmade obstructions such as New River, Agua Fria River, Military Installations, Airports, Sun City, etc., the recommended route is Northern Av. The following agencies are partnering to design, acquire ROW and construct the Northern Pkwy: Maricopa County and the cities of Peoria, Glendale and El Mirage. Proposition 400 funding covers 70% of the entire projects costs. In accordance with the IGA, the City's share is 20% of the remainder.

CAPITAL PROJECT DETAIL

Streets

Peoria Av Bus Stop Improvements

Project Location: Peoria Av; 67th Av to 99th Av

Project Number: PW11190

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Transportation Sales Tax	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**

Description:

The city's Multi-Modal Master Plan created new standards for bus stops in Peoria. These standards outline a hierarchy of different stops to account for different purposes and passenger volumes, and define different amenities to be provided at each type of stop. In addition, the master plan outlines a process for incorporating art into bus stops to make them more attractive, improve the character of the surrounding areas, and help the city create unique identities for specific areas.

This funding request will help to implement the short-term recommendations identified in the city's Multi-Modal Master Plan. The recommendation is to fund improvements to the existing Peoria Avenue Route 106 bus stops to meet the new standards and potentially incorporate public art at key stops.

Justification:

Peoria's General Plan recognizes that transportation systems must integrate multi-modal opportunities to reduce reliance on the automobile. Improving bus stops will help provide a comfortable waiting environment for passengers and encourage transit usage.

CAPITAL PROJECT DETAIL

Streets

Re-Chip Seal Dirt Roads

Project Number: PW00163

Project Location: 67th Ave. to 107th Ave., Pinnacle Peak to Jomax Road

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$0	$4,000	$0	$0	$0	$0	$4,000	$0	$0	$8,000
Construction	Highway User	Base	$0	$0	$400,000	$0	$0	$0	$0	$400,000	$0	$0	$800,000
		Total Budget	**$0**	**$0**	**$404,000**	**$0**	**$0**	**$0**	**$0**	**$404,000**	**$0**	**$0**	**$808,000**

Description:

This project provides for the application of a rubberized chip seal to assist in keeping dirt roads under control and to help the city in its efforts to meet PM 10 regulations. It is recommended that a rubber chip seal be placed every five years until a complete streets project (water, sewer, drainage, landscaping, and pavement) can be implemented. This project is necessary to meet air quality environmental guidelines.

Justification:

The limits of this project contain small and segmented development (including individual single family residential) projects. Due to nature of these developments, building permits were issued without paving the local residential roads that service those new houses. The City is mandated to address dirt roads from an air quality standpoint. This program is recommended as a five-year cycle.

CAPITAL PROJECT DETAIL

Streets

Resurvey Benchmarks

Project Location: Various Locations

Project Number: PW00137

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	General	Base	$0	$0	$234,000	$0	$0	$0	$234,000	$0	$0	$0	$468,000
		Total Budget	**$0**	**$0**	**$234,000**	**$0**	**$0**	**$0**	**$234,000**	**$0**	**$0**	**$0**	**$468,000**
		Total Operating Impacts	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$50,000**

Description:

This project will establish horizontal controls and vertical benchmarks for section and quarter corners within the City of Peoria. The City must establish a grid of monuments completed with second order survey accuracy. Additionally, reference to other datum found within the City namely, FEMA, City of Glendale, City of Phoenix, MCDOT and ADOT datum, shall be corresponded, coordinated and compared with City of Peoria "Inertial System Benchmark Survey".

Justification:

At the present time, any developer who is serious about beginning design of a project must first call the City to get an elevation on an adjacent benchmark. This elevation coordinates the project with others that have already been built and those that will be built in the future. The elevation of various benchmarks used in the City comes from a survey performed several years ago. It has been found that since the time of that survey, many of the monuments have been either destroyed or replaced, and that the elevations currently in use are in question. The survey will also establish monuments and elevations in the north portion of the City. This project will allow future developments and services to be on the same elevation base as the rest of the City. This work will minimize the task of recreating benchmark references for any survey conducted by a public or private entity for accurate elevation and coordinate surveys within the city limits. The work will result in a reliable comprehensive, single source, reference for this information to be interpreted consistently by any and all parties. Further implementation into the GIS database will be needed as the Information System is improved.

CAPITAL PROJECT DETAIL

Streets

Sidewalks Annual Program

Project Location: Various Locations

Project Number: PW00046

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$900	$900	$900	$900	$900	$900	$900	$900	$900	$8,100
Chargebacks	Highway User	Base	$0	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$135,000
Construction	Highway User	Base	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$900,000
Construction	Highway User	Carryover	$20,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,000
		Total Budget	**$110,000**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$1,063,100**

Description:

This program is in response to completing various pedestrian and sidewalk links where deficiencies exist on arterial streets due to lack of adjacent development or older developments that did not complete the sidewalk improvements. The program provides for public involvement, design, utility coordination, utility relocation, ROW acquisition, materials testing, construction and construction administration for installing concrete sidewalks or temporary asphalt sidewalks, repair or replacement of landscape and irrigation system improvements, applying pre-emergent and decomposed granite, along with incidental work to accomplish connectivity. The project will likely include processing of utility agreements for design and construction, development agreements and intergovernmental agreements.

Justification:

This program is in response to completing various pedestrian and sidewalk links where deficiencies exist due to lack of adjacent development, etc. The Engineering Department prioritizes projects based on input from various departments, City management, Council and citizen requests.

CAPITAL PROJECT DETAIL

Streets

Street Light Infill and Replacement Program

Project Location: Citywide

Project Number: PW11160

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$1,500	$1,350	$1,350	$1,350	$1,350	$1,350	$1,350	$1,350	$1,350	$12,300
Construction	Highway User	Base	$150,000	$150,000	$135,000	$135,000	$135,000	$135,000	$135,000	$135,000	$135,000	$135,000	$1,380,000
		Total Budget	**$150,000**	**$151,500**	**$136,350**	**$136,350**	**$136,350**	**$136,350**	**$136,350**	**$136,350**	**$136,350**	**$136,350**	**$1,392,300**

Description:

This program allows the City to respond to citizen requests for additional street lights in residential areas. Specifically, this program provides for the preparation of the street light layout, coordination with APS and/or SRP, street light design, installation of street lights, and costs associated with the electrical system upgrades to support the new street light(s). Each year $65,000 of this budget will be earmarked for street light infill requests. If demand does not require the full $65,000 budget then the balance of the budget will be dedicated to replacing street lights and poles that have exceeded their 20-30 year life cycle or are in need of replacement.

Justification:

Street lights in new developments are installed by the developer. In older areas, citizens may desire to have a new street light installed on a public street. In order to initiate such a request, the resident(s) must fill out a petition and submit to the Public Works-Utilities Department for consideration. Staff will evaluate each petition, survey the area to find existing street lights, determine if a new location would be possible under the City's "Standards and Requirements," coordinate with the utility company, prepare an estimate, and prioritize each request. The resident(s) making the request will be notified by letter whether a street light will be installed. Currently our inventory of street lights and poles is around 14,100. Of those 14,100 more than 20% of them have reached their 20-30 year life.

CAPITAL PROJECT DETAIL

Streets

Street Maintenance Program

Project Location: Citywide

Project Number: PW00138

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$180,000
Construction	Highway User	Base	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$20,000,000
		Total Budget	**$2,000,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$2,020,000**	**$20,180,000**

Description:

This is an ongoing program that provides for scheduled pavement maintenance applications throughout the City as an integral component of extending the community's infrastructure investment. Improvements consist of pavement sealing or minor resurfacing, crack sealing, patching, milling, preservative applications and replacement of stripes and markings. Incidental street widening and pavement reconstruction may also be necessary.

Justification:

The City's Pavement Management Program systematically evaluates the condition of all roadways under Peoria's jurisdiction. This tool is used by staff to develop a prioritization and schedule of maintenance efforts to preserve and extend the pavement life of vital infrastructure.

CAPITAL PROJECT DETAIL

Streets

Street Reconstruction and Rehab Program

Project Location: Various

Project Number: PW13000

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	County Transportation T	Base	$0	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
Construction	County Transportation T	Base	$1,000,000	$3,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$4,000,000
Construction	Transportation Sales Tax	Base	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,000,000
		Total Budget	**$3,000,000**	**$3,030,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,030,000**

Description:

The Street Maintenance and overlay programs are for periodic maintenance to extend the life of existing pavements. All pavements ultimately reach a point at which they are too old and deteriorated for continued maintenance treatments and rehabilitation or reconstruction is required which is not within the scope of these maintenance programs. The streets in the general vicinity of: 91st to 99th Avenues and Beardsley to Union Hills; 103rd to 107th Ave and Olive to Northern Ave; 103rd to 112th Ave and Beardsley Rd to Rose Garden Lane; 87th to 99th Ave and Peoria to Cholla; 87th to 91st Ave and Olive to Peoria have been identified for reconstruction and rehabilitation. These streets have received numerous surface treatments and minor repairs over their life but the overall condition has now fallen below the condition which will benefit from more maintenance and rehabilitation is necessary to restore good quality roads. Rehabilitation will include mill and overlay and in some areas, total removal and reconstruction will be required.

Justification:

Pavement Condition Index for these areas range from 61 to 71 (poor to fair). Surface treatments for these streets will have limited impact.

CAPITAL PROJECT DETAIL

Streets

Thunderbird Rd Widening Rehab; L101-95th Av

Project Location: Thunderbird Rd; Loop 101 to 95th Av

Project Number: EN00011

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	GO Bonds 2007	Carryover	$375,069	$0	$0	$0	$0	$0	$0	$0	$0	$0	$375,069
Land	GO Bonds 2007	Carryover	$237,896	$0	$0	$0	$0	$0	$0	$0	$0	$0	$237,896
Land	Outside Sources	Carryover	$130,096	$0	$0	$0	$0	$0	$0	$0	$0	$0	$130,096
		Total Budget	**$743,061**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$743,061**

Description:

This project provided for right-of-way acquisition, construction and construction administration required to widen Thunderbird Rd from Loop 101 to 94th Dr. The project consisted of additional thru lanes, a median and bike lanes. Improvements included paving, curb, gutter, sidewalk, driveways, medians, storm drains, street lights, traffic signal interconnect conduit, landscaping, pavement marking & signage, bridge widening and traffic signal modifications. The majority of the construction has been completed. Remaining funding is for project closeout.

Justification:

This project provided additional capacity and enhance safety on Thunderbird Rd between the Loop 101 and 94th Dr. The southern half of the roadway (the eastbound lanes) were expanded from two to three lanes along this entire stretch of 94th Av to Loop 101, while the northern half (the westbound lanes) were expanded from two to three lanes between the Loop 101 and 91st Av. The bridge over the New River was also widened to accommodate the additional lanes. Other planned improvements include a raised landscaped median, a 10-foot sidewalk on the north side, either a six-foot or eight-foot sidewalk on the south side, and bike lanes from 91st Avenue to Rio Vista Boulevard.

CAPITAL PROJECT DETAIL

Streets

Traffic Signal Renovation and Replacement

Project Location: Various locations

Project Number: PW00993

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Highway User	Base	$0	$650	$650	$650	$800	$800	$800	$800	$800	$800	$6,750
Construction	Highway User	Base	$65,000	$65,000	$65,000	$65,000	$80,000	$80,000	$80,000	$80,000	$80,000	$80,000	$740,000
Arts	Proposed GO Bonds	Base	$0	$6,250	$6,250	$6,250	$0	$0	$0	$0	$0	$0	$18,750
Construction	Proposed GO Bonds	Base	$625,000	$625,000	$625,000	$625,000	$0	$0	$0	$0	$0	$0	$2,500,000
		Total Budget	**$690,000**	**$696,900**	**$696,900**	**$696,900**	**$80,800**	**$80,800**	**$80,800**	**$80,800**	**$80,800**	**$80,800**	**$3,265,500**

Description:

This project involves the systematic replacement of wiring, signal cabinets and controllers. For the past several years, Public Works has completed several projects that replaced deteriorated wiring for several intersection every year. In 2013, signal cabinets and controllers will need to be replaced to avoid deterioration-related problems. As part of the replacement, newer available technology will be incorporated. This cycle will be repeated to maintain optimum serviceability of our equipment.

Justification:

Due to technology changes, software upgrades, general equipment aging and deterioration in excessively hot weather exposures, the traffic signal system must be maintained properly to avoid malfunctions and failures.

CAPITAL PROJECT DETAIL

Streets

Utility Undergrounding Program

Project Location: Various

Project Number: CD00003

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	County Transportation T	Carryover	$145,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$145,000
		Total Budget	**$145,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$145,000**

Description:

This project provides for the public involvement and utility coordination for the preparation of a master plan and development of a prioritization matrix and providing estimates for areas requiring the burying of overhead facilities and the installation of street lights. In FY2011, the City hired a consultant to develop a master plan for the program identifying requirements and priorities. The $500,000 request for FY2012 is to implement the first project identified in the master plan.

Justification:

Within the city of Peoria there are many older areas in which utility lines were installed above ground. This was the most cost effective type of construction for the utilities companies. Overhead facilities are easier for the utility companies to access and repair. Today, the City requires certain overhead utilities to be buried at the time of construction. A program is being developed to remove the overhead utility lines and install the necessary street light system in the older areas to minimize outages, increase the amount of unobstructed sidewalk space, and make the areas more aesthetically pleasing.

CAPITAL PROJECT DETAIL

Streets

Westgreen Estates Unit 9 Soundwall

Project Number: EN00324

Project Location: Sun Valley Elementary School Basin south boundary

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	County Transportation T	Base	$104,295	$0	$0	$0	$0	$0	$0	$0	$0	$0	$104,295
Construction	County Transportation T	Carryover	$88,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$88,000
Construction	Outside Sources	Base	$574,476	$0	$0	$0	$0	$0	$0	$0	$0	$0	$574,476
		Total Budget	**$766,771**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$766,771**

Description:

This project provides for the coordination with adjacent propoerty owners, public involvement, design, temporary construction easement (TCE) acquisition, utility coordination, utility relocation, construction, and construction administration for the building of a Westfield Estates Unit 9 sound wall. This wall extends approximately 400 linear feet westerly along the PUSD storm water basin south boundary from the L101 right-of-way to 95th Avenue. This project will likely include the processing of utility agreements (APS, SRP, COX, Qwest/Centurylink, SWG, etc) for design and construction and developmenment and intergovernmental agreements.

Justification:

The MAG Noise Wall Project identified the need for construction of a sound wall adjacent to the Sun Valley Elementary School (Wall #7) and along the Parke West commercial site to the south (Wall #7A). The City desires not to construct the sound wall along the commercial frontage (Wall #7A). Instead, ADOT will contribute the funding for Wall #7A to the City. The City will design and construct the 12' high sound wall along the south boundary of the Sun Valley Elementary School basin between L101 and 95th Av.

CAPITAL PROJECT DETAIL

Traffic Control

ITS Equipment Upgrade

Project Location: Northern Av, Olive Av, Peoria Av

Project Number: EN00348

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Outside Sources	Base	$0	$646,000	$0	$0	$0	$0	$0	$0	$0	$0	$646,000
Arts	Transportation Sales Tax	Base	$0	$1,900	$0	$0	$0	$0	$0	$0	$0	$0	$1,900
Chargebacks	Transportation Sales Tax	Base	$0	$15,640	$0	$0	$0	$0	$0	$0	$0	$0	$15,640
Construction	Transportation Sales Tax	Base	$0	$190,000	$0	$0	$0	$0	$0	$0	$0	$0	$190,000
Design	Transportation Sales Tax	Base	$54,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$54,000
		Total Budget	**$54,000**	**$853,540**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$907,540**

Description:

This project provides for the design and construction to upgrade the existing cabinets, traffic controllers and also to upgrade the existing loop detection to video detection to improve the overall communication within the City's network.

Justification:

This project will enable the City to upgrade its hardware and software with the changing technologies in ITS and to communicate more efficiently with the signals and improve the overall performance of the system.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Management Center Equipment Replacement

Project Number: EN00433

Project Location: Development and Community Services Building

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Transportation Sales Tax	Base	$0	$0	$400,000	$0	$0	$0	$0	$400,000	$0	$0	$800,000
		Total Budget	**$0**	**$0**	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$400,000**	**$0**	**$0**	**$800,000**

Description:

This project provides funding for the periodic equipment replacement in the city's Traffic Management Center (TMC) located in the Development and Community Services Building. This equipment includes the video wall monitors, computer hardware and switches, video conferencing equipment, and other related equipment.

Justification:

The equipment in the Traffic Management Center has an average life of 5 years. This funding will allow for the regular replacement of this equipment to ensure that the TMC continues to operate at an acceptable level of service.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Signal Emergency Operations ITS

Project Location: Thunderbird Rd, 83rd Av, 75th Av

Project Number: EN00225

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Transportation Sales Tax	Carryover	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
		Total Budget	**$150,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$150,000**
		Total Operating Impacts	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$100,000**

Description:

This ITS project will include the installation of additional fiber optic conduit, cable, communication lines, and computer networking equipment along Thunderbird Road, 83rd Avenue, and 75th Avenue, as well as the installation of ITS equipment (e.g. Closed Circuit Television cameras) at key locations throughout the City of Peoria.

Justification:

The City was approved for a FY 2011 Maricopa Association of Government (MAG) ITS project totaling $1.2 million ($700,000 federal CMAQ and $500,00 City). The additional fiber optic conduit and cable will allow communication to the City's signalized intersections by extending the existing fiber optic backbone in locations that do not have a hard fiber connection. The CCTV cameras will enable the City to monitor traffic and adjust the timing of the signals at specific locations for normal and emergency operations. These ITS enhancements will complement the existing MAG Transportation Improvement Project (TIP) scheduled for this current fiscal year to install a Central Computerized Traffic Signal System.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Signal Interconnect Project (TSIP)

Project Location: Citywide

Project Number: PW00133

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Outside Sources	Base	$700,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$700,000
Arts	Transportation Sales Tax	Base	$0	$500	$0	$2,000	$0	$2,000	$0	$2,000	$0	$2,000	$8,500
Chargebacks	Transportation Sales Tax	Base	$0	$1,500	$0	$5,000	$0	$5,000	$0	$5,000	$0	$5,000	$21,500
Construction	Transportation Sales Tax	Base	$275,000	$44,000	$0	$175,000	$0	$175,000	$0	$175,000	$0	$175,000	$1,019,000
Design	Transportation Sales Tax	Base	$25,000	$6,000	$0	$25,000	$0	$25,000	$0	$25,000	$0	$25,000	$131,000
		Total Budget	**$1,000,000**	**$52,000**	**$0**	**$207,000**	**$0**	**$207,000**	**$0**	**$207,000**	**$0**	**$207,000**	**$1,880,000**
		Total Operating Impacts	**$3,000**	**$3,000**	**$3,000**	**$3,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$42,000**

Description:

The project provides for extension of the Traffic Signal Interconnect Project (TSIP) fiber optic system to provide communications to the City's traffic signals. This funding will provide the additional conduit, fiber optic cable, computer networking equipment, communication lines and ITS equipment (e.g. CCTV cameras, Dynamic Message Signs). The fiber optics communication system will aid in maintaining the coordination of the City's traffic signals, as well as obtaining valuable intersection information from a central location.

Justification:

The City installed a fiber optic backbone on 83rd Avenue from Olive Avenue to Bell Road, and has installed additional interconnect conduit to connect to the backbone system. The system needs to be extended to allow us to communicate with the traffic signals, make changes to the timing, and monitor the operation of the signal from a central location. This project will improve transportation efficiency and safety, and improve the response to traffic problems such as stalled vehicles, crashes and other obstructions to traffic flow.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Signal Program

Project Location: Citywide

Project Number: EN00170

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Outside Sources	Carryover	$41,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$41,600
Arts	Transportation Sales Tax	Base	$0	$7,330	$7,330	$7,330	$7,330	$7,330	$7,330	$7,330	$7,330	$7,330	$65,970
Chargebacks	Transportation Sales Tax	Base	$0	$59,670	$59,670	$59,670	$59,670	$59,670	$59,670	$59,670	$59,670	$59,670	$537,030
Construction	Transportation Sales Tax	Base	$674,000	$733,000	$733,000	$733,000	$733,000	$733,000	$733,000	$733,000	$733,000	$733,000	$7,271,000
Construction	Transportation Sales Tax	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$765,600**	**$800,000**	**$800,000**	**$800,000**	**$800,000**	**$800,000**	**$800,000**	**$800,000**	**$800,000**	**$800,000**	**$7,965,600**
		Total Operating Impacts	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$100,000**

Description:

The Traffic Signal Program (TSP) provides funding for traffic studies, coordination with adjacent propeorty owners, public involvement, design, materials testing, construction and construction administration for various traffic control improvements/enhancements. These improvements may include, but are not limited to, new signals, modification of existing signals and handicap ramps, the purchase of miscellaneous traffic signal equipment, intelligent transportation system (ITS) equipment, speed display signs, CCTV, etc.

Justification:

The Traffic Signal Program (TSP) consistently follows the City's General Plan and reflects Council Goals and Policies to create a safe efficient transportation network for the movement of traffic, people and goods; improve the coordination with regional transportation management; and provide a way to address evolving needs in response to growth and development. The Engineering Department prioritizes projects based on input from various departments, City management, Council, and citizen requests.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Signal System Software Replacement

Project Number: EN00430

Project Location: Development and Community Services Building

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Transportation Sales Tax	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**
		Total Operating Impacts	**$0**	**$0**	**$12,000**	**$12,000**	**$12,000**	**$12,000**	**$12,000**	**$0**	**$0**	**$0**	**$60,000**

Description:

This is to request funding for replacement of the city's existing traffic signal system software. This project includes the software installation, integration with traffic system hardware, software licenses, personnel training and software maintenance agreement.

Justification:

The city purchased the existing Siemens i2 Traffic Signal System in FY 2005. The software is at the end of its life expectancy, has become increasingly unstable, and the software vendor has discontinued support. There have also been several recent instances of signalized intersections going into a flashing condition as a result of routine data downloads from the central signal system. There are newer programs with up to date features such as GIS mapping, easier to use Graphic user interface (GUI), easier data input modules, better data reporting, and better technical support.

CAPITAL PROJECT DETAIL

Water

75 Av 16-inch Waterline, Thunderbird and Cholla

Project Number: UT00143

Project Location: 75th Ave, Thunderbird and Cholla Intersections

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$3,597	$0	$0	$0	$0	$0	$0	$0	$0	$3,597
Chargebacks	Water	Base	$0	$7,236	$0	$0	$0	$0	$0	$0	$0	$0	$7,236
Construction	Water	Base	$0	$359,717	$0	$0	$0	$0	$0	$0	$0	$0	$359,717
Construction	Water	Carryover	$173,283	$0	$0	$0	$0	$0	$0	$0	$0	$0	$173,283
Design	Water	Base	$22,386	$0	$0	$0	$0	$0	$0	$0	$0	$0	$22,386
		Total Budget	**$195,669**	**$370,550**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$566,219**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, as needed, clearing and grubbing, grade the work area for installation of 16" waterline and appurtenances on 75th Avenue in the vicinity of Cactus Road. The waterline will be installed in relationship to project EN00088 75th Av Cactus Rd Intersection Improvements. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Major water transmission pipelines and booster stations are required to convey and deliver surface water. These pipelines will connect the water treatment plant to the local water distribution system. This waterline was recommended by the Water Infrastructure Master Plan. This reach of waterline is dependent upon and being coordinated with the 75th Avenue and Cactus Road Intersection Improvements from project EN00088.

CAPITAL PROJECT DETAIL

Water

91st Av 24-inch Waterline; Union Hills-Greenway

Project Location: 91st Ave, Union Hills Dr to Greenway Rd

Project Number: UT00226

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$3,441	$37,290	$0	$0	$40,731
Chargebacks	Water	Base	$0	$0	$0	$0	$0	$0	$32,400	$48,600	$0	$0	$81,000
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$0	$3,729,015	$0	$0	$3,729,015
Design	Water	Base	$0	$0	$0	$0	$0	$0	$344,120	$0	$0	$0	$344,120
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$379,961**	**$3,814,905**	**$0**	**$0**	**$4,194,866**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,960**	**$5,960**	**$5,960**	**$17,880**

Description:

This project is needed to allow the City to efficiently move large volumes of water from Zone 2 into Zone 3 to meet the demands of growth and provide increased redundancy. This project is linked to UT00136 and UT00227. This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 24 inch waterline and appurtenances along the selected alignment, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Major water transmission pipelines and booster stations are required to deliver large volumes of water citywide. This waterline has been identified as a system need in the Water System Master Plan.

CAPITAL PROJECT DETAIL

Water

Agua Fria Booster/PRV Phase I and II

Project Location: North Peoria

Project Number: UT00245

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$9,648	$0	$0	$0	$9,648
Chargebacks	Water	Base	$0	$0	$0	$0	$0	$0	$25,515	$0	$0	$0	$25,515
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$964,837	$0	$0	$0	$964,837
Arts	Water Expansion	Base	$0	$0	$0	$0	$0	$6,427	$26,050	$0	$0	$0	$32,477
Chargebacks	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$68,985	$0	$0	$0	$68,985
Construction	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$2,604,965	$0	$0	$0	$2,604,965
Design	Water Expansion	Base	$0	$0	$0	$0	$0	$642,761	$0	$0	$0	$0	$642,761
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$649,188**	**$3,700,000**	**$0**	**$0**	**$0**	**$4,349,188**

Description:

This project will provide a pressure reducing valve and booster station to move water to and from pressure zone 4E to both zones 5E and 5W.

Justification:

The facility will be needed when the Lone Mountain Parkway waterline is constructed and when the Lake Pleasant Parkway waterline is constructed.

CAPITAL PROJECT DETAIL

Water

Condition Assessment of Remote Sites

Project Location: Citywide

Project Number: UT00256

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Wastewater	Base	$0	$0	$0	$0	$150,000	$0	$0	$0	$0	$0	$150,000
Study	Wastewater	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
Study	Water	Base	$0	$0	$0	$0	$150,000	$0	$0	$0	$0	$0	$150,000
Study	Water	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
		Total Budget	**$200,000**	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$500,000**

Description:

This project will assess the condition of all water, wastewater and reuse water infrastructure (excluding treatment plants). This work will be completed in the first year of the Integrated Master Plan and will be used to enhance the accuracy of this master plan.

Justification:

This project will provide an overall condition assessment of all utility infrastructure that will be used for project costs and timing in the Integrated Master Plan, improving the accuracy and usefulness of this plan.

CAPITAL PROJECT DETAIL

Water

Construction of Zone 3/2 - 91st Avenue PRV

Project Location: 91st Avenue and Bell Road

Project Number: UT00324

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Water	Base	$249,750	$0	$0	$0	$0	$0	$0	$0	$0	$0	$249,750
		Total Budget	**$249,750**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$249,750**
		Total Operating Impacts	**$0**	**$0**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$40,000**

Description:

This project will construct a Pressure Reducing Valve (PRV) between Water Pressure Zones 3 & 2. The PRV will be constructed in an area adjacent to the 91st Avenue, about one quarter mile South of Bell Road. This PRV will improve water flow and system efficiency between Zones 3 and 2.

Justification:

Efficient movement of potable water throughout the distribution system enhances water quality and maintains a more reliable source for drinking and firefighting needs. Allowing a freer and more direct flow from upper zone 3 to the lower zone 2 is in line with that strategy.

CAPITAL PROJECT DETAIL

Water

Data Network for Remote Utility Facilities

Project Location: Various locations

Project Number: UT00215

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Wastewater	Base	$0	$0	$57,725	$57,166	$0	$0	$0	$0	$0	$0	$114,891
Equipment	Wastewater Expansion	Base	$0	$0	$55,900	$56,459	$0	$0	$0	$0	$0	$0	$112,359
Equipment	Water	Base	$0	$0	$57,725	$57,166	$0	$0	$0	$0	$0	$0	$114,891
Equipment	Water Expansion	Base	$0	$0	$55,900	$56,459	$0	$0	$0	$0	$0	$0	$112,359
		Total Budget	**$0**	**$0**	**$227,250**	**$227,250**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$454,500**

Description:

This project will upgrade the Utilities Supervisory Control and Data Acquisition (SCADA) network. The SCADA system links control rooms at the water and wastewater treatment plants to unmanned remote sites to monitor and operate these sites. In fiscal years 2009 and 2010, a significant upgrade to the radio system was completed. In fiscal years 2015 and 2016, equipment will be upgraded to current technology.

Justification:

This project will provide centralized network services to ensure the SCADA system functions reliably and efficiently.

CAPITAL PROJECT DETAIL

Water

Desert Harbor-Peoria Sports Complex Well Mixing

Project Number: UT00312

Project Location: 91st Ave and Greenway to Sports Complex Reservoir

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$1,652	$13,467	$0	$0	$0	$0	$0	$15,119
Chargebacks	Water	Base	$0	$0	$0	$10,550	$25,000	$0	$0	$0	$0	$0	$35,550
Construction	Water	Base	$0	$0	$0	$0	$1,346,723	$0	$0	$0	$0	$0	$1,346,723
Design	Water	Base	$0	$0	$0	$165,281	$0	$0	$0	$0	$0	$0	$165,281
		Total Budget	**$0**	**$0**	**$0**	**$177,483**	**$1,385,190**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,562,673**

Description:

This project will install a waterline to directly connect the Desert Harbor and Arrowhead Shores Wells to the Peoria Sports Complex Reservoir in order to facilitate mixing of the water sources. Permits to cross New River and Loop 101 will be obtained. Easements and Right-of-way exist, however private improvements will need to be restored after construction of the waterline.

Justification:

The City wells may not meet upcoming Disinfection By-Products (DBP) rules. This project will allow the blending of Desert Harbor, Arrowhead Shores, Sports Complex and treated water from the Greenway WTP. The reservoir system at the Peoria Sports Complex is arranged so that it can be easily isolated for the purposes of blending the various water resources. There is ample room at the site for arsenic treatment should it be needed in the future.

CAPITAL PROJECT DETAIL

Water

Fire Hydrant Infill

Project Location: City Wide

Project Number: UT00204

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$495	$0	$495	$0	$495	$0	$495	$0	$495	$2,475
Chargebacks	Water	Base	$0	$2,000	$0	$2,000	$0	$2,000	$0	$2,000	$0	$2,000	$10,000
Construction	Water	Base	$0	$49,505	$0	$49,505	$0	$49,505	$0	$49,505	$0	$49,505	$247,525
		Total Budget	**$0**	**$52,000**	**$0**	**$52,000**	**$0**	**$52,000**	**$0**	**$52,000**	**$0**	**$52,000**	**$260,000**

Description:

This is an ongoing program to install fire hydrants in areas of the City where fire hydrant spacing exceeds City Infrastructure Guidelines.

Justification:
Identification of the need for additional hydrants is ongoing to ensure compliance with Fire Code standards.

CAPITAL PROJECT DETAIL

Water

Greenway Plant Equipment Upgrade

Project Location: Greenway Water Treatment Plant

Project Number: UT00316

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Chargebacks	Water	Base	$0	$2,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$10,000
Equipment	Water	Base	$100,000	$100,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$600,000
		Total Budget	**$100,000**	**$102,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$610,000**

Description:

FY13 & FY14 will continue the upgrade of existing plant equipment and the construction of safer access points to the plant's many basins. Subsequent years will continue to address the needed replacement of plant equipment and systems such as ozone disinfection equipment components and programmable Logic Controllers.

Justification:

Personnel safety and plant reliability are maintained through the development of an effective program that evaluates equipment and site conditions and implements needed solutions. As the Greenway facility ages, plant maintenance needs change, and equipment replacements are required. This project will continue to support that effort.

CAPITAL PROJECT DETAIL

Water

Greenway Rd 24-inch Waterline; 91st-79th Av

Project Location: Greenway Road

Project Number: UT00227

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$60,373	$0	$0	$60,373
Chargebacks	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$45,500	$0	$0	$45,500
Construction	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$6,037,255	$0	$0	$6,037,255
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$1,764	$4,116	$0	$0	$5,880
Chargebacks	Water	Base	$0	$0	$0	$0	$0	$0	$32,400	$3,100	$0	$0	$35,500
Design	Water	Base	$0	$0	$0	$0	$0	$0	$176,419	$411,643	$0	$0	$588,062
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$210,583**	**$6,561,987**	**$0**	**$0**	**$6,772,570**

Description:

This project is needed to allow the City to efficiently move large volumes of water from Zone 2 into Zone 3 to meet the demands of growth and provide increased redundancy. This project is linked to UT00226 and UT00136. This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 24 inch waterline and appurtenances along the selected alignment, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Major water transmission pipelines and booster stations are required to deliver large volumes of water citywide. This waterline has been identified as a system need in the Water System Master Plan.

CAPITAL PROJECT DETAIL

Water

Greenway WTP 24 MGD Expansion

Project Location: Greenway WTP

Project Number: UT00311

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$35,215	$277,101	$312,316
Chargebacks	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$50,000	$100,000	$150,000
Construction	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$27,710,176	$27,710,176
Design	Proposed Revenue Bonds	Base	$0	$0	$0	$0	$0	$0	$0	$0	$3,521,584	$0	$3,521,584
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,606,799**	**$28,087,277**	**$31,694,076**

Description:

This project provides for expansion of the Greenway WTP from 16 MGD to 24 MGD, however the plant was master planned to be expanded to 32 MGD. This project includes sizing some major unit processes an additional 16 MGD for a total capacity of 32 MGD. The plant was planned such that these unit processes could only be expanded to 32 MGD. The following unit processes were sized for 8 MGD providing a total capacity of 24 MGD: Flocculation basin, final sedimentation basin, filters, chlorination equipment, and ozone production equipment.

Justification:
Increase water supply quantity by adding capacity to an existing facility.

CAPITAL PROJECT DETAIL

Water

Greenway WTP Fiber Optic Connection

Project Number: UT00301

Project Location: Greenway Rd from 75th Ave to the Greenway WTP

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Water	Base	$297,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$297,000
		Total Budget	**$297,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$297,000**

Description:

This project will install fiber optic cable from the corner of 75th Avenue and Greenway Road east on Greenway Road to connect the Greenway Water Treatment Plant (WTP) to the City's fiber optic network.

Justification:

This project will improve system reliability, security and efficiency by connecting the Greenway WTP to the City's fiber optic network. The Greenway WTP is one of the City's major network communication hubs and is also the primary communication site for the Supervisory Control and Data Acquisition (SCADA) system and the Police/Government Radio System.

CAPITAL PROJECT DETAIL

Water

Integrated Utility Master Plan

Project Location: Citywide

Project Number: UT00271

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Chargebacks	Wastewater	Base	$0	$9,000	$0	$0	$0	$2,400	$9,000	$3,600	$0	$0	$24,000
Study	Wastewater	Base	$141,000	$101,000	$0	$0	$0	$37,600	$141,000	$56,400	$0	$0	$477,000
Study	Wastewater	Carryover	$37,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$37,600
Chargebacks	Water	Base	$0	$9,000	$0	$0	$0	$2,400	$9,000	$3,600	$0	$0	$24,000
Study	Water	Base	$141,000	$101,000	$0	$0	$0	$37,600	$141,000	$56,400	$0	$0	$477,000
Study	Water	Carryover	$37,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$37,600
		Total Budget	**$357,200**	**$220,000**	**$0**	**$0**	**$0**	**$80,000**	**$300,000**	**$120,000**	**$0**	**$0**	**$1,077,200**

Description:

This project will update water, wastewater and reuse master plans. The Integrated Utility Master Plan will identify the amount of potable and reuse water required, the water resources available, and the amount of wastewater generated at build-out. These requirements must be identified to determine future water resource, production, distribution, collection and treatment facility requirements. Because it is so broad in scope, this project will require two years to complete.

Justification:

In the past, separate master plans were prepared for water resources, water reuse, water system and wastewater. These plans were updated individually every five years, requiring a significant amount of staff time and reducing timeliness. Preparing an integrated report will make better use of resources and result in a more comprehensive and coordinated plan.

CAPITAL PROJECT DETAIL

Water

Jomax In-Line Booster Station Upgrades

Project Location: Jomax Road and Terramar Blvd

Project Number: UT00285

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$12,258	$0	$0	$0	$12,258
Chargebacks	Water	Base	$0	$0	$0	$0	$0	$0	$45,000	$0	$0	$0	$45,000
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$1,096,602	$0	$0	$0	$1,096,602
Design	Water	Base	$0	$0	$0	$0	$0	$0	$129,202	$0	$0	$0	$129,202
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,283,062**	**$0**	**$0**	**$0**	**$1,283,062**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$20,100**	**$20,100**	**$40,200**

Description:

This project includes upgrading the existing Jomax Booster Station from 12 to 18 million gallons per day (MGD) firm capacity. This will involve upgrading pumps 1 and 2 to 100 hp each to match pumps 3 and 4. The project will require a new emergency generator rated at 450 KW. The two 75 KW VFD drives will be replaced with 100 KW constant speed soft start motor controls. A section of the 16" watermain near the turnout will be replaced with 24" pipe and a new 24" MAG meter installed.

Justification:

Increase water supply quantity from Pyramid Peak WTP by adding capacity to an existing facility.

CAPITAL PROJECT DETAIL

Water

Lake Pleasant WTP Turnout Station

Project Number: UT00282

Project Location: Lake Pleasant Pkwy near the Lake Pleasant WTP

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,050	$10,050
Chargebacks	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$25,000	$25,000
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$898,704	$898,704
Design	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$106,296	$106,296
Land	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000	$150,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,190,050**	**$1,190,050**

Description:

This project includes connection to a City of Phoenix transmission main from the Lake Pleasant Water Treatment Plant (WTP) and an underground take-out metering station, including a vault, a water meter and supervisory control and data acquisition (SCADA) equipment. The budget also includes land acquisition of a one-acre site for a future booster station to serve the northern part of the City.

Justification:

The City requires new water treatment capacity as it continues to grow. By connecting to the Lake Pleasant WTP, the City of Peoria can have the City of Phoenix treat a portion of its Central Arizona Project water allotment. This project will provide an additional source of drinking water for the northern part of the City, allowing construction of an additional water treatment plant to be deferred.

CAPITAL PROJECT DETAIL

Water

Lake Plsnt Pkwy 24-inch Waterline; Dynamite-L303

Project Number: UT00148

Project Location: Lake Pleasant Pkwy, Dynamite Road to Loop 303

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Water	Carryover	$1,620,208	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,620,208
Construction	Water Expansion	Carryover	$2,567,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,567,000
		Total Budget	**$4,187,208**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,187,208**

Total Operating Impacts	**$0**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$4,500**

Description:

This project includes design and construction of a 24-inch waterline along Lake Pleasant Parkway from Dynamite Road to Loop 303. This waterline will be required to provide service to the Lake Pleasant Parkway corridor and the northern areas of the City located east of the Agua Fria River. This waterline will function as a transmission and distribution main. Construction will be coordinated with construction of Lake Pleasant Parkway from Dynamite Road to Loop 303.

Justification:

Major transmission pipelines and booster stations are required to convey and deliver drinking water. Transmission pipelines are citywide facilities that carry large volumes of water for several miles. This waterline has been identified as needed in the Water System Master Plan. This waterline will provide water service for future development along Lake Pleasant Parkway near the Loop 303.

CAPITAL PROJECT DETAIL

Water

Lake Plsnt Pkwy 24-inch Waterline; Loop 303- LPWTP

Project Number: UT00269

Project Location: Lake Plsnt Pkwy 24-inch Waterline, Loop 303 - LPWTP

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$0	$9,505	$2,308	$0	$11,813
Chargebacks	Water	Base	$0	$0	$0	$0	$0	$0	$0	$41,760	$0	$0	$41,760
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$0	$519,357	$230,825	$0	$750,182
Design	Water	Base	$0	$0	$0	$0	$0	$0	$0	$431,165	$0	$0	$431,165
Arts	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$50,205	$0	$50,205
Chargebacks	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$62,640	$0	$62,640
Construction	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$5,020,452	$0	$5,020,452
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,001,787**	**$5,366,430**	**$0**	**$6,368,217**

Description:

This project is part of the infrastructure necessary to gain access to the Lake Pleasant Water Treatment Plant (LPWTP). This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 24-inch waterline and appurtenances on Lake Pleasant Parkway from Loop 303 to a future take out structure south of LPWTP, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

As development begins to occur along the Lake Pleasant Parkway corridor in northern Peoria, a reliable water source will be needed. This 24-inch waterline will form the backbone of the water system for the areas of Peoria north of Loop 303, and it could serve as an alternative source of water for the City by connecting to the LPWTP, when such connection is agreed upon and approved.

CAPITAL PROJECT DETAIL

Water

Lone Mtn Pkwy 24-inch Waterline; El Mirage to L303

Project Number: UT00233

Project Location: Lone Mountain Pkwy, El Mirage Road to Loop 303

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Water Expansion	Carryover	$2,526,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,526,000
		Total Budget	**$2,526,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,526,000**
		Total Operating Impacts	**$0**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$500**	**$4,500**

Description:

This project provides funding for the over-sizing of waterline infrastructure including the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 24 inch waterline and appurtenances in Lone Mountain Parkway from the crossing of the Lop 303 Freeway to the existing waterline near Lake Pleasant Parkway in accordance with the Water Master Plan, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

The City Water Master Plan identifies a water transmission main along Lone Mountain Parkway as part of the overall water system. This water transmission facility was planned to be constructed to respond to growth and demand in Vistancia and to provide a redundant supply. This waterline provides additional benefits by connecting the Vistancia system with the primary City water distribution system, allowing large amounts of water to be transferred in either direction.

CAPITAL PROJECT DETAIL

Water

Miscellaneous Local Waterline Improvements

Project Location: Various Locations

Project Number: UT00203

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$13,500
Chargebacks	Water	Base	$0	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$45,000
Construction	Water	Base	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$1,500,000
Construction	Water	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$200,000**	**$156,500**	**$156,500**	**$156,500**	**$156,500**	**$156,500**	**$156,500**	**$156,500**	**$156,500**	**$156,500**	**$1,608,500**

Description:

This project provides funding to upgrade the City's existing water distribution system to ensure its continued operation. These funds may also be used to construct water extensions in coordination with street improvement projects. The selection of these projects is coordinated with Utility Operations and City Engineering.

Justification:

The existing City water distribution system needs continual upgrading to ensure uninterrupted operation. Waterline extensions may also need to be constructed ahead of new street improvements to avoid cutting newly-constructed pavement.

CAPITAL PROJECT DETAIL

Water

New River Agua Fria Underground Storage Project

Project Location: NAUSP

Project Number: UT00149

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Wastewater Expansion	Base	$136,125	$0	$0	$0	$0	$0	$0	$0	$0	$0	$136,125
Construction	Water Expansion	Base	$408,375	$0	$0	$0	$0	$0	$0	$0	$0	$0	$408,375
Construction	Water Expansion	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$844,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$844,500**
		Total Operating Impacts	**$68,000**	**$0**	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$68,000**	**$612,000**

Description:

This project funds the construction of recharge basin number seven at the New River Agua Fria Underground Storage Project (NAUSP). The facility is being constructed by Salt River Project (SRP) and Peoria has purchased capacity to recharge the effluent from the Butler Drive Water Reclamation Facility at this facility.

Justification:

This first phase of this facility has been constructed by SRP. This is the site where the Butler Drive Water Reclamation Facility effluent is recharged.

CAPITAL PROJECT DETAIL

Water

North Peoria Water Treatment Plant Capacity-10MGD

Project Location: North of Loop 303

Project Number: UT00325

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000	$500,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$500,000**	**$500,000**

Description:

This project will study the available options and implement a plan to provide treatment capacity for City of Peoria CAP water to serve the north areas of the City.

Justification:

Projected growth in the Northern part of Peoria requires increased water treatment capacity to serve potable water to the Northern section of the city. This source of potable water can be developed in one of three ways; potable water capacity can be purchased from the City of Phoenix from the Lake Pleasant Water Treatment Plant; the city of Peoria can purchase additional potable water from the Glendale Pyramid Peak Water Treatment Plant; or the City of Peoria could build and operate a Water treatment Plant. Initially, the city expects to have a requirement of 8 to 10 million gallons per day. Water capacity for any of these options needs to be expandable to allow for further growth. Cost for the implementation of the plan are to be defined in the study phase in FY22 and will be programmed into the CIP in later years.

CAPITAL PROJECT DETAIL

Water

Northern Av - 16-inch Waterline, 107 Av - 103 Av

Project Number: UT00138

Project Location: Northern Avenue, 107th Avenue to 103rd Avenue

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$798	$6,521	$0	$0	$0	$0	$0	$7,319
Chargebacks	Water	Base	$0	$0	$0	$5,796	$8,694	$0	$0	$0	$0	$0	$14,490
Construction	Water	Base	$0	$0	$0	$0	$652,164	$0	$0	$0	$0	$0	$652,164
Design	Water	Base	$0	$0	$0	$79,771	$0	$0	$0	$0	$0	$0	$79,771
		Total Budget	**$0**	**$0**	**$0**	**$86,365**	**$667,379**	**$0**	**$0**	**$0**	**$0**	**$0**	**$753,744**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,400**	**$1,400**	**$1,400**	**$1,400**	**$5,600**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

According to the City's Water Master Plan 16" water lines are recommended to be installed on arterial streets. The water system in this area was purchased from the Sunny Boy Water Company in the early 1990's. Although the Sunny Boy water system was connected to the City's water system and currently functions adequately, there are some deficiencies in the Sunny Boy Water System that need to be addressed. One of the deficiencies is a missing section of 16" water line along Northern Av between 103rd Av and 107th Av. This waterline will close a gap in the water system and improve circulation and redundancy of the water system.

CAPITAL PROJECT DETAIL

Water

Peoria/SRP Aquifer Storage Recovery Well Recharge

Project Location: 91st Ave and Olive

Project Number: UT00319

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Water	Base	$251,500	$21,000	$32,500	$0	$0	$0	$0	$0	$0	$0	$305,000
		Total Budget	**$251,500**	**$21,000**	**$32,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$305,000**

Description:

This project will provide for the design, permitting, well conditioning, site construction, performance testing, analysis and report of an Annual Storage and Recovery (ASR) well in cooperation with the Salt River Project (SRP). The City will split the costs 50/50 with SRP, and SRP will manage the project. Permitting, design, and construction are scheduled to start in FY2013 and be completed by FY2015. The contractual agreement with SRP will provide "exit points" such that if the arsenic mitigation does not appear to be feasible once hydrologic modeling and more extensive water quality analyses are conducted, the City needs only to apply its share of project costs accrued to that point and is not further obligated to contribute to the project cost.

Justification:

SRP approached the City with the opportunity to pilot their first ASR well, where SRP will modify an existing well to allow recharge of potable water. The 91st Avenue and Olive well was constructed so that the City and SRP could jointly use the water from the well. However, arsenic concentrations in the water are too high to allow delivery of potable water to City customers. This project will allow the well to be converted into an ASR well, which if successful, will allow recharge water to be blended underground such that arsenic levels decline to concentrations below Maximum Contaminant Levels. Recovered water will meet regulatory requirements without treatment and the well can be returned to potable production. Also, the City would store potable water during the winter months when demand is lower, then recover that water during the summer when demand is higher. This will allow the City to utilize the well during periods of high demand in this zone, providing a redundant supply for on-Project areas. Additionally, water credited to the City by SRP during the year as the result of exchanges could be stored underground.

CAPITAL PROJECT DETAIL

Water

Pyramid Peak Water Treatment Plant - Upgrades

Project Location: 67th Avenue and Jomax Road

Project Number: UT00037

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water Expansion	Base	$0	$0	$0	$0	$0	$1,236	$7,072	$3,642	$9,003	$0	$20,953
Construction	Water Expansion	Base	$0	$0	$0	$0	$0	$123,585	$707,178	$364,196	$900,294	$0	$2,095,253
Construction	Water Expansion	Carryover	$23,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$23,000
		Total Budget	**$23,000**	**$0**	**$0**	**$0**	**$0**	**$124,821**	**$714,250**	**$367,838**	**$909,297**	**$0**	**$2,139,206**
		Total Operating Impacts	**$0**	**$0**	**$4,025**	**$4,025**	**$4,025**	**$4,025**	**$4,025**	**$4,025**	**$4,025**	**$4,025**	**$32,200**

Description:

This project is the City of Peoria's share of upgrades to the City of Glendale Pyramid Peak Water Treatment Plant (WTP). Glendale is converting the plant from a chlorine gas disinfection system to onsite generation of chlorine for disinfection and is upgrading part of the original plant equipment. Peoria owns 23% of the Pyramid Peak WTP and is responsible for 23% of the cost of plant improvements.

Justification:

The Pyramid Peak WTP treats approximately 11 million gallons of drinking water for the City of Peoria per day and is a vital component of the City's drinking water supply.

CAPITAL PROJECT DETAIL

Water

SCADA Control Optimization

Project Location: Various

Project Number: UT00252

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Water	Base	$0	$400,000	$100,000	$0	$0	$0	$0	$0	$0	$0	$500,000
		Total Budget	**$0**	**$400,000**	**$100,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$500,000**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$700,000**

Description:

This project will fund the design and implementation of a system to automate the Utilities Department supervisory control and data acquisition (SCADA) system.

Justification:

This increases the reliability and the efficiency of the system. The system is currently supervised by staff. Due to the complexity of the system, it is not optimizing package/software and hardware.

CAPITAL PROJECT DETAIL

Water

SCADA Equipment Replacement

Project Location: Citywide

Project Number: UT00266

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Wastewater	Carryover	$105,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$105,000
Equipment	Wastewater	Base	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$0	$0	$0	$875,000
Construction	Water	Carryover	$325,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$325,000
Equipment	Water	Base	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$0	$0	$0	$2,625,000
		Total Budget	**$930,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$0**	**$0**	**$0**	**$3,930,000**

Description:

This project will replace, upgrade and add supervisory control and data acquisition (SCADA) equipment at water, wastewater and reclaimed water facilities operated by the City. As the equipment ages and becomes obsolete, new equipment is needed to maintain the same level of information and service. In addition, some sites are in need of SCADA equipment to bring them up to City standards.

Justification:

As current equipment ages and becomes obsolete, new equipment is required to ensure reliable levels of service for the City's water distribution, wastewater collection and treatment plant systems.

CAPITAL PROJECT DETAIL

Water

Technology and Security Master Plan

Project Location: Various

Project Number: UT00304

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$75,000	$0	$0	$0	$0	$75,000
Study	Water Expansion	Base	$0	$0	$0	$0	$0	$225,000	$0	$0	$0	$0	$225,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Description:

This project merges three previous master plans into a consolidated plan, linking planning efforts for technology--including Supervisory Control and Data Acquisition (SCADA)--and security into a single master plan.

Justification:

The integration of technology and security into utility operating systems is a best management practice in the water and wastewater industry and allows the City to improve performance and security of its systems. To maximize the use of technology, it is critical to have a system-wide master plan to ensure a long term, system-wide approach is developed.

CAPITAL PROJECT DETAIL

Water

Utility Billing System

Project Location: City of Peoria

Project Number: UT00160

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Wastewater	Base	$0	$0	$0	$0	$0	$500,000	$0	$0	$0	$0	$500,000
Equipment	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$250,000	$0	$0	$0	$0	$250,000
Equipment	Water	Base	$0	$0	$0	$0	$0	$1,000,000	$0	$0	$0	$0	$1,000,000
Equipment	Water Expansion	Base	$0	$0	$0	$0	$0	$250,000	$0	$0	$0	$0	$250,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,000,000**	**$0**	**$0**	**$0**	**$0**	**$2,000,000**

Description:

This project will replace the existing utility billing system with a new customer information system (CIS) for utility billing and revenue collection. This system will interface with other City information systems, such as meter reading, fixed asset accounting, financial accounting and e-government software. The current utility billing system needs to be replaced to handle new accounts as the number of customers increases.

Justification:

The current utility billing system is several years old. The current system's performance will likely begin to degrade as the number of utility accounts increases, and the vendor may soon stop providing support for this version of its product. A new system will enhance functionality for utility customers and provide a stable, supported platform for this critical system that will accommodate the City's system requirements for several more years.

CAPITAL PROJECT DETAIL

Water

Utility Security Upgrades

Project Location: Various

Project Number: UT00262

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$1,856	$0	$0	$0	$0	$0	$0	$0	$0	$1,856
Construction	Wastewater	Base	$0	$185,644	$0	$0	$0	$0	$0	$0	$0	$0	$185,644
Construction	Wastewater	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
Arts	Water	Base	$0	$618	$0	$0	$0	$0	$0	$0	$0	$0	$618
Construction	Water	Base	$0	$61,882	$0	$0	$0	$0	$0	$0	$0	$0	$61,882
		Total Budget	**$50,000**	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$1,000**	**$1,000**	**$1,000**	**$1,000**	**$1,000**	**$1,000**	**$1,000**	**$7,000**

Description:

This project will implement security enhancements at water and wastewater facilities. These security enhancements will include technological improvements, procedural changes, and physical barriers.

Justification:

Security breaches can disrupt the operation of water treatment and distribution and sewer collection and treatment systems. These security improvements will address security threats and will help maintain uninterrupted water and wastewater service.

CAPITAL PROJECT DETAIL

Water

Water & Wastewater Rate Study

Project Location: Citywide

Project Number: UT00298

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Wastewater	Base	$2,500	$2,500	$45,000	$2,500	$2,500	$45,000	$2,500	$2,500	$45,000	$2,500	$152,500
Study	Water	Base	$2,500	$2,500	$45,000	$2,500	$2,500	$45,000	$2,500	$2,500	$45,000	$2,500	$152,500
		Total Budget	**$5,000**	**$5,000**	**$90,000**	**$5,000**	**$5,000**	**$90,000**	**$5,000**	**$5,000**	**$90,000**	**$5,000**	**$305,000**

Description:

This study will update the City's water and wastewater rates. Rates will be reviewed to ensure that they cover the costs of system operations and maintenance, fund the systems' capital program requirements, and support the financial strength of the enterprise funds. Studies are anticipated to be performed with the help of outside consultants and coordinated with staff from the Finance and Public Works-Utilities Departments. During interim years between full studies, staff anticipate a lower level of annual support to update information and findings.

Justification:

Water and Wastewater rates and structures are reviewed annually to ensure that they provide necessary funding to operate, maintain and upgrade the City's utility systems in a financially sound and sustainable manner.

CAPITAL PROJECT DETAIL

Water

Water Facility Reconditioning

Project Location: City Wide

Project Number: UT00206

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$45,000
Chargebacks	Water	Base	$0	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$45,000
Construction	Water	Base	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$500,000	$5,000,000
Construction	Water	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$800,000**	**$510,000**	**$510,000**	**$510,000**	**$510,000**	**$510,000**	**$510,000**	**$510,000**	**$510,000**	**$510,000**	**$5,390,000**

Description:

This project will upgrade and recondition existing water distribution and production facilities. Utilities staff prioritizes projects to be included in this program based on operational needs and facility conditions.

Justification:

This project will upgrade existing distribution and production sites to address reliability issues as these facilities age. This project will also upgrade sites with new technologies as appropriate. These upgrades allow the system to continue to operate with reliability and efficiency.

CAPITAL PROJECT DETAIL

Water

Water Meter Replacement Program

Project Location:

Project Number: UT00326

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Wastewater	Base	$516,667	$516,667	$516,667	$516,667	$516,667	$516,667	$0	$0	$0	$0	$3,100,002
Equipment	Water	Base	$1,033,333	$1,033,333	$1,033,333	$1,033,333	$1,033,333	$1,033,333	$0	$0	$0	$0	$6,199,998
		Total Budget	**$1,550,000**	**$1,550,000**	**$1,550,000**	**$1,550,000**	**$1,550,000**	**$1,550,000**	**$0**	**$0**	**$0**	**$0**	**$9,300,000**

Description:

The City's inventory of over 49,000 water meters includes approximately 37,000 water meters that are using transmission technology and equipment that has reached its life expectancy and/or will not be supported with current technology within the next two to three years. A large portion of these meters have also reached, or will soon reach the end of their useful life during this timeframe. To ensure that the City's water billing data meets accuracy standards going forward, the most cost-effective approach is to replace all of these meters over a six year cycle. Staff will, however, continue to explore alternatives that might reduce the number of meters to be replaced. Replacement labor will be provided by contracted staff. The project includes $800,000 per year that was originally programmed in the Finance Utilities Meter Services operating budget.

Justification:

Water rate revenues are dependent on accurate volume metering from the City's meter inventory. Not updating our technology in a timely manner would lead to an increasing level of effort and cost to repair failing equipment, less accurate billing information, and the potential that the timeliness of the current billing process could be jeopardized. The City's current meter reading process requires a minimal level of staff effort to complete with the reading technology currently in-place. Keeping this technology current will enable continued timely processing of water meter information and is more cost-effective than investing in additional staff to perform manual reading.

CAPITAL PROJECT DETAIL

Water

Water/Wastewater/Solid Waste Expansion Fee Update

Project Location: City of Peoria

Project Number: UT00070

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Wastewater Expansion	Base	$32,500	$0	$0	$50,000	$0	$0	$50,000	$0	$0	$50,000	$182,500
Study	Wastewater Expansion	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
Study	Water Expansion	Base	$32,500	$0	$0	$50,000	$0	$0	$50,000	$0	$0	$50,000	$182,500
Study	Water Expansion	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
		Total Budget	**$125,000**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**	**$425,000**

Description:

This study will update water, wastewater and solid waste expansion fees. These fees are required to be updated every two years to ensure that they accurately recover the cost of constructing infrastructure required by new development. The project will be coordinated with the Finance Department and the Solid Waste Division.

Justification:
Expansion fees are updated every two years to ensure the fees cover the cost of infrastructure required by new development.

CAPITAL PROJECT DETAIL

Water

Wellhead Water Quality Mitigation

Project Location: Citywide

Project Number: UT00272

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$31,744	$0	$0	$0	$0	$0	$0	$0	$0	$31,744
Construction	Water	Base	$0	$3,174,419	$0	$0	$0	$0	$0	$0	$0	$0	$3,174,419
Design	Water	Base	$219,311	$0	$0	$0	$0	$0	$0	$0	$0	$0	$219,311
		Total Budget	**$219,311**	**$3,206,163**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,425,474**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$74,575**	**$74,575**	**$74,575**	**$74,575**	**$74,575**	**$74,575**	**$74,575**	**$522,025**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for interconnection of the existing two water wells (Country Club and 89th and Union Hills) with 12" waterline, including appurtenances, installation of arsenic and other treatment processes to meet 2012 water quality requirements, and restoration and or replacement of pavement on 89th Ave., Country Club Lane and Union Hills Rd. including striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

The project will increase water supply quantity by increasing utilization of existing ground water resources and improving water quality to meet 2012 standards.

CAPITAL PROJECT DETAIL

Water

Wells - New Construction

Project Location: Various Locations

Project Number: UT00117

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water Expansion	Base	$0	$16,300	$0	$0	$0	$0	$7,923	$16,300	$0	$0	$40,523
Chargebacks	Water Expansion	Base	$0	$45,675	$0	$0	$0	$0	$19,575	$45,675	$0	$0	$110,925
Construction	Water Expansion	Base	$0	$1,630,013	$0	$0	$0	$0	$698,577	$1,630,013	$0	$0	$3,958,603
Construction	Water Expansion	Carryover	$831,429	$0	$0	$0	$0	$0	$0	$0	$0	$0	$831,429
Design	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$93,720	$0	$0	$0	$93,720
Land	Water Expansion	Base	$0	$38,500	$0	$0	$0	$0	$0	$38,500	$0	$0	$77,000
Study	Water Expansion	Base	$0	$46,867	$0	$0	$0	$0	$0	$46,867	$0	$0	$93,734
		Total Budget	**$831,429**	**$1,777,355**	**$0**	**$0**	**$0**	**$0**	**$819,795**	**$1,777,355**	**$0**	**$0**	**$5,205,934**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$73,200**	**$73,200**	**$73,200**	**$73,200**	**$146,400**	**$146,400**	**$146,400**	**$732,000**

Description:

The City uses surface water, a renewable water source, as its primary water supply. However, it is still necessary to drill and equip new wells to meet future water demand. These wells will be "recovery wells" that will recover water available to the City through credits for water reclaimed and recharged to the aquifer at the Butler Drive Water Reclamation Facility and the Beardsley Water Reclamation Facility. This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation and equipping of the wells, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Surface water supplies may be interrupted during periods of extreme drought or if there is a failure in the canal delivery system. In addition, the Central Arizona Project and the Salt River Project canal systems are shut down periodically for maintenance and repairs, requiring back-up sources of water. Groundwater wells provide the redundancy necessary to ensure a reliable water system for City residents.

CAPITAL PROJECT DETAIL

Water

West Agua Fria Water Lines

Project Location: Vistancia Development

Project Number: UT00170

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water	Base	$0	$0	$0	$23,557	$0	$0	$0	$0	$0	$0	$23,557
Construction	Water	Base	$0	$0	$0	$2,355,703	$0	$0	$0	$0	$0	$0	$2,355,703
Arts	Water Expansion	Base	$0	$336	$6,932	$0	$2,992	$1,995	$0	$0	$0	$0	$12,255
Construction	Water Expansion	Base	$0	$33,269	$693,198	$0	$299,176	$199,485	$0	$0	$0	$0	$1,225,128
Construction	Water Expansion	Carryover	$401,231	$0	$0	$0	$0	$0	$0	$0	$0	$0	$401,231
		Total Budget	**$401,231**	**$33,605**	**$700,130**	**$2,379,260**	**$302,168**	**$201,480**	**$0**	**$0**	**$0**	**$0**	**$4,017,874**

Description:

This project provides for additional transmission capacity in the water system throughout the Vistancia community. The Vistancia Utilities Master Plan identifies the water transmission mains that are needed to supply the Vistancia community. The City is funding the over sizing of selected transmission mains to provide water distribution capacity for new development in surrounding areas.

Justification:

This project provides for additional transmission capacity in the water system in the Vistancia area. These lines are part of the Water System Master Plan and will be used to convey water from the water treatment plants and connect to local distribution lines.

CAPITAL PROJECT DETAIL

Water

White Mountain Apache Tribe Water Rights Purchase

Project Location: Northern Peoria

Project Number: UT00234

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Other	Water	Base	$0	$0	$1,420,955	$355,239	$355,239	$355,239	$355,239	$0	$0	$0	$2,841,911
		Total Budget	**$0**	**$0**	**$1,420,955**	**$355,239**	**$355,239**	**$355,239**	**$355,239**	**$0**	**$0**	**$0**	**$2,841,911**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$133,000**	**$133,000**	**$133,000**	**$133,000**	**$133,000**	**$205,000**	**$870,000**

Description:

This project addresses a future shortage of renewable water resources as identified in the Water Resource Master Plan. This project will purchase additional Central Arizona Project (CAP) water rights from the White Mountain Apache Tribe (WMAT).

Justification:

These water rights will help the City to maintain its designation as an Assured Water Supplier by the Arizona Department of Water Resources.

CAPITAL PROJECT DETAIL

Water

Zone 2/3 Booster - Pressure Reducing Valve Station

Project Location: Greenway and 91st Ave

Project Number: UT00136

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$3,300	$31,700	$0	$0	$35,000
Chargebacks	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$36,000	$50,000	$0	$0	$86,000
Construction	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$3,170,000	$0	$0	$3,170,000
Design	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$330,000	$0	$0	$0	$330,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$369,300**	**$3,251,700**	**$0**	**$0**	**$3,621,000**
		Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$76,100**	**$76,100**

Description:

This project includes land acquisition, design and construction of the Zone 2/3 Booster Station. The site is located adjacent to the Desert Harbor Well site at Greenway Road and 91st Avenue. This project will coincide with the completion of a 24-inch waterline on 91st Avenue (UT00226) and across Greenway Road (UT00227). This station and the new transmission lines will allow the City to efficiently move large volumes of water into our system from the south to the north to meet the demands of growth and provide redundancy.

Justification:

This booster and pressure reducing station and the related transmission lines will allow the City to provide water to meet the demands in Zone 3. It will also enhance the capability to move water from Zone 3 to Zone 2.

CAPITAL PROJECT DETAIL

Water

Zone 5/6E Reservoir/Booster/PRV Site

Project Location: Loop 303 and Lake Pleasant Pkwy

Project Number: UT00286

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,900	$9,900
Chargebacks	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000	$30,000
Construction	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$890,000	$890,000
Design	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000	$100,000
Land	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$75,000	$75,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,104,900**	**$1,104,900**

Description:

This project includes land purchase and construction of an above-ground pressure reducing valve (PRV) station at the Pressure Zone 5E/6E boundary near Loop 303 on Lake Pleasant Parkway. This PRV will be in line with the 24-inch water main that will connect to the City of Phoenix Lake Pleasant Water Treatment Plant to the north. It will allow service to Zone 5E south of Loop 303. The site will be used for a future reservoir booster station to serve Zone 6E.

Justification:

Construction of this project and the associated projects will provide an additional source of water to northern Peoria, allowing construction of a new water treatment plant to be deferred.

CAPITAL PROJECT DETAIL

Wastewater

81st Ave, Reclaimed Waterline, North of Olive Ave

Project Location: 81st Ave North of Olive Avenue

Project Number: UT00318

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Wastewater	Carryover	$23,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$23,000
Construction	Water	Carryover	$69,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$69,000
		Total Budget	**$92,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$92,000**

Description:

The project will expand the reclaimed water system in Old Town Peoria by installing a new 4-inch reclaimed waterline on 81st Avenue from Olive Avenue north approx. 550 LF to supply the Round Tree Ranch Park water meter. In the future, this line can be extended further north to supply right-of-way and HOA landscaping areas. This project will also fund the work necessary to convert the park to reclaimed water, including:

- Installing regulatory signage and new reclaimed valves box lids, etc.
- Installing new reclaimed water meters
- Testing the systems to ensure there are no cross-connections to the potable water system
- Public education and outreach

Justification:

The city recently installed a new reclaimed waterline to supply reclaimed waster to the City Hall campus. Installing a service line to supply Round Tree Ranch with reclaimed water is expected to save 5 million gallons of potable water per year along with saving over $10,000 per year in operating cost. This project will fund construction of the reclaimed water service line along with the work necessary to connect and convert the existing park landscape irrigation systems to reclaimed water.

CAPITAL PROJECT DETAIL

Wastewater

85th Avenue Reclaimed Waterline-Mtn View to Grand

Project Location: 85th Avenue Mountain View to Grand

Project Number: UT00310

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$2,121	$0	$0	$0	$0	$0	$0	$0	$0	$2,121
Chargebacks	Wastewater	Base	$0	$8,550	$0	$0	$0	$0	$0	$0	$0	$0	$8,550
Construction	Wastewater	Base	$0	$194,195	$0	$0	$0	$0	$0	$0	$0	$0	$194,195
Design	Wastewater	Base	$0	$17,921	$0	$0	$0	$0	$0	$0	$0	$0	$17,921
Arts	Water	Base	$0	$6,363	$0	$0	$0	$0	$0	$0	$0	$0	$6,363
Chargebacks	Water	Base	$0	$25,650	$0	$0	$0	$0	$0	$0	$0	$0	$25,650
Construction	Water	Base	$0	$582,587	$0	$0	$0	$0	$0	$0	$0	$0	$582,587
Design	Water	Base	$0	$53,762	$0	$0	$0	$0	$0	$0	$0	$0	$53,762
		Total Budget	**$0**	**$891,149**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$891,149**

Description:

This project involves the construction of a 12-inch reclaimed water line north along 85th Ave to Grand Ave, expanding the reclaimed water system north of the City Hall complex. The project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 12-inch reclaimed waterline and appurtenances on 85th Avenue from Mountain View Road to Grand Avenue, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

This project will expand the reclaimed water system in Old Town Peoria. Installation of new reclaimed waterlines allows for reclaimed water to be used for landscape irrigation in parks, schools, and the City right-of-way. By providing reclaimed water for these customers, the City helps preserve valuable drinking water resources. This new 12-inch reclaimed waterline will expand the reclaimed water system in Old Town Peoria and provide reclaimed water to Osuna Park, as well as other potential customers.

CAPITAL PROJECT DETAIL

Wastewater

Agua Fria Lift Station; Water Campus Land Purchase

Project Location: CAP Canal and Agua Fria River

Project Number: UT00284

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Wastewater	Base	$0	$0	$200,000	$0	$0	$0	$0	$0	$0	$0	$200,000
Chargebacks	Wastewater Expansion	Base	$0	$0	$0	$10,100	$0	$0	$0	$0	$0	$0	$10,100
Land	Wastewater Expansion	Base	$0	$0	$0	$2,050,000	$0	$0	$0	$0	$0	$0	$2,050,000
Chargebacks	Water	Base	$0	$0	$0	$10,100	$0	$0	$0	$0	$0	$0	$10,100
Land	Water	Base	$0	$0	$0	$750,000	$0	$0	$0	$0	$0	$0	$750,000
		Total Budget	**$0**	**$0**	**$200,000**	**$2,820,200**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,020,200**

Description:

This project will purchase a 40-acre site for a future a reclamation facility campus. This project site will initially be used for a regional wastewater lift station that will provide service for the portion of the City located north of the Central Arizona Project (CAP) Canal and east of the Agua Fria River.

Justification:

A centrally located campus will increase operational efficiency. Purchasing the site for this campus ahead of need will take advantage of lower land costs.

CAPITAL PROJECT DETAIL

Wastewater

Beardsley Diversion Structure

Project Location: Beardsley Road and 91st Avenue

Project Number: UT00303

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Wastewater	Base	$243,478	$0	$0	$0	$0	$0	$0	$0	$0	$0	$243,478
Design	Wastewater	Base	$28,882	$0	$0	$0	$0	$0	$0	$0	$0	$0	$28,882
Construction	Water	Base	$81,159	$0	$0	$0	$0	$0	$0	$0	$0	$0	$81,159
Design	Water	Base	$9,627	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,627
		Total Budget	**$363,146**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$363,146**

Description:

This project includes the design and construction of a wastewater diversion structure and a flow meter at Beardsley Road and 91st Avenue, where trunk sewers feeding the Beardsley Water Reclamation Facility (WRF) and the Butler Drive WRF intersect. This project includes supervisory control and data acquisition (SCADA) that will allow operators to monitor and control this facility remotely.

Justification:

This project will allow the diversion of up to one million gallons per day of wastewater flows from the Beardsley WRF to the Butler Drive WRF. This will allow deferral of the Beardsley WRF expansion project.

CAPITAL PROJECT DETAIL

Wastewater

Beardsley Plant Equipment Upgrade and Expansion

Project Location: Beardsley Treatment Plant

Project Number: UT00314

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Chargebacks	Wastewater	Base	$0	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$0	$0	$14,000
Equipment	Wastewater	Base	$0	$112,500	$225,000	$300,000	$375,000	$262,500	$112,500	$112,500	$0	$0	$1,500,000
Arts	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$64,040	$64,040	$128,080
Chargebacks	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$2,000	$2,000	$4,000
Construction	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$0	$6,404,063	$6,404,063	$12,808,126
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$21,346	$21,346	$42,692
Chargebacks	Water	Base	$0	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$9,000
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$2,134,688	$2,134,688	$4,269,376
Equipment	Water	Base	$0	$37,500	$75,000	$100,000	$125,000	$87,500	$37,500	$37,500	$0	$0	$500,000
		Total Budget	**$0**	**$153,000**	**$303,000**	**$403,000**	**$503,000**	**$353,000**	**$153,000**	**$153,000**	**$8,627,137**	**$8,627,137**	**$19,275,274**

Description:

This project will replace and update existing equipment identified as reaching the end of its life cycle prior to the plant expansion. The replacement of this equipment will maintain plant reliability and increase efficiencies. The FY21-22 component of this project will increase plant treatment capacity from 4 Million Gallons per day to 6 Million Gallons per day. The project will entail expanding plant capacity using the current plant process technology at Beardsley. New basins, clarifiers, pump capacity, filters, disinfection systems, recharge capacity, and back up generator power are the main elements of this project.

Justification:

The August 2010 Beardsley Master Plan identified potential plant equipment needing replacement during the next few years. Plant expansion in the future will address the need to increase treatment capacity, but existing equipment must also be upgraded to maintain reliability of the existing plant. Expected growth in the Northern part of Peoria has identified flow levels increasing to a level that requires expansion of the Beardsley Water Reclamation Facility in these years.

CAPITAL PROJECT DETAIL

Wastewater

Beardsley WRF 8" WAS Forcemain Rehabilitation

Project Location: Beardsley and 91st Ave to 99th Ave

Project Number: UT00308

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$0	$0	$0	$0	$21,855	$0	$0	$0	$0	$21,855
Chargebacks	Wastewater	Base	$0	$0	$0	$0	$0	$36,090	$0	$0	$0	$0	$36,090
Construction	Wastewater	Base	$0	$0	$0	$0	$0	$1,449,719	$0	$0	$0	$0	$1,449,719
Design	Wastewater	Base	$0	$0	$0	$0	$0	$189,403	$0	$0	$0	$0	$189,403
Construction	Water	Base	$0	$0	$0	$0	$0	$483,240	$0	$0	$0	$0	$483,240
Design	Water	Base	$0	$0	$0	$0	$0	$63,134	$0	$0	$0	$0	$63,134
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,243,441**	**$0**	**$0**	**$0**	**$0**	**$2,243,441**

Description:

This project involves the rehabilitation of 8" force main that transports solids from the Beardsley Water Reclamation Facility to the sewer collector along 91st Ave and then ultimately to the Butler Water Reclamation Facility. This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for the rehabilitation of the existing 8" force main and manholes on Beardsley Rd from 111th Av to 91st Ave., and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

As the City's wastewater infrastructure ages, increasing importance is being placed on rehabilitation of the wastewater system. Recently, the 8" force main on Beardsley Rd was inspected and deterioration of the system was discovered, such as cracks, settlement, pipe corrosion, etc. The rehabilitation report recommended the rehabilitation of the force main as a high priority. Staff is recommending the use of trenchless technologies to rehabilitation the force main. The benefit of the trenchless technology is that the existing pipeline does not have to be unearthed and replaced. Instead the existing pipeline can be used as a host for a new pipe liner.

CAPITAL PROJECT DETAIL

Wastewater

Butler Drive WRF Expansion to 13 MGD

Project Location: Butler WRF

Project Number: UT00225

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$0	$0	$0	$0	$0	$1,856	$0	$0	$17,327	$19,183
Construction	Wastewater	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,732,673	$1,732,673
Design	Wastewater	Base	$0	$0	$0	$0	$0	$0	$185,625	$0	$0	$0	$185,625
Arts	Water	Base	$0	$0	$0	$0	$0	$0	$619	$0	$0	$17,327	$17,946
Construction	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,732,673	$1,732,673
Design	Water	Base	$0	$0	$0	$0	$0	$0	$61,875	$0	$0	$0	$61,875
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$249,975**	**$0**	**$0**	**$3,500,000**	**$3,749,975**

Description:

As growth continues south of Beardsley Road, the Butler Water Reclamation Facility (WRF) treatment capacity will need to be expanded to 13 million gallons per day (MGD). This project will fund the addition of a booster pump at the influent pump station, additional membrane cassettes, one new centrifuge, one new UV module at the WRF, and centrifuge solids building improvements.

Justification:

This expansion is necessary to meet the service requirements anticipated by the Wastewater Master Plan.

CAPITAL PROJECT DETAIL

Wastewater

Butler Drive WRF Membrane Replacement

Project Location: Butler Drive Water Reclamation Facility

Project Number: UT00306

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Equipment	Wastewater	Base	$0	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$375,000	$0	$0	$2,625,000
Equipment	Water	Base	$0	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$125,000	$0	$0	$875,000
		Total Budget	**$0**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**$0**	**$0**	**$3,500,000**

Description:

This project provides for annual contributions to a reserve fund to replace membrane filters at the Butler Drive Water Reclamation Facility (WRF).

Justification:

The Butler Drive Water Reclamation Facility began operation in July 2008. The membrane filters used at this WRF have an expected life of about eight years (although this may vary). Establishing a reserve fund will minimize the impact on the Water and Wastewater operating funds when these filters require replacement.

CAPITAL PROJECT DETAIL

Wastewater

Butler Recharge Well

Project Location: Butler Water Reclamation Facility

Project Number: UT00309

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$821	$4,833	$0	$0	$5,654
Chargebacks	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$7,031	$7,031	$0	$0	$14,062
Construction	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$483,339	$0	$0	$483,339
Design	Wastewater Expansion	Base	$0	$0	$0	$0	$0	$0	$82,086	$0	$0	$0	$82,086
Arts	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$2,463	$14,500	$0	$0	$16,963
Chargebacks	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$21,094	$21,094	$0	$0	$42,188
Construction	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$0	$1,450,016	$0	$0	$1,450,016
Design	Water Expansion	Base	$0	$0	$0	$0	$0	$0	$246,258	$0	$0	$0	$246,258
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$359,753**	**$1,980,813**	**$0**	**$0**	**$2,340,566**

Description:

This project will provide for the study, design, construction and construction administration of a new groundwater recharge well at the Butler Water Reclamation Facility.

Justification:

Drilling and installation of new groundwater recharge wells allows the City to pump treated wastewater from the Butler Water Reclamation Facility back into the groundwater aquifer. Doing so allows the City to gain recharge credits that help maintain the City's water supply.

CAPITAL PROJECT DETAIL

Wastewater

Butler Reclaimed Water System Expansion Phase II

Project Location: Butler Reclamation Facility

Project Number: UT00313

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$3,060	$0	$0	$0	$0	$0	$0	$0	$0	$3,060
Chargebacks	Wastewater	Base	$0	$6,300	$0	$0	$0	$0	$0	$0	$0	$0	$6,300
Construction	Wastewater	Base	$0	$306,018	$0	$0	$0	$0	$0	$0	$0	$0	$306,018
Design	Wastewater	Base	$45,128	$0	$0	$0	$0	$0	$0	$0	$0	$0	$45,128
Arts	Water	Base	$0	$9,180	$0	$0	$0	$0	$0	$0	$0	$0	$9,180
Chargebacks	Water	Base	$0	$18,900	$0	$0	$0	$0	$0	$0	$0	$0	$18,900
Construction	Water	Base	$0	$918,053	$0	$0	$0	$0	$0	$0	$0	$0	$918,053
Design	Water	Base	$135,384	$0	$0	$0	$0	$0	$0	$0	$0	$0	$135,384
		Total Budget	**$180,512**	**$1,261,511**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,442,023**

Description:

This project will construct a new 100,000 gallon concrete reservoir and booster pump station to support expansion of the reclaimed water system in the Old Town area and Community Park II.

Justification:

As demand continues to grow for reclaimed water in the Old Town area, the reclaimed water system will need to be expanded to accommodate this new demand. Having reclaimed water available for use in landscape irrigation, water features, and other uses enables the City to preserve valuable drinking water resources. The addition of a 100,000 gallon reservoir and associated booster pump station at the Butler Water Reclamation Facility will provide increased quantities of reclaimed water for future customers that would like to connect to the system in the Old Town area.

CAPITAL PROJECT DETAIL

Wastewater

Jomax Plant Modular Rehabilitation

Project Location: Jomax Treatment Plant

Project Number: UT00317

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater Expansion	Base	$0	$0	$0	$0	$1,856	$0	$0	$0	$0	$0	$1,856
Chargebacks	Wastewater Expansion	Base	$0	$0	$0	$0	$1,500	$0	$0	$0	$0	$0	$1,500
Construction	Wastewater Expansion	Base	$0	$0	$0	$0	$185,625	$0	$0	$0	$0	$0	$185,625
Arts	Water Expansion	Base	$0	$0	$0	$0	$618	$0	$0	$0	$0	$0	$618
Chargebacks	Water Expansion	Base	$0	$0	$0	$0	$500	$0	$0	$0	$0	$0	$500
Construction	Water Expansion	Base	$0	$0	$0	$0	$61,875	$0	$0	$0	$0	$0	$61,875
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$251,974**	**$0**	**$0**	**$0**	**$0**	**$0**	**$251,974**

Description:

This project will provide for the rehabilitation and expansion of the existing administration modular building.

Justification:

The existing modular building supports plant personnel in operational and administration functions. This project will allow for rehabilitation of administration space as well as laboratory space. Additional space will also allow for more building versatility to support Northern operations.

CAPITAL PROJECT DETAIL

Wastewater

Jomax WRF Operational Improvements

Project Location: Jomax Water Reclamation Facility

Project Number: UT00323

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$350	$0	$557	$0	$557	$0	$557	$0	$557	$2,578
Construction	Wastewater	Base	$0	$34,650	$0	$55,693	$0	$55,693	$0	$55,693	$0	$55,693	$257,422
Study	Wastewater	Base	$0	$28,750	$0	$0	$0	$0	$0	$0	$0	$0	$28,750
Arts	Water	Base	$0	$0	$0	$186	$0	$186	$0	$186	$0	$186	$744
Construction	Water	Base	$0	$0	$0	$18,564	$0	$18,564	$0	$18,564	$0	$18,564	$74,256
Study	Water	Base	$0	$21,250	$0	$0	$0	$0	$0	$0	$0	$0	$21,250
		Total Budget	**$0**	**$85,000**	**$0**	**$75,000**	**$0**	**$75,000**	**$0**	**$75,000**	**$0**	**$75,000**	**$385,000**

Description:

This project will achieve several goals. The initial year entails the rehabilitation of the administrative offices and the relining of an existing chemical tank. The project also includes a study to define the existing capacity of the aeration equipment and propose a long term strategy for operation and equipment replacement. Subsequent years will continue to address the ongoing needs of a working plant.

Justification:

As the plant's facilities age, they require periodic rehabilitations in order to maintain structural integrity and suitable aesthetic levels. In addition, the aeration capacity study will evaluate the existing and future air requirements for the plant. Using the blower capacity of the plant effectively will be a major source of energy savings.

CAPITAL PROJECT DETAIL

Wastewater

Lake Plsnt Pkwy 21/18-inch Sewer; Dynamite-L303

Project Location: Lake Plsnt Pkwy/Dynamite to Loop 303

Project Number: UT00151

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Construction	Wastewater	Carryover	$2,050,591	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,050,591
Construction	Wastewater Expansion	Carryover	$3,100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,100,000
		Total Budget	**$5,150,591**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,150,591**
		Total Operating Impacts	**$0**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$18,000**

Description:

This project includes the construction of two sections of sanitary sewer line (21 and 18 inch) along Lake Pleasant Parkway from Dynamite Road to Loop 303. This sewer will be required to provide service along the Lake Pleasant Parkway corridor and northern areas of the City located east of the Agua Fria River. Construction will be coordinated with construction of Lake Pleasant Parkway from Dynamite Road to Loop 303.

Justification:

Major collection pipelines and lift stations are required to convey and deliver wastewater to the appropriate treatment facility. These sewer lines are citywide facilities that carry large volumes of wastewater for several miles. This sewer line has been identified as needed in the Wastewater Master Plan.

CAPITAL PROJECT DETAIL

Wastewater

Lift Station Reconditioning

Project Location: Various Locations

Project Number: UT00116

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$1,000	$1,000	$500	$500	$500	$500	$500	$500	$500	$5,500
Chargebacks	Wastewater	Base	$0	$2,000	$2,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$11,000
Construction	Wastewater	Base	$99,000	$99,000	$99,000	$49,500	$49,500	$49,500	$49,500	$49,500	$49,500	$49,500	$643,500
Construction	Wastewater	Carryover	$25,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$25,000
		Total Budget	**$124,000**	**$102,000**	**$102,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$51,000**	**$685,000**
		Total Operating Impacts	**$0**	**$20,000**	**$45,000**	**$45,000**	**$45,000**	**$45,000**	**$45,000**	**$45,000**	**$45,000**	**$45,000**	**$380,000**

Description:

This project addresses ongoing needs at all City of Peoria Lift Stations. The funds will be used to address odor control, corrosion prevention, equipment upgrades and replacements.

Justification:

Wastewater Lift Stations operate in a very corrosive environment where equipment damage and odor generation are ongoing issues. Extending the life of these facilities can be accomplished through effective replacement of key components.

CAPITAL PROJECT DETAIL

Wastewater

Manhole Rehabilitation

Project Location: Various

Project Number: UT00307

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$1,750	$2,000	$2,250	$2,500	$3,000	$3,500	$4,000	$4,000	$4,000	$27,000
Chargebacks	Wastewater	Base	$0	$2,100	$2,150	$2,200	$2,500	$3,000	$3,250	$4,000	$4,250	$4,250	$27,700
Construction	Wastewater	Base	$148,500	$173,250	$198,000	$222,750	$247,500	$297,000	$346,500	$396,000	$396,000	$396,000	$2,821,500
		Total Budget	**$148,500**	**$177,100**	**$202,150**	**$227,200**	**$252,500**	**$303,000**	**$353,250**	**$404,000**	**$404,250**	**$404,250**	**$2,876,200**

Description:

This project will repair and rehabilitate manholes throughout the City's wastewater collection system. The City currently has over 14,000 manholes with an expected life of 30 to 50 years. This project will progressively increase the number of rehabilitations over the next ten years as the infrastructure ages.

Justification:

As the City's wastewater collection system ages, capital repairs and maintenance are necessary to ensure continuous and reliable service. Rehabilitation restores the structural integrity of manholes, stops water infiltration and exfiltration, and protects manholes from deterioration from exposure to corrosive gases present in the sewer system. Proactive rehabilitation projects help ensure these assets reach their maximum useful life and minimizes system failures.

CAPITAL PROJECT DETAIL

Wastewater

Miscellaneous Local Wastewater Line Improvements

Project Location: Various Locations

Project Number: UT00191

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$500	$500	$500	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$7,500
Chargebacks	Wastewater	Base	$0	$1,000	$1,000	$1,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$15,000
Construction	Wastewater	Base	$99,000	$49,500	$49,500	$49,500	$99,000	$99,000	$99,000	$99,000	$99,000	$99,000	$841,500
Construction	Wastewater	Carryover	$189,059	$0	$0	$0	$0	$0	$0	$0	$0	$0	$189,059
		Total Budget	**$288,059**	**$51,000**	**$51,000**	**$51,000**	**$102,000**	**$102,000**	**$102,000**	**$102,000**	**$102,000**	**$102,000**	**$1,053,059**

Description:

This project provides funding to upgrade the City's existing wastewater collection system to ensure its continued operation. These funds may also be used to construct sewer extensions in coordination with street improvement projects. The selection of these projects is coordinated with Utility Operations and City Engineering.

Justification:

The City's wastewater collection system requires continual upgrading to ensure uninterrupted operation. Sewer stubs may also need to be constructed ahead of new street improvements to avoid cutting newly-constructed pavement.

CAPITAL PROJECT DETAIL

Wastewater

SROG Line Assessment & Repair

Project Location: 99th Avenue from Olive to Hwy 10

Project Number: UT00321

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater Expansion	Base	$0	$0	$4,245	$0	$0	$0	$0	$0	$0	$0	$4,245
Construction	Wastewater Expansion	Base	$0	$0	$424,512	$0	$0	$0	$0	$0	$0	$0	$424,512
Study	Wastewater Expansion	Base	$104,842	$94,551	$0	$0	$0	$0	$0	$0	$0	$0	$199,393
		Total Budget	**$104,842**	**$94,551**	**$428,757**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$628,150**

Description:

This project will fund a portion of the improvements to be done to the 99th Ave West Sub Regional Operating Group (SROG) interceptor. The project entails an assessment of the sewer line followed by the repairs identified in the assessment. Under the SROG agreement, the City of Peoria is responsible for 21.44% of all capital costs associated with this line.

Justification:

In case of emergency, the 99th Avenue interceptor can deliver City of Peoria's raw sewage to be treated by one of the SROG partners downstream treatment plants. This line provides a relief for the City of Peoria's Butler Water Reclamation Facility.

CAPITAL PROJECT DETAIL

Wastewater

Trunk Sewer Line Inspection

Project Location: Citywide

Project Number: UT00322

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Study	Wastewater	Base	$0	$0	$150,000	$0	$550,000	$0	$0	$0	$0	$0	$700,000
		Total Budget	**$0**	**$0**	**$150,000**	**$0**	**$550,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$700,000**

Description:

This project will perform an inspection of all sanitary sewer lines 15" and larger within the wastewater collection system. The first phase includes laser inspections of PVC and other flexible sewer line materials to ensure deflection in the lines has not degraded the structural integrity. The inspections will identify any existing or potential structural and operational issues. The inspection also collects data on the system that helps us update our information databases. Video of the lines is the main tool for the inspection.

Justification:

An original assessment of all trunk sewer lines was executed in FY11 & FY12. This original inspection created a condition baseline and generated multiple projects that were completed by a subsequent CIP project (UT00296) and improved the condition of the collection system. As sewer lines age and operate in a very harsh environment, periodic assessments are needed to monitor the condition of the infrastructure, providing a proactive approach and increasing the performance predictability of the system.

CAPITAL PROJECT DETAIL

Wastewater

Trunk Sewer Rehabilitation

Project Location: Citywide

Project Number: UT00296

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$4,890	$0	$0	$0	$4,950	$4,950	$0	$0	$0	$14,790
Chargebacks	Wastewater	Base	$0	$6,000	$0	$0	$0	$0	$0	$0	$0	$0	$6,000
Construction	Wastewater	Base	$1,173,744	$489,060	$0	$0	$0	$495,000	$495,000	$0	$0	$0	$2,652,804
Construction	Wastewater	Carryover	$1,260,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,260,000
		Total Budget	**$2,433,744**	**$499,950**	**$0**	**$0**	**$0**	**$499,950**	**$499,950**	**$0**	**$0**	**$0**	**$3,933,594**

Description:

This project will repair and rehabilitate sewer lines 15 inches and larger within the City's wastewater collection system. These lines are classified as trunk sewers, which collect the wastewater from multiple areas. This project will correct deficiencies identified by the Trunk Sewer Inspection project (UT00295).

Justification:

As the City's wastewater collection system ages, capital repairs and maintenance are necessary to ensure continuous and reliable service.

CAPITAL PROJECT DETAIL

Wastewater

West Agua Fria Wastewater Lines

Project Location: Vistancia Development

Project Number: UT00171

Category	Funding Source	Carryover / Base	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total
Arts	Wastewater	Base	$0	$0	$0	$1,244	$0	$0	$0	$0	$0	$0	$1,244
Construction	Wastewater	Base	$0	$0	$0	$124,425	$0	$0	$0	$0	$0	$0	$124,425
Arts	Wastewater Expansion	Base	$0	$6,403	$8,161	$0	$450	$380	$0	$0	$0	$0	$15,394
Construction	Wastewater Expansion	Base	$591,500	$640,250	$816,050	$0	$45,000	$38,000	$0	$0	$0	$0	$2,130,800
Construction	Wastewater Expansion	Carryover	$2,391	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,391
		Total Budget	**$593,891**	**$646,653**	**$824,211**	**$125,669**	**$45,450**	**$38,380**	**$0**	**$0**	**$0**	**$0**	**$2,274,254**

Description:

This project will provide additional wastewater collection capacity throughout the Vistancia community. The Vistancia Utilities Master Plan identified the wastewater trunk sewers that are needed to support the Vistancia wastewater system. The City is funding over sizing of selected wastewater trunk sewers to provide collection system capacity for new development in surrounding areas.

Justification:

This project provides for additional collection capacity in the wastewater system in the Vistancia area. These lines are part of the Wastewater Master Plan and will be used to convey wastewater to the appropriate treatment facility.

Performance *spotlight*

Department Mission

Develop an annual, balanced fiscal plan which incorporates Council policy, while maintaining a strong financial position. The department will *provide timely, thoughtful, and accurate information to stakeholders, and will maximize the use of organizational resources.*

DEPARTMENT OVERVIEW

The Management and Budget Department is made up of a resourceful and effective workgroup that helps develop and implement major city initiatives, ensures spending priorities are addressed in an efficient and effective manner, offers policy and financial analysis on important operational issues, and positions the organization toward long-term financial viability.

Budget Management

Budget Management is responsible for developing an annual operating and capital spending plan that reflects stakeholder interests, while maintaining the City's strong fiscal integrity. This function is supported by a Budget Coordinator, three Budget Analysts, and a significant portion of the time of the Budget Director and Management Assistant. Key activities within this function include revenue analysis and forecasting, operational and financial analysis, expenditure monitoring and process development. Additionally, the City is subject to numerous State and Charter law requirements regarding budgetary activity. These include public hearing and notice requirements, property tax disclosure, capital plan scrutiny, impact fee regulations and voter authority for bonding.

Key Outcome Measures
Management & Budget Department

- % variance in Budget forecast
- % variance in key forecast assumptions
- Annual Budget Survey Ratings

Cost of Service Breakdown
Budget Management

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Financial Forecasting and Economic Analysis	0.63	$73,197	$1,268	$8,098	$82,563
Developing, Analyzing, Monitoring and Reporting on Financial Resources	3.71	$431,047	$7,467	$47,689	$486,203
Communication and Outreach	0.53	$61,578	$1,067	$6,813	$69,458

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Rate and Revenue Analysis	0.91	$105,728	$1,832	$11,697	$119,257
TOTAL	**5.78**	**$671,550**	**$11,634**	**$74,297**	**$757,481**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

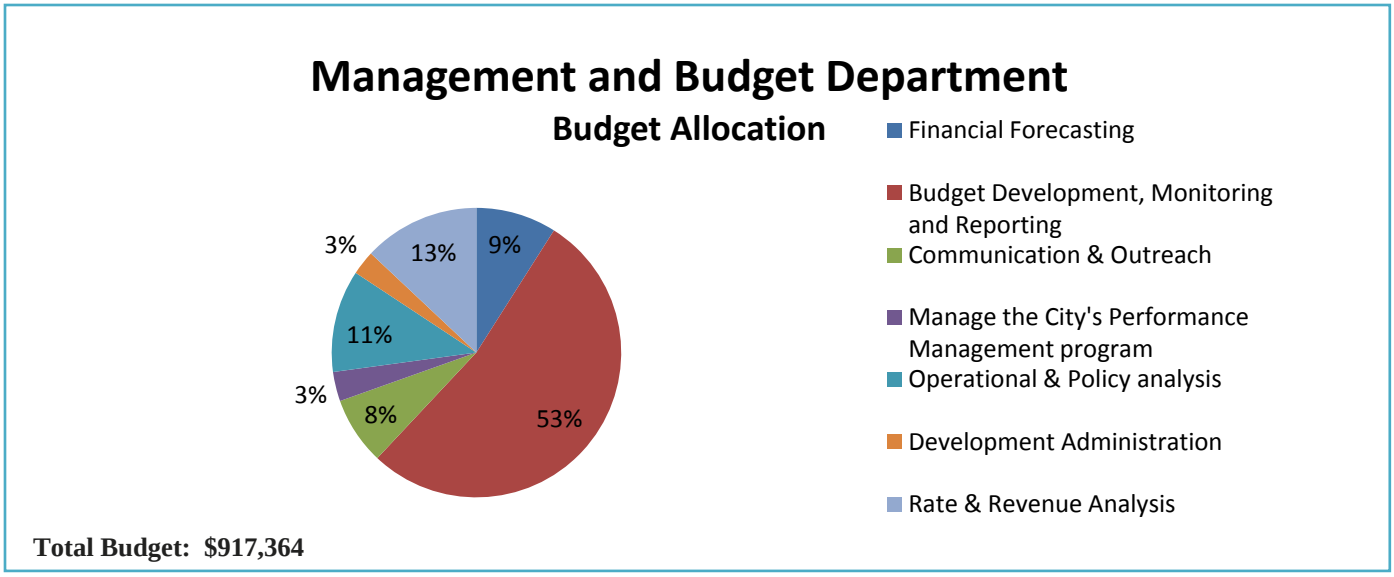
Management Support

The Management Support division is responsible for offering strategic support for important organizational initiatives, providing ad hoc professional analysis and managing the City's Performance Management Program. An important secondary function is to monitor a number of development activities such as development agreement obligations, Impact Fee studies and Credit Administration. This division is supported by a Budget Coordinator as well as a portion of a Sr. Budget Analyst to assist with ad hoc analysis.

Cost of Service Breakdown
Management Support

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Management of the City's Performance Management Program	0.23	$26,723	$463	$2,956	$30,142
Operational and Policy Analysis	0.80	$92,948	$1,610	$10,283	$104,842
Development Administration	0.19	$22,075	$382	$2,442	$24,899
TOTAL	**1.22**	**$141,746**	**$2,455**	**$15,681**	**$159,883**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Management and Budget Department FY2013

Performance Report

The Management & Budget Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Total Planning	Effectively manage the City's planned resources to ensure organizational priorities are met	Maintain a (+-)3% variance in **budget** forecasts from the original forecast (September) to the final forecast (March Study Session)	-3.30%	+0.20%	+0.30%	<3%
		Maintain a (+-)3% variance in **revenue** forecasts from the original forecast (September) to the final forecast (March Study Session)	-3.40%	+0.16%	+0.32%	<3%
		Maintain a (+-)3% variance in **assessed value** forecasts from the original forecast (November) to the final actual (February)	+10.9%	-1.80%	+1.5%	<3%
Enhance Current Services	Provide excellent budget assistance and effective automated systems that are timely and useful	Satisfaction rating in the annual User Survey (Operating, Capital and Performance Management)	94.6%	96.7%	82%	>95%
Leadership and Image	Perform accurate and useful research on financial, operational, and policy issues for the leadership of the organization	Review success in operational goals as discussed in employee performance plan for Management and Budget Director	Satisf.	Satisf.	Satisf.	Satisfactory

Management and Budget

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$833,404	$807,950	**$813,281**	$813,281	**$884,323**	**8.74%**
Contractual Services	$120,238	$106,921	**$98,833**	$98,833	**$104,150**	**5.38%**
Commodities	$3,391	$4,414	**$5,250**	$5,250	**$5,250**	**0.00%**
Total :	$957,034	$919,284	**$917,364**	$917,364	**$993,723**	**8.32%**
Expenditures by Division						
Management and Budget	$956,828	$919,284	**$917,364**	$917,364	**$993,723**	**8.32%**
Development Agreement Administration	$206	$0	**$0**	$0	**$0**	**NA**
Total :	$957,034	$919,284	**$917,364**	$917,364	**$993,723**	**8.32%**
Staffing by Division						
Management and Budget	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**
Total :	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Management and Budget								
General Fund								
1000 - 0430	**Budget Office**							
	Budget Coordinator	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Cost and Rate Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management & Budget Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Budget Analyst	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Grants Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
	Management and Budget Totals:	**7.00**	**7.00**	**7.00**	***0.00***	**7.00**	***0.00***	**7.00**

City of Peoria
Budget Detail by Organization

Management and Budget Department

Management and Budget

(1000-0430)

Total Budgeted Expenditures -	**$993,723**

1000-General Fund

0430-Management and Budget

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$611,088	$611,088	$651,462	
511001	**Social Security-OASDI**				
	Salary	$36,183	$36,183	$38,140	
511002	**Social Security-HI**				
	Salary	$8,875	$8,875	$9,461	
511501	**Retirement-State**				
	Salary	$61,746	$61,746	$72,634	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$85,437	$85,437	$102,391	
512500	**Workers Compensation**				
	Salary	$834	$834	$849	
512800	**401(a) Compensation**				
	Salary	$5,368	$5,368	$5,636	
512900	**457 Compensation**				
	Salary	$2,340	$2,340	$2,340	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513800	**EAP Charges**				
	Salary	$210	$210	$210	
	Total Personal Services	***$813,281***	***$813,281***	***$884,323***	
Contractual Services					
520036	**Copier Services**				
	Base	$4,539	$4,539	$4,539	Operating and CIP meetings $1,000, Tentative and Final Council books $1,000, Formal Budget Documents $1,500, other copying $1,039.
520510	**Overnight Travel**				
	Base	$1,400	$700	$700	Government Finance Officers Association (GFOA) Annual Conference (Sub-committee member)
	Ongoing Supplemental	($700)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$700**	**$700**	**$700**	
520511	**Local Training/Meeting**				
	Base	$1,000	$1,000	$1,000	For training and day conferences.
521002	**Empl Prof Membshp Dues**				
	Base	$1,100	$1,100	$1,100	Government Finance Officers Association (GFOA) $400 (2 memberships), Government Finance Officers Association of Arizona (GFOAz) $200 (3 memberships) , Arizona Cities/County Management Association (ACMA) $500 (2 memberships)

1000-General Fund

0430-Management and Budget

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521003	**City Membership Dues**				
	Base	$650	$650	$650	Government Finance Officers Association (GFOA) Review Fee of Budget Book
522502	**Legal Notices**				
	Base	$600	$600	$600	Truth in Taxation notices, Tentative and Final Budget notices, and Property Tax Levy notices.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$250	$250	$250	Long distant charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$3,624	$3,624	$3,638	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$37,820	$37,820	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$47,017	$47,017	$48,678	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,533	$1,533	$2,070	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$98,833***	***$98,833***	***$104,150***	
Commodities					
530001	**Office and General Supplies**				
	Base	$4,900	$4,900	$4,900	Office supplies and toner cartridges for printers.
530002	**Books/Periodicals/Subscript**				
	Base	$200	$200	$200	Survey software subscription $200.
530006	**Postage and Shipping**				
	Base	$150	$150	$150	Mailing budget documents.
	Total Commodities	***$5,250***	***$5,250***	***$5,250***	
	TOTAL	**$917,364**	**$917,364**	**$993,723**	

Performance spotlight

Department Mission

To provide high quality legal services to our clients and achieving the interests of justice, using the most current technology and doing so in a competent, efficient, cost-effective and thoughtful manner.

DEPARTMENT OVERVIEW

The City Attorney's Office is legal advisor to City Council and its appointees, including city boards, commissions and committees, the City Manager and staff members in the conduct of city business. In addition, the City Attorney's Office represents the city in all court cases where the City has an interest and prosecutes all cases docketed into Municipal Court. Key services include helping the city comply with federal, state and local law, representing the city in all lawsuits, prosecuting city code and state law violations, overseeing deferred prosecution, and giving notice and assistance to crime victims. The City Attorney's Office also purchases insurance for the city and manages the city's self-insurance program and a variety of legal insurance loss events and claims.

Key Outcome Measures City Attorney's Office

- % of responses to city council requests within one week of request
- Number of domestic violence criminal cases
- % of criminal cases resulting in convictions
- Amount of insurance legal services paid
- Amount of city and non-city property claims

Civil Division

The Civil Division provides civil legal services to the Mayor, City Council, Departments and the city at large in all non-criminal legal service areas. This division includes overall department operations support, including management and legal administration services for the Office of the City Attorney and houses the city's Risk Management services. Legal civil practice groups share personnel who provide various types of legal services.

Civil practice groups:

- Economic Development, Finance and Land Use
- Environment and Utilities
- Government Operations and Labor and Employment
- Government Compliance, Taxation and Government Relations
- Litigation and Creditor Rights (includes Risk Management function)

Cost of Service Breakdown *City Attorney's Office – Civil Division*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Municipal Legal Governance Law Services	1.30	$146,824	$190,088	$32,311	$369,223
Development Legal Services	1.68	$226,230	$244,920	$41,632	$512,783
Administrative Legal Services	1.97	$215,207	$288,056	$48,964	$552,227
Transaction Legal Services	1.19	$118,498	$173,272	$29,453	$321,224
Litigation Legal Services	5.05	$532,339	$738,417	$125,517	$1,396,274
Operation of City's Self-Insurance Program	0.36	$36,109	$52,640	$8,948	$97,697
Claims Management Services	1.26	$103,146	$184,239	$31,317	$318,702
General Legal Operations Management Services	1.08	$95,285	$157,919	$26,843	$280,047
Legal Office Human Resources Services	0.76	$58,780	$111,128	$18,890	$188,798
Legal Office Financial Services	0.95	$73,239	$138,910	$23,612	$235,761
Legal Office Technology Services	1.45	$120,750	$212,021	$36,040	$368,811
TOTAL	**17.04**	**$1,726,409**	**$423,528**	**$2,491,609**	**$4,641,546**

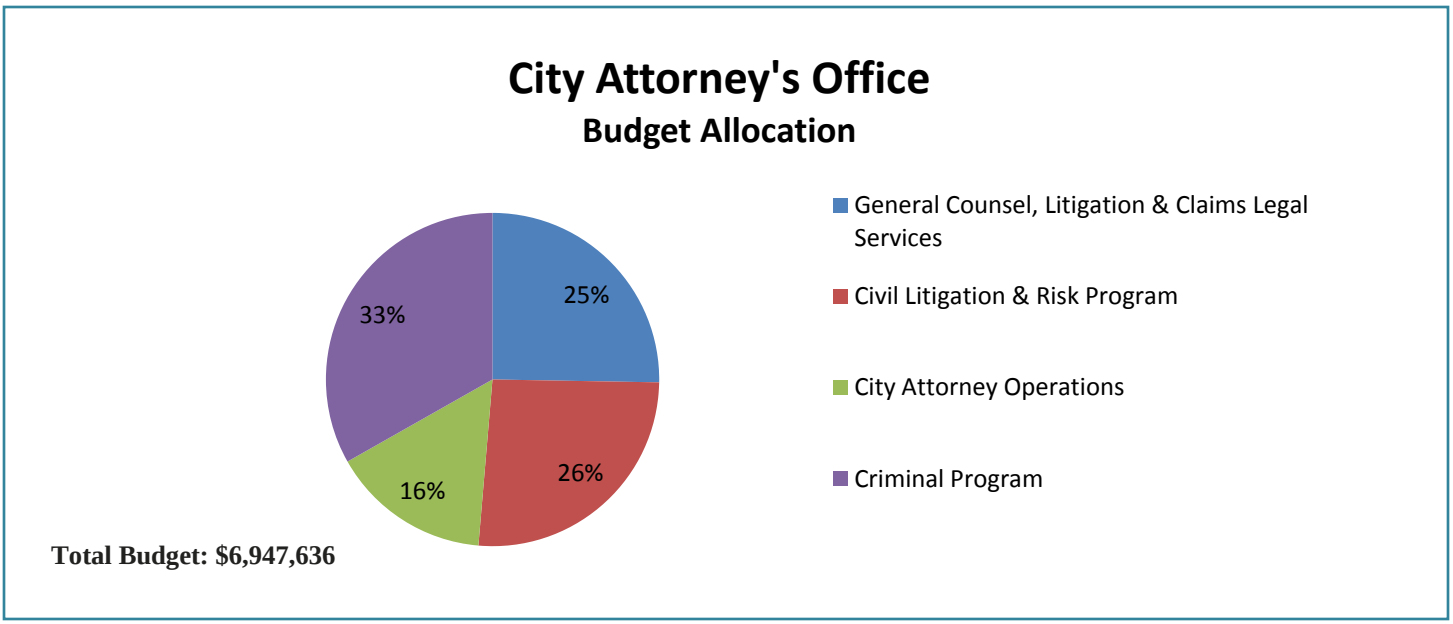
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Criminal Division

The Criminal Division provides the prosecution and victim assistance services for the city. This division is responsible for the efficient disposition of criminal cases prosecuted in the Municipal Court. Three major functions are covered by this practice group: Criminal Prosecution, Deferred Prosecution/Probation and Victim Assistance Services.

Cost of Service Breakdown *City Attorney's Office - Criminal Division*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Criminal Prosecution	5.95	$517,159	$870,016	$147,887	$1,535,062
Victim Assistance Program	2.37	$193,795	$346,544	$58,906	$599,245
Deferred Prosecution/Probation	0.64	$62,294	$93,582	$15,907	$171,783
TOTAL	**8.96**	**$773,248**	**$1,310,142**	**$222,700**	**$2,306,090**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.


City Attorney's Office
Budget Allocation
25%
26%
16%
33%
General Counsel, Litigation & Claims Legal Services
Civil Litigation & Risk Program
City Attorney Operations
Criminal Program
Total Budget: $6,947,636

City Attorney's Office

FY2013

Performance Report

The City Attorney's Office uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Enhance Current Services	To provide high quality legal services to achieve the interests of justice	Customer Service Survey Ratings – Internal Departments	N/A	N/A	90%	90%
	Assure that city operations comply with all federal, state and local laws	Respond to requests for legal analysis, advice and answers to legal issues within 2 weeks of receipt	N/A	N/A	90%	90%
	Act as General Counsel for the Mayor and City Council, City Manager and Departments	% of responses to city council requests for ordinances, resolutions for legislative action as requested within 1 week of request	90%	86%	85%	90%
	To preserve and protect victims' rights during criminal case prosecution, fulfill prosecutorial statutory mandates allowing victims full participation in the criminal justice system, and increase and improve services provided to victims	Number of victim cases	1,450	1,445	1,455	1,400
	Reduce domestic violence victim numbers and increase domestic violence community awareness services	Number of non-domestic violence criminal cases	1,050	1,015	1,070	<1,000
		Number of domestic violence criminal cases	420	413	400	<400
	Efficiently prosecute and dispose of Municipal Court criminal cases so that justice may be served, zealously represent the State's interest in all criminal matters, oversee the Deferred Prosecution Program and the Asset Forfeiture Grant	% of cases resulting in conviction	91%	90%	85%	90%
		Number of criminal cases resulting in plea agreements	2,400	1,801	2,200	2,500
		% of deferred prosecution cases that are successfully completed	74%	70%	92%	75%

Council Goal	*Expected Outcome*	*Performance Measure*	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Enhance Current Services	Obtain insurance and excess liability coverage with best cost/benefit to the City's insurance program, maintain self-insurance and coverage level adequate for solvency and growth of insurance reserve fund and City's rising self-insurance needs	Amount paid in insurance premiums	$1.065 Million	$1.018 Million	$1.016 Million	$1.016 Million
	Monitor insurance deductibles and self-insurance claims assuring lowest City costs, review and approve timely payment of legal expenses incurred defending tort claims, claim lawsuits, provide info and data for actuarial review and reserves calculation	Amount of insurance legal services paid	$9,084	$119,047	$150,000	$100,000
		Amount of Non-City Property Claims	$115,228	$138,126	$145,000	$100,000
		Amount of City Property Claims	$238,551	$512,929	$443,070	$204,000

City Attorney

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$2,475,826	$2,539,775	**$2,521,063**	$2,522,463	**$2,670,420**	**5.92%**
Contractual Services	$2,747,937	$2,724,461	**$3,385,670**	$3,204,878	**$3,083,516**	**-8.92%**
Commodities	$92,970	$86,616	**$91,080**	$65,343	**$73,364**	**-19.45%**
Total :	$5,316,733	$5,350,851	**$5,997,813**	$5,792,684	**$5,827,300**	**-2.84%**
Expenditures by Division						
Civil	$1,978,755	$2,189,568	**$1,992,017**	$2,016,416	**$2,085,978**	**4.72%**
Victims' Assistance Prg	$208,384	$217,200	**$217,912**	$217,657	**$231,378**	**6.18%**
Criminal	$742,739	$742,048	**$751,438**	$746,833	**$798,086**	**6.21%**
Insurance Prem/Deduct	$2,159,869	$1,978,963	**$2,783,123**	$2,588,123	**$2,453,669**	**-11.84%**
Risk Management	$214,808	$196,855	**$203,146**	$202,546	**$212,602**	**4.65%**
Victims' Rights Imp Grant	$1,400	$1,400	**$0**	$702	**$0**	**NA**
St Anti-Racketeering-Cao	$10,778	$24,817	**$50,177**	$20,407	**$45,587**	**-9.15%**
Total :	$5,316,733	$5,350,851	**$5,997,813**	$5,792,684	**$5,827,300**	**-2.84%**
Staffing by Division						
Civil	15.00	15.00	**15.00**	15.00	**15.00**	**0.00%**
Victims' Assistance Prg	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Criminal	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**
Risk Management	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Total :	26.00	26.00	**26.00**	26.00	**26.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
City Attorney								
General Fund								
1000 - 0200	**Civil**							
	Assistant City Attorney	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Business Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Chief Asst. City Attorney	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Attorney	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Law Office Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Legal Assistant	3.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Legal Specialist	2.00	2.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Paralegal	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		15.00	15.00	15.00	*0.00*	**15.00**	*0.00*	**15.00**
1000 - 0210	**Victims' Assistance Prg**							
	Legal Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Victim Assistance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 0230	**Criminal**							
	Assistant City Prosecutor	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Legal Assistant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Legal Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Paralegal	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Assistant City Prosecutor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		7.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
Insurance Reserve Fund								
3200 - 3610	**Risk Management**							
	Claims Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Legal Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	City Attorney Totals:	**26.00**	**26.00**	**26.00**	***0.00***	**26.00**	***0.00***	**26.00**

City of Peoria
Summary of Recommended Supplemental Request

City Attorney

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
State Anti-Racketeering - CAO Fund							
7720 - 01	St Anti-Racketeering-Cao	Contract Prosecutor		$28,000	$0	**$28,000**	$28,000
		Total - State Anti-Racketeering - CAO Fund	**0.00**	**$28,000**	**$0**	**$28,000**	$28,000
		Total - City Attorney	***0.00***	***$28,000***	***$0***	***$28,000***	***$28,000***

City Attorney Department

St Anti-Racketeering-Cao Division Request
Number: 7720-01

Contract Prosecutor

Revenue Offset: $28,000.00

Total Cost - $28,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7720	520001	Contract Prosecutor	$28,000	$0	**$28,000**
		Total	**$28,000**	**$0**	**$28,000**

Please describe this request:

We are anticipating that one of the prosecutors will need to take extended FMLA leave during FY13. We will need to hire a contract prosecutor for the duration of the absence.

How this request will affect the current service level?

The office would not be able to handle our caseload without a third prosecutor.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

City Attorney Department

Civil

(1000-0200)

Total Budgeted Expenditures -	**$2,085,978**

1000-General Fund

0200-Civil

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$1,205,263	$1,205,263	$1,254,790	
510100	**Wages-Part Time**				
	Salary	$13,067	$13,067	$13,067	
511001	**Social Security-OASDI**				
	Salary	$68,201	$68,201	$69,637	
511002	**Social Security-HI**				
	Salary	$17,743	$17,743	$18,462	
511501	**Retirement-State**				
	Salary	$122,445	$122,445	$140,631	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$158,966	$158,966	$172,520	
512500	**Workers Compensation**				
	Salary	$874	$874	$1,008	
512800	**401(a) Compensation**				
	Salary	$11,673	$11,673	$12,255	
512900	**457 Compensation**				
	Salary	$15,054	$15,054	$23,229	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$936	
513700	**Vehicle Allowance**				
	Salary	$4,800	$4,800	$4,800	
513800	**EAP Charges**				
	Salary	$450	$450	$450	
	Total Personal Services	***$1,619,736***	***$1,619,736***	***$1,712,985***	
Contractual Services					
520001	**Legal Services**				
	Base	$18,000	$27,000	$18,000	Costs for outside counsel for complex litigation, special real estate matters, and civil matters w/ attorney conflict-of-interest. Does not include outside counsel costs for defense of insurance claims against the City covered in the 3600 Fund.
520012	**Contract Labor**				
	Base	$1,800	$900	$1,800	Temporary employee staffing for vacations & long illnesses, used during time of greatest business need and urgent workload.

1000-General Fund

0200-Civil

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520013	**Messenger Service**					
	Base		$150	$75	$75	Costs for legal process service, couriers & deliveries for land transactions, etc. Our primary messenger use here is for contracts, closings & recordings, injunctions and administrative hearings. Litigation & admin. Hearing costs tracked elsewhere.
	Ongoing Supplemental		($75)	$0	$0	FY12 Supp: Operating Budget Reduction-Messenger services savings - paperwork reduction
		Subtotal	**$75**	**$75**	**$75**	
520024	**Litigation Expense**					
	Base		$10,000	$10,000	$10,000	Litigation costs for in-house non-claim lawsuits: condemnations, sales tax, contracts, elections, etc. Includes expert witnesses, messengers, copies, postage and all other litigation-related costs except legal services. (Non-lit costs in other accts.)
520026	**Admin Hearing Costs**					
	Base		$3,700	$26,000	$3,700	All Administrative Hearing costs, such as hearing officers, copies, deliveries, court reporters, transcripts and outside counsel for Human Resources, Planning and Zoning, Police Department and other administrative and quasi-judicial proceedings/hearings.
520031	**FBI Fingerprint Processing**					
	Base		$50	$50	$50	Ordinance mandated fingerprinting for specific positions in the law office such at civil attorneys, prosecutors, paraprofessionals, paralegals, legal secretaries/assistants, legal specialists, law school interns and volunteers.
520036	**Copier Services**					
(CAPRRP)	Base		$2,028	$800	$1,000	General Counsel copy costs are funded here, including tracked public record request programs. Litigation and Administrative Hearing copy costs are funded elsewhere, and transferred periodically from here by journal entry.
	Ongoing Supplemental		($700)	$0	$0	FY12 Supp: Operating Budget Reduction-Copy cost savings from paperwork reduction
		Subtotal	**$1,328**	**$800**	**$1,000**	
520053	**Internet & Cable Charges**					
	Base		$1,200	$960	$960	Shared Sprint air cards (2) for attorney laptops for use in remote locations, court buildings, administrative hearings, depositions, outside law firm meetings where wi-fi connections are not available for paperless file access and presentations required.
	Ongoing Supplemental		($600)	$0	$0	FY12 Supp: Operating Budget Reduction-Cellular laptop air card 30% reduction
		Subtotal	**$600**	**$960**	**$960**	
520505	**In-House Employee Trng**					
	Base		$100	$100	$100	Materials and costs for in-house staff continuing legal education efforts for the civil legal office.
520510	**Overnight Travel**					
	Base		$18,800	$18,000	$18,800	Required out-of-town travel for professional mandatory continuing legal education or city business. Alternative venues and webinars that meet legal training content and quality requirements are used when appropriate and cost effective.

1000-General Fund

0200-Civil

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$9,150	$9,000	$9,000	All single day and other local training and meeting costs. Significant use anticipated to offset lower use of out-of-state travel for mandatory continuing professional education for legal professional staff.
520512	**Mileage Reimbursement**				
	Base	$0	$350	$0	
521001	**Occup Lic and Certif**				
	Base	$3,300	$3,300	$3,300	Mandatory annual dues for attorney state bar licensing (required for practicing law), notary commission fees. This account does not include discretionary section/chapter memberships in professional organizations covered in employee membership chartfield.
521002	**Empl Prof Membshp Dues**				
	Base	$2,000	$2,000	$2,000	This includes discretionary memberships in employee legal professional membership organizations, such as state bar chapters/sections/committees, county bar, ABA, ALA, APA, NALS, MCBA, DRI, and other specialty, ethnic or focused practice area associations.
521003	**City Membership Dues**				
	Base	$3,000	$2,500	$3,000	Memberships of general benefit to the city and attorney's office such as IMLA, NATOA, ALA, DRI, and SHRM that provide reduced fees for national educational conferences, publications, on-line research and model ordinance services.
522502	**Legal Notices**				
	Base	$50	$35	$50	Costs for legal publication of notices when required by Arizona Statute. These costs fluctuate unpredictably, so nominal funding is provided for anticipated need.
522503	**Printing and Binding**				
(CACCS)	Base	$50	$200	$50	Traditional operational printing/binding costs for letterhead, envelopes, forms, business cards reduced by changed correspondence business model - online e-forms, e-generated letterhead & e-signing. Business cards are still purchased here.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$150	$0	
524005	**Office Equip/Furniture R & M**				
	Base	$0	$436	$0	
525008	**Computer Software Supp & Maint**				
	Base	$0	$446	$450	For computer software support and maintenance not covered under the IT Department budget, usually single license limited use applications. Sanctions software annual maintenance and support fee unique to the civil litigation workgroup is charged here.

1000-General Fund

0200-Civil

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$16,860	$16,860	$10,082	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$147,843	$147,843	$152,540	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$78,959	$78,959	$82,016	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$3,866	$3,866	$4,770	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$319,531***	***$349,830***	***$321,743***	
Commodities					
530001	**Office and General Supplies**				
(CACCS)	Base	$5,600	$5,000	$5,600	General Office Supplies & Printing Supplies such as paper, toner, envelopes, file folders, binders, indexes & other necessary items. Paperwork reduction through legal case and matter management system have modestly reduced office and printing supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$12,100	$17,000	$17,000	Traditional Existing Law Library Acquisitions ARS, AZ Digest, Maps, Treatises, Rules of Court, other books and legal journals. The Law Library is transitioning from traditional legal research acquisitions (10%) to online/electronic (90%) subscriptions.
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Operating Budget Reduction-Law library print collection & paperwork reduction
	Subtotal	**$11,100**	**$17,000**	**$17,000**	
530003	**Computer Hardware**				
	Base	$800	$800	$800	Computer related small dollar items such as hardware purchases and replacements not on IT replacement schedule, including PDAs, local printers, scanners, keyboards, parts, supplies, cables, cellular PC cards, etc.
530006	**Postage and Shipping**				
(CACCS)	Base	$700	$300	$350	Electronic communications have replaced a significant portion of traditional postal methods, with approximately 75% savings from paperwork reduction efforts realized over the FY 2005 - FY 2008 levels. Paperless postage savings are at expected maximum.
530008	**Food Supplies & Catering**				
	Base	$700	$750	$750	Food Supplies and Catering for authorized food purchases.

1000-General Fund

0200-Civil

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530016	**Office Equipment & Furniture**				
	Base	$2,500	$1,250	$2,500	Equipment not connected to PCs/network such as phones and small electronics items that are purchased or replaced. This also includes employee chairs and other small furniture or items to meet urgent ergonomic employee business needs.
	One-time Supplemental	($1,000)	$0	$0	FY12 Supp: Operating Budget Reduction-Office Equipment and Furniture - defer replacement
	Subtotal	**$1,500**	**$1,250**	**$2,500**	
530018	**Signs and Sign Supplies**				
	Base	$0	$100	$0	
530020	**Employee Award Supplies**				
	Base	$0	$100	$0	
530021	**Computer Software**				
	Base	$1,200	$500	$1,200	Covers expenditures for required purchases or new version updates to City Attorney applications used in e-filing and electronic case matter management such as Adobe, Concordance, Sanctions or single single seat software to meet legal requirements.
	One-time Supplemental	($700)	$0	$0	FY12 Supp: Operating Budget Reduction-Civil Computer Software - deferring upgrades
	Subtotal	**$500**	**$500**	**$1,200**	
530026	**On-line Legal Research**				
	Base	$31,800	$21,000	$23,000	Online legal research costs for City Attorney's electronic law library access service through legal research service providers. Online libraries comprise majority of legal research resources. Same level service costs cut greatly via renegotiated terms.
531001	**Unleaded Gasoline**				
	Base	$50	$50	$50	
	Total Commodities	***$52,750***	***$46,850***	***$51,250***	
	TOTAL	**$1,992,017**	**$2,016,416**	**$2,085,978**	

City of Peoria
Budget Detail by Organization

City Attorney Department

Victims' Assistance Prg

(1000-0210)

Total Budgeted Expenditures -	**$231,378**

1000-General Fund

0210-Victims' Assistance Prg

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$102,218	$102,218	$107,314	
511001	**Social Security-OASDI**				
	Salary	$6,336	$6,336	$6,652	
511002	**Social Security-HI**				
	Salary	$1,481	$1,481	$1,555	
511501	**Retirement-State**				
	Salary	$10,328	$10,328	$11,965	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$26,374	$26,374	$20,357	
512500	**Workers Compensation**				
	Salary	$94	$94	$103	
512900	**457 Compensation**				
	Salary	$780	$780	$780	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$147,671***	***$147,671***	***$148,786***	
Contractual Services					
520036	**Copier Services**				
	Base	$400	$300	$400	Copier Services. We are now realizing an ongoing reduction in copying costs due to a paperless case management system.
520510	**Overnight Travel**				
	Base	$300	$150	$150	Money will be utilized for out of state travel (victim training/conferences) for coordinator and advocate.
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$150**	**$150**	**$150**	
520511	**Local Training/Meeting**				
	Base	$300	$300	$300	Used for local conference fees.
521003	**City Membership Dues**				
	Base	$100	$100	$100	Funding for membership in Arizona Coalition of Victim Services.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$60	$55	$60	Telecommunication Services
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,888	$2,888	$2,860	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

1000-General Fund

0210-Victims' Assistance Prg

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525504	**Svc Charges-IT Operations**				
	Base	$27,506	$27,506	$37,205	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$35,354	$35,354	$38,467	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,333	$1,333	$900	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$68,091***	***$67,986***	***$80,442***	
Commodities					
530001	**Office and General Supplies**				
	Base	$400	$400	$400	Office supplies necessary to operate the Victim Assistance office. Cost is stable, but related to caseload size. Primarily paper, envelopes, toner cartridges.
530006	**Postage and Shipping**				
	Base	$1,750	$1,600	$1,750	Postage for letters. Costs of mailing continue to increase.
	Total Commodities	***$2,150***	***$2,000***	***$2,150***	
	TOTAL	**$217,912**	**$217,657**	**$231,378**	

City of Peoria
Budget Detail by Organization

City Attorney Department

Criminal

(1000-0230)

Total Budgeted Expenditures -	**$798,086**

1000-General Fund

0230-Criminal

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$450,242	$450,242	$472,692	
511001	**Social Security-OASDI**				
	Salary	$27,912	$27,912	$29,081	
511002	**Social Security-HI**				
	Salary	$6,524	$6,524	$6,850	
511501	**Retirement-State**				
	Salary	$45,494	$45,494	$52,702	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$63,317	$63,317	$74,298	
512500	**Workers Compensation**				
	Salary	$295	$295	$354	
512900	**457 Compensation**				
	Salary	$2,730	$2,730	$2,730	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$2,808	
513800	**EAP Charges**				
	Salary	$210	$210	$210	
	Total Personal Services	***$596,724***	***$596,724***	***$641,725***	
Contractual Services					
520006	**Witness and Jury Fees**				
	Base	$100	$200	$600	This covers fees such as expert witnesses. Most expert testimony for DUI cases can be obtained from DPS criminalists at no charge. There may be a need for paid expert testimony to handle the evidentiary standard change from Frye to Daubert.
520013	**Messenger Service**				
	Base	$200	$200	$600	For subpoena service & superior court filings. On a case-by-case basis, a prosecutor may decide personal service of the victim/witness is in the interests of justice. Officers are serving more of these subpoenas, but occasionally we need a process server.
520031	**FBI Fingerprint Processing**				
	Base	$70	$32	$64	Costs for new employee FBI fingerprinting and background checks for staff, attorneys, volunteers, interns and externs.
520036	**Copier Services**				
	Base	$878	$678	$700	Costs have dropped drastically due to nearly paperless working environment. Anticipated savings have been realized due to implementation of Practice Manager system which allows electronic filing of documents, and electronic discovery.

1000-General Fund

0230-Criminal

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental		($200)	$0	$0	FY12 Supp: Paperwork Reduction Savings-Criminal Copy Savings - paperwork reduction
		Subtotal	**$678**	**$678**	**$700**	
520053	**Internet & Cable Charges**					
	Base		$500	$480	$0	This is for the Air Card which allows us to have internet access from our laptops in nearly any location.
	Ongoing Supplemental		($500)	$0	$0	FY12 Supp: Laptop Cellular Internet Access Cost Reduction-Internet Cellular PC Card Reduction
		Subtotal	**$0**	**$480**	**$0**	
520510	**Overnight Travel**					
	Base		$1,200	$500	$500	Costs related to seminars, training and conferences for all members of division. Many APAAC seminars are free, but other seminars run over $300 per day. Training is necessary to stay abreast of issues, trends and changes to the law.
	Ongoing Supplemental		($700)	$0	$0	FY12 Supp: Travel Cost Reductions-Prosecutor overnight educational travel reduction
		Subtotal	**$500**	**$500**	**$500**	
520511	**Local Training/Meeting**					
	Base		$800	$700	$900	Some private seminars offered locally are useful for acquiring the required CLE, but also keeping staff abreast of current issues, trends and laws. This also includes expenses for mileage, parking and meal reimbursement.
521001	**Occup Lic and Certif**					
	Base		$1,380	$1,488	$1,380	Fees for Attorney State Bar licenses, currently $460 per attorney annually, and potentially renewals of other certifications such as notaries.
521002	**Empl Prof Membshp Dues**					
	Base		$200	$200	$200	Employee professional memberships to the Arizona Law Enforcement Legal Advisor's Association.
522503	**Printing and Binding**					
	Base		$50	$100	$200	Costs for occasional exhibits and appeal memos ordered through the copy center.
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$50	$50	$50	Telephone service for local and long distance calls. On occasion, we have to call Defendants, witnesses, victims or agencies that are out-of-state.
525501	**Svc Charges-Insurance Reserve**					
	Base		$3,267	$3,267	$3,304	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**					
	Base		$89,394	$89,394	$93,012	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**					
	Base		$38,845	$38,845	$35,862	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.

1000-General Fund

0230-Criminal

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525701	**Svc Chg-PC Replacement**				
	Base	$1,500	$1,500	$2,475	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$137,034***	***$137,634***	***$139,847***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,500	$1,000	$1,500	We have dramatically decreased purchases in this area due to the implementation of Practice Manager and the systematic elimination of paper case files.
530002	**Books/Periodicals/Subscript**				
	Base	$1,500	$1,875	$3,000	For traditional books comprising 10% of law library. With increased access and use of online resources, we have decreased the number of paper research volumes purchased. Publishers are raising prices on printed law books.
530003	**Computer Hardware**				
	Base	$200	$50	$100	This is for purchasing small computer accessories and hardware peripherals that need replacement. With PM implementation, we will likely find a need for new accessories.
530006	**Postage and Shipping**				
	Base	$1,700	$1,400	$1,684	We've implemented procedures to decrease mailing expenses (e-mail discovery, package mailings, rightfax, hand-delivery). Practice Manager implementation helped with cost avoidance related to caseload increases, but caseload has overtaken some reductions.
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Paperwork Reduction Savings-Postage Savings - paperwork reduction
	Subtotal	**$1,400**	**$1,400**	**$1,684**	
530021	**Computer Software**				
	Base	$250	$50	$130	Computer Software upgrades and license
530025	**On-Line Computer Services**				
	Base	$1,000	$0	$0	Access to Court computer database (AZTEC) is $1000/year.
530026	**On-line Legal Research**				
	Base	$11,730	$8,000	$10,000	This reflects Criminal's base budget allocation of Westlaw computerized legal research.
530028	**Electronic Supplies/Equipment**				
	Base	$100	$100	$100	Electronic Supplies and Equipment not connected to computers. This replaces broken items essential to the operations of the department.
	Total Commodities	***$17,680***	***$12,475***	***$16,514***	
	TOTAL	**$751,438**	**$746,833**	**$798,086**	

City of Peoria
Budget Detail by Organization

City Attorney Department

Insurance Prem/Deduct

(3200-3600)

Total Budgeted Expenditures -	**$2,453,669**

3200-Insurance Reserve Fund

3600-Insurance Prem/Deduct

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services						
520001	**Legal Services**					
	Base		$100,000	$150,000	$100,000	This covers outside counsel fees for defense of claims related litigation against the City.
	One-time Supplemental		$250,000	$0	$0	FY12 Supp: Legal Services-Legal Services
	Ongoing Supplemental	(3850-01)	$0	$0	($20,000)	FY13 Supp: Legal E-Discovery & Records Retrieval System
	Carryover		$0	$0	$20,000	FY13 Carryover: Legal Services
		Subtotal	**$350,000**	**$150,000**	**$100,000**	
520006	**Witness and Jury Fees**					
	Base		$98,500	$210,000	$98,500	This will pay for outside witness fees, jury fees, and other claims defense and claims litigation costs.
	One-time Supplemental		$11,500	$0	$0	FY12 Supp: Witness and Jury Fees-Witness and Jury Fees
		Subtotal	**$110,000**	**$210,000**	**$98,500**	
520040	**External Claims Adjusting**					
	Base		$2,500	$1,000	$2,500	External claims adjusting costs for the payment of outside insurance claim adjusters in complicated or specialized cases *SIR
520512	**Mileage Reimbursement**					
	Base		$0	$150	$150	Mileage reimbursement for court appearances
523011	**Liability Insurance**					
	Base		$1,083,611	$1,015,611	$1,015,611	Liability insurance to pay City insurance premiums to cover City buildings, liability issues, vehicles and special events. Majority of this paid within first 30 days of fiscal year.
	Ongoing Supplemental		($68,000)	$0	$0	FY12 Supp: Insurance Premium Reduction-Insurance Premiums
		Subtotal	**$1,015,611**	**$1,015,611**	**$1,015,611**	
523012	**Insur Claims-City Prop**					
	Base		$204,000	$443,780	$354,000	Liability insurance to pay City insurance premiums to cover City buildings, liability issues, vehicles, special events. Majority of this paid within first 30 days of fiscal year.
	One-time Supplemental		$239,780	$0	$0	FY12 Supp: City Property Ins Claims-Insur Claims-City Prop
		Subtotal	**$443,780**	**$443,780**	**$354,000**	
523013	**Insur Claims-Non-City Prop**					
	Base		$145,000	$145,000	$100,000	Covered Property Damage: Payment of claims against the City involving property not belonging to the City brought by third parties.
	Ongoing Supplemental		($45,000)	$0	$0	FY12 Supp: Non-City Property Claims-Insur Claims - Non _City Prop
	Carryover		$0	$0	$25,000	FY13 Carryover: Insur Claims-Non-City Prop
		Subtotal	**$100,000**	**$145,000**	**$125,000**	
523016	**Personal Injury Damages**					
	Base		$600,000	$461,350	$450,000	With the outstanding PI Claims in litigation, this amount will pay for those losses. The budgeted amount in Special Damages has been moved to this line item in order to streamline the types of personal injury damages awarded and settled in cases.
	Carryover		$0	$0	$150,000	FY13 Carryover: Personal Injury Damages
		Subtotal	**$600,000**	**$461,350**	**$600,000**	

3200-Insurance Reserve Fund

3600-Insurance Prem/Deduct

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$161,232	$161,232	$157,908	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
	Total Contractual Services	***$2,783,123***	***$2,588,123***	***$2,453,669***	
	TOTAL	**$2,783,123**	**$2,588,123**	**$2,453,669**	

City of Peoria
Budget Detail by Organization

City Attorney Department

Risk Management

(3200-3610)

Total Budgeted Expenditures -	**$212,602**

3200-Insurance Reserve Fund

3610-Risk Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$109,387	$109,387	$117,004	
511001	**Social Security-OASDI**				
	Salary	$6,781	$6,781	$7,253	
511002	**Social Security-HI**				
	Salary	$1,585	$1,585	$1,695	
511501	**Retirement-State**				
	Salary	$11,053	$11,053	$13,045	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$25,576	$25,576	$23,348	
512500	**Workers Compensation**				
	Salary	$149	$149	$152	
512900	**457 Compensation**				
	Salary	$780	$780	$780	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$0	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$0**	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$155,755***	***$155,755***	***$163,337***	
Contractual Services					
520036	**Copier Services**				
	Base	$460	$460	$460	Copier Services, historical trending over five year period
520510	**Overnight Travel**				
	Base	$4,500	$4,500	$4,500	Claims Coordinator attends one national claims conference, usually PRIMA (Public Risk and Insurance Managers Association)
520511	**Local Training/Meeting**				
	Base	$650	$250	$500	Local training for employees -
521001	**Occup Lic and Certif**				
	Base	$150	$0	$150	Occupational licensing for Claims Coordinator State Insurance Adjuster license renewal and Arizona Dept of Insurance Adjuster License $100. Notary bonds $50.
521002	**Empl Prof Membshp Dues**				
	Base	$200	$200	$200	Professional membership dues for Risk Management employees in various professional organizations related to the insurance, claims and safety field.

3200-Insurance Reserve Fund

3610-Risk Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521003	**City Membership Dues**				
	Base	$500	$500	$500	Annual membership for City in Public Risk and Ins Mgmt Assoc (PRIMA $185-$295); and other risk management association
522503	**Printing and Binding**				
	Base	$100	$50	$50	Publishing expense for Risk Management Annual Report. Estimate based on previous years use of this account for routine items, suggest full allocation for use by Claims Coordinator.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$250	$250	$250	Local telephone service for cellular phone charges. On call 24 hrs a day, will use City cell if called to a accident, etc
525501	**Svc Charges-Insurance Reserve**				
	Base	$843	$843	$851	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$18,981	$18,981	$19,141	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$17,191	$17,191	$18,602	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$116	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$366	$366	$495	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$44,191***	***$43,591***	***$45,815***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,400	$1,400	$1,400	Office and printing supplies for general use within this division.
530002	**Books/Periodicals/Subscript**				
	Base	$250	$250	$500	Purchase of books, periodicals, and subscriptions for professional publications, pamphlets, video cassettes and legal library. All subscriptions are current may be slightly higher for renewal this next FY.
530003	**Computer Hardware**				
	Base	$550	$550	$550	

3200-Insurance Reserve Fund

3610-Risk Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$600	$600	$600	Postage, shipping, overnight and registered mail.
530021	**Computer Software**				
	Base	$400	$400	$400	
	Total Commodities	***$3,200***	***$3,200***	***$3,450***	
	TOTAL	**$203,146**	**$202,546**	**$212,602**	

City of Peoria
Budget Detail by Organization

City Attorney Department

St Anti-Racketeering-Cao

(7470-7720)

Total Budgeted Expenditures -	**$45,587**

7470-State Anti-Racketeering - CAO Fund

7720-St Anti-Racketeering-Cao

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510200	**Wages-Overtime**				
	Salary	$1,000	$0	$1,000	Overtime wages if required for high priority projects.
511001	**Social Security-OASDI**				
	Salary	$62	$62	$62	
511002	**Social Security-HI**				
	Salary	$14	$14	$14	
511501	**Retirement-State**				
	Salary	$101	$101	$111	
513501	**Cell Phone Allowance**				
	Base	$0	$2,400	$2,400	Cell phone allowance for prosecutor warrant phone duty attorneys rotating on call status for police department.
	Total Personal Services	***$1,177***	***$2,577***	***$3,587***	
Contractual Services					
520001	**Legal Services**				
	One-time Supplemental (7720-01)	$0	$0	$28,000	FY13 Supp: Contract Prosecutor-Contract Prosecutor
520006	**Witness and Jury Fees**				
	Base	$3,400	$0	$0	This expense was related to bringing a witness back from out-of-state to testify in a DUI jury trial. We may have to do this again in the future.
520007	**Court Services**				
	Base	$100	$0	$0	Court services expenses on criminal cases.
520012	**Contract Labor**				
	Base	$14,000	$17,432	$14,000	This is to pay for contract labor for any position which may need temporary coverage or when additional help is needed.
520031	**FBI Fingerprint Processing**				
	Base	$100	$0	$0	Costs for fingerprint processing for unpaid law student clerks and interns from local law schools.
520099	**Other Professional Services**				
	Base	$3,000	$0	$0	We may need to obtain extra help to deal with special projects or issues that arise either out of caseload or computerized case management system related changes. This account would be used for temporary agencies or other professional services.
520510	**Overnight Travel**				
	Base	$9,000	$0	$0	There is little money for training in the budget. Most of our annual CLE is offered free by APAAC. However, other agencies offer very helpful training, and forfeiture funds may be used to pay for such training where a need arises.

7470-State Anti-Racketeering - CAO Fund

7720-St Anti-Racketeering-Cao

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522006	**City Partic-Outside Programs**				
	Base	$4,000	$0	$0	For the past two years, the City Attorney's Office has donated money to the Arizona Coalition for Victim Services to help fund their annual Victim's Advocacy conference.
522502	**Legal Notices**				
	Base	$100	$0	$0	Costs of legal notices published in the newspaper/other news media.
	Total Contractual Services	***$33,700***	***$17,432***	***$42,000***	
Commodities					
530003	**Computer Hardware**				
	Base	$5,000	$398	$0	Because of Practice Manager, there are many changes being made to the way we do business. Computer hardware may be needed to make the best use of the computerized case management system and paperless case processing.
530016	**Office Equipment & Furniture**				
	Base	$5,000	$0	$0	Although certain office equipment or furniture may not be provided for in the budget, we may find a need to make purchases which help to improve the way we do business or the service we provide to the PD and other clients.
530021	**Computer Software**				
	Base	$300	$0	$0	Computer software expenses not budgeted in the general fund.
530028	**Electronic Supplies/Equipment**				
	Base	$5,000	$0	$0	This is another area where changes to procedures and policies due to paperless case management and processing may cause a need for supplies or equipment which is not covered in the budget in order to maximize efficiency and take advantage of PM features.
	Total Commodities	***$15,300***	***$398***	***$0***	
	TOTAL	**$50,177**	**$20,407**	**$45,587**	

Performance Spotlight

Department Mission

To provide transparency and public access to City government through its activities as official secretary, records manager, and elections official.

DEPARTMENT OVERVIEW

It is the priority of the City Clerk's Office to support and sustain the City Council's policy-level goals and provide transparency and public access to City Government. Therefore, the City Clerk's Office serves as an important link between citizens and municipal government by providing professional and technical support to the City Council and the City Manager in the delivery of effective government services. A majority of the key functions and service activities of the City Clerk's Office are mandated by City Charter, City Code, or State Statute. These include the recordation and documentation of all actions of official meetings of the City Council, Council Subcommittees and Boards and Commissions, maintaining, storing and securing all City documents in accordance with the law and preparing for and conducting citywide elections.

Key Outcome Measures
City Clerk

- Open Meeting Law Compliance
- Customer Service Survey Rating

City Clerk/Official Secretary for the City

The City Clerk serves as the official secretary for the city. Service activities include administering City Council meetings through preparation of the agendas, packets, and minutes. Service activities also include supporting administrative, statutory and non-statutory functions including tracking and execution of all city contracts, annexations, code changes, MVD titles, budget, payroll, finance, and customer service. In addition, the City Clerk provides training and ensures compliance with open meeting laws for City Council, Council Subcommittees, and Boards and Commissions and provides excellent internal and external customer service.

Records Management

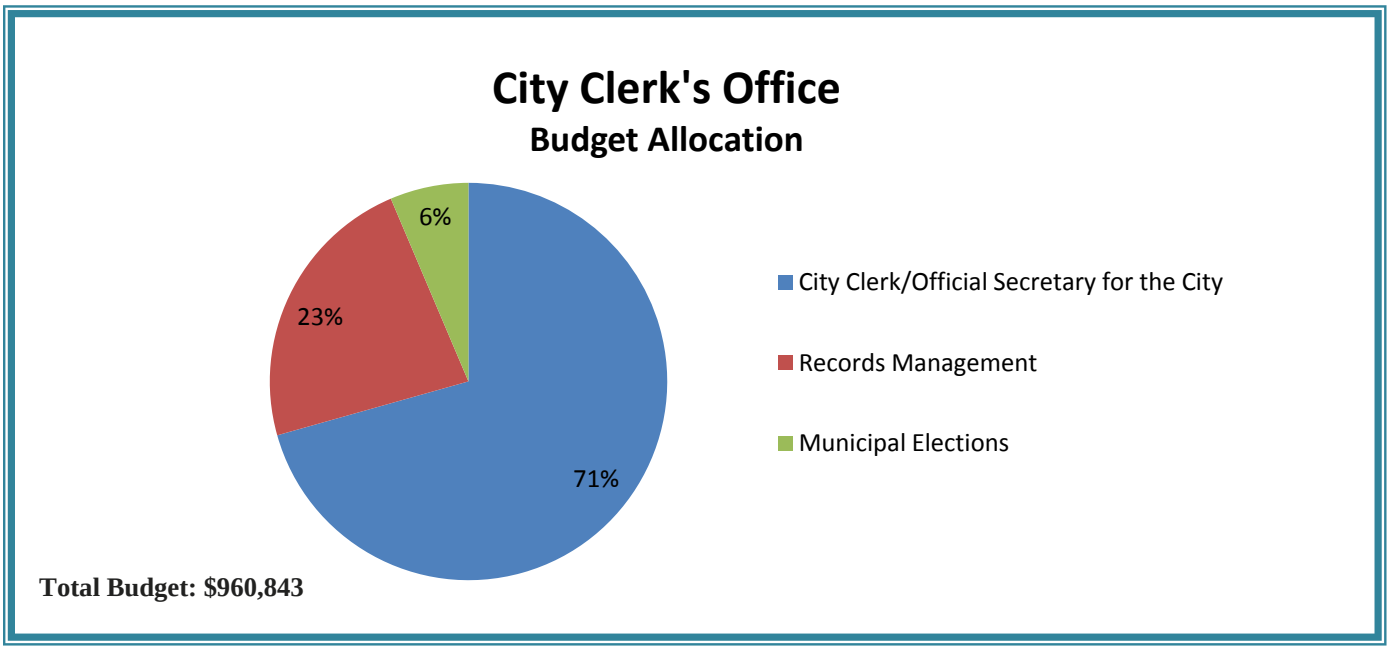
The City Clerk acts as the official record keeper of city documents. Service activities include administering all city records through an electronic data management process, administering public records requests and providing city-wide record management training.

Municipal Elections

The City Clerk is responsible for administering municipal elections. Service activities include administering primary, general, recall and other special elections, campaign finance related filings; and preparation and distribution of publicity pamphlets.

Cost of Service Breakdown *City Clerk's Office*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
City Clerk/Official Secretary for the City	5.43	$433,379	$130,558	$114,742	$678,679
Records Management	1.98	$158,028	$20,800	$41,840	$220,667
Municipal Elections	0.59	$47,089	$1,940	$12,467	$61,496
TOTAL	**8.00**	**$638,496**	**$153,298**	**$169,049**	**$960,843**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contractual services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as contracts information technology support and facility maintenance.



City Clerk's Office

FY2013

Performance Report

The City Clerk's Office uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Community Building /Leadership & Image	Provide transparency and public access to city government	Comply with Open Meeting Law: - # of postings (Council) - % of compliance (Council) - # of postings (Board & Commissions) - % of compliance (Board & Commissions)	368 98% 387 97%	532 99% 386 94%	360 100% 450 97%	420 100% 410 100%
		Process Campaign Finance Documents - # of campaign finance reports filed - % posted online w/in 24 hours	26 N/A	40 100%	34 100%	60 100%
Enhance Current Services /Total Planning	Support the City's diversity standards, ethical values, and customer service goals	Customer Service: - Average Internal Customer Satisfaction	N/A	N/A	4.5 out of 5.0	5.0
		Process City Contracts: - # of contracts processed - % processed w/in 1 week	1,224 82%	1,141 84%	1,120 72%	1160 80%
		Administer public records requests: - # of records requests received - % completed w/in 1 week (Clerk's Office) [FY12 calculated as average # of days] - % completed w/in 1 week (Other Depts.) [FY12 calculated as average # of days]	581 46%	543 73%	290 1 day 310 6.5 days	300 1 day 320 6.5 days

City Clerk

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$717,744	$684,896	**$638,496**	$638,496	**$666,280**	**4.35%**
Contractual Services	$301,477	$350,004	**$315,847**	$263,419	**$331,067**	**4.82%**
Commodities	$4,759	$16,669	**$6,500**	$6,400	**$17,500**	**169.23%**
Total :	$1,023,980	$1,051,569	**$960,843**	$908,315	**$1,014,847**	**5.62%**
Expenditures by Division						
City Clerk	$1,023,725	$1,051,569	**$960,843**	$908,315	**$1,014,847**	**5.62%**
Records & Information Mgt	$255	$0	**$0**	$0	**$0**	**NA**
Total :	$1,023,980	$1,051,569	**$960,843**	$908,315	**$1,014,847**	**5.62%**
Staffing by Division						
City Clerk	9.00	9.00	**8.00**	8.00	**8.00**	**0.00%**
Total :	9.00	9.00	**8.00**	8.00	**8.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
City Clerk								
General Fund								
1000 - 0150	**City Clerk**							
	Administrative Assistant II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Chief Deputy City Clerk	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Clerk	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Clerk Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy City Clerk	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Records Assistant	2.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Position Reduction - Backfill	0.00	0.00	-1.00	*1.00*	**0.00**	*0.00*	**0.00**
		9.00	9.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
	City Clerk Totals:	**9.00**	**9.00**	**8.00**	***0.00***	**8.00**	***0.00***	**8.00**

City of Peoria
Summary of Recommended Supplemental Request

City Clerk

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0150 - 01	City Clerk	2012 Elections		$120,600	$0	**$120,600**	
		Total - General Fund	**0.00**	**$120,600**	**$0**	**$120,600**	
		Total - City Clerk	***0.00***	***$120,600***	***$0***	***$120,600***	

City Clerk Department

City Clerk Division Request
Number: 0150-01

2012 Elections

Revenue Offset:

Total Cost - $120,600

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0150	520036	Copier Services	$500	$0	**$500**
0150	520099	Other Profession Services	$107,500	$0	**$107,500**
0150	522502	Legal Notices	$1,600	$0	**$1,600**
0150	530006	Postage and Shipping	$11,000	$0	**$11,000**
		Total	**$120,600**	**$0**	**$120,600**

Please describe this request:
Cost for primary and general elections held in 2012.

How this request will affect the current service level?
This is a core service, mandated by City Charter, State Laws.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

City Clerk Department

City Clerk

(1000-0150)

Total Budgeted Expenditures -	**$1,014,847**

1000-General Fund

0150-City Clerk

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$501,479	$447,479	$482,158	
	Ongoing Supplemental	($54,000)	$0	$0	FY12 Supp: Vacancy Backfill Reduction-Reduction of future vacancy
	Subtotal	**$447,479**	**$447,479**	**$482,158**	
511001	**Social Security-OASDI**				
	Salary	$31,162	$31,162	$29,966	
511002	**Social Security-HI**				
	Salary	$7,285	$7,285	$7,005	
511501	**Retirement-State**				
	Salary	$50,671	$50,671	$53,756	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$91,782	$91,782	$83,577	
512500	**Workers Compensation**				
	Salary	$647	$647	$597	
512800	**401(a) Compensation**				
	Salary	$3,920	$3,920	$4,115	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$2,730	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$936	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$936**	
513800	**EAP Charges**				
	Salary	$270	$270	$240	
	Total Personal Services	***$638,496***	***$638,496***	***$666,280***	
Contractual Services					
520013	**Messenger Service**				
	Base	$1,200	$1,000	$1,200	Deliver Fees for Messenger Service (Moody's Quick, Inc.) Primarily used for delivery service for recording of plats with Maricopa County Recorder's Office.
520036	**Copier Services**				
	Base	$6,863	$15,000	$7,613	Copying of meeting materials, such as City Council and Subcommittee agendas, packets, and exhibits.
	One-time Supplemental (0150-01)	$0	$0	$500	FY13 Supp: 2012 Elections-Copier Services
	Subtotal	**$6,863**	**$15,000**	**$8,113**	
520038	**Recording Fees**				
	Base	$5,000	$4,000	$5,000	Recordation of City-wide plats, IGA's, annexations, ordinances, and other documents with the County.

1000-General Fund

0150-City Clerk

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520042	**Redistricting Costs**					
	Base		$0	$48,740	$0	
	Carryover		$93,640	$0	$0	FY12 Carryover: Redistricting-Redistricting Costs
		Subtotal	**$93,640**	**$48,740**	**$0**	
520055	**Records Services**					
	Base		$31,500	$15,000	$19,100	Fees related to off-site records storage for City-wide documents.
	Ongoing Supplemental		($12,400)	$0	$0	FY12 Supp: Records Services-Records Services
		Subtotal	**$19,100**	**$15,000**	**$19,100**	
520099	**Other Professional Services**					
	One-time Supplemental	(0150-01)	$0	$0	$107,500	FY13 Supp: 2012 Elections-Other Profession Services
	Carryover		$0	$0	$10,500	FY13 Carryover: OnBase Agenda Manager
	One-time Supplemental		$10,500	$0	$0	FY12 Supp: Agenda Manager Conversion-Professional Services
		Subtotal	**$10,500**	**$0**	**$118,000**	
520505	**In-House Employee Trng**					
	Base		$50	$0	$0	Reallocated to 520099 Other Professional Services, 530021 Computer Software, 530003 Computer Hardware
520511	**Local Training/Meeting**					
	Base		$2,600	$1,200	$1,400	IIMC Academy, AMCA Training, Secretary of State Election Certification Training, ARMA Training
520512	**Mileage Reimbursement**					
	Base		$0	$1,000	$1,200	Mileage reimbursement for IIMC Academy, AMCA Training, Secretary of State Election Certification Training, ARMA Training, Maricopa County Networking Meetings, West Valley RIM Meetings
521001	**Occup Lic and Certif**					
	Base		$400	$400	$400	Professional certification application fees, notary application fees.
521002	**Empl Prof Membshp Dues**					
	Base		$1,725	$1,500	$1,725	Professional Memberships in IIMC, AMCA, ARMA
522501	**Advertising**					
	Base		$0	$3,000	$0	
522502	**Legal Notices**					
	Base		$7,000	$3,500	$4,900	Publication of City-wide legal notices in Official City Newspaper (currently Peoria Times). Legal notices include ordinances, auctions, bids, RFP's, annual financial notices, etc.
	Ongoing Supplemental		($2,100)	$0	$0	FY12 Supp: Legal Notices-Legal Notices
	One-time Supplemental	(0150-01)	$0	$0	$1,600	FY13 Supp: 2012 Elections-Legal Notices
		Subtotal	**$4,900**	**$3,500**	**$6,500**	
522503	**Printing and Binding**					
	Base		$700	$0	$0	
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$120	$30	$120	Long distance charges.

1000-General Fund

0150-City Clerk

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$4,850	$4,850	$4,442	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$85,955	$85,955	$81,851	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$74,978	$74,978	$79,631	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$3,266	$3,266	$2,385	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$315,847***	***$263,419***	***$331,067***	
Commodities					
530001	**Office and General Supplies**				
	Base	$4,700	$4,700	$4,700	Office supplies, including printer toner cartridges and printer drums.
530002	**Books/Periodicals/Subscript**				
	Base	$100	$0	$100	Purchase of publications relating to Open Meeting Law, Parliamentary Procedure, Arizona Public Records Law, Secretary of State Title 16, 19, & 38 Election Manual.
530006	**Postage and Shipping**				
	Base	$1,200	$1,200	$1,200	Postage and mailing expenses for materials related to elections, liquor licensing, records, Boards and Commissions, annexations, etc.
	One-time Supplemental (0150-01)	$0	$0	$11,000	FY13 Supp: 2012 Elections-Postage and Shipping
	Subtotal	**$1,200**	**$1,200**	**$12,200**	
530019	**Operational Supplies/Equipment**				
	Base	$500	$500	$500	Board and Commission member appointment plaques.
	Total Commodities	***$6,500***	***$6,400***	***$17,500***	
	TOTAL	**$960,843**	**$908,315**	**$1,014,847**	

Performance *spotlight*

Department Mission

To implement and support the Council Goals through leading and coordinating internal and external services; local, regional and national coalition building; and advocacy on behalf of the City.

DEPARTMENT OVERVIEW

The City Manager's Office implements Council priorities and provides management direction and leadership of the organization in a fair, transparent and accountable manner. The office aligns municipal service delivery with community needs, council priorities and organizational goals.

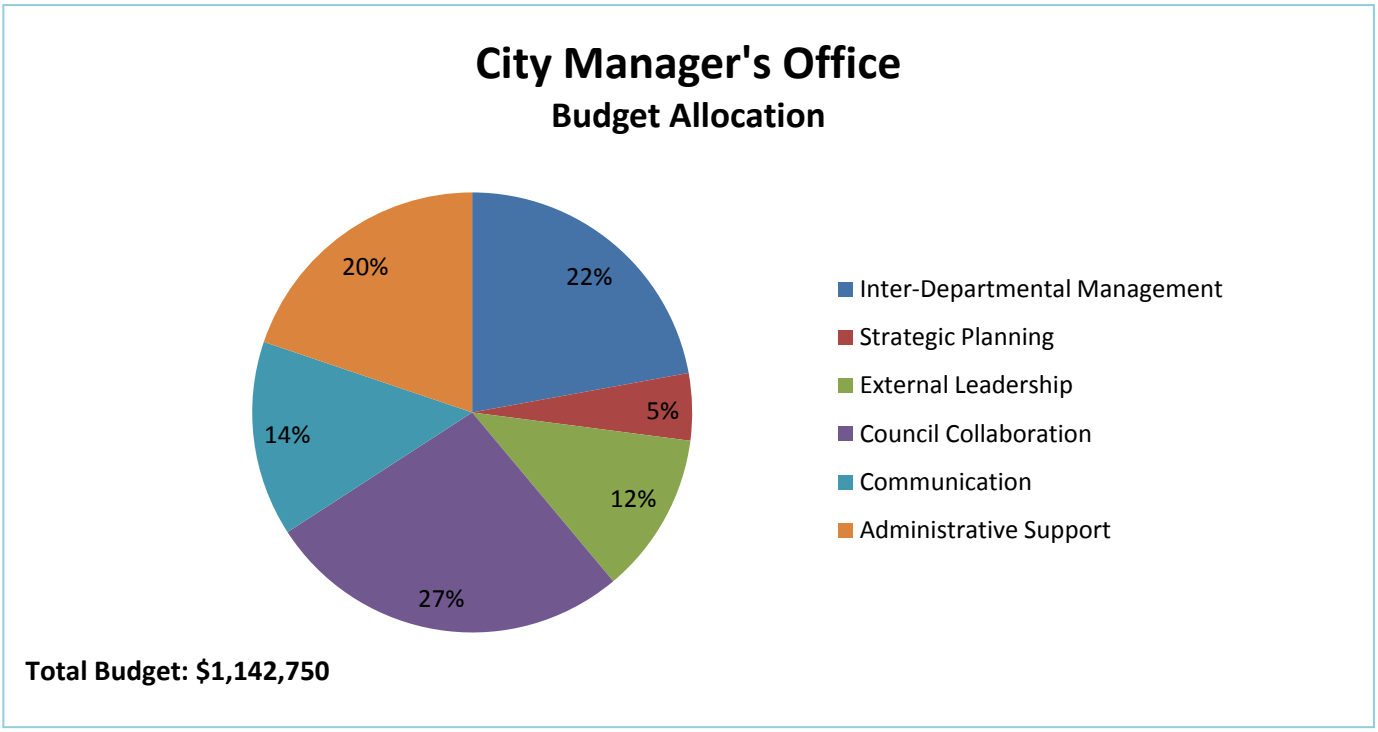
The City Manager's Office advances community relations and civic engagement through effective and frequent communication with our citizens. Earning and maintaining the trust and confidence of those we serve is critical to our ability to effectively perform our jobs. The City Manager's Office is a leader in ethical organizational behavior through adopting and modeling the City Employees Code of Ethics.

Key Outcome Measures City Manager's Office

- % of citizens responding good or excellent to city employee responsiveness
- % of citizens responding good or excellent to how well Peoria welcomes citizen involvement
- % of residents rating the value of services received for the taxes paid as good or excellent

Cost of Service Breakdown *City Manager's Office*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Inter-Departmental Management	1.05	$208,942	$10,134	$33,719	$252,795
Strategic Planning	0.24	$45,892	$2,413	$8,028	$56,333
External Leadership	0.62	$110,486	$5,791	$19,268	$135,545
Council Collaboration	1.27	$253,490	$12,547	$41,747	$307,784
Communication	0.72	$134,743	$6,756	$22,479	$163,987
Administrative Support	2.10	$180,374	$10,617	$35,325	$226,315
TOTAL	**6.00**	**$933,927**	**$48,257**	**$160,566**	**$1,142,750**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



City Manager's Office

FY2013

Performance Report

The City Manager's Office uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Leadership and Image	Provide excellent communication, both internal and external	% of citizens responding "Good" or "Excellent" to city employee responsiveness (National Citizen Survey)	83%	83%	86%	88%
		% of citizens responding "Good" or "Excellent" to city employee knowledge (National Citizen Survey)	82%	82%	85%	87%
		Number of reports submitted: City Manager Monthly Reports, Focus, Budget Document	14	14	20	20
		Number of communications pieces or speaking opportunities presented to employees and the public	NA	NA	20	20
	Provide a welcoming organization that promotes civic engagement and respects diversity	% of citizens responding "Good" or "Excellent" to how well Peoria welcomes citizen involvement (National Citizen Survey)	55%	55%	65%	70%
		Number of diversity and civic engagement events the City of Peoria sponsors or supports	7	8	8	8
Enhance Current Services	Meet community needs, council priorities and organizational goals through efficient and effective service delivery	% of citizens rating the value of services received for the taxes paid as "Good" or "Excellent" (National Citizen Survey)	62%	56%	56%	65%
		% of citizen inquiries which are responded to or acted upon within two business days, as tracked by the Assistant to the City Manager	NA	NA	100%	100%

City Manager

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$1,058,567	$966,846	**$943,793**	$944,293	**$1,024,680**	**8.57%**
Contractual Services	$252,842	$193,127	**$193,957**	$194,707	**$203,422**	**4.88%**
Commodities	$3,719	$1,792	**$5,000**	$3,750	**$4,800**	**-4.00%**
Total :	$1,315,128	$1,161,765	**$1,142,750**	$1,142,750	**$1,232,902**	**7.89%**
Expenditures by Division						
City Manager's Office	$1,315,128	$1,161,765	**$1,142,750**	$1,142,750	**$1,232,902**	**7.89%**
Total :	$1,315,128	$1,161,765	**$1,142,750**	$1,142,750	**$1,232,902**	**7.89%**
Staffing by Division						
City Manager's Office	7.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Total :	7.00	6.00	**6.00**	6.00	**6.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
City Manager								
General Fund								
1000 - 0020	**City Manager's Office**							
	Assistant to the City Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy City Manager	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Sr Executive Assistant	3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		7.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	City Manager Totals:	**7.00**	**6.00**	**6.00**	***0.00***	**6.00**	***0.00***	**6.00**

City of Peoria
Budget Detail by Organization

City Manager Department

City Manager's Office

(1000-0020)

Total Budgeted Expenditures -	**$1,232,902**

1000-General Fund

0020-City Manager's Office

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$711,188	$711,188	$762,652	
510200	**Wages-Overtime**				
	Salary	$1,000	$1,500	$1,000	
511001	**Social Security-OASDI**				
	Salary	$33,522	$33,522	$34,993	
511002	**Social Security-HI**				
	Salary	$10,496	$10,496	$11,244	
511501	**Retirement-State**				
	Salary	$71,963	$71,963	$85,144	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$65,511	$65,511	$70,231	
512500	**Workers Compensation**				
	Salary	$3,310	$3,310	$3,862	
512800	**401(a) Compensation**				
	Salary	$23,763	$23,763	$25,342	
512900	**457 Compensation**				
	Salary	$9,900	$9,900	$18,032	
513500	**Other Allowance**				
	Salary	$4,800	$4,800	$4,800	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$0	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$0**	
513700	**Vehicle Allowance**				
	Salary	$7,200	$7,200	$7,200	
513800	**EAP Charges**				
	Salary	$180	$180	$180	
	Total Personal Services	***$943,793***	***$944,293***	***$1,024,680***	
Contractual Services					
520036	**Copier Services**				
	Base	$2,576	$1,026	$2,576	Copy Center Charges for City Manager's Office for photocopies, copier supplies, and copier maintenance.
520097	**Special Services**				
	Base	$10,000	$10,000	$10,000	ICMA 2012 Conference Expenses Contribution - $2,500
520099	**Other Professional Services**				
	Base	$1,500	$1,500	$1,500	Professional services to purchase aerial wall maps, map books, and updated council district maps.

1000-General Fund

0020-City Manager's Office

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520510	**Overnight Travel**				
	Base	$12,300	$10,800	$10,800	Conferences, training, seminars and professional development (ICMA, ACMA, Innovations, Arizona Town Hall, Valley Forward?)
	Ongoing Supplemental	($1,500)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$10,800**	**$10,800**	**$10,800**	
520511	**Local Training/Meeting**				
	Base	$2,500	$2,500	$2,500	Local training, conferences and seminars.
520512	**Mileage Reimbursement**				
	Base	$0	$2,500	$0	
521001	**Occup Lic and Certif**				
	Base	$165	$165	$165	Occupational Licensing/Certification expenses for notary public certification. Personal Bond for this division's notary public.
521002	**Empl Prof Membshp Dues**				
	Base	$5,000	$5,000	$5,100	Membership-International City/County Mgmt Assoc. - CM: $1,500; DCMs: $2,717; Assist. to CM: $500. Membership ACMA - CM: $300; DCMs: $600; Assist. to CM: $175 and $75 for Sr. Exec. Assist.; ULI - DCM: $225; NFBPA Assist to CM :$225, Sr.Exec. Assist.:$225
522099	**Community Promotions**				
	Base	$0	$0	$10,000	Diversity promotions, Community promotions
522503	**Printing and Binding**				
	Base	$250	$250	$250	Printing & binding for letterheads, envelopes, business/emergency cards, and any other special printing projects.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$600	$400	$600	Telephone Service - Local and Long Distance
525501	**Svc Charges-Insurance Reserve**				
	Base	$7,424	$7,424	$7,345	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$58,450	$58,450	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$93,126	$93,126	$94,934	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,566	$1,566	$1,845	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$193,957***	***$194,707***	***$203,422***	

1000-General Fund

0020-City Manager's Office

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$1,000	$1,000	Office Supplies for routine materials to support this division.
530002	**Books/Periodicals/Subscript**				
	Base	$500	$100	$500	For books and periodicals on management practices, regulatory mandates, and other similar topics.
530003	**Computer Hardware**				
	Base	$500	$500	$500	Computer Supplies for computer hardware, software, and computer accessories.
530006	**Postage and Shipping**				
	Base	$300	$50	$100	Postage & Shipping for department.
530008	**Food Supplies & Catering**				
	Base	$2,500	$2,000	$2,500	Food and catering for breakfast & luncheon meetings such as West Valley Managers, City hosted Home Builders Association luncheon, PUSD-City Council dinner meeting, Visiting Executive Program, Lunch with City Manager Program, and other similar functions.
530019	**Operational Supplies/Equipment**				
	Base	$200	$0	$100	Operational Supplies such as frames, certificates, paper table cloths, napkins, cutlery, and other special department supplies necessary for meetings and other functions.
530020	**Employee Award Supplies**				
	Base	$0	$100	$100	Employee Service Awards - plaques, pins, etc.
	Total Commodities	***$5,000***	***$3,750***	***$4,800***	
	TOTAL	**$1,142,750**	**$1,142,750**	**$1,232,902**	

Performance *spotlight*

Department Mission

To meet the needs of the citizens of Peoria by developing, implementing and maintaining quality programs, services, events and facilities which are cost effective, creative and responsive to citizen input.

DEPARTMENT OVERVIEW

The Community Services Department provides residents and visitors alike with various recreational opportunities, including an array of recreation programs, city special events, neighborhood-based and community parks, open space and trail areas, year-round activities at the Peoria Sports Complex, two large library branches, and expanding arts and cultural experiences. The operation and management of these areas are fulfilled by the divisions outlined below.

Key Outcome Measures Community Services Department

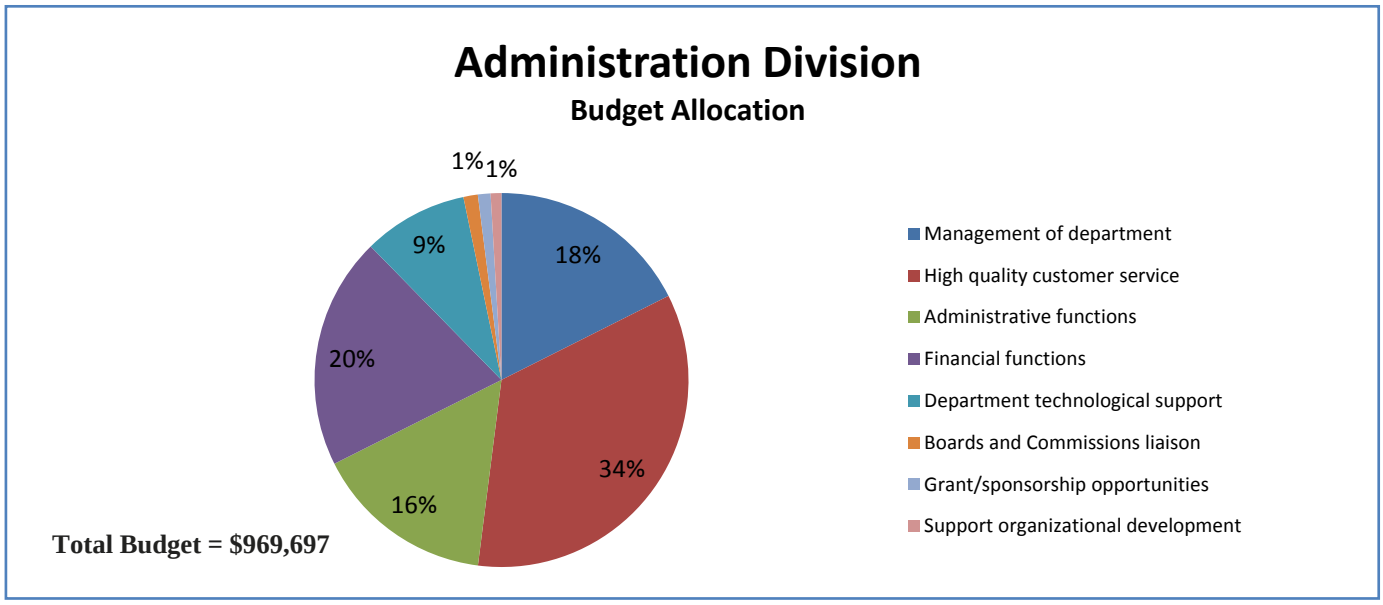
- Overall satisfaction with parks and recreation services in Peoria
- % of residents rating the overall quality of Peoria's natural environment as good or excellent
- Total annual circulation in Peoria's Library system
- # of registered participants and event attendees
- Cost recovery goals in Recreation Programs
- Art Gallery Visits

Community Services Administration

Community Services Administration is responsible for the overall management, financial administration, technological support, and strategic direction for the Parks, Recreation, Library, Cultural Services and Sports Facilities divisions. This includes the promotion of excellent customer service, which the department strives to maintain with every customer interaction. The department also serves as liaison to multiple Boards and Commissions that advise the department in several areas.

Cost of Service Breakdown *Community Services Administration*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Management of department/divisions	0.79	$146,090	$4,681	$19,623	$170,395
High quality customer service	4.54	$286,381	$9,177	$38,468	$334,025
Administrative functions	1.69	$129,624	$4,154	$17,412	$151,189
Financial functions	2.14	$166,753	$5,343	$22,399	$194,495
Department technological support	0.90	$75,284	$2,412	$10,113	$87,809
Boards and Commissions liaison	0.13	$10,413	$334	$1,399	$12,146
Grant/sponsorship opportunities	0.11	$ 9,067	$291	$1,218	$10,575
Support organizational development	0.08	$ 7,769	$249	$1,044	$ 9,062
TOTAL	**10.38**	**$831,381**	**$26,641**	**$111,675**	**$969,697**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Recreation Programs

The Recreation division is responsible for providing programs that offer unique and varied recreational experiences. The division seeks to offer activities that prove fun, safe, and cost effective. Programs are offered for all ages, and are located in parks, schools, private and public facilities throughout the community. The division is also responsible for daily operations of the Peoria Community Center and Rio Vista Recreation Center. Also, this division includes planning and implementation of city-managed special events.

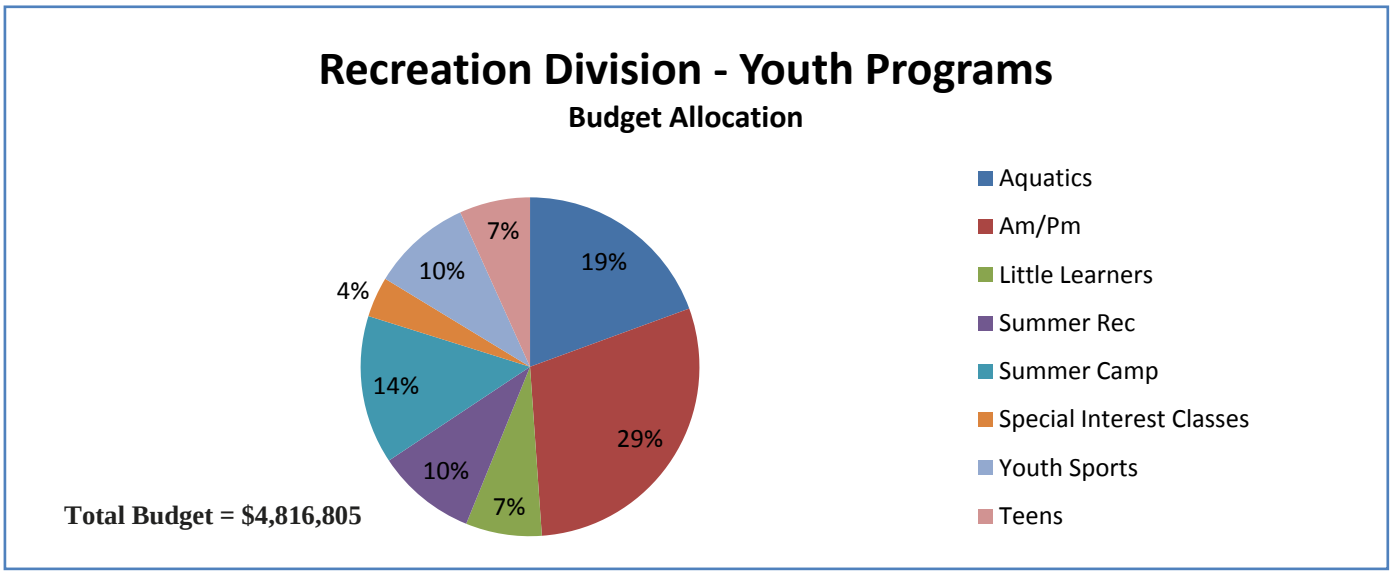
Youth Programs

Youth Programs include swimming lessons, swim and dive teams, pool maintenance, before and after school programs, kindergarten readiness year-round program, summer recreation options (both licensed and drop-in), youth special interest classes, youth sports and teen programs such as skate events, lunch box program and summer Step OUT.

Cost of Service Breakdown
Recreation – Youth Programs

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Aquatics Program	16.07	$614,832	$259,715	$60,841	$935,388
Am/Pm Program	29.10	$1,011,321	$301,612	$106,434	$1,419,367
Little Learners	7.46	$246,589	$57,657	$45,569	$349,815
Summer Recreation	8.60	$302,600	$155,993	$137	$458,730
Summer Camp	13.69	$412,986	$244,008	$25,438	$682,432
Special Interest Classes – Youth	1.79	$107,818	$63,644	$13,886	$185,348
Youth Sports	4.74	$269,879	$160,993	$29,749	$460,621
Teens	5.75	$225,127	$87,452	$12,526	$325,105
TOTAL	**87.20**	**$3,191,151**	**$1,331,074**	**$294,581**	**$4,816,805**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



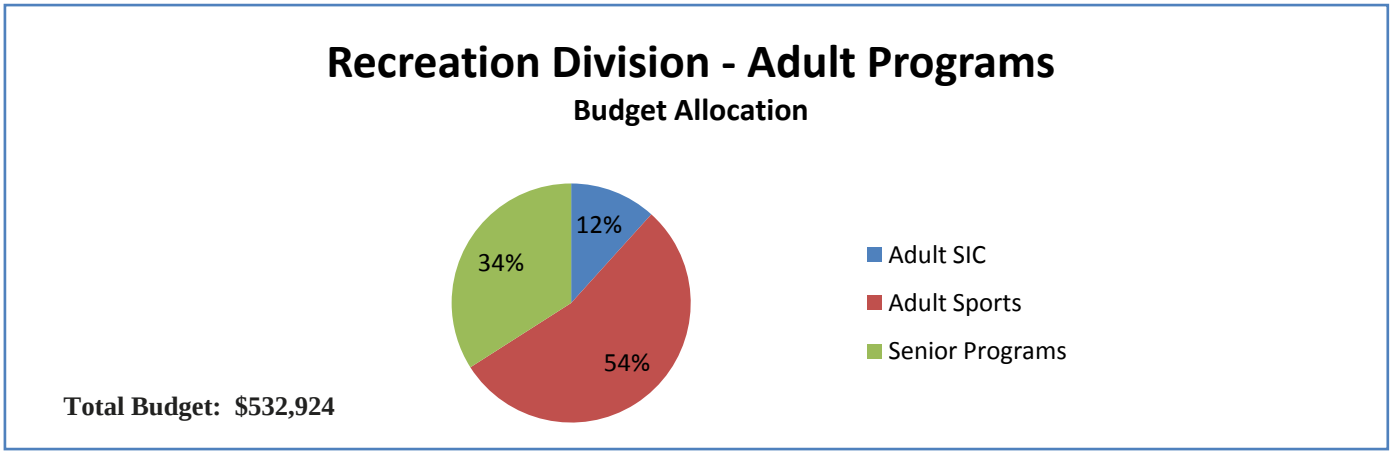
Adult Programs

Adult Recreation Programs include special interest classes geared towards adult, adult sports offerings such as softball leagues, indoor volleyball leagues and senior programs – trips, wellness classes, events at the community center and more.

Cost of Service Breakdown
Recreation – Adult Programs

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Special Interest Classes – Adult	1.30	$36,549	$21,215	$4,629	$62,393
Adult Sports	2.71	$139,885	$125,888	$23,375	$289,148
Senior Programs	1.64	$118,596	$57,870	$4,917	$181,383
TOTAL	**5.65**	**$295,031**	**$204,973**	**$32,920**	**$532,924**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



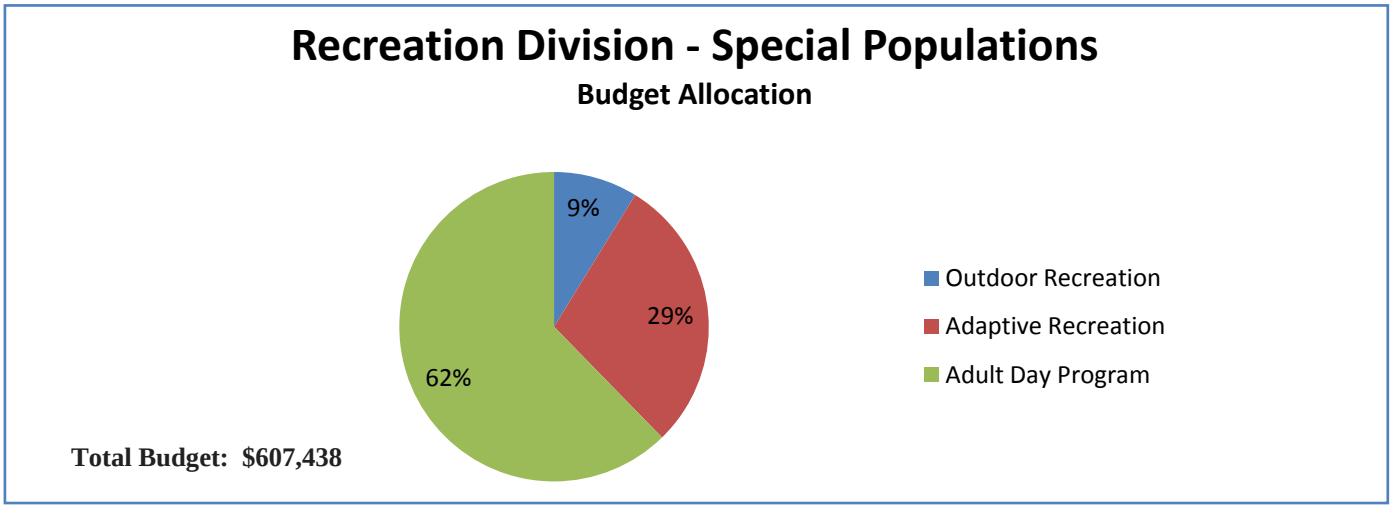
Special Populations

Recreation programs for special populations include outdoor recreation opportunities such as kayaking, scuba diving and geocaching. Other offerings include social opportunities for teens and adults with developmental disabilities and day treatment and training services.

Cost of Service Breakdown
Recreation – Special Populations

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Outdoor Recreation	0.49	$ 47,206	$6,200	$0	$53,406
Adaptive Recreation	2.29	$137,256	$22,107	$16,203	$175,566
Adult Day Program	7.92	$333,149	$21,744	$23,572	$378,465
TOTAL	**2.78**	**$184,462**	**$28,307**	**$39,775**	**$607,438**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



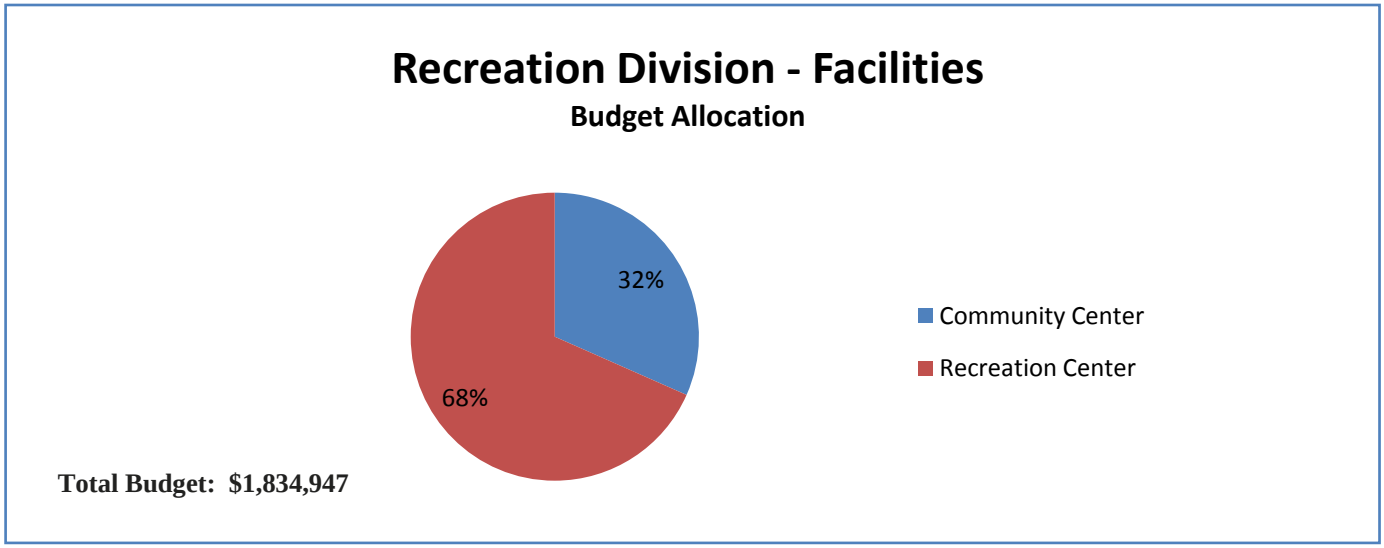
Facilities

The Recreation Division is responsible for operations, maintenance and programming aspects of the Rio Vista Recreation Center and downtown Community Center.

Cost of Service Breakdown
Recreation – Facilities

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Community Center	1.94	$202,739	$52,189	$325,529	$580,457
Rio Vista Recreation Center	15.78	$819,462	$210,167	$224,861	$1,254,490
TOTAL	**17.72**	**$1,022,201**	**$262,356**	**$550,390**	**$1,834,947**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



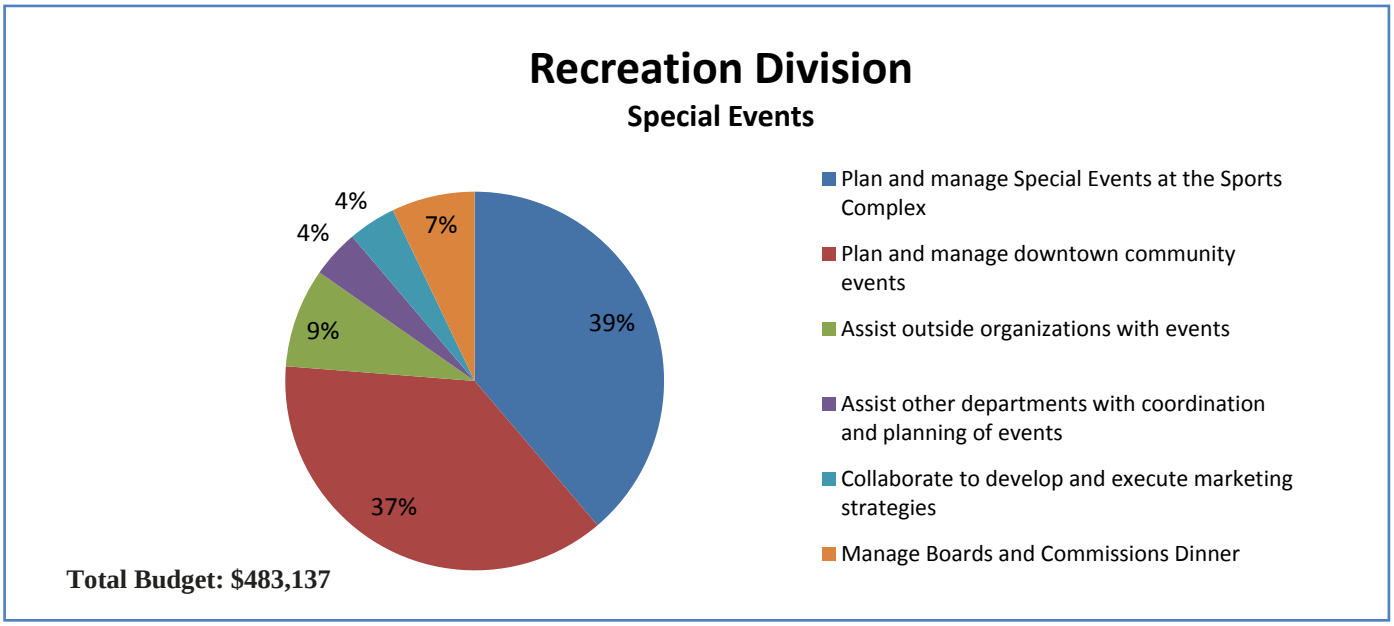
Special Events

The Recreation Division plans, manages and facilitates city-sponsored community and special events throughout the year, both at the Peoria Sports Complex and in downtown Peoria. Events coordinated include: July 4th All American Festival, Halloween Monster Bash, Dolly Sanchez Memorial Easter Egg Hunt, Pioneer Day Festival and Parade, and the Old Town Holiday Festival. One-time events such as the Centennial Celebration are planned and budgeted for on a case-by-case basis.

Cost of Service Breakdown
Recreation – Special Events

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Plan and manage Special Events at the Sports Complex	1.255	$54,277	$133,040	$0	$187,317
Plan and manage downtown community events	1.595	$112,355	$68,411	$268	$181,034
Assist outside organizations with events	0.230	$20,641	$20,299	$0	$40,939
Assist other departments with coordination and planning of events	0.110	$9,972	$9,807	$0	$19,779
Collaborate to develop and execute marketing strategies	0.11	$9,972	9,807	$0	$19,779
Manage Boards and Commissions Dinner	0.20	$19,289	$15,000	$0	$34,289
TOTAL	**3.50**	**$226,505**	**$256,363**	**$268**	**$483,137**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Neighborhood Park Maintenance

Neighborhood Park maintenance is responsible for maintaining the city's 32 neighborhood parks, 25 miles of trails, ancillary buildings, city-owned retention basins and graffiti abatement. Key activities within this function include continual upkeep of parks, including daily openings, parks trimming, pruning, trash removal, turf maintenance, restroom cleaning, field preparation sport programs, playground inspection, graffiti abatement, securing parks in the evening, and utility payments for each park. This division is supported by 23.8 employees.

Right- of- Way Maintenance

The Right-of Way Maintenance division is responsible for ensuring all R-O-W contract obligations are met throughout the city. Also included are contractual activities for grounds at City Hall, maintenance improvement districts (MIDs), and general response to citizen requests concerning R-O-W maintenance. The division is also responsible for paying the utility bills for city-owned R-O-Ws. A secondary function is to maintain the City's Tree City USA status, and coordinate volunteer programs.

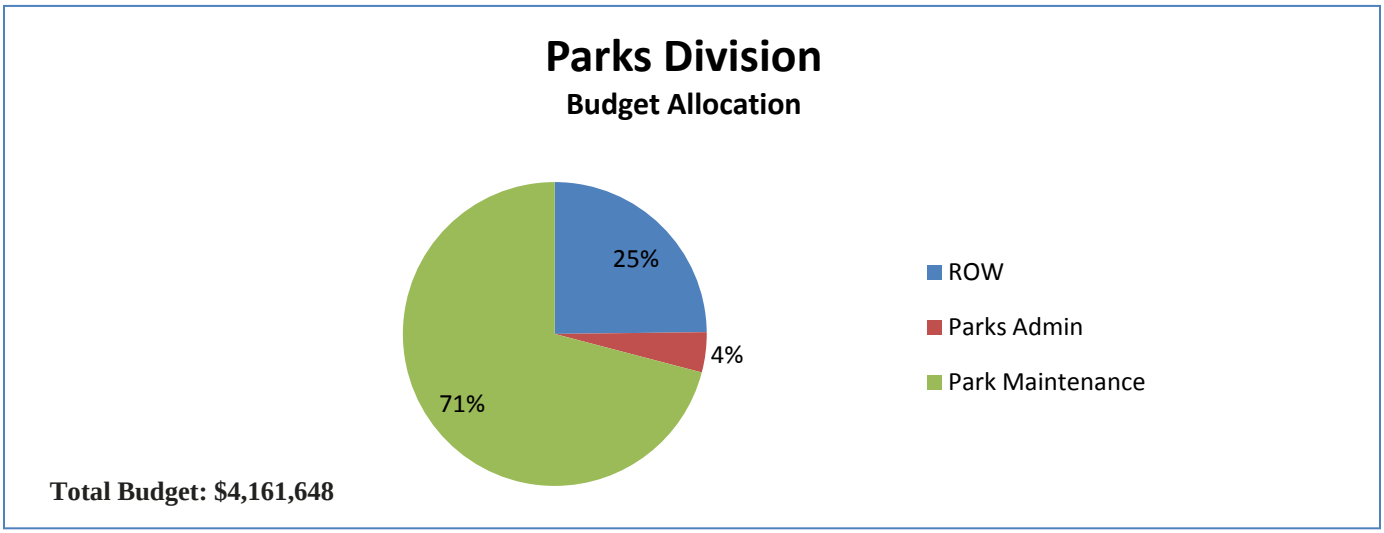
Parks Administration

The Parks Administration division is responsible for ensuring all park and R-O-W operations operate smoothly, and to analyze and coordinate operations. The section also assists the Engineering Department with CIP coordination of all park and trail projects, is the staff liaison to the Veterans Memorial Board, oversees the City's arts program and reviews relevant development plans. This division includes a Parks Manager, with assistance from an administrative assistant.

Cost of Service Breakdown
Parks Division

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Neighborhood Park Maintenance	23.8	$1,159,042	$1,399,611	$393,123	$2,951,776
Right of Way	1.0	$104,991	$903,435	$24,003	$1,032,429
Parks Administration	1.0	$161,957	$1,604	$13,882	$177,443
TOTAL	**25.8**	**$1,425,990**	**$2,304,650**	**$431,008**	**$4,161,648**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



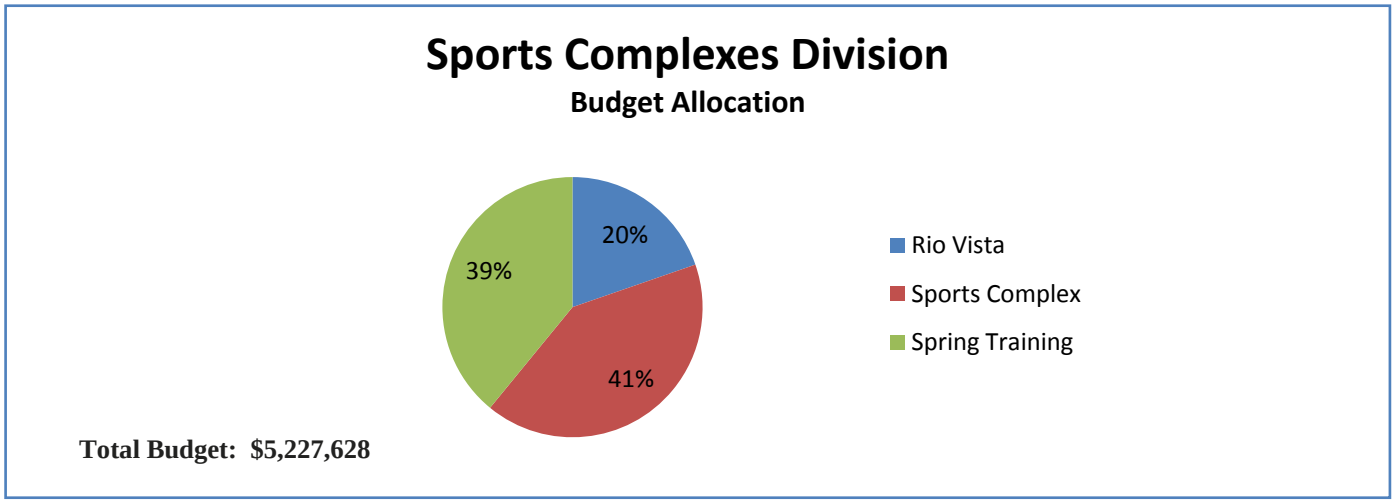
Sports Complexes

The Sports Complexes division is responsible for the operations and maintenance of the Peoria Sports Complex and Rio Vista Community Park, and facilitates year round programming at these complexes. This includes Spring Training operations for the Seattle Mariners and the San Diego Padres.

Cost of Service Breakdown
Sports Complexes

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Rio Vista Community Park	13.12	$625,824	$304,887	$98,934	$1,029,645
Sports Complex – year round activities	12.19	$669,534	$1,136,606	$348,268	$2,154,408
Sports Complex – Spring Training	12.38	$635,090	$1,073,873	$334,611	$2,043,574
TOTAL	**37.70**	**$1,930,449**	**$2,515,366**	**$781,813**	**$5,227,628**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Library - Adult Services

The Adult Services Division within the Library is responsible for providing materials including books, periodicals, DVDs and digital services, programming and basic computer and e-reader classes and reference services. The Library staff in this unit continually reviews the collection to determine which popular selections are needed. It also oversees 48 computers for public use, and has two Workforce connection computers to assist citizens seeking employment. Staff also assists patrons with any computer-related questions.

Library – Youth Services

The Youth Services Division within the Library is responsible for providing youth-related materials including books, periodicals, DVDs and digital services, programming and reference services. The Library staff continually reviews its collection to determine popular selections. It also supports 25 computers for public use and assists patrons with any computer-related questions.

Library – Patron Services

Patron Services is responsible to offer patrons assistance with locating items, issuing library cards, online public access catalog, e-reader assistance and account management. Additionally, they process periodicals and inter-library loan requests. This area also manages the volunteer program, and sorts and shelves books.

Library – Technical Services

Technical Services is responsible for working with book vendors to place orders, verify accuracy of the orders, catalog new materials, process these materials, manage the library computer systems, support the automatic telephony system and maintain the library's website.

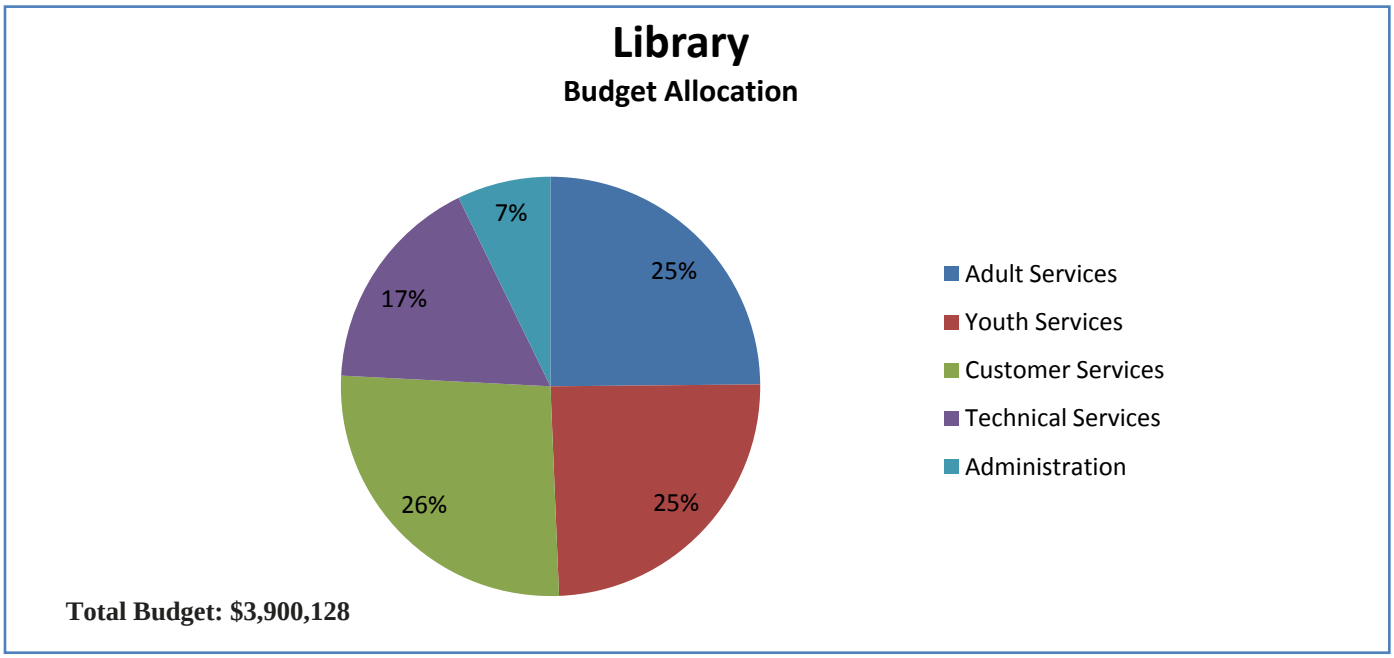
Library – Administration

Administration is responsible for evaluating programs and processes, and implementing recommended changes. They serve as staff liaison to the Library Board, are responsible for Community Outreach, and support the financial management of the division.

Cost of Service Breakdown
Libraries

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Adult Services	5.95	$480,747	$150,690	$337,754	$969,191
Library – Youth Services	5.35	$447,530	$170,641	$337,754	$955,625
Library – Patron Services	18.23	$793,666	$61,808	$176,578	$1,032,052
Library – Technical Services	4.79	$317,764	$154,584	$189,502	$661,850
Library – Administration	2.0	$197,910	$5,675	$77,825	$281,410
TOTAL	**36.32**	**$2,237,617**	**$543,398**	**$1,119,413**	**$3,900,128**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



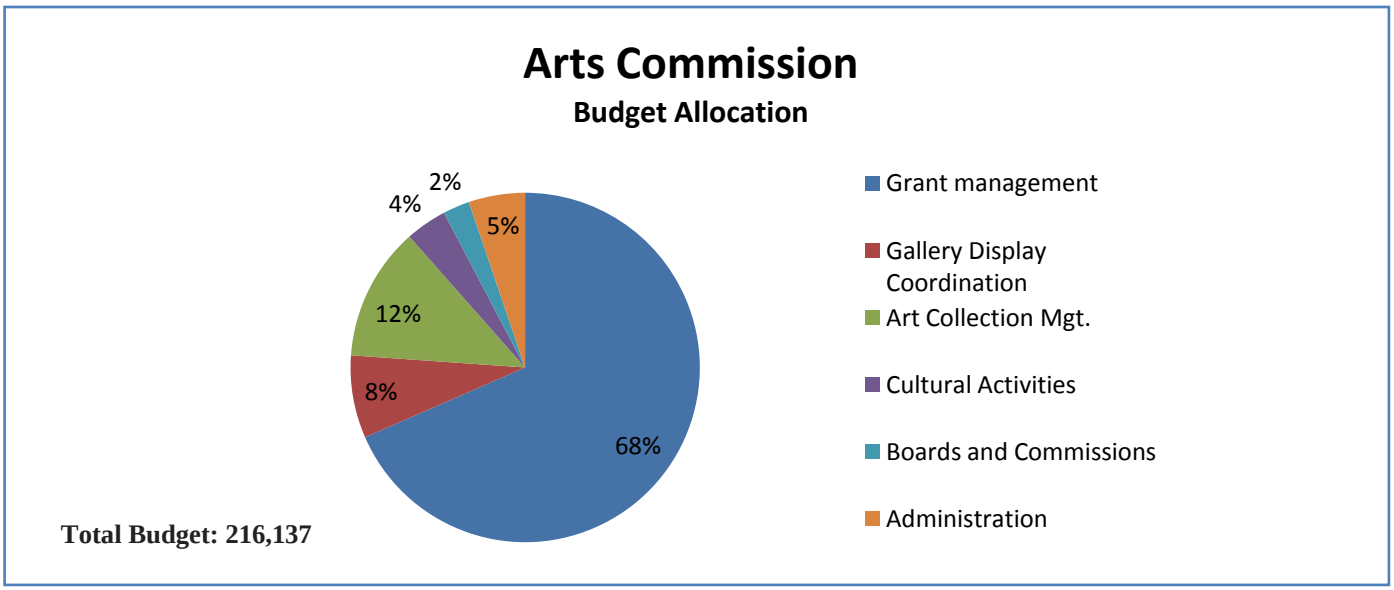
Arts

The Arts Commission division is responsible for managing the city's public art program. This division oversees management of the city's arts grant program, coordinates gallery operations, is involved with cultural activities, and serves as staff liaison to the Arts Commission Board.

Cost of Service Breakdown
Arts Commission

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Grant Management	.75	$7,765	$140,200	$0	$147,965
Gallery Display Coordination	.125	$12,941	$3,600	$0	$16,541
Art Collection Management	.150	$15,529	$11,200	$0	$26,729
Cultural Activities	.075	$7,765	$500	$0	$8,265
Boards and Commission	.050	$5,176	$200	$0	$5,376
Administration	.025	$2,588	$8,463	$210	$11,261
TOTAL	**1.175**	**$51,764**	**$164,163**	**$210**	**$216,137**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



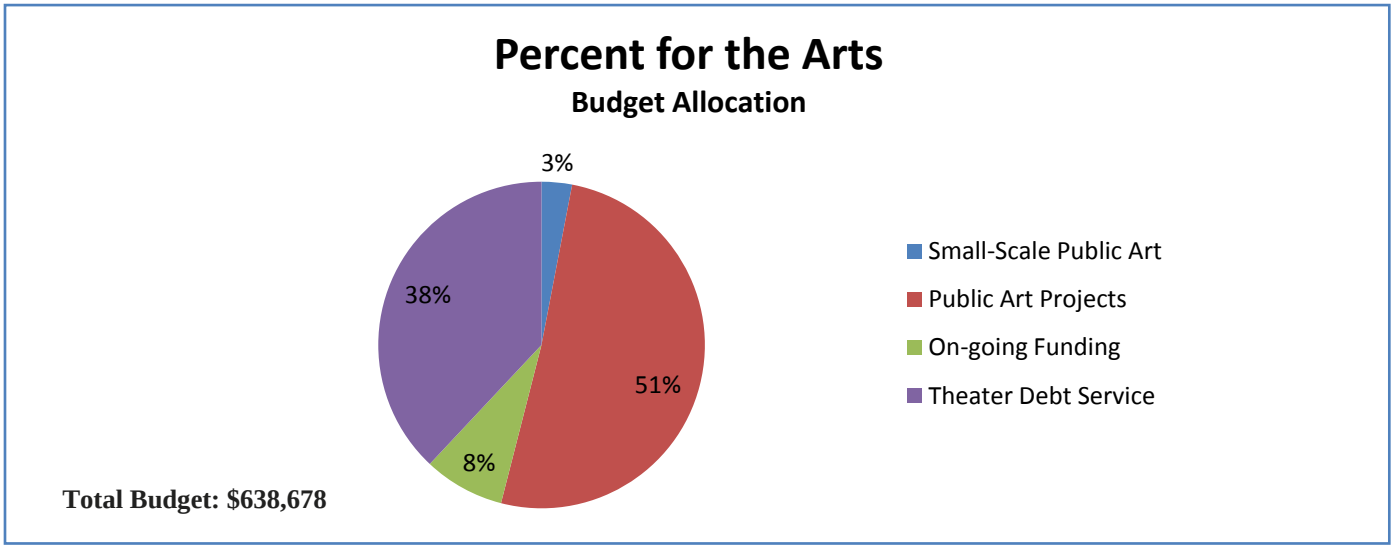
Percent for the Arts

This section is supported through the city's capital improvement program with a 1% contribution of a project budget, and is used to provide public art throughout the city. It also funds the debt service for the city's Center for the Performing Arts. Public art projects in this fiscal year include: Centennial Plaza, Osuna Park and 84th Avenue streetscape.

Cost of Service Breakdown
Percent for the Arts

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Percent for the Arts	0	$0	$638,678	$0	$638,678

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Community Services Department FY 2013

Performance Report

The Community Services Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Community Building: Preserve and Expand Our Quality of Life	To offer unique and varied recreational services that are cost effective and efficient while satisfying customers and providing opportunities for the city's residents to live and grow in their community while enhancing their quality of life	Participant approval rating for Recreation Programs	90%	90%	90%	91%
		% of residents rating Recreation programs or classes as good or excellent (National Citizen Survey)	76%	N/A	N/A	80%
		Average daily visitor count at Rio Vista Recreation Center	1,219	1,234	1,250	1,265
		# of recreation participants	132,391	134,661	138,700	141,000
		# of attendees at City Special Events	46,578	55,715	68,647	66,200
	To provide exceptional neighborhood parks, trails, and open spaces that provide access to recreational enjoyment and preserves and protects important natural, historical, and cultural resources	Developed Neighborhood Park acres per 1,000 population	1.78	1.77	1.88	1.88
		% of citizens rating the quality of City Parks as good or excellent (National Citizen Survey)	76%	N/A	N/A	80%
		% of residents rating the availability of walking paths and trails as good or excellent (National Citizen Survey)	55%	N/A	N/A	70%
	To provide aesthetically pleasing and well maintained public right-of-way areas throughout Peoria	% of residents rating the cleanliness of Peoria as good or excellent (National Citizen Survey)	65%	N/A	N/A	80%
		Graffiti abatement work order requests completed	N/A	1,505	1,300	1,300

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Community Building: Preserve and Expand Our Quality of Life	To exemplify excellence & contribute to economic conditions by operating & maintaining the Sports Complex and Rio Vista Community Park with professionalism and foresight, by being customer friendly and safe, sustainable and cost effective	% of survey responses rating overall experience at the Sports Complex as good or excellent	N/A	95%	95%	95%
		# of Spring Training attendees	200,029	188,244	185,000	195,000
		# of Community Events held at the Peoria Sports Complex	76	94	102	100
		% of responses on Rio Vista Community Park patron survey rating experience as good to excellent	N/A	100%	100%	100%
	To provide Peoria citizens with information in a variety of formats, including library materials that educate, inform, enrich, inspire and entertain	Annual Library Visits	607,696	627,761	628,500	630,000
		Total annual circulation per capita	11.27	11.49	11.53	11.62
		% of residents rating the quality of library services as good or excellent (National Citizen Survey)	84%	N/A	N/A	90%
	To offer citizens enriching opportunities in the form of arts	% of residents rating opportunities to attend cultural activities as good or excellent	45%	N/A	N/A	55%
		Annual Art Gallery Visits	N/A	1,576	1,600	1,600

Community Services

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$12,742,653	$12,107,228	**$12,262,000**	$12,303,760	**$13,121,758**	**7.01%**
Contractual Services	$9,573,061	$9,052,791	**$9,334,969**	$9,292,423	**$9,861,341**	**5.64%**
Commodities	$1,507,963	$1,580,155	**$1,714,188**	$1,642,736	**$1,720,626**	**0.38%**
Capital Outlay	$99,887	$61,775	**$386,000**	$154,428	**$1,564,400**	**305.28%**
Total :	$23,923,564	$22,801,948	**$23,697,157**	$23,393,347	**$26,268,125**	**10.85%**
Expenditures by Division						
CAPA Administration	$101	$0	**$0**	$0	**$0**	**NA**
Arts Commission	$204,449	$224,766	**$205,737**	$213,137	**$210,039**	**2.09%**
Percent For The Arts	$85,192	$50,000	**$395,000**	$160,000	**$275,000**	**-30.38%**
Community Services Administration	$872,535	$729,768	**$632,103**	$628,118	**$1,248,690**	**97.55%**
Swimming Pools	$901,362	$910,457	**$933,282**	$933,282	**$1,022,522**	**9.56%**
Am/Pm Program	$1,829,810	$1,678,612	**$1,752,390**	$1,733,700	**$1,419,779**	**-18.98%**
Little Learners Program	$314,670	$379,724	**$371,874**	$371,874	**$388,968**	**4.60%**
Summer Recreation Program	$336,331	$315,864	**$387,388**	$387,388	**$419,621**	**8.32%**
Summer Camp Program	$762,496	$752,815	**$809,007**	$809,007	**$683,929**	**-15.46%**
Outdoor Recreation Program	$0	$0	**$0**	$0	**$45,145**	**NA**
Special Interest Classes - Youth	$314,981	$282,348	**$275,399**	$275,399	**$168,883**	**-38.68%**
Special Interest Classes - Adult	$0	$0	**$0**	$0	**$77,246**	**NA**
Sports Programs - Youth	$930,100	$772,500	**$792,862**	$792,862	**$508,308**	**-35.89%**
Sports Programs - Adult	$0	$0	**$0**	$0	**$325,557**	**NA**
Senior Program	$189,621	$166,659	**$190,621**	$190,621	**$210,906**	**10.64%**
Adaptive Recreation Program	$185,206	$169,464	**$169,557**	$169,557	**$167,215**	**-1.38%**
Special Events Program	$261,401	$278,006	**$302,349**	$302,349	**$426,377**	**41.02%**
Teen Program	$356,832	$274,978	**$378,710**	$378,710	**$329,304**	**-13.05%**
Community Center	$392,404	$532,961	**$500,239**	$500,239	**$630,304**	**26.00%**
Community Park	$1,016,186	$908,428	**$990,326**	$983,876	**$957,184**	**-3.35%**
Rio Vista Rec Center	$1,324,428	$1,255,564	**$1,228,772**	$1,228,772	**$1,432,421**	**16.57%**
Main Library	$2,894,499	$2,624,558	**$2,393,126**	$2,384,725	**$2,566,941**	**7.26%**
Branch Library	$1,366,021	$1,437,115	**$1,556,012**	$1,556,012	**$1,639,774**	**5.38%**
Parks North	$1,605,612	$1,715,060	**$1,856,622**	$1,869,386	**$1,951,054**	**5.09%**
Parks South	$1,449,807	$1,704,866	**$1,670,033**	$1,651,685	**$1,808,165**	**8.27%**
Parks Administration	$331,447	$0	**$0**	$0	**$0**	**NA**
Contracted Landscape Maintenance	$1,082,110	$957,039	**$1,119,223**	$1,117,992	**$1,090,700**	**-2.55%**
Complex Operations/Maint	$3,848,187	$3,643,778	**$3,655,677**	$3,655,677	**$3,832,987**	**4.85%**
Spring Training	$577,872	$559,383	**$697,487**	$603,500	**$697,487**	**0.00%**
Complex Debt Service	$143,456	$156,153	**$59,837**	$59,925	**$59,776**	**-0.10%**
Sports Complex Capital Reserve	$0	$0	**$0**	$0	**$400,000**	**NA**
Sports Complex Improvement Reserve	$34,413	$0	**$0**	$0	**$900,000**	**NA**
Adult Day Prg Grant	$398,450	$390,623	**$433,361**	$433,361	**$427,119**	**-1.44%**
Parks and Recreation Federal Grant	$273	$0	**$0**	$0	**$0**	**NA**
Library Svc & Technology Grant	$15,000	$28,260	**$0**	$0	**$0**	**NA**
Prop 302 Grant Program	$31,832	$47,693	**$0**	$38,481	**$0**	**NA**
Citizen Donations-Cs	$8,611	$1,724	**$0**	$15,275	**$0**	**NA**

Community Services

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Teen Council	$1,324	$1,745	**$0**	$4,500	**$4,500**	**NA**
PLAY Peoria NFP Trust	$0	$7,191	**$0**	$3,862	**$2,000**	**NA**
Total :	$24,067,020	$22,958,102	**$23,756,994**	$23,453,272	**$26,327,901**	**10.82%**

Staffing by Division						
Arts Commission	0.50	0.50	**0.50**	0.50	**0.50**	**0.00%**
Community Services Administration	7.50	5.90	**4.90**	11.25	**11.25**	**129.59%**
Swimming Pools	2.63	2.63	**2.63**	2.75	**2.75**	**4.56%**
Am/Pm Program	9.75	8.00	**8.00**	3.60	**3.60**	**-55.00%**
Little Learners Program	3.00	3.25	**3.25**	3.30	**3.30**	**1.54%**
Summer Recreation Program	0.00	0.00	**0.00**	0.30	**0.30**	**NA**
Summer Camp Program	4.00	3.00	**3.00**	0.80	**0.80**	**-73.33%**
Outdoor Recreation Program	0.00	0.00	**0.00**	0.25	**0.25**	**NA**
Special Interest Classes - Youth	1.52	1.52	**1.52**	0.64	**0.64**	**-57.89%**
Special Interest Classes - Adult	0.00	0.00	**0.00**	0.43	**0.43**	**NA**
Sports Programs - Youth	5.00	4.00	**4.00**	2.35	**3.15**	**-21.25%**
Sports Programs - Adult	0.00	0.00	**0.00**	1.25	**1.45**	**NA**
Senior Program	1.25	1.25	**1.25**	1.20	**1.20**	**-4.00%**
Adaptive Recreation Program	1.50	1.00	**1.00**	1.15	**1.15**	**15.00%**
Special Events Program	0.00	0.25	**0.25**	2.10	**2.10**	**740.00%**
Teen Program	2.00	1.00	**2.00**	1.00	**1.00**	**-50.00%**
Community Center	2.00	2.00	**2.00**	2.55	**2.55**	**27.50%**
Community Park	7.00	6.00	**6.00**	5.30	**5.30**	**-11.67%**
Rio Vista Rec Center	9.65	9.25	**9.25**	9.70	**9.70**	**4.86%**
Main Library	21.95	21.27	**18.83**	18.20	**18.20**	**-3.35%**
Branch Library	12.32	12.00	**12.00**	12.00	**12.00**	**0.00%**
Parks North	13.00	13.60	**13.60**	12.85	**12.85**	**-5.51%**
Parks South	13.00	12.60	**12.60**	11.85	**11.85**	**-5.95%**
Parks Administration	2.00	0.00	**0.00**	0.00	**0.00**	**NA**
Contracted Landscape Maintenance	1.00	1.55	**1.55**	1.30	**1.30**	**-16.13%**
Complex Operations/Maint	19.00	15.50	**15.50**	16.00	**16.00**	**3.23%**
Adult Day Prg Grant	5.40	5.40	**5.44**	4.79	**4.79**	**-11.95%**
Total :	144.97	131.47	**129.07**	127.41	**128.41**	**-0.51%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Community Services								
General Fund								
1000 - 0042	**Arts Commission**							
	Cultural Arts Coordinator	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
		0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
1000 - 1400	**Community Services Administration**							
	Administrative Assistant II	0.00	0.00	0.00	*1.75*	**1.75**	*0.00*	**1.75**
	Administrative Assistant II	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Community Services Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Customer Services Rep I	2.00	1.40	0.40	*0.60*	**1.00**	*0.00*	**1.00**
	Customer Services Rep II	0.00	0.00	0.00	*2.00*	**2.00**	*0.00*	**2.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Financial Systems Supervisor	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Manager	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Sr Management Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Director	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.50	5.90	4.90	*6.35*	**11.25**	*0.00*	**11.25**
1000 - 1410	**Swimming Pools**							
	Aquatics Maintenance Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Aquatics Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Coordinator	0.00	0.00	0.00	*0.75*	**0.75**	*0.00*	**0.75**
	Recreation Coordinator	0.63	0.63	0.63	*-0.63*	**0.00**	*0.00*	**0.00**
		2.63	2.63	2.63	*0.12*	**2.75**	*0.00*	**2.75**
1000 - 1420	**Am/Pm Program**							
	Recreation Coordinator	2.00	1.00	1.00	*0.40*	**1.40**	*0.00*	**1.40**
	Recreation Programmer	3.00	3.00	3.00	*-1.50*	**1.50**	*0.00*	**1.50**
	Recreation Supervisor	1.00	1.00	1.00	*-0.30*	**0.70**	*0.00*	**0.70**
	Business Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Customer Services Rep II	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Customer Services Rep II	0.75	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Financial Systems Supervisor	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Recreation Manager	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		9.75	8.00	8.00	*-4.40*	**3.60**	*0.00*	**3.60**
1000 - 1430	**Little Learners Program**							
	Recreation Coordinator	0.00	0.25	0.25	*-0.05*	**0.20**	*0.00*	**0.20**
	Recreation Specialist I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Recreation Specialist II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Supervisor	0.00	0.00	0.00	*0.10*	**0.10**	*0.00*	**0.10**
		3.00	3.25	3.25	*0.05*	**3.30**	*0.00*	**3.30**
1000 - 1440	**Summer Recreation Program**							
	Recreation Coordinator	0.00	0.00	0.00	*0.20*	**0.20**	*0.00*	**0.20**
	Recreation Supervisor	0.00	0.00	0.00	*0.10*	**0.10**	*0.00*	**0.10**
		0.00	0.00	0.00	*0.30*	**0.30**	*0.00*	**0.30**
1000 - 1450	**Summer Camp Program**							
	Recreation Coordinator	1.00	1.00	1.00	*-0.80*	**0.20**	*0.00*	**0.20**
	Recreation Programmer	2.00	1.00	1.00	*-0.50*	**0.50**	*0.00*	**0.50**
	Recreation Supervisor	0.00	0.00	0.00	*0.10*	**0.10**	*0.00*	**0.10**
	Customer Services Rep II	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		4.00	3.00	3.00	*-2.20*	**0.80**	*0.00*	**0.80**
1000 - 1460	**Outdoor Recreation Program**							
	Recreation Coordinator	0.00	0.00	0.00	*0.25*	**0.25**	*0.00*	**0.25**
		0.00	0.00	0.00	*0.25*	**0.25**	*0.00*	**0.25**
1000 - 1470	**Special Interest Classes - Youth**							
	Recreation Coordinator	0.52	0.52	0.52	*-0.18*	**0.34**	*0.00*	**0.34**
	Special Interest Class Spvsr	1.00	1.00	1.00	*-0.70*	**0.30**	*0.00*	**0.30**
		1.52	1.52	1.52	*-0.88*	**0.64**	*0.00*	**0.64**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
1000 - 1471	**Special Interest Classes - Adult**							
	Recreation Coordinator	0.00	0.00	0.00	*0.18*	**0.18**	*0.00*	**0.18**
	Special Interest Class Spvsr	0.00	0.00	0.00	*0.25*	**0.25**	*0.00*	**0.25**
		0.00	0.00	0.00	*0.43*	**0.43**	*0.00*	**0.43**
1000 - 1480	**Sports Programs - Youth**							
	Recreation Coordinator	3.00	2.00	2.00	*-0.60*	**1.40**	*0.00*	**1.40**
	Recreation Programmer	1.00	1.00	1.00	*-0.25*	**0.75**	*0.80*	**1.55**
	Recreation Supervisor	1.00	1.00	1.00	*-0.80*	**0.20**	*0.00*	**0.20**
		5.00	4.00	4.00	*-1.65*	**2.35**	*0.80*	**3.15**
1000 - 1481	**Sports Programs - Adult**							
	Recreation Coordinator	0.00	0.00	0.00	*0.60*	**0.60**	*0.00*	**0.60**
	Recreation Programmer	0.00	0.00	0.00	*0.25*	**0.25**	*0.20*	**0.45**
	Recreation Supervisor	0.00	0.00	0.00	*0.40*	**0.40**	*0.00*	**0.40**
		0.00	0.00	0.00	*1.25*	**1.25**	*0.20*	**1.45**
1000 - 1490	**Senior Program**							
	Administrative Assistant II	0.00	0.00	0.00	*0.15*	**0.15**	*0.00*	**0.15**
	Recreation Coordinator	1.00	1.00	1.00	*-0.15*	**0.85**	*0.00*	**0.85**
	Recreation Supervisor	0.25	0.25	0.25	*-0.05*	**0.20**	*0.00*	**0.20**
		1.25	1.25	1.25	*-0.05*	**1.20**	*0.00*	**1.20**
1000 - 1500	**Adaptive Recreation Program**							
	Administrative Assistant II	0.00	0.00	0.00	*0.30*	**0.30**	*0.00*	**0.30**
	Recreation Coordinator	0.50	0.50	0.50	*0.05*	**0.55**	*0.00*	**0.55**
	Recreation Supervisor	0.50	0.50	0.50	*-0.20*	**0.30**	*0.00*	**0.30**
	Recreation Specialist II	0.50	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		1.50	1.00	1.00	*0.15*	**1.15**	*0.00*	**1.15**
1000 - 1510	**Special Events Program**							
	Recreation Coordinator	0.00	0.25	0.25	*0.75*	**1.00**	*0.00*	**1.00**
	Recreation Programmer	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Recreation Supervisor	0.00	0.00	0.00	*0.10*	**0.10**	*0.00*	**0.10**
		0.00	0.25	0.25	*1.85*	**2.10**	*0.00*	**2.10**
1000 - 1520	**Teen Program**							
	Teen Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Programmer	1.00	0.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		2.00	1.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
1000 - 1530	**Community Center**							
	Administrative Assistant II	2.00	2.00	2.00	*-0.45*	**1.55**	*0.00*	**1.55**
	Recreation Coordinator	0.00	0.00	0.00	*0.45*	**0.45**	*0.00*	**0.45**
	Recreation Programmer	0.00	0.00	0.00	*0.15*	**0.15**	*0.00*	**0.15**
	Recreation Supervisor	0.00	0.00	0.00	*0.40*	**0.40**	*0.00*	**0.40**
		2.00	2.00	2.00	*0.55*	**2.55**	*0.00*	**2.55**
1000 - 1531	**Community Park**							
	Irrigation Technician	0.00	0.00	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Parks & Sports Equip. Mechanic	1.00	1.00	1.00	*-0.50*	**0.50**	*0.00*	**0.50**
	Parks & Sports Fac Crew Leader	3.00	3.00	3.00	*-1.00*	**2.00**	*0.00*	**2.00**
	Parks & Sports Fac Worker III	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Supervisor	0.00	0.00	0.00	*0.30*	**0.30**	*0.00*	**0.30**
	Sports Complex Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		7.00	6.00	6.00	*-0.70*	**5.30**	*0.00*	**5.30**
1000 - 1532	**Rio Vista Rec Center**							
	Custodian	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Customer Services Rep I	2.40	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Recreation Coordinator	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Recreation Programmer	1.75	1.75	1.75	*0.00*	**1.75**	*0.00*	**1.75**
	Rio Vista Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Special Interest Class Spvsr	0.00	0.00	0.00	*0.45*	**0.45**	*0.00*	**0.45**
		9.65	9.25	9.25	*0.45*	**9.70**	*0.00*	**9.70**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
1000 - 1540	**Main Library**							
	Librarian	2.75	2.75	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Librarian	1.00	1.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Library Assistant I	2.74	2.06	1.37	*-0.02*	**1.35**	*0.00*	**1.35**
	Library Assistant II	1.36	1.36	1.36	*-0.01*	**1.35**	*0.00*	**1.35**
	Library Assistant III	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Library Assistant III	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Services Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Specialist	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Library Technology Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Librarian	3.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Customer Services Rep I	0.60	0.60	0.60	*-0.60*	**0.00**	*0.00*	**0.00**
	Library Specialist	0.50	0.50	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Library Supervisor	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		21.95	21.27	18.83	*-0.63*	**18.20**	*0.00*	**18.20**
1000 - 1550	**Branch Library**							
	Branch Library Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Librarian	1.05	1.05	1.05	*-0.05*	**1.00**	*0.00*	**1.00**
	Librarian	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Library Assistant I	2.64	3.32	3.32	*-0.07*	**3.25**	*0.00*	**3.25**
	Library Assistant II	0.63	0.63	0.63	*0.12*	**0.75**	*0.00*	**0.75**
	Library Services Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Specialist	3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Sr Librarian	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		12.32	12.00	12.00	*0.00*	**12.00**	*0.00*	**12.00**
1000 - 1560	**Parks North**							
	Parks & Sports Fac Crew Leader	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Parks & Sports Fac Worker I	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Parks & Sports Fac Worker III	9.00	9.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
	Parks Manager	0.00	0.35	0.35	*0.00*	**0.35**	*0.00*	**0.35**
	Parks Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	0.50	0.75	0.75	*-0.75*	**0.00**	*0.00*	**0.00**
		13.00	13.60	13.60	*-0.75*	**12.85**	*0.00*	**12.85**
1000 - 1570	**Parks South**							
	Graffiti Abatement Technician	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Irrigation Technician	0.00	0.00	0.00	*2.00*	**2.00**	*0.00*	**2.00**
	Parks & Sports Fac Crew Leader	2.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Parks & Sports Fac Worker I	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Parks & Sports Fac Worker III	9.00	8.00	8.00	*-2.00*	**6.00**	*0.00*	**6.00**
	Parks Manager	0.00	0.35	0.35	*0.00*	**0.35**	*0.00*	**0.35**
	Parks Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	0.50	0.75	0.75	*-0.75*	**0.00**	*0.00*	**0.00**
		13.00	12.60	12.60	*-0.75*	**11.85**	*0.00*	**11.85**
1000 - 1590	**Parks Administration**							
	Administrative Assistant II	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Parks Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
1000 - 1600	**Contracted Landscape Maintenance**							
	Parks Manager	0.00	0.30	0.30	*0.00*	**0.30**	*0.00*	**0.30**
	Right of Way Contract Coor.	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	0.00	0.25	0.25	*-0.25*	**0.00**	*0.00*	**0.00**
	Right of Way Contract Supvsr	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		1.00	1.55	1.55	*-0.25*	**1.30**	*0.00*	**1.30**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Sports Complex Fund								
2000 - 2000	**Complex Operations/Maint**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Operations Tech	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Irrigation Technician	1.00	1.00	1.00	*-0.50*	**0.50**	*0.00*	**0.50**
	Marketing & Sponsorship Coord	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Parks & Sports Equip. Mechanic	0.00	0.00	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Parks & Sports Fac Crew Leader	2.00	2.00	2.00	*1.00*	**3.00**	*0.00*	**3.00**
	Parks & Sports Fac Worker II	5.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Parks & Sports Fac Worker III	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Complex Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Complex Ops Coordinator	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Sports Complex Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Facilities Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Marketing Supervisor	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Recreation Coordinator	0.00	0.50	0.50	*-0.50*	**0.00**	*0.00*	**0.00**
	Special Events Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		19.00	15.50	15.50	*0.50*	**16.00**	*0.00*	**16.00**
Adult Day Program Fund								
7180 - 7250	**Adult Day Prg Grant**							
	Recreation Coordinator	0.50	0.50	0.50	*-0.35*	**0.15**	*0.00*	**0.15**
	Recreation Programmer	1.00	1.00	1.00	*-0.15*	**0.85**	*0.00*	**0.85**
	Recreation Specialist I	2.22	2.22	2.96	*0.00*	**2.96**	*0.00*	**2.96**
	Recreation Specialist II	1.43	1.43	0.73	*0.00*	**0.73**	*0.00*	**0.73**
	Recreation Supervisor	0.25	0.25	0.25	*-0.15*	**0.10**	*0.00*	**0.10**
		5.40	5.40	5.44	*-0.65*	**4.79**	*0.00*	**4.79**
	Community Services Totals:	**144.97**	**131.47**	**129.07**	***-1.66***	**127.41**	***1.00***	**128.41**

City of Peoria
Summary of Recommended Supplemental Request

Community Services

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
1400 - 01	Community Services Administration	CLASS Licensing Increase		$53,700	$9,750	**$63,450**	
1530 - 02	Community Center	Community Center - Ongoing costs for expansion		$0	$65,302	**$65,302**	$7,000
1560 - 01	Parks North	Operating Costs for Camino A Lago Park		$4,500	$46,913	**$51,413**	
1560 - 02	Parks North	Water/Irrigation Management Systems		$40,000	$0	**$40,000**	
1400 - 02	Community Services Administration	Part-time Non-benefitted Front Desk Staffing		$0	$27,001	**$27,001**	$27,001
1532 - 02	Rio Vista Rec Center	Rio Vista Rec Center - Replacement of Equipment		$48,631	$0	**$48,631**	
1410 - 01	Swimming Pools	Centennial Pool Re-Plaster		$45,000	$0	**$45,000**	$22,500
1570 - 01	Parks South	Park Mowing Equipment		$32,400	$0	**$32,400**	
1480 - 01	Sports Programs - Youth	Recreation Programmer	1.00	$2,275	$63,615	**$65,890**	$50,487
1560 - 03	Parks North	Various Park and Restroom Repairs		$59,400	$0	**$59,400**	
1490 - 01	Senior Program	Senior Program - Expanded Programs		$0	$21,187	**$21,187**	$21,187
0042 - 01	Arts Commission	Art Operating Grants		$100,000	$0	**$100,000**	
1400 - 03	Community Services Administration	One Year Half-time Contract Marketing Position		$11,408	$0	**$11,408**	$34,000
		Total - General Fund	**1.00**	**$397,314**	**$233,768**	**$631,082**	$162,175
Percent for the Arts Fund							
0120 - 01	Percent For The Arts	Public Art Work		$100,000	$0	**$100,000**	
0120 - 02	Percent For The Arts	Small Art		$25,000	$0	**$25,000**	
		Total - Percent for the Arts Fund	**0.00**	**$125,000**	**$0**	**$125,000**	
Sports Complex Fund							
2000 - 04	Complex Operations/Maint	Backflow Devices		$60,000	$0	**$60,000**	
2000 - 05	Complex Operations/Maint	Part-time Sponsorship Assistant		$37,734	$0	**$37,734**	$48,000
2000 - 01	Complex Operations/Maint	Infield Skin Renovations		$30,000	$0	**$30,000**	
		Total - Sports Complex Fund	**0.00**	**$127,734**	**$0**	**$127,734**	$48,000
		Total - Community Services	***1.00***	***$650,048***	***$233,768***	***$883,816***	***$210,175***

Community Services Department

Community Services Administration Division Request
Number: 1400-01

CLASS Licensing Increase

Revenue Offset:

Total Cost - $63,450

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3510	525008	Computer Software and Maintenance	$53,700	$9,750	**$63,450**
		Total	**$53,700**	**$9,750**	**$63,450**

Please describe this request:

The CLASS program is the main computer application utilized by Community Services for program registrations, facility booking, memberships, point of sale transactions and revenue tracking. The Community Services Department has not increased the number of licenses for this program since 1999. At the original time of purchase, the CLASS program was utilized only for basic program registrations. Since 1999, the total number of user accounts has increased from 20 to over 100. Per our contract with CLASS, we must re-align our licensing to reflect the increased usage of the program. The one time costs reflect the increased number of licenses needed to match the user accounts. The on-going costs cover yearly required maintenance and support for the licenses.

How this request will affect the current service level?

The CLASS program is a core component of the programs and events offered by the Community Servcies Department as it the the main registration and revenue tracking program for the Department.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Community Center Division Request
Number: 1530-02

Community Center - Ongoing costs for expansion

Revenue Offset: $7,000.00

Total Cost - $65,302

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1530	520036	Copier Services	$0	$3,000	**$3,000**
1530	523504	Electricity	$0	$25,405	**$25,405**
1530	523506	Gas	$0	$3,022	**$3,022**
1530	523507	Water	$0	$2,000	**$2,000**
1530	523508	Sewage	$0	$1,200	**$1,200**
1530	523509	Refuse Collection	$0	$600	**$600**
1530	523510	Telecomm Svc, Lease/Rentals	$0	$600	**$600**
1530	524005	Office Equip/Furniture R & M	$0	$1,200	**$1,200**
1530	525504	Svc Charges-IT Operations	$0	$9,000	**$9,000**
1530	525701	Svc Chg-PC Replacement	$0	$8,250	**$8,250**
1530	530001	Office and General Supplies	$0	$1,200	**$1,200**
1530	530002	Books/Periodicals/Subscript	$0	$1,200	**$1,200**
1530	530006	Postage and Shipping	$0	$25	**$25**
1530	530016	Office Equipment & Furniture	$0	$2,000	**$2,000**
1530	530021	Computer Software	$0	$1,000	**$1,000**
1530	530028	Electronic Supplies/Equipment	$0	$600	**$600**
1530	533001	Recreation Supplies	$0	$5,000	**$5,000**
		Total	**$0**	**$65,302**	**$65,302**

Please describe this request:

This request encompases all the ongoing costs associated with the 10,000 square foot expansion of the Community Center. The major cost are reflected in the utlities and internal services charges and ongoing replacement costs of new items. These costs were reflected in the CIP. This supplemental also includes changing the operating hours of the Community Center - closing time will change from 8 p.m. to 9 p.m., Monday through Thursday.

How this request will affect the current service level?

This will allow the newly renovated and expanded Community Center to have the proper budget expenditures to operate the facility and enhance community recreational opportunities. This encompasses the following Core Services: location for recreational and socialization programs, provide space for groups to rent at affordable prices and, house CAP and Head Start Progams. Without the increased expenditure the building would be hard pressed to stay within current budget expenditure limits since the expanded building boasts an additional 10,000 square foot expansion.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Parks North Division Request
Number: 1560-01

Operating Costs for Camino A Lago Park

Revenue Offset:

Total Cost - $51,413

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1560	510100	Part Time Salary - wages	$0	$25,000	**$25,000**
1560	511001	Social Security-OASDI	$0	$1,550	**$1,550**
1560	511002	Social Security-HI	$0	$363	**$363**
1560	523504	Electricity	$0	$5,000	**$5,000**
1560	523507	Water	$0	$10,000	**$10,000**
1560	523510	Two-Way Radio - Telecommunications	$4,500	$0	**$4,500**
1560	542502	3/4 Ton Pick Up Truck Replacement cost	$0	$5,000	**$5,000**
		Total	**$4,500**	**$46,913**	**$51,413**

Please describe this request:

Costs associated with utilities (water and electric), equipment (two-way radio), and part-time staff to maintain this new park. A truck will be purchased with impact fees but replacement costs are identified in this request.

How this request will affect the current service level?

This added park will increase the park maintenance area by five acres. For this reason, only ongoing cost increases to staff and utilities are requested and were identified in the Capital Improvement Program planning document. This park is projected to be completed in fiscal year 2013.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Parks North Division Request
Number: 1560-02

Water/Irrigation Management Systems

Revenue Offset:

Total Cost - $40,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1560	524004	Grounds/Detention Repair & Maintenance	$40,000	$0	**$40,000**
		Total	**$40,000**	**$0**	**$40,000**

Please describe this request:

This request is to install 20 irrigation controllers at various park locations and replace the outdated systems that will continue to help monitor and control water consumption.

How this request will affect the current service level?

Although we anticipate an increase to water rates, by converting our controllers to this new technology, we expect to sustain our current water budget in the parks division and manage within our currect funded level. A 3% increase to water rates would pay for this water system in two years.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Community Services Administration Division Request
Number: 1400-02

Part-time Non-benefitted Front Desk Staffing

Revenue Offset: $27,001.00

Total Cost - $27,001

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1400	510100	Wages-Part Time	$0	$21,995	**$21,995**
1400	511001	Social Security-OASDI	$0	$1,364	**$1,364**
1400	511002	Social Security-HI	$0	$319	**$319**
1400	511501	Retirement-State	$0	$2,223	**$2,223**
1400	512500	Workers Compensation	$0	$1,100	**$1,100**
		Total	**$0**	**$27,001**	**$27,001**

Please describe this request:

Since 2001, the front desk of the Community Services Department has employed 2 full-time staff to cover phone calls and in-person registrations. At that time, yearly phone calls totaled 27,894 and front desk registrations 20,808. In 2011, phone calls have totaled over 43,000 and front desk registrations are still 20,710 even with on-line and automated options for the citzens. After losing one full-time staff in FY 2012, it is imperative to have part-time staff available to cover the busiest months for the Department. Complaints from patrons about on-hold time have been increasing. This request amounts to 1650 hours for a Recreation Leader III to assist with front desk coverage in the months of March through August, when the phone calls increase and are at their highest for the year.

How this request will affect the current service level?

Timely customer service is a Core service. Without part-time staff help, supervisory and other administrative staff have been asked to assist in covering front desk phone calls and registrations. Timeliness of work and the ability to meet deadlines has become increasingly difficult for those staff assisting with coverage. At times when extra staff are not available, patrons are forced to withstand longer hold times as the one Customer Service Representative handles the call volume.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Rio Vista Rec Center Division Request
Number: 1532-02

Rio Vista Rec Center - Replacement of Equipment

Revenue Offset:

Total Cost - $48,631

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1532	524007	Non-Office Equipment and Tools R&M	$48,631	$0	**$48,631**
		Total	**$48,631**	**$0**	**$48,631**

Please describe this request:

As the Rec Center enters its sixth year of business, it is time to start replacing and upgrading the fitness equipment. Industry recommendations suggest that cardio equipment be replaced every 3-5 years and the Rio Vista equipment is past that limit. This supplemental begins a staggered replacement schedule that would replace some of the higher usage pieces first, rather than a blanket replacement of one type of equipment. The staggered schedule would be on a 3 year plan with the following replacement at approximately $50,000 per year: Year 1 - 5 treadmills, 5 ellipticals; Year 2 - 5 treadmills, 5 ellipticals, 1 upper body ergometer; Year 3 - 7 bikes, 2 stairmasters, 1 rowing machine.

How this request will affect the current service level?

Rio Vista Recreation Center opened its doors in 2007 touting "state of the art" equipment, which it had then, but as of 2012, the equipment is outdated and missing key upgrades that many other facilities offer. For continued growth of the recreation center and satisfaction of the current passholders, it is vital to keep equipment up to date. A benefit of the multi-year plan is that it spreads out the expenses while leaving some older models in place, allowing patrons time to get used to the new equipment. Those pieces with more hours of usage are scheduled to be replaced first in the multi-year plan as it gets more and more difficult to find parts and repair cardio equipment as they age.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Swimming Pools Division Request
Number: 1410-01

Centennial Pool Re-Plaster

Revenue Offset: $22,500.00

Total Cost - $45,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1410	524003	Swim Pool R & M	$45,000	$0	**$45,000**
		Total	**$45,000**	**$0**	**$45,000**

Please describe this request:

This request is to re-plaster the pool at Centennial High School. The pool has not been re-plastered since it was built in 2000. Industry standards suggest that replastering occur every 7 years. There are several cracks that are becoming a safety issue for swimmers, and can lead to even larger maintenance problems if left unaddressed.

How this request will affect the current service level?

The re-plastering project would occur in November or December of 2012, which would ensure no disruption in our current service levels. The pool would be re-filled and ready for the spring opening of the season, and be able to provide a safe facility for swim lessons and recreational opportunities (core services). If nothing is done, the safety of Centennial Pool will be brought into question.
Per the current IGA, PUSD will pay half of the costs associated with re-plastering Centennial Pool. That number has been indicated in the revenue offset.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Parks South Division Request
Number: 1570-01

Park Mowing Equipment

Revenue Offset:

Total Cost - $32,400

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1570	525703	Service Charge - Equipment Replacement	$0	$3,891	**$3,891**
1570	525703	Move to offset Eq Rpclmt costs	$0	($3,891)	**($3,891)**
1570	542006	Other Equipment	$32,400	$0	**$32,400**
		Total	**$32,400**	**$0**	**$32,400**

Please describe this request:

The Equipment Replacement Program is funded for a large Toro Rotary mower that is no longer an important mower to the south maintenance zone. This request is to use the existing replacement funds ($77,600) for that mower, and purchase two smaller mowers and a trailer to transport the equipment from park to park. The total cost of this request is $110,000. The budget impact is $32,400.

How this request will affect the current service level?

This request will allow the south maintenance crew to mow their park areas in two days rather than the current three days which will allow staff to clean parks and complete park maintenance projects more effectively over a 33 - week mowing season. This request creates an efficiency, in lieu of adding additional labor.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Sports Programs - Youth Division Request
Number: 1480-01

Recreation Programmer

Revenue Offset: $50,487.00

Total Cost - $65,890

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1481	510000	Salaries and Wages-Regular	$0	$7,803	**$7,803**
1480	510000	Salaries and Wages-Regular	$0	$31,213	**$31,213**
1480	511001	Social Security-OASDI	$0	$1,935	**$1,935**
1481	511001	Social Security-OASDI	$0	$484	**$484**
1481	511002	Social Security-HI	$0	$113	**$113**
1480	511002	Social Security-HI	$0	$453	**$453**
1481	511501	Retirement-State	$0	$789	**$789**
1480	511501	Retirement-State	$0	$3,154	**$3,154**
1481	512000	Med/Dental/Life/Vis Insurance	$0	$3,100	**$3,100**
1480	512000	Med/Dental/Life/Vis Insurance	$0	$12,400	**$12,400**
1481	512500	Workers Compensation	$0	$390	**$390**
1480	512500	Workers Compensation	$0	$1,561	**$1,561**
1481	525701	Svc Chg-PC Replacement	$0	$44	**$44**
1480	525701	Replacement Cost	$0	$176	**$176**
3820	530003	Standard PC w/19” monitor	$1,320	$0	**$1,320**
3820	530021	Software	$630	$0	**$630**
1481	530028	Electronic Supplies/Equipment	$65	$0	**$65**
1480	530028	Telephone 2-line w/ speaker	$260	$0	**$260**
		Total	**$2,275**	**$63,615**	**$65,890**

Please describe this request:

This supplemental request addresses the ever increasing numbers and growing revenue of the Sports Program by adding an additional Recreation Programmer to the current benefitted staff of 4. The growth of the Sports Program - 94% increase in participation and 110% increase in revenue since the first programmer position was added in 2003 - makes it nearly impossible to cover 10-12 sites for games, practices and events each evening and on the weekends. By adding a second Recreation Programmer position, the division will be better situated to serve customers at times when demand is increased, such as weekend and evening hours. In addition, this position would assist with opening and closing facilities for 14 summer sports program sites, a responsibility that was introduced in 2009 when PUSD begin to shut their facilities down on weekends during the summer months.

How this request will affect the current service level?

Core services will be maintained by the addition of a second Recreation Programmer position to the Sports staff. These services include providing sports related special events for residents, adult sports programs, youth sports programs, and field rental coverage for community and public use. The Recreation Programmer is a front-line responder at both game sites and in the office, responding to both internal and external customer needs. This position provides key support at programs and events and oversees PTNB staffing responsibilities. The success of adding this position will be measured through program evaluations and continued levels of customer satisfaction.If the Programmer position is not accepted, an additional $26,000 in PTNB hours and benefits will be needed to make the Sports Program whole and cover the growth (upwards of 5%) that they have been seeing in recent years.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 1.00

Community Services Department

Parks North Division Request
Number: 1560-03

Various Park and Restroom Repairs

Revenue Offset:

Total Cost - $59,400

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1560	524004	Grounds/Detention Repair & Maintenance	$39,000	$0	**$39,000**
1570	530018	Signs and Sign Supplies	$4,500	$0	**$4,500**
1560	530018	Signs and Sign Supplies	$1,500	$0	**$1,500**
1570	542003	Recreation Equipment	$12,000	$0	**$12,000**
1560	542003	Recreation Equipment	$2,400	$0	**$2,400**
		Total	**$59,400**	**$0**	**$59,400**

Please describe this request:

This request is to replace restroom partitions and light fixtures (6 park sites at $6,500 ea) that have been vandalized over the years (Alta Vista, Apache, Calbrisa, Deer Village, Parkridge, and Fletcher Heights Parks); replace park rules signage (8 signs @ $750 ea at Deer Village, Country Meadows (2), Paseo Verde (2), Fletcher Heights, Murphy, and Varney Parks) with vandal resistent materials; replace park benches (12 at $300 ea at Fletcher Heights (8) and Sundance (4) and 12 picnic tables at $900 ea at Varney (8) and Murhphy Park (4) that have worn out over the years.

How this request will affect the current service level?

These repairs help sustain the current service level to park users. Many of the park benches, signs, lights and partitions have exceeded their life expectancy beyond 10 years. Some of the parks are showing wear and tear and this request will bring our facilities back to established conditions.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Senior Program Division Request
Number: 1490-01

Senior Program - Expanded Programs

Revenue Offset: $21,187.00

Total Cost - $21,187

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1490	510100	Wages-Part Time	$0	$10,443	**$10,443**
1490	511001	Social Security-OASDI	$0	$647	**$647**
1490	511002	Social Security-HI	$0	$151	**$151**
1490	511501	Retirement-State	$0	$528	**$528**
1490	512500	Workers Compensation	$0	$522	**$522**
1490	522004	Recreation Programs	$0	$2,050	**$2,050**
1490	524505	Motor Vehicle Lease/Rental	$0	$6,846	**$6,846**
		Total	**$0**	**$21,187**	**$21,187**

Please describe this request:

This request is to expand senior programming with the renovation of the Community Center. This would allow for additional programming opportunities for senior adults in the expanded available space. Classes would include additional fitness, art, dance and computer classes. Trips would be expanded to include two extended day trips and 12 monthly lunch excursions. As a valley wide special event, a casino night would be introduced for seniors.

How this request will affect the current service level?

This is directly related to two Senior Program Core services. 1) Provide activities, classes, trips and functions geared towards senior adult populations 2) Provide wellness related activities and workshops.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Arts Commission Division Request
Number: 0042-01

Art Operating Grants

Revenue Offset:

Total Cost - $100,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0042	522099	Community Promotions	$100,000	$0	**$100,000**
		Total	**$100,000**	**$0**	**$100,000**

Please describe this request:

This is a request to support Art Grants. These grants assist local non-profit organizations with operations, programs and activities. The goal of these grants is to enrich the lives of Peoria residents, develop new partnerships and give local organizations the opportunity to build stronger ties with the community.

How this request will affect the current service level?

To ensure a wide variety of art venues are available to the public.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Community Services Department

Community Services Administration Division Request
Number: 1400-03

One Year Half-time Contract Marketing Position

Revenue Offset: $34,000.00

Total Cost - $11,408

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1400	510000	Salaries and Wages-Regular	$27,622	$0	**$27,622**
1510	510100	Part time offset	($15,000)	$0	**($15,000)**
1420	510100	Part time offset	($2,000)	$0	**($2,000)**
1400	510100	Part time offset	($2,500)	$0	**($2,500)**
0042	510100	Part time offset	($3,000)	$0	**($3,000)**
1400	511001	Social Security-OASDI	$1,713	$0	**$1,713**
1400	511002	Social Security-HI	$401	$0	**$401**
1400	511501	Retirement-State	$2,791	$0	**$2,791**
1400	512500	Workers Compensation	$1,381	$0	**$1,381**
		Total	**$11,408**	**$0**	**$11,408**

Please describe this request:

This supplemental is to request funds for a half-time contract position on a one-year trial basis to market and promote the programs in the Recreation and Arts Divisions of the Community Services Department. This position would be the equivalent to a Marketing and Sponsorship Coordinator, but as a half-time temporary contract employee. The revenue associated with this request would be directly related to an increase in participant numbers and revenue from the concentration on marketing these programs.

The additional funds for the other half of this contract position are being requested in the new city special event supplementals (P83 Party, Fiestas Patrias and Peoria Performances).

How this request will affect the current service level?

The majority of the core services for the recreation divisions are revenue driven.The cost recovery goals for the Community Services Department directly relate to success in the programs offered. Currently, there is an opportunity for PTNB costs associated with marketing functions in some of the divisions of the Community Services Department. These divisions would be contributing to the cost of this position as follows: Special Events $15,000; Administration $2,500; Arts Commission $3,000; AM/PM Program $2,000. The additional funds are requested as a one-time expense, offset by revenue of approximately 50%, to assess the potential success of a position such as this.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Percent For The Arts Division Request
Number: 0120-01

Public Art Work

Revenue Offset:

Total Cost - $100,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0120	541003	Imp Other Than Land/Buildings	$100,000	$0	**$100,000**
		Total	**$100,000**	**$0**	**$100,000**

Please describe this request:

This is a request for public art work at Community Park 2.

How this request will affect the current service level?

This request is sanctioned by the Arts Master Plan to continue to expand the goal of bringing art into the daily lives of our citizens.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Percent For The Arts Division Request
Number: 0120-02

Small Art

Revenue Offset:

Total Cost - $25,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0120	530034	Art Work - Non-Capital	$25,000	$0	**$25,000**
		Total	**$25,000**	**$0**	**$25,000**

Please describe this request:

This is a request to purchase small art with the intention of rotating the work throughout publicly accessible city facilities.

How this request will affect the current service level?

This request is related to the goal of expanding art opportunities to citizens.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Complex Operations/Maint Division Request
Number: 2000-04

Backflow Devices

Revenue Offset:

Total Cost - $60,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2000	524004	Grounds/Detention R & M	$60,000	$0	**$60,000**
		Total	**$60,000**	**$0**	**$60,000**

Please describe this request:

It was recently identified by the Utilities Division that the Complex is not in compliance with current backflow device protection code. This one time supplemental is for Phase One of a two phased approach in implementing a plan to get the Complex facilities back into backflow device compliancy.

How this request will affect the current service level?

Core service: Maintains standards set by City.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Complex Operations/Maint Division Request
Number: 2000-05

Part-time Sponsorship Assistant

Revenue Offset: $48,000.00

Total Cost - $37,734

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2000	510000	Salaries and Wages-Regular	$23,000	$0	**$23,000**
2000	510100	Part time offset	($6,000)	$0	**($6,000)**
2000	511001	Social Security-OASDI	$1,426	$0	**$1,426**
2000	511002	Social Security-HI	$334	$0	**$334**
2000	511501	Retirement-State	$2,324	$0	**$2,324**
2000	512000	Med/Dental/Life/Vis Insurance	$15,500	$0	**$15,500**
2000	512500	Workers Compensation	$1,150	$0	**$1,150**
		Total	**$37,734**	**$0**	**$37,734**

Please describe this request:

This supplemental is a request to move a temporary contract position to a year round budgeted part-time benefitted position. The position is revenue offset and currently sells sponsorship and marketing for special events, community events, and Spring Training.

How this request will affect the current service level?

Core: Promotes and sells for special events, community events, and Spring Training by providing assistance to the marketing and sponsorship sales to these events.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Community Services Department

Complex Operations/Maint Division Request
Number: 2000-01

Infield Skin Renovations

Revenue Offset:

Total Cost - $30,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2000	530014	Landscape Supplies	$30,000	$0	**$30,000**
		Total	**$30,000**	**$0**	**$30,000**

Please describe this request:

This supplemental request is phase one of a two year phased supplemental project. It is a one time request for ball yard clay and sand to amend the Major League fields (8) infield skins, which total 70k sq/ft. These bulk supplies will be integrated to rejuvenate the fields as a necessary practice to maintain MLB infield skin specifications. The teams have asserted concern that the infields were too pliable which poses a safety concern for players. The addition of these materials will resolve the issue and comply with our contractual obligations with teams.

How this request will affect the current service level?

Core Services: Fulfill partnership obligations with MLB teams and other tenants. Maintain Sports Complex grounds and fields to MLB specifications. Provide exceptional customer service and client services to tenants, partners, and end users. Maintain overall safe operations.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

Community Services Department

Arts Commission

(1000-0042)

Total Budgeted Expenditures -	**$210,039**

1000-General Fund

0042-Arts Commission

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510100	**Wages-Part Time**				
	Salary	$36,476	$36,476	$38,251	
	One-time Supplemental (1400-03)	$0	$0	($3,000)	FY13 Supp: One Year Half-time Contract Marketing Position-Part time offset
	Subtotal	**$36,476**	**$36,476**	**$35,251**	
511001	**Social Security-OASDI**				
	Salary	$2,261	$2,261	$2,371	
511002	**Social Security-HI**				
	Salary	$527	$527	$553	
511501	**Retirement-State**				
	Salary	$3,640	$3,640	$4,214	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$8,781	$8,781	$16,039	
512500	**Workers Compensation**				
	Salary	$49	$49	$50	
513800	**EAP Charges**				
	Salary	$30	$30	$30	
	Total Personal Services	***$51,764***	***$51,764***	***$58,508***	
Contractual Services					
520012	**Contract Labor**				
	Base	$0	$3,000	$0	
520031	**FBI Fingerprint Processing**				
	Ongoing Supplemental	$300	$0	$0	FY12 Supp: Gallery Operations-FBI Fingerprint Processing
520036	**Copier Services**				
	Base	$203	$150	$75	
	Ongoing Supplemental	$1,060	$0	$0	FY12 Supp: Gallery Operations-Copier Services
	Subtotal	**$1,263**	**$150**	**$75**	
520099	**Other Professional Services**				
	Base	$0	$12,653	$2,000	art restoration
	Ongoing Supplemental	$3,200	$0	$0	FY12 Supp: Gallery Operations-Other Professional Services
	Subtotal	**$3,200**	**$12,653**	**$2,000**	
520510	**Overnight Travel**				
	Base	$0	$1,200	$3,600	Reimbursable expense for out of town artists for public art projects. Estimate $600 for two trips, for two on-call artists who live out of state, for three public art projects in FY 2013
521003	**City Membership Dues**				
	Base	$0	$200	$200	American Association of Museums, Americans for the Arts
	Ongoing Supplemental	$100	$0	$0	FY12 Supp: Gallery Operations-City Membership Dues
	Subtotal	**$100**	**$200**	**$200**	
522099	**Community Promotions**				
	Base	$25,200	$137,320	$25,200	City-issued Art Program Grants.

1000-General Fund

0042-Arts Commission

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	One-time Supplemental	$115,000	$0	$0	FY12 Supp: Art Operating and Festival Grants-Community Promotions
	One-time Supplemental (0042-01)	$0	$0	$100,000	FY13 Supp: Art Operating Grants-Community Promotions
	Subtotal	**$140,200**	**$137,320**	**$125,200**	
522501	**Advertising**				
	Base	$0	$1,000	$3,750	
522503	**Printing and Binding**				
	Base	$200	$0	$0	
	Ongoing Supplemental	$1,000	$0	$0	FY12 Supp: Gallery Operations-Printing and Binding
	Subtotal	**$1,200**	**$0**	**$0**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$210	$0	$212	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$0	$0	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$690	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$0	$0	$495	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$146,473***	***$155,523***	***$147,383***	
Commodities					
530001	**Office and General Supplies**				
	Base	$200	$250	$350	
	Ongoing Supplemental	$1,500	$0	$0	FY12 Supp: Gallery Operations-Office Supplies
	Subtotal	**$1,700**	**$250**	**$350**	
530002	**Books/Periodicals/Subscript**				
	Base	$50	$0	$0	
530003	**Computer Hardware**				
	Ongoing Supplemental	$250	$0	$0	FY12 Supp: Gallery Operations-Computer Hardware
530006	**Postage and Shipping**				
	Base	$300	$100	$148	
530008	**Food Supplies & Catering**				
	Base	$500	$900	$900	Refreshments for Celebration of Artists, gallery exhibits.
530016	**Office Equipment & Furniture**				
	Base	$0	$2,800	$0	
530018	**Signs and Sign Supplies**				
	Base	$250	$500	$250	Plaques for artwork.
	Ongoing Supplemental	$500	$0	$0	FY12 Supp: Gallery Operations-Signs and Sign Supplies
	Subtotal	**$750**	**$500**	**$250**	

1000-General Fund

0042-Arts Commission

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$300	$1,300	$2,500	Operational Supplies for such items as frames, table cloths, award ribbons, certificates, napkins, disposable cutlery, and other supplies needed for Peoria Arts Commission-hosted events.
	Ongoing Supplemental	$3,000	$0	$0	FY12 Supp: Gallery Operations-Operational Supplies/Equipment
	Subtotal	**$3,300**	**$1,300**	**$2,500**	
530021	**Computer Software**				
	Ongoing Supplemental	$350	$0	$0	FY12 Supp: Gallery Operations-Computer Software
530028	**Electronic Supplies/Equipment**				
	Base	$200	$0	$0	
	Ongoing Supplemental	$100	$0	$0	FY12 Supp: Gallery Operations-Electronic Supplies/Equipment
	Subtotal	**$300**	**$0**	**$0**	
	Total Commodities	***$7,500***	***$5,850***	***$4,148***	
	TOTAL	**$205,737**	**$213,137**	**$210,039**	

City of Peoria
Budget Detail by Organization

Community Services Department

Percent For The Arts

(1111-0120)

Total Budgeted Expenditures -	**$275,000**

1111-Percent for the Arts Fund

0120-Percent For The Arts

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities						
530034	**Art Work - Non-Capital**					
	Base		$0	$15,000	$0	
	One-time Supplemental	(0120-02)	$0	$0	$25,000	FY13 Supp: Small Art-Art Work - Non-Capital
	One-time Supplemental		$20,000	$0	$0	FY12 Supp: Small Art Rotating Collection-Art Work - Non-Capital
		Subtotal	**$20,000**	**$15,000**	**$25,000**	
	Total Commodities		***$20,000***	***$15,000***	***$25,000***	
Capital Outlay						
541003	**Imp Other Than Land/Buildings**					
	Base		$50,000	$145,000	$0	
	One-time Supplemental	(0120-01)	$0	$0	$100,000	FY13 Supp: Public Art Work-Imp Other Than Land/Buildings
	One-time Supplemental		$243,000	$0	$0	FY12 Supp: Public Art Projects-Imp Other Than Land/Buildings
	Carryover		$0	$0	$150,000	FY13 CarryOver: Public Art
	Carryover		$82,000	$0	$0	FY12 Carryover: Percent for the Arts - Centennial Plaza
		Subtotal	**$375,000**	**$145,000**	**$250,000**	
	Total Capital Outlay		***$375,000***	***$145,000***	***$250,000***	
		TOTAL	**$395,000**	**$160,000**	**$275,000**	

City of Peoria
Budget Detail by Organization

Community Services Department

Community Services Administration

(1000-1400)

Total Budgeted Expenditures -	**$1,248,690**

1000-General Fund

1400-Community Services Administration

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services						
510000	**Salaries and Wages-Regular**					
	Salary		$327,076	$327,076	$683,060	
	One-time Supplemental	(1400-03)	$0	$0	$27,622	FY13 Supp: One Year Half-time Contract Marketing Position-Salaries and Wages-Regular
		Subtotal	**$327,076**	**$327,076**	**$710,682**	
510100	**Wages-Part Time**					
	Salary		$37,145	$37,145	$60,313	
	One-time Supplemental	(1400-03)	$0	$0	($2,500)	FY13 Supp: One Year Half-time Contract Marketing Position-Part time offset
		Subtotal	**$37,145**	**$37,145**	**$57,813**	
510701	**Longevity Pay**					
	Salary		$420	$420	$420	
510703	**Comp Hours Pay Out**					
	Salary		$500	$0	$0	
511001	**Social Security-OASDI**					
	Salary		$20,506	$20,506	$44,030	
	One-time Supplemental	(1400-03)	$0	$0	$1,713	FY13 Supp: One Year Half-time Contract Marketing Position-Social Security-OASDI
		Subtotal	**$20,506**	**$20,506**	**$45,743**	
511002	**Social Security-HI**					
	Salary		$5,309	$5,309	$10,796	
	One-time Supplemental	(1400-03)	$0	$0	$401	FY13 Supp: One Year Half-time Contract Marketing Position-Social Security-HI
		Subtotal	**$5,309**	**$5,309**	**$11,197**	
511501	**Retirement-State**					
	Salary		$36,163	$36,163	$80,895	
	One-time Supplemental	(1400-03)	$0	$0	$2,791	FY13 Supp: One Year Half-time Contract Marketing Position-Retirement-State
		Subtotal	**$36,163**	**$36,163**	**$83,686**	
512000	**Med/Dental/Life/Vis Insurance**					
	Salary		$57,849	$57,849	$156,448	
512500	**Workers Compensation**					
	Salary		$502	$502	$969	
	One-time Supplemental	(1400-03)	$0	$0	$1,381	FY13 Supp: One Year Half-time Contract Marketing Position-Workers Compensation
		Subtotal	**$502**	**$502**	**$2,350**	
512800	**401(a) Compensation**					
	Salary		$5,629	$5,629	$9,867	
512900	**457 Compensation**					
	Salary		$1,326	$1,326	$3,510	
513500	**Other Allowance**					
	Salary		$1,200	$1,200	$1,200	
513800	**EAP Charges**					
	Salary		$162	$162	$360	
	Total Personal Services		***$493,787***	***$493,287***	***$1,083,276***	

1000-General Fund

1400-Community Services Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520036	**Copier Services**				
	Base	$1,326	$1,326	$1,326	
520510	**Overnight Travel**				
	Base	$3,000	$0	$1,700	NRPA (Director, Rec Manager)
520511	**Local Training/Meeting**				
	Base	$500	$0	$500	APRA (Director, Rec Mgr)
521002	**Empl Prof Membshp Dues**				
	Base	$1,420	$2,000	$2,000	NRPA/APRA Agency Dues
522503	**Printing and Binding**				
	Base	$9,000	$9,000	$10,000	Typesetting and production for Peoria Focus (Recreation Brochure - marketing department programs)
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$100	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$18,768	$18,768	$9,958	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$65,326	$65,326	$70,689	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$23,617	$23,617	$52,950	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$204	$204	$204	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,195	$500	$1,195	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$500	$500	$500	
525701	**Svc Chg-PC Replacement**				
	Base	$2,033	$2,033	$2,745	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,727	$1,727	$1,727	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$128,616***	***$125,101***	***$155,494***	

1000-General Fund

1400-Community Services Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$3,500	$3,500	$3,500	Cartridges for department printers, supplies for Director
530002	**Books/Periodicals/Subscript**				
	Base	$100	$0	$0	
530006	**Postage and Shipping**				
	Base	$6,000	$6,000	$6,420	Mailing costs for Peoria Focus (Recreation Brochure - marketing department programs), mailing costs for public meeting invites and surveys
530009	**Wearing Apparel-General**				
	Base	$100	$0	$0	
530019	**Operational Supplies/Equipment**				
	Base	$0	$230	$0	
	Total Commodities	***$9,700***	***$9,730***	***$9,920***	
	TOTAL	**$632,103**	**$628,118**	**$1,248,690**	

City of Peoria
Budget Detail by Organization

Community Services Department

Swimming Pools

(1000-1410)

Total Budgeted Expenditures -	**$1,022,522**

1000-General Fund

1410-Swimming Pools

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$122,900	$122,900	$173,194	
510100	**Wages-Part Time**				
	Salary	$370,191	$370,191	$334,855	
510200	**Wages-Overtime**				
	Salary	$5,000	$6,500	$6,500	
511001	**Social Security-OASDI**				
	Salary	$30,879	$30,879	$31,901	
511002	**Social Security-HI**				
	Salary	$7,220	$7,220	$7,459	
511501	**Retirement-State**				
	Salary	$33,411	$33,411	$38,702	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$32,616	$32,616	$33,682	
512500	**Workers Compensation**				
	Salary	$8,871	$8,871	$9,296	
512900	**457 Compensation**				
	Salary	$780	$780	$1,072	
513501	**Cell Phone Allowance**				
	Salary	$960	$768	$912	
	Ongoing Supplemental	($192)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$768**	**$768**	**$912**	
513800	**EAP Charges**				
	Salary	$90	$90	$83	
	Total Personal Services	***$612,726***	***$614,226***	***$637,656***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$4,800	$4,800	$4,800	
520025	**Recycling/Environmental Svc**				
	Base	$250	$250	$250	
520030	**Regulatory Permits**				
	Base	$1,460	$1,460	$1,460	Maricopa County permit fee/$365 per pool (1 Sunrise, 1 Centennial, 2 Peoria)
	Ongoing Supplemental (2490-01)	$0	$0	$1,860	FY13 Supp: Regulatory Permit Fees-Regulatory Permits
	Subtotal	**$1,460**	**$1,460**	**$3,320**	
520031	**FBI Fingerprint Processing**				
	Base	$150	$50	$50	
520036	**Copier Services**				
	Base	$2,205	$2,205	$2,205	

1000-General Fund

1410-Swimming Pools

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$550	$550	$550	Certified Pool Operator (Coordinator)
521002	**Empl Prof Membshp Dues**				
	Base	$316	$316	$316	Membership for APRA (2) & NRPA (2)
522004	**Recreation Programs**				
	Base	$5,974	$5,974	$5,974	Contracted instructors
522501	**Advertising**				
	Base	$1,000	$200	$200	
522503	**Printing and Binding**				
	Base	$4,130	$4,130	$4,130	Typesetting and production for Peoria Focus (Recreation Brochure - marketing department programs)
523504	**Electricity**				
	Base	$68,000	$68,000	$68,000	
523506	**Gas**				
	Base	$27,000	$33,000	$33,000	
523507	**Water**				
(09776)	Base	$12,000	$10,000	$10,000	
523508	**Sewage**				
(09776)	Base	$2,550	$2,550	$2,550	
523509	**Refuse Collection**				
	Base	$1,355	$1,355	$1,355	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$9,540	$9,540	$9,540	Monthly fees for phones at pools, monthly charges for T-1/DSL service at pools
524002	**Building R & M**				
	Base	$3,500	$0	$0	Contractual repairs for buildings at the pools
524003	**Swim Pool R & M**				
	Base	$15,500	$22,915	$22,915	
	One-time Supplemental (1410-01)	$0	$0	$45,000	FY13 Supp: Centennial Pool Re-Plaster-Swim Pool R & M
	Subtotal	**$15,500**	**$22,915**	**$67,915**	
524004	**Grounds/Detention R & M**				
	Base	$4,000	$1,000	$1,000	
525501	**Svc Charges-Insurance Reserve**				
	Base	$14,626	$14,626	$20,969	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$24,068	$24,068	$33,484	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.

1000-General Fund

1410-Swimming Pools

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$19,110	$19,110	$21,784	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,000	$1,000	$1,000	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$3,470	$3,470	$3,470	
525701	**Svc Chg-PC Replacement**				
	Base	$833	$833	$1,350	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,797	$1,797	$1,797	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$229,591***	***$233,606***	***$299,416***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$2,000	$2,000	Office supplies for Aquatics staff and pool offices (summer)
530006	**Postage and Shipping**				
	Base	$3,800	$3,800	$3,800	Mailing costs for Peoria Focus (Recreation Brochure - marketing department programs)
530008	**Food Supplies & Catering**				
	Base	$1,700	$1,700	$1,700	Swim/Dive Team Pizza Party
530009	**Wearing Apparel-General**				
	Base	$6,000	$5,500	$5,500	Uniforms, name tags
530010	**Wearing Apparel-Safety**				
	Base	$200	$200	$200	
530011	**Medical Supplies & Equipment**				
	Base	$1,000	$0	$0	First Aid Supplies
530012	**Expendable Tools & Equipment**				
	Base	$1,000	$1,000	$1,000	Tools for maintenance staff at pools
530013	**Chemical Supplies**				
	Base	$28,000	$28,000	$28,000	
530016	**Office Equipment & Furniture**				
	Base	$250	$250	$250	
530018	**Signs and Sign Supplies**				
	Base	$1,015	$0	$0	

1000-General Fund

1410-Swimming Pools

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$14,000	$10,000	$10,000	Misc hardware, graffiti remover, hoses, supplies for buildings at pools
530023	**Safety Supplies & Equipment**				
	Base	$1,500	$2,500	$2,500	Safety straps, AED pads and batteries
533001	**Recreation Supplies**				
	Base	$10,000	$10,000	$10,000	Preschool toys, Swim/Dive Team Awards
533002	**Swimming Pool Supplies**				
	Base	$11,500	$11,500	$11,500	Vacuums, diving boards
533003	**Recreation Equipment**				
	Base	$4,000	$4,000	$4,000	Swim Meet equipment, fitness equipment
533004	**Recreational Suppl for Resale**				
	Base	$5,000	$5,000	$5,000	T-shirts, swim caps
	Total Commodities	***$90,965***	***$85,450***	***$85,450***	
	TOTAL	**$933,282**	**$933,282**	**$1,022,522**	

City of Peoria
Budget Detail by Organization

Community Services Department

Am/Pm Program

(1000-1420)

Total Budgeted Expenditures -	**$1,419,779**

1000-General Fund

1420-Am/Pm Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$485,768	$485,768	$214,581	
510100	**Wages-Part Time**				
	Salary	$591,220	$591,220	$634,516	
	One-time Supplemental (1400-03)	$0	$0	($2,000)	FY13 Supp: One Year Half-time Contract Marketing Position-Part time offset
	Subtotal	**$591,220**	**$591,220**	**$632,516**	
510701	**Longevity Pay**				
	Salary	$420	$420	$0	
510703	**Comp Hours Pay Out**				
	Salary	$1,500	$0	$0	
511001	**Social Security-OASDI**				
	Salary	$66,889	$66,889	$52,640	
511002	**Social Security-HI**				
	Salary	$15,639	$15,639	$12,308	
511501	**Retirement-State**				
	Salary	$79,105	$79,105	$59,299	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$76,835	$76,835	$46,751	
512500	**Workers Compensation**				
	Salary	$15,917	$15,917	$15,538	
512800	**401(a) Compensation**				
	Salary	$4,241	$4,241	$0	
512900	**457 Compensation**				
	Salary	$2,730	$2,730	$1,404	
513501	**Cell Phone Allowance**				
	Salary	$4,800	$3,840	$456	
	Ongoing Supplemental	($960)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$3,840**	**$3,840**	**$456**	
513800	**EAP Charges**				
	Salary	$240	$240	$108	
	Total Personal Services	***$1,344,344***	***$1,342,844***	***$1,035,601***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$31,400	$28,000	$28,000	
	Ongoing Supplemental	($4,000)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Bank Service Charges
	Subtotal	**$27,400**	**$28,000**	**$28,000**	
520030	**Regulatory Permits**				
	Base	$36,200	$23,400	$36,200	DHS License Fees

1000-General Fund

1420-Am/Pm Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520031	**FBI Fingerprint Processing**				
	Base	$2,500	$1,500	$1,500	DHS requirement for employees ($69 each)
520036	**Copier Services**				
	Base	$7,428	$4,500	$7,000	
520511	**Local Training/Meeting**				
	Base	$1,500	$800	$800	Tools of the Trade, APRA Annual Conference
521001	**Occup Lic and Certif**				
	Base	$700	$850	$850	Gas inspections at sites
521002	**Empl Prof Membshp Dues**				
	Base	$500	$500	$500	APRA/NRPA Membership dues
522004	**Recreation Programs**				
	Base	$18,800	$18,000	$18,500	Admission costs for off-site trips for program participants (movies, bowling, skating, etc.) during winter/spring break camps
	Ongoing Supplemental	($4,000)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Recreation Programs
	Subtotal	**$14,800**	**$18,000**	**$18,500**	
522501	**Advertising**				
	Base	$3,000	$2,000	$2,000	
522503	**Printing and Binding**				
	Base	$4,400	$2,700	$2,700	
	Ongoing Supplemental	($2,200)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Printing & Binding
	Subtotal	**$2,200**	**$2,700**	**$2,700**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$24,070	$17,570	$17,570	
	Ongoing Supplemental	($6,500)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Telecom Svc Lease/Rentals
	Subtotal	**$17,570**	**$17,570**	**$17,570**	
524015	**Repairs to Non-City Prop**				
	Base	$4,700	$500	$2,000	
	Ongoing Supplemental	($2,400)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Repairs to non-City property
	Subtotal	**$2,300**	**$500**	**$2,000**	
524505	**Motor Vehicle Lease/Rental**				
	Base	$3,272	$3,200	$3,200	School bus rental - fieldtrips for winter/spring breaks
	Ongoing Supplemental	($2,300)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Motor Vehicle Lease/Rental
	Subtotal	**$972**	**$3,200**	**$3,200**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$8,567	$8,567	$5,758	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$58,450	$58,450	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.

1000-General Fund

1420-Am/Pm Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$32,511	$32,511	$16,065	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$814	$814	$814	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,740	$1,740	$1,740	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,700	$1,800	$1,800	
525701	**Svc Chg-PC Replacement**				
	Base	$2,000	$2,000	$2,250	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$4,092	$4,092	$4,092	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$226,944***	***$213,494***	***$205,426***	
Commodities					
530001	**Office and General Supplies**				
	Base	$11,040	$4,000	$4,000	
	Ongoing Supplemental	($4,000)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Office Supplies
	Subtotal	**$7,040**	**$4,000**	**$4,000**	
530006	**Postage and Shipping**				
	Base	$4,200	$1,000	$1,200	
	Ongoing Supplemental	($3,000)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Postage & Shipping
	Subtotal	**$1,200**	**$1,000**	**$1,200**	
530008	**Food Supplies & Catering**				
	Base	$154,542	$146,542	$146,542	Daily participant breakfast and snack costs, special lunches
	Ongoing Supplemental	($8,000)	$0	$0	FY12 Supp: Declining enrollment - AM/PM-Food Supplies & Catering
	Subtotal	**$146,542**	**$146,542**	**$146,542**	
530009	**Wearing Apparel-General**				
	Base	$2,500	$2,500	$2,500	Staff shirts for uniform at program sites, recognition by parents/participants
530018	**Signs and Sign Supplies**				
	Base	$0	$500	$500	
530019	**Operational Supplies/Equipment**				
	Base	$300	$300	$300	
530028	**Electronic Supplies/Equipment**				
	Base	$500	$500	$500	
533001	**Recreation Supplies**				
	Base	$23,020	$22,020	$23,210	Sports equipment, games, arts & crafts supplies - used at program sites all year for participants

1000-General Fund

1420-Am/Pm Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Commodities	*$181,102*	*$177,362*	*$178,752*	
	TOTAL	**$1,752,390**	**$1,733,700**	**$1,419,779**	

City of Peoria
Budget Detail by Organization

Community Services Department

Little Learners Program

(1000-1430)

Total Budgeted Expenditures -	**$388,968**

1000-General Fund

1430-Little Learners Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$106,728	$106,728	$110,807	
510100	**Wages-Part Time**				
	Salary	$100,296	$100,296	$100,296	
511001	**Social Security-OASDI**				
	Salary	$12,833	$12,833	$13,087	
511002	**Social Security-HI**				
	Salary	$2,999	$2,999	$3,058	
511501	**Retirement-State**				
	Salary	$15,851	$15,851	$17,944	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$24,967	$24,967	$33,780	
512500	**Workers Compensation**				
	Salary	$3,610	$3,610	$3,863	
512900	**457 Compensation**				
	Salary	$1,267	$1,267	$1,287	
513800	**EAP Charges**				
	Salary	$97	$97	$99	
	Total Personal Services	***$268,648***	***$268,648***	***$284,221***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$1,800	$1,800	$1,800	
520031	**FBI Fingerprint Processing**				
	Base	$0	$138	$138	DHS required new employee fingerprinting ($69 each)
520036	**Copier Services**				
	Base	$777	$650	$650	
521001	**Occup Lic and Certif**				
	Base	$150	$0	$0	
522004	**Recreation Programs**				
	Base	$7,220	$7,216	$7,500	Admission costs for off-site trips for program participants (movies, bowling, skating, etc.)
522503	**Printing and Binding**				
	Base	$1,400	$950	$950	
523504	**Electricity**				
	Base	$9,600	$10,300	$10,300	
523507	**Water**				
	Base	$1,000	$800	$800	

1000-General Fund

1430-Little Learners Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523509	**Refuse Collection**				
	Base	$400	$200	$200	
524505	**Motor Vehicle Lease/Rental**				
	Base	$1,300	$2,000	$2,000	Field trip transportation
525501	**Svc Charges-Insurance Reserve**				
	Base	$5,461	$5,461	$5,403	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$7,441	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$29,460	$29,460	$34,021	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$225	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$69,216***	***$69,623***	***$71,428***	
Commodities					
530001	**Office and General Supplies**				
	Base	$400	$500	$500	
530006	**Postage and Shipping**				
	Base	$800	$306	$306	
530008	**Food Supplies & Catering**				
	Base	$29,050	$29,050	$28,953	Participant daily breakfast, lunch and snack costs
530009	**Wearing Apparel-General**				
	Base	$100	$0	$0	
530019	**Operational Supplies/Equipment**				
	Base	$0	$187	$0	
530021	**Computer Software**				
	Base	$100	$0	$0	
533001	**Recreation Supplies**				
	Base	$3,560	$3,560	$3,560	Sports equipment, games, arts & crafts supplies, etc. - used all year for participants
	Total Commodities	***$34,010***	***$33,603***	***$33,319***	
	TOTAL	**$371,874**	**$371,874**	**$388,968**	

City of Peoria
Budget Detail by Organization

Community Services Department

Summer Recreation Program

(1000-1440)

Total Budgeted Expenditures -	**$419,621**

1000-General Fund

1440-Summer Recreation Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$0	$0	$21,651	
510100	**Wages-Part Time**				
	Salary	$201,605	$201,605	$201,605	
511001	**Social Security-OASDI**				
	Salary	$12,499	$12,499	$13,841	
511002	**Social Security-HI**				
	Salary	$2,923	$2,923	$3,236	
511501	**Retirement-State**				
	Salary	$10,186	$10,186	$13,652	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$0	$0	$4,799	
512500	**Workers Compensation**				
	Salary	$3,810	$3,810	$4,085	
512900	**457 Compensation**				
	Salary	$0	$0	$117	
513800	**EAP Charges**				
	Salary	$0	$0	$9	
	Total Personal Services	***$231,023***	***$231,023***	***$262,995***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$800	$1,000	$1,000	
520031	**FBI Fingerprint Processing**				
	Base	$690	$483	$483	
520036	**Copier Services**				
	Base	$1,688	$1,200	$1,200	
522004	**Recreation Programs**				
	Base	$75,050	$73,000	$73,000	Admission costs for off-site trips for program participants (movies, bowling, skating, etc.)
522501	**Advertising**				
	Base	$500	$500	$500	
522503	**Printing and Binding**				
	Base	$800	$600	$600	
524015	**Repairs to Non-City Prop**				
	Base	$1,200	$1,200	$1,200	

1000-General Fund

1440-Summer Recreation Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524505	**Motor Vehicle Lease/Rental**				
	Base	$27,000	$31,500	$31,500	Bussing for off-site participant trips, shuttles to program sites
524506	**Building and Land Lease/Rental**				
	Base	$20,850	$21,645	$21,645	Utility costs for summer Friday school usage
525501	**Svc Charges-Insurance Reserve**				
	Base	$137	$137	$398	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
	Total Contractual Services	***$128,715***	***$131,265***	***$131,526***	
Commodities					
530001	**Office and General Supplies**				
	Base	$500	$500	$500	
530006	**Postage and Shipping**				
	Base	$300	$400	$400	
530008	**Food Supplies & Catering**				
	Base	$10,000	$8,000	$8,000	Special lunch costs, Tiny Tot participant snack costs
530009	**Wearing Apparel-General**				
	Base	$4,000	$2,000	$2,000	Staff shirts, participant shirts for identification during off-site trips
530017	**Janitorial Supplies/Equipment**				
	Base	$850	$1,200	$1,200	
533001	**Recreation Supplies**				
	Base	$9,000	$9,000	$9,000	Sports equipment, games, arts & crafts supplies, etc. - used at program sites for participants
533004	**Recreational Suppl for Resale**				
	Base	$3,000	$4,000	$4,000	Snack bar items offered for sale at sites
	Total Commodities	***$27,650***	***$25,100***	***$25,100***	
	TOTAL	**$387,388**	**$387,388**	**$419,621**	

City of Peoria
Budget Detail by Organization

Community Services Department

Summer Camp Program

(1000-1450)

Total Budgeted Expenditures -	**$683,929**

1000-General Fund

1450-Summer Camp Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$140,531	$140,531	$43,706	
510100	**Wages-Part Time**				
	Salary	$292,409	$292,409	$312,517	
511001	**Social Security-OASDI**				
	Salary	$26,841	$26,841	$22,085	
511002	**Social Security-HI**				
	Salary	$6,275	$6,275	$5,163	
511501	**Retirement-State**				
	Salary	$28,972	$28,972	$22,294	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$36,049	$36,049	$10,422	
512500	**Workers Compensation**				
	Salary	$7,224	$7,224	$6,519	
512900	**457 Compensation**				
	Salary	$1,170	$1,170	$312	
513800	**EAP Charges**				
	Salary	$90	$90	$24	
	Total Personal Services	***$539,561***	***$539,561***	***$423,042***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$13,600	$13,600	$13,600	
520031	**FBI Fingerprint Processing**				
	Base	$500	$300	$300	
520036	**Copier Services**				
	Base	$2,364	$2,161	$2,161	
522004	**Recreation Programs**				
	Base	$73,947	$70,236	$73,947	Admission costs for off-site trips for program participants (movies, bowling, skating, etc.)
522501	**Advertising**				
	Base	$1,250	$400	$400	
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Advertising
	Subtotal	**$750**	**$400**	**$400**	
522503	**Printing and Binding**				
	Base	$800	$800	$800	
524015	**Repairs to Non-City Prop**				
	Base	$17,356	$15,331	$15,500	Professional cleaning of floors at program sites - PUSD school locations

1000-General Fund

1450-Summer Camp Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($1,356)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Repairs to Non-City Prop
	Subtotal	**$16,000**	**$15,331**	**$15,500**	
524505	**Motor Vehicle Lease/Rental**				
	Base	$26,000	$27,000	$24,000	Bussing for off-site participant trips
	Ongoing Supplemental	($4,000)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Motor Vehicle Lease/Rental
	Subtotal	**$22,000**	**$27,000**	**$24,000**	
524506	**Building and Land Lease/Rental**				
	Base	$43,200	$46,800	$43,200	Summer utility costs for use of PUSD schools on Friday
525501	**Svc Charges-Insurance Reserve**				
	Base	$3,149	$3,149	$1,473	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$11,474	$11,474	$3,570	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$0	$90	$0	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$0	$140	$0	
525701	**Svc Chg-PC Replacement**				
	Base	$500	$500	$675	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$198,599***	***$202,296***	***$190,787***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,003	$803	$803	
	Ongoing Supplemental	($200)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Office and General Supplies
	Subtotal	**$803**	**$803**	**$803**	
530006	**Postage and Shipping**				
	Base	$400	$415	$415	
530008	**Food Supplies & Catering**				
	Base	$54,400	$50,541	$52,541	Participant daily breakfast, snack costs
	Ongoing Supplemental	($2,000)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Food Supplies & Catering
	Subtotal	**$52,400**	**$50,541**	**$52,541**	
530009	**Wearing Apparel-General**				
	Base	$4,503	$3,600	$3,600	Staff shirts, participant shirts for identification during off-site trips

1000-General Fund

1450-Summer Camp Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Wearing Apparel-General
	Subtotal	**$3,503**	**$3,600**	**$3,600**	
530017	**Janitorial Supplies/Equipment**				
	Base	$3,000	$2,000	$2,000	Cleaning supplies, trash bags, paper products for program sites
533001	**Recreation Supplies**				
	Base	$14,741	$9,791	$10,741	Sports equipment, games, arts & crafts supplies, etc. - used at program sites for participants
	Ongoing Supplemental	($4,000)	$0	$0	FY12 Supp: Declining enrollment - Summer Camp-Recreation Supplies
	Subtotal	**$10,741**	**$9,791**	**$10,741**	
	Total Commodities	***$70,847***	***$67,150***	***$70,100***	
	TOTAL	**$809,007**	**$809,007**	**$683,929**	

City of Peoria
Budget Detail by Organization

Community Services Department

Outdoor Recreation Program

(1000-1460)

Total Budgeted Expenditures -	**$45,145**

1000-General Fund

1460-Outdoor Recreation Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$0	$0	$14,721	
510100	**Wages-Part Time**				
	Salary	$0	$0	$13,500	
511001	**Social Security-OASDI**				
	Salary	$0	$0	$1,749	
511002	**Social Security-HI**				
	Salary	$0	$0	$408	
511501	**Retirement-State**				
	Salary	$0	$0	$2,393	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$0	$0	$4,182	
512500	**Workers Compensation**				
	Salary	$0	$0	$516	
512900	**457 Compensation**				
	Salary	$0	$0	$97	
513800	**EAP Charges**				
	Salary	$0	$0	$7	
	Total Personal Services	***$0***	***$0***	***$37,573***	
Contractual Services					
522004	**Recreation Programs**				
	Base	$0	$0	$5,000	Admission costs for trips for program participants.
525501	**Svc Charges-Insurance Reserve**				
	Base	$0	$0	$257	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$1,115	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
	Total Contractual Services	***$0***	***$0***	***$6,372***	
Commodities					
533001	**Recreation Supplies**				
	Base	$0	$0	$1,200	Kayaks, life vests, oars, etc. for program activities.
	Total Commodities	***$0***	***$0***	***$1,200***	
	TOTAL	**$0**	**$0**	**$45,145**	

City of Peoria
Budget Detail by Organization

Community Services Department

Special Interest Classes - Youth

(1000-1470)

Total Budgeted Expenditures -	**$168,883**

1000-General Fund

1470-Special Interest Classes - Youth

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$71,161	$71,161	$22,413	
510100	**Wages-Part Time**				
	Salary	$63,782	$63,782	$45,596	
511001	**Social Security-OASDI**				
	Salary	$8,365	$8,365	$4,215	
511002	**Social Security-HI**				
	Salary	$1,955	$1,955	$984	
511501	**Retirement-State**				
	Salary	$12,193	$12,193	$6,389	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$11,488	$11,488	$8,141	
512500	**Workers Compensation**				
	Salary	$2,248	$2,248	$1,244	
512900	**457 Compensation**				
	Salary	$390	$390	$117	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$60	$60	$39	
	Total Personal Services	***$172,026***	***$172,026***	***$89,594***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$13,000	$10,500	$7,875	
	Ongoing Supplemental	($2,500)	$0	$0	FY12 Supp: Contractual changes-Bank Service Charges
	Subtotal	**$10,500**	**$10,500**	**$7,875**	
520031	**FBI Fingerprint Processing**				
	Base	$100	$100	$75	
520036	**Copier Services**				
	Base	$1,688	$1,688	$1,266	
520511	**Local Training/Meeting**				
	Base	$260	$260	$195	Annual local Parks and Recreation Conference, LERN local one day educational seminars
521001	**Occup Lic and Certif**				
	Base	$195	$195	$146	CPRP Certification
521002	**Empl Prof Membshp Dues**				
	Base	$535	$535	$401	NRPA, APRA, LERN

1000-General Fund

1470-Special Interest Classes - Youth

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522004	**Recreation Programs**				
	Base	$35,500	$35,500	$26,625	Payment for contractual instructors for special interest classes
522503	**Printing and Binding**				
	Base	$21,020	$16,020	$12,015	Typesetting and production for Peoria Focus (Recreation Brochure - marketing department programs)
	Ongoing Supplemental	($5,000)	$0	$0	FY12 Supp: Contractual changes-Printing & Binding
	Subtotal	**$16,020**	**$16,020**	**$12,015**	
523504	**Electricity**				
	Base	$1,500	$1,500	$1,125	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$180	$180	$135	
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,853	$1,853	$909	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$5,814	$5,814	$2,855	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$533	$533	$720	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$84,993***	***$84,993***	***$65,503***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,805	$1,805	$1,354	
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Contractual changes-Office Supplies
	Subtotal	**$1,805**	**$1,805**	**$1,354**	
530006	**Postage and Shipping**				
	Base	$14,000	$12,000	$9,000	Mailing costs for Peoria Focus (Recreation Brochure - marketing department programs)
	Ongoing Supplemental	($2,000)	$0	$0	FY12 Supp: Contractual changes-Postage & Shipping
	Subtotal	**$12,000**	**$12,000**	**$9,000**	
530008	**Food Supplies & Catering**				
	Base	$150	$150	$113	
530009	**Wearing Apparel-General**				
	Base	$120	$120	$90	
533001	**Recreation Supplies**				
	Base	$3,805	$3,805	$2,854	Class supplies such as sports equipment, arts & crafts supplies, etc.

1000-General Fund

1470-Special Interest Classes - Youth

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
533003	**Recreation Equipment**				
	Base	$1,500	$500	$375	
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Contractual changes-Recreation Equipment
	Subtotal	**$500**	**$500**	**$375**	
	Total Commodities	***$18,380***	***$18,380***	***$13,786***	
	TOTAL	**$275,399**	**$275,399**	**$168,883**	

City of Peoria
Budget Detail by Organization

Community Services Department

Special Interest Classes - Adult

(1000-1471)

Total Budgeted Expenditures -	**$77,246**

1000-General Fund

1471-Special Interest Classes - Adult

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$0	$0	$18,677	
510100	**Wages-Part Time**				
	Salary	$0	$0	$19,943	
511001	**Social Security-OASDI**				
	Salary	$0	$0	$2,394	
511002	**Social Security-HI**				
	Salary	$0	$0	$558	
511501	**Retirement-State**				
	Salary	$0	$0	$3,907	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$0	$0	$7,794	
512500	**Workers Compensation**				
	Salary	$0	$0	$706	
512900	**457 Compensation**				
	Salary	$0	$0	$97	
513800	**EAP Charges**				
	Salary	$0	$0	$37	
	Total Personal Services	***$0***	***$0***	***$54,113***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$0	$0	$2,625	
520031	**FBI Fingerprint Processing**				
	Base	$0	$0	$25	
520036	**Copier Services**				
	Base	$0	$0	$420	
520511	**Local Training/Meeting**				
	Base	$0	$0	$65	Annual local Parks and Recreation Conference, LERN local one day educational seminars
521001	**Occup Lic and Certif**				
	Base	$0	$0	$49	CPRP Certification
521002	**Empl Prof Membshp Dues**				
	Base	$0	$0	$134	NRPA, APRA, LERN
522004	**Recreation Programs**				
	Base	$0	$0	$8,875	Payment for contractual instructors for special interest classes

1000-General Fund

1471-Special Interest Classes - Adult

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522503	**Printing and Binding**				
	Base	$0	$0	$4,005	Typesetting and production for Peoria Focus (Recreation Brochure - marketing department programs)
523504	**Electricity**				
	Base	$0	$0	$375	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$0	$45	
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$1,920	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
	Total Contractual Services	***$0***	***$0***	***$18,538***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$0	$451	
530006	**Postage and Shipping**				
	Base	$0	$0	$3,000	Mailing costs for Peoria Focus (Recreation Brochure - marketing department programs)
530008	**Food Supplies & Catering**				
	Base	$0	$0	$38	
530009	**Wearing Apparel-General**				
	Base	$0	$0	$30	
533001	**Recreation Supplies**				
	Base	$0	$0	$951	Class supplies such as sports equipment, arts & crafts supplies, etc.
533003	**Recreation Equipment**				
	Base	$0	$0	$125	
	Total Commodities	***$0***	***$0***	***$4,595***	
	TOTAL	**$0**	**$0**	**$77,246**	

City of Peoria
Budget Detail by Organization

Community Services Department

Sports Programs - Youth

(1000-1480)

Total Budgeted Expenditures -	**$508,308**

1000-General Fund

1480-Sports Programs - Youth

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$230,572	$230,572	$161,287	
510100	**Wages-Part Time**				
	Salary	$105,432	$144,570	$66,604	
511001	**Social Security-OASDI**				
	Salary	$20,830	$20,830	$14,127	
511002	**Social Security-HI**				
	Salary	$4,869	$4,869	$3,301	
511501	**Retirement-State**				
	Salary	$28,624	$28,624	$21,695	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$53,619	$53,619	$43,032	
512500	**Workers Compensation**				
	Salary	$5,695	$5,695	$4,170	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,227	
513501	**Cell Phone Allowance**				
	Salary	$1,920	$1,536	$1,824	
	Ongoing Supplemental	($384)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,536**	**$1,536**	**$1,824**	
513800	**EAP Charges**				
	Salary	$120	$120	$95	
	Total Personal Services	***$452,857***	***$491,995***	***$317,362***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$14,500	$16,500	$13,283	
520031	**FBI Fingerprint Processing**				
	Base	$5,000	$7,200	$5,796	
520036	**Copier Services**				
	Base	$15,000	$15,000	$12,075	
520510	**Overnight Travel**				
	Base	$0	$72	$0	
520511	**Local Training/Meeting**				
	Base	$365	$450	$362	APRA State Conference
521002	**Empl Prof Membshp Dues**				
	Base	$450	$450	$362	APRA, NRPA dues
522004	**Recreation Programs**				
	Base	$117,800	$76,635	$11,045	Contracted refs and officials, ASA Softball league fees

1000-General Fund

1480-Sports Programs - Youth

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522501	**Advertising**				
	Base	$1,250	$1,250	$1,005	
522503	**Printing and Binding**				
	Base	$3,000	$3,000	$2,415	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$27	$0	
524015	**Repairs to Non-City Prop**				
	Base	$3,000	$3,000	$2,415	
524506	**Building and Land Lease/Rental**				
	Base	$2,500	$2,500	$2,013	
525008	**Computer Software Supp & Maint**				
	Base	$0	$2,100	$1,690	Skylogix Service Fees
525501	**Svc Charges-Insurance Reserve**				
	Base	$5,087	$5,087	$4,101	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$24,068	$24,068	$26,043	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$21,328	$21,328	$15,843	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$670	$670	$540	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,200	$1,200	$966	
525701	**Svc Chg-PC Replacement**				
	Base	$833	$833	$1,350	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,401	$1,401	$1,401	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$217,859***	***$183,178***	***$103,112***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,800	$1,500	$1,449	

1000-General Fund

1480-Sports Programs - Youth

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$7,000	$4,500	$3,622	Mailing costs for Peoria Focus (Recreation Brochure - marketing department programs)
530008	**Food Supplies & Catering**				
	Base	$1,000	$0	$1,000	Volunteer recognition event
530009	**Wearing Apparel-General**				
	Base	$500	$500	$500	
530011	**Medical Supplies & Equipment**				
	Base	$200	$200	$160	
530017	**Janitorial Supplies/Equipment**				
	Base	$1,000	$700	$564	Cleaning supplies for game sites
530018	**Signs and Sign Supplies**				
	Base	$750	$750	$604	
530028	**Electronic Supplies/Equipment**				
	One-time Supplemental (1480-01)	$0	$0	$260	FY13 Supp: Recreation Programmer-Telephone 2-line w/ speaker
533001	**Recreation Supplies**				
(09001)	Base	$109,896	$109,539	$79,675	Equipment and supplies
	Total Commodities	***$122,146***	***$117,689***	***$87,834***	
	TOTAL	**$792,862**	**$792,862**	**$508,308**	

City of Peoria
Budget Detail by Organization

Community Services Department

Sports Programs - Adult

(1000-1481)

Total Budgeted Expenditures -	**$325,557**

1000-General Fund

1481-Sports Programs - Adult

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$0	$0	$87,153	
510100	**Wages-Part Time**				
	Salary	$0	$0	$126,665	
511001	**Social Security-OASDI**				
	Salary	$0	$0	$13,253	
511002	**Social Security-HI**				
	Salary	$0	$0	$3,097	
511501	**Retirement-State**				
	Salary	$0	$0	$16,777	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$0	$0	$21,486	
512500	**Workers Compensation**				
	Salary	$0	$0	$3,911	
512900	**457 Compensation**				
	Salary	$0	$0	$564	
513800	**EAP Charges**				
	Salary	$0	$0	$42	
	Total Personal Services	***$0***	***$0***	***$272,948***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$0	$0	$3,217	
520031	**FBI Fingerprint Processing**				
	Base	$0	$0	$1,404	
520036	**Copier Services**				
	Base	$0	$0	$2,925	
520511	**Local Training/Meeting**				
	Base	$0	$0	$88	APRA State Conference
521002	**Empl Prof Membshp Dues**				
	Base	$0	$0	$88	APRA, NRPA dues
522004	**Recreation Programs**				
	Base	$0	$0	$8,130	Contracted refs and officials, ASA Softball league fees
522501	**Advertising**				
	Base	$0	$0	$245	
522503	**Printing and Binding**				
	Base	$0	$0	$585	

1000-General Fund

1481-Sports Programs - Adult

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524015	**Repairs to Non-City Prop**				
	Base	$0	$0	$585	
524506	**Building and Land Lease/Rental**				
	Base	$0	$0	$487	
525008	**Computer Software Supp & Maint**				
	Base	$0	$0	$410	Skylogix Service Fees
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$6,470	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$0	$0	$130	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$0	$0	$234	
	Total Contractual Services	***$0***	***$0***	***$24,998***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$0	$350	
530006	**Postage and Shipping**				
	Base	$0	$0	$878	
530011	**Medical Supplies & Equipment**				
	Base	$0	$0	$40	
530017	**Janitorial Supplies/Equipment**				
	Base	$0	$0	$137	Cleaning supplies for game sites
530018	**Signs and Sign Supplies**				
	Base	$0	$0	$146	
530028	**Electronic Supplies/Equipment**				
	One-time Supplemental (1480-01)	$0	$0	$65	FY13 Supp: Recreation Programmer-Electronic Supplies/Equipment
533001	**Recreation Supplies**				
(09001)	Base	$0	$0	$25,995	Equipment and supplies
	Total Commodities	***$0***	***$0***	***$27,611***	
	TOTAL	**$0**	**$0**	**$325,557**	

City of Peoria
Budget Detail by Organization

Community Services Department

Senior Program

(1000-1490)

Total Budgeted Expenditures -	**$210,906**

1000-General Fund

1490-Senior Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$77,222	$77,222	$74,976	
510100	**Wages-Part Time**				
	Salary	$14,236	$14,236	$24,679	
511001	**Social Security-OASDI**				
	Salary	$5,669	$5,669	$6,177	
511002	**Social Security-HI**				
	Salary	$1,324	$1,324	$1,442	
511501	**Retirement-State**				
	Salary	$8,521	$8,521	$9,733	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$18,828	$18,828	$19,294	
512500	**Workers Compensation**				
	Salary	$1,510	$1,510	$1,753	
512900	**457 Compensation**				
	Salary	$487	$487	$467	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$456	
513800	**EAP Charges**				
	Salary	$37	$37	$36	
	Total Personal Services	***$127,834***	***$127,834***	***$139,013***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$900	$900	$1,000	
520036	**Copier Services**				
	Base	$2,100	$2,000	$2,100	
520511	**Local Training/Meeting**				
	Base	$0	$150	$150	Annual AZ Parks and Rec Association Conference
520512	**Mileage Reimbursement**				
	Base	$0	$137	$0	
521001	**Occup Lic and Certif**				
	Base	$200	$0	$200	FY13 CPRP examination for Rec Coordinator
521002	**Empl Prof Membshp Dues**				
	Base	$140	$50	$50	APRA dues - Coordinator
522004	**Recreation Programs**				
	Base	$18,000	$25,000	$25,270	Special events, monthly entertainment, trips and fun walks

1000-General Fund

1490-Senior Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	$9,360	$0	$0	FY12 Supp: Thursday Senior Tea Dances-Recreation Programs
	Ongoing Supplemental (1490-01)	$0	$0	$2,050	FY13 Supp: Senior Program - Expanded Programs-Recreation Programs
	Subtotal	**$27,360**	**$25,000**	**$27,320**	
522503	**Printing and Binding**				
	Base	$2,920	$2,920	$2,920	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$3	$0	
524505	**Motor Vehicle Lease/Rental**				
	Base	$10,550	$15,530	$15,000	Bus/van rentals for senior trips
	Ongoing Supplemental (1490-01)	$0	$0	$6,846	FY13 Supp: Senior Program - Expanded Programs-Motor Vehicle Lease/Rental
	Subtotal	**$10,550**	**$15,530**	**$21,846**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,313	$1,313	$1,182	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$3,438	$3,438	$3,720	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$920	$1,250	$1,000	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,000	$1,000	$1,000	
525701	**Svc Chg-PC Replacement**				
	Base	$166	$166	$225	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$51,007***	***$53,857***	***$62,713***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$14	$0	
530002	**Books/Periodicals/Subscript**				
	Base	$25	$25	$25	
530004	**Photographic Supplies**				
	Base	$35	$35	$35	
530006	**Postage and Shipping**				
	Base	$2,120	$2,120	$2,120	
530008	**Food Supplies & Catering**				
	Base	$4,600	$3,500	$3,500	Food purchases for participants at senior events (such as bag lunch at fun walk)

1000-General Fund

1490-Senior Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$0	$3	$0	
533001	**Recreation Supplies**				
	Base	$5,000	$3,233	$3,500	Supplies and door prizes for senior events, fun walks, dances, etc.
	Total Commodities	***$11,780***	***$8,930***	***$9,180***	
	TOTAL	**$190,621**	**$190,621**	**$210,906**	

City of Peoria
Budget Detail by Organization

Community Services Department

Adaptive Recreation Program

(1000-1500)

Total Budgeted Expenditures -	**$167,215**

1000-General Fund

1500-Adaptive Recreation Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$65,402	$65,402	$68,363	
510100	**Wages-Part Time**				
	Salary	$27,503	$34,168	$27,503	
	One-time Supplemental	$6,665	$0	$0	FY12 Supp: Special Olympics PT staff-Wages - Part Time
	Subtotal	**$34,168**	**$34,168**	**$27,503**	
511001	**Social Security-OASDI**				
	Salary	$5,759	$5,759	$5,942	
511002	**Social Security-HI**				
	Salary	$1,345	$1,345	$1,387	
511501	**Retirement-State**				
	Salary	$7,997	$7,997	$9,153	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$14,586	$14,586	$16,467	
512500	**Workers Compensation**				
	Salary	$1,570	$1,570	$1,634	
512900	**457 Compensation**				
	Salary	$390	$390	$448	
513501	**Cell Phone Allowance**				
	Salary	$0	$0	$912	
513800	**EAP Charges**				
	Salary	$30	$30	$34	
	Total Personal Services	***$131,247***	***$131,247***	***$131,843***	
Contractual Services					
520031	**FBI Fingerprint Processing**				
	Base	$120	$70	$70	
520036	**Copier Services**				
	Base	$338	$200	$200	
521001	**Occup Lic and Certif**				
	Base	$75	$90	$90	CPRP renewal - Supervisor
521002	**Empl Prof Membshp Dues**				
	Base	$230	$270	$270	NRPA - Rec Supervisor, Coordinator; APRA - Rec Coordinator
522004	**Recreation Programs**				
	Base	$7,000	$7,450	$7,450	Saturday Social Bowling
522503	**Printing and Binding**				
	Base	$2,600	$2,600	$2,600	

1000-General Fund

1500-Adaptive Recreation Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$480	$30	$30	
524506	**Building and Land Lease/Rental**				
	Base	$0	$1,355	$3,190	Temporary Friday Night Dance relocation
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,873	$1,873	$1,949	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$7,441	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,322	$1,322	$1,323	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,041	$1,041	$1,041	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$850	$950	$950	
525701	**Svc Chg-PC Replacement**				
	Base	$366	$366	$225	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,327	$2,327	$2,327	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$28,937***	***$30,259***	***$29,156***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$147	$0	
530002	**Books/Periodicals/Subscript**				
	Base	$0	$160	$0	
530004	**Photographic Supplies**				
	Base	$25	$25	$25	
530006	**Postage and Shipping**				
	Base	$2,074	$1,924	$1,924	
530008	**Food Supplies & Catering**				
	Base	$5,500	$4,860	$3,517	Snack supplies for Friday Night Dance
533001	**Recreation Supplies**				
	Base	$1,774	$935	$750	
	Total Commodities	***$9,373***	***$8,051***	***$6,216***	

TOTAL	**$169,557**	**$169,557**	**$167,215**

City of Peoria
Budget Detail by Organization

Community Services Department

Special Events Program

(1000-1510)

Total Budgeted Expenditures -	**$426,377**

1000-General Fund

1510-Special Events Program

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services						
510000	**Salaries and Wages-Regular**					
	Salary		$17,790	$17,790	$132,047	
510100	**Wages-Part Time**					
	Salary		$13,294	$15,794	$24,682	
	One-time Supplemental		$2,500	$0	$0	FY12 Supp: Centennial Events-Wages - PT
	One-time Supplemental	(1400-03)	$0	$0	($15,000)	FY13 Supp: One Year Half-time Contract Marketing Position-Part time offset
		Subtotal	**$15,794**	**$15,794**	**$9,682**	
511001	**Social Security-OASDI**					
	Salary		$1,926	$1,926	$9,715	
511002	**Social Security-HI**					
	Salary		$449	$449	$2,271	
511501	**Retirement-State**					
	Salary		$2,468	$2,468	$16,099	
512000	**Med/Dental/Life/Vis Insurance**					
	Salary		$3,489	$3,489	$25,021	
512500	**Workers Compensation**					
	Salary		$537	$537	$2,867	
512900	**457 Compensation**					
	Salary		$97	$97	$819	
513800	**EAP Charges**					
	Salary		$7	$7	$63	
	Total Personal Services		***$42,557***	***$42,557***	***$198,584***	
Contractual Services						
520010	**Bank Service Charges**					
	Base		$1,000	$1,000	$1,000	
	One-time Supplemental		$198	$0	$0	FY12 Supp: Centennial Events-Bank Service Charges
		Subtotal	**$1,198**	**$1,000**	**$1,000**	
520030	**Regulatory Permits**					
	Base		$3,900	$4,000	$4,000	Music Licensing Fees, Fireworks Permit
	One-time Supplemental		$772	$0	$0	FY12 Supp: Centennial Events-Regulatory Permits
		Subtotal	**$4,672**	**$4,000**	**$4,000**	
520036	**Copier Services**					
	Base		$1,500	$1,400	$1,400	
	One-time Supplemental		$400	$0	$0	FY12 Supp: Centennial Events-Copier Services
		Subtotal	**$1,900**	**$1,400**	**$1,400**	
520047	**Security Services**					
	Base		$250	$0	$0	
520099	**Other Professional Services**					
	Base		$15,750	$7,500	$7,500	Graphic Design, Photographer, Sound Technician, Master of Ceremonies, etc.
	One-time Supplemental		$2,000	$0	$0	FY12 Supp: Centennial Events-Other Prof Services
		Subtotal	**$17,750**	**$7,500**	**$7,500**	

1000-General Fund

1510-Special Events Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$0	$0	$300	Annual Parks and Rec Conference x2
522004	**Recreation Programs**				
	Base	$51,659	$79,700	$59,950	Fireworks, Inflatables, Decorations, Parking Company, High School Choral Contest Winners, Entertainment
	One-time Supplemental	$15,000	$0	$0	FY12 Supp: Centennial Events-Recreation Programs
	Subtotal	**$66,659**	**$79,700**	**$59,950**	
522501	**Advertising**				
	Base	$20,000	$26,000	$20,000	
	One-time Supplemental	$6,000	$0	$0	FY12 Supp: Centennial Events-Advertising
	Subtotal	**$26,000**	**$26,000**	**$20,000**	
522503	**Printing and Binding**				
	Base	$15,000	$16,000	$12,000	Water Bill Inserts, Event Programs, Focus pages, Invitations, Tickets, Event Flyers
	One-time Supplemental	$4,000	$0	$0	FY12 Supp: Centennial Events-Printing & Binding
	Subtotal	**$19,000**	**$16,000**	**$12,000**	
524005	**Office Equip/Furniture R & M**				
	One-time Supplemental	$10	$0	$0	FY12 Supp: Centennial Events-Laundry & Cleaning
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$62,537	$75,000	$64,446	Includes Generators, Light Towers, AC Units, Barricades, Tents, Inflatables, Carnival Games, Restrooms, Holiday Lights, Equipment
	One-time Supplemental	$8,000	$0	$0	FY12 Supp: Centennial Events-Non-Office Equip and Tools
	Subtotal	**$70,537**	**$75,000**	**$64,446**	
525006	**Janitorial Service**				
	Base	$6,500	$8,150	$6,500	
	One-time Supplemental	$1,650	$0	$0	FY12 Supp: Centennial Events-Janitorial Service
	Subtotal	**$8,150**	**$8,150**	**$6,500**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$268	$268	$2,161	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$0	$0	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525701	**Svc Chg-PC Replacement**				
	Base	$0	$0	$675	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$216,394***	***$219,018***	***$191,093***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,500	$1,124	$1,500	
	One-time Supplemental	$298	$0	$0	FY12 Supp: Centennial Events-Office Supplies
	Subtotal	**$1,798**	**$1,124**	**$1,500**	
530006	**Postage and Shipping**				
	Base	$4,000	$3,400	$4,000	
	One-time Supplemental	$900	$0	$0	FY12 Supp: Centennial Events-Postage & Shipping
	Subtotal	**$4,900**	**$3,400**	**$4,000**	

1000-General Fund

1510-Special Events Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530008	**Food Supplies & Catering**				
	Base	$15,900	$19,000	$15,900	Candy and food for events, Boards and Commissions Dinner, Pioneer Days Picnic
	One-time Supplemental	$4,000	$0	$0	FY12 Supp: Centennial Events-Food Supplies
	Subtotal	**$19,900**	**$19,000**	**$15,900**	
530009	**Wearing Apparel-General**				
	Base	$0	$1,200	$1,000	
530018	**Signs and Sign Supplies**				
	Base	$1,300	$2,000	$1,300	
	One-time Supplemental	$500	$0	$0	FY12 Supp: Centennial Events-Signs & Sign Supplies
	Subtotal	**$1,800**	**$2,000**	**$1,300**	
530019	**Operational Supplies/Equipment**				
	Base	$0	$50	$0	
533001	**Recreation Supplies**				
	Base	$13,000	$14,000	$13,000	Event decorations, toys and trinkets, contest prizes, event flagging, etc.
	One-time Supplemental	$2,000	$0	$0	FY12 Supp: Centennial Events-Recreation Supplies
	Subtotal	**$15,000**	**$14,000**	**$13,000**	
	Total Commodities	***$43,398***	***$40,774***	***$36,700***	
	TOTAL	**$302,349**	**$302,349**	**$426,377**	

City of Peoria
Budget Detail by Organization

Community Services Department

Teen Program

(1000-1520)

Total Budgeted Expenditures -	**$329,304**

1000-General Fund

1520-Teen Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$110,181	$110,181	$74,710	
510100	**Wages-Part Time**				
	Salary	$96,735	$96,735	$104,383	
510200	**Wages-Overtime**				
	Salary	$250	$200	$202	Summer Program - bus drivers
511001	**Social Security-OASDI**				
	Salary	$12,843	$12,843	$11,115	
511002	**Social Security-HI**				
	Salary	$3,001	$3,001	$2,598	
511501	**Retirement-State**				
	Salary	$16,045	$16,045	$14,171	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$28,855	$28,855	$16,860	
512500	**Workers Compensation**				
	Salary	$3,598	$3,598	$3,277	
512900	**457 Compensation**				
	Salary	$780	$780	$390	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$60	$60	$30	
	Total Personal Services	***$272,732***	***$272,682***	***$228,192***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$2,940	$2,940	$2,940	
520031	**FBI Fingerprint Processing**				
	Base	$345	$200	$200	
520036	**Copier Services**				
	Base	$1,100	$1,100	$1,100	
520511	**Local Training/Meeting**				
	Base	$500	$320	$500	Annual AZ Parks and Rec Association Conference
520512	**Mileage Reimbursement**				
	Base	$0	$146	$0	
521002	**Empl Prof Membshp Dues**				
	Base	$200	$200	$200	Annual membership dues for APRA, NRPA - Supervisor

1000-General Fund

1520-Teen Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522004	**Recreation Programs**				
	Base	$34,000	$33,700	$29,700	Teen program trip fees
522501	**Advertising**				
	Base	$500	$500	$500	
522503	**Printing and Binding**				
	Base	$3,000	$3,000	$3,000	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,000	$1,000	$1,000	Summer program - site phones
524007	**Non-Office Eqt & Tools R & M**				
	Base	$0	$391	$0	
524015	**Repairs to Non-City Prop**				
	Base	$500	$0	$0	Repairs to facilities/equipment (as needed)
524505	**Motor Vehicle Lease/Rental**				
	Base	$18,000	$20,500	$20,500	Bussing for off-site participant trips during summer program, shuttles to program sites
524506	**Building and Land Lease/Rental**				
	Base	$7,800	$8,190	$8,200	Friday summer school usage utility payment
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,391	$1,391	$1,356	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$6,876	$6,876	$7,441	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$3,824	$3,824	$4,463	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$102	$102	$102	
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$450	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$82,411***	***$84,713***	***$81,652***	
Commodities					
530001	**Office and General Supplies**				
	Base	$700	$300	$300	
530002	**Books/Periodicals/Subscript**				
	Base	$160	$160	$160	Music subscription for teen events

1000-General Fund

1520-Teen Program

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$2,000	$1,700	$1,700	
530008	**Food Supplies & Catering**				
	Base	$500	$1,000	$500	
530009	**Wearing Apparel-General**				
	Base	$3,000	$1,000	$1,000	
530011	**Medical Supplies & Equipment**				
	Base	$200	$200	$200	
530017	**Janitorial Supplies/Equipment**				
	Base	$100	$1,000	$1,000	
530021	**Computer Software**				
	Base	$0	$208	$0	
531001	**Unleaded Gasoline**				
	Base	$200	$200	$200	Gas for teen program trips
533001	**Recreation Supplies**				
	Base	$8,707	$8,600	$7,400	
533004	**Recreational Suppl for Resale**				
	Base	$8,000	$6,947	$7,000	Snack sales (teen dances, summer program)
	Total Commodities	***$23,567***	***$21,315***	***$19,460***	
	TOTAL	**$378,710**	**$378,710**	**$329,304**	

City of Peoria
Budget Detail by Organization

Community Services Department

Community Center

(1000-1530)

Total Budgeted Expenditures -	**$630,304**

1000-General Fund

1530-Community Center

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$82,452	$82,452	$132,637	
510100	**Wages-Part Time**				
	Salary	$7,229	$7,229	$7,229	
510200	**Wages-Overtime**				
	Salary	$0	$75	$0	
511001	**Social Security-OASDI**				
	Salary	$5,559	$5,559	$8,669	
511002	**Social Security-HI**				
	Salary	$1,299	$1,299	$2,023	
511501	**Retirement-State**				
	Salary	$8,696	$8,696	$15,190	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$15,758	$15,758	$29,830	
512500	**Workers Compensation**				
	Salary	$688	$688	$1,842	
512900	**457 Compensation**				
	Salary	$780	$780	$993	
513800	**EAP Charges**				
	Salary	$60	$60	$76	
	Total Personal Services	***$122,521***	***$122,596***	***$198,489***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$1,000	$1,000	$1,000	
520036	**Copier Services**				
	Base	$4,018	$4,018	$4,018	
	Ongoing Supplemental (1530-02)	$0	$0	$3,000	FY13 Supp: Community Center - Ongoing costs for expansion-Copier Services
	Subtotal	**$4,018**	**$4,018**	**$7,018**	
520047	**Security Services**				
	Base	$450	$289	$289	
520511	**Local Training/Meeting**				
	Base	$0	$160	$0	
521001	**Occup Lic and Certif**				
	Base	$150	$150	$150	Notary Bond (x2 Admin Asst)
522503	**Printing and Binding**				
	Base	$200	$102	$200	

1000-General Fund

1530-Community Center

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523504	**Electricity**					
	Base		$33,300	$33,300	$33,300	
	Ongoing Supplemental	(1530-02)	$0	$0	$25,405	FY13 Supp: Community Center - Ongoing costs for expansion-Electricity
		Subtotal	**$33,300**	**$33,300**	**$58,705**	
523506	**Gas**					
	Base		$3,500	$3,500	$3,500	
	Ongoing Supplemental	(1530-02)	$0	$0	$3,022	FY13 Supp: Community Center - Ongoing costs for expansion-Gas
		Subtotal	**$3,500**	**$3,500**	**$6,522**	
523507	**Water**					
	Ongoing Supplemental	(1530-02)	$0	$0	$2,000	FY13 Supp: Community Center - Ongoing costs for expansion-Water
523508	**Sewage**					
	Ongoing Supplemental	(1530-02)	$0	$0	$1,200	FY13 Supp: Community Center - Ongoing costs for expansion-Sewage
523509	**Refuse Collection**					
	Base		$2,330	$2,330	$2,300	
	Ongoing Supplemental	(1530-02)	$0	$0	$600	FY13 Supp: Community Center - Ongoing costs for expansion-Refuse Collection
		Subtotal	**$2,330**	**$2,330**	**$2,900**	
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$1,600	$1,600	$1,600	
	Ongoing Supplemental	(1530-02)	$0	$0	$600	FY13 Supp: Community Center - Ongoing costs for expansion-Telecomm Svc, Lease/Rentals
		Subtotal	**$1,600**	**$1,600**	**$2,200**	
524005	**Office Equip/Furniture R & M**					
	Ongoing Supplemental	(1530-02)	$0	$0	$1,200	FY13 Supp: Community Center - Ongoing costs for expansion-Office Equip/Furniture R & M
525501	**Svc Charges-Insurance Reserve**					
	Base		$6,837	$6,837	$7,532	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**					
	Base		$10,315	$10,315	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**					
	Base		$304,409	$304,409	$308,795	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**					
	Base		$1,322	$1,322	$1,323	
525600	**Direct Svc Chgs-Fleet Maintenance**					
	Base		$1,416	$1,000	$1,007	
525601	**Direct Svc Chgs-Fleet Fuel**					
	Base		$1,000	$1,600	$1,600	

1000-General Fund

1530-Community Center

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$450	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,313	$2,313	$2,313	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$374,493***	***$374,578***	***$417,565***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$1,840	$2,000	
	Ongoing Supplemental (1530-02)	$0	$0	$1,200	FY13 Supp: Community Center - Ongoing costs for expansion-Office and General Supplies
	Subtotal	**$2,000**	**$1,840**	**$3,200**	
530002	**Books/Periodicals/Subscript**				
	Base	$225	$225	$225	
	Ongoing Supplemental (1530-02)	$0	$0	$1,200	FY13 Supp: Community Center - Ongoing costs for expansion-Books/Periodicals/Subscript
	Subtotal	**$225**	**$225**	**$1,425**	
530006	**Postage and Shipping**				
	Base	$100	$100	$100	
	Ongoing Supplemental (1530-02)	$0	$0	$25	FY13 Supp: Community Center - Ongoing costs for expansion-Postage and Shipping
	Subtotal	**$100**	**$100**	**$125**	
530012	**Expendable Tools & Equipment**				
	Base	$50	$50	$50	
530016	**Office Equipment & Furniture**				
	Ongoing Supplemental (1530-02)	$0	$0	$2,000	FY13 Supp: Community Center - Ongoing costs for expansion-Office Equipment & Furniture
530021	**Computer Software**				
	Ongoing Supplemental (1530-02)	$0	$0	$1,000	FY13 Supp: Community Center - Ongoing costs for expansion-Computer Software
530028	**Electronic Supplies/Equipment**				
	Base	$750	$750	$750	
	Ongoing Supplemental (1530-02)	$0	$0	$600	FY13 Supp: Community Center - Ongoing costs for expansion-Electronic Supplies/Equipment
	Subtotal	**$750**	**$750**	**$1,350**	
533001	**Recreation Supplies**				
	Base	$100	$100	$100	
	Ongoing Supplemental (1530-02)	$0	$0	$5,000	FY13 Supp: Community Center - Ongoing costs for expansion-Recreation Supplies
	Subtotal	**$100**	**$100**	**$5,100**	
	Total Commodities	***$3,225***	***$3,065***	***$14,250***	
	TOTAL	**$500,239**	**$500,239**	**$630,304**	

City of Peoria
Budget Detail by Organization

Community Services Department

Community Park

(1000-1531)

Total Budgeted Expenditures -	**$957,184**

1000-General Fund

1531-Community Park

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$282,454	$282,454	$257,669	
510100	**Wages-Part Time**				
	Salary	$148,012	$148,012	$148,012	
510200	**Wages-Overtime**				
	Salary	$2,500	$2,500	$2,500	
511001	**Social Security-OASDI**				
	Salary	$26,790	$26,790	$25,241	
511002	**Social Security-HI**				
	Salary	$6,263	$6,263	$5,900	
511501	**Retirement-State**				
	Salary	$36,268	$36,268	$37,256	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$74,045	$74,045	$68,691	
512500	**Workers Compensation**				
	Salary	$4,801	$4,801	$4,934	
512900	**457 Compensation**				
	Salary	$2,340	$2,340	$2,067	
513500	**Other Allowance**				
	Salary	$1,700	$1,700	$1,500	
513501	**Cell Phone Allowance**				
	Salary	$1,440	$1,152	$912	
	Ongoing Supplemental	($288)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,152**	**$1,152**	**$912**	
513800	**EAP Charges**				
	Salary	$180	$180	$159	
	Total Personal Services	***$586,505***	***$586,505***	***$554,841***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$50	$50	$50	
520014	**Towing Service**				
	Base	$0	$120	$0	
520030	**Regulatory Permits**				
	Base	$4,500	$4,500	$4,500	AZ Game & Fish Permit for Rio Vista Lake, Maricopa County Concession & Alcohol Permits for concession stands at Rio Vista Park
520031	**FBI Fingerprint Processing**				
	Base	$240	$240	$240	

1000-General Fund

1531-Community Park

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520036	**Copier Services**				
	Base	$100	$100	$100	
520047	**Security Services**				
	Base	$300	$300	$300	
520099	**Other Professional Services**				
	Base	$700	$700	$700	Specific specialty work such as; skate park work and repairs, roto-rooter
520511	**Local Training/Meeting**				
	Base	$500	$250	$500	Arizona Sports Turf Managers Association, Arizona Office of Pest Management CEU's seminars and training meetings for full time staff of four.
521001	**Occup Lic and Certif**				
	Base	$1,500	$750	$1,500	AZ Structural Pest Restricted Spray license(4), Playground Certification(3) and Backflow certification (2)
521002	**Empl Prof Membshp Dues**				
	Base	$1,200	$600	$1,200	Arizona Parks and Recreation (APRA), Sports Turf Managers Association (STMA), AZSTMA, and National Parks and Recreation Association (NRPA)
522503	**Printing and Binding**				
	Base	$100	$100	$100	
523504	**Electricity**				
	Base	$88,000	$92,000	$89,500	Field lighting systems, concessions, and general park lighting
523507	**Water**				
	Base	$21,650	$23,150	$23,150	Potable water to concession stands, restrooms, and splash park. SRP water for irrigating park turf areas.
523508	**Sewage**				
	Base	$3,500	$3,000	$3,500	
523509	**Refuse Collection**				
	Base	$11,750	$11,750	$11,750	includes trash compactor and roll-off charges for dumping
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$4,000	$3,000	$4,000	
524002	**Building R & M**				
	Base	$5,000	$5,000	$5,000	Care and upkeep of restrooms, shop, and concession stands to include, ie. Indoor pest control, compaction services, painting
524004	**Grounds/Detention R & M**				
	Base	$44,000	$32,000	$44,000	Repairs of grounds and support systems of park. To include, bee removal, repair of park flooring, park lights, fences, lake, irrigation pumps and other ground facilities.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$5,100	$13,000	$5,100	Outside repairs to sport turf maintenance equipment and tools.

1000-General Fund

1531-Community Park

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$4,500	$10,000	$4,500	rental of compactor, cleaning rags, light towers, and verticutters.
525501	**Svc Charges-Insurance Reserve**				
	Base	$43,433	$43,433	$47,254	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$7,441	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$14,181	$14,181	$11,537	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$509	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$2,000	$1,000	$2,000	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$7,000	$7,000	$7,000	
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$450	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$30,265	$30,265	$30,265	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$304,624***	***$307,544***	***$306,146***	
Commodities					
530001	**Office and General Supplies**				
	Base	$750	$750	$750	
530006	**Postage and Shipping**				
	Base	$50	$50	$50	
530009	**Wearing Apparel-General**				
	Base	$2,060	$2,060	$2,060	
530010	**Wearing Apparel-Safety**				
	Base	$800	$800	$800	
530012	**Expendable Tools & Equipment**				
	Base	$5,600	$12,000	$5,600	New tools and hand held equipment and parts for mechanic repairs to turf maintenance equipment ie. reels, bedknives.

1000-General Fund

1531-Community Park

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530013	**Chemical Supplies**				
	Base	$5,965	$5,965	$5,965	Pesticides, insecticides, herbicides, for turf applications.
530014	**Landscape Supplies & Equipment**				
	Base	$47,952	$32,902	$39,902	supplies to provide for the maintenance an upkeep of the turf, landscape, and infields. To include infield mixes, irrigation parts, trees, shrubs, fertilizers etc.
	Ongoing Supplemental	($8,050)	$0	$0	FY12 Supp: Budget Reduction-Landscape Supplies & Equipment
	Subtotal	**$39,902**	**$32,902**	**$39,902**	
530017	**Janitorial Supplies/Equipment**				
	Base	$12,800	$12,800	$12,800	Park cleaning supplies to maintain public restrooms, picnic pavillions, graffitti etc
530018	**Signs and Sign Supplies**				
	Base	$4,000	$1,230	$4,000	Park maintenance and informational signs, directional signs, and parking signage.
530019	**Operational Supplies/Equipment**				
	Base	$20,000	$12,000	$15,000	Tools, equipment for maintenance staff at Rio Vista Park
	Ongoing Supplemental	($5,000)	$0	$0	FY12 Supp: Budget Reduction-Operational Supplies/Equipment
	Subtotal	**$15,000**	**$12,000**	**$15,000**	
530021	**Computer Software**				
	Base	$1,000	$500	$500	software for centralized irrigation control systems
533001	**Recreation Supplies**				
	Base	$8,770	$8,770	$8,770	Sports equipment, volleyball nets, playground, splash park, bases etc
	Total Commodities	***$96,697***	***$89,827***	***$96,197***	
	TOTAL	**$987,826**	**$983,876**	**$957,184**	

City of Peoria
Budget Detail by Organization

Community Services Department

Rio Vista Rec Center

(1000-1532)

Total Budgeted Expenditures -	**$1,432,421**

1000-General Fund

1532-Rio Vista Rec Center

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$267,041	$267,041	$313,977	
510100	**Wages-Part Time**				
	Salary	$298,775	$298,775	$303,575	
510200	**Wages-Overtime**				
	Salary	$600	$200	$125	
510701	**Longevity Pay**				
	Salary	$420	$420	$420	
511001	**Social Security-OASDI**				
	Salary	$35,150	$35,150	$38,369	
511002	**Social Security-HI**				
	Salary	$8,217	$8,217	$8,966	
511501	**Retirement-State**				
	Salary	$47,002	$47,002	$57,577	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$126,331	$126,331	$142,281	
512500	**Workers Compensation**				
	Salary	$5,964	$5,964	$7,605	
512900	**457 Compensation**				
	Salary	$2,730	$2,730	$2,905	
513500	**Other Allowance**				
	Salary	$800	$800	$1,000	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$330	$330	$343	
	Total Personal Services	***$793,744***	***$793,344***	***$877,599***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$15,000	$15,000	$15,000	
520025	**Recycling/Environmental Svc**				
	Base	$120	$0	$0	Recycling/HAZMAT Pick up
520030	**Regulatory Permits**				
	Base	$0	$543	$543	Movie licensing fee
520031	**FBI Fingerprint Processing**				
	Base	$150	$150	$150	

1000-General Fund

1532-Rio Vista Rec Center

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520036	**Copier Services**				
	Base	$4,500	$3,200	$3,275	
520047	**Security Services**				
	Base	$1,000	$600	$600	Annual fee for alarm services
520053	**Internet & Cable Charges**				
	Base	$1,000	$1,000	$1,000	Annual cable fee
521001	**Occup Lic and Certif**				
	Base	$150	$150	$150	CPRP
521002	**Empl Prof Membshp Dues**				
	Base	$200	$200	$200	NRPA, APRA
522501	**Advertising**				
	Base	$1,000	$700	$350	
522503	**Printing and Binding**				
	Base	$1,800	$2,200	$2,200	
523504	**Electricity**				
	Base	$90,000	$93,515	$92,124	
523507	**Water**				
	Base	$2,000	$2,000	$1,900	
523508	**Sewage**				
	Base	$1,100	$1,300	$1,100	
523509	**Refuse Collection**				
	Base	$1,800	$1,575	$1,475	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$50	$25	$25	
524002	**Building R & M**				
	Base	$20,500	$20,000	$21,850	
524004	**Grounds/Detention R & M**				
	Base	$1,000	$0	$0	
524005	**Office Equip/Furniture R & M**				
	Base	$0	$1,515	$1,500	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$5,000	$12,000	$10,000	R/M of fitness equipment
	One-time Supplemental (1532-02)	$0	$0	$48,631	FY13 Supp: Rio Vista Rec Center - Replacement of Equipment-Non-Office Equipment and Tools R&M
	Subtotal	**$5,000**	**$12,000**	**$58,631**	
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$150	$100	$100	
525005	**Laundry/Cleaning**				
	Base	$2,500	$50	$50	Dry-cleaning of table linens

1000-General Fund

1532-Rio Vista Rec Center

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525006	**Janitorial Service**				
	Base	$0	$2,580	$2,850	
525008	**Computer Software Supp & Maint**				
	Base	$0	$150	$150	
525501	**Svc Charges-Insurance Reserve**				
	Base	$31,156	$31,156	$31,040	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$103,146	$103,146	$107,894	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$86,559	$86,559	$151,440	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$4,000	$4,000	$5,175	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$373,881***	***$383,414***	***$500,772***	
Commodities					
530001	**Office and General Supplies**				
	Base	$6,000	$6,000	$6,000	
530003	**Computer Hardware**				
	Base	$300	$200	$200	
530006	**Postage and Shipping**				
	Base	$1,300	$1,100	$1,100	
530008	**Food Supplies & Catering**				
	Base	$1,400	$3,000	$3,000	Special event packages (e.g. birthday) that include pizza
530009	**Wearing Apparel-General**				
	Base	$1,600	$1,000	$1,000	
530016	**Office Equipment & Furniture**				
	Base	$2,657	$0	$500	
530017	**Janitorial Supplies/Equipment**				
	Base	$25,000	$26,750	$26,500	Cleaning supplies and equipment for custodial staff at Rio Vista Recreation Center
530018	**Signs and Sign Supplies**				
	Base	$400	$400	$200	
530019	**Operational Supplies/Equipment**				
	Base	$9,790	$4,500	$4,500	

1000-General Fund

1532-Rio Vista Rec Center

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
533001	**Recreation Supplies**				
	Base	$12,000	$8,650	$10,800	Sports and recreation equipment - balls, racquets, exercise mats, etc.
533003	**Recreation Equipment**				
	Base	$0	$164	$0	
533004	**Recreational Suppl for Resale**				
	Base	$700	$250	$250	
	Total Commodities	***$61,147***	***$52,014***	***$54,050***	
	TOTAL	**$1,228,772**	**$1,228,772**	**$1,432,421**	

City of Peoria
Budget Detail by Organization

Community Services Department

Main Library

(1000-1540)

Total Budgeted Expenditures -	**$2,566,941**

1000-General Fund

1540-Main Library

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$712,707	$712,707	$738,584	
510100	**Wages-Part Time**				
	Salary	$255,718	$255,718	$272,437	
511001	**Social Security-OASDI**				
	Salary	$60,031	$60,031	$62,673	
511002	**Social Security-HI**				
	Salary	$14,032	$14,032	$14,646	
511501	**Retirement-State**				
	Salary	$96,143	$96,143	$110,000	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$228,193	$228,193	$226,144	
512500	**Workers Compensation**				
	Salary	$1,323	$1,323	$1,312	
512800	**401(a) Compensation**				
	Salary	$3,596	$3,596	$3,779	
512900	**457 Compensation**				
	Salary	$4,914	$4,914	$4,680	
513800	**EAP Charges**				
	Salary	$678	$678	$660	
	Total Personal Services	***$1,377,335***	***$1,377,335***	***$1,434,915***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$1,200	$1,300	$1,500	
520031	**FBI Fingerprint Processing**				
	Base	$243	$350	$250	
520036	**Copier Services**				
	Base	$3,484	$3,000	$3,500	
520099	**Other Professional Services**				
	Base	$0	$20,888	$12,888	Unique Management collection system
	Ongoing Supplemental	$12,888	$0	$0	FY12 Supp: Library Collection Management System-Other Professional Services
	Subtotal	**$12,888**	**$20,888**	**$12,888**	
520511	**Local Training/Meeting**				
	Base	$0	$300	$300	AzLa conference for three staff.
521003	**City Membership Dues**				
	Base	$360	$400	$400	American Library Association

1000-General Fund

1540-Main Library

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522004	**Recreation Programs**				
	Base	$150	$250	$250	
522501	**Advertising**				
	Base	$0	$197	$0	
522503	**Printing and Binding**				
	Base	$5,500	$5,500	$6,200	Library cards, Focus
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$15,360	$13,800	$14,500	Internet Service Charges
524503	**Office Eqt/Furn Lease/Rentals**				
	Base	$0	$1,038	$1,100	
525008	**Computer Software Supp & Maint**				
	Base	$46,692	$46,692	$53,000	3M Service contract, Syndetics, OCLC, Mobile PAC, Level 3, Pay Pal, Envisionware
525501	**Svc Charges-Insurance Reserve**				
	Base	$26,923	$26,923	$25,388	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$378,204	$378,204	$431,577	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$304,070	$304,070	$362,552	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$15,100	$15,100	$21,015	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$810,174***	***$818,012***	***$934,420***	
Commodities					
530001	**Office and General Supplies**				
	Base	$9,687	$6,500	$6,000	
530002	**Books/Periodicals/Subscript**				
	Base	$158,000	$158,000	$163,206	
530003	**Computer Hardware**				
	Base	$2,330	$2,330	$2,300	Keyboards, mice, printers, scanners.
530006	**Postage and Shipping**				
	Base	$6,000	$6,500	$7,500	
530008	**Food Supplies & Catering**				
	Base	$2,300	$400	$400	

1000-General Fund

1540-Main Library

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530016	**Office Equipment & Furniture**				
	Base	$3,448	$3,448	$4,000	Items such as book drop carts and chair replacements in public computer lab.
530019	**Operational Supplies/Equipment**				
	Base	$19,732	$9,000	$11,000	Processing supplies for books, RFID tags, jackets, bar codes
530020	**Employee Award Supplies**				
	Base	$200	$0	$0	
530021	**Computer Software**				
	Base	$100	$0	$0	licenses
530031	**Volunteer Program Supplies**				
	Base	$1,800	$1,200	$1,200	
533001	**Recreation Supplies**				
	Base	$2,020	$2,000	$2,000	
	Total Commodities	***$205,617***	***$189,378***	***$197,606***	
	TOTAL	**$2,393,126**	**$2,384,725**	**$2,566,941**	

City of Peoria
Budget Detail by Organization

Community Services Department

Branch Library

(1000-1550)

Total Budgeted Expenditures -	**$1,639,774**

1000-General Fund

1550-Branch Library

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$401,937	$401,937	$421,980	
510100	**Wages-Part Time**				
	Salary	$260,947	$260,947	$246,762	
511001	**Social Security-OASDI**				
	Salary	$41,092	$41,092	$41,456	
511002	**Social Security-HI**				
	Salary	$9,602	$9,602	$9,686	
511501	**Retirement-State**				
	Salary	$63,674	$63,674	$71,747	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$127,434	$127,434	$149,054	
512500	**Workers Compensation**				
	Salary	$1,426	$1,426	$1,453	
512900	**457 Compensation**				
	Salary	$2,730	$2,730	$2,730	
513800	**EAP Charges**				
	Salary	$450	$450	$450	
	Total Personal Services	***$909,292***	***$909,292***	***$945,318***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$1,600	$2,000	$2,000	
520030	**Regulatory Permits**				
	Base	$1,200	$1,200	$1,200	Movie licensing for both libraries.
520031	**FBI Fingerprint Processing**				
	Base	$80	$195	$240	
520036	**Copier Services**				
	Base	$4,052	$4,000	$4,000	
520047	**Security Services**				
	Base	$500	$350	$350	Annual security camera monitoring.
520511	**Local Training/Meeting**				
	Base	$120	$50	$225	Arizona Library Association (AzLa) conference for three staff.
521002	**Empl Prof Membshp Dues**				
	Base	$0	$0	$180	AzLa Membership for three staff.
522004	**Recreation Programs**				
	Base	$0	$250	$250	

1000-General Fund

1550-Branch Library

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522503	**Printing and Binding**				
	Base	$901	$900	$900	
523504	**Electricity**				
	Base	$67,517	$68,867	$69,200	
523507	**Water**				
	Base	$600	$600	$612	
523508	**Sewage**				
	Base	$500	$500	$620	
523509	**Refuse Collection**				
	Base	$1,769	$2,000	$2,000	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,980	$1,100	$1,100	
525008	**Computer Software Supp & Maint**				
	Base	$24,775	$18,000	$18,000	ICON mntn., 3M mntn, Envisionware, Mobile Pac
525501	**Svc Charges-Insurance Reserve**				
	Base	$14,955	$14,955	$14,993	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$271,619	$271,619	$297,639	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$97,386	$97,386	$115,214	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$11,000	$11,000	$14,850	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$500,554***	***$494,972***	***$543,573***	
Commodities					
530001	**Office and General Supplies**				
	Base	$3,300	$6,000	$4,000	
530002	**Books/Periodicals/Subscript**				
	Base	$122,379	$126,648	$130,683	
530003	**Computer Hardware**				
	Base	$500	$200	$300	
530006	**Postage and Shipping**				
	Base	$1,000	$1,000	$1,000	

1000-General Fund

1550-Branch Library

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530014	**Landscape Supplies & Equipment**				
	Base	$2,240	$200	$200	
530016	**Office Equipment & Furniture**				
	Base	$1,000	$6,000	$3,000	
530018	**Signs and Sign Supplies**				
	Base	$2,360	$200	$200	
530019	**Operational Supplies/Equipment**				
	Base	$10,787	$10,000	$10,000	Processing supplies, RFID tags
530031	**Volunteer Program Supplies**				
	Base	$1,100	$500	$500	
533001	**Recreation Supplies**				
	Base	$1,500	$1,000	$1,000	
	Total Commodities	***$146,166***	***$151,748***	***$150,883***	
	TOTAL	**$1,556,012**	**$1,556,012**	**$1,639,774**	

City of Peoria
Budget Detail by Organization

Community Services Department

Parks North

(1000-1560)

Total Budgeted Expenditures -	**$1,951,054**

1000-General Fund

1560-Parks North

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$597,723	$597,723	$527,511	
510100	**Wages-Part Time**				
	Salary	$22,688	$22,688	$46,491	
510200	**Wages-Overtime**				
	Salary	$5,000	$3,500	$3,000	
510701	**Longevity Pay**				
	Salary	$750	$750	$0	
510703	**Comp Hours Pay Out**				
	Salary	$700	$1,500	$1,000	
511001	**Social Security-OASDI**				
	Salary	$38,991	$38,991	$35,984	
511002	**Social Security-HI**				
	Salary	$9,112	$9,112	$8,411	
511501	**Retirement-State**				
	Salary	$62,886	$62,886	$62,636	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$145,636	$145,636	$154,412	
512500	**Workers Compensation**				
	Salary	$9,458	$9,458	$10,462	
512800	**401(a) Compensation**				
	Salary	$1,455	$1,455	$1,527	
512900	**457 Compensation**				
	Salary	$5,005	$5,005	$4,290	
513500	**Other Allowance**				
	Salary	$2,200	$2,200	$2,500	
513501	**Cell Phone Allowance**				
	Salary	$720	$576	$912	
	Ongoing Supplemental	($144)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$576**	**$576**	**$912**	
513800	**EAP Charges**				
	Salary	$425	$425	$370	
	Total Personal Services	***$902,605***	***$901,905***	***$859,506***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$50	$0	
520505	**In-House Employee Trng**				
	Base	$825	$825	$825	Office of Pest Management (OPM) CEUs for staff

1000-General Fund

1560-Parks North

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**					
	Base		$885	$885	$2,200	Backflow training for Crew Leader and Irrigation Technician; Irrigation Audit training for Irrigation Technician.
521001	**Occup Lic and Certif**					
	Base		$1,100	$1,100	$1,100	OPM recertifications for staff
521002	**Empl Prof Membshp Dues**					
	Base		$270	$270	$270	APRA amd NRPA dues
522503	**Printing and Binding**					
	Base		$0	$60	$0	
523501	**Landfill Services**					
	Base		$2,000	$500	$500	Glendale landfill fees
523504	**Electricity**					
	Base		$80,800	$88,300	$88,300	
	Ongoing Supplemental	(1560-01)	$0	$0	$5,000	FY13 Supp: Operating Costs for Camino A Lago Park-Electricity
	Ongoing Supplemental		$7,500	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Electricity
		Subtotal	**$88,300**	**$88,300**	**$93,300**	
523507	**Water**					
	Base		$358,229	$396,000	$378,000	
	Ongoing Supplemental	(1560-01)	$0	$0	$10,000	FY13 Supp: Operating Costs for Camino A Lago Park-Water
		Subtotal	**$358,229**	**$396,000**	**$388,000**	
523508	**Sewage**					
	Base		$1,000	$1,100	$1,200	
523509	**Refuse Collection**					
	Base		$15,000	$9,000	$9,000	
	Ongoing Supplemental		$2,400	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Refuse
		Subtotal	**$17,400**	**$9,000**	**$9,000**	
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$360	$360	$360	
	One-time Supplemental	(1560-01)	$0	$0	$4,500	FY13 Supp: Operating Costs for Camino A Lago Park-Two-Way Radio - Telecommunications
		Subtotal	**$360**	**$360**	**$4,860**	
524002	**Building R & M**					
	Base		$5,000	$5,000	$5,000	
	Ongoing Supplemental		$2,000	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Building Repair and Maintenance
		Subtotal	**$7,000**	**$5,000**	**$5,000**	
524004	**Grounds/Detention R & M**					
	Base		$22,895	$18,000	$22,895	
	One-time Supplemental	(1560-03)	$0	$0	$39,000	FY13 Supp: Various Park and Restroom Repairs-Grounds/Detention Repair & Maintenance
	One-time Supplemental	(1560-02)	$0	$0	$40,000	FY13 Supp: Water/Irrigation Management Systems-Grounds/Detention Repair & Maintenance
		Subtotal	**$22,895**	**$18,000**	**$101,895**	
524007	**Non-Office Eqt & Tools R & M**					
	Base		$5,200	$5,200	$5,200	

1000-General Fund

1560-Parks North

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,000	$500	$500	
525005	**Laundry/Cleaning**				
	Base	$5,700	$5,700	$5,700	
525501	**Svc Charges-Insurance Reserve**				
	Base	$53,827	$53,827	$69,523	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$27,506	$27,506	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$116,473	$116,473	$138,136	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$9,672	$9,672	$10,077	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$35,000	$35,000	$32,064	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$32,000	$32,000	$32,000	
525701	**Svc Chg-PC Replacement**				
	Base	$1,166	$1,166	$1,575	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$47,510	$47,510	$47,510	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Ongoing Supplemental (1560-01)	$0	$0	$5,000	FY13 Supp: Operating Costs for Camino A Lago Park-New 3/4 Ton Pick Up Truck Replacement cost
	Subtotal	**$47,510**	**$47,510**	**$52,510**	
	Total Contractual Services	***$835,318***	***$856,004***	***$985,199***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$600	$0	
530009	**Wearing Apparel-General**				
	Base	$2,000	$1,500	$1,500	
530010	**Wearing Apparel-Safety**				
	Base	$3,000	$2,000	$2,000	Safety and personal protective equipment for staff.
530012	**Expendable Tools & Equipment**				
	Base	$4,895	$4,895	$5,895	Small engine equipment and parts
	Ongoing Supplemental	$1,000	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Expendable Tools

1000-General Fund

1560-Parks North

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Subtotal	**$5,895**	**$4,895**	**$5,895**	
530013	**Chemical Supplies**				
	Base	$25,000	$21,000	$21,000	Herbicide/fertilizer for park maintenance
	Ongoing Supplemental	$2,750	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Chemical Supplies
	Subtotal	**$27,750**	**$21,000**	**$21,000**	
530014	**Landscape Supplies & Equipment**				
	Base	$30,000	$32,700	$32,700	
	Ongoing Supplemental	$2,700	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Landscape Supplies
	Subtotal	**$32,700**	**$32,700**	**$32,700**	
530018	**Signs and Sign Supplies**				
	Base	$3,000	$3,000	$3,000	Replacement signs for parks.
	One-time Supplemental (1560-03)	$0	$0	$1,500	FY13 Supp: Various Park and Restroom Repairs-Signs and Sign Supplies
	Subtotal	**$3,000**	**$3,000**	**$4,500**	
530019	**Operational Supplies/Equipment**				
	Base	$19,354	$23,354	$23,354	Padlocks, nuts, bolts, cleaning supplies, miscellaneous hardware, etc. for park maintenance.
533001	**Recreation Supplies**				
	Base	$2,000	$2,000	$2,000	Basketball nets, tennis court nets, and bases.
533003	**Recreation Equipment**				
	Base	$11,000	$11,000	$11,000	Playground equipment repair and grills.
	Total Commodities	***$107,699***	***$102,049***	***$103,949***	
Capital Outlay					
542003	**Recreation Equipment**				
	One-time Supplemental (1560-03)	$0	$0	$2,400	FY13 Supp: Various Park and Restroom Repairs-Recreation Equipment
542006	**Other Equipment**				
	Base	$0	$9,428	$0	
	One-time Supplemental	$11,000	$0	$0	FY12 Supp: Equipment Replacement-Other Equipment - Aerator
	Subtotal	**$11,000**	**$9,428**	**$0**	
	Total Capital Outlay	***$11,000***	***$9,428***	***$2,400***	
	TOTAL	**$1,856,622**	**$1,869,386**	**$1,951,054**	

City of Peoria
Budget Detail by Organization

Community Services Department

Parks South

(1000-1570)

Total Budgeted Expenditures -	**$1,808,165**

1000-General Fund

1570-Parks South

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$546,418	$546,418	$595,074	
510100	**Wages-Part Time**				
	Salary	$22,506	$22,506	$23,235	
510200	**Wages-Overtime**				
	Salary	$3,474	$5,000	$3,500	
510701	**Longevity Pay**				
	Salary	$0	$0	$750	
510702	**Vacation/Sick Hours Payout**				
	Salary	$0	$1,335	$0	
510703	**Comp Hours Pay Out**				
	Salary	$0	$1,336	$1,500	
511001	**Social Security-OASDI**				
	Salary	$35,603	$35,603	$38,855	
511002	**Social Security-HI**				
	Salary	$8,320	$8,320	$9,083	
511501	**Retirement-State**				
	Salary	$57,433	$57,433	$69,051	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$129,065	$129,065	$150,634	
512500	**Workers Compensation**				
	Salary	$8,618	$8,618	$11,291	
512800	**401(a) Compensation**				
	Salary	$1,455	$1,455	$1,527	
512900	**457 Compensation**				
	Salary	$4,615	$4,615	$4,680	
513500	**Other Allowance**				
	Salary	$2,000	$2,000	$2,750	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$395	$395	$400	
	Total Personal Services	***$820,286***	***$824,483***	***$912,786***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$150	$0	

1000-General Fund

1570-Parks South

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520505	**In-House Employee Trng**				
	Base	$980	$700	$700	Office of Pest Management (OPM) for staff.
520511	**Local Training/Meeting**				
	Base	$2,630	$2,000	$2,500	ABPA and irrigation auditing training for irrigation technician and playground testing for Supervisor.
521001	**Occup Lic and Certif**				
	Base	$370	$600	$600	
521002	**Empl Prof Membshp Dues**				
	Base	$50	$50	$135	ABPA and APRA
523501	**Landfill Services**				
	Base	$2,000	$1,000	$1,000	
523504	**Electricity**				
	Base	$81,245	$85,745	$85,745	
	Ongoing Supplemental	$4,500	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Electricity
	Subtotal	**$85,745**	**$85,745**	**$85,745**	
523507	**Water**				
	Base	$278,000	$270,000	$283,000	
	Ongoing Supplemental	$5,000	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Water
	Subtotal	**$283,000**	**$270,000**	**$283,000**	
523508	**Sewage**				
	Base	$3,750	$3,750	$3,750	
523509	**Refuse Collection**				
	Base	$26,000	$24,000	$23,500	
	Ongoing Supplemental	$1,200	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Refuse
	Subtotal	**$27,200**	**$24,000**	**$23,500**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$254	$670	$670	
524002	**Building R & M**				
	Base	$6,750	$8,000	$8,000	
	Ongoing Supplemental	$2,000	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Building Repair and Maintenance
	Ongoing Supplemental (1570-01)	$0	$0	($500)	FY13 Supp: Park Mowing Equipment-Move to Equipment Replacement account
	Subtotal	**$8,750**	**$8,000**	**$7,500**	
524004	**Grounds/Detention R & M**				
	Base	$15,000	$15,000	$15,000	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$4,038	$3,000	$4,000	
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$2,500	$1,500	$1,250	
525005	**Laundry/Cleaning**				
	Base	$5,000	$4,500	$5,000	
	Ongoing Supplemental (1570-01)	$0	$0	($500)	FY13 Supp: Park Mowing Equipment-Move to Equipment Replacement account
	Subtotal	**$5,000**	**$4,500**	**$4,500**	

1000-General Fund

1570-Parks South

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$46,445	$46,445	$55,498	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$6,876	$6,876	$7,441	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$118,919	$118,919	$140,237	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$11,906	$11,906	$12,011	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$40,000	$39,000	$40,000	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$30,000	$30,000	$30,000	
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$450	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$54,888	$54,888	$54,888	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Ongoing Supplemental (1570-01)	$0	$0	$3,891	FY13 Supp: Park Mowing Equipment-New Mower (2) Replacement Costs
	Subtotal	**$54,888**	**$54,888**	**$58,779**	
	Total Contractual Services	***$750,634***	***$729,032***	***$778,266***	
Commodities					
530001	**Office and General Supplies**				
	Base	$500	$500	$0	
530009	**Wearing Apparel-General**				
	Base	$2,000	$2,022	$2,000	
530010	**Wearing Apparel-Safety**				
	Base	$1,000	$800	$800	
530012	**Expendable Tools & Equipment**				
	Base	$4,500	$5,000	$5,000	
	Ongoing Supplemental	$500	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Expendable Tools
	Subtotal	**$5,000**	**$5,000**	**$5,000**	
530013	**Chemical Supplies**				
	Base	$22,500	$25,500	$25,500	
	Ongoing Supplemental	$3,000	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Chemical Supplies

1000-General Fund

1570-Parks South

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	(1570-01)	$0	$0	($1,500)	FY13 Supp: Park Mowing Equipment-Move to Equipment Replacement account
		Subtotal	**$25,500**	**$25,500**	**$24,000**	
530014	**Landscape Supplies & Equipment**					
	Base		$19,848	$22,848	$22,770	
	Ongoing Supplemental		$3,000	$0	$0	FY12 Supp: New Park Inventory - Operating Costs-Landscape Supplies
		Subtotal	**$22,848**	**$22,848**	**$22,770**	
530018	**Signs and Sign Supplies**					
	Base		$2,000	$2,000	$2,000	
	One-time Supplemental	(1560-03)	$0	$0	$4,500	FY13 Supp: Various Park and Restroom Repairs-Signs and Sign Supplies
		Subtotal	**$2,000**	**$2,000**	**$6,500**	
530019	**Operational Supplies/Equipment**					
	Base		$29,765	$29,000	$34,434	
	Ongoing Supplemental	(1570-01)	$0	$0	($1,391)	FY13 Supp: Park Mowing Equipment-Move to Equipment Replacement account
		Subtotal	**$29,765**	**$29,000**	**$33,043**	
533001	**Recreation Supplies**					
	Base		$2,500	$2,500	$3,000	
533003	**Recreation Equipment**					
	Base		$8,000	$8,000	$8,000	
	Total Commodities		***$99,113***	***$98,170***	***$105,113***	
Capital Outlay						
542003	**Recreation Equipment**					
	One-time Supplemental	(1560-03)	$0	$0	$12,000	FY13 Supp: Various Park and Restroom Repairs-Recreation Equipment
	Total Capital Outlay		***$0***	***$0***	***$12,000***	
		TOTAL	**$1,670,033**	**$1,651,685**	**$1,808,165**	

City of Peoria
Budget Detail by Organization

Community Services Department

Contracted Landscape Maintenance

(1000-1600)

Total Budgeted Expenditures -	**$1,090,700**

1000-General Fund

1600-Contracted Landscape Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$116,669	$116,669	$111,184	
511001	**Social Security-OASDI**				
	Salary	$7,232	$7,232	$6,892	
511002	**Social Security-HI**				
	Salary	$1,691	$1,691	$1,611	
511501	**Retirement-State**				
	Salary	$11,788	$11,788	$12,396	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$19,525	$19,525	$18,406	
512500	**Workers Compensation**				
	Salary	$1,650	$1,650	$1,960	
512800	**401(a) Compensation**				
	Salary	$1,247	$1,247	$1,309	
512900	**457 Compensation**				
	Salary	$520	$520	$390	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$49	$49	$39	
	Total Personal Services	***$160,755***	***$160,755***	***$154,643***	
Contractual Services					
520036	**Copier Services**				
	Base	$1,332	$1,000	$1,000	
520099	**Other Professional Services**				
	Base	$1,200	$0	$1,000	
520510	**Overnight Travel**				
	Base	$0	$1,200	$0	
520511	**Local Training/Meeting**				
	Base	$1,080	$1,000	$1,000	
520512	**Mileage Reimbursement**				
	Base	$0	$160	$0	
521001	**Occup Lic and Certif**				
	Base	$125	$125	$125	
521002	**Empl Prof Membshp Dues**				
	Base	$700	$700	$700	

1000-General Fund

1600-Contracted Landscape Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523504	**Electricity**				
	Base	$9,000	$9,000	$10,000	
	Ongoing Supplemental	$5,000	$0	$0	FY12 Supp: Centennial Plaza Operating Costs-Electricity
	Subtotal	**$14,000**	**$9,000**	**$10,000**	
523507	**Water**				
	Base	$195,110	$214,466	$195,110	
	Ongoing Supplemental	$10,000	$0	$0	FY12 Supp: Centennial Plaza Operating Costs-Water
	Subtotal	**$205,110**	**$214,466**	**$195,110**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$12	$20	
524004	**Grounds/Detention R & M**				
	Base	$689,720	$682,764	$689,748	
525501	**Svc Charges-Insurance Reserve**				
	Base	$11,721	$11,721	$11,820	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$24,067	$24,067	$14,882	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,000	$1,000	$1,000	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,000	$1,000	$1,000	
525701	**Svc Chg-PC Replacement**				
	Base	$500	$500	$675	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,090	$2,090	$2,090	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$954,052***	***$951,212***	***$930,577***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,450	$500	$2,000	Transferred $1,000 from 1560 and $500 from 1570 into one operating account for the Parks Division
530006	**Postage and Shipping**				
	Base	$186	$0	$200	
530009	**Wearing Apparel-General**				
	Base	$0	$24	$0	

1000-General Fund

1600-Contracted Landscape Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530012	**Expendable Tools & Equipment**				
	Base	$100	$0	$500	To purchase a chain saw in FY13
530014	**Landscape Supplies & Equipment**				
	Base	$340	$3,000	$1,340	
530019	**Operational Supplies/Equipment**				
	Base	$340	$2,340	$1,340	Moved from Volunteer Supplies
530023	**Safety Supplies & Equipment**				
	Base	$0	$0	$100	
530031	**Volunteer Program Supplies**				
	Base	$2,000	$161	$0	
	Total Commodities	***$4,416***	***$6,025***	***$5,480***	
	TOTAL	**$1,119,223**	**$1,117,992**	**$1,090,700**	

City of Peoria
Budget Detail by Organization

Community Services Department

Complex Operations/Maint

(2000-2000)

Total Budgeted Expenditures -	**$3,832,987**

2000-Sports Complex Fund

2000-Complex Operations/Maint

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services						
510000	**Salaries and Wages-Regular**					
	Salary		$837,890	$837,890	$883,516	
	One-time Supplemental	(2000-05)	$0	$0	$23,000	FY13 Supp: Part-time Sponsorship Assistant-Salaries and Wages-Regular
		Subtotal	**$837,890**	**$837,890**	**$906,516**	
510100	**Wages-Part Time**					
	Salary		$238,598	$238,598	$238,598	
	One-time Supplemental	(2000-05)	$0	$0	($6,000)	FY13 Supp: Part-time Sponsorship Assistant-Part time offset
		Subtotal	**$238,598**	**$238,598**	**$232,598**	
510200	**Wages-Overtime**					
	Salary		$8,000	$8,000	$8,000	
510701	**Longevity Pay**					
	Salary		$720	$720	$720	
510703	**Comp Hours Pay Out**					
	Salary		$2,045	$2,045	$2,045	
511001	**Social Security-OASDI**					
	Salary		$67,526	$67,526	$70,415	
	One-time Supplemental	(2000-05)	$0	$0	$1,426	FY13 Supp: Part-time Sponsorship Assistant-Social Security-OASDI
		Subtotal	**$67,526**	**$67,526**	**$71,841**	
511002	**Social Security-HI**					
	Salary		$15,782	$15,782	$16,462	
	One-time Supplemental	(2000-05)	$0	$0	$334	FY13 Supp: Part-time Sponsorship Assistant-Social Security-HI
		Subtotal	**$15,782**	**$15,782**	**$16,796**	
511501	**Retirement-State**					
	Salary		$97,731	$97,731	$112,926	
	One-time Supplemental	(2000-05)	$0	$0	$2,324	FY13 Supp: Part-time Sponsorship Assistant-Retirement-State
		Subtotal	**$97,731**	**$97,731**	**$115,250**	
512000	**Med/Dental/Life/Vis Insurance**					
	Salary		$157,657	$157,657	$181,789	
	One-time Supplemental	(2000-05)	$0	$0	$15,500	FY13 Supp: Part-time Sponsorship Assistant-Med/Dental/Life/Vis Insurance
		Subtotal	**$157,657**	**$157,657**	**$197,289**	
512500	**Workers Compensation**					
	Salary		$17,595	$17,595	$20,074	
	One-time Supplemental	(2000-05)	$0	$0	$1,150	FY13 Supp: Part-time Sponsorship Assistant-Workers Compensation
		Subtotal	**$17,595**	**$17,595**	**$21,224**	
512800	**401(a) Compensation**					
	Salary		$3,918	$3,918	$4,114	
512900	**457 Compensation**					
	Salary		$5,655	$5,655	$5,850	
513500	**Other Allowance**					
	Salary		$2,000	$2,000	$3,000	
513501	**Cell Phone Allowance**					
	Salary		$5,280	$4,224	$5,016	

2000-Sports Complex Fund

2000-Complex Operations/Maint

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($1,056)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$4,224**	**$4,224**	**$5,016**	
513800	**EAP Charges**				
	Salary	$465	$465	$480	
	Total Personal Services	***$1,459,806***	***$1,459,806***	***$1,590,739***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$40	$40	$40	
520010	**Bank Service Charges**				
	Base	$800	$800	$800	Credit card fees from payments
520030	**Regulatory Permits**				
	Base	$1,500	$1,500	$1,500	Concession stand permits (2) and liquor license permit
520031	**FBI Fingerprint Processing**				
	Base	$200	$650	$500	Fingerprinting all seasonal staff
520036	**Copier Services**				
	Base	$1,006	$1,400	$1,006	
520047	**Security Services**				
	Base	$2,000	$1,000	$2,000	Mariner, Padre, and Stadium monitoring services for fire and security
520070	**In Kind Expenses**				
	Base	$0	$9,000	$0	
520099	**Other Professional Services**				
	Base	$75,370	$67,400	$75,370	Peoria Diamond Club partnership contract, Video Board service agreement, etc.
520510	**Overnight Travel**				
	Base	$2,000	$2,000	$2,000	Team Fan Fests, Team close out meetings, contract negotiation meetings
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$1,000**	**$2,000**	**$2,000**	
520511	**Local Training/Meeting**				
	Base	$1,000	$1,032	$1,000	AZSTMA, SMA, AZ Tourism, Cactus League Meetings/Breakfast
520512	**Mileage Reimbursement**				
	Base	$0	$117	$0	
521001	**Occup Lic and Certif**				
	Base	$1,500	$1,350	$1,500	Certified Sports Field Manager (2) Pesticide Licenses (7) Backflow Certificates (2) CPRP (2)
521002	**Empl Prof Membshp Dues**				
	Base	$750	$750	$750	Annual Dues for APRA(3 @ $50), STMA(4 @ $100), GCSAA(1 @$175)

2000-Sports Complex Fund

2000-Complex Operations/Maint

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522004	**Recreation Programs**				
	Base	$72,722	$33,000	$56,003	City adult baseball programs (two seasons per year weekends), Summer National Tournaments (June,July), USSSA Winter National team licensing fees.
	Ongoing Supplemental	($6,000)	$0	$0	FY12 Supp: Budget Reduction-Recreation Programs
	Subtotal	**$66,722**	**$33,000**	**$56,003**	
522099	**Community Promotions**				
	Base	$1,290	$1,500	$1,500	
522501	**Advertising**				
	Base	$40,912	$40,912	$40,912	Marketing, media exposure, TV time, print and advertising for Spring Training season
522503	**Printing and Binding**				
	Base	$41,693	$41,693	$41,693	Spring Training - VIP Passes, programs/play bills, staff handbooks; Peoria Focus pages - typesetting and production
523504	**Electricity**				
	Base	$418,000	$551,076	$418,000	
	One-time Supplemental	$80,000	$0	$0	FY12 Supp: Electric Increase in Cost-Electricity
	Subtotal	**$498,000**	**$551,076**	**$418,000**	
523506	**Gas**				
	Base	$48,000	$58,000	$48,000	
523507	**Water**				
	Base	$134,600	$134,600	$134,600	
523508	**Sewage**				
	Base	$6,100	$14,400	$14,000	
523509	**Refuse Collection**				
	Base	$24,870	$24,870	$24,870	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$12,231	$12,400	$12,400	Phone, pay phone accounts at the Stadium
524002	**Building R & M**				
	Base	$70,900	$54,500	$70,900	Costs for repair and maintenance of stadium, clubhouses, etc. at Peoria Sports Complex
524004	**Grounds/Detention R & M**				
	Base	$29,740	$30,750	$31,880	
	One-time Supplemental (2000-04)	$0	$0	$60,000	FY13 Supp: Backflow Devices-Grounds/Detention R & M
	Subtotal	**$29,740**	**$30,750**	**$91,880**	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$10,210	$11,100	$10,210	
524008	**Telecommunications R & M**				
	Base	$2,140	$0	$0	
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$14,470	$14,470	$14,470	
525006	**Janitorial Service**				
	Base	$91,421	$91,421	$91,421	

2000-Sports Complex Fund

2000-Complex Operations/Maint

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$101,651	$101,651	$121,911	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$346,918	$346,918	$342,368	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$58,450	$58,450	$63,248	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$95,858	$95,858	$111,015	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,730	$1,730	$1,730	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$6,915	$3,915	$3,915	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$13,000	$16,000	$16,000	
525701	**Svc Chg-PC Replacement**				
	Base	$2,033	$2,033	$2,745	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$76,239	$76,239	$76,239	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$1,881,259***	***$1,904,525***	***$1,896,496***	
Commodities					
530001	**Office and General Supplies**				
	Base	$4,000	$3,600	$4,000	
530002	**Books/Periodicals/Subscript**				
	Base	$160	$290	$300	
530003	**Computer Hardware**				
	Base	$410	$25	$410	
530004	**Photographic Supplies**				
	Base	$0	$50	$0	
530006	**Postage and Shipping**				
	Base	$1,863	$1,900	$1,863	

2000-Sports Complex Fund

2000-Complex Operations/Maint

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530008	**Food Supplies & Catering**				
	Base	$2,000	$2,000	$2,000	Super Series Tournaments for participant meals and supplies
530009	**Wearing Apparel-General**				
	Base	$4,800	$5,600	$5,600	
530010	**Wearing Apparel-Safety**				
	Base	$1,500	$1,500	$1,500	
530012	**Expendable Tools & Equipment**				
	Base	$35,200	$35,200	$35,200	Hand tools, small motor driven equipment, mechanic tools and equipment supplies
530013	**Chemical Supplies**				
	Base	$11,687	$11,687	$11,687	
530014	**Landscape Supplies & Equipment**				
	Base	$98,400	$98,400	$98,400	
	One-time Supplemental (2000-01)	$0	$0	$30,000	FY13 Supp: Infield Skin Renovations-Landscape Supplies
	Subtotal	**$98,400**	**$98,400**	**$128,400**	
530017	**Janitorial Supplies/Equipment**				
	Base	$12,000	$13,000	$13,000	
530018	**Signs and Sign Supplies**				
	Base	$17,400	$17,400	$17,400	
530019	**Operational Supplies/Equipment**				
	Base	$110,273	$76,775	$104,273	Tools, equipment for facility maintenance staff at Sports Complex
	Ongoing Supplemental	($6,000)	$0	$0	FY12 Supp: Budget Reduction-Operational Supplies/Equipment
	Subtotal	**$104,273**	**$76,775**	**$104,273**	
530021	**Computer Software**				
	Base	$0	$3,800	$0	
530028	**Electronic Supplies/Equipment**				
	Base	$700	$700	$700	
530050	**Uniform Allowance**				
	Base	$800	$0	$0	
533001	**Recreation Supplies**				
	Base	$19,419	$18,825	$19,419	Replacement bases, rubbers, mats; Super Series Merchandise/supplies
533004	**Recreational Suppl for Resale**				
	Base	$0	$594	$0	
	Total Commodities	***$314,612***	***$291,346***	***$345,752***	
	TOTAL	**$3,655,677**	**$3,655,677**	**$3,832,987**	

City of Peoria
Budget Detail by Organization

Community Services Department

Spring Training

(2000-2001)

Total Budgeted Expenditures -	**$697,487**

2000-Sports Complex Fund

2001-Spring Training

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
522103	**Ticket Sales-Miscellaneous**				
	Base	$76,000	$70,000	$76,000	
522111	**Program Sales-Padre Share**				
	Base	$5,038	$2,000	$5,038	
522112	**Program Sales-Mariner Share**				
	Base	$5,038	$2,000	$5,038	
522113	**Program Sales-Diamond Club**				
	Base	$9,775	$2,000	$9,775	
522121	**Adv Sales-Padre Share**				
	Base	$70,000	$60,000	$70,000	
522122	**Adv Sales-Mariner Share**				
	Base	$70,000	$60,000	$70,000	
522131	**Fld/Clb Rent-Padre Share**				
	Base	$1,500	$1,500	$1,500	
522132	**Fld/Clb Rent-Mariners Share**				
	Base	$6,000	$6,000	$6,000	
522141	**Stad Concs Rent-Padre Share**				
	Base	$121,391	$115,000	$121,391	
522142	**Stad Concs Rent-Mariner Share**				
	Base	$153,391	$140,000	$153,391	
522143	**Stad Concs Rent-Misc Share**				
	Base	$35,000	$15,000	$35,000	
522161	**Parking Rent-Padre Share**				
	Base	$47,177	$40,000	$47,177	
522162	**Parking Rent-Mariner Share**				
	Base	$47,177	$45,000	$47,177	
522163	**Parking Rent-Misc Share**				
	Base	$50,000	$45,000	$50,000	
	Total Contractual Services	***$697,487***	***$603,500***	***$697,487***	
	TOTAL	**$697,487**	**$603,500**	**$697,487**	

City of Peoria
Budget Detail by Organization

Community Services Department

Adult Day Prg Grant

(7180-7250)

Total Budgeted Expenditures -	**$427,119**

7180-Adult Day Program Grant Fund

7250-Adult Day Prg Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$93,101	$93,101	$58,064	
510100	**Wages-Part Time**				
	Salary	$178,837	$178,837	$182,097	
510701	**Longevity Pay**				
	Salary	$340	$340	$340	
511001	**Social Security-OASDI**				
	Salary	$16,877	$16,877	$14,904	
511002	**Social Security-HI**				
	Salary	$3,945	$3,945	$3,485	
511501	**Retirement-State**				
	Salary	$23,263	$23,263	$21,927	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$66,637	$66,637	$53,417	
512500	**Workers Compensation**				
	Salary	$3,777	$3,777	$3,556	
512900	**457 Compensation**				
	Salary	$682	$682	$428	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$0	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$0**	
513800	**EAP Charges**				
	Salary	$202	$202	$183	
	Total Personal Services	***$388,045***	***$388,045***	***$338,401***	
Contractual Services					
520031	**FBI Fingerprint Processing**				
	Base	$276	$418	$276	
520036	**Copier Services**				
	Base	$30	$30	$30	
520511	**Local Training/Meeting**				
	Base	$218	$160	$218	Annual AZ Parks and Rec Association Conference
521001	**Occup Lic and Certif**				
	Base	$225	$225	$225	Therapeutic Rec. Specialist Certification (CTRS) - Programmer, Coordinator, Supervisor
521002	**Empl Prof Membshp Dues**				
	Base	$250	$386	$400	APRA membership, AAPPD membership - Supervisor

7180-Adult Day Program Grant Fund

7250-Adult Day Prg Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522004	**Recreation Programs**				
	Base	$2,057	$2,057	$2,060	Admission cost for off-site trips for program participants (bowling, movies, etc.)
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$720	$720	$720	
524002	**Building R & M**				
	Base	$300	$300	$300	
524015	**Repairs to Non-City Prop**				
	Base	$500	$500	$500	
524505	**Motor Vehicle Lease/Rental**				
	Base	$2,600	$2,600	$2,600	Summer Program bus rental
524506	**Building and Land Lease/Rental**				
	Base	$6,000	$5,040	$5,200	Lease of church fellowship hall for Adult Day Program
525008	**Computer Software Supp & Maint**				
	Base	$0	$40	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$10,869	$10,869	$10,538	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$1,041	$1,041	$43,741	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$814	$814	$814	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,940	$1,940	$1,940	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,550	$2,075	$2,000	
525701	**Svc Chg-PC Replacement**				
	Base	$533	$533	$720	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$40,238***	***$40,063***	***$83,443***	
Commodities					
530001	**Office and General Supplies**				
	Base	$50	$58	$50	

7180-Adult Day Program Grant Fund

7250-Adult Day Prg Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530004	**Photographic Supplies**				
	Base	$25	$25	$25	
530006	**Postage and Shipping**				
	Base	$50	$5	$50	
530008	**Food Supplies & Catering**				
	Base	$2,000	$2,015	$2,200	Special lunch costs, supplies for food related activities
530009	**Wearing Apparel-General**				
	Base	$400	$600	$400	
530011	**Medical Supplies & Equipment**				
	Base	$50	$50	$50	
530019	**Operational Supplies/Equipment**				
	Base	$100	$100	$100	
533001	**Recreation Supplies**				
	Base	$2,403	$2,400	$2,400	Games, arts & craft supplies, sports equipment, etc. - used at site for program participants
	Total Commodities	***$5,078***	***$5,253***	***$5,275***	
	TOTAL	**$433,361**	**$433,361**	**$427,119**	

City of Peoria
Budget Detail by Organization

Community Services Department

Teen Council

(8011-8011)

Total Budgeted Expenditures -	**$4,500**

8011-C.S. Teen Program Fund

8011-Teen Council

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
522099	**Community Promotions**				
	Base	$0	$2,000	$800	YAB Youth Mini Grants
	Total Contractual Services	***$0***	***$2,000***	***$800***	
Commodities					
530008	**Food Supplies & Catering**				
	Base	$0	$0	$700	Youth Gov't Day
533001	**Recreation Supplies**				
	Base	$0	$2,500	$500	Youth Gov't Day
533004	**Recreational Suppl for Resale**				
	Base	$0	$0	$2,500	Glow items - fundraising
	Total Commodities	***$0***	***$2,500***	***$3,700***	
	TOTAL	**$0**	**$4,500**	**$4,500**	

Performance spotlight

Department Mission

To build a diversified local economy that will create a strong and sustainable community in which residents are able to work, shop, and be entertained.

DEPARTMENT FUNCTIONS

Economic Development Administration

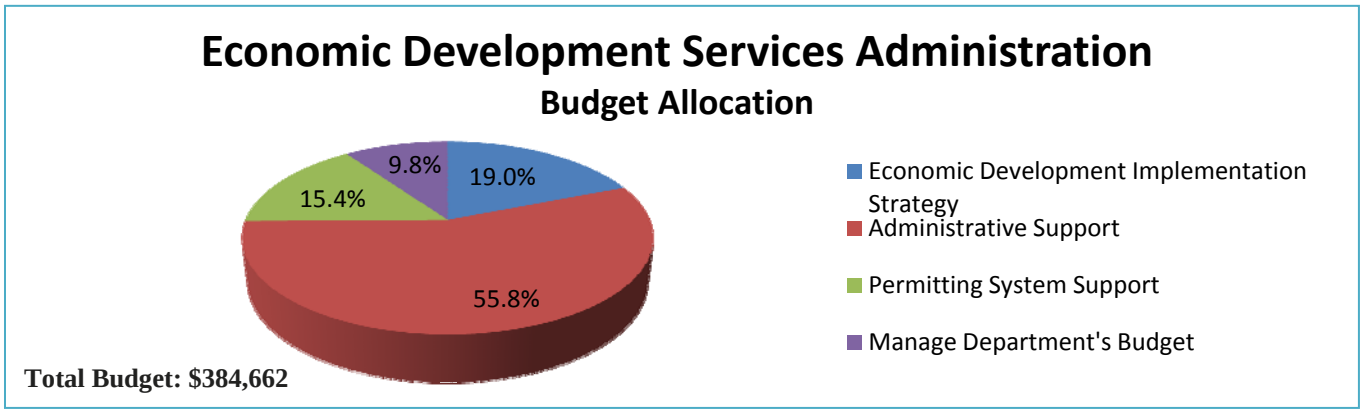
The Economic Development Administration Division is responsible for the overall leadership and management of the Economic Development Services Department. In addition, the Administration Division is responsible for the management of the department's overall budget, oversight of the execution of the Economic Development Implementation Strategy (EDIS) and support of the permitting system software.

Key Outcome Measures
Economic Development Services

- Number of business retention contacts
- Number of business attraction locates
- Total participation in small business seminars, workshops, and events

Cost of Service Breakdown
Economic Development Services Administration Division

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
EDIS	0.48	$55,471	$8,098	$9,517	$73,086
Administrative Support	1.40	$162,910	$23,783	$27,949	$214,641
Permitting System Support	0.39	$44,961	$6,564	$7,713	$59,238
Manage Dept's Budget	0.23	$28,611	$4,177	$4,909	$37,697
TOTAL	**2.5**	**$291,953**	**$42,622**	**$50,088**	**$384,662**



The Economic Development Services Department consists of three key functions or divisions:

Business and Real Estate Development (BRED)

The Business and Real Estate Development Division, or BRED, is responsible for developing strategies that attract targeted businesses, help existing businesses grow and expand in Peoria, facilitate redevelopment opportunities in Old Town and other targeted areas, develop Peoria's workforce and create or expand small business.

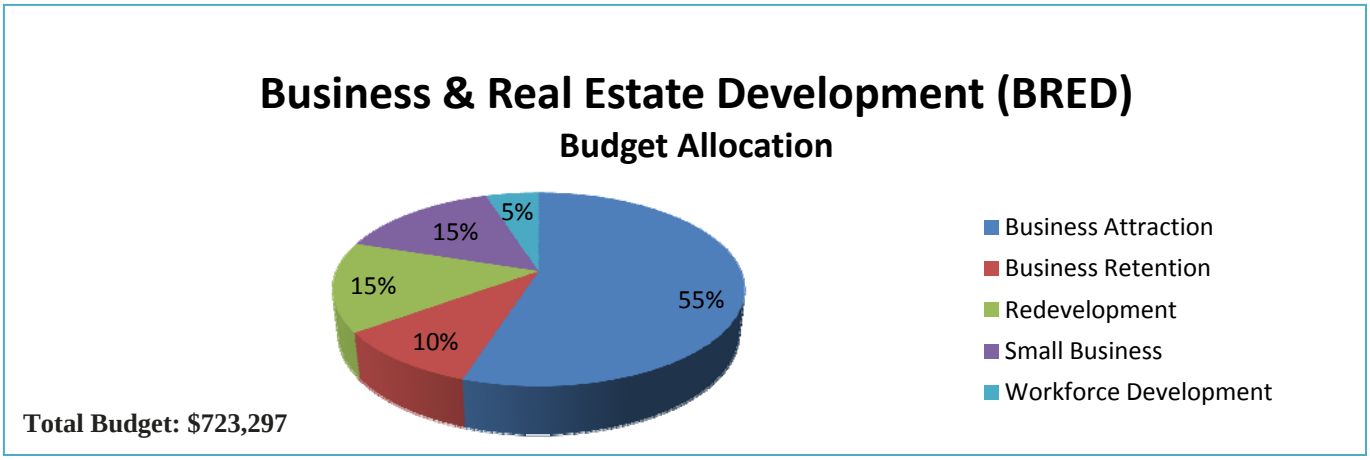
BRED implements the 11 initiatives that came out of the Economic Development Implementation Strategy. These initiatives focus on university and health care recruitment, investment zone development opportunities, small business assistance, land assembly, nurturing entrepreneurship, workforce development, and marketing.

BRED Activities Defined:

- *Business Attraction* includes University Recruitment, Health Care Recruitment, Investment Zones (Vistancia, Rovey, Plaza Del Rio), Incubator and Marketing
- *Business Retention* includes Business Assistance, Investment Zones (Old Town, P83) and Marketing
- *Redevelopment* efforts include Investment Zone (Old Town, P83), Marketing and University & Health Care Recruitment
- *Small Business* includes Business Assistance and Marketing
- *Workforce Development* includes Workforce Development and University Recruitment

Cost of Service Breakdown
Business and Real Estate Development (BRED)

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Business Attraction	2.55	$253,794	$171,939	$35,369	$461,102
Business Retention	0.55	$54,740	$37,085	$7,628	$99,453
Redevelopment	0.20	$19,905	$13,485	$2,775	$36,165
Small Business	0.62	$61,707	$41,805	$8,599	$112,111
Workforce Development	0.08	$7,962	$5,394	$1,110	$14,466
TOTAL	**4.00**	**$398,108**	**$269,708**	**$55,481**	**$723,297**

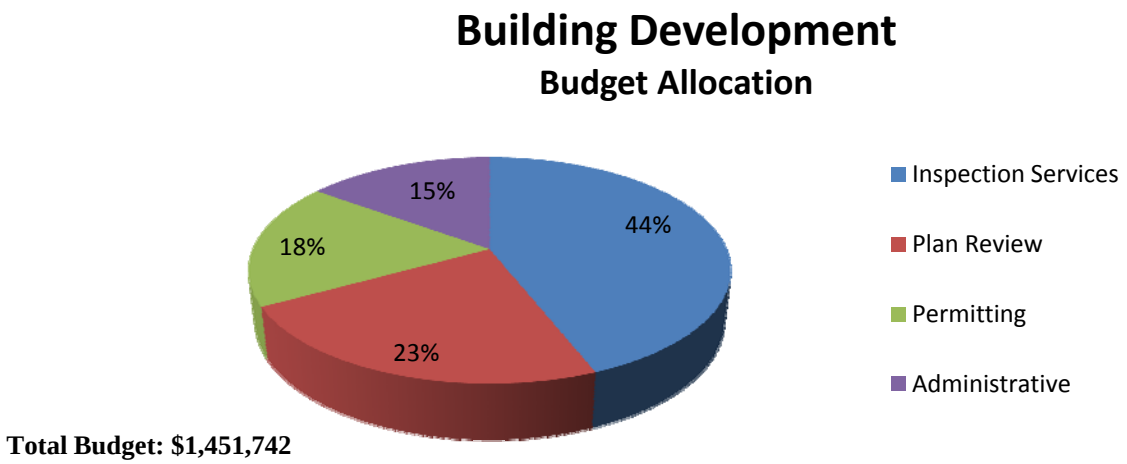


Building Development

The Building Development Division is responsible for ensuring the public's safety in building construction through thorough building plan review and inspections. This is accomplished by providing well educated staff, capable of professional customer service in a timely manner.

The division provides consultation time for citizens and developers as well as project management input from pre-submittal through the construction phase.

Cost of Service Breakdown Building Development Division					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Inspection Services	5.74	$420,828	$129,045	$91,127	$641,000
Plan Review	2.92	$214,080	$65,647	$46,357	$326,084
Permitting	2.39	$175,223	$53,731	$37,943	$266,897
Administrative	1.95	$142,964	$43,839	$30,958	$217,761
TOTAL	**13.00**	**$953,095**	**$292,262**	**$206,385**	**$1,451,742**



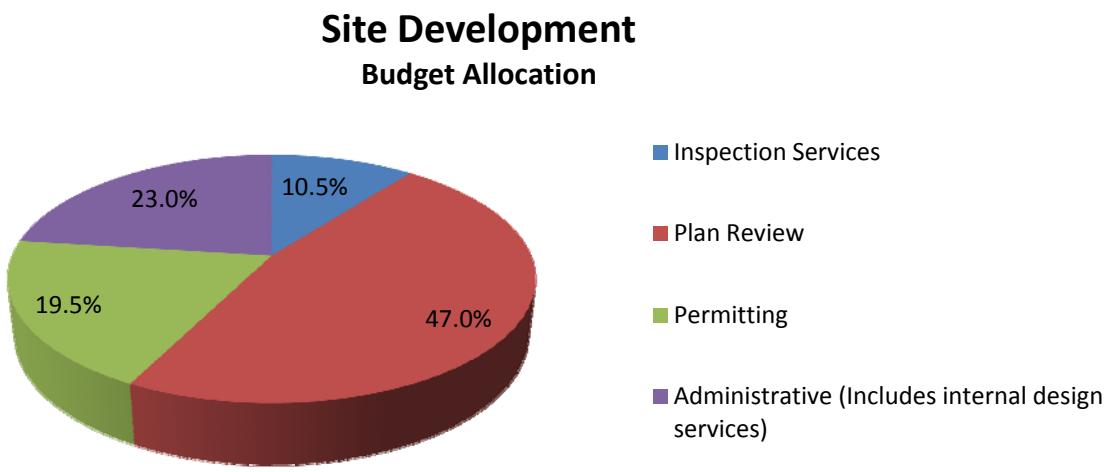
Total Budget: $1,451,742

Site Development

The Site Development Division is responsible for reviewing final engineering documents for private development and public infrastructure. Division staff ensures compliance with City policies and standards and with any associated agency requirements (state and county).

In addition, the division issues all construction permits for private development site work along with all work in the City's rights-of-way. Staff within the division is also involved in various revitalization and redevelopment projects such as the Old Town Commercial Rehabilitation Program. Finally, the development staff participates in constructability reviews and design efforts for internal departments such as Engineering and Public Works. This results in a cost savings to the City by keeping these services in-house.

Cost of Service Breakdown *Site Development Division*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Inspection Services	0.68	$59,717	$11,226	$9,528	$80,471
Plan Review	3.10	$272,241	$51,179	$43,434	$366,854
Permitting	1.24	$108,896	$20,471	$17,375	$146,742
Administrative (includes internal design services)	1.48	$129,973	$24,434	$20,736	$175,143
TOTAL	**6.50**	**$570,827**	**$107,310**	**$91,073**	**$769,210**



Total Budget: $769,210

Economic Development Services Department FY2013

Performance Report

The Economic Development Services Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer service satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Leadership and Image	Create a strong small business community through regional leadership	Number of small business seminars and events hosted by the city	N/A	27	20	40
		Number of small business leads	N/A	400 running total	600 running total	1,000 running total
	Build the image of Peoria as a top location for economic development through marketing, public relations, and direct business attraction	Number of markets pursued	N/A	2	3	4
Economic Development	Diversify economic base in order to grow targeted industries and create jobs	Total number of new industrial and commercial locates	N/A	1	7	3
		Total number of new jobs crated	N/A	100+ / 2 years	100 new jobs	100+ / 2 years
	Assist existing businesses to grow and expand in Peoria	Number of businesses contacted	N/A	162	450	100 / year
	Assist customers through thorough and timely plan review	Average review is less than or equal to 12 working days: - Building plan review - Engineering plan review	N/A 8	10.3 7	10.3 7	10.3 7
	Assist customers through thorough and timely building inspections	Average number of building inspections per working day per inspector. Total inspections reflect commercial and residential totals.	N/A	N/A	37	Workload indicator

Economic Development Services

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$2,761,836	$2,580,994	**$2,516,463**	$2,516,463	**$2,682,475**	**6.60%**
Contractual Services	$889,623	$638,741	**$791,160**	$740,891	**$810,807**	**2.48%**
Commodities	$24,021	$22,593	**$21,288**	$23,169	**$26,614**	**25.02%**
Total :	$3,675,479	$3,242,328	**$3,328,911**	$3,280,523	**$3,519,896**	**5.74%**
Expenditures by Division						
Economic Development Services Administr	$569,502	$502,973	**$384,662**	$413,068	**$367,762**	**-4.39%**
Business and Real Estate Development	$338,496	$489,649	**$723,297**	$655,637	**$842,244**	**16.45%**
Building Development	$1,852,056	$1,501,403	**$1,451,742**	$1,450,689	**$1,498,315**	**3.21%**
Site Development	$851,900	$748,302	**$769,210**	$761,129	**$811,575**	**5.51%**
Economic Development	$63,525	$0	**$0**	$0	**$0**	**NA**
Total :	$3,675,479	$3,242,328	**$3,328,911**	$3,280,523	**$3,519,896**	**5.74%**
Staffing by Division						
Economic Development Services Administr	3.00	2.50	**2.50**	2.50	**2.50**	**0.00%**
Business and Real Estate Development	3.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Building Development	16.00	14.00	**13.00**	13.00	**13.00**	**0.00%**
Site Development	7.30	7.50	**6.50**	6.50	**6.50**	**0.00%**
Total :	29.30	28.00	**26.00**	26.00	**26.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Economic Development Services								
General Fund								
1000 - 0351	**Economic Development Administration**							
	Economic Development Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	0.00	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Economic Development Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.00	2.50	2.50	*0.00*	**2.50**	*0.00*	**2.50**
1000 - 0352	**Economic Development**							
	Business Development Specialist	1.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Economic Development Coordinator	1.00	1.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Economic Development Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Attraction Recruiter	0.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Business Retention Specialist	0.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Economic Development Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
1000 - 0650	**Building Safety**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Building Inspector I	2.00	2.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Building Inspector II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Building Inspector III	5.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Building Safety Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Building Safety Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Development Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Development Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Plans Examiner I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Plans Examiner II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		16.00	14.00	13.00	*0.00*	**13.00**	*0.00*	**13.00**
1000 - 0810	**Development Engineering**							
	Associate Engineer	1.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Associate Planner	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civil Engineer	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Development Plan Reviewer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Site Development Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Associate Engineer	0.80	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Engineering Supervisor	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Planning Technician	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.30	7.50	6.50	*0.00*	**6.50**	*0.00*	**6.50**
	Economic Development Services Totals:	**29.30**	**28.00**	**26.00**	***0.00***	**26.00**	***0.00***	**26.00**

City of Peoria
Summary of Recommended Supplemental Request

Economic Development Services

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0352 - 01	Business and Real Estate Development	Other Professional Services		$165,140	$0	**$165,140**	
		Total - General Fund	**0.00**	**$165,140**	**$0**	**$165,140**	
		Total - Economic Development Services	***0.00***	***$165,140***	***$0***	***$165,140***	

Economic Development Services Department

Business and Real Estate Development Division Request
Number: 0352-01

Other Professional Services

Revenue Offset:

Total Cost - $165,140

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0352	520099	University Recruiter	$65,000	$0	**$65,000**
0352	520099	Public Relations Firm	$40,000	$0	**$40,000**
0352	520099	Foreign Trade Zone Consultant (Maxwell Tech)	$50,000	$0	**$50,000**
0352	520099	Appraisals and Land Planning	$10,140	$0	**$10,140**
		Total	**$165,140**	**$0**	**$165,140**

Please describe this request:

This supplemental request will enable the Business and Real Estate Development division to execute major EDIS initiatives and fullfill Development Agreement obligations as in the case of Maxwell seeking Federal Foreign Trade Sub-Zone (FTZ) designation for the project. These services are critical to our marketing, promotion, analysis, and business attraction efforts.

How this request will affect the current service level?

These items are critical for our core service to be provided. We have commitments and responsibility for numerous items from financial analysis to public outreach that can only be fulfilled through these services. In FY12 these services were funded through a combination of base and supplemental budgets for 0351 and 0352. In FY13 we are consolidating the requests into one supplemental to be fully funded in division 0352. While the supplemental request increased from FY12, the overall amount dedicated to these services has decreased by $39,423.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

Economic Development Services Department

Economic Development Services Administration

(1000-0351)

Total Budgeted Expenditures -	**$367,762**

1000-General Fund

0351-Economic Development Services Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$219,508	$219,508	$222,786	
511001	**Social Security-OASDI**				
	Salary	$11,860	$11,860	$11,645	
511002	**Social Security-HI**				
	Salary	$3,199	$3,199	$3,246	
511501	**Retirement-State**				
	Salary	$22,180	$22,180	$24,839	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$27,637	$27,637	$39,545	
512500	**Workers Compensation**				
	Salary	$300	$300	$291	
512800	**401(a) Compensation**				
	Salary	$5,399	$5,399	$5,669	
512900	**457 Compensation**				
	Salary	$585	$585	$585	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513800	**EAP Charges**				
	Salary	$75	$75	$75	
	Total Personal Services	***$291,943***	***$291,943***	***$309,881***	
Contractual Services					
520031	**FBI Fingerprint Processing**				
	Base	$50	$24	$0	
520036	**Copier Services**				
	Base	$675	$2,050	$700	
520099	**Other Professional Services**				
	Base	$5,000	$65,670	$0	Travel Expenses for URA Consultant (July 2011-December 2011).
	One-time Supplemental	$30,000	$0	$0	FY12 Supp: University Recruitment Contract Extension P10-0056-University Recruitment Contract Extension
	Subtotal	**$35,000**	**$65,670**	**$0**	
520511	**Local Training/Meeting**				
	Base	$500	$0	$500	
520512	**Mileage Reimbursement**				
	Base	$0	$180	$150	
521001	**Occup Lic and Certif**				
	Base	$475	$0	$0	

1000-General Fund

0351-Economic Development Services Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($475)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Occupational Lic. And Certificates
	Subtotal	**$0**	**$0**	**$0**	
521002	**Empl Prof Membshp Dues**				
	Base	$257	$158	$200	
	Ongoing Supplemental	($118)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Employee Memberships
	Subtotal	**$139**	**$158**	**$200**	
521003	**City Membership Dues**				
	Base	$1,300	$0	$0	
522503	**Printing and Binding**				
	Base	$250	$200	$250	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,200	$200	$1,100	
525008	**Computer Software Supp & Maint**				
	Base	$468	$0	$468	
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,045	$2,045	$2,036	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$24,068	$24,068	$22,323	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$21,941	$21,941	$25,218	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$2,033	$2,033	$675	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$89,669***	***$118,569***	***$53,620***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,600	$1,600	$1,800	
530002	**Books/Periodicals/Subscript**				
	Base	$150	$161	$161	
530006	**Postage and Shipping**				
	Base	$500	$125	$1,400	
530008	**Food Supplies & Catering**				
	Base	$800	$500	$750	
530020	**Employee Award Supplies**				
	Base	$0	$170	$150	

1000-General Fund

0351-Economic Development Services Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Commodities	*$3,050*	*$2,556*	*$4,261*	
	TOTAL	**$384,662**	**$413,068**	**$367,762**	

City of Peoria
Budget Detail by Organization

Economic Development Services Department

Business and Real Estate Development

(1000-0352)

Total Budgeted Expenditures -	**$842,244**

1000-General Fund

0352-Business and Real Estate Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	salary	$300,069	$300,069	$332,703	
511001	**Social Security-OASDI**				
	salary	$18,604	$18,604	$20,627	
511002	**Social Security-HI**				
	salary	$4,349	$4,349	$4,822	
511501	**Retirement-State**				
	salary	$30,320	$30,320	$37,095	
512000	**Med/Dental/Life/Vis Insurance**				
	salary	$37,123	$37,123	$45,900	
512500	**Workers Compensation**				
	salary	$2,539	$2,539	$3,022	
512800	**401(a) Compensation**				
	salary	$3,805	$3,805	$3,995	
512900	**457 Compensation**				
	salary	$1,170	$1,170	$1,170	
513501	**Cell Phone Allowance**				
	Salary	$3,600	$2,880	$1,848	
	Ongoing Supplemental	($720)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$2,880**	**$2,880**	**$1,848**	
513800	**EAP Charges**				
	salary	$120	$120	$120	
	Total Personal Services	***$400,979***	***$400,979***	***$451,302***	
Contractual Services					
520036	**Copier Services**				
	Base	$2,500	$2,500	$3,500	
520099	**Other Professional Services**				
	Base	$36,000	$138,055	$0	
	One-time Supplemental (0352-01)	$0	$0	$40,000	FY13 Supp: Other Professional Services-Public Relations Firm
	Carryover	$0	$0	$69,860	FY13 Carryover:For Financial Analysis and Appraisals
	One-time Supplemental (0352-01)	$0	$0	$50,000	FY13 Supp: Other Professional Services-Foreign Trade Zone Consultant (Maxwell Tech)
	One-time Supplemental (0352-01)	$0	$0	$10,140	FY13 Supp: Other Professional Services-Appraisals and Land Planning
	One-time Supplemental (0352-01)	$0	$0	$65,000	FY13 Supp: Other Professional Services-University Recruiter
	One-time Supplemental	$10,000	$0	$0	FY12 Supp: Svcs for Financial Analysis, Appraisals, Planning-ASG University Master Plan
	One-time Supplemental	$15,000	$0	$0	FY12 Supp: Svcs for Financial Analysis, Appraisals, Planning-Event Planner
	One-time Supplemental	$100,000	$0	$0	FY12 Supp: Svcs for Financial Analysis, Appraisals, Planning-Financial Analysis

1000-General Fund

0352-Business and Real Estate Development

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	One-time Supplemental		$50,000	$0	$0	FY12 Supp: Svcs for Financial Analysis, Appraisals, Planning-Appraisals
		Subtotal	**$211,000**	**$138,055**	**$235,000**	
520510	**Overnight Travel**					
	Base		$10,300	$5,000	$13,400	Travel to Corenet, Medical Device Manufacturing (MDM) Conference Anaheim, BIO Summit, industry specific shows, International Council of Shopping Centers (ICSC) and other prospect trips.
	Ongoing Supplemental		($5,150)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
		Subtotal	**$5,150**	**$5,000**	**$13,400**	
520511	**Local Training/Meeting**					
	Base		$2,500	$2,500	$2,320	For Valley Partnership, AZ Assoc. for Economic Development (AAED), International Economic Development Council (IEDC), AZ Bio Industry Assoc., Urban Land Institute, Small Business, Westmarc, International Council of Shopping Centers & AZ Tech Council.
520512	**Mileage Reimbursement**					
	Base		$0	$1,200	$1,200	
521001	**Occup Lic and Certif**					
	Base		$0	$150	$0	
521002	**Empl Prof Membshp Dues**					
	Base		$2,500	$1,640	$1,640	Member dues for International Economic Development Council (IEDC), Arizona Association for Economic Development (AAED), AZ Bio Industry Association, International Council of Shopping Centers (ICSC) and various small business memberships.
522099	**Community Promotions**					
	Base		$37,000	$31,900	$37,000	Funding allocation for Investment Conference, Business Expo, Bioscience Summit, various sponsorships and Job Fair.
522501	**Advertising**					
	Base		$0	$5,100	$21,000	
522503	**Printing and Binding**					
	Base		$0	$200	$4,000	
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$0	$250	$150	
525008	**Computer Software Supp & Maint**					
	Base		$2,400	$6,245	$6,625	Funding allocation for yearly dues and maintenance on Economic Development software tools, such as Loopnet, Costar, BA Online and Microsoft ED Tool.
525501	**Svc Charges-Insurance Reserve**					
	Base		$4,336	$4,336	$4,277	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

1000-General Fund

0352-Business and Real Estate Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525504	**Svc Charges-IT Operations**				
	Base	$13,753	$13,753	$14,882	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$36,891	$36,891	$39,045	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$500	$500	$900	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$318,530***	***$250,220***	***$384,939***	
Commodities					
530001	**Office and General Supplies**				
	Base	$100	$350	$500	
530006	**Postage and Shipping**				
	Base	$100	$1,000	$1,500	
530008	**Food Supplies & Catering**				
	Base	$3,500	$3,000	$3,000	
530021	**Computer Software**				
	Base	$0	$0	$1,003	
530025	**On-Line Computer Services**				
	Base	$88	$88	$0	
	Total Commodities	***$3,788***	***$4,438***	***$6,003***	
	TOTAL	**$723,297**	**$655,637**	**$842,244**	

City of Peoria
Budget Detail by Organization

Economic Development Services Department

Building Development

(1000-0650)

Total Budgeted Expenditures -	**$1,498,315**

1000-General Fund

0650-Building Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$861,970	$861,970	$877,881	
510200	**Wages-Overtime**				
	Salary	$750	$750	$750	Overtime pay for ASCME employees, not related to special requests.
511001	**Social Security-OASDI**				
	Salary	$53,544	$53,544	$54,545	
511002	**Social Security-HI**				
	Salary	$12,515	$12,515	$12,750	
511501	**Retirement-State**				
	Salary	$87,172	$87,172	$97,961	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$127,119	$127,119	$149,675	
512500	**Workers Compensation**				
	Salary	$7,279	$7,279	$8,540	
512800	**401(a) Compensation**				
	Salary	$3,900	$3,900	$4,094	
512900	**457 Compensation**				
	Salary	$4,680	$4,680	$4,680	
513500	**Other Allowance**				
	Salary	$1,000	$1,000	$1,250	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$936	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$936**	
513800	**EAP Charges**				
	Salary	$390	$390	$390	
	Total Personal Services	***$1,160,703***	***$1,160,703***	***$1,213,452***	
Contractual Services					
520036	**Copier Services**				
	Base	$810	$200	$400	
	Ongoing Supplemental	($410)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Copier Services
	Subtotal	**$400**	**$200**	**$400**	
520505	**In-House Employee Trng**				
	Base	$500	$500	$500	Budget to bring in outside vendors for specialized training subjects, such as, new building codes.
520510	**Overnight Travel**				
	Base	$3,000	$0	$1,500	Reserved for code classes held outside the Phoenix and surrounding areas.
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Travel
	Subtotal	**$2,000**	**$0**	**$1,500**	

1000-General Fund

0650-Building Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,750	$1,500	$1,000	Training to enhance employee knowledge and to enable staff to obtain the credit hours needed to maintain certifications.
	Ongoing Supplemental	($1,050)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Local Travel / Training
	Subtotal	**$700**	**$1,500**	**$1,000**	
521001	**Occup Lic and Certif**				
	Base	$3,000	$1,200	$1,250	International Code Council (ICC) Inspector and Plan Reviewer Certifications.
	Ongoing Supplemental	($1,500)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Occupational Lic. And Certificates
	Ongoing Supplemental	($250)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Employee Memberships
	Subtotal	**$1,250**	**$1,200**	**$1,250**	
521002	**Empl Prof Membshp Dues**				
	Base	$1,000	$1,000	$1,000	Yearly dues for the National Fire Protection Association (NFPA), International Code Council (ICC) and International Association of Electrical Inspectors (IAEI).
521003	**City Membership Dues**				
	Base	$0	$225	$225	International Code Council Membership - International Fire Code Institute
522503	**Printing and Binding**				
	Base	$2,950	$2,500	$2,000	Reserved for the printing of various forms and instructions available to building inspectors and external customers.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$8,520	$6,500	$7,000	City-issued cell phones for building inspectors.
	Ongoing Supplemental	($1,520)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Building Inspector Phone Charges
	Subtotal	**$7,000**	**$6,500**	**$7,000**	
524001	**Motor Vehicle R & M**				
	Base	$200	$200	$200	
525501	**Svc Charges-Insurance Reserve**				
	Base	$14,913	$14,913	$13,721	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$99,708	$99,708	$89,292	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$71,224	$71,224	$80,378	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$2,442	$2,442	$2,443	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$42,553	$42,000	$42,078	

1000-General Fund

0650-Building Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$15,600	$15,600	$15,900	
525701	**Svc Chg-PC Replacement**				
	Base	$10,033	$10,033	$6,310	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$8,066	$8,066	$8,066	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$280,539***	***$277,811***	***$273,263***	
Commodities					
530001	**Office and General Supplies**				
	Base	$3,000	$2,500	$2,500	Office supplies to support daily functions of staff, including but not limited to, printer toner and paper, file folders, pens and notepads, rubber bands for plan sets and other supplies as needed.
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Office Supplies
	Subtotal	**$2,500**	**$2,500**	**$2,500**	
530002	**Books/Periodicals/Subscript**				
	Base	$3,500	$2,875	$3,000	Required for purchasing updated code books and supplemental materials.
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Subscriptions
	Subtotal	**$2,500**	**$2,875**	**$3,000**	
530006	**Postage and Shipping**				
	Base	$350	$200	$350	
530008	**Food Supplies & Catering**				
	Base	$550	$550	$550	Food Supplies for bi-annual Development Forum.
530009	**Wearing Apparel-General**				
	Base	$3,000	$2,400	$3,000	Wearing apparel budget for Field Inspectors.
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Reduce Building Inspector Position-Reduction of one FTE - wearing apparel.
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Wearing Apparel
	Subtotal	**$2,400**	**$2,400**	**$3,000**	
530010	**Wearing Apparel-Safety**				
	Base	$300	$175	$300	Safety shoe allowance for Building Inspector Supervisor.
530012	**Expendable Tools & Equipment**				
	Base	$500	$0	$200	Purchase and / or replacement of inspection equipment and tools.
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Expendable Tools & Equipment
	Subtotal	**$200**	**$0**	**$200**	
530016	**Office Equipment & Furniture**				
	Base	$1,000	$0	$0	
	Ongoing Supplemental	($1,000)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Office Equipment
	Subtotal	**$0**	**$0**	**$0**	
530019	**Operational Supplies/Equipment**				
	Base	$500	$0	$0	

1000-General Fund

0650-Building Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Operational Supplies
	Subtotal	**$0**	**$0**	**$0**	
530021	**Computer Software**				
	Base	$500	$2,900	$500	
530028	**Electronic Supplies/Equipment**				
	Base	$1,250	$500	$1,000	For purchases of electronic media needed for inspectors training, such as instructional CDs and DVDs.
	Ongoing Supplemental	($250)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Electronic Supplies
	Subtotal	**$1,000**	**$500**	**$1,000**	
531001	**Unleaded Gasoline**				
	Base	$1,000	$75	$200	
	Ongoing Supplemental	($800)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Gasoline
	Subtotal	**$200**	**$75**	**$200**	
	Total Commodities	***$10,500***	***$12,175***	***$11,600***	
	TOTAL	**$1,451,742**	**$1,450,689**	**$1,498,315**	

City of Peoria
Budget Detail by Organization

Economic Development Services Department

Site Development

(1000-0810)

Total Budgeted Expenditures -	**$811,575**

1000-General Fund

0810-Site Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$446,927	$446,927	$469,233	
510100	**Wages-Part Time**				
	Salary	$41,189	$41,189	$43,243	
511001	**Social Security-OASDI**				
	Salary	$30,240	$30,240	$31,418	
511002	**Social Security-HI**				
	Salary	$7,074	$7,074	$7,427	
511501	**Retirement-State**				
	Salary	$49,321	$49,321	$57,137	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$78,513	$78,513	$89,275	
512500	**Workers Compensation**				
	Salary	$2,170	$2,170	$2,512	
512800	**401(a) Compensation**				
	Salary	$4,284	$4,284	$4,499	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$936	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$936**	
513800	**EAP Charges**				
	Salary	$210	$210	$210	
	Total Personal Services	***$662,838***	***$662,838***	***$707,840***	
Contractual Services					
520036	**Copier Services**				
	Base	$1,000	$500	$1,000	
520099	**Other Professional Services**				
	Base	$4,000	$1,000	$2,000	Division is shifting workload to internal staff. Funding request will continue to decrease in FY14.
520501	**Meals, Lodging,Transp,Mileage**				
	Base	$0	$0	$100	
520505	**In-House Employee Trng**				
	Base	$500	$200	$400	Webinars, as available, to enhance employee knowledge and necessary for staff to get credit hours needed to maintain certifications. Classes can include but are not limited to: dust control training and storm water management prevention training.

1000-General Fund

0810-Site Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Reduce Overall Base Budget-In-house Training
	Subtotal	**$200**	**$200**	**$400**	
520510	**Overnight Travel**				
	Base	$500	$450	$500	Travel for 3 FTE's to the Association of State Flood Plain Managers Conference. Conference is held in various locations, funding may not be needed if conference is local.
520511	**Local Training/Meeting**				
	Base	$1,086	$450	$1,000	Training to enhance employee knowledge and to obtain credit hours needed to maintain certifications.
	Ongoing Supplemental	($586)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Local Travel/Training
	Subtotal	**$500**	**$450**	**$1,000**	
521001	**Occup Lic and Certif**				
	Base	$450	$450	$450	Professional Engineer renewal and State Board of Technical Renewals for 2 FTE's.
521002	**Empl Prof Membshp Dues**				
	Base	$2,300	$1,800	$2,000	Membership dues for American Public Works Association, American Society of Civil Engineers, AZ Floodplain Management Association, AZ Planning Association, Association of State Flood Plain Managers and Institute of Traffic Engineers.
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Employee Memberships
	Subtotal	**$2,000**	**$1,800**	**$2,000**	
522502	**Legal Notices**				
	Base	$200	$0	$200	
522503	**Printing and Binding**				
	Base	$0	$0	$100	
524008	**Telecommunications R & M**				
	Base	$200	$0	$50	
	Ongoing Supplemental	($200)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Telecom R&M
	Subtotal	**$0**	**$0**	**$50**	
525008	**Computer Software Supp & Maint**				
	Base	$0	$135	$250	Timesheet express licenses for 3 Development Engineering staff.
525501	**Svc Charges-Insurance Reserve**				
	Base	$7,471	$7,471	$5,206	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$44,697	$44,697	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$37,138	$37,138	$40,189	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.

1000-General Fund

0810-Site Development

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$2,500	$0	$2,500	
525701	**Svc Chg-PC Replacement**				
	Base	$1,766	$0	$2,115	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$102,422***	***$94,291***	***$98,985***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,500	$2,500	$3,000	Office supplies to support daily functions of staff, including but not limited to, printer toner and paper, file folders, pens and notepads, rubber bands for plan sets and other supplies as needed.
530002	**Books/Periodicals/Subscript**				
	Base	$200	$300	$325	
530006	**Postage and Shipping**				
	Base	$200	$100	$150	
	Ongoing Supplemental	($50)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Postage
	Subtotal	**$150**	**$100**	**$150**	
530008	**Food Supplies & Catering**				
	Base	$550	$550	$550	Food Supplies for bi-annual Development Forum.
530018	**Signs and Sign Supplies**				
	Base	$50	$50	$75	
530019	**Operational Supplies/Equipment**				
	Base	$50	$50	$100	
530021	**Computer Software**				
	Base	$450	$450	$550	Upgrade of Computer Aided Design (CAD) application used for internal design support.
	Total Commodities	***$3,950***	***$4,000***	***$4,750***	
	TOTAL	**$769,210**	**$761,129**	**$811,575**	

Performance *spotlight*

Department Mission

To provide quality engineering and architectural services to the City through management of the capital improvement program, traffic engineering, property acquisition and right-of-way inspections that will enhance the quality of life for our citizens.

DEPARTMENT FUNCTIONS

Property Acquisition and Administration

The Property Acquisition and Administration Division is responsible for the overall management direction and support to the Engineering Department, including the acquisition of real property rights-of-way and easements and technical support to internal and external customers of the Engineering Department.

Key Outcome Measures Engineering Department

- % of capital projects completed on time and within budget
- Customer satisfaction survey ratings related to capital project delivery
- Citizen survey ratings related to vehicular, bicycle and pedestrian traffic

Nearly 60% of the division's operating budget supports the day-to-day management of the department, including the management of its operational and capital budgets. The remaining 40% is related to property acquisition and management functions and technical engineering support. Approximately 5% of the division's budget is offset through chargeback revenue from CIP projects.

Engineering Services

The Engineering Services Division is responsible for providing professional engineering services for publicly funded capital infrastructure (streets, traffic control, drainage, water and wastewater projects), including the planning, programming, design and construction management for improvement and expansion of municipal infrastructure.

Capital project delivery comprises approximately 68% of the division's cost of service. Other core services include project estimating, coordination with outside agencies and administrative functions. Approximately 64% of the division's budget is offset through chargeback revenue from CIP projects.

Architectural Services

The Architectural Services Division is responsible for providing professional architectural services for publicly funded capital facilities (parks, libraries, public safety buildings and courts), including the planning, programming, design and construction management.

Approximately 78% of the division's operating budget is directly associated with capital project management. Other core services include project estimating, coordination with outside agencies and

administrative functions. Approximately 96% of the division's budget is offset through chargeback revenue from CIP projects.

Right-of-Way Inspections

The Right-of-Way Inspection Division is responsible for the inspection of private and publicly funded right-of-way infrastructure, including water, wastewater, storm drains, bridges and roadways.

Approximately 50% of the inspection workload is related to projects within the Capital Improvement Program. The remaining workload is comprised of private development projects, dry utility construction and some maintenance activities. Approximately 26% of the division's budget is offset through chargeback revenue from CIP projects.

Traffic Engineering

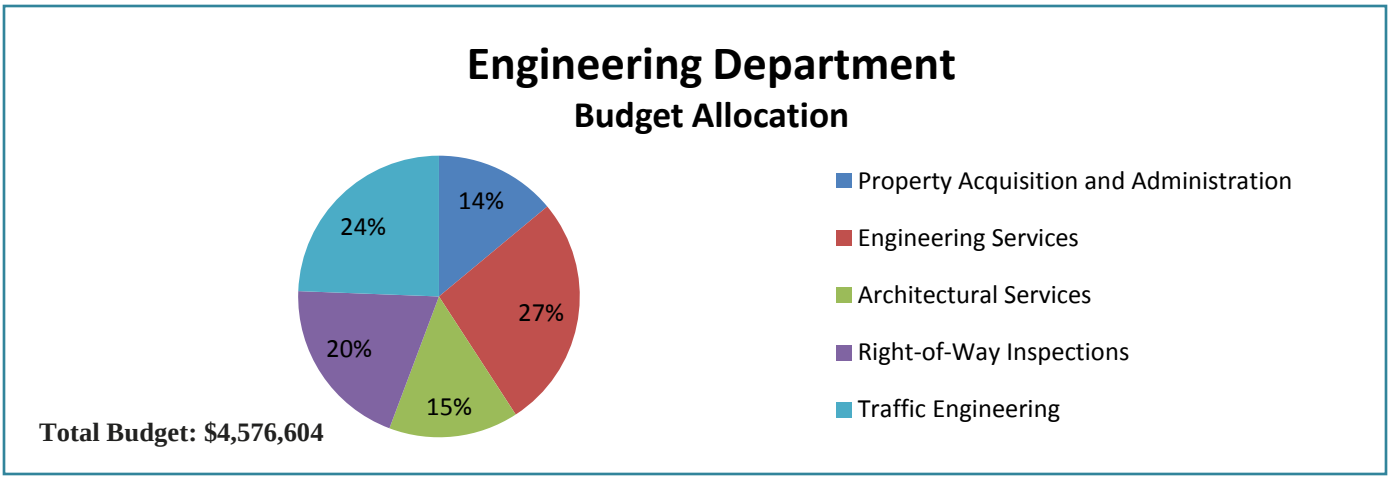
The Traffic Engineering Division is responsible for ensuring compliance with traffic engineering standards, traffic impact studies, pavement marking and signing plan reviews, traffic count coordination, traffic investigations, school safe route plans and the Neighborhood Traffic Management Program.

More than 90% of the division's budget supports core services like preparing and reviewing traffic studies, operating the Traffic Management Center and managing the school, pedestrian and bicycle safety programs. Remaining funds cover non-core services like the Neighborhood Traffic Management Program. Approximately 10% of the division's budget is offset through chargeback revenue from CIP projects.

Cost of Service Breakdown
Engineering Department

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Property Acquisition and Administration	4.75	$ 510,277	$ 51,800	$ 77,079	$ 639,156
Engineering Services	9.5	$1,118,871	$ 29,908	$ 80,309	$1,229,088
Architectural Services	5.0	$ 616,456	$ 13,380	$ 52,179	$ 682,015
Right-of-Way Inspections	8.0	$ 701,984	$ 68,312	$139,624	$ 909,920
Traffic Engineering	6.0	$ 715,822	$ 48,035	$352,568	$1,116,425
TOTAL	**33.25**	**$3,663,410**	**$211,435**	**$701,759**	**$4,576,604**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Engineering Department FY2013

Performance Report

The Engineering Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Total Planning	Engineering Services - Provide quality transportation and public utility improvements to the citizens of Peoria through effective implementation of the City's Capital Improvement Program	% budget variance on completed capital projects	N/A	-9%	-8%	+/-10%
		% of total allocated capital budget (including carryovers) expended in current fiscal year	N/A	40%	26%	50%
		% of residents rating traffic flow on major streets as good or excellent	36%	36%	36%	50%
		% of residents rating ease of car travel in Peoria as good or excellent	59%	59%	59%	75%
		% of residents rating ease of bicycle travel in Peoria as good or excellent	44%	44%	44%	60%
		% of residents rating traffic signal timing as good or excellent	53%	53%	53%	70%
		% of residents rating storm drainage as either good or excellent	70%	70%	70%	75%
	Architectural Services - Provide quality public facilities to the citizens of Peoria through effective implementation of the City's Capital Improvement Program	% budget variance on completed capital projects	N/A	-8%	-6%	+/-10%
		% of total allocated capital budget (including carryovers) expended in current fiscal year	N/A	28%	23%	50%

Engineering

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$4,151,057	$4,102,951	**$3,663,410**	$3,654,410	**$3,994,968**	**9.05%**
Contractual Services	$1,326,348	$893,108	**$865,455**	$847,986	**$841,279**	**-2.79%**
Commodities	$37,059	$26,723	**$47,739**	$29,334	**$46,333**	**-2.95%**
Capital Outlay	$57,840	$29,964	**$0**	$50,000	**$0**	**NA**
Total :	$5,572,304	$5,052,746	**$4,576,604**	$4,581,730	**$4,882,580**	**6.69%**
Expenditures by Division						
Engineering Admin	$1,058,587	$757,100	**$639,156**	$629,353	**$669,347**	**4.72%**
Capital Engineering	$1,303,253	$1,243,821	**$1,229,088**	$1,223,329	**$1,318,367**	**7.26%**
Design and Construction	$601,640	$700,319	**$682,015**	$682,751	**$833,039**	**22.14%**
Eng Inspection Svc	$1,145,142	$1,099,047	**$909,920**	$882,384	**$905,322**	**-0.51%**
Design & Construction	($55,787)	$0	**$0**	$0	**$0**	**NA**
Traffic Engineering	$1,519,470	$1,252,458	**$1,116,425**	$1,163,913	**$1,156,505**	**3.59%**
Total :	$5,572,304	$5,052,746	**$4,576,604**	$4,581,730	**$4,882,580**	**6.69%**
Staffing by Division						
Engineering Admin	8.00	5.75	**4.75**	4.75	**4.75**	**0.00%**
Capital Engineering	8.75	9.50	**9.50**	9.50	**9.50**	**0.00%**
Design and Construction	5.00	6.00	**5.00**	5.00	**5.00**	**0.00%**
Eng Inspection Svc	11.00	11.00	**8.00**	8.00	**8.00**	**0.00%**
Traffic Engineering	7.00	7.00	**6.00**	6.00	**6.00**	**0.00%**
Total :	39.75	39.25	**33.25**	33.25	**33.25**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Engineering								
General Fund								
1000 - 0750	**Engineering Admin**							
	Engineering Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Property Management Agent	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Real Property Administrator	1.00	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Executive Assistant	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Management Assistant	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		8.00	5.75	4.75	*0.00*	**4.75**	*0.00*	**4.75**
1000 - 0812	**Capital Engineering**							
	Assistant City Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Associate Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civil Engineer	3.00	2.75	2.75	*0.00*	**2.75**	*0.00*	**2.75**
	Engineering Supervisor	0.75	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Engineering Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Civil Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		8.75	9.50	9.50	*0.00*	**9.50**	*0.00*	**9.50**
1000 - 0813	**Design and Construction**							
	Civil Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Construction Projects Coordinator	2.00	2.00	1.00	*1.00*	**2.00**	*0.00*	**2.00**
	Design & Construction Div Mgr	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Parks Projects Coordinator	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		5.00	6.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
1000 - 0820	**Eng Inspection Svc**							
	Engineering Inspection Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Inspector	8.00	8.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Lead Engineering Inspector	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		11.00	11.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
Streets Fund								
7000 - 7043	**Traffic Engineering**							
	Assistant City Traffic Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	City Traffic Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Planning Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Traffic Signal System Specialist	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.00	7.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Engineering Totals:	**39.75**	**39.25**	**33.25**	***0.00***	**33.25**	***0.00***	**33.25**

City of Peoria
Summary of Recommended Supplemental Request

Engineering

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0813 - 01	Design and Construction	Extend Temporary Construction Project Coord		$116,148	$0	**$116,148**	$116,148
0813 - 02	Design and Construction	Add Temporary Part-Time Construction Project Coord		$70,956	$0	**$70,956**	$70,956
		Total - General Fund		**$187,104**	**$0**	**$187,104**	$187,104
		Total - Engineering		***$187,104***	***$0***	***$187,104***	***$187,104***

Engineering Department

Design and Construction Division Request
Number: 0813-01

Extend Temporary Construction Project Coord

Revenue Offset:
$116,148.00

Total Cost - $116,148

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0813	510000	Salaries and Wages-Regular	$81,620	$0	**$81,620**
0813	511001	Social Security-OASDI	$5,060	$0	**$5,060**
0813	511002	Social Security-HI	$1,183	$0	**$1,183**
0813	511501	Retirement-State	$8,248	$0	**$8,248**
0813	512000	Med/Dental/Life/Vis Insurance	$15,500	$0	**$15,500**
0813	512500	Workers Compensation	$4,081	$0	**$4,081**
0813	513501	Cell Phone Allowance	$456	$0	**$456**
		Total	**$116,148**	**$0**	**$116,148**

Please describe this request:

This supplemental request is to fund a temporary full-time contract employee. As part of the city's voluntary severance program in fiscal year 2011, a Construction Projects Coordinator position became vacant. This position was temporarily filled with a contract employee to address short-term capital project needs. At that point, the city committed to a one year fixed-term contract and agreed to reevaluate workloads at a later date. Additional analysis of the Capital Improvement Program has identified that this temporary position is still necessary to support the following key projects in fiscal year 2013: Community Park #2, Sports Complex Improvement project, and the Pinnacle Peak Public Safety Facility Expansion. It is also anticipated that this temporary employee will be required for an additional 12-month period for subsequent phases of the above projects. The fixed-term contract position will have a zero net cost to the General Fund due to the revenue offset from CIP chargebacks.

How this request will affect the current service level?

This supplemental allows the department to maintain existing service levels for one additional fiscal year. An additional 12-month period is also expected to be required next fiscal year and will be addressed as a supplemental at that time.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Engineering Department

Design and Construction Division Request
Number: 0813-02

Add Temporary Part-Time Construction Project Coord

Revenue Offset:
$70,956.00

Total Cost - $70,956

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0813	510000	Salaries and Wages-Regular	$70,000	$0	**$70,000**
0813	513501	Cell Phone Allowance	$456	$0	**$456**
0813	520511	Local Training/Meeting	$500	$0	**$500**
		Total	**$70,956**	**$0**	**$70,956**

Please describe this request:

This supplemental request is to fund a temporary half-time employee dedicated solely to the Sports Complex Improvements project. Due to the fast track implementation of the project, existing staff levels can not provide adequate support without sacrificing current service levels. This request covers a 12-month period for the design phase of the project. It is also anticipated that this temporary employee will be required for an additional 12-month period for the construction phase. This will be addressed as part of next year's operational budget. The fixed-term contract position will have a zero net cost to the General Fund due to the revenue offset from CIP chargebacks.

How this request will affect the current service level?

This supplemental allows the department to maintain existing service levels for the length of the Sports Complex Improvements project. After that point, overall workloads should be reduced to a level that does not negatively impact the service level.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Engineering Department

Engineering Admin

(1000-0750)

Total Budgeted Expenditures -	**$669,347**

1000-General Fund

0750-Engineering Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$385,574	$385,574	$404,802	
510200	**Wages-Overtime**				
	Salary	$500	$0	$500	Overtime as needed.
511001	**Social Security-OASDI**				
	Salary	$22,209	$22,209	$22,984	
511002	**Social Security-HI**				
	Salary	$5,612	$5,612	$5,892	
511501	**Retirement-State**				
	Salary	$39,010	$39,010	$45,187	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$48,167	$48,167	$55,979	
512500	**Workers Compensation**				
	Salary	$526	$526	$527	
512800	**401(a) Compensation**				
	Salary	$5,385	$5,385	$5,654	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,560	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$150	$150	$150	
	Total Personal Services	***$510,277***	***$509,777***	***$544,891***	
Contractual Services					
520013	**Messenger Service**				
	Base	$500	$0	$500	Courier services for documents needing immediate delivery.
520036	**Copier Services**				
	Base	$5,740	$5,740	$5,740	Copier Services for Admin, Eng Svcs, Architectural Svcs and ROW Inspections. This includes maintenance for copiers, fax machines and scanners (including paper supply).
520099	**Other Professional Services**				
	Base	$0	$930	$2,000	Other professional services related to property acquisitions (title fees, appraisals, etc).

1000-General Fund

0750-Engineering Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520510	**Overnight Travel**				
	Base	$2,500	$2,500	$2,500	Statewide training for Eng Director ($1,000), Sr Mgmt Analyst ($500), Sr Real Property Administrator ($500) and Property Mgmt Agent ($500).
520511	**Local Training/Meeting**				
	Base	$5,300	$2,400	$4,800	Local training for Eng Director ($2,000), Sr Mgmt Analyst ($500), Sr Real Property Administrator ($1,000), Property Mgmt Agent ($500) and Eng Tech ($800).
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Executive Assistant-Local Training/Meeting
	Subtotal	**$4,800**	**$2,400**	**$4,800**	
520512	**Mileage Reimbursement**				
	Base	$0	$1,000	$1,000	Miscellaneous mileage reimbursement for employees attending off-site meetings/training.
521001	**Occup Lic and Certif**				
	Base	$1,445	$1,000	$1,295	Licenses and certifications for Eng Director (PE-$200), Sr Mgmt Analyst (CPA-$300), and Sr Real Property Administrator (Broker-$320, General Appraiser-$475).
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Executive Assistant-Occup Lic and Certif
	Subtotal	**$1,295**	**$1,000**	**$1,295**	
521002	**Empl Prof Membshp Dues**				
	Base	$1,255	$1,155	$1,455	Membership dues for Eng Director (ASCE-$230, APWA-$150), Sr Mgmt Analyst (AICPA-$200, GFOAz-$60, WFOA-$15), Sr Real Property Administrator (ROW Assoc-$250, MLS-$300), and Property Mgmt Agent (ROW Assoc-$250).
	Ongoing Supplemental	($100)	$0	$0	FY12 Supp: Executive Assistant-Empl Prof Membshp Dues
	Subtotal	**$1,155**	**$1,155**	**$1,455**	
522503	**Printing and Binding**				
	Base	$3,000	$1,500	$3,000	Printing and binding for Admin, Eng Svcs, Architectural Svcs and ROW Inspections divisions.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$300	$0	
524001	**Motor Vehicle R & M**				
	Base	$0	$7	$0	
525008	**Computer Software Supp & Maint**				
	Base	$150	$405	$150	Annual software support for Timesheet Xpress (3 licenses @ $50).
525501	**Svc Charges-Insurance Reserve**				
	Base	$3,743	$3,743	$3,190	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$44,646	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.

1000-General Fund

0750-Engineering Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$16,332	$16,332	$15,787	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$814	$814	$814	Service Charge is calculated by the Budget Office.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$4,500	$4,500	$4,000	Maintenance for Engineering Dept vehicle pool (Veh #s 915 & 1389).
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$4,800	$4,800	$4,800	Fuel for Engineering Dept vehicle pool (Veh #s 915 & 1389).
525701	**Svc Chg-PC Replacement**				
	Base	$1,333	$1,333	$1,575	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$3,284	$3,284	$3,284	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$105,519***	***$103,316***	***$100,536***	
Commodities					
530001	**Office and General Supplies**				
	Base	$15,000	$12,000	$15,000	Office supplies for Admin, Eng Svcs, Architectural Svcs and ROW Inspections divisions.
530002	**Books/Periodicals/Subscript**				
	Base	$500	$250	$500	Books and subscriptions.
530003	**Computer Hardware**				
	Base	$250	$250	$250	Replacement provision for wireless mouse, laptop power supply, or similar.
530006	**Postage and Shipping**				
	Base	$1,800	$800	$1,800	Postage and shipping for Admin, Eng Svcs, Architectural Svcs, and ROW Inspections divisions.
530008	**Food Supplies & Catering**				
	Base	$500	$0	$500	Food supplies as needed (entire department).
530010	**Wearing Apparel-Safety**				
	Base	$60	$60	$60	Hard hats w/ City of Peoria logo stickers, safety vests and safety glasses.
530016	**Office Equipment & Furniture**				
	Base	$2,500	$2,500	$2,500	Miscellaneous office equipment for Admin, Eng Svcs, Architectural Svcs and ROW Inspections divisions.
530019	**Operational Supplies/Equipment**				
	Base	$100	$100	$100	Miscellaneous operational supplies as needed.

1000-General Fund

0750-Engineering Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530020	**Employee Award Supplies**				
	Base	$0	$300	$500	Awards for employees recognized for reaching milestone years of service.
530021	**Computer Software**				
	Base	$2,650	$0	$2,650	New software purchases as needed.
530025	**On-Line Computer Services**				
	Base	$0	$0	$60	Online access fee for Multiple Listing Service (MLS).
	Total Commodities	***$23,360***	***$16,260***	***$23,920***	
	TOTAL	**$639,156**	**$629,353**	**$669,347**	

City of Peoria
Budget Detail by Organization

Engineering Department

Capital Engineering

(1000-0812)

Total Budgeted Expenditures -	**$1,318,367**

1000-General Fund

0812-Capital Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$766,339	$766,339	$804,557	
510100	**Wages-Part Time**				
	Salary	$75,097	$75,097	$78,842	
510701	**Longevity Pay**				
	Salary	$840	$840	$840	
511001	**Social Security-OASDI**				
	Salary	$51,854	$51,854	$54,106	
511002	**Social Security-HI**				
	Salary	$12,205	$12,205	$12,816	
511501	**Retirement-State**				
	Salary	$85,024	$85,024	$98,494	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$106,983	$106,983	$119,092	
512500	**Workers Compensation**				
	Salary	$11,083	$11,083	$13,338	
512800	**401(a) Compensation**				
	Salary	$4,490	$4,490	$4,714	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$3,120	
513501	**Cell Phone Allowance**				
	Salary	$1,920	$1,536	$2,736	
	Ongoing Supplemental	($384)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,536**	**$1,536**	**$2,736**	
513800	**EAP Charges**				
	Salary	$300	$300	$300	
	Total Personal Services	***$1,118,871***	***$1,118,871***	***$1,192,955***	
Contractual Services					
520036	**Copier Services**				
	Base	$0	$9	$0	
520099	**Other Professional Services**				
	Base	$10,000	$10,000	$10,000	Payment to professional consultants for services on an as needed basis.
520510	**Overnight Travel**				
	Base	$4,500	$4,500	$4,500	Statewide training for Asst City Eng ($500), Eng Supervisor (2 @ $500), Sr Civil Eng (2 @ $500), Civil Eng (3 @ $500) and Assoc Civil Eng ($500).

1000-General Fund

0812-Capital Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$5,500	$2,500	$5,500	Local training for Asst City Eng ($1,000), Eng Supervisor (2 @ $500), Sr Civil Eng (2 @ $500), Civil Eng (3 @ $500), Assoc Civil Eng ($500) and Mgmt Asst ($500).
520512	**Mileage Reimbursement**				
	Base	$0	$250	$500	Miscellaneous mileage reimbursement for employees attending off-site meetings/training.
521001	**Occup Lic and Certif**				
	Base	$1,400	$1,000	$1,400	Licenses and certifications for Asst City Eng, Eng Supervisor, Sr Civil Eng, Civil Eng, Assoc Civil Eng and Mgmt Asst (PE-6 @ $200, CFM-$50, Notary-$150)
521002	**Empl Prof Membshp Dues**				
	Base	$3,240	$3,240	$3,240	Membership dues for Asst City Eng, Eng Supervisor, Sr Civil Eng, Civil Eng, Assoc Civil Eng and Mgmt Asst (APA-$40, APWA-7 @ $150, ASCE-5 @ $230, ASFPM-$100, AWWA-2 @ $165, ITE-3 @ $190).
521003	**City Membership Dues**				
	Base	$100	$100	$100	City membership for AFMA.
525008	**Computer Software Supp & Maint**				
	Base	$1,400	$1,400	$1,400	Annual software support for Timesheet Xpress (12 licenses @ $50) and Civil 3D ($800).
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,977	$9,977	$9,516	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$44,697	$44,697	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$23,602	$23,602	$29,431	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$2,033	$2,033	$2,970	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$106,449***	***$103,308***	***$120,644***	
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$500	$500	$500	Books and subscriptions.
530003	**Computer Hardware**				
	Base	$350	$350	$350	Replacement provision for wireless mouse, laptop power supply, or similar.

1000-General Fund

0812-Capital Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530010	**Wearing Apparel-Safety**				
	Base	$200	$200	$1,200	Hard hats w/ City of Peoria logo stickers, safety vests, safety glasses and safety footwear.
530019	**Operational Supplies/Equipment**				
	Base	$100	$100	$100	Miscellaneous operational supplies as needed.
530021	**Computer Software**				
	Base	$2,618	$0	$2,618	New software purchases as needed.
	Total Commodities	***$3,768***	***$1,150***	***$4,768***	
	TOTAL	**$1,229,088**	**$1,223,329**	**$1,318,367**	

City of Peoria
Budget Detail by Organization

Engineering Department

Design and Construction

(1000-0813)

Total Budgeted Expenditures -	**$833,039**

1000-General Fund

0813-Design and Construction

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services						
510000	**Salaries and Wages-Regular**					
	salary		$393,208	$454,423	$412,813	
	One-time Supplemental		$61,215	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Salaries and Wages-Regular (offset w CIP Chgbks)
	One-time Supplemental	(0813-01)	$0	$0	$81,620	FY13 Supp: Extend Temporary Construction Project Coord-Salaries and Wages-Regular
	One-time Supplemental	(0813-02)	$0	$0	$70,000	FY13 Supp: Add Temporary Part-Time Construction Project Coord-Salaries and Wages-Regular
		Subtotal	**$454,423**	**$454,423**	**$564,433**	
510701	**Longevity Pay**					
	Salary		$420	$420	$420	
511001	**Social Security-OASDI**					
	salary		$24,402	$28,197	$25,566	
	One-time Supplemental		$3,795	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Social Security-OASDI
	One-time Supplemental	(0813-01)	$0	$0	$5,060	FY13 Supp: Extend Temporary Construction Project Coord-Social Security-OASDI
		Subtotal	**$28,197**	**$28,197**	**$30,626**	
511002	**Social Security-HI**					
	salary		$5,705	$6,592	$5,990	
	One-time Supplemental		$887	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Social Security-HI
	One-time Supplemental	(0813-01)	$0	$0	$1,183	FY13 Supp: Extend Temporary Construction Project Coord-Social Security-HI
		Subtotal	**$6,592**	**$6,592**	**$7,173**	
511501	**Retirement-State**					
	salary		$39,731	$45,516	$46,027	
	One-time Supplemental		$5,785	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Retirement-State
	One-time Supplemental	(0813-01)	$0	$0	$8,248	FY13 Supp: Extend Temporary Construction Project Coord-Retirement-State
		Subtotal	**$45,516**	**$45,516**	**$54,275**	
512000	**Med/Dental/Life/Vis Insurance**					
	salary		$55,377	$66,252	$64,945	
	One-time Supplemental		$10,875	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Med/Dental/Life/Vis Insurance
	One-time Supplemental	(0813-01)	$0	$0	$15,500	FY13 Supp: Extend Temporary Construction Project Coord-Med/Dental/Life/Vis Insurance
		Subtotal	**$66,252**	**$66,252**	**$80,445**	
512500	**Workers Compensation**					
	salary		$3,401	$6,462	$4,004	
	One-time Supplemental		$3,061	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Workers Compensation
	One-time Supplemental	(0813-01)	$0	$0	$4,081	FY13 Supp: Extend Temporary Construction Project Coord-Workers Compensation
		Subtotal	**$6,462**	**$6,462**	**$8,085**	
512800	**401(a) Compensation**					
	salary		$4,100	$4,100	$4,305	
512900	**457 Compensation**					
	salary		$1,560	$1,560	$1,560	

1000-General Fund

0813-Design and Construction

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
513501	**Cell Phone Allowance**					
	Salary		$3,120	$2,784	$2,760	
	Ongoing Supplemental		($624)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Ongoing Supplemental		($72)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	One-time Supplemental		$360	$0	$0	FY12 Supp: Construction Projects Coordinator - Fixed Term-Cell Phone Allowance
	One-time Supplemental	(0813-02)	$0	$0	$456	FY13 Supp: Add Temporary Part-Time Construction Project Coord-Cell Phone Allowance
	One-time Supplemental	(0813-01)	$0	$0	$456	FY13 Supp: Extend Temporary Construction Project Coord-Cell Phone Allowance
		Subtotal	**$2,784**	**$2,784**	**$3,672**	
513800	**EAP Charges**					
	salary		$150	$150	$150	
	Total Personal Services		***$616,456***	***$616,456***	***$755,144***	
Contractual Services						
520099	**Other Professional Services**					
	Base		$0	$80	$0	
520510	**Overnight Travel**					
	Base		$2,500	$2,000	$2,500	Statewide training for Div Mgr ($500), Civil Eng ($500), Constr Coord's (3 @ $500).
	Ongoing Supplemental		($500)	$0	$0	FY12 Supp: Construction Projects Coordinator-Overnight Travel
		Subtotal	**$2,000**	**$2,000**	**$2,500**	
520511	**Local Training/Meeting**					
	Base		$3,500	$3,500	$3,500	Local training for Div Mgr ($1,000), Civil Eng ($500), Constr Coord's (3 @ $500), and Mgmt Asst ($500).
	One-time Supplemental	(0813-02)	$0	$0	$500	FY13 Supp: Add Temporary Part-Time Construction Project Coord-Local Training/Meeting
		Subtotal	**$3,500**	**$3,500**	**$4,000**	
520512	**Mileage Reimbursement**					
	Base		$0	$200	$300	Miscellaneous mileage reimbursement for employees attending off-site meetings/training.
521001	**Occup Lic and Certif**					
	Base		$725	$725	$725	Licenses and certifications for Div Mgr (AZ Architect's license/NCARB cert-$275, LEED AP cert-$100), Civil Engineer (PE-$200), Mgmt Asst (Notary-$150).
521002	**Empl Prof Membshp Dues**					
	Base		$450	$450	$450	Membership dues for Div Mgr (APWA-$150, IFMA-$300)
521003	**City Membership Dues**					
	Base		$500	$500	$500	City of Peoria membership for USGBC.
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$0	$400	$0	
524001	**Motor Vehicle R & M**					
	Base		$0	$7	$0	

1000-General Fund

0813-Design and Construction

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525008	**Computer Software Supp & Maint**				
	Base	$1,110	$1,110	$1,110	Annual software support for Prolog Manager construction software (1 license @ $560), Timesheet Xpress (5 licenses @ $50), Bluebeam PDF Review (5 licenses @ $60).
525501	**Svc Charges-Insurance Reserve**				
	Base	$5,628	$5,628	$4,374	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$27,506	$27,506	$33,484	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$14,396	$14,396	$18,588	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$814	$814	$814	Service charge is calculated by the Budget Office.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$900	$900	$2,000	Maintenance for Architectural Svcs vehicles (#s 1196 & 1435).
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,720	$1,720	$1,720	Fuel for Architectural Svcs vehicles (#s 1196 & 1435). Assumption for two pickups: 6 truck washes per truck annually x $10 per wash ($120) plus 6,000 miles combined @ avg of 11 mpg times $3 per gallon ($1,600) = $1,720.
525701	**Svc Chg-PC Replacement**				
	Base	$1,200	$1,200	$1,620	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,635	$2,635	$2,635	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$63,084***	***$63,771***	***$74,820***	
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$525	$525	$525	LEED, Building Commissioning, and IFMA resource materials ($255); Annual RSMeans Cost Data ($150); Engineering News Record Subscription ($100); Green Source Magazine ($20).
530003	**Computer Hardware**				
	Base	$250	$250	$250	Replacement provision for wireless mouse, laptop power supply, or similar.
530010	**Wearing Apparel-Safety**				
	Base	$100	$100	$700	Hard hats w/ City of Peoria logo stickers, safety vests, safety glasses and safety footwear.

1000-General Fund

0813-Design and Construction

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530021	**Computer Software**				
	Base	$3,200	$1,600	$1,600	Acrobat Professional (1 license @ 150); AutoCAD LT (4 licenses @ $725 each - 2 per year).
	Ongoing Supplemental	($1,600)	$0	$0	FY12 Supp: Computer Software-Computer Software
	Subtotal	**$1,600**	**$1,600**	**$1,600**	
531001	**Unleaded Gasoline**				
	Base	$0	$49	$0	
	Total Commodities	***$2,475***	***$2,524***	***$3,075***	
	TOTAL	**$682,015**	**$682,751**	**$833,039**	

City of Peoria
Budget Detail by Organization

Engineering Department

Eng Inspection Svc

(1000-0820)

Total Budgeted Expenditures -	**$905,322**

1000-General Fund

0820-Eng Inspection Svc

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$487,844	$487,844	$496,747	
510200	**Wages-Overtime**				
	Salary	$20,000	$12,000	$20,000	Overtime anticipated for development and CIP projects. These costs are charged either to the developer or to the CIP project.
510703	**Comp Hours Pay Out**				
	Salary	$2,500	$2,500	$2,500	Payout of compensatory time in accordance with personnel administrative regulations and union agreements.
511001	**Social Security-OASDI**				
	Salary	$31,723	$31,723	$32,298	
511002	**Social Security-HI**				
	Salary	$7,417	$7,417	$7,551	
511501	**Retirement-State**				
	Salary	$51,565	$51,565	$57,892	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$89,354	$89,354	$104,548	
512500	**Workers Compensation**				
	Salary	$6,821	$6,821	$7,976	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$3,120	
513500	**Other Allowance**				
	Salary	$1,400	$1,400	$1,750	
513800	**EAP Charges**				
	Salary	$240	$240	$240	
	Total Personal Services	***$701,984***	***$693,984***	***$734,622***	
Contractual Services					
520015	**Laboratory Services**				
	Base	$2,500	$2,000	$2,500	Bac-T sample testing.
520510	**Overnight Travel**				
	Base	$500	$500	$500	Statewide training for Inspection Supervisor ($500).
520511	**Local Training/Meeting**				
	Base	$9,000	$6,600	$6,600	Local training for Inspection Supervisor ($1,000), and Inspectors (7 @ $800).
	Ongoing Supplemental	($800)	$0	$0	FY12 Supp: Engineering Inspector-Local Training/Meetings
	Subtotal	**$8,200**	**$6,600**	**$6,600**	
520512	**Mileage Reimbursement**				
	Base	$0	$0	$400	Miscellaneous mileage reimbursement for employees attending off-site meetings/training.

1000-General Fund

0820-Eng Inspection Svc

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521001	**Occup Lic and Certif**				
	Base	$2,365	$1,500	$1,720	NICET/ATSSA certifications for Inspection Supervisor (1 @ $215) and Inspectors (7 @ $215).
	Ongoing Supplemental	($215)	$0	$0	FY12 Supp: Engineering Inspector-Occup Lic and Certif
	Subtotal	**$2,150**	**$1,500**	**$1,720**	
521002	**Empl Prof Membshp Dues**				
	Base	$210	$210	$312	Membership dues for Inspectors (AWWA-1 @ $80, ATSSA-1 @ $80, IMSA-2 @ $76).
523507	**Water**				
	Base	$150	$0	$0	
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Utility Costs-Water
	Subtotal	**$0**	**$0**	**$0**	
523508	**Sewage**				
	Base	$100	$0	$0	
	Ongoing Supplemental	($100)	$0	$0	FY12 Supp: Utility Costs-Sewage
	Subtotal	**$0**	**$0**	**$0**	
523509	**Refuse Collection**				
	Base	$1,500	$0	$0	
	Ongoing Supplemental	($1,500)	$0	$0	FY12 Supp: Utility Costs-Refuse Collection
	Subtotal	**$0**	**$0**	**$0**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$10,000	$0	$8,000	City paid cell phones (8 @ $500 year) and air cards (8 @ $500/year).
	Ongoing Supplemental	($200)	$0	$0	FY12 Supp: Engineering Inspector-Telecommunication Svc, Lease/Rentals
	Subtotal	**$9,800**	**$0**	**$8,000**	
525008	**Computer Software Supp & Maint**				
	Base	$550	$500	$400	Timesheet Xpress annual support (8 licenses @ $50 each).
	Ongoing Supplemental	($50)	$0	$0	FY12 Supp: Engineering Inspector-Computer Software Supp & Maint
	Subtotal	**$500**	**$500**	**$400**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$24,861	$24,861	$10,784	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$55,011	$55,011	$48,366	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$27,880	$27,880	$24,785	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$4,477	$4,477	$4,886	Service Charge is calculated by the Budget Office.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$14,000	$12,666	$12,000	Maintenance for Inspection Division vehicles (#s 884, 1005, 1146, 1281, 1282, 1390, 1398 & 1701).
	Ongoing Supplemental	($1,334)	$0	$0	FY12 Supp: Engineering Inspector-Direct Svc Chgs-Fleet Mx

1000-General Fund

0820-Eng Inspection Svc

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Subtotal	**$12,666**	**$12,666**	**$12,000**	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$20,000	$20,000	$20,000	Fuel for Inspection Division vehicles (#s 884, 1005, 1146, 1281, 1282, 1390, 1398 & 1701).
525701	**Svc Chg-PC Replacement**				
	Base	$11,333	$11,333	$4,865	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$16,062	$16,062	$16,062	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$196,150***	***$183,600***	***$162,180***	
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$500	$500	$500	Books and subscriptions.
530003	**Computer Hardware**				
	Base	$500	$200	$500	Replacement provision for wireless mouse, laptop power supply, or similar.
530009	**Wearing Apparel-General**				
	Base	$1,650	$1,500	$1,500	Five City of Peoria logo shirts for each Engineering inspector and jacket replacements, as needed. This is an AFSCME requirement.
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Engineering Inspector-Wearing Apparel-General
	Subtotal	**$1,500**	**$1,500**	**$1,500**	
530010	**Wearing Apparel-Safety**				
	Base	$2,600	$1,200	$400	Hard hats w/ City of Peoria logo stickers, safety vests and safety glasses.
	Ongoing Supplemental	($200)	$0	$0	FY12 Supp: Engineering Inspector-Wearing Apparel-Safety
	Subtotal	**$2,400**	**$1,200**	**$400**	
530012	**Expendable Tools & Equipment**				
	Base	$500	$200	$500	Miscellaneous tools and equipment as needed.
530019	**Operational Supplies/Equipment**				
	Base	$1,420	$800	$1,420	Miscellaneous operational supplies as needed.
530028	**Electronic Supplies/Equipment**				
	Base	$300	$150	$300	Replacement provision for cell phone, cell phone accessories (battery, charger, case), or similar.
531001	**Unleaded Gasoline**				
	Base	$7,000	$250	$3,400	Fuel for Inspection Division vehicles (#s 884, 1005, 1146, 1281, 1282, 1390, 1398 & 1701).
	Ongoing Supplemental	($2,334)	$0	$0	FY12 Supp: Engineering Inspector-Unleaded Gasoline
	Subtotal	**$4,666**	**$250**	**$3,400**	
	Total Commodities	***$11,786***	***$4,800***	***$8,520***	
	TOTAL	**$909,920**	**$882,384**	**$905,322**	

City of Peoria
Budget Detail by Organization

Engineering Department

Traffic Engineering

(7000-7043)

Total Budgeted Expenditures -	**$1,156,505**

7000-Highway User Fund

7043-Traffic Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$529,857	$529,857	$556,278	
510200	**Wages-Overtime**				
	Salary	$500	$0	$500	Overtime as needed.
511001	**Social Security-OASDI**				
	Salary	$32,724	$32,724	$34,025	
511002	**Social Security-HI**				
	Salary	$7,690	$7,690	$8,074	
511501	**Retirement-State**				
	Salary	$53,589	$53,589	$62,078	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$73,590	$73,590	$87,590	
512500	**Workers Compensation**				
	Salary	$7,898	$7,898	$9,504	
512800	**401(a) Compensation**				
	Salary	$4,380	$4,380	$4,599	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$200	$200	$250	
513501	**Cell Phone Allowance**				
	Salary	$4,080	$3,264	$2,328	
	Ongoing Supplemental	($816)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$3,264**	**$3,264**	**$2,328**	
513800	**EAP Charges**				
	Salary	$180	$180	$180	
	Total Personal Services	***$715,822***	***$715,322***	***$767,356***	
Contractual Services					
520036	**Copier Services**				
	Base	$675	$675	$675	Copier services for Traffic Engineering. This includes maintenance for copiers, fax machines and scanners (including paper supply).
520099	**Other Professional Services**				
	Base	$20,000	$20,000	$20,000	Used to hire consultants to perform annual traffic counts.
520510	**Overnight Travel**				
	Base	$3,000	$2,000	$2,000	Statewide training for City Traffic Engineer ($500), Asst City Traffic Engineers (2 @ $500) and Transp Plng Engineers (2 @ $250).
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Signal System Specialist-Overnight Travel
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide

7000-Highway User Fund

7043-Traffic Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Subtotal	**$2,000**	**$2,000**	**$2,000**	
520511	**Local Training/Meeting**				
	Base	$4,300	$3,800	$3,800	Local training for City Traffic Engineer ($1,000), Asst City Traffic Engineers (2 @ $500), Transp Plng Engineers (1 @ $500), Traffic Signal Spec ($500), and Eng Tech II ($800).
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Signal System Specialist-Local Training/Meeting
	Subtotal	**$3,800**	**$3,800**	**$3,800**	
520512	**Mileage Reimbursement**				
	Base	$0	$0	$300	Miscellaneous mileage reimbursement for employees attending off-site meetings/training.
521001	**Occup Lic and Certif**				
	Base	$800	$800	$800	Licenses and certification for City Traffic Engineer (PE-$200, PTOE-$200) and Asst City Traffic Engineer (PE-$200, PTOE-$200).
521002	**Empl Prof Membshp Dues**				
	Base	$1,760	$1,510	$1,510	Membership dues for City Traffic Engineer (ITE-$190, NAEP-$150, ULI-$100), Asst City Traffic Engineers (IMSA-1 @ $60, ITE-2 @ $190), Transp Plng Engineer (ITE-1 @ $190), Traffic Signal Spec (IMSA-$60, ITE-$190), and Eng Tech II (ITE-$190).
	Ongoing Supplemental	($250)	$0	$0	FY12 Supp: Signal System Specialist-Empl Prof Membshp Dues
	Subtotal	**$1,510**	**$1,510**	**$1,510**	
521003	**City Membership Dues**				
	Base	$800	$800	$800	City membership for ITSA.
522099	**Community Promotions**				
	Base	$2,500	$2,500	$2,500	Cost of events, supplies and services associated with community bike and safety events.
522503	**Printing and Binding**				
	Base	$500	$200	$500	Printing and binding for Traffic Engineering division.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$38	$0	
525008	**Computer Software Supp & Maint**				
	Base	$3,850	$3,800	$3,800	Annual software support for Timesheet Xpress (6 licenses @ $50), TRAFFIX (2 licenses @ $500), Intersection Magic (1 license @ $1,000), and Synchro (3 licenses @ $500).
	Ongoing Supplemental	($50)	$0	$0	FY12 Supp: Signal System Specialist-Computer Software Supp & Maint
	Subtotal	**$3,800**	**$3,800**	**$3,800**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,429	$9,429	$11,047	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$211,917	$211,917	$234,049	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.

7000-Highway User Fund

7043-Traffic Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525504	**Svc Charges-IT Operations**				
	Base	$106,585	$106,585	$70,689	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$16,794	$16,794	$18,588	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,223	$1,223	$1,221	Service Charge is calculated by the Budget Office.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$4,000	$4,000	$4,000	Maintenance for Traffic Engineering vehicles (Veh #s 1297, 1609, 1610, 1611 & 1612).
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,300	$1,300	$1,300	Fuel for Traffic Engineering vehicles (Veh #s 1297, 1609, 1610, 1611 & 1612).
525701	**Svc Chg-PC Replacement**				
	Base	$4,700	$4,700	$3,600	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,920	$1,920	$1,920	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$394,253***	***$393,991***	***$383,099***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$1,500	$2,000	Office supplies for Traffic Engineering division.
530002	**Books/Periodicals/Subscript**				
	Base	$700	$500	$500	Books and subscriptions.
530003	**Computer Hardware**				
	Base	$300	$200	$200	Replacement provision for wireless mouse, laptop power supply, or similar.
530006	**Postage and Shipping**				
	Base	$500	$500	$500	Postage and shipping for Traffic Engineering division.
530010	**Wearing Apparel-Safety**				
	Base	$200	$200	$200	Hard hats w/ City of Peoria logo stickers, safety vests and safety glasses.
530016	**Office Equipment & Furniture**				
	Base	$500	$0	$500	Miscellaneous office equipment for Traffic Engineering division.
530019	**Operational Supplies/Equipment**				
	Base	$1,000	$1,000	$1,000	Miscellaneous operational supplies as needed.

7000-Highway User Fund

7043-Traffic Engineering

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530021	**Computer Software**				
	Base	$1,150	$700	$1,150	New software purchases as needed.
	Total Commodities	***$6,350***	***$4,600***	***$6,050***	
Capital Outlay					
543001	**Street System**				
	Base	$100,000	$50,000	$0	
	Ongoing Supplemental	($100,000)	$0	$0	FY12 Supp: Neighborhood Traffic Management Program-Street System
	Subtotal	**$0**	**$50,000**	**$0**	
	Total Capital Outlay	***$0***	***$50,000***	***$0***	
	TOTAL	**$1,116,425**	**$1,163,913**	**$1,156,505**	

Finance Department *FY2013*

Performance *spotlight*

Department Mission

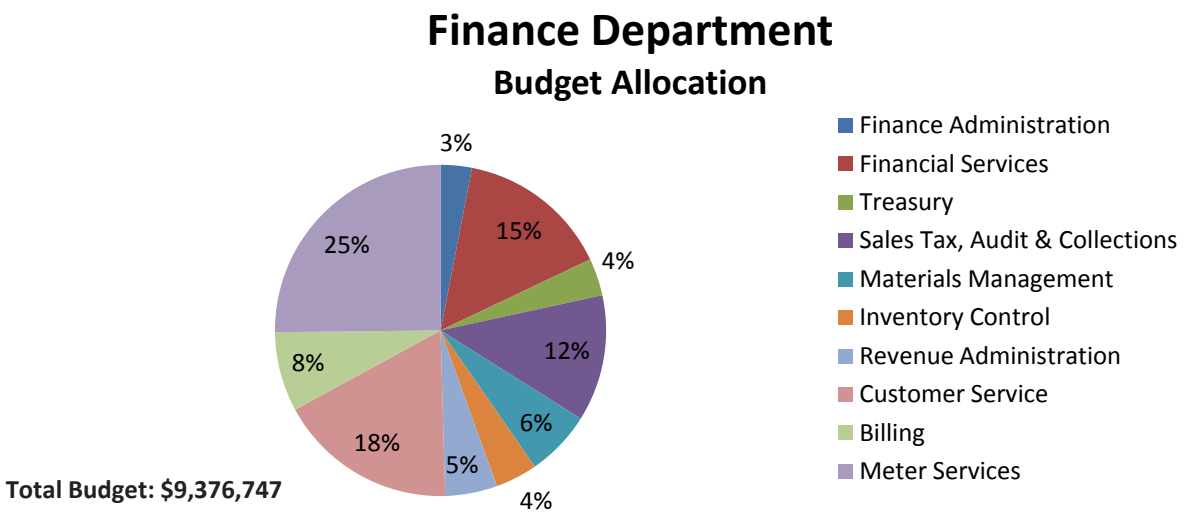
To provide responsible fiscal stewardship and professional financial management with integrity, accountability, and exceptional customer service.

DEPARTMENT OVERVIEW

The City of Peoria's Finance Department provides city wide support to executive management in support of the council's goals, provides professional support to all city departments, and provides exemplary service to the customers and citizens of the city. The Department consists of ten areas that provide a variety of key functions and service activities. Funding comes from both the general fund and utility funds. Many of the services provided are for customers internal to the city. Since our business is helping the city's other business units deliver services to the citizen, our Vision Statement focus is on enabling those business units to *"Serve the Customer"*.

Key Outcome Measures Finance Department

- Bond Ratings for General Obligation, MDA and Revenue Bonds
- Compliance with Investment Policy
- Unqualified audit opinion
- GFOA Certificate of Achievement in Financial Reporting
- Compliance with the Principles of Sound Financial Management
- Customer Service Survey Ratings



Finance Administration

The **Finance Administration Division** is responsible for the overall leadership and management of the Finance Department by coordinating operations, facilitating financial planning, managing the city's debt, helping finance city projects, and providing city management with relevant financial information. These functions are supported by the Department Director and an Executive Assistant.

Cost of Service Breakdown Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Service and support to council, management, citizens and customers	0.60	$72,611	$1,575	$11,488	$85,674
Leadership and management of the Finance Department	1.00	$121,017	$2,625	$19,146	$142,788
Maintain City's financial stability and fiscal health	0.40	$48,407	$1,050	$7,658	$57,115
TOTAL	**2.00**	**$242,035**	**$5,250**	**$38,292**	**$285,577**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Financial Services

The **Financial Services Division** is responsible for providing accurate and timely financial information to the public, bondholders, grantors, auditors, city council, and management. Oversight of the division is provided by the Finance Manager.

Key activities within this function include the preparation of external financial reports including the Comprehensive Annual Financial Report (CAFR), Single Audit, grant reports, state required reports, and other special reports and financial surveys. Annual reports are required by the City Charter and by Arizona Revised Statutes. Other important activities include special assessment administration, grant accounting, and maintenance of portions of the city's financial information system. These activities are supported by an Accounting Supervisor, three Senior Accountants and one Accountant.

A second key function is payroll. The payroll staff ensures timely and accurate payment to employees while adhering to applicable federal and state laws, city policies, and union memorandums of understanding. The staff prepares and files payroll taxes and required Federal and State reports on a biweekly, quarterly and annual basis and provides training throughout the organization. In addition, the staff maintains portions of the Human Resource Management System. These functions are supported by a Payroll Supervisor and two Payroll Specialists.

A third function is accounts payable. The accounts payable staff process and pay city invoices. All departments in the city rely on invoice payment services. In addition, the staff provides citywide training to employees who are involved with procurement and vendor payment processing. Lastly, the staff maintains certain portions of the city's financial information system. This system requires regular upgrades, configuration and associated testing. These functions are supported by an Accounts Payable Supervisor and three Accounting Specialists.

Cost of Service Breakdown Financial Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Accounting and financial reporting	5.35	$527,670	$120,530	$104,725	$752,925
Accounts payable	3.25	$215,388	$5,013	$35,608	$256,009
Payroll	2.60	$183,165	$5,692	$30,512	$219,369
Maintain accounting information systems	1.55	$144,521	$940	$23,501	$168,962
TOTAL	**12.75**	**$1,070,744**	**$132,175**	**$194,346**	**$1,397,265**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Treasury

The **Treasury Division** oversees and assists with three main responsibilities: cash and investment management, banking relations, and debt management. These activities are supported by a Treasury Manager and one Senior Accountant.

Cash and investment management includes oversight of the city's external investment firm in managing the city's investment portfolio. This insures cash flow needs are met and investments are in compliance with the City's adopted Investment Policy.

The division also manages the city's banking relationships and assists in the development and implementation of new payment and collection systems, electronic banking services, and e-commerce. Staff provides oversight of banking activities including deposits, wire transfers, credit card payments and electronic transactions.

Debt management includes administration of all city debt issuances to provide funds for capital projects. Staff works with the city's external financial advisor to analyze refunding opportunities, monitor compliance with bond covenants, and coordinate continuing disclosure obligations.

Cost of Service Breakdown Treasury					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Cash and Banking Management	1.15	$136,945	$77,905	$21,284	$236,134
Investment Management	0.75	$80,039	$1,425	$8,070	$89,534
Debt Issuance and Management	0.10	$14,132	$480	$1,448	$16,060
TOTAL	**2.00**	**$231,116**	**$79,810**	**$30,802**	**$341,728**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Tax Audit & Collections

The **Tax Audit & Collections Division** administers the sales tax code by issuing and collecting licenses and fees, collecting sales taxes, conducting audits of businesses, inspecting business establishments to insure proper licensing, providing customer service to the taxpayers, and collecting delinquent monies owed the city. These functions are supported by eleven people that include one Supervisor, two Sales Tax Auditors, one Associate Auditor, three Revenue Collections Specialists, three Customer Service Representatives and one Accounting Technician.

Administering the tax code includes processing license applications and sales tax payments. Each taxpayer receives a tax return monthly, quarterly, or annually depending on their annual gross receipts. Customer Service Representatives (CSRs) process the remittances using the city's sales tax system. The city has over 14,500 licensed businesses. Staff also coordinates and processes specialty licenses such as liquor licenses.

Auditing businesses is accomplished through the efforts of staff auditors. They research and analyze taxable transactions, search for tax discrepancies, and review business records. Staff work with the taxpayer, explaining the various tax laws, and collecting the amounts owed. Audit recoveries have generated more than $1 million per year for the past several years.

Delinquent amounts include sales tax, general accounts receivable, utility accounts, returned checks, license fees, audit balances, and other accounts referred for collection assistance by departments citywide. Six employees support the billing and collection functions. The goal of collecting delinquent accounts is to ensure each customer actually pays for services rendered. Staff uses a variety of collection methods. Eventually, if the collection methods used for delinquent accounts prove inadequate, property liens, outside collections service, or action by the City Attorney's Office are used.

Cost of Service Breakdown
Tax Audit & Collections

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Administer the tax code	6.50	$551,986	$65,708	$82,660	$700,354
Audit businesses	3.50	$296,688	$11,864	$41,290	$349,842
Process specialty licenses	0.45	$37,856	$7,791	$6,108	$51,755
Canvas and inspect licenses	0.55	$45,975	$2,475	$6,483	$54,933
TOTAL	**11.00**	**$932,505**	**$87,838**	**$136,541**	**$1,156,884**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Materials Management

The **Materials Management Division** serves as the city's purchasing and contracting agent and acquires and stocks needed supplies, equipment and services for all city departments. Operations are based out of city hall and through a warehouse located at the city's Municipal Operations Center (MOC). One Supervisor oversees both Materials Management and Inventory Control.

The purchasing and contracting processes are facilitated by the issuance of solicitations, contracts, purchase orders and direct purchases. The Division provides professional guidance, advice, and oversight to departments in acquiring goods and services related to delivering core services. They also assist in contracting for professional and construction services for capital projects. In addition, the staff provides citywide training to employees who are involved with procurement. Lastly, the staff maintains the purchasing portions of the city's financial information system. A total of six employees support these varied functions.

The Division also manages the mail room and two reprographics centers located on the city hall campus. Materials Management provides oversight of the vendor providing these services (currently IKON). IKON services include staffing two copy centers, maintenance of all satellite copiers, copier supplies and mail sorting service for city departments.

Cost of Service Breakdown
Materials Management

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Procure goods & services	3.95	$312,554	$11,757	$56,107	$380,418
Contract management	1.80	$153,500	$11,258	$28,504	$193,262
Manage financial information systems	0.25	$23,334	$1,410	$4,281	$29,025
TOTAL	**6.00**	**$489,388**	**$24,425**	**$88,892**	**$602,705**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Inventory Control

The **Inventory Control Division** maintains a warehouse and a fleet parts room to ensure the availability of materials, supplies, and equipment to meet the city's operational needs. The staff also maintains portions of the financial information system. In addition, the staff manages the disposal of surplus property through public auction, competitive sealed bids or other methods advantageous to the city. Inventory also provides a citywide courier service for the delivery of packages, supplies, and requested items and equipment to all city facilities. These activities are supported by a total of four employees.

Cost of Service Breakdown
Inventory Control

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Warehouse operations	1.55	$91,432	$21,282	$47,760	$160,474
Fleet parts room service	1.00	$67,399	$10,506	$33,010	$110,915
Warehouse & fleet information systems	0.45	$29,043	$452	$12,498	$41,993
Distribution of mail & materials to locations	1.00	$45,576	$5,600	$21,685	$72,861
TOTAL	**4.00**	**$233,450**	**$37,840**	**$114,953**	**$386,243**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Revenue Administration

The **Revenue Administration Division** provides professional service to the city's utility operations and the citizens of Peoria in a timely and efficient manner. Functions include Customer Service, Meter Services, Billing & Collections (in addition to Sales Tax). The four staff in this area have responsibility for maintaining several complex information systems, insuring the integrity of the data processed by these systems, budget preparation and monitoring and other administrative duties. Maintaining the integrity of the Revenue Division computer systems is a key function. These systems include meter reading, utility billing, customer service, interactive voice response, cashiering, customer internet interfaces and sales tax. Staff in this area also ensures the integrity of the data flowing to the city's accounting systems by reconciling revenue, accounts receivable, and cash.

Cost of Service Breakdown
Revenue Administration

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
General management and support	1.75	$163,484	$2,663	$27,197	$193,344
Insure data integrity and maintain information systems	2.25	$225,087	$17,312	$39,679	$282,078
TOTAL	**4.00**	**$388,571**	**$19,975**	**$66,876**	**$475,422**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Customer Service

The **Customer Service Section** is responsible for collecting water, wastewater and solid waste user fees, processing sales tax and business license applications and tax returns, processing and depositing daily cash receipts, establishing new utility service accounts, initiating service orders for delivery of solid waste containers, meter installations, repairs and replacements, investigation of water leaks and customer complaints, and assisting customers in person and over the telephone.

Financial transactions are processed by cashiers taking payments and making account adjustments at city hall and in the DCSB building. Payments from other departments including Parks and Recreation, Libraries, Fire, and the City Clerk are processed through cashiering and deposited daily using an armored car service. The cashiering information system is integrated with other key financial information systems.

Our customer service call center strives to respond promptly to customer account inquiries by telephone. The call center answers an average of three hundred (300) calls each day, mostly related to utility services. The CSRs use the utility billing information system to retrieve and store customer information and generate work orders to modify, start, and stop utility services. A total of fifteen employees provide these services.

Cost of Service Breakdown
Customer Service

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Service Charges	Total Cost of Service
Process customer financial transactions	5.65	$336,199	$543,516	$149,313	$1,029,028
Respond to customer inquiries	9.35	$517,601	$6,925	$89,028	$613,554
TOTAL	**15.00**	**$853,800**	**$550,441**	**$238,341**	**$1,642,582**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Utility Billing

The **Utility Billing Section** is responsible for generating and distributing billing statements, providing customer service, and maintaining customer information. Accurately preparing and distributing customer bills is initiated by reading customer water meters. Analytical reports are used to verify the accuracy of billing data. This data is then used to generate customer bills.

Cost of Service Breakdown
Utility Billing

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Accurately billing customers	5.30	$317,334	$381,001	$30,615	$728,950

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Meter Services

The **Meter Services Section** is responsible for accurately reading water meters each month to ensure timely and correct utility billing. Meter reading is accomplished through the use of automated technology. Meters are read each month according to established routes and schedules. Meter reads are collected electronically and uploaded into the billing system. These activities support the Utilities Department by ensuring full revenue collection to support their operational, infrastructure, and capital needs.

The section is also responsible for providing a high level of customer service while performing the following tasks: turning water services on/off for new or delinquent water accounts, resolving customer complaints, investigating high usage complaints, installing new meters, replacing or repairing malfunctioning or outdated meters, testing meters, and maintaining all water meters and meter vaults. One supervisor oversees both the meter services function as well as the billing and collections function.

Cost of Service Breakdown
Meter Services

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Service Charges	Total Cost of Service
Meter reading	1.65	$95,226	$16,904	$8,106	$120,236
Service work orders	9.65	$614,360	$95,786	$51,338	$761,484
Meter replacement program	0.40	$27,905	$1,350,144	$99,622	$1,477,671
TOTAL	**11.70**	**$737,491**	**$1,462,834**	**$159,066**	**$2,359,391**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Finance Department

FY 2013

Performance Report

The Finance Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Leadership and Image	Prudent fiscal stewardship. Employ strong fiscal management practices that encourage sustainable fiscal decision-making.	Bond ratings for general obligation bonds: - Standard & Poor's - Moody's Investor Services - Fitch Ratings	AA+ AA1 AA+	AA+ AA1 AA+	AA+ AA1 AA+	AA+ AA1 AA+
		Bond ratings for revenue bonds: - Standard & Poor's - Moody's Investor Services - Fitch Ratings	AA Aa3 AA	AA Aa3 AA	AA Aa3 AA	AA Aa3 AA
		Compliance with the Principles of Sound Financial Management	Yes	Yes	Yes	Yes
Enhance Current Services	Provide accurate and timely financial information and accounting services to management, policy makers, and external parties for making sound and informed decisions.	Receive "clean" audit opinion from independent CPA firm	Yes	Yes	Yes	Yes
		Receipt of the GFOA Certificate of Achievement for Excellence in Financial Reporting	Yes	Yes	Yes	Yes
		Travel reconciliations processed within 30 days of travel completion	87%	90%	90%	95%
		Number of (A/P) payments made annually	11,353	12,545	11,000	11,000
	Provide accurate and timely payment to our vendors.	Percent of vendor invoices paid within 30 days of invoice date	85%	87%	87%	90%
		Percent of A/P payments made electronically	5%	24%	40%	45%
		Peoria investment return compared to Treasury Note benchmark	1.08% / 0.35%	0.68 / 0.19%	0.58% / 0.10%	0.60% / 0.20%
	Perform all procurement acquisition functions effectively, accurately and timely.	Number of vendor protests filed and number upheld	0/0	0/0	0/0	0/0
	Maintain an efficient sales tax audit program.	Number of audits completed annually	162	147	150	135

Performance Report

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Enhance Current Services	Maintain an efficient sales tax audit program.	Audit program recoveries as a ratio to the operating costs of the Sales Tax Section	1.1	1.1	1.1	>1
		% of sales tax returns remitted electronically	8%	10%	11%	12%
		% of inspected businesses operating without a current license	8%	13%	13%	10%
		% of new business license applications processed within 14 days	66%	73%	73%	85%
	Improve the functionality and performance of revenue billing systems.	% of total utility customers receiving their utility bills electronically	6%	9%	12%	>12%
	Customer Service - Provide professional, efficient, and responsive service to all customers.	Annual number of incoming customer service calls answered by a CSR	83,000	73,000	75,000	75,000
		Average time for CSR to answer incoming calls (minutes)	2:06	3:38	3:38	< 3 min
	Read meters accurately and efficiently to facilitate correct utility billing.	Number of service orders processed by Meter Services staff	47,593	39,674	38,000	40,000
		% of readings requiring follow-up due to a questionable meter read	0.20%	0.14%	0.14%	<.20%

Finance

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$3,383,014	$3,066,799	**$3,199,238**	$3,186,988	**$3,336,351**	**4.29%**
Contractual Services	$1,014,314	$872,756	**$881,711**	$895,714	**$922,827**	**4.66%**
Commodities	$89,280	$245,508	**$89,453**	$87,700	**$85,903**	**-3.97%**
Total :	$4,486,608	$4,185,063	**$4,170,402**	$4,170,402	**$4,345,081**	**4.19%**
Expenditures by Division						
Finance Admin	$307,721	$290,055	**$285,577**	$285,577	**$305,173**	**6.86%**
Financial Services	$1,344,267	$1,362,423	**$1,397,265**	$1,397,265	**$1,501,976**	**7.49%**
Tax Audit & Collections	$987,551	$891,387	**$1,156,884**	$1,156,884	**$1,128,482**	**-2.46%**
Materials Management	$971,182	$707,867	**$602,705**	$602,705	**$633,611**	**5.13%**
Treasury Management	$345,317	$329,057	**$341,728**	$341,728	**$356,684**	**4.38%**
Inventory Control	$530,570	$604,274	**$386,243**	$386,243	**$419,155**	**8.52%**
Total :	$4,486,608	$4,185,063	**$4,170,402**	$4,170,402	**$4,345,081**	**4.19%**
Staffing by Division						
Finance Admin	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Financial Services	12.75	12.75	**12.75**	12.75	**12.75**	**0.00%**
Tax Audit & Collections	9.00	12.00	**11.00**	11.00	**11.00**	**0.00%**
Materials Management	8.00	7.00	**6.00**	6.00	**6.00**	**0.00%**
Treasury Management	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Inventory Control	6.00	5.00	**4.00**	4.00	**4.00**	**0.00%**
Total :	39.75	40.75	**37.75**	37.75	**37.75**	**0.00%**

Finance Utilities

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$2,790,953	$2,396,393	**$2,297,196**	$2,296,996	**$2,439,990**	**6.22%**
Contractual Services	$1,396,630	$1,320,829	**$1,325,415**	$1,330,398	**$1,366,209**	**3.08%**
Commodities	$643,008	$587,549	**$1,583,734**	$1,570,951	**$780,725**	**-50.70%**
Capital Outlay	$8,000	$0	**$0**	$0	**$0**	**NA**
Total :	$4,838,592	$4,304,771	**$5,206,345**	$5,198,345	**$4,586,924**	**-11.90%**
Expenditures by Division						
Customer Service	$1,501,245	$1,742,898	**$1,642,582**	$1,642,582	**$1,738,575**	**5.84%**
Revenue Administration	$713,167	$458,900	**$475,422**	$467,422	**$497,458**	**4.64%**
Meter Services	$1,589,190	$1,397,802	**$2,359,391**	$2,359,391	**$1,595,439**	**-32.38%**
Utility Billing	$1,034,989	$705,171	**$728,950**	$728,950	**$755,452**	**3.64%**
Total :	$4,838,592	$4,304,771	**$5,206,345**	$5,198,345	**$4,586,924**	**-11.90%**
Staffing by Division						
Customer Service	14.00	15.00	**15.00**	15.00	**15.00**	**0.00%**
Revenue Administration	6.00	5.00	**4.00**	4.00	**4.00**	**0.00%**
Meter Services	14.00	14.00	**11.70**	11.70	**11.70**	**0.00%**
Utility Billing	9.00	5.00	**5.30**	5.30	**5.30**	**0.00%**
Total :	43.00	39.00	**36.00**	36.00	**36.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Finance								
General Fund								
1000 - 0400	**Finance Admin**							
	Finance & Accounting Asst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Finance Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 0410	**Financial Services**							
	Accountant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Accounting Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Accounting Technician II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Accounting Technician III	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Finance Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Financial Systems Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Payroll Specialist	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Payroll Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Accountant	0.75	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Sr Accountant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		12.75	12.75	12.75	*0.00*	**12.75**	*0.00*	**12.75**
1000 - 0420	**Sales Tax & Audit**							
	Accounting Technician I	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Associate Sales Tax Auditor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Customer Services Rep II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Customer Services Rep III	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Revenue Collection Specialist	1.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Sales Tax & Licensing Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sales Tax Auditor	3.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		9.00	12.00	11.00	*0.00*	**11.00**	*0.00*	**11.00**
1000 - 0440	**Materials Management**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Buyer I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Buyer II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Contract Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Contract Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Materials Management Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Materials Manager	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		8.00	7.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
1000 - 0490	**Treasury Management**							
	Sr Accountant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Treasury Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 0500	**Inventory Control**							
	Buyer I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Storekeeper I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Storekeeper II	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Inventory Control Supervisor	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		6.00	5.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Finance Totals:	**39.75**	**40.75**	**37.75**	***0.00***	**37.75**	***0.00***	**37.75**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Finance Utilities								
General Fund								
1000 - 0450	**Customer Service**							
	Customer Services Rep I	12.00	12.00	12.00	*0.00*	**12.00**	*0.00*	**12.00**
	Lead Customer Services Rep	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Services Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		14.00	15.00	15.00	*0.00*	**15.00**	*0.00*	**15.00**
1000 - 0460	**Revenue Administration**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Finance Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Cost and Rate Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Revenue Administrator	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		6.00	5.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
1000 - 0470	**Meter Services**							
	Administrative Assistant I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Water Meter Technician	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Services Supervisor	1.00	1.00	0.70	*0.00*	**0.70**	*0.00*	**0.70**
	Water Meter Technician I	6.00	8.00	7.00	*-1.00*	**6.00**	*0.00*	**6.00**
	Water Meter Technician II	4.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Position Reduction - Backfill	0.00	0.00	-1.00	*1.00*	**0.00**	*0.00*	**0.00**
		14.00	14.00	11.70	*0.00*	**11.70**	*0.00*	**11.70**
1000 - 0480	**Revenue Recovery**							
	Customer Services Rep II	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Lead Customer Services Rep	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Services Supervisor	1.00	0.00	0.30	*0.00*	**0.30**	*0.00*	**0.30**
	Accounting Technician I	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Revenue Collection Specialist	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		9.00	5.00	5.30	*0.00*	**5.30**	*0.00*	**5.30**
	Finance Utilities Totals:	**43.00**	**39.00**	**36.00**	***0.00***	**36.00**	***0.00***	**36.00**

City of Peoria
Summary of Recommended Supplemental Request

Finance

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0410 - 01	Financial Services	Automated Workflow for Purchase Order Processing		$19,000	$0	**$19,000**	
		Total - General Fund	**0.00**	**$19,000**	**$0**	**$19,000**	
		Total - Finance	***0.00***	***$19,000***	***$0***	***$19,000***	

Finance Department

Financial Services Division Request
Number: 0410-01

Automated Workflow for Purchase Order Processing

Revenue Offset:

Total Cost - $19,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0410	520099	Outside training and consulting services	$19,000	$0	**$19,000**
		Total	**$19,000**	**$0**	**$19,000**

Please describe this request:

The PeopleSoft financial information system is in the process of being upgraded to the most current version. The new version will provide a new workflow capability that will transition a paper based purchase order processing and approval process into an automated process whereby paperwork and approvals can be routed and approved electronically. In order to implement the new workflow functionality, staff estimates that approximately $19,000 will be required for training ($12,000) and possible consulting assistance ($7,000).

How this request will affect the current service level?

This will allow us to improve our current service level of processing and issuing purchase orders for city departments. This is a core service of the Finance Department.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

Finance Department

Finance Admin

(1000-0400)

Total Budgeted Expenditures -	**$305,173**

1000-General Fund

0400-Finance Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$184,016	$184,016	$193,192	
511001	**Social Security-OASDI**				
	Salary	$9,756	$9,756	$9,912	
511002	**Social Security-HI**				
	Salary	$2,685	$2,685	$2,817	
511501	**Retirement-State**				
	Salary	$18,594	$18,594	$21,540	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$19,745	$19,745	$23,595	
512500	**Workers Compensation**				
	Salary	$252	$252	$253	
512800	**401(a) Compensation**				
	Salary	$5,337	$5,337	$5,604	
512900	**457 Compensation**				
	Salary	$390	$390	$390	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$242,035***	***$242,035***	***$258,563***	
Contractual Services					
520036	**Copier Services**				
	Base	$500	$500	$500	Routine photocopying.
520510	**Overnight Travel**				
	Base	$1,000	$0	$0	All travel is planned within Arizona.
520511	**Local Training/Meeting**				
	Base	$1,000	$2,000	$2,000	To meet CPA continuing education requirements.
521001	**Occup Lic and Certif**				
	Base	$500	$500	$500	CPA licensing fees.
521002	**Empl Prof Membshp Dues**				
	Base	$900	$1,200	$1,200	Government Finance Officers Association (GFOA), American Institute of Certified Public Accountants, Certified Government Financial Manager, Association of Public Treasurers, Government Finance Officers Association of Arizona.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$75	$75	$75	

1000-General Fund

0400-Finance Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,067	$1,067	$1,070	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$20,629	$20,629	$22,323	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$15,730	$15,730	$17,247	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$866	$866	$720	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$42,267***	***$42,567***	***$45,635***	
Commodities					
530001	**Office and General Supplies**				
	Base	$350	$200	$200	Normal office supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$500	$500	$500	Professional technical government accounting publications and AZ Republic.
530006	**Postage and Shipping**				
	Base	$175	$175	$175	Postage costs for letters, packages, etc.
530016	**Office Equipment & Furniture**				
	Base	$250	$100	$100	
	Total Commodities	***$1,275***	***$975***	***$975***	
	TOTAL	**$285,577**	**$285,577**	**$305,173**	

City of Peoria
Budget Detail by Organization

Finance Department

Financial Services

(1000-0410)

Total Budgeted Expenditures -	**$1,501,976**

1000-General Fund

0410-Financial Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$752,837	$752,837	$789,378	
510100	**Wages-Part Time**				
	Salary	$58,841	$58,841	$61,775	
510200	**Wages-Overtime**				
	Salary	$1,000	$1,000	$1,000	Overtime for Accounts Payable staff during year end processing.
510701	**Longevity Pay**				
	Salary	$420	$420	$420	
511001	**Social Security-OASDI**				
	Salary	$50,192	$50,192	$52,299	
511002	**Social Security-HI**				
	Salary	$11,783	$11,783	$12,354	
511501	**Retirement-State**				
	Salary	$82,113	$82,113	$95,007	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$106,422	$106,422	$133,611	
512500	**Workers Compensation**				
	Salary	$1,106	$1,106	$1,106	
512900	**457 Compensation**				
	Salary	$4,680	$4,680	$4,680	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$936	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$936**	
513800	**EAP Charges**				
	Salary	$390	$390	$390	
	Total Personal Services	***$1,070,744***	***$1,070,744***	***$1,152,956***	
Contractual Services					
520002	**Audit Services**				
	Base	$98,800	$93,000	$98,800	Funds the annual financial statement audit for the City's Comprehensive Annual Financial Report, other required audited reports, and Vistancia's Community Facilities District annual financial statements.
520012	**Contract Labor**				
	Base	$0	$3,500	$0	
520031	**FBI Fingerprint Processing**				
	Base	$50	$50	$0	

1000-General Fund

0410-Financial Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520036	**Copier Services**				
	Base	$3,800	$3,800	$3,800	Copying expenses to publish the annual Comprehensive Annual Financial Report (CAFR).
520099	**Other Professional Services**				
	Base	$725	$725	$725	Annual application fee for the Government Finance Officers' Certificate of Achievement for Excellence in Financial Reporting.
	One-time Supplemental (0410-01)	$0	$0	$19,000	FY13 Supp: Automated Workflow for Purchase Order Processing-Other Professional Services
	Subtotal	**$725**	**$725**	**$19,725**	
520510	**Overnight Travel**				
	Base	$1,250	$500	$0	All travel is planned within Arizona.
520511	**Local Training/Meeting**				
	Base	$4,000	$4,750	$5,250	Local continuing education training for five Certified Public Accountants and one Certified Payroll Professional.
520512	**Mileage Reimbursement**				
	Base	$0	$400	$200	Mileage reimbursement to attend various meetings and conferences.
521001	**Occup Lic and Certif**				
	Base	$600	$1,600	$900	CPA license fees for five Certified Public Accountants.
521002	**Empl Prof Membshp Dues**				
	Base	$1,500	$1,800	$1,800	Membership in professional organizations for the accounting and payroll staff. These professional memberships include; the Government Finance Officers' Assn, Arizona Society of Certified Public Accountants and American Payroll Assn.
522503	**Printing and Binding**				
	Base	$750	$800	$750	Printing and binding of the Comprehensive Annual Financial Report (CAFR)
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$100	$150	$100	Local and long distance telephone charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$6,752	$6,752	$6,776	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$92,832	$92,832	$96,733	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$94,429	$94,429	$90,736	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$3,600	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.

1000-General Fund

0410-Financial Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Contractual Services	*$305,921*	*$305,421*	*$329,170*	
Commodities					
530001	**Office and General Supplies**				
	Base	$5,500	$5,500	$5,500	Administrative office and general supplies for the Financial Services division.
530002	**Books/Periodicals/Subscript**				
	Base	$1,800	$1,800	$1,800	Professional subscriptions and books for the accounting and payroll sections.
530003	**Computer Hardware**				
	Base	$2,000	$2,000	$2,000	Specialized magnetic ink toner cartridges for printing checks and a scanner for the payroll section.
530006	**Postage and Shipping**				
	Base	$8,000	$8,000	$8,000	Mailing of accounts payable checks to our vendors.
530008	**Food Supplies & Catering**				
	Base	$0	$200	$0	
530016	**Office Equipment & Furniture**				
	Base	$300	$500	$300	For any new and/or replacement office equipment.
530019	**Operational Supplies/Equipment**				
	Base	$2,500	$2,500	$1,750	Accounts payable and payroll check stock as well as 1099 and W-2 forms.
530021	**Computer Software**				
	Base	$500	$600	$500	Partially funds "Onbase" electronic imaging license agreements.
	Total Commodities	*$20,600*	*$21,100*	*$19,850*	
	TOTAL	**$1,397,265**	**$1,397,265**	**$1,501,976**	

City of Peoria
Budget Detail by Organization

Finance Department

Tax Audit & Collections

(1000-0420)

Total Budgeted Expenditures -	**$1,128,482**

1000-General Fund

0420-Tax Audit & Collections

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$616,732	$679,732	$641,379	
	One-time Supplemental	$75,000	$0	$0	FY12 Supp: Move vacant Sales Tax Auditor position to 1-time-Fixed Term Position
	Subtotal	**$691,732**	**$679,732**	**$641,379**	
510200	**Wages-Overtime**				
	Salary	$250	$0	$250	
511001	**Social Security-OASDI**				
	Salary	$38,247	$38,247	$39,777	
511002	**Social Security-HI**				
	Salary	$8,939	$8,939	$9,298	
511501	**Retirement-State**				
	Salary	$62,341	$62,341	$71,536	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$121,426	$121,426	$136,653	
512500	**Workers Compensation**				
	Salary	$4,950	$4,950	$5,874	
512900	**457 Compensation**				
	Salary	$4,290	$4,290	$4,290	
513800	**EAP Charges**				
	Salary	$330	$330	$330	
	Total Personal Services	***$932,505***	***$920,255***	***$909,387***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$300	$300	$300	Fee for credit card payments.
520011	**Collection Services**				
	Base	$4,000	$3,700	$4,000	Payments for contract collection services.
520012	**Contract Labor**				
	Base	$0	$12,000	$0	
520036	**Copier Services**				
	Base	$1,800	$1,800	$1,800	Photocopying of sales tax related documents.
520038	**Recording Fees**				
	Base	$1,750	$1,750	$1,750	Fees for filing and releasing liens with the State and County.
520099	**Other Professional Services**				
	Base	$2,500	$2,500	$2,500	MJAC Hearing Officer charges for contested sales tax audits.

1000-General Fund

0420-Tax Audit & Collections

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520510	**Overnight Travel**				
	Base	$1,500	$0	$0	All travel is planned within Arizona.
520511	**Local Training/Meeting**				
	Base	$150	$1,650	$1,650	Unified Audit Meetings for Tax & License staff.
522502	**Legal Notices**				
	Base	$0	$3	$0	
522503	**Printing and Binding**				
	Base	$18,500	$21,000	$21,000	Printing of sales tax returns, account statements, license certificates and renewals.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$400	$400	$400	Long distance charges and miscellaneous phone charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$13,917	$13,917	$8,385	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$66,005	$66,005	$78,432	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$204	$204	$204	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$500	$500	$500	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$350	$350	$350	
525701	**Svc Chg-PC Replacement**				
	Base	$3,466	$3,466	$1,935	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,376	$1,376	$1,376	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$168,291***	***$182,494***	***$165,507***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,350	$950	$950	Printer toner and headsets.

1000-General Fund

0420-Tax Audit & Collections

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530002	**Books/Periodicals/Subscript**				
	Base	$3,500	$3,500	$3,500	Business Journal Subscription and Information Market electronic subscription that provide sales tax audit leads. Arizona Statute updates related to the sales tax code and audits.
530006	**Postage and Shipping**				
	Base	$49,138	$49,138	$49,138	Mailing of sales tax returns, account statements, license certificates and renewals.
530021	**Computer Software**				
	Base	$0	$397	$0	
530025	**On-Line Computer Services**				
	Base	$1,100	$150	$0	
	Total Commodities	***$56,088***	***$54,135***	***$53,588***	
	TOTAL	**$1,156,884**	**$1,156,884**	**$1,128,482**	

City of Peoria
Budget Detail by Organization

Finance Department

Materials Management

(1000-0440)

Total Budgeted Expenditures -	**$633,611**

1000-General Fund

0440-Materials Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$369,516	$369,516	$387,942	
511001	**Social Security-OASDI**				
	Salary	$22,907	$22,907	$24,051	
511002	**Social Security-HI**				
	Salary	$5,356	$5,356	$5,621	
511501	**Retirement-State**				
	Salary	$37,337	$37,337	$43,253	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$50,288	$50,288	$55,903	
512500	**Workers Compensation**				
	Salary	$504	$504	$504	
512900	**457 Compensation**				
	Salary	$2,340	$2,340	$2,340	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$0	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$0**	
513800	**EAP Charges**				
	Salary	$180	$180	$180	
	Total Personal Services	***$489,388***	***$489,388***	***$519,794***	
Contractual Services					
520036	**Copier Services**				
	Base	$6,000	$5,000	$5,100	Copies of solicitations, contracts, brochures, business forms, etc.
520510	**Overnight Travel**				
	Base	$1,500	$0	$0	National Institute of Governmental Purchasing Forum Air @$500, Hotel @ $1000, Food @$350
	Ongoing Supplemental	($375)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$1,125**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$2,500	$3,625	$3,625	Training certification courses through National Institute of Governmental Purchasing (NIGP), construction courses ACE/COAA, monthly local NIGP chapter training meetings and regional conference training.
521002	**Empl Prof Membshp Dues**				
	Base	$550	$550	$240	National Institute of Governmental Purchasing (NIGP) employee membership dues.

1000-General Fund

0440-Materials Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521003	**City Membership Dues**				
	Base	$1,800	$2,260	$2,300	Yearly City of Peoria membership dues for professional organizations. National Institute of Governmental Purchasing (NIGP), Alliance for Construction Excellence (ACE), Construction Owners Association of America (COAA).
522502	**Legal Notices**				
	Base	$400	$400	$400	Required legal notices for advertising solicitations (bids) per City of Peoria Procurement Code and State of Arizona Title 34 construction law.
522503	**Printing and Binding**				
	Base	$600	$600	$600	Preparing and processing solicitations, construction plan sets and contracts.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$100	$210	$250	Long distance calls and conference call services.
524005	**Office Equip/Furniture R & M**				
	Base	$1,500	$1,930	$2,000	Mailroom postage equipment and maintenance.
524503	**Office Eqt/Furn Lease/Rentals**				
	Base	$800	$800	$860	Postage meter rental for applying postage to City mail.
525501	**Svc Charges-Insurance Reserve**				
	Base	$4,083	$4,083	$3,647	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$61,888	$61,888	$59,528	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$16,875	$16,875	$20,229	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$611	$611	$611	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,500	$1,500	$1,500	Fleet maintenance charges for 2 vehicles, 2006 Chevy Malibu Max #1364 used as a pool vehicle and for copier meter reads and supply deliveries. 2002 Dodge Caravan #908 used for daily US postal mail pick up and deliveries.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$800	$800	$800	Fuel charges for 2 vehicles, 2006 Chevy Malibu Max #1364 used as a pool vehicle and for copier meter reads and supply deliveries. 2002 Dodge Caravan #908 used for daily US postal mail pick up and deliveries.

1000-General Fund

0440-Materials Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525701	**Svc Chg-PC Replacement**				
	Base	$2,533	$2,533	$2,475	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,902	$2,902	$2,902	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$106,567***	***$106,567***	***$107,067***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,500	$2,500	$2,500	Office supplies for general office operations of purchasing division.
530003	**Computer Hardware**				
	Base	$250	$250	$250	Miscellaneous items such as cables, connectors, discs, keyboards, mice, etc.
530006	**Postage and Shipping**				
	Base	$2,000	$2,000	$2,000	Processing solicitations and contracts.
530016	**Office Equipment & Furniture**				
	Base	$500	$500	$500	Replacement for items that wear out or break.
530019	**Operational Supplies/Equipment**				
	Base	$750	$750	$750	Ink cartridges for mail meter machine.
530021	**Computer Software**				
	Base	$500	$500	$500	Various software or upgrades to stay current with most recent versions.
530028	**Electronic Supplies/Equipment**				
	Base	$250	$250	$250	For replacement or puchase of various items. Examples might include the digital camera, memory cards, batteries, etc.
	Total Commodities	***$6,750***	***$6,750***	***$6,750***	
	TOTAL	**$602,705**	**$602,705**	**$633,611**	

City of Peoria
Budget Detail by Organization

Finance Department

Treasury Management

(1000-0490)

Total Budgeted Expenditures -	**$356,684**

1000-General Fund

0490-Treasury Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$178,788	$178,788	$187,703	
510701	**Longevity Pay**				
	Salary	$300	$300	$300	
511001	**Social Security-OASDI**				
	Salary	$10,822	$10,822	$11,032	
511002	**Social Security-HI**				
	Salary	$2,596	$2,596	$2,725	
511501	**Retirement-State**				
	Salary	$18,066	$18,066	$20,928	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$15,027	$15,027	$17,762	
512500	**Workers Compensation**				
	Salary	$243	$243	$244	
512800	**401(a) Compensation**				
	Salary	$4,440	$4,440	$4,662	
512900	**457 Compensation**				
	Salary	$390	$390	$390	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$231,116***	***$231,116***	***$246,262***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$75,000	$75,000	$75,000	Citywide general banking services contract.
520030	**Regulatory Permits**				
	Base	$10	$10	$10	Filing Fee for MDA annual corporation commission report
520036	**Copier Services**				
	Base	$300	$300	$300	Bond rating materials and regular photocopy needs.
520510	**Overnight Travel**				
	Base	$600	$0	$0	All travel is planned within Arizona.
	Ongoing Supplemental	($50)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$550**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$1,000	$1,550	$1,550	Required continuing professional education for Senior Accountant (CPA).

1000-General Fund

0490-Treasury Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521002	**Empl Prof Membshp Dues**				
	Base	$1,250	$1,250	$1,250	Membership for Gov't Finance Officers Association of Az, Association of Finance Professionals, American Institute of Certified Public Accountants, Az Society of Public Accountants, Association of Public Treasurers.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$50	$50	$50	Internet lines and long distance charges
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,067	$1,067	$1,070	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$13,753	$13,753	$14,882	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$14,649	$14,649	$14,210	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,333	$1,333	$450	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$108,962***	***$108,962***	***$108,772***	
Commodities					
530001	**Office and General Supplies**				
	Base	$450	$450	$450	Normal office supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$900	$900	$900	Professional publications.
530006	**Postage and Shipping**				
	Base	$200	$200	$200	
530016	**Office Equipment & Furniture**				
	Base	$100	$100	$100	
	Total Commodities	***$1,650***	***$1,650***	***$1,650***	
	TOTAL	**$341,728**	**$341,728**	**$356,684**	

City of Peoria
Budget Detail by Organization

Finance Department

Inventory Control

(1000-0500)

Total Budgeted Expenditures -	**$419,155**

1000-General Fund

0500-Inventory Control

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$160,798	$160,798	$168,816	
510200	**Wages-Overtime**				
	Salary	$1,000	$1,000	$1,000	
511001	**Social Security-OASDI**				
	Salary	$10,030	$10,030	$10,589	
511002	**Social Security-HI**				
	Salary	$2,344	$2,344	$2,474	
511501	**Retirement-State**				
	Salary	$16,348	$16,348	$18,932	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$39,627	$39,627	$43,446	
512500	**Workers Compensation**				
	Salary	$1,239	$1,239	$1,452	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,560	
513500	**Other Allowance**				
	Salary	$0	$0	$1,000	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$0	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$0**	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
	Total Personal Services	***$233,450***	***$233,450***	***$249,389***	
Contractual Services					
520036	**Copier Services**				
	Base	$800	$800	$800	Processing incoming and outgoing freight and inventory items.
520510	**Overnight Travel**				
	Base	$250	$0	$0	System training 1@$1,500, NIGP National 2@$1600= $3,200
	Ongoing Supplemental	($125)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$125**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$500	$625	$625	Anticipate that all training will be within Arizona. Training certification courses through National Institute of Governmental Purchasing (NIGP), monthly local chapter meetings and regional conference.

1000-General Fund

0500-Inventory Control

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521002	**Empl Prof Membshp Dues**				
	Base	$200	$200	$200	National Institute of Governmental Purchasing (NIGP) employee membership dues.
521003	**City Membership Dues**				
	Base	$300	$300	$300	Yearly City of Peoria membership dues for professional organization.
522503	**Printing and Binding**				
	Base	$100	$100	$100	Processing shipping, receiving and inventory activities.
523504	**Electricity**				
	Base	$22,000	$22,000	$22,000	Allocation of utility expenses based on square footage.
523507	**Water**				
	Base	$1,900	$1,900	$1,900	
523508	**Sewage**				
	Base	$900	$900	$900	
523509	**Refuse Collection**				
	Base	$900	$900	$900	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$525	$525	$525	Long Distance charges, city cell phone for fleet parts operation.
525501	**Svc Charges-Insurance Reserve**				
	Base	$10,478	$10,478	$7,988	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$55,011	$55,011	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$45,280	$45,280	$62,410	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,221	$1,221	$1,221	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$3,500	$3,500	$3,500	Fleet maintenance charges for Vehicle #1505, 2008 Ford E250 used for freight deliveries to outlying city properties, i.e., Fire Stations and Treatment Plants.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$3,000	$3,000	$3,000	Fuel for Vehicle #1505, 2008 Ford E250 used for freight deliveries to outlying city properties, i.e., Fire Stations and Treatment Plants.

1000-General Fund

0500-Inventory Control

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525701	**Svc Chg-PC Replacement**				
	Base	$533	$533	$2,070	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,430	$2,430	$2,430	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$149,703***	***$149,703***	***$166,676***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$1,000	$1,000	Office supplies for general office operations of Inventory Control Division.
530006	**Postage and Shipping**				
	Base	$40	$40	$40	Freight returns, shipping charges, UPS charges.
530009	**Wearing Apparel-General**				
	Base	$400	$400	$400	Jackets, shirts, gloves, hats, sweat bands for warehouse employees.
530010	**Wearing Apparel-Safety**				
	Base	$400	$400	$400	Safety goggles, hard hats, vests, and back support belts for warehouse employees.
530012	**Expendable Tools & Equipment**				
	Base	$200	$200	$200	Banding supplies, wire cutters, pliers, vice grips, hammers, pallet size shrink wrap for warehouse operations.
530016	**Office Equipment & Furniture**				
	Base	$250	$250	$250	For purchase or repair or replacement of broken items.
530019	**Operational Supplies/Equipment**				
	Base	$800	$800	$800	For various items such as hand trucks, rolling carts, asset tags, stanchions, safety cones, etc.
	Total Commodities	***$3,090***	***$3,090***	***$3,090***	
	TOTAL	**$386,243**	**$386,243**	**$419,155**	

City of Peoria
Budget Detail by Organization

Finance Utilities Department

Customer Service

(1000-0450)

Total Budgeted Expenditures -	**$1,738,575**

1000-General Fund

0450-Customer Service

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$591,613	$591,613	$626,312	
510200	**Wages-Overtime**				
	Salary	$1,000	$1,000	$1,000	
511001	**Social Security-OASDI**				
	Salary	$36,736	$36,736	$38,887	
511002	**Social Security-HI**				
	Salary	$8,582	$8,582	$9,086	
511501	**Retirement-State**				
	Salary	$59,875	$59,875	$69,938	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$147,689	$147,689	$165,612	
512500	**Workers Compensation**				
	Salary	$1,621	$1,621	$1,668	
512900	**457 Compensation**				
	Salary	$5,850	$5,850	$5,850	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$0	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$0**	
513800	**EAP Charges**				
	Salary	$450	$450	$450	
	Total Personal Services	***$853,800***	***$853,800***	***$918,803***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$438,466	$528,466	$528,466	Bank charges and credit card charges for utility payments and transaction processing.
	Ongoing Supplemental	$90,000	$0	$0	FY12 Supp: Credit Card Service Charges-Bank Service Charges
	Subtotal	**$528,466**	**$528,466**	**$528,466**	
520031	**FBI Fingerprint Processing**				
	Base	$0	$24	$0	
520034	**Armored Car Service**				
	Base	$12,000	$12,500	$12,500	Armored car service for Customer Service and other department's bank deposits.
520036	**Copier Services**				
	Base	$1,500	$1,500	$1,500	Printing of customer correspondence.
520510	**Overnight Travel**				
	Base	$850	$0	$0	All travel is planned within Arizona.
	Ongoing Supplemental	($425)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide

1000-General Fund

0450-Customer Service

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Subtotal	**$425**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$1,500	$1,925	$1,925	Team building and customer service training for 15 employees.
522503	**Printing and Binding**				
	Base	$750	$800	$750	Printing of sewer appeal form and envelopes.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$600	$600	$600	Long distance charges and other phone charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,633	$9,633	$8,378	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$123,776	$123,776	$148,820	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$103,932	$103,932	$106,958	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,000	$1,000	$5,175	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$783,582***	***$784,156***	***$815,072***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,500	$1,926	$2,000	Telephone headsets for customer service representatives and printer toner.
530006	**Postage and Shipping**				
	Base	$2,700	$2,700	$2,700	Customer correspondence mailings.
	Total Commodities	***$5,200***	***$4,626***	***$4,700***	
	TOTAL	**$1,642,582**	**$1,642,582**	**$1,738,575**	

City of Peoria
Budget Detail by Organization

Finance Utilities Department

Revenue Administration

(1000-0460)

Total Budgeted Expenditures -	**$497,458**

1000-General Fund

0460-Revenue Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$286,810	$286,810	$285,556	
510701	**Longevity Pay**				
	Salary	$330	$330	$330	
511001	**Social Security-OASDI**				
	Salary	$17,800	$17,800	$17,723	
511002	**Social Security-HI**				
	Salary	$4,161	$4,161	$4,142	
511501	**Retirement-State**				
	Salary	$28,980	$28,980	$31,838	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$43,505	$43,505	$51,560	
512500	**Workers Compensation**				
	Salary	$391	$391	$372	
512800	**401(a) Compensation**				
	Salary	$3,960	$3,960	$3,535	
512900	**457 Compensation**				
	Salary	$1,170	$1,170	$1,170	
513501	**Cell Phone Allowance**				
	Salary	$1,680	$1,344	$936	
	Ongoing Supplemental	($336)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,344**	**$1,344**	**$936**	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
	Total Personal Services	***$388,571***	***$388,571***	***$397,282***	
Contractual Services					
520036	**Copier Services**				
	Base	$380	$380	$380	Correspondence to customers.
520099	**Other Professional Services**				
	Base	$15,000	$7,000	$15,000	Licenses and software needed for Northstar utility billing system upgrade.
	Carryover	$0	$0	$15,000	FY13 Carryover: Northstar Upgrade
	Subtotal	**$15,000**	**$7,000**	**$30,000**	
520510	**Overnight Travel**				
	Base	$4,500	$0	$0	All travel is planned within Arizona.
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Ongoing Supplemental	($2,600)	$0	$0	FY12 Supp: Travel and training reductions-Overnight Travel
	Subtotal	**$1,400**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$700	$1,785	$1,785	Team building supervisory training for 7 employees.

1000-General Fund

0460-Revenue Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($315)	$0	$0	FY12 Supp: Travel and training reductions-Local Training/Meeting
	Subtotal	**$385**	**$1,785**	**$1,785**	
521001	**Occup Lic and Certif**				
	Base	$400	$400	$400	Notary certification for 2 employees.
521002	**Empl Prof Membshp Dues**				
	Base	$1,000	$475	$475	Memberships for 3 employees in the Government Finance Officers Assoc of Arizona.
	Ongoing Supplemental	($525)	$0	$0	FY12 Supp: Travel and training reductions-Employee Professional Dues
	Subtotal	**$475**	**$475**	**$475**	
522503	**Printing and Binding**				
	Base	$150	$150	$150	Business cards.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$85	$85	$85	Long distance charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,652	$2,652	$2,236	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$24,068	$24,068	$26,043	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$36,623	$36,623	$35,527	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$3,533	$3,533	$1,395	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$85,151***	***$77,151***	***$98,476***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$800	$1,000	Printer toner.
530002	**Books/Periodicals/Subscript**				
	Base	$150	$143	$150	Business Journal subscription.
530006	**Postage and Shipping**				
	Base	$50	$50	$50	Vendor correspondence.
530016	**Office Equipment & Furniture**				
	Base	$500	$500	$500	Chairs or other furniture.
530021	**Computer Software**				
	Base	$0	$207	$0	

1000-General Fund

0460-Revenue Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Commodities	*$1,700*	*$1,700*	*$1,700*	
	TOTAL	$475,422	$467,422	$497,458	

City of Peoria
Budget Detail by Organization

Finance Utilities Department

Meter Services

(1000-0470)

Total Budgeted Expenditures -	**$1,595,439**

1000-General Fund

0470-Meter Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$539,115	$486,930	$527,083	
	Ongoing Supplemental	($52,185)	$0	$0	FY12 Supp: Vacancy Backfill Reduction-Reduction of future vacancy
	Subtotal	**$486,930**	**$486,930**	**$527,083**	
510200	**Wages-Overtime**				
	Salary	$1,500	$1,500	$1,500	
510701	**Longevity Pay**				
	Salary	$420	$420	$420	
510703	**Comp Hours Pay Out**				
	Salary	$883	$883	$883	
511001	**Social Security-OASDI**				
	Salary	$33,727	$33,727	$33,000	
511002	**Social Security-HI**				
	Salary	$7,883	$7,883	$7,713	
511501	**Retirement-State**				
	Salary	$54,710	$54,710	$59,030	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$131,843	$131,843	$133,954	
512500	**Workers Compensation**				
	Salary	$11,677	$11,677	$12,921	
512900	**457 Compensation**				
	Salary	$4,953	$4,953	$4,563	
513500	**Other Allowance**				
	Salary	$2,200	$2,200	$2,500	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$0	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$0**	
513800	**EAP Charges**				
	Salary	$381	$381	$351	
	Total Personal Services	***$737,491***	***$737,491***	***$783,918***	
Contractual Services					
520036	**Copier Services**				
	Base	$1,000	$1,100	$1,100	Printing of customer correspondence.
520510	**Overnight Travel**				
	Base	$2,250	$0	$0	All travel is planned within Arizona.
520511	**Local Training/Meeting**				
	Base	$2,600	$4,850	$4,850	Team building and meter staff mandatory backflow training and certification.

1000-General Fund

0470-Meter Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520512	**Mileage Reimbursement**				
	Base	$0	$70	$100	Reimbursement for travel to local training.
523504	**Electricity**				
	Base	$12,000	$12,000	$12,000	Electricity charges for the Meter Services area at the MOC.
523507	**Water**				
	Base	$1,000	$1,000	$1,000	Water charges for the Meter Services area at the MOC.
523508	**Sewage**				
	Base	$400	$400	$400	Sewer charges for the Meter Services area at the MOC.
523509	**Refuse Collection**				
	Base	$200	$430	$200	Refuse collection charges for the Meter Services area at the MOC.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$8,500	$8,500	$9,000	Field staff use portable computers to complete work assignments. The computers use cellular adaptor cards to provide real-time updates to the customer service information systems and billing systems. This line item pays for those communication costs.
524004	**Grounds/Detention R & M**				
	Base	$1,300	$1,300	$1,300	Ground maintenance charges for the Meter Services area at the MOC.
524012	**Water System R & M**				
	Base	$34,000	$44,000	$34,000	Testing, retrofitting, and repairing large (3" to 10") meters and vault repair work.
525005	**Laundry/Cleaning**				
	Base	$3,000	$3,000	$3,000	Cleaning of uniforms for 9 employees.
525501	**Svc Charges-Insurance Reserve**				
	Base	$27,968	$27,968	$18,673	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$79,079	$79,079	$78,130	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$11,167	$11,167	$16,554	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$6,106	$6,106	$6,107	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$30,000	$30,000	$30,000	

1000-General Fund

0470-Meter Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$35,000	$35,000	$35,000	
525701	**Svc Chg-PC Replacement**				
	Base	$13,833	$13,833	$8,310	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$20,913	$20,913	$20,913	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$290,316***	***$300,716***	***$280,637***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,500	$1,500	$1,500	Phone headsets, office supplies and printer toner for both Meters and Billing employees.
530006	**Postage and Shipping**				
	Base	$50	$50	$50	Shipping charges for maintenance of handheld meter reading devices.
530009	**Wearing Apparel-General**				
	Base	$2,600	$2,470	$2,500	Uniforms for 8 employees.
530010	**Wearing Apparel-Safety**				
	Base	$500	$500	$500	Work gloves, safety vests, hard hats, ear plugs and goggles.
530011	**Medical Supplies & Equipment**				
	Base	$165	$0	$0	
530012	**Expendable Tools & Equipment**				
	Base	$4,000	$4,000	$4,000	Hand tools for 8 employees.
530013	**Chemical Supplies**				
	Base	$350	$350	$350	Cleaning solvents.
530016	**Office Equipment & Furniture**				
	Base	$250	$0	$250	Chairs.
530019	**Operational Supplies/Equipment**				
	Base	$3,750	$3,750	$3,750	
530023	**Safety Supplies & Equipment**				
	Base	$175	$175	$175	
530025	**On-Line Computer Services**				
	Base	$0	$15	$0	
530028	**Electronic Supplies/Equipment**				
	Base	$2,100	$2,100	$1,695	Neptune handheld meter reading devices.
531001	**Unleaded Gasoline**				
	Base	$0	$130	$0	

1000-General Fund

0470-Meter Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
533501	**Water System Supplies & Eqt**				
	Base	$75,000	$65,000	$75,000	Water meter replacement parts.
533505	**Water Meters**				
	Base	$1,241,144	$1,241,144	$1,241,114	Water Meters for new construction and replacement of existing meters.
	Ongoing Supplemental (0470-01)	$0	$0	($800,000)	FY13 - Move Annual Meter Replacement ongoing to CIP Project.
	Subtotal	**$1,241,144**	**$1,241,144**	**$441,114**	
	Total Commodities	***$1,331,584***	***$1,321,184***	***$530,884***	
	TOTAL	**$2,359,391**	**$2,359,391**	**$1,595,439**	

City of Peoria
Budget Detail by Organization

Finance Utilities Department

Utility Billing

(1000-0480)

Total Budgeted Expenditures -	**$755,452**

1000-General Fund

0480-Utility Billing

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$221,408	$221,408	$232,449	
510200	**Wages-Overtime**				
	Salary	$250	$50	$250	
511001	**Social Security-OASDI**				
	Salary	$13,740	$13,740	$14,425	
511002	**Social Security-HI**				
	Salary	$3,211	$3,211	$3,371	
511501	**Retirement-State**				
	Salary	$22,395	$22,395	$25,943	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$53,441	$53,441	$60,585	
512500	**Workers Compensation**				
	Salary	$663	$663	$738	
512900	**457 Compensation**				
	Salary	$2,067	$2,067	$2,067	
513800	**EAP Charges**				
	Salary	$159	$159	$159	
	Total Personal Services	***$317,334***	***$317,134***	***$339,987***	
Contractual Services					
520036	**Copier Services**				
	Base	$2,500	$2,500	$2,500	Copies of bills and other correspondence.
520038	**Recording Fees**				
	Base	$0	$200	$0	
520099	**Other Professional Services**				
	Base	$17,191	$17,000	$17,000	Archiving copies of utility bills for display on eCare or for reprinting. This allows customers to view their billing information via the internet.
520511	**Local Training/Meeting**				
	Base	$875	$875	$875	Team building and customer service training for 5 employees.
522503	**Printing and Binding**				
	Base	$115,000	$117,000	$117,000	Processing and printing of customer utility bills and delinquent letters.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$185	$185	$185	Long distance charges and miscellaneous phone charges.

1000-General Fund

0480-Utility Billing

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,109	$2,109	$2,524	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$27,506	$27,506	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$376	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,000	$1,000	$1,800	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$166,366***	***$168,375***	***$172,024***	
Commodities					
530006	**Postage and Shipping**				
	Base	$245,000	$243,191	$243,191	Postage for utility bills and delinquent letters.
530016	**Office Equipment & Furniture**				
	Base	$250	$250	$250	Phone headsets and printer toner.
	Total Commodities	***$245,250***	***$243,441***	***$243,441***	
	TOTAL	**$728,950**	**$728,950**	**$755,452**	

Performance *spotlight*

Department Mission

The Peoria Fire Department is committed to protecting and caring for our neighbors, our guests, and each other while maintaining the community's trust and respect through superior life safety services.

DEPARTMENT FUNCTIONS

Fire Administration

Fire Administration provides overall leadership and support to the department including strategic planning, budget/financial management, grant administration, personnel and payroll, contract administration and community relations in order to ensure the efficient daily operations of the Fire Department.

Fire Prevention

Fire Prevention provides inspection services, plan review, issuance of permits, fire code enforcement, fire cause investigations, internal safety investigations, citizen safety awareness programs, public fire education, public information services, and coordinates fire department community relations events.

Key Outcome Measures
Fire Department

- Emergency response time from dispatch to arrival (Fire Suppression, ALS, BLS)
- % of citizens rating Peoria's Fire Department as good or excellent

Support Services

Support Services is responsible for facility and equipment maintenance and repair including fleet, computer aided dispatch coordination and database maintenance, capital construction and fleet services.

Emergency Medical Services

Emergency Medical Services manages the emergency medical supply acquisition, emergency medical services training, maintaining certification requirements, and emergency ambulance transportation coordination.

Fire Training

Fire Training is responsible for the coordination of fire suppression and rescue training, employee professional development, continuing education, and supervisory and managerial development to all field personnel as well.

Emergency Management

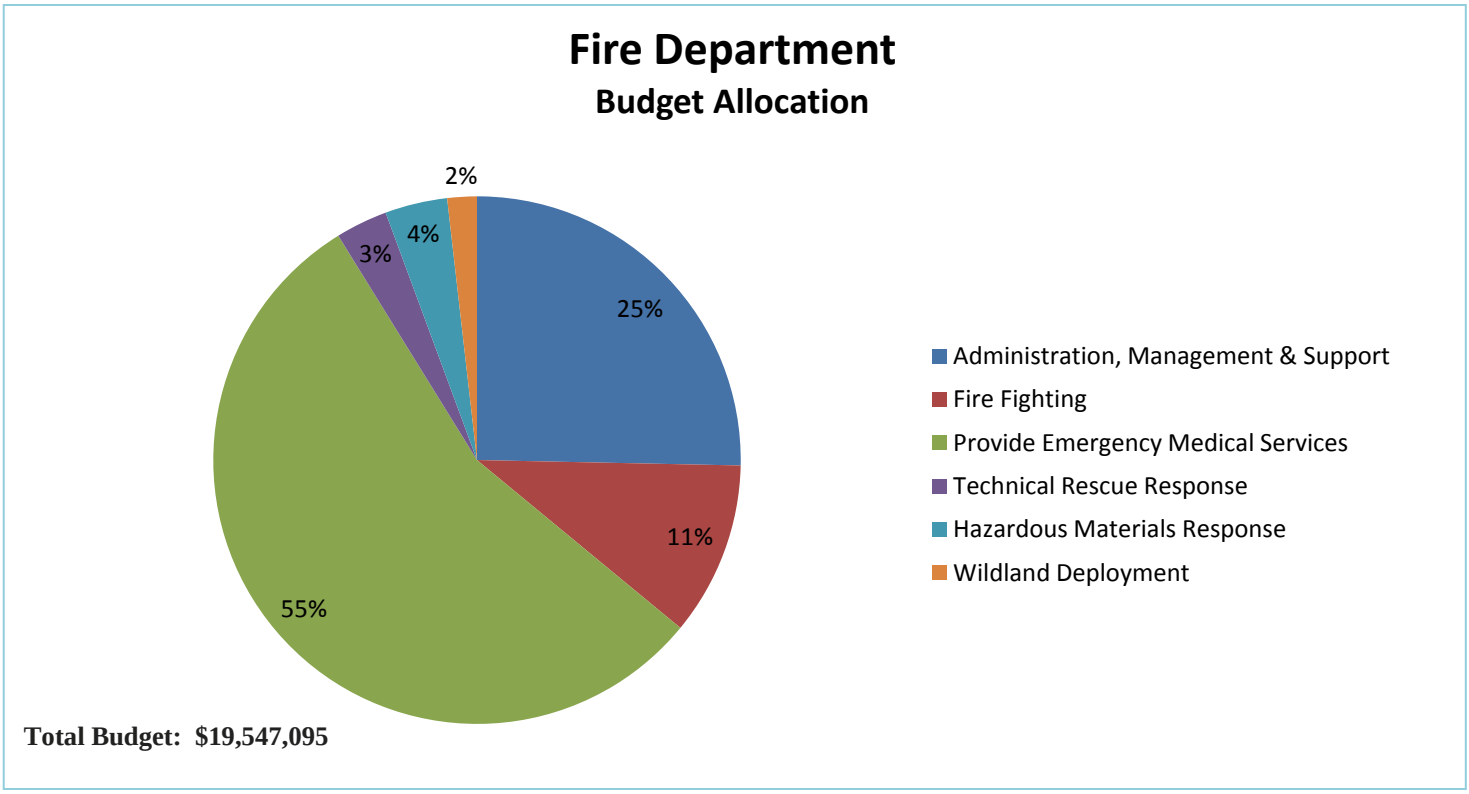
Emergency Management directs emergency preparedness, homeland security programming, as well as providing workplace safety training and review for City staff.

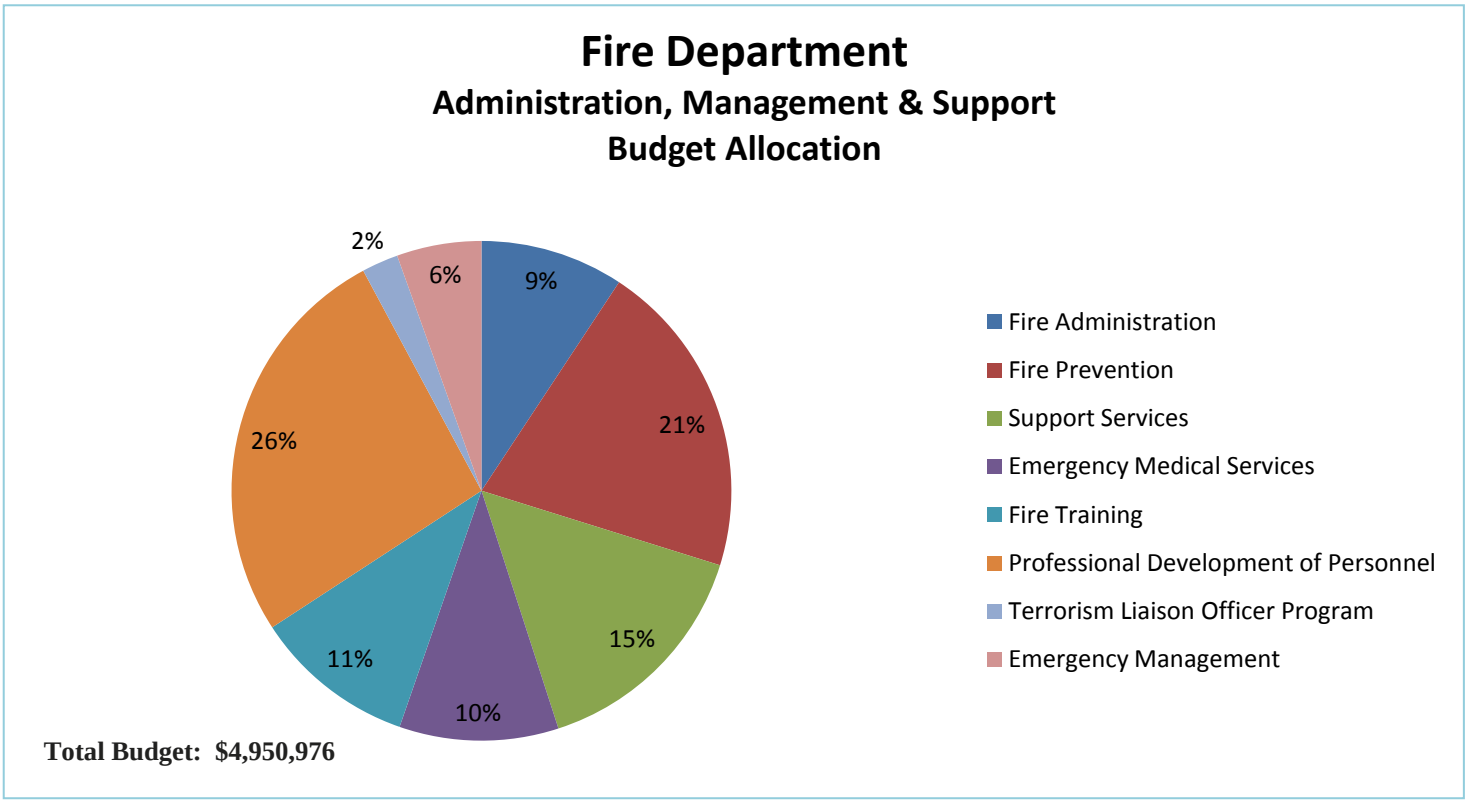
Fire Operations

Fire Operations provides fire protection, emergency medical service delivery, technical rescue, and hazardous material emergency responses. The Operations Division currently staffs seven front-line Fire Engines, four reserve Fire Engines, two Ladder Trucks with fire support and technical rescue capabilities (i.e. swift water, trench, confined space and high angle rescue), two Ladder Tenders, one Technical Rescue Support Truck, two Brush Trucks, one Hazardous Materials Technical Rescue Truck, two Battalion Command Vehicles and one Utility Terrain Vehicle.

Cost of Service Breakdown
Fire Department

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Fire Administration	3.00	$316,308	$38,354	$104,848	$459,510
Fire Prevention	8.00	$797,608	$40,039	$178,819	$1,016,466
Support Services	6.00	$525,388	$105,715	$121,448	$752,551
Emergency Medical Services	2.00	$301,178	$61,212	$147,641	$510,031
Fire Training	2.00	$362,830	$118,126	$38,018	$518,974
Emergency Management	1.00	$131,519	$27,810	$111,972	$271,301
Fire Operations	140.00	$13,813,732	$1,103,339	$1,101,191	$16,018,262
TOTAL	**162.00**	**$16,248,563**	**$1,494,595**	**$1,803,937**	**$19,547,095**


Fire Department
Budget Allocation
2%
4%
3%
25%
11%
55%
Administration, Management & Support
Fire Fighting
Provide Emergency Medical Services
Technical Rescue Response
Hazardous Materials Response
Wildland Deployment
Total Budget: $19,547,095


Fire Department
Administration, Management & Support
Budget Allocation
2%
6%
9%
21%
26%
15%
11%
10%
Fire Administration
Fire Prevention
Support Services
Emergency Medical Services
Fire Training
Professional Development of Personnel
Terrorism Liaison Officer Program
Emergency Management
Total Budget: $4,950,976

Fire Department

FY 2013

Performance Report

The Fire Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Community Building: Preserve and Expand Our Quality of Life	Provide the citizens of Peoria with effective and efficient all hazards response to ensure long-term sustainment of all services	Receive status of Accredited Agency and maintain Annual Compliance Report (ACR)	100%	100%	100%	100%
	Provide a safeguard for the community through proactive fire prevention and public education programs	Number of community awareness events held annually	135	107	140	140
	Provide the citizens of Peoria with effective and efficient all hazards response to ensure long-term sustainment of all services	Maintain quality Insurance Services Office (ISO) rating of 3 or better	3	3	3	3
Enhance Current Services		Number of advanced life support (ALS) calls	4,385	6,059	6,609	7,350
		% of 1st unit ALS response times less than 5 minutes	82%	90%	90%	90%
		Number of basic life support (BLS) calls	3,592	4,912	6,128	6,975
		% of 1st unit basic life support (BLS) response times less than 5 minutes	80%	90%	90%	90%
		Number of fire suppression calls within City limits	1,163	1,382	1,450	1,450
		% of 1st unit fire suppression response times less than 5 minutes	75%	90%	90%	90%
		Number of commercial occupancies inspected annually	2,562	2,417	2,400	2,400
		Manage and coordinate EMS Certifications/recertifications to maintain 100% compliance with state standards for EMTs and paramedics	100%	100%	100%	100%
		% compliance with firefighter training	100%	100%	100%	100%
		Ensure that less than 5% of equipment repairs return for re-work	3%	1%	1%	<5%

Fire

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$16,131,383	$15,944,580	**$15,730,158**	$15,699,974	**$16,710,318**	**6.23%**
Contractual Services	$3,199,273	$2,730,324	**$3,519,965**	$3,556,498	**$3,797,029**	**7.87%**
Commodities	$457,463	$523,267	**$508,872**	$450,556	**$424,953**	**-16.49%**
Capital Outlay	$26,036	$41,251	**$255,500**	$253,907	**$0**	**-100.00%**
Total :	$19,814,155	$19,239,423	**$20,014,495**	$19,960,935	**$20,932,300**	**4.59%**
Expenditures by Division						
Fire Admin	$672,725	$473,958	**$459,510**	$460,710	**$432,025**	**-5.98%**
Fire Prevention	$1,116,289	$1,031,871	**$1,016,466**	$1,016,266	**$1,079,794**	**6.23%**
Fire Support Services	$633,302	$731,834	**$752,551**	$752,551	**$800,249**	**6.34%**
Emergency Medical Services	$399,274	$376,231	**$510,031**	$510,031	**$620,100**	**21.58%**
Fire Training	$499,478	$419,802	**$518,974**	$518,874	**$537,503**	**3.57%**
Emergency Management	$201,530	$189,415	**$271,301**	$271,301	**$209,824**	**-22.66%**
Fire Operations	$16,185,175	$15,705,613	**$16,018,262**	$16,017,362	**$17,213,705**	**7.46%**
Fed Assist to Firefighters Grt	$0	$188,838	**$300,000**	$300,000	**$0**	**-100.00%**
Homeland Security Grant - MMRS	$71,593	$77,770	**$129,300**	$81,279	**$0**	**-100.00%**
Vol Firefighter Pension Trust	$25,500	$25,500	**$30,600**	$30,600	**$30,600**	**0.00%**
Citizen Donations-Fire	$9,289	$2,643	**$7,500**	$0	**$7,500**	**0.00%**
Westside Fire Training Agency	$0	$15,948	**$0**	$1,961	**$1,000**	**NA**
Total :	$19,814,155	$19,239,423	**$20,014,495**	$19,960,935	**$20,932,300**	**4.59%**
Staffing by Division						
Fire Admin	6.00	4.00	**3.00**	2.00	**2.00**	**-33.33%**
Fire Prevention	9.00	8.00	**8.00**	8.00	**8.00**	**0.00%**
Fire Support Services	5.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Emergency Medical Services	2.00	2.00	**2.00**	3.00	**3.00**	**50.00%**
Fire Training	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Emergency Management	1.00	1.00	**1.00**	0.50	**0.50**	**-50.00%**
Fire Operations	142.00	141.00	**140.00**	140.00	**140.00**	**0.00%**
Total :	167.00	164.00	**162.00**	161.50	**161.50**	**-0.31%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Fire								
General Fund								
1000 - 1200	**Fire Admin**							
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	2.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Fire Administrative Services Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Management Analyst	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		6.00	4.00	3.00	*-1.00*	**2.00**	*0.00*	**2.00**
1000 - 1210	**Fire Prevention**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire and Life Safety Educ Spec	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Marshal	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Prevention Inspector	4.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Fire Prevention Inspector Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Plans Examiner II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		9.00	8.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
1000 - 1220	**Fire Support Services**							
	Administrative Assistant II	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Automotive Technician II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Deputy Fire Chief	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Physical Resources Spvsr	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Automotive Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant I	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		5.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
1000 - 1230	**Emergency Medical Services**							
	Administrative Assistant I	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	EMS Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	EMS Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*1.00*	**3.00**	*0.00*	**3.00**
1000 - 1240	**Fire Training**							
	Fire Captain	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Training Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 1250	**Emergency Management**							
	Emergency Management & Safety Coor	1.00	1.00	1.00	*-0.50*	**0.50**	*0.00*	**0.50**
		1.00	1.00	1.00	*-0.50*	**0.50**	*0.00*	**0.50**
1000 - 1260	**Fire Operations**							
	Deputy Fire Chief	4.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Fire Battalion Chief	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Fire Battalion Support Officer	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Fire Captain	33.00	33.00	33.00	*0.00*	**33.00**	*0.00*	**33.00**
	Fire Engineer	32.00	32.00	32.00	*0.00*	**32.00**	*0.00*	**32.00**
	Firefighter	64.00	64.00	64.00	*0.00*	**64.00**	*0.00*	**64.00**
	Administrative Assistant II	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		142.00	141.00	140.00	*0.00*	**140.00**	*0.00*	**140.00**
	Fire Totals:	**167.00**	**164.00**	**162.00**	***-0.50***	**161.50**	***0.00***	**161.50**

City of Peoria
Summary of Recommended Supplemental Request

Fire

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
1260 - 07	Fire Operations	Computer Aided Dispatch (CAD)		$0	$136,021	**$136,021**	
1260 - 08	Fire Operations	Overtime Absence Coverage		$48,000	$0	**$48,000**	
1240 - 01	Fire Training	Target Solutions - Online Training		$13,000	$0	**$13,000**	
1230 - 03	Emergency Medical Services	Online Continuing Education Training		$0	$0	**$0**	
1230 - 12	Emergency Medical Services	Medical Supplies		$10,000	$0	**$10,000**	
1250 - 03	Emergency Management	Wireless Emergency Notification System		$0	$5,900	**$5,900**	
		Total - General Fund	**0.00**	**$71,000**	**$141,921**	**$212,921**	
		Total - Fire	***0.00***	***$71,000***	***$141,921***	***$212,921***	

Fire Department

Fire Operations Division Request
Number: 1260-07

Computer Aided Dispatch (CAD)

Revenue Offset:

Total Cost - $136,021

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1260	520020	CAD Dispatch Services	$0	($15,689)	**($15,689)**
1260	524008	Telecommunications R & M	$0	$151,710	**$151,710**
		Total	**$0**	**$136,021**	**$136,021**

Please describe this request:

This request is to cover the increase in CAD fees to be paid to the City of Phoenix for the City of Peoria's aprticipation in the Phoenix Regional Dispatch System. The City of Peoria's budget is typically set prior to the City of Phoenix setting the cost for the upcoming Fiscal Year. An increase in calls for service is a driver for the increase in the overall cost of CAD Fees.

How this request will affect the current service level?

Core Service. This is the system used for all FD 911 calls to be processed and appropriate units dispatched.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Fire Department

Fire Operations Division Request
Number: 1260-08

Overtime Absence Coverage

Revenue Offset:

Total Cost - $48,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1260	510209	Wages-Absence Coverage OT	$48,000	$0	**$48,000**
		Total	**$48,000**	**$0**	**$48,000**

Please describe this request:

This will be an increase to the Line Item #1260-510209, Wages-Absence Coverage OT. This is a line item that has been under funded for many years, and the intent of this increase is to bring it to a level that is in line with the current number of employees in the Fire Department.

This will also allow continued staffing of the Lake Pleasant Fire Station with 4 personnel on weekends and holidays between Memorial Day weekend and Labor Day weekend.

How this request will affect the current service level?

Core Service. Directly affects our ability to properly staff our frontline vehicles.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Fire Department

Fire Training Division Request
Number: 1240-01

Target Solutions - Online Training

Revenue Offset:

Total Cost - $13,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1240	524509	Target Solutions - Online Training Services	$13,000	$0	**$13,000**
		Total	**$13,000**	**$0**	**$13,000**

Please describe this request:

This request is for online training that will be accessed by all Fire Department personnel, and will encompass mandatory Fire Department specific OSHA training, in addition to NFPA, ISO and ANSI suggested training. With a Fire Department goal of 2 hours of training for every 24 hours worked, this Online Training component is critical for us to meet our Federal and State OSHA mandates.

How this request will affect the current service level?

It will increase our ability to provide a higher level of customer service with the ability to conduct training in-house at the fire stations, while staying available to respond to emergency incidents.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Fire Department

Emergency Medical Services Division Request
Number: 1230-03

Online Continuing Education Training

Revenue Offset:

Total Cost - $0

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1260	510208	Wages-Fire Training OT	$0	($4,000)	**($4,000)**
1230	520505	In-House Employee Trng	$0	$4,000	**$4,000**
		Total	**$0**	**$0**	**$0**

Please describe this request:

Online Continuing Education for Paramedics. The increase is to adjust for current registration costs, and account for increased personnel levels. Enrollment in on-line continuing education is a Fire Department requirement to maintain certifications. Overall, it reduces overtime costs and the need to take units out of service to attend training. Training can be done during down time at the station. It also reduces the need to rely on outside instructors and hospitals to provide training.

How this request will affect the current service level?

Core Service. Replaces the Paramedics receiving their CE in person, at a hospital, and getting paid OT to attend. The increase is to adjust for current registration costs, and account for increased personnel levels. Enrollment in on-line continuing education is a Fire Department requirement to maintain certifications. Overall, it reduces overtime costs and the need to take units out of service to attend training. Training can be done during down time at the station. It also reduces the need to rely on outside instructors and hospitals to provide training.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Fire Department

Emergency Medical Services Division Request
Number: 1230-12

Medical Supplies

Revenue Offset:

Total Cost - $10,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1230	530011	Medical Supplies & Equipment	$10,000	$0	**$10,000**
		Total	**$10,000**	**$0**	**$10,000**

Please describe this request:

Allows for replacing of aging equipment and updating to current technology i.e.; Auto Ventilators, CPAP Machines, Mass Casualty Supplies, Pelican Cases, and RAD 57 CO Monitors. Will also allow for covering unforeseen cost increases in pharmaceuticals.This account had been reduced by $26k previously to supplement the cost of the ePCR system. This was meant to be a one-time deduction and not permanent, as we were able to stretch the life span of the current equipment to the present. The time for replacement of these Core Service items has now been reached.

How this request will affect the current service level?

Core Service. It will maintain our current level of customer service.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Fire Department

Emergency Management Division Request
Number: 1250-03

Wireless Emergency Notification System

Revenue Offset:

Total Cost - $5,900

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1250	521003	City Membership Dues	$0	$5,900	**$5,900**
		Total	**$0**	**$5,900**	**$5,900**

Please describe this request:

The WENS is the Wireless Emergency Notification Sysstem and is used to notify city employees when the EOC has been activated and where to report to. It is also used by multiple City Departments for Special Team Call-Outs. These would include PD for SWAT and CID call-outs. It is also set up to notify City Council with information concerning pending disasters.

How this request will affect the current service level?

A Core Service. The system of choice for notifying city employees as to an activation of the city EOC, and where to report to. It is also used by many other City Departments for their specific needs.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Fire Department

Fire Admin

(1000-1200)

Total Budgeted Expenditures -	**$432,025**

1000-General Fund

1200-Fire Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$238,795	$238,795	$209,417	
511001	**Social Security-OASDI**				
	Salary	$12,436	$12,436	$9,856	
511002	**Social Security-HI**				
	Salary	$3,488	$3,488	$3,062	
511501	**Retirement-State**				
	Salary	$9,477	$9,477	$5,819	
511502	**Retirement-Pub Safety-Fire**				
	Salary	$13,577	$13,577	$22,427	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$27,326	$27,326	$26,759	
512500	**Workers Compensation**				
	Salary	$2,662	$2,662	$3,091	
512700	**Retiree Health ER Contribution**				
	Salary	$260	$260	$260	
512800	**401(a) Compensation**				
	Salary	$5,799	$5,799	$6,289	
512900	**457 Compensation**				
	Salary	$780	$780	$390	
513500	**Other Allowance**				
	Salary	$1,865	$1,865	$1,865	
513800	**EAP Charges**				
	Salary	$90	$90	$60	
	Total Personal Services	***$316,555***	***$316,555***	***$289,295***	
Contractual Services					
520010	**Bank Service Charges**				
	Base	$100	$100	$100	Fees for Manual Checks - Requested as Needed.
520021	**Recruitment, Testing, Emp Svcs**				
	Base	$2,000	$1,455	$300	Services involved with recruitment and testing for all Fire Department positions.
520031	**FBI Fingerprint Processing**				
	Base	$100	$120	$0	Fingerprinting as part of hiring process
520036	**Copier Services**				
	Base	$1,013	$993	$1,013	
520099	**Other Professional Services**				
	Base	$2,550	$2,550	$2,550	Annual Accreditation application fee.

1000-General Fund

1200-Fire Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521002	**Empl Prof Membshp Dues**				
	Base	$1,100	$1,100	$1,100	Professional Memberships for Fire Chief, Deputy Fire Chief of Support Services and Administrative Staff.
522099	**Community Promotions**				
	Base	$150	$150	$0	Public relations materials
522501	**Advertising**				
	Base	$200	$200	$200	Advertising for Vacant Positions.
522503	**Printing and Binding**				
	Base	$500	$500	$500	Professional Production and Layout of Annual Fire Department Report.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,600	$1,600	$1,600	Wireless laptop connectivity.
524506	**Building and Land Lease/Rental**				
	Base	$300	$300	$0	Room rental for assessment center recruitments.
525501	**Svc Charges-Insurance Reserve**				
	Base	$10,510	$10,510	$10,089	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$61,888	$61,888	$70,689	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$30,517	$30,517	$22,735	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,933	$1,933	$2,610	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$114,461***	***$113,916***	***$113,486***	
Commodities					
530001	**Office and General Supplies**				
	Base	$15,750	$15,750	$15,750	Misc. Office Supplies for all Administrative Staff assigned to PSAB.
530002	**Books/Periodicals/Subscript**				
	Base	$300	$300	$300	Various Professional Subscriptions for Fire Chief and Administrative Staff.
530003	**Computer Hardware**				
	Base	$750	$750	$750	Misc. Computer Hardware Components not on a replacement Schedule - To be replaced as needed.

1000-General Fund

1200-Fire Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$650	$650	$650	Misc. Mailings, Annual Report.
530008	**Food Supplies & Catering**				
	Base	$750	$750	$750	Food and Beverage Supplies for recruitment.
530009	**Wearing Apparel-General**				
	Base	$0	$545	$750	Civilian Support Staff logo-ed apparel for Peoria Fire Department events.
530019	**Operational Supplies/Equipment**				
	Base	$200	$200	$0	Misc operational supplies
530020	**Employee Award Supplies**				
	Base	$1,000	$2,200	$1,400	Awards and Supplies for Retirements and Promotions.
530021	**Computer Software**				
	Base	$8,894	$8,894	$8,894	Computer Software Upgrades and Licensing Fees.
530028	**Electronic Supplies/Equipment**				
	Base	$200	$200	$0	Misc replacement of electronic equipment and purchase of electronic supplies
	Total Commodities	***$28,494***	***$30,239***	***$29,244***	
	TOTAL	**$459,510**	**$460,710**	**$432,025**	

City of Peoria
Budget Detail by Organization

Fire Department

Fire Prevention

(1000-1210)

Total Budgeted Expenditures -	**$1,079,794**

1000-General Fund

1210-Fire Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$560,430	$560,430	$566,092	
510200	**Wages-Overtime**				
	Salary	$7,000	$7,000	$7,000	Overtime for Fire Investigators and Prevention Staff.
510800	**Standby Pay**				
	Salary	$16,400	$16,400	$16,400	Fire Investigator Stand-By Pay.
511001	**Social Security-OASDI**				
	Salary	$36,405	$36,405	$36,697	
511002	**Social Security-HI**				
	Salary	$8,511	$8,511	$8,593	
511501	**Retirement-State**				
	Salary	$56,628	$56,628	$63,117	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$96,300	$96,300	$107,156	
512500	**Workers Compensation**				
	Salary	$7,234	$7,234	$8,347	
512800	**401(a) Compensation**				
	Salary	$4,080	$4,080	$4,283	
512900	**457 Compensation**				
	Salary	$2,730	$2,730	$2,730	
513500	**Other Allowance**				
	Salary	$3,415	$3,415	$3,415	
513501	**Cell Phone Allowance**				
	Salary	$3,360	$2,688	$2,784	
	Ongoing Supplemental	($672)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$2,688**	**$2,688**	**$2,784**	
513800	**EAP Charges**				
	Salary	$240	$240	$240	
	Total Personal Services	***$802,061***	***$802,061***	***$826,854***	
Contractual Services					
520036	**Copier Services**				
	Base	$1,013	$1,013	$1,013	Fire Prevention Forms, Safety Brochures, Community Promotional Materials, and Newsletters to the Business Community.
520511	**Local Training/Meeting**				
	Base	$2,000	$2,000	$2,000	On-Going Local Training for the Six FTE's with the Prevention Division.

1000-General Fund

1210-Fire Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521001	**Occup Lic and Certif**				
	Base	$1,140	$1,140	$1,140	Professional Licenses and/or Certificates for Fire Prevention Staff. International Code Council-Fire Inspector I&II Certifications, Arson Investigator Certification.
521002	**Empl Prof Membshp Dues**				
	Base	$700	$700	$700	Membership Dues for the Fire Marshal and Fire Prevention Staff. Includes membership to the NFPA, National Society of Fire Protection Engineers (NSFPE), International Association of Arson Investigators (IAAI), International Code Council (ICC), and AFMA.
522099	**Community Promotions**				
	Base	$14,000	$14,000	$14,000	Public Education and Public Relations Materials.
522502	**Legal Notices**				
	Base	$100	$100	$100	Notices sent to developers and/or builders concerning violations.
522503	**Printing and Binding**				
	Base	$1,000	$1,000	$1,000	Professional Printing of Inspection Surveys, Hydrant Warnings and Business Cards.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$8,640	$8,640	$8,640	Cell Phone Service, Office Phone Service and Wireless Laptop Connectivity for the Inspectors.
525501	**Svc Charges-Insurance Reserve**				
	Base	$10,503	$10,503	$10,477	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$113,461	$113,461	$137,658	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$48,089	$48,089	$59,293	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$6,766	$6,766	$9,926	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$207,412***	***$207,412***	***$245,947***	
Commodities					
530001	**Office and General Supplies**				
	Base	$400	$400	$400	Fire Prevention Inspection Supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$1,500	$1,500	$1,500	Books, Periodicals, Subscriptions, Code Books.

1000-General Fund

1210-Fire Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530003	**Computer Hardware**				
	Base	$850	$850	$850	Replacement Printers, CD-RW. Etc.
530006	**Postage and Shipping**				
	Base	$250	$250	$250	Customer Mailings and Surveys, Registered Letters. Used when conducting a Development Forum to invite Developers and Builders.
530008	**Food Supplies & Catering**				
	Base	$150	$150	$150	Food and Hydration Supplies for Fire Investigators Called Out After Normal Business Hours.
530009	**Wearing Apparel-General**				
	Base	$250	$250	$250	Logo'ed Apparel and Badges for Fire Investigators.
530010	**Wearing Apparel-Safety**				
	Base	$500	$500	$500	Nomex Brush Gear, Masks, Helmets, Gloves, etc.
530019	**Operational Supplies/Equipment**				
	Base	$543	$543	$543	Fire Investigation Equipment.
530020	**Employee Award Supplies**				
	Base	$200	$0	$200	Employee recognition awards for Fire Prevention staff - distributed at Fire Marshal's discretion
530021	**Computer Software**				
	Base	$1,000	$1,000	$1,000	Software Licenses, Video Editing Software.
530023	**Safety Supplies & Equipment**				
	Base	$250	$250	$250	
530028	**Electronic Supplies/Equipment**				
	Base	$1,000	$1,000	$1,000	Additional Sound Pressure Meters for each investigator. Additional Opticom testers, one for each investigator.
531001	**Unleaded Gasoline**				
	Base	$100	$100	$100	Unleaded fuel for the Fire Safety Trailer Generator.
	Total Commodities	***$6,993***	***$6,793***	***$6,993***	
	TOTAL	**$1,016,466**	**$1,016,266**	**$1,079,794**	

City of Peoria
Budget Detail by Organization

Fire Department

Fire Support Services

(1000-1220)

Total Budgeted Expenditures -	**$800,249**

1000-General Fund

1220-Fire Support Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$373,131	$373,131	$388,023	
510200	**Wages-Overtime**				
	Salary	$4,000	$2,883	$4,000	Overtime Wages for the Mechanics.
510209	**Wages-Absence Coverage OT**				
	Salary	$0	$1,117	$0	
510300	**Certification Pay**				
	Salary	$7,500	$7,500	$7,500	
510701	**Longevity Pay**				
	Salary	$420	$420	$0	
510800	**Standby Pay**				
	Salary	$10,000	$10,000	$10,000	Stand-By Pay to keep a Mechanic available 24/7 for Fire Department Fleet Emergencies.
511001	**Social Security-OASDI**				
	Salary	$23,181	$23,181	$24,013	
511002	**Social Security-HI**				
	Salary	$5,668	$5,668	$5,879	
511501	**Retirement-State**				
	Salary	$25,289	$25,289	$29,383	
511502	**Retirement-Pub Safety-Fire**				
	Salary	$11,530	$11,530	$17,792	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$58,283	$58,283	$67,633	
512500	**Workers Compensation**				
	Salary	$4,381	$4,381	$5,006	
512700	**Retiree Health ER Contribution**				
	Salary	$260	$260	$260	
512800	**401(a) Compensation**				
	Salary	$4,913	$4,913	$4,978	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$3,515	$3,515	$3,665	
513501	**Cell Phone Allowance**				
	Salary	$4,800	$3,840	$3,240	
	Ongoing Supplemental	($960)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$3,840**	**$3,840**	**$3,240**	
513800	**EAP Charges**				
	Salary	$180	$180	$180	

1000-General Fund

1220-Fire Support Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Personal Services	*$538,041*	*$538,041*	*$573,502*	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$1,456	$1,456	$1,456	Annual Phoenix Fire Dept. Health Center Physicals for the Deputy Chief and Physical Resources Supervisor.
520036	**Copier Services**				
	Base	$506	$506	$506	Misc. City Copy Services for the Support Services Division.
520099	**Other Professional Services**				
	Base	$9,500	$9,500	$9,500	Wellness Contract with Private Provider for Fire Personnel.
520510	**Overnight Travel**				
	Base	$2,000	$2,000	$2,000	Conferences/Training for Physical Resources Supervisor and Mechanics.
520511	**Local Training/Meeting**				
	Base	$1,000	$1,000	$1,000	Misc. Local Training for Physical Resources Supervisor, Mechanics and Admin Support Staff.
521002	**Empl Prof Membshp Dues**				
	Base	$500	$500	$500	Professional Memberships for Physical Resources Supervisor, Mechanics and Admin Support Staff.
522503	**Printing and Binding**				
	Base	$100	$100	$100	Misc. Support Services Outside Printing, Business Cards.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,500	$1,500	$1,500	Cell Phones and Office Phones for Support Service Staff.
524001	**Motor Vehicle R & M**				
	Base	$4,500	$4,500	$4,500	Outside Vehicle Repair for all Staff Vehicles - Consolidated to Support Services Division.
524002	**Building R & M**				
	Base	$15,000	$15,000	$15,000	On-Going Fire Station Repairs and Preventative Maintenance.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$1,500	$1,500	$1,500	Tool Calibration and A/C Maintenance.
525501	**Svc Charges-Insurance Reserve**				
	Base	$11,146	$11,146	$10,764	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$48,135	$48,135	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.

1000-General Fund

1220-Fire Support Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$30,056	$30,056	$37,058	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$0	$0	$407	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$500	$500	$500	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$36,900	$36,900	$36,900	
525701	**Svc Chg-PC Replacement**				
	Base	$1,833	$1,833	$3,091	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$30,278	$30,278	$30,278	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$196,410***	***$196,410***	***$208,647***	
Commodities					
530001	**Office and General Supplies**				
	Base	$100	$100	$100	Misc. Office Supplies for the Support Services Staff.
530002	**Books/Periodicals/Subscript**				
	Base	$250	$250	$250	Subscriptions and Books for the Support Services Division - Including FDIC Instructional Manuals and Fire Engineering Magazine.
530003	**Computer Hardware**				
	Base	$300	$300	$300	Misc. replacement of printers, CD-RW's, etc. Which are not on an Automatic replacement Schedule.
530006	**Postage and Shipping**				
	Base	$400	$400	$400	Mailing and Shipping Charges for the Support Services Division.
530008	**Food Supplies & Catering**				
	Base	$150	$150	$150	Hydration Supplies for the Mechanics called out after Normal Business Hours.
530010	**Wearing Apparel-Safety**				
	Base	$600	$600	$600	Boot Allowance for the Fire Mechanics (3).
530012	**Expendable Tools & Equipment**				
	Base	$2,500	$2,500	$2,500	Various Tools for the Upkeep and Maintenance of Fire Department Vehicles and Facilities.
530016	**Office Equipment & Furniture**				
	Base	$500	$500	$500	Misc. Replacement of Small Office Equipment.

1000-General Fund

1220-Fire Support Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$1,600	$1,600	$1,600	Misc. Cleaners, Solvents, Lubricants, etc.
530021	**Computer Software**				
	Base	$200	$200	$200	Software Upgrades and Licensing - As Needed.
530023	**Safety Supplies & Equipment**				
	Base	$300	$300	$300	Work Gloves, Safety Glasses, Hearing Protection, Welding Leathers, Heatshielding Blanket, etc
530028	**Electronic Supplies/Equipment**				
	Base	$1,000	$1,000	$1,000	Electronic Equipment and Diagnostic Tools.
530503	**Motor Veh-Parts/Batteries/Acc**				
	Base	$6,000	$6,000	$6,000	Replacement Parts for all Staff Vehicles - Consolidated to the Support Services Division.
531001	**Unleaded Gasoline**				
	Base	$4,200	$4,200	$4,200	Fire Chaplain Monthly Mileage/Fuel Allowance - $350/Month
	Total Commodities	***$18,100***	***$18,100***	***$18,100***	
	TOTAL	**$752,551**	**$752,551**	**$800,249**	

City of Peoria
Budget Detail by Organization

Fire Department

Emergency Medical Services

(1000-1230)

Total Budgeted Expenditures -	**$620,100**

1000-General Fund

1230-Emergency Medical Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$182,824	$182,824	$231,902	
510200	**Wages-Overtime**				
	Salary	$54,400	$53,150	$54,400	OT for ALS CE, BLS CE, Tox Medic CE, CPR Instructor OT, ALS Skills Lab Fees.
511001	**Social Security-OASDI**				
	Salary	$14,748	$14,748	$17,576	
511002	**Social Security-HI**				
	Salary	$3,447	$3,447	$4,159	
511501	**Retirement-State**				
	Salary	$7,927	$7,927	$13,638	
511502	**Retirement-Pub Safety-Fire**				
	Salary	$9,823	$9,823	$15,684	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$18,014	$18,014	$26,229	
512500	**Workers Compensation**				
	Salary	$1,919	$1,919	$2,254	
512700	**Retiree Health ER Contribution**				
	Salary	$260	$260	$260	
512800	**401(a) Compensation**				
	Salary	$4,174	$4,174	$4,382	
512900	**457 Compensation**				
	Salary	$390	$390	$780	
513500	**Other Allowance**				
	Salary	$665	$665	$665	
513501	**Cell Phone Allowance**				
	Salary	$3,360	$2,688	$1,392	
	Ongoing Supplemental	($672)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$2,688**	**$2,688**	**$1,392**	
513800	**EAP Charges**				
	Salary	$60	$60	$90	
	Total Personal Services	***$301,339***	***$300,089***	***$373,411***	
Contractual Services					
520036	**Copier Services**				
	Base	$675	$675	$0	
520099	**Other Professional Services**				
	Base	$10,000	$10,000	$10,000	Annual pay for the Peoria Fire Departments Medical Director.

1000-General Fund

1230-Emergency Medical Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520505	**In-House Employee Trng**				
	Base	$4,000	$6,250	$5,000	Online Continuing Education Training. Replaces paying OT to paramedics to attend hospital CE training off duty.
	Ongoing Supplemental (1230-03)	$0	$0	$4,000	FY13 Supp: Online Continuing Education Training-In-House Employee Trng
	Subtotal	**$4,000**	**$6,250**	**$9,000**	
520510	**Overnight Travel**				
	Base	$1,000	$0	$0	
520511	**Local Training/Meeting**				
	Base	$10,000	$10,000	$10,000	FY 13-ACLS/PALS Tuition $9375, EMT Refresher Tuition $2800.
521001	**Occup Lic and Certif**				
	Base	$100	$100	$100	RN License for Linda Scroggin.
521002	**Empl Prof Membshp Dues**				
	Base	$330	$330	$330	EMS Chief's Memberships to IAFC and AFCA.
521003	**City Membership Dues**				
	Base	$1,500	$1,500	$1,500	FY 13 - AEMS $1000, REMS $500.
522099	**Community Promotions**				
	Base	$0	$713	$0	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$110	$3,200	FY 13 ePCR Laptops - Air card Charges. Receive $2500 from 524007.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$2,500	$1,677	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,523	$1,523	$1,503	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$106,585	$106,585	$115,335	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525701	**Svc Chg-PC Replacement**				
	Base	$39,533	$39,533	$54,800	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$177,746***	***$178,996***	***$205,768***	
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$500	$500	$500	CPR supplies, offset by enrollment costs.
530003	**Computer Hardware**				
	Base	$500	$500	$0	

1000-General Fund

1230-Emergency Medical Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$200	$200	$0	
530011	**Medical Supplies & Equipment**				
	Base	$29,746	$29,746	$29,746	FY 13 - $12,500 (offset) Pharmaceuticals, $4000 Oxygen, $3000 AED Program, $6000 Mass Casualty Modules, $10,000 CPAP Replacement (5 years old), $4500 EMS Equipment Replacement (Pelican Cases).
	One-time Supplemental (1230-12)	$0	$0	$10,000	FY13 Supp: Medical Supplies-Medical Supplies & Equipment
	Subtotal	**$29,746**	**$29,746**	**$39,746**	
530021	**Computer Software**				
	Base	$0	$0	$675	FY 13 $675 moved from 520036 -Copier Services.
	Total Commodities	***$30,946***	***$30,946***	***$40,921***	
	TOTAL	**$510,031**	**$510,031**	**$620,100**	

City of Peoria
Budget Detail by Organization

Fire Department

Fire Training

(1000-1240)

Total Budgeted Expenditures -	**$537,503**

1000-General Fund

1240-Fire Training

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$204,866	$204,866	$200,979	
510200	**Wages-Overtime**				
	Base	$0	$1,393	$0	
510201	**Wages-FLSA Fire OT**				
	Salary	$7,813	$7,813	$7,813	
510208	**Wages-Fire Training OT**				
	Salary	$42,840	$41,447	$42,840	Overtime Training Costs for Hazmat and Technical Rescue personnel, Instructor costs, promotional testing overtime costs.
511001	**Social Security-OASDI**				
	Salary	$9,277	$9,277	$9,214	
511002	**Social Security-HI**				
	Salary	$3,721	$3,721	$3,664	
511502	**Retirement-Pub Safety-Fire**				
	Salary	$20,011	$20,011	$29,903	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$30,670	$30,670	$27,859	
512500	**Workers Compensation**				
	Salary	$3,644	$3,644	$3,939	
512700	**Retiree Health ER Contribution**				
	Salary	$520	$520	$520	
512800	**401(a) Compensation**				
	Salary	$4,360	$4,360	$4,204	
513500	**Other Allowance**				
	Salary	$1,163	$1,163	$1,163	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$0	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$0**	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$329,905***	***$329,905***	***$332,158***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$1,500	$1,500	$1,500	Medical Physicals for the Training Chief and Training Captain.
520036	**Copier Services**				
	Base	$675	$675	$675	Promotional testing materials, lesson plans, study guides.

1000-General Fund

1240-Fire Training

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520099	**Other Professional Services**				
	Base	$15,000	$15,000	$15,000	BC Academy
520510	**Overnight Travel**				
	Base	$2,000	$2,000	$2,000	Overnight travel expenses. Historically used to fund out of town training for the Wildland team which is then offset by revenue from the Wildland Team during deployments.
520511	**Local Training/Meeting**				
	Base	$18,921	$18,921	$18,921	State Fire School enrollment costs, Wildland Academy Costs, Fire Officer development costs.
521002	**Empl Prof Membshp Dues**				
	Base	$1,700	$1,700	$1,700	Training Chief membership to The Arizona Fire Chief's Association, International Association of Fire Chief's , NFPA
522015	**Fire BC Academy Costs**				
	Base	$1,000	$1,000	$1,000	Promotional items for BC Academy. Certificates, etc.
522099	**Community Promotions**				
	Base	$500	$500	$500	MLK Dinner
522503	**Printing and Binding**				
	Base	$1,000	$908	$1,000	BC Academy costs.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$100	$192	$100	
524506	**Building and Land Lease/Rental**				
	Base	$95,000	$95,000	$95,000	GRPSTC O&M Costs
524509	**Hosted Software Services**				
	One-time Supplemental (1240-01)	$0	$0	$13,000	FY13 Supp: Target Solutions - Online Training-Target Solutions - Online Training Services
525008	**Computer Software Supp & Maint**				
	Base	$0	$4,800	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,203	$2,203	$2,154	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$34,382	$34,382	$37,205	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525701	**Svc Chg-PC Replacement**				
	Base	$1,433	$1,433	$1,935	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$175,414***	***$180,214***	***$191,690***	

1000-General Fund

1240-Fire Training

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$1,250	$1,250	$1,250	Office Supplies for Training Division.
530002	**Books/Periodicals/Subscript**				
	Base	$775	$775	$775	
530003	**Computer Hardware**				
	Base	$1,000	$1,000	$1,000	
530006	**Postage and Shipping**				
	Base	$250	$250	$250	Various mailings from the Training Division. BC Academy costs.
530008	**Food Supplies & Catering**				
	Base	$2,000	$2,000	$2,000	BC Academy
530012	**Expendable Tools & Equipment**				
	Base	$2,000	$2,000	$2,000	Equipment and Tools used during training and promotional testing.
530020	**Employee Award Supplies**				
	Base	$100	$0	$100	Service Awards for Training Division employees.
530021	**Computer Software**				
	Base	$300	$300	$300	Software updated for Training Division.
530028	**Electronic Supplies/Equipment**				
	Base	$5,980	$1,180	$5,980	Video conferencing equipment for fire stations. Replacement video cameras for Training Division.
	Total Commodities	***$13,655***	***$8,755***	***$13,655***	
	TOTAL	**$518,974**	**$518,874**	**$537,503**	

City of Peoria
Budget Detail by Organization

Fire Department

Emergency Management

(1000-1250)

Total Budgeted Expenditures -	**$209,824**

1000-General Fund

1250-Emergency Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$78,455	$78,455	$40,419	
510200	**Wages-Overtime**				
	Salary	$25,000	$25,000	$0	
511001	**Social Security-OASDI**				
	Salary	$6,414	$6,414	$2,505	
511002	**Social Security-HI**				
	Salary	$1,499	$1,499	$586	
511501	**Retirement-State**				
	Salary	$7,927	$7,927	$4,506	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$13,606	$13,606	$7,516	
512500	**Workers Compensation**				
	Salary	$107	$107	$53	
512900	**457 Compensation**				
	Salary	$390	$390	$195	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$936	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$936**	
513800	**EAP Charges**				
	Salary	$30	$30	$15	
	Total Personal Services	***$134,388***	***$134,388***	***$56,731***	
Contractual Services					
520036	**Copier Services**				
	Base	$135	$135	$135	General copying for EM Division.
520510	**Overnight Travel**				
	Base	$2,000	$2,000	$2,000	Overnight travel to International Association of Emergency Managers Conference in Orlando, Fla.
520511	**Local Training/Meeting**				
	Base	$400	$400	$400	Local Training fees.
521002	**Empl Prof Membshp Dues**				
	Base	$200	$200	$200	Membership to International Assoc. of Emer. Mgr's. and Az. Emer. Serv. Assoc.
521003	**City Membership Dues**				
	Base	$8,500	$8,500	$8,500	Intergovernmental Agreement with Maricopa County for Emergency Preparedness. Pandemic Flu Plan, Hazard Mitigation Plan, Access to Web EOC.
	Ongoing Supplemental (1250-03)	$0	$0	$5,900	FY13 Supp: Wireless Emergency Notification System
	Subtotal	**$8,500**	**$8,500**	**$14,400**	

1000-General Fund

1250-Emergency Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522503	**Printing and Binding**				
	Base	$200	$200	$200	Various printing and binding costs associated with the EM Division.
523504	**Electricity**				
	Base	$240	$240	$240	Electricity for office space.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$4,216	$4,209	$4,216	Telecommunications for the Emergency Operations Center.
524001	**Motor Vehicle R & M**				
	Base	$0	$7	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$421	$421	$212	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$106,585	$106,585	$115,335	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525701	**Svc Chg-PC Replacement**				
	Base	$4,966	$4,966	$6,705	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$127,863***	***$127,863***	***$144,043***	
Commodities					
530001	**Office and General Supplies**				
	Base	$300	$300	$300	Office supplies for the EM Division.
530003	**Computer Hardware**				
	Base	$1,400	$1,400	$1,400	Computer hardware replacement costs.
530006	**Postage and Shipping**				
	Base	$0	$14	$0	
530008	**Food Supplies & Catering**				
	Base	$600	$586	$600	Refreshments for various EOC exercises.
530016	**Office Equipment & Furniture**				
	Base	$2,000	$2,000	$2,000	Replacement funds for standard office equipment.
530019	**Operational Supplies/Equipment**				
	Base	$2,000	$2,000	$2,000	To keep the Emergency Operations Center stocked with printing supplies and other items.
530028	**Electronic Supplies/Equipment**				
	Base	$750	$750	$750	Electronic supplies to replace various cords for electronic and computer equipment in the EOC.
531001	**Unleaded Gasoline**				
	Base	$2,000	$1,975	$2,000	Fuel for TLO vehicle and EM Division assigned vehicle.

1000-General Fund

1250-Emergency Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
533001	**Recreation Supplies**				
	Base	$0	$25	$0	
	Total Commodities	***$9,050***	***$9,050***	***$9,050***	
	TOTAL	**$271,301**	**$271,301**	**$209,824**	

City of Peoria
Budget Detail by Organization

Fire Department

Fire Operations

(1000-1260)

Total Budgeted Expenditures -	**$17,213,705**

1000-General Fund

1260-Fire Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$9,090,073	$9,090,073	$9,261,640	
510200	**Wages-Overtime**				
	Salary	$15,925	$15,925	$40,925	Overtime for off duty and special assignments.
510201	**Wages-FLSA Fire OT**				
	Salary	$676,525	$676,525	$684,754	FLSA Fire Overtime
510202	**Wages-Special Events OT**				
	Salary	$8,700	$8,700	$8,700	Overtime for special event coverage
510206	**Wages-Reimbursable OT**				
	Salary	$80,170	$80,170	$80,170	Appropriation for reimbursable overtime expenses
510208	**Wages-Fire Training OT**				
	Salary	$59,940	$59,940	$55,940	Overtime for off duty training exercises
510209	**Wages-Absence Coverage OT**				
	Salary	$279,147	$279,147	$279,147	Overtime for absence coverage backfill
	One-time Supplemental (1260-08)	$0	$0	$48,000	FY13 Supp: Overtime Absence Coverage
	Subtotal	**$279,147**	**$279,147**	**$327,147**	
510701	**Longevity Pay**				
	Salary	$840	$840	$840	
510800	**Standby Pay**				
	Salary	$6,256	$6,256	$6,256	Fire Operations stand by pay
511001	**Social Security-OASDI**				
	Salary	$57,289	$57,289	$61,861	
511002	**Social Security-HI**				
	Salary	$149,109	$149,109	$152,020	
511502	**Retirement-Pub Safety-Fire**				
	Salary	$927,582	$927,582	$1,432,562	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$1,566,327	$1,566,327	$1,786,571	
512500	**Workers Compensation**				
	Salary	$165,797	$165,797	$185,929	
512700	**Retiree Health ER Contribution**				
	Salary	$36,400	$36,400	$36,400	
512800	**401(a) Compensation**				
	Salary	$18,760	$18,760	$21,866	
513500	**Other Allowance**				
	Salary	$70,722	$70,722	$70,722	
513501	**Cell Phone Allowance**				
	Salary	$11,760	$9,408	$9,264	

1000-General Fund

1260-Fire Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($2,352)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$9,408**	**$9,408**	**$9,264**	
513800	**EAP Charges**				
	Salary	$4,200	$4,200	$4,200	
	Total Personal Services	***$13,223,170***	***$13,223,170***	***$14,227,767***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$111,400	$111,400	$111,400	Medical Physical Exams for all Operations Personnel. Conducted at the Phoenix Fire Dept. Health Center.
520020	**CAD Dispatch Services**				
	Base	$331,635	$531,635	$531,635	Base budget for Phoenix Regional CAD dispatch (911) services
	Ongoing Supplemental (1260-07)	$0	$0	($15,689)	FY13 Supp: CAD-CAD Dispatch Services
	Ongoing Supplemental	$200,000	$0	$0	FY12 Supp: CAD Dispatching and O&M Fees - PMT-CAD Dispatch Services
	Subtotal	**$531,635**	**$531,635**	**$515,946**	
520025	**Recycling/Environmental Svc**				
	Base	$2,204	$2,204	$2,204	Removal service for medical waste, 7 stations monthly and stadium during Spring Training
520036	**Copier Services**				
	Base	$675	$675	$675	Copying for Operations Division
520047	**Security Services**				
	Base	$2,200	$2,200	$2,200	Provide monthly monitoring of fire alarm systems
520053	**Internet & Cable Charges**				
	Base	$2,000	$2,000	$2,000	Phoenix Fire Network (PFN) at Fire Stations and PSAB - Direct TV and Internet connectivity at Lake Pleasant Modular.
520099	**Other Professional Services**				
	Base	$3,000	$3,000	$3,000	Annual NFPA required ground ladder and aerial ladder testing.
520510	**Overnight Travel**				
	Base	$11,900	$11,900	$11,900	Out-of-state conference for Deputy Chiefs of Operations. Honor Guard travel to National Fallen Firefighters event. Wildland travel expenses to annual in-state training.
520511	**Local Training/Meeting**				
	Base	$5,000	$5,000	$5,000	3 Deputy Chiefs, 3 Battalion Chiefs local training and seminars allowance.
521002	**Empl Prof Membshp Dues**				
	Base	$2,000	$2,000	$2,000	IAFC, AFCA, and CEFO for 6 deputy/battalion chiefs
522503	**Printing and Binding**				
	Base	$500	$500	$500	Professional printing, forms etc.
523504	**Electricity**				
	Base	$148,600	$148,600	$148,600	Base electricity costs for 7 fire stations.

1000-General Fund

1260-Fire Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523506	**Gas**				
	Base	$6,300	$6,300	$6,300	Base natural gas budget for 7 fire stations
523507	**Water**				
	Base	$15,520	$15,520	$15,520	Water services for 7 stations
523508	**Sewage**				
	Base	$6,600	$6,600	$6,600	Sewer services for 7 stations
523509	**Refuse Collection**				
	Base	$9,750	$9,750	$9,750	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$34,713	$34,713	$34,713	Phone and fax services at 7 fire stations, cell phone service for 7 personnel and 13 fire apparatus, analog phone lines for Telestaff Software Solutions, T-1 lines, Phx Fire ring down lines, and alarm lines for fire stations.
524001	**Motor Vehicle R & M**				
	Base	$52,500	$52,500	$52,500	Outsourced vehicle repair
524002	**Building R & M**				
	Base	$2,000	$2,000	$2,000	Misc repairs and maintenance items for the Fire Stations.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$7,000	$7,000	$7,000	
524008	**Telecommunications R & M**				
	Base	$274,314	$274,314	$274,314	R & M radios and dispatch pagers, CAD Technical Services Fees
	Ongoing Supplemental (1260-07)	$0	$0	$151,710	FY13 Supp: CAD-Telecommunications R & M
	Subtotal	**$274,314**	**$274,314**	**$426,024**	
525005	**Laundry/Cleaning**				
	Base	$200	$200	$200	Laundry service for honor guard uniforms
525501	**Svc Charges-Insurance Reserve**				
	Base	$214,441	$214,441	$215,999	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$230,360	$230,360	$249,273	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$214,382	$214,382	$245,565	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$500	$500	$500	Outsourced fleet maintenance charges.

1000-General Fund

1260-Fire Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$156,400	$156,400	$156,400	Fuel expense for station fuel tanks and fire department apparatus.
525701	**Svc Chg-PC Replacement**				
	Base	$7,300	$7,300	$10,471	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$434,708	$434,708	$434,708	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$2,488,102***	***$2,488,102***	***$2,678,948***	
Commodities					
530001	**Office and General Supplies**				
	Base	$7,750	$7,750	$7,750	Base office supply budget for 7 fire stations.
530002	**Books/Periodicals/Subscript**				
	Base	$750	$750	$750	Various subscriptions to professional periodicals and purchases of training texts and other written materials
530003	**Computer Hardware**				
	Base	$1,000	$1,000	$1,000	Basic computer supply budget for fire stations and Ops Admin staff
530004	**Photographic Supplies**				
	Base	$150	$150	$150	Misc. equipment for Fire Department photographer.
530006	**Postage and Shipping**				
	Base	$300	$300	$300	Postage for misc. Ops Division mailings
530008	**Food Supplies & Catering**				
	Base	$1,500	$1,500	$1,500	Food for Ops Division trainings and other events; food and beverages for extended deployments; sports drink mix for deployments, wildland food supplies and fluid replacement.
530009	**Wearing Apparel-General**				
	Base	$2,500	$2,500	$2,500	Replacement badges, cadet shirt program, turnout bags
530010	**Wearing Apparel-Safety**				
	Base	$78,300	$78,300	$78,300	Cyclical replacement of turnouts, brush gear, boots, helmets, jackets, gloves, etc.
530012	**Expendable Tools & Equipment**				
	Base	$25,000	$25,000	$25,000	Various tools and equipment including nozzles and hand tools, shovels, axes, flashlights, batteries, saw blades, etc.
530013	**Chemical Supplies**				
	Base	$4,980	$4,980	$4,980	Class A Foam Concentrate, 150 gallons and Smoke Machine Fluid
530016	**Office Equipment & Furniture**				
	Base	$15,000	$15,000	$15,000	Various office equipment and furniture for fire stations, replacement mattresses, appliances, recliners, etc.

1000-General Fund

1260-Fire Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530017	**Janitorial Supplies/Equipment**				
	Base	$14,000	$14,000	$14,000	Janitorial supplies/equipment for 7 fire stations
530019	**Operational Supplies/Equipment**				
	Base	$37,760	$37,760	$37,760	Various operational supplies and equipment including warehouse items, plastic sheeting, fire hose, shoring lumber, ground ladders, etc.
530020	**Employee Award Supplies**				
	Base	$900	$0	$900	Motivational items to be purchased at Deputy Chief's discretion
530021	**Computer Software**				
	Base	$500	$500	$500	Existing software upgrades as needed, licensing fee additions/increases
530023	**Safety Supplies & Equipment**				
	Base	$30,000	$30,000	$30,000	PAR supplies, TRT jump suits, and bike team safety equipment for field personnel.
530028	**Electronic Supplies/Equipment**				
	Base	$15,000	$15,000	$15,000	Replacement handheld radios and other electronics
530503	**Motor Veh-Parts/Batteries/Acc**				
	Base	$65,000	$65,000	$65,000	Repair and replacement parts for all fire Ops apparatus maintained by fire mechanics
531001	**Unleaded Gasoline**				
	Base	$4,000	$4,000	$4,000	Gasoline for brush truck and wildland deployments
531002	**Diesel**				
	Base	$1,500	$1,500	$1,500	Diesel fuel purchased directly during wildland deployments
531004	**Propane Gas**				
	Base	$500	$500	$500	Propane gas purchases for fire stations.
532506	**Honor Guard Supplies**				
	Base	$600	$600	$600	Honor Guard supplies.
	Total Commodities	***$306,990***	***$306,090***	***$306,990***	
	TOTAL	**$16,018,262**	**$16,017,362**	**$17,213,705**	

City of Peoria
Budget Detail by Organization

Fire Department

Vol Firefighter Pension Trust

(8000-8000)

Total Budgeted Expenditures -	**$30,600**

8000-Vol Firefighter Pension Trust Fund

8000-Vol Firefighter Pension Trust

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
514000	**Retirement Payments**				
	Salary	$30,600	$30,600	$30,600	
	Total Personal Services	***$30,600***	***$30,600***	***$30,600***	
	TOTAL	**$30,600**	**$30,600**	**$30,600**	

City of Peoria
Budget Detail by Organization

Fire Department

Citizen Donations-Fire

(8020-8020)

Total Budgeted Expenditures -	**$7,500**

8020-Citizen Donations-Fire Fund

8020-Citizen Donations-Fire

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
522099	**Community Promotions**				
	Base	$7,500	$0	$7,500	
	Total Contractual Services	***$7,500***	***$0***	***$7,500***	
	TOTAL	**$7,500**	**$0**	**$7,500**	

City of Peoria
Budget Detail by Organization

Fire Department

Westside Fire Training Agency

(8159-8159)

Total Budgeted Expenditures -	**$1,000**

8159-Westside Fire Training Agency Fund

8159-Westside Fire Training Agency

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
523011	**Liability Insurance**				
	Base	$0	$1,961	$1,000	
	Total Contractual Services	***$0***	***$1,961***	***$1,000***	
	TOTAL	**$0**	**$1,961**	**$1,000**	

Performance spotlight

Department Mission

To represent the City of Peoria in any intergovernmental activities with federal, state, regional, county, and municipal governments, administer the City's grant management program and provide professional assistance and support to Councilmembers.

DEPARTMENT OVERVIEW

The Government Affairs and Council Office commits to providing the best level of service to its internal and external stakeholders. We strive to continue our leadership role and positive image as a city with a reputation of longstanding commitment towards competent and professional representation at all levels of governments and with community organizations. A regional leadership role remains a high priority for this office.

Key Outcome Measures Governmental Affairs Office

- Minimize impact to City and citizens due to unfunded mandates and unwarranted regulation.
- Develop and foster a regional presence.
- Secure grant funding to support City activities.
- Provide quality Council assistance.
- Support and facilitate regional leadership opportunities.

Governmental Affairs

Government Affairs functions includes coordinating the activities related to research and analysis, lobbying and advocacy, and tracking of legislative policy initiatives. The staff also serves as policy advisors and the conduit for information on regional planning activities to the mayor and council members, and leads political initiatives for projects of interest.

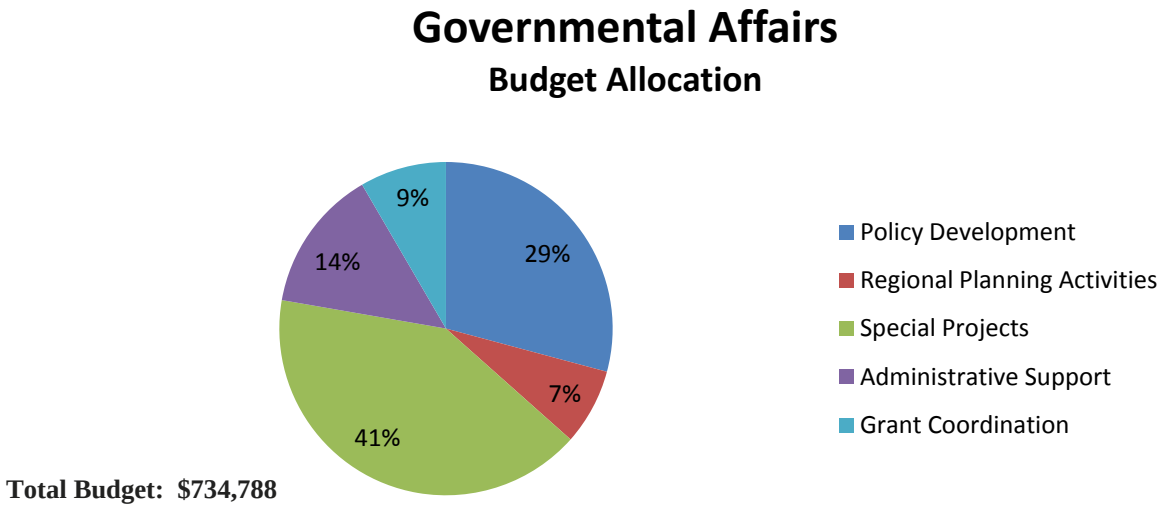
Grant Programs

The Grant Program helps to coordinate all grant activities within the organization. It is responsible for providing professional assistance in the preparation and administration of grants. This includes research and analysis of grant opportunities, assistance with proposal preparation, and oversight of compliance monitoring by individual departments and divisions.

Cost of Service Breakdown
Governmental Affairs

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Policy Development	0.67	$92,856	$117,494	$3,990	$214,341
Regional Planning Activities	0.39	$50,591	$1,452	$2,323	$54,365
Special Projects	1.78	$211,206	$80,751	$10,600	$302,557
Administrative Support	1.08	$91,332	$4,021	$6,432	$101,785
Grant Coordination	0.57	$56,223	$2,122	$3,395	$61,740
TOTAL	**4.49**	**$502,209**	**$205,839**	**$26,739**	**$734,788**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Total Budget: $734,788

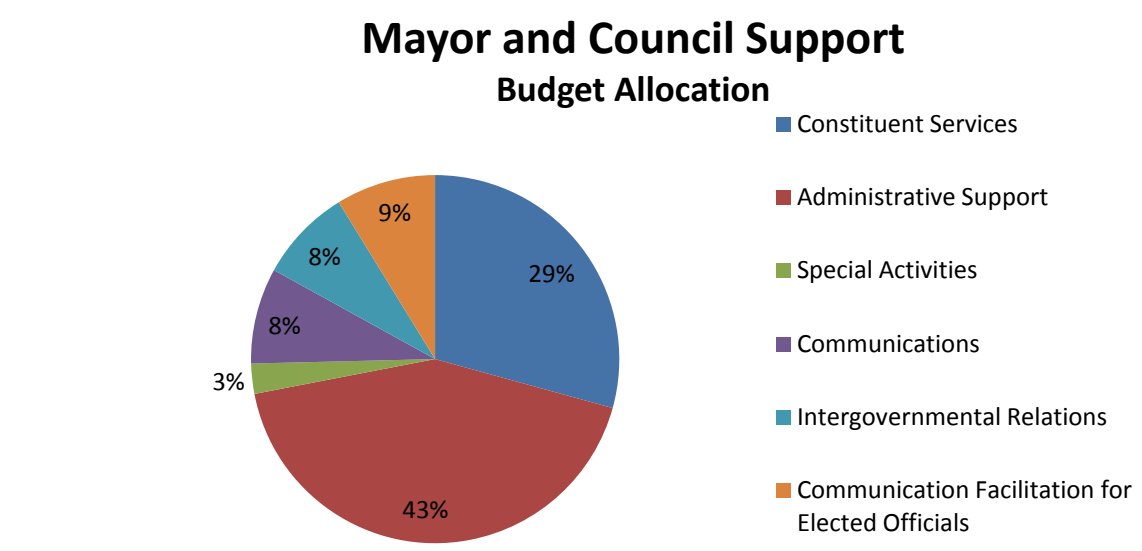
Mayor and Council Support

Mayor and Council Support provides quality constituent services through research and analysis, facilitated communication for elected officials, and policy briefings on governmental issues.

Cost of Service Breakdown
Mayor and Council Support

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Constituent Services	1.29	$101,892	$4,802	$7,682	$114,377
Administrative Support	2.02	$147,218	$7,520	$12,030	$166,768
Special Activities	0.12	$9,203	$447	$715	$10,364
Communications	0.36	$29,370	$1,340	$2,144	$32,854
Intergovernmental Relations	0.35	$28,634	$1,303	$2,084	$32,022
Communication Facilitation for Elected Officials	0.37	$30,685	$1,377	$2,203	$34,266
TOTAL	**4.51**	**$347,003**	**$16,790**	**$26,859**	**$390,651**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Total Budget: $390,651

Governmental Affairs and Council Office FY 2013

Performance Report

The Government al Affairs and Council Office uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Estimate	FY2012 Target	FY2013 Target
Leadership and Image	Minimize impact to city and citizens due to legislation, as well as maximize regulatory and revenue enhancements to the city	Total # of bills posted	1,233	1,350	1,394 (so far)	1,400
		Number of bills tracked that have a direct impact to Peoria and has received staff input	107	86	56 (so far)	90
	Develop an established regional presence	Representation at regional committees (MAG, RPTA, WESTMARC) and meetings (Az League of Cities and Towns, NLC, Grand Avenue Coalition, JPAC, Luke AFB, etc)	100%	100%	100%	100%
	Secure grant funding to help support city needs	# of grants applied/received	42/29	35/24	28/20	Workload Indicator
		Amount of grant assistance received	$4.23m	$1.81m	$1.50m	>$1m
	Provide quality Council assistance	Percent of Council members rating the Governmental Affairs and Council Office staff support as good or excellent	NA	NA	100%	100%

Governmental Affairs

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$448,422	$1,041,420	**$855,927**	$924,527	**$920,233**	**7.51%**
Contractual Services	$101,213	$347,233	**$260,912**	$343,944	**$336,044**	**28.80%**
Commodities	$32,192	$783,410	**$8,600**	$8,972	**$32,607**	**279.15%**
Capital Outlay	$707,805	$1,103,358	**$0**	$8,189	**$0**	**NA**
Total :	$1,289,631	$3,275,422	**$1,125,439**	$1,285,632	**$1,288,884**	**14.52%**
Expenditures by Division						
Governmental Affairs	$514,154	$1,203,476	**$1,125,439**	$1,129,439	**$1,204,877**	**7.06%**
Dept of Interior Challenge Grant	$658,788	$1,102,828	**$0**	$0	**$0**	**NA**
Federal Dept of Energy Grant	$116,690	$969,118	**$0**	$156,193	**$84,007**	**NA**
Total :	$1,289,631	$3,275,422	**$1,125,439**	$1,285,632	**$1,288,884**	**14.52%**
Staffing by Division						
Governmental Affairs	3.00	9.00	**9.00**	9.00	**9.00**	**0.00%**
Total :	3.00	9.00	**9.00**	9.00	**9.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Governmental Affairs								
General Fund								
1000 - 0025	**Governmental Affairs**							
	Administrative Assistant II	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Council Assistant	0.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Council Assistant to Mayor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Council Office & Grant Prg Mgr	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Intergovernmental Affairs Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Intergovernmental Affairs Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		3.00	9.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
	Governmental Affairs Totals:	**3.00**	**9.00**	**9.00**	***0.00***	**9.00**	***0.00***	**9.00**

City of Peoria
Summary of Recommended Supplemental Request

Governmental Affairs

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0025 - 03	Governmental Affairs	Federal and State Outreach		$115,000	$0	**$115,000**	
0025 - 02	Governmental Affairs	Luke Air Force Base representation		$52,124	$0	**$52,124**	
0025 - 01	Governmental Affairs	Luke Fighter Country Partnership		$25,000	$0	**$25,000**	
		Total - General Fund		**$192,124**	**$0**	**$192,124**	
		Total - Governmental Affairs		***$192,124***	***$0***	***$192,124***	

Governmental Affairs Department

Governmental Affairs Division Request
Number: 0025-03

Federal and State Outreach

Revenue Offset:

Total Cost - $115,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0025	520099	Other Professional Services	$115,000	$0	**$115,000**
		Total	**$115,000**	**$0**	**$115,000**

Please describe this request:

This request is for State and Federal lobbying services to pursue funding opportunities and address legislative bills that could impact the City.

How this request will affect the current service level?

Maintains current service levels.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Governmental Affairs Department

Governmental Affairs Division Request
Number: 0025-02

Luke Air Force Base representation

Revenue Offset:

Total Cost - $52,124

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0025	520099	Other Professional Services	$52,124	$0	**$52,124**
		Total	**$52,124**	**$0**	**$52,124**

Please describe this request:

This request is for Peoria's funding share for federal represenation for protection of Luke Air Force Base. Glendale is the contract administrator.

How this request will affect the current service level?

Maintains current service level.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Governmental Affairs Department

Governmental Affairs Division Request
Number: 0025-01

Luke Fighter Country Partnership

Revenue Offset:

Total Cost - $25,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0025	520099	Other Professional Services	$25,000	$0	**$25,000**
		Total	**$25,000**	**$0**	**$25,000**

Please describe this request:

This request is for sponsorship of programs and events that assist the men, women, families and mission of Luke Air Force Base.

How this request will affect the current service level?

This request will continue current level of service.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Governmental Affairs Department

Governmental Affairs

(1000-0025)

Total Budgeted Expenditures -	**$1,204,877**

1000-General Fund

0025-Governmental Affairs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$633,435	$633,435	$670,957	
511001	**Social Security-OASDI**				
	Salary	$38,177	$38,177	$40,108	
511002	**Social Security-HI**				
	Salary	$9,240	$9,240	$9,785	
511501	**Retirement-State**				
	Salary	$64,004	$64,004	$74,807	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$92,075	$92,075	$101,866	
512500	**Workers Compensation**				
	Salary	$862	$862	$871	
512800	**401(a) Compensation**				
	Salary	$8,594	$8,594	$9,023	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$2,730	
513501	**Cell Phone Allowance**				
	Salary	$2,400	$1,920	$5,616	
	Ongoing Supplemental	($480)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,920**	**$1,920**	**$5,616**	
513700	**Vehicle Allowance**				
	Salary	$4,200	$4,200	$4,200	
513800	**EAP Charges**				
	Salary	$300	$300	$270	
	Total Personal Services	***$855,927***	***$855,927***	***$920,233***	
Contractual Services					
520013	**Messenger Service**				
	Base	$100	$100	$100	Used for emergency deliveries to the Capitol and other places under tight deadlines.
520036	**Copier Services**				
	Base	$305	$305	$305	
520099	**Other Professional Services**				
	Base	$0	$192,124	$0	
	One-time Supplemental	$115,000	$0	$0	FY12 Supp: Federal and State Outreach-Other Professional Services
	One-time Supplemental	$25,000	$0	$0	FY12 Supp: Luke Fighter Country Partnership-Other Professional Services
	One-time Supplemental	$52,124	$0	$0	FY12 Supp: Luke Air Force Base representation-Other Professional Services
	One-time Supplemental (0025-01)	$0	$0	$25,000	FY13 Supp: Luke Fighter Country Partnership-Other Professional Services

1000-General Fund

0025-Governmental Affairs

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	One-time Supplemental	(0025-02)	$0	$0	$52,124	FY13 Supp: Luke Air Force Base representation-Other Professional Services
	One-time Supplemental	(0025-03)	$0	$0	$115,000	FY13 Supp: Federal and State Outreach-Other Professional Services
		Subtotal	**$192,124**	**$192,124**	**$192,124**	
520510	**Overnight Travel**					
	Base		$7,150	$7,150	$7,150	National League of Cities, League of AZ Cities and Towns, travel to D.C. and other locations on state and federal related issues.
520511	**Local Training/Meeting**					
	Base		$1,000	$1,000	$1,000	
521002	**Empl Prof Membshp Dues**					
	Base		$400	$400	$400	Membership and dues for employees of the Division.
522099	**Community Promotions**					
	Base		$2,000	$2,000	$2,000	For Grand Avenue Coalition meetings.
522501	**Advertising**					
	Base		$0	$282	$0	
522503	**Printing and Binding**					
	Base		$710	$428	$710	Used for fact sheets, handouts and other materials the help promote the City's position.
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$150	$45	$150	Long distance phone charges
524001	**Motor Vehicle R & M**					
	Base		$0	$7	$0	
524002	**Building R & M**					
	Base		$0	$4,000	$0	
525501	**Svc Charges-Insurance Reserve**					
	Base		$4,104	$4,104	$4,127	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**					
	Base		$37,820	$37,820	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**					
	Base		$7,792	$7,792	$8,107	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**					
	Base		$204	$204	$204	
525600	**Direct Svc Chgs-Fleet Maintenance**					
	Base		$1,775	$1,775	$1,775	

1000-General Fund

0025-Governmental Affairs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,600	$1,600	$1,600	
525701	**Svc Chg-PC Replacement**				
	Base	$733	$733	$1,260	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,945	$2,945	$2,945	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$260,912***	***$264,814***	***$276,044***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$1,000	$1,000	Use to pay for paper, pens, files and other basic office supplies necessary to support the Division.
530002	**Books/Periodicals/Subscript**				
	Base	$6,000	$6,000	$6,000	This covers LOLA, Yellow Sheets, The Capitol Times, Grn Bks, C-Span Congressional Directories, West Washington, Luke Thunderbolt, Phx Business Journal and the Arizona Republic.
530006	**Postage and Shipping**				
	Base	$100	$100	$100	
530008	**Food Supplies & Catering**				
	Base	$1,500	$1,427	$1,500	Used for working lunches and miscellaneous costs associated with for City outreach to elected officials.
530021	**Computer Software**				
	Base	$0	$171	$0	
	Total Commodities	***$8,600***	***$8,698***	***$8,600***	
	TOTAL	**$1,125,439**	**$1,129,439**	**$1,204,877**	

City of Peoria
Budget Detail by Organization

Governmental Affairs Department

Federal Dept of Energy Grant

(7865-7815)

Total Budgeted Expenditures -	**$84,007**

7865-Federal Dept of Energy Grant Fund

7815-Federal Dept of Energy Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Base	$0	$53,250	$0	
511001	**Social Security-OASDI**				
	Base	$0	$3,950	$0	
511002	**Social Security-HI**				
	Base	$0	$900	$0	
511501	**Retirement-State**				
	Base	$0	$4,800	$0	
512000	**Med/Dental/Life/Vis Insurance**				
	Base	$0	$5,700	$0	
	Total Personal Services	***$0***	***$68,600***	***$0***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$0	$16,911	$30,000	
522099	**Community Promotions**				
	Base	$0	$6,241	$0	
522501	**Advertising**				
	Base	$0	$460	$0	
522503	**Printing and Binding**				
	Base	$0	$7,374	$0	
524002	**Building R & M**				
	Base	$0	$48,144	$30,000	
	Total Contractual Services	***$0***	***$79,130***	***$60,000***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$0	$24,007	
530002	**Books/Periodicals/Subscript**				
	Base	$0	$249	$0	
530018	**Signs and Sign Supplies**				
	Base	$0	$25	$0	
	Total Commodities	***$0***	***$274***	***$24,007***	
Capital Outlay					
542006	**Other Equipment**				
	Base	$0	$8,189	$0	
	Total Capital Outlay	***$0***	***$8,189***	***$0***	

TOTAL	**$0**	**$156,193**	**$84,007**

Performance *spotlight*

Department Mission

To establish the optimal work environment for obtaining sustained high productivity, continuous improvement, organizational renewal, and exceptional customer service.

DEPARTMENT FUNCTIONS

Benefits and Wellness Programs

The Benefits and Wellness activities include designing and managing employee benefit programs, insurance, leave, benefits and workers compensation, developing benefit and cost-containment strategies, reviewing and managing insurance vendor contracts, overseeing and administering the program budget and related policies and procedures, addressing current work-life issues, and determining needed changes and assuring full compliance with all applicable laws.

Classification and Compensation

Classification and Compensation activities include reviewing and identifying proper job classifications and compensation structures that are fiscally sound, easily understandable and provide for fair and equitable pay that acknowledges the contributions of current employees, and positively affects the recruitment efforts of new employees. Additional activities include developing and maintaining job descriptions for each classification, performing workforce reviews and studies, and planning and developing long-term strategies for compensation programs.

Employee Relations/Labor Relations

Employee Relations/Labor Relations activities include providing workforce planning and employment services for the organization and employees, advising management and employees on human resources and performance management issues, interpreting policy, conducting exit interviews, negotiating and

Key Outcome Measures
Management & Budget Department

- 100% completion of all identified audits to administer HR programs that are legally compliant with all state and federal employment laws
- Employee customer service ratings that reflect at least 70% either “good” or “excellent” satisfaction
- Accurate entry of employee job record and benefit transactions (error rate less than 5%)
- Leadership development programs filled to targeted enrollment to support employees effort to improve their job related skills and knowledge

developing labor contracts, facilitating and maintaining positive employer-employee relations with all employee groups, and investigating and resolving employee or organizational issues.

Human Capital Management/Business Operation

Human Capital Management and Business Operation activities include management of employee information in the Human Resources Information System, creating and maintaining reports and queries pertaining to employee and benefits, retrieving data and supplying information for workforce surveys and requests, and handling of business operations that support the employer and operational needs. The business operation activities include the department financials, budget coordination, position management, personnel action forms, department timekeeping, record retention, and customer service.

Recruitment and Retention

Recruitment and Retention activities include hiring applicants for various employment opportunities, offering employment services to operating departments to ensure that they have diverse competent employees in the positions they need, coordinating background and pre-employment processes, conducting new employee orientation, and providing programs to help produce highly skilled workers to meet the demands of the employer/industry.

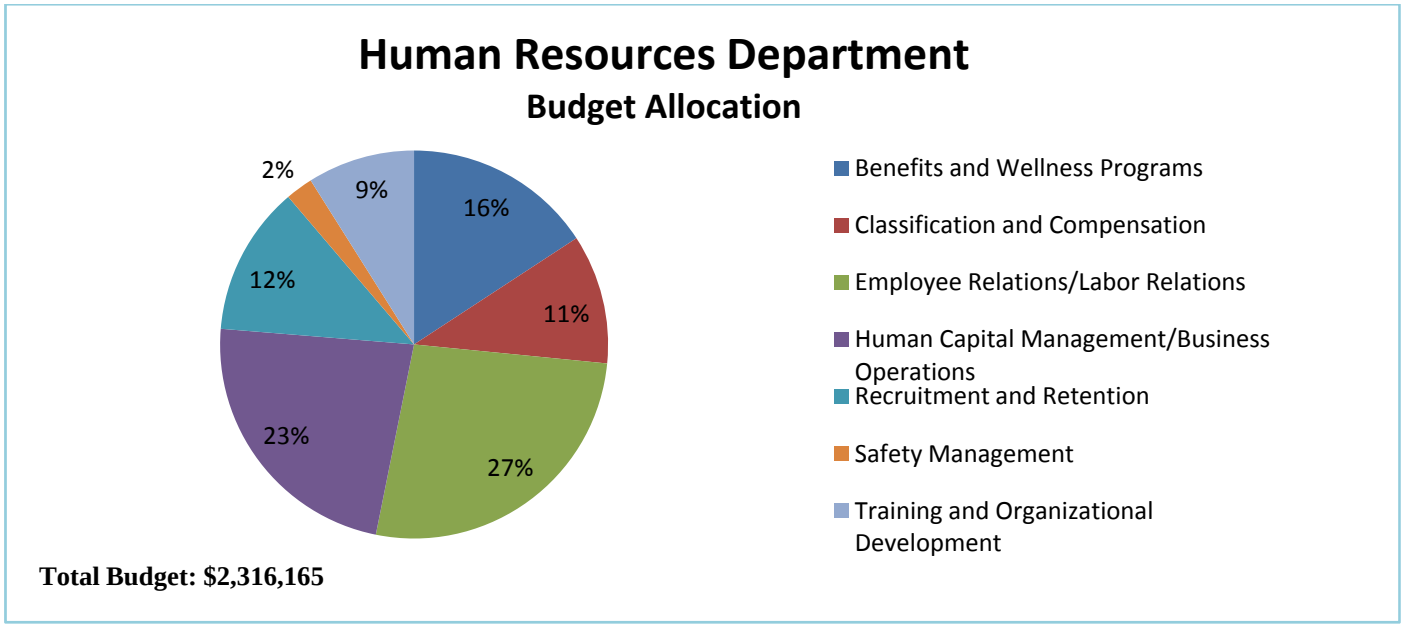
Safety Management

Safety Management activities include coordinating with departments to create a safe and hazard-free work environment to reduce the City's liability exposure, monitoring safety compliance and coordinating risk management, developing and maintaining the job hazard analysis for all classifications, conducting workforce OSHA reviews, and providing safety training to employees.

Training and Organizational Development

Training and Organizational Development includes developing, administering, and evaluating organizational training programs to enhance the knowledge/skill base of the City's workforce to retain highly qualified employees, overseeing the education assistance program, building and maintaining the City's Learning Management System, providing safety training, and conducting the organization-wide employee satisfaction survey.

Cost of Service Breakdown *Human Resources*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Benefits and Wellness Programs	2.57	$263,643	$59,002	$42,706	$365,351
Classification and Compensation	1.81	$180,146	$40,316	$29,181	$249,643
Employee Relations/Labor Relations	4.04	$444,797	$99,543	$72,051	$616,391
Human Capital Management	4.78	$386,488	$86,494	$62,605	$535,587
Recruitment and Retention	2.27	$208,447	$46,649	$33,765	$288,861
Safety Management	0.36	$38,315	$8,575	$6,206	$53,096
Training and Organizational Development	1.67	$149,545	$33,467	$24,224	$207,236
TOTAL	**17.50**	**$1,671,381**	**$374,046**	**$270,738**	**$2,316,165**
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.					



Human Resources Department FY2013

Performance Report

The Human Resources Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Leadership and Image	Administer HR programs and services in a manner that is legally compliant with federal and state law and is compliant with City of Peoria administrative policies	Completion of all identified / required audits	N/A	100%	100%	100%
Enhance Current Services	Provide responsive, professional Human Resources services that will allow us to attract and retain the highest quality of employee	Survey ratings that reflect either "good" or "excellent" satisfaction with services provided	N/A	80.10%	80%	70%
		Percentage of new hires and competitively selected employees that pass probation	N/A	100%	90%	90%
		Conduct exit interviews on 95% of employees who voluntarily depart from the City	N/A	86%	62%	95%
		Number of classification reviews per total number of classifications	N/A	N/A	17%	10%
		For each recruitment, 50% of the candidate pool is made up of protected class candidates	N/A	78.5%	90%	90%
	Appropriate management of Human Resources transactions, processes, and procedures	Entry of employee job record and benefit transactions with an error rate of less than 5%	N/A	99.25%	95%	95%
		Percent of employees experiencing work related injuries returned to light duty per number of employees injured	N/A	93%	96%	96%
	Providing training programs to enhance the knowledge and skill base of the City's workforce	Percent of non-public safety employees who have completed regulatory and compliance training	N/A	42%	47%	60%
		Leadership programs are filled at 90% of planned enrollment	N/A	N/A	105%	100%

Human Resources

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$2,029,658	$2,006,270	**$1,803,353**	$1,843,578	**$1,935,131**	**7.31%**
Contractual Services	$5,677,401	$13,106,216	**$14,346,965**	$14,241,751	**$15,600,181**	**8.74%**
Commodities	$90,684	$115,812	**$102,500**	$118,844	**$115,663**	**12.84%**
Total :	$7,797,743	$15,228,297	**$16,252,818**	$16,204,173	**$17,650,975**	**8.60%**
Expenditures by Division						
Safety Management	$267,197	$1,144	**$0**	$0	**$0**	**NA**
Human Resources	$2,284,920	$2,423,028	**$2,316,165**	$2,320,292	**$2,448,513**	**5.71%**
Workers Compensation Self-Insurance	$356,296	$712,048	**$950,000**	$911,016	**$1,081,748**	**13.87%**
Health Self-Insurance	$4,888,572	$12,089,915	**$12,976,653**	$12,970,000	**$14,110,881**	**8.74%**
Employee Wellness Prg	$759	$2,162	**$10,000**	$2,865	**$9,833**	**-1.67%**
Total :	$7,797,743	$15,228,297	**$16,252,818**	$16,204,173	**$17,650,975**	**8.60%**
Staffing by Division						
Safety Management	2.00	0.00	**0.00**	0.00	**0.00**	**NA**
Human Resources	17.00	18.00	**17.00**	17.50	**17.50**	**2.94%**
Total :	19.00	18.00	**17.00**	17.50	**17.50**	**2.94%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Human Resources								
General Fund								
1000 - 0060	**Safety Management**							
	Safety & Training Officer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Training & Development Coord.	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
1000 - 0070	**Human Resources**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Benefits Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Compensation Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Emergency Management & Safety Coor	0.00	0.00	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Employment Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Manager	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Human Resources Specialist	3.00	3.00	3.00	*-1.00*	**2.00**	*0.00*	**2.00**
	Sr Human Resources Consultant	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Training & Development Coord.	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Apprenticeship Program Coord.	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Position Reduction - Backfill	0.00	0.00	-1.00	*1.00*	**0.00**	*0.00*	**0.00**
		17.00	18.00	17.00	*0.50*	**17.50**	*0.00*	**17.50**
	Human Resources Totals:	**19.00**	**18.00**	**17.00**	***0.50***	**17.50**	***0.00***	**17.50**

City of Peoria
Summary of Recommended Supplemental Request

Human Resources

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0070 - 03	Human Resources	Unemployment Claims		$20,000	$0	**$20,000**	
		Total - General Fund		**$20,000**	**$0**	**$20,000**	
		Total - Human Resources		***$20,000***	***$0***	***$20,000***	

Human Resources Department

Human Resources Division Request
Number: 0070-03

Unemployment Claims

Revenue Offset:

Total Cost - $20,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0070	513000	Unemployment Claims	$20,000	$0	**$20,000**
		Total	**$20,000**	**$0**	**$20,000**

Please describe this request:

This request for a one-time increase represents the actual unemployment claim expense anticipated for FY13, based on the claims payment trend for the first two quarters of 2012. Unemployment claims expense is mandated by state and federal law and is determined based on the number of employees who leave employment with the city and file for unemployment with the state. Implementation of this supplement will ensure adequate funding for this compliance-driven expense.

How this request will affect the current service level?

Presently the unemployment claims expense is based on the number of employees who leave employment with the city and who file for unemployment with the state. Several factors impact the number of employees who file, as well as the amount of money paid. These factors include:
*Reasons why employees leave employment with the city. *Extended eligibility periods. *Number of employees anticipated to leave employment. *umber of employees unable to find subsequent employment. *Number of employees appealing unemployment determination.
Discuss other options/alternatives which are available to address concern:

Unemployment compensation claims expenses are mandated by the state and federal government. The only way to address this concern is to try to increase retention, improve hiring practices and performance management and to ensure that subsequent increases are kept to a minimum. Because eligibility for this benefit is determined by the state, any increased expenses must be paid.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Human Resources Department

Human Resources

(1000-0070)

Total Budgeted Expenditures -	**$2,448,513**

1000-General Fund

0070-Human Resources

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services						
510000	**Salaries and Wages-Regular**					
	Salary		$1,243,226	$1,186,226	$1,268,643	
	Ongoing Supplemental		($57,000)	$0	$0	FY12 Supp: Vacancy Backfill Reduction-Reduction of future vacancy
		Subtotal	**$1,186,226**	**$1,186,226**	**$1,268,643**	
510100	**Wages-Part Time**					
	Salary		$7,176	$7,176	$0	
510200	**Wages-Overtime**					
	Salary		$2,000	$0	$1,000	
510900	**Tuition Reimbursement**					
	Salary		$125,000	$125,000	$125,000	
511001	**Social Security-OASDI**					
	Salary		$83,890	$83,890	$84,518	
511002	**Social Security-HI**					
	Salary		$19,980	$19,980	$20,230	
511501	**Retirement-State**					
	Salary		$126,183	$126,183	$141,556	
512000	**Med/Dental/Life/Vis Insurance**					
	Salary		$193,793	$193,793	$212,875	
512500	**Workers Compensation**					
	Salary		$2,373	$2,373	$2,452	
512800	**401(a) Compensation**					
	Salary		$13,382	$13,382	$13,964	
512900	**457 Compensation**					
	Salary		$5,850	$5,850	$5,655	
513000	**Unemployment Claims**					
	Salary		$30,000	$30,000	$30,000	
	One-time Supplemental	(0070-03)	$0	$0	$20,000	FY13 Supp: Unemployment Claims-Unemployment Claims
		Subtotal	**$30,000**	**$30,000**	**$50,000**	
513500	**Other Allowance**					
	Salary		$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**					
	Salary		$7,200	$5,760	$4,680	
	Ongoing Supplemental		($1,440)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
		Subtotal	**$5,760**	**$5,760**	**$4,680**	
513800	**EAP Charges**					
	Salary		$540	$540	$525	
	Total Personal Services		***$1,803,353***	***$1,801,353***	***$1,932,298***	
Contractual Services						
520004	**Medical Exams & Services**					
	Base		$7,000	$8,000	$7,000	Pre-employment physicals and post accident tests.

1000-General Fund

0070-Human Resources

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520013	**Messenger Service**					
	Base		$50	$0	$50	
520031	**FBI Fingerprint Processing**					
	Base		$63	$63	$63	Fingerprint processing for new HR staff.
520036	**Copier Services**					
	Base		$6,888	$12,527	$9,000	
520099	**Other Professional Services**					
	Base		$61,074	$65,000	$62,610	Unemployment claims service, health plan benefits services, EthicsPoint, Courses/Training, and ongoing services.
520501	**Meals, Lodging,Transp,Mileage**					
	Base		$0	$0	$1,000	
520505	**In-House Employee Trng**					
	Base		$80,000	$53,633	$70,000	City-wide Training: ethics, anti-harassment, diversity, customer service, supervisor' and aspiring supervisors academies, leadership training.
520510	**Overnight Travel**					
	Base		$2,022	$0	$2,022	
520511	**Local Training/Meeting**					
	Base		$8,000	$5,336	$5,400	
	Ongoing Supplemental		($2,664)	$0	$0	FY12 Supp: Reductions in Operational Costs-Local Training/Meeting
		Subtotal	**$5,336**	**$5,336**	**$5,400**	
521001	**Occup Lic and Certif**					
	Base		$200	$200	$200	Society for Human Resources Management (SHRM) certification.
521002	**Empl Prof Membshp Dues**					
	Base		$3,500	$2,650	$2,650	Society for Human Resources Management (SHRM), World at Work, International Public Management Association (IPMA)
	Ongoing Supplemental		($850)	$0	$0	FY12 Supp: Reductions in Operational Costs-Employee Professional Membership Dues
		Subtotal	**$2,650**	**$2,650**	**$2,650**	
521003	**City Membership Dues**					
	Base		$3,500	$3,500	$3,500	Mountain States Employers Council, International Public Management Association (IPMA-HR).
522050	**Employee Event Program**					
	Base		$7,500	$1,000	$2,000	Employee recognition events
522099	**Community Promotions**					
	Base		$10,500	$10,000	$0	Diversity Committee promotions.
	Ongoing Supplemental		($500)	$0	$0	FY12 Supp: Reductions in Operational Costs-Community Promotions
		Subtotal	**$10,000**	**$10,000**	**$0**	
522501	**Advertising**					
	Base		$6,010	$500	$2,500	
	Ongoing Supplemental		($1,350)	$0	$0	FY12 Supp: Reductions in Operational Costs-Advertising

1000-General Fund

0070-Human Resources

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($100)	$0	$0	FY12 Supp: Reductions in Operational Costs-Occ Licenses/Cert.
	Subtotal	**$4,560**	**$500**	**$2,500**	
522503	**Printing and Binding**				
	Base	$2,500	$1,000	$1,000	
	Ongoing Supplemental	($1,500)	$0	$0	FY12 Supp: Reductions in Operational Costs-Printing and Binding
	Subtotal	**$1,000**	**$1,000**	**$1,000**	
523015	**Commutation Insurance**				
	Base	$5,100	$5,100	$5,100	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$300	$450	$400	
524005	**Office Equip/Furniture R & M**				
	Base	$1,330	$1,400	$1,400	
524509	**Hosted Software Services**				
	Base	$16,000	$16,565	$16,600	For automated hiring process system (NEO Gov).
525008	**Computer Software Supp & Maint**				
	Base	$0	$9,226	$10,191	Oracle User Productivity Kit (UPK) License/Maintenance for training module in PeopleSoft system.
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,895	$9,895	$9,695	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$134,091	$134,091	$130,217	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$124,454	$124,454	$130,114	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$2,299	$2,299	$5,940	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$485,312***	***$466,889***	***$478,652***	
Commodities					
530001	**Office and General Supplies**				
	Base	$13,000	$10,000	$10,086	
530002	**Books/Periodicals/Subscript**				
	Base	$3,000	$1,000	$1,000	
	Ongoing Supplemental	($2,000)	$0	$0	FY12 Supp: Reductions in Operational Costs-Books/Periodicals/Subscriptions
	Subtotal	**$1,000**	**$1,000**	**$1,000**	
530003	**Computer Hardware**				
	Base	$0	$1,000	$1,000	

1000-General Fund

0070-Human Resources

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$3,500	$2,500	$2,500	
530007	**Internal Training Supplies**				
	Base	$0	$7,500	$10,000	
530008	**Food Supplies & Catering**				
	Base	$5,000	$10,000	$3,000	United Way, City Manager Excellence, and other events catering/food
	Ongoing Supplemental	($2,000)	$0	$0	FY12 Supp: Reductions in Operational Costs-Food Supplies & Catering
	Subtotal	**$3,000**	**$10,000**	**$3,000**	
530020	**Employee Award Supplies**				
(4002)	Base	$0	$3,500	$2,777	City Manager Excellence Awards, HR Service Awards
530021	**Computer Software**				
	Base	$1,000	$1,550	$1,200	
530025	**On-Line Computer Services**				
	Base	$6,000	$15,000	$6,000	Online background checks
	Total Commodities	***$27,500***	***$52,050***	***$37,563***	
	TOTAL	**$2,316,165**	**$2,320,292**	**$2,448,513**	

City of Peoria
Budget Detail by Organization

Human Resources Department

Workers Compensation Self-Insurance

(3210-3620)

Total Budgeted Expenditures -	**$1,081,748**

3210-Workers Compensation Self-Insurance Fund

3620-Workers Compensation Self-Insurance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Base	$0	$40,000	$0	
	Total Personal Services	***$0***	***$40,000***	***$0***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$82,000	$117,305	$120,400	Plan Administration Fees
523010	**Excess Insurance WC**				
	Base	$148,000	$152,192	$140,000	Stop Loss Insurance
523018	**Workers Comp Claims**				
	Base	$650,000	$535,000	$746,248	Claims
	Total Contractual Services	***$880,000***	***$804,497***	***$1,006,648***	
Commodities					
534120	**Industrial Commission Taxes**				
	Base	$70,000	$66,519	$75,100	Industrial Commission Taxes
	Total Commodities	***$70,000***	***$66,519***	***$75,100***	
	TOTAL	**$950,000**	**$911,016**	**$1,081,748**	

City of Peoria
Budget Detail by Organization

Human Resources Department

Health Self-Insurance

(3220-3630)

Total Budgeted Expenditures -	**$14,110,881**

3220-Health Self-Insurance Fund

3630-Health Self-Insurance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520030	**Regulatory Permits**				
	Base	$0	$0	$3,000	CER Fees
520099	**Other Professional Services**				
	Base	$735,000	$735,000	$648,448	Plan Administration Fees (TPA and Broker)
523009	**Health Insur Excess Insurance**				
	Base	$445,000	$435,000	$446,955	Stop Loss Insurance.
523019	**Health Insurance Claims**				
	Base	$11,796,653	$11,800,000	$13,012,478	Claims
	Total Contractual Services	***$12,976,653***	***$12,970,000***	***$14,110,881***	
	TOTAL	**$12,976,653**	**$12,970,000**	**$14,110,881**	

City of Peoria
Budget Detail by Organization

Human Resources Department

Employee Wellness Prg

(8160-8160)

Total Budgeted Expenditures -	**$9,833**

8160-Employee Wellness Program Fund

8160-Employee Wellness Prg

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510100	**Wages-Part Time**				
	Salary	$0	$2,025	$2,500	
511001	**Social Security-OASDI**				
	Salary	$0	$150	$155	
511002	**Social Security-HI**				
	Salary	$0	$50	$36	
511501	**Retirement-State**				
	Salary	$0	$0	$139	
512500	**Workers Compensation**				
	Salary	$0	$0	$3	
	Total Personal Services	***$0***	***$2,225***	***$2,833***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$0	$0	$3,000	
521002	**Empl Prof Membshp Dues**				
	Base	$0	$365	$0	
522050	**Employee Event Program**				
	Base	$5,000	$0	$1,000	
	Total Contractual Services	***$5,000***	***$365***	***$4,000***	
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$500	$225	$500	
530008	**Food Supplies & Catering**				
	Base	$4,500	$50	$2,500	
	Total Commodities	***$5,000***	***$275***	***$3,000***	
	TOTAL	**$10,000**	**$2,865**	**$9,833**	

Performance *spotlight*

Department Mission

Provide high quality, reliable and secure technology services with a focus on innovation, fiscal responsibility and exceptional customer service.

DEPARTMENT OVERVIEW

The Information Technology Department provides technology support and resources to all City departments. It is comprised of eight workgroups that provide support for all of the City's computers, applications, servers, and network infrastructure while ensuring the systems are available, secure, and reliable. The IT Department also facilitates the Technology Review Committee (TRC) which reviews and approves all technology requests to ensure alignment with the City's overall technology strategies.

Key Outcome Measures
Information Technology Department

- 100% network availability during normal operating hours
- 100% compliance with all network security standards
- Customer Service Survey Ratings

Information Technology Administration

The Information Technology Administration division is responsible for the overall leadership and operational support of the Information Technology Department. IT Administration activities include:

- ✓ Budget and Performance Measurement Monitoring
- ✓ Contract Monitoring – Hardware/Software
- ✓ Inventory Reporting & Reconciliation
- ✓ Research/Special Projects
- ✓ IT Payroll Processing
- ✓ Administrative Support – IT Director & Department
- ✓ Procurement – IT & Citywide Technology
- ✓ Planning & Budgeting Activities
- ✓ Supervisory Duties & Workgroup Oversight
- ✓ IT Leadership/Liaison Responsibilities
- ✓ City Leadership Team Responsibilities

Application Systems Support

Application Systems Support is responsible for application systems support for all City departments. This includes enterprise wide systems such as financials, payroll, permitting, work order and asset management, electronic document management; and systems for individual departments including police support systems, library, utility billing, cashiering, sales tax, fire support systems, and utilities systems. Application systems support activities include:

- ✓ Application Upgrades
- ✓ Application Implementation
- ✓ Application Support/Maintenance
- ✓ Application Development
- ✓ Supervisory Functions
- ✓ Planning & Budgeting Activities
- ✓ IT Leadership/Liaison Responsibilities

Desktop Support

Desktop Support is responsible for providing front line technical support for the City, including the ordering, operations, troubleshooting, and repair of devices and systems. Desktop Support also performs installation, maintenance, and repair of computer software, stand-alone and networked hardware, voice and data networks and peripheral equipment. Desktop support activities include:

- ✓ First-Level Technical Support & Work Order Management
- ✓ User Network Account Management
- ✓ Hardware/Software Inventory Management
- ✓ Technology Procurement Activities
- ✓ Second-Level Technical Support & Field Repairs
- ✓ Cabling/Telecomm Support
- ✓ Equipment Deployments, Moves, Disposals
- ✓ After-Hours/Council Meeting Technical Support
- ✓ Supervisory Functions
- ✓ Planning & Budgeting Activities
- ✓ IT Leadership/Liaison Responsibilities

Geographic Information Systems (GIS) Support

Geographic Information Systems (GIS) is responsible for the development and maintenance of City GIS infrastructure and map viewer application, integrating with City systems to tie assets and data to geographical locations, and mapping support and data services for all City departments. GIS support activities include:

- ✓ GIS Application Support
- ✓ GIS Application Development
- ✓ Map/Data Service Requests
- ✓ Managed Data Maintenance
- ✓ GIS Project Data Development
- ✓ Supervisory Functions
- ✓ Planning & Budgeting Activities
- ✓ IT Leadership/Liaison Responsibilities

Network Support

Network Support is responsible for providing network services including network infrastructure, engineering, and systems administration, system backup/restore, database support, VOIP/telephone infrastructure, and technology infrastructure coordination on building projects. Network support activities include:

- ✓ Network Security Administration
- ✓ Network Infrastructure Hardware/Administration
- ✓ System Backup Administration
- ✓ Email Administration
- ✓ Server & Active Directory Administration
- ✓ Records Requests/Litigation Holds
- ✓ Telecommunications Support
- ✓ SQL Database Support & Administration
- ✓ Supervisory Functions
- ✓ Operational Projects – Coordination
- ✓ Planning & Budgeting Activities
- ✓ IT Leadership/Liaison Responsibilities

Project Management

Project Management is responsible for providing project management services for city departments and large scale citywide technology implementations. Project management activities include:

- ✓ Project Preparation
- ✓ Vendor Selection/Contracting
- ✓ Project Initiation & Planning
- ✓ Project Implementation & Management
- ✓ IT Leadership/Liaison Responsibilities

Radio Support Services

Radio Support Services is responsible for ensuring all radio systems are operational, meet technical standards, and are in compliance with all regulations. In addition, this group is heavily involved with the Regional Wireless Consortium (RWC) because of Peoria's membership in the RWC. This involvement ensures Peoria's radio needs are met, both for Public Safety and General Government radio users. Radio support activities include:

- ✓ Regional Radio Participation
- ✓ Radio Emergency Planning
- ✓ Subscriber Equipment Maintenance
- ✓ Radio System Maintenance
- ✓ IT Leadership/Liaison Responsibilities

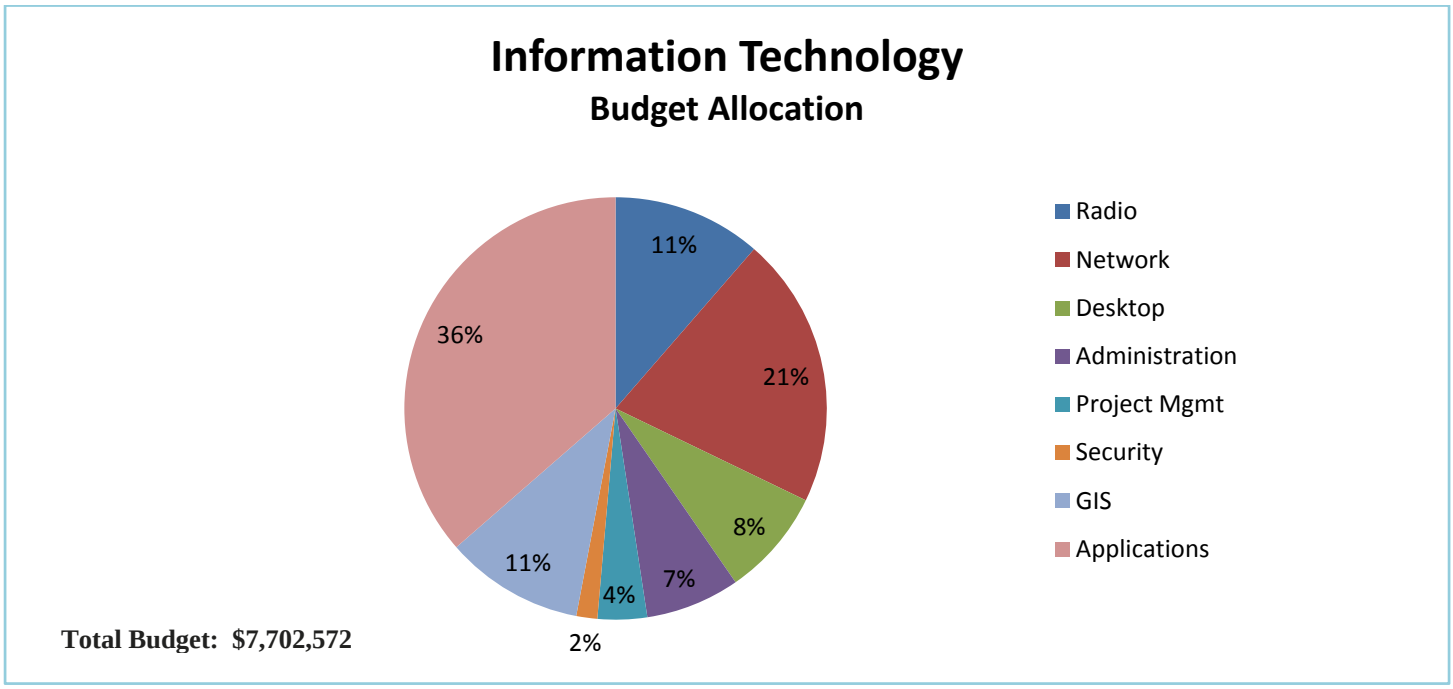
Security Administration

Security Administration is responsible for ensuring compliance with all security requirements and standards, monitoring network and application security, conducting security review and audits and recommending mitigation and improvement activities. This includes ensuring compliance with FBI CJIS, AZ DPS ACJIS, PCI, and HIPAA standards. Security administration activities include:

- ✓ Citywide Network and Application Security
- ✓ Compliance Management/Training (ACJIS, PCI, HIPAA)
- ✓ Security Reviews/Audits
- ✓ Business Recovery
- ✓ IT Leadership/Liaison Responsibilities

Cost of Service Breakdown
Information Technology Department

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Maintenance Costs	Internal Services Charges	Total Cost of Service
Administration	4.0	$464,259	$13,746	$0	$77,248	$555,253
Application System Support	11.0	$1,125,854	$31,489	$1,357,195	$289,689	$2,804,227
Desktop Support	5.0	$468,062	$23,765	$41,539	$99,973	$633,339
Geographic Information Systems (GIS) Support	6.0	$525,268	$35,178	$98,416	$158,840	$817,702
Network Support	8.0	$863,920	$217,665	$360,753	$157,226	$1,599,564
Project Management	2.0	$235,892	$3,738	$0	$52,340	$291,970
Radio Support Services	2.0	$178,872	$597,339	$27,500	$73,831	$877,542
Security Administration	1.0	$94,751	$2,852	$6,288	$19,084	$122,975
TOTAL	**39.0**	**$3,956,878**	**$925,772**	**$1,891,691**	**$928,231**	**$7,702,572**



Information Technology Department FY 2013

Performance Report

The Information Technology Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Enhance Current Services	Enhance customer satisfaction by providing quality customer service	% of employees rating their overall satisfaction with the Information Technology Department as "Excellent" or "Good"	93%	96%	90%	95%
		% of employees "Satisfied" or "Extremely Satisfied" with the IT staff professionalism and courtesy for closed issues	N/A	98%	99%	100%
	Ensure major systems availability, uptime, and maintenance	Internet connection uptime (excluding scheduled downtime)	N/A	100%	100%	100%
		E-mail service uptime (excluding scheduled downtime)	N/A	100%	100%	100%
	Provide reliable, accurate, and timely Geographic Information Systems (GIS) systems support	% of GIS staff time spent working on ad hoc projects	N/A	15%	15%	15%
		% of GIS staff time spent working on data maintenance	N/A	38%	50%	45%
		% of GIS staff time spent working on GIS Steering Committee projects	N/A	41%	35%	40%

Information Technology

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$4,685,921	$4,308,525	**$3,966,271**	$3,975,368	**$4,177,160**	**5.32%**
Contractual Services	$3,701,575	$3,219,332	**$3,607,991**	$3,301,492	**$4,059,489**	**12.51%**
Commodities	$158,616	$311,467	**$288,310**	$312,893	**$320,110**	**11.03%**
Capital Outlay	$975,808	$724,256	**$534,236**	$426,429	**$1,724,715**	**222.84%**
Total :	$9,521,920	$8,563,580	**$8,396,808**	$8,016,182	**$10,281,474**	**22.45%**
Expenditures by Division						
IT Operations	$3,284,960	$2,608,220	**$2,635,064**	$2,633,766	**$2,776,638**	**5.37%**
IT Development Services	$4,372,481	$4,257,408	**$4,196,421**	$4,118,453	**$4,646,846**	**10.73%**
Radio System Operations	$834,220	$755,189	**$871,087**	$665,480	**$941,325**	**8.06%**
Res For System Comp Eqt	$203,356	$196,084	**$340,000**	$295,000	**$1,195,000**	**251.47%**
Res For Personal Comp Eqt	$100,327	$190,291	**$185,000**	$172,054	**$591,950**	**219.97%**
IT Projects	$726,577	$556,388	**$169,236**	$131,429	**$129,715**	**-23.35%**
Total :	$9,521,920	$8,563,580	**$8,396,808**	$8,016,182	**$10,281,474**	**22.45%**
Staffing by Division						
IT Operations	21.00	18.00	**16.00**	16.00	**16.00**	**0.00%**
IT Development Services	23.00	22.60	**21.00**	21.00	**21.00**	**0.00%**
Radio System Operations	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Total :	46.00	42.60	**39.00**	39.00	**39.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Information Technology								
Information Technology Fund								
3300 - 3750	**IT Operations**							
	Information Technology Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Operations Division Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Security Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Technical Support Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Technician I	2.00	2.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Technician II	4.00	4.00	4.00	*-1.00*	**3.00**	*0.00*	**3.00**
	Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Network Administrator	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Network Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Network Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Systems Engineer	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	IT Project Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Position Reduction - Backfill	0.00	0.00	-1.00	*1.00*	**0.00**	*0.00*	**0.00**
		21.00	18.00	16.00	*0.00*	**16.00**	*0.00*	**16.00**
3300 - 3751	**IT Development Services**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Application Systems Analyst	7.00	6.60	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Database Administrator	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	GIS Technician II	5.00	5.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	IT GIS Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT GIS Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Project Manager	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	IT Technical Support Supervisor	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Sr Application Systems Analyst	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		23.00	22.60	21.00	*0.00*	**21.00**	*0.00*	**21.00**
3300 - 3760	**Radio System Operations**							
	Radio Systems Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Information Technology Totals:	**46.00**	**42.60**	**39.00**	***0.00***	**39.00**	***0.00***	**39.00**

City of Peoria
Summary of Recommended Supplemental Request

Information Technology

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Information Technology Fund							
3751 - 01	IT Development Services	Additional Ongoing Software Maintenance		$0	$125,377	**$125,377**	
3760 - 01	Radio System Operations	Agua Fria Radio Site Electricity		$0	$10,000	**$10,000**	$10,000
		Total - Information Technology Fund	**0.00**	**$0**	**$135,377**	**$135,377**	$10,000
IT Project Fund							
3850 - 01	IT Projects	Legal E-Discovery & Records Retrieval System		$100,000	$0	**$100,000**	
		Total - IT Project Fund	**0.00**	**$100,000**	**$0**	**$100,000**	
		Total - Information Technology	***0.00***	***$100,000***	***$135,377***	***$235,377***	***$10,000***

Information Technology Department

IT Development Services Division Request
Number: 3751-01

Additional Ongoing Software Maintenance

Revenue Offset:

Total Cost - $125,377

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3750	525004	Hardware Support & Maint	$0	($7,573)	**($7,573)**
3751	525008	Computer Software Supp & Maint	$0	$132,950	**$132,950**
		Total	**$0**	**$125,377**	**$125,377**

Please describe this request:

This supplemental is for additional ongoing funding for software maintenance. The additional funding is primarily for the additional maintenance required for the PD CAD/RMS/Mobile system implementation. Although the already budgeted amounts for the current CAD/RMS system will be applied to the new CAD/RMS/Mobile system, $95,137 in additional ongoing maintenance will be required to cover the complexity and size of the new system. Additional ongoing maintenance was identified and forecast through the CIP when the CAD/RMS/Mobile project was requested and funded. IT's software maintenance budget will also require an additional $30,240 to fund increases in software maintenance costs for citywide systems in FY13.

How this request will affect the current service level?

This affects core service levels. City systems need to be available 24/7, especially in public safety focused departments. The CAD/RMS/Mobile system is the primary system in use by Police. Software maintenance also includes new version releases and patches and fixes that are essential to keeping systems up and providing reliable data.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Information Technology Department

Radio System Operations Division Request
Number: 3760-01

Agua Fria Radio Site Electricity

Total Cost - $10,000

Revenue Offset: $10,000.00

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3760	523504	Electricity - Agua Fria Radio Site	$0	$10,000	**$10,000**
		Total	**$0**	**$10,000**	**$10,000**

Please describe this request:

As part of Peoria's participation in the Regional Wireless Consortium (RWC), the Agua Fria radio site is a crucial infrastructure site for the RWC. As such, the electricity costs billed by APS to the City of Peoria are billed back to the RWC and reimbursed to the City. This supplemental request establishes expenditure authority for these charges while recognizing the revenue offset.

How this request will affect the current service level?

The radio services are a core function. This supplemental doesn't affect current service levels, it just ensures proper budget authority for the electricity charges at the Agua Fria radio site.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Information Technology Department

IT Projects Division Request
Number: 3850-01

Legal E-Discovery & Records Retrieval System

Revenue Offset:

Total Cost - $100,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3600	520001	Offset ongoing cost	$0	($20,000)	**($20,000)**
3760	525008	Computer Software Supp & Maint	$0	$20,000	**$20,000**
3850	543007	Legal E-Discovery & Records Retrieval System	$100,000	$0	**$100,000**
		Total	**$100,000**	**$0**	**$100,000**

Please describe this request:

A legal e-discovery and records retrieval system is needed to allow staff to efficiently index, store, and retrieve public records related to e-discovery, litigation and pre-litigation holds and fulfilling public records requests on a timely basis. This request is to procure a system by which the IT Department can index, catalog, search, store and preserve electronically stored information located across the City's vast network. This system will allow IT to cut down the completion time for requests by up to 75% over the current methods, which are extremely time-consuming, tedious and staff-intensive. The IT Department is currently responsible for maintaining over two dozen e-Discovery/litigation holds, which demand much attention to detail and staff time. The system will be either appliance or server-based, and will allow staff to properly fulfill these requests to comply with Federal, State and Local rules and laws regarding electronically stored information.

All computer systems and digital devices, including thumb/flash drives, digital cameras, digital recorders, portable hard disk drives and mobile devices are capable of storing electronic information. Organizations (including Peoria) have the legal obligation via Federal Rules and case law to provide electronic information as part of e-Discovery. This is borne out through such rules as the Federal Rules of Civil Procedure, 2010; case law such as USA v. O'Keefe and Zubulake v. U.B.S. Warburg. It is the IT Department's responsibility to identify, preserve and collect any electronically stored information (ESI) on City systems, related to e-Discovery or potential litigation. This information must be preserved in its original, unaltered form indefinitely or until the case is resolved. E-Discovery can mean finding and preserving hundreds or thousands of pieces of digital information. The best practice after searching for relevant data is to preserve it and store it in a centralized location.

Currently the IT Department neither has the capacity nor ability to effectively store this information in a secure, segregated location. In order to maintain compliance with e-Discovery rules and laws, we store the information in whatever large repository is available to us. Current methods rely on manual procedures for searching and retrieval of records. This is not an ideal situation, which is why a dedicated, specific e-Discovery indexing, cataloging, retrieval and storage solution is imperative. This new system will also ensure we are able to retain required records for litigation holds.

How this request will affect the current service level?

At this time we cannot meet certain service levels in timely fulfillment of records and e-Discovery requests which is a core service. The current methods for records indexing and retrieval are tedious, staff intensive and can take excessive amounts of time (hundreds of staff hours, in some cases), which often falls outside of the timeframe for providing e-Discovery information. In order to facilitate these types of operations and provide a high level of services for the City it is necessary to purchase a solution such as an automated archival and retrieval system for electronically stored information.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

Information Technology Department

IT Operations

(3300-3750)

Total Budgeted Expenditures -	**$2,776,638**

3300-Information Technology Fund

3750-IT Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$1,309,491	$1,234,491	$1,321,345	
	Ongoing Supplemental	($75,000)	$0	$0	FY12 Supp: Vacancy Backfill Reduction-Reduction of future vacancy
	Subtotal	**$1,234,491**	**$1,234,491**	**$1,321,345**	
510200	**Wages-Overtime**				
	Salary	$15,000	$15,000	$15,000	IT Tech Call Back & Overtime
510702	**Vacation/Sick Hours Payout**				
	Salary	$0	$4,102	$0	
510800	**Standby Pay**				
	Salary	$16,700	$16,700	$16,700	IT Tech Standby Pay
511001	**Social Security-OASDI**				
	Salary	$81,769	$81,769	$82,086	
511002	**Social Security-HI**				
	Salary	$19,453	$19,453	$19,629	
511501	**Retirement-State**				
	Salary	$135,519	$135,519	$150,858	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$153,791	$153,791	$162,571	
512500	**Workers Compensation**				
	Salary	$1,784	$1,784	$1,718	
512800	**401(a) Compensation**				
	Salary	$9,241	$9,241	$9,702	
512900	**457 Compensation**				
	Salary	$5,850	$5,850	$5,460	
513500	**Other Allowance**				
	Salary	$1,200	$1,600	$1,200	
513501	**Cell Phone Allowance**				
	Salary	$6,960	$5,568	$3,216	
	Ongoing Supplemental	($1,392)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$5,568**	**$5,568**	**$3,216**	
513800	**EAP Charges**				
	Salary	$510	$510	$480	
	Total Personal Services	***$1,680,876***	***$1,685,378***	***$1,789,965***	
Contractual Services					
520012	**Contract Labor**				
	Base	$0	$25,000	$0	
520036	**Copier Services**				
	Base	$4,400	$4,400	$4,400	Copy & Printing Fees for IT Dept

3300-Information Technology Fund

3750-IT Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520053	**Internet & Cable Charges**				
	Base	$550	$950	$720	IT Cox Internet Connection for Testing
520055	**Records Services**				
	Base	$8,000	$8,000	$8,000	Offsite Backup/Data Storage
520099	**Other Professional Services**				
	Base	$41,500	$41,500	$41,500	Professional services for upgrades and unexpected issues that require additional expertise beyond IT staff.
520510	**Overnight Travel**				
	Base	$1,738	$0	$649	Expenses related to overnight travel/training.
	Ongoing Supplemental	($869)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$869**	**$0**	**$649**	
520511	**Local Training/Meeting**				
	Base	$16,000	$16,000	$16,000	Local training registration fees and expenses.
520512	**Mileage Reimbursement**				
	Base	$0	$160	$200	Mileage reimbursements for training and off-site meetings.
521002	**Empl Prof Membshp Dues**				
	Base	$400	$400	$400	Membership dues for ISSA, ISACA, APCO, HDI for IT staff.
522501	**Advertising**				
	Base	$0	$500	$0	
522503	**Printing and Binding**				
	Base	$500	$500	$500	Printing fees, including business cards.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$103,560	$103,560	$103,560	Fees for telephone services, long distance, internet connection, on-call phone, air cards, etc.
524002	**Building R & M**				
	Base	$0	$1,500	$0	
525004	**Computer Hardware R & M**				
	Base	$277,138	$282,938	$277,138	Maintenance contracts for network infrastructure and hardware, fees for printer repair.
	Ongoing Supplemental (3751-01)	$0	$0	($7,573)	FY13 Supp: Additional Ongoing Software Maintenance-Hardware Support & Maint
	Carryover	$20,800	$0	$0	FY12 Carryover: Server Warranty Extensions-FY11
	Carryover	$0	$0	$45,000	FY13 Carryover:Server Repairs and Warrenty Extensions
	One-time Supplemental	$25,000	$0	$0	FY12 Supp: Server Warranty Extensions-FY12 Server Warranty Extensions
	Subtotal	**$322,938**	**$282,938**	**$314,565**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$11,522	$11,522	$10,575	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

3300-Information Technology Fund

3750-IT Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$225,944	$225,944	$224,997	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525505	**Svc Charges-Facility Maint**				
	Base	$89,656	$89,656	$118,577	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,323	$1,323	$1,323	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$8,748	$8,448	$8,448	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,500	$1,800	$1,800	
525701	**Svc Chg-PC Replacement**				
	Base	$16,400	$16,400	$30,231	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$6,628	$6,628	$6,628	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$860,438***	***$847,129***	***$893,073***	
Commodities					
530001	**Office and General Supplies**				
	Base	$7,000	$6,911	$7,000	Office supplies for IT Dept, including printer toner and supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$200	$200	$200	Technical support subscriptions.
530003	**Computer Hardware**				
	Base	$30,000	$39,200	$30,000	Hardware for daily operations and research of new technology solutions.
530006	**Postage and Shipping**				
	Base	$150	$500	$500	Shipping costs for RMA equipment, general mailing.
530008	**Food Supplies & Catering**				
	Base	$0	$75	$0	
530009	**Wearing Apparel-General**				
	Base	$0	$273	$500	Shirts for IT Technicians.
530010	**Wearing Apparel-Safety**				
	Base	$1,000	$0	$0	
530012	**Expendable Tools & Equipment**				
	Base	$500	$500	$500	Tools and equipment used by IT Techs and Network staff.

3300-Information Technology Fund

3750-IT Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530016	**Office Equipment & Furniture**				
	Base	$2,500	$1,000	$2,500	Furniture and equipment needs for staff.
530019	**Operational Supplies/Equipment**				
	Base	$27,000	$27,000	$27,000	Backup tapes for network backups, supplies and equipment used by IT Techs.
530020	**Employee Award Supplies**				
	Base	$0	$200	$0	
530021	**Computer Software**				
	Base	$25,000	$25,000	$25,000	Software licenses and upgrades.
530028	**Electronic Supplies/Equipment**				
	Base	$400	$400	$400	Electronic supplies and equipment used by IT staff.
	Total Commodities	***$93,750***	***$101,259***	***$93,600***	
	TOTAL	**$2,635,064**	**$2,633,766**	**$2,776,638**	

City of Peoria
Budget Detail by Organization

Information Technology Department

IT Development Services

(3300-3751)

Total Budgeted Expenditures -	**$4,646,846**

3300-Information Technology Fund

3751-IT Development Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$1,587,830	$1,587,830	$1,622,892	
510702	**Vacation/Sick Hours Payout**				
	Salary	$0	$3,739	$0	
511001	**Social Security-OASDI**				
	Salary	$98,434	$98,434	$100,609	
511002	**Social Security-HI**				
	Salary	$23,013	$23,013	$23,521	
511501	**Retirement-State**				
	Salary	$160,441	$160,441	$180,941	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$224,570	$224,570	$256,392	
512500	**Workers Compensation**				
	Salary	$3,421	$3,421	$3,654	
512900	**457 Compensation**				
	Salary	$8,190	$8,190	$8,190	
513501	**Cell Phone Allowance**				
	Base	$0	$293	$456	
513800	**EAP Charges**				
	Salary	$630	$630	$630	
	Total Personal Services	***$2,106,529***	***$2,110,561***	***$2,197,285***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$20,000	$24,500	$20,000	GIS Aerials.
520511	**Local Training/Meeting**				
	Base	$17,600	$17,600	$17,600	Local training registration fees.
521001	**Occup Lic and Certif**				
	Base	$0	$150	$0	
521002	**Empl Prof Membshp Dues**				
	Base	$400	$250	$400	PMI membership dues for Project Managers.
522501	**Advertising**				
	Base	$0	$500	$0	
525008	**Computer Software Supp & Maint**				
	Base	$1,524,853	$1,454,253	$1,541,253	Software maintenance for applications citywide.
	Ongoing Supplemental	$1,610	$0	$0	FY12 Supp: Purchase GeoResults Licenses-Computer Software-Computer Software

3300-Information Technology Fund

3751-IT Development Services

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	(3850-01)	$0	$0	$20,000	FY13 Supp: Legal E-Discovery & Records Retrieval System
	One-time Supplemental	(1400-01)	$0	$0	$53,700	FY13 Supp: CLASS Licensing Increase-Computer Software Supp & Maint
	Ongoing Supplemental	(1400-01)	$0	$0	$9,750	FY13 Supp: CLASS Licensing Increase-Computer Software Supp & Maint
	Carryover		$0	$0	$87,000	FY13 Carryover: Computer Software Support & Maintenance
	Ongoing Supplemental	(3751-01)	$0	$0	$132,950	FY13 Supp: Additional Ongoing Software Maintenance-Computer Software Supp & Maint
	Ongoing Supplemental		$3,480	$0	$0	FY12 Supp: Purchase GeoResults Licenses-Computer Software-Computer Software
	Ongoing Supplemental		$5,220	$0	$0	FY12 Supp: Purchase GeoResults Licenses-Computer Software-Computer Software
	Ongoing Supplemental		$6,090	$0	$0	FY12 Supp: Purchase GeoResults Licenses-Computer Software-Computer Software
		Subtotal	**$1,541,253**	**$1,454,253**	**$1,844,653**	
525501	**Svc Charges-Insurance Reserve**					
	Base		$15,026	$15,026	$14,319	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**					
	Base		$320,809	$320,809	$330,167	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525505	**Svc Charges-Facility Maint**					
	Base		$149,494	$149,494	$194,842	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**					
	Base		$11,900	$11,900	$14,170	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services		***$2,076,482***	***$1,994,482***	***$2,436,151***	
Commodities						
530001	**Office and General Supplies**					
	Base		$3,410	$3,410	$3,410	Supplies for GIS Printer and Plotter.
530003	**Computer Hardware**					
	Base		$5,000	$5,000	$5,000	Computer hardware for daily operations and research of new technology solutions.
530021	**Computer Software**					
	Base		$5,000	$5,000	$5,000	Software licenses and upgrades.
	Total Commodities		***$13,410***	***$13,410***	***$13,410***	
		TOTAL	**$4,196,421**	**$4,118,453**	**$4,646,846**	

City of Peoria
Budget Detail by Organization

Information Technology Department

Radio System Operations

(3300-3760)

Total Budgeted Expenditures -	**$941,325**

3300-Information Technology Fund

3760-Radio System Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$130,274	$130,274	$144,523	
511001	**Social Security-OASDI**				
	Salary	$8,077	$8,077	$8,960	
511002	**Social Security-HI**				
	Salary	$1,888	$1,888	$2,095	
511501	**Retirement-State**				
	Salary	$13,163	$13,163	$16,114	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$24,447	$24,447	$16,278	
512500	**Workers Compensation**				
	Salary	$177	$177	$188	
512900	**457 Compensation**				
	Salary	$780	$780	$780	
513501	**Cell Phone Allowance**				
	Base	$0	$563	$912	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$178,866***	***$179,429***	***$189,910***	
Contractual Services					
520511	**Local Training/Meeting**				
	Base	$1,600	$1,050	$1,300	Local training registration fees and expenses for Radio staff.
520512	**Mileage Reimbursement**				
	Base	$0	$550	$300	Mileage reimbursements for Radio staff training and off-site meetings.
523504	**Electricity**				
	Base	$0	$10,000	$0	
	Ongoing Supplemental (3760-01)	$0	$0	$10,000	FY13 Supp: Agua Fria Radio Site Electricity-Electricity - Agua Fria Radio Site
	Subtotal	**$0**	**$10,000**	**$10,000**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$14,000	$14,000	$14,000	White Tanks Radio Site Lease
524008	**Telecommunications R & M**				
	Base	$636,190	$365,000	$586,190	Subscriber charges for RWC; dispatch console and recorder maintenance; charges for radio repairs.
	Carryover	$0	$0	$43,305	FY13 Carryover: RWC Subscriber Fee - Software
	Ongoing Supplemental	($50,000)	$0	$0	FY12 Supp: Radio Console Maintenance Contract Reduction-Radio Console Maintenance Contract Reduction
	Subtotal	**$586,190**	**$365,000**	**$629,495**	

3300-Information Technology Fund

3760-Radio System Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,195	$1,195	$1,196	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$56,604	$56,604	$57,802	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525505	**Svc Charges-Facility Maint**				
	Base	$11,149	$11,149	$14,822	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$1,350	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$671,071***	***$459,881***	***$730,265***	
Commodities					
530006	**Postage and Shipping**				
	Base	$0	$20	$0	
530012	**Expendable Tools & Equipment**				
	Base	$150	$150	$150	Tools required for radio service/maintenance.
530019	**Operational Supplies/Equipment**				
	Base	$1,000	$1,000	$1,000	Supplies/equipment required for radio services.
530028	**Electronic Supplies/Equipment**				
	Base	$20,000	$25,000	$20,000	Radio supplies and equipment, including batteries and replacement parts.
	Total Commodities	***$21,150***	***$26,170***	***$21,150***	
	TOTAL	**$871,087**	**$665,480**	**$941,325**	

City of Peoria
Budget Detail by Organization

Information Technology Department

Res For System Comp Eqt

(3400-3800)

Total Budgeted Expenditures -	**$1,195,000**

3400-IT Reserve Fund

3800-Res For System Comp Eqt

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay					
542007	**Computer Software**				
	Base	$0	$15,207	$0	
542008	**Computer Hardware**				
	Base	$175,000	$159,793	$150,000	FY13 Server Replacements
543007	**IT Technology Systems**				
	One-time Supplemental	$165,000	$120,000	$0	FY12 Infrastructure Replacements
	Carryover	$0	$0	$45,000	FY13 Carryover: Microwave Communication Equipment Replacment
(CIPOF)	CIP-Base	$0	$0	$250,000	IT00021EQ - Network Infrastructure Replacement - Security
(CIPOF)	CIP-Base	$0	$0	$750,000	IT00008EQ - Network Infrastructure Replacement - Tech Center
	Subtotal	**$165,000**	**$120,000**	**$1,045,000**	
	Total Capital Outlay	***$340,000***	***$295,000***	***$1,195,000***	
	TOTAL	**$340,000**	**$295,000**	**$1,195,000**	

City of Peoria
Budget Detail by Organization

Information Technology Department

Res For Personal Comp Eqt

(3400-3820)

Total Budgeted Expenditures -	**$591,950**

3400-IT Reserve Fund

3820-Res For Personal Comp Eqt

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities						
530003	**Computer Hardware**					
	Base		$160,000	$160,000	$190,000	FY13 PC Replacements - Citywide
	One-time Supplemental	(1480-01)	$0	$0	$1,320	FY13 Supp: Recreation Programmer-Standard PC w/19" monitor
		Subtotal	**$160,000**	**$160,000**	**$191,320**	
530021	**Computer Software**					
	One-time Supplemental	(1480-01)	$0	$0	$630	FY13 Supp: Recreation Programmer-Software
530028	**Electronic Supplies/Equipment**					
	Base		$0	$12,054	$0	
	Total Commodities		***$160,000***	***$172,054***	***$191,950***	
Capital Outlay						
542001	**Electronic Equipment**					
	Base		$25,000	$0	$0	For FY08 replacement of 75 MDCs for PD.
542008	**Computer Hardware**					
	One-time Supplemental	(380-3)	$0	$0	$400,000	FY13 MDC Replacements for Police Dept
	Total Capital Outlay		***$25,000***	***$0***	***$400,000***	
		TOTAL	**$185,000**	**$172,054**	**$591,950**	

City of Peoria
Budget Detail by Organization

Information Technology Department

IT Projects

(3500-3850)

Total Budgeted Expenditures -	**$129,715**

3500-IT Project Fund

3850-IT Projects

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay						
543007	**IT Technology Systems**					
	One-time Supplemental		$0	$131,429	$0	
	Carryover		$0	$0	$13,996	FY13 Carryover:AV Equip for Council Chambers
	One-time Supplemental	(3850-01)	$0	$0	$100,000	
	Carryover		$0	$0	$15,719	FY13 Carryover:Agenda Manager
	Carryover		$136,222	$0	$0	FY12 Carryover: Permitting System
	Carryover		$15,719	$0	$0	FY12 Carryover: Clerks Electronic Document Management System
	Carryover		$17,295	$0	$0	FY12 Carryover: Audio/Visual Equipment in Council Chambers
		Subtotal	**$169,236**	**$131,429**	**$129,715**	
	Total Capital Outlay		***$169,236***	***$131,429***	***$129,715***	
		TOTAL	**$169,236**	**$131,429**	**$129,715**	

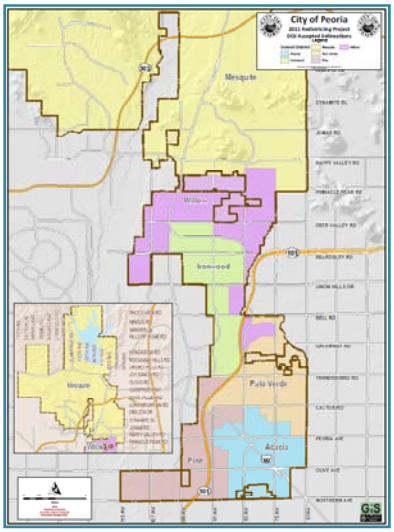
Performance *spotlight*

Department Mission

To serve the residents of Peoria by promoting the community's future, creating a positive community legacy and striving for economic viability and sustainability through actions that serve the best interests of the public.

DEPARTMENT OVERVIEW

The City of Peoria is a council-manager government. The City Council sets city policy and direction, while the city manager is responsible for the day-to-day operations of the city. Peoria's mayor is elected to four-year terms to serve the community "at large," while each of the six council members is elected to four-year terms in specific geographic districts.



- ✓ Acacia District
- ✓ Ironwood District
- ✓ Mesquite District
- ✓ Palo Verde District
- ✓ Pine District
- ✓ Willow District

The City Council is responsible for the legislative function of the municipality such as establishing policy, passing local ordinances, voting appropriations, and developing an overall vision for the community.

The total budget for the Mayor and Council is $604,452 which covers salaries, contractual services such as travel/training, membership dues and internal service charges as well as general supplies and commodities. In addition, each member of Council receives $30,000 per year in Council District Funds to use at their discretion for projects, programs, services or events that accomplish a public purpose.

Key Outcome Measures Mayor and City Council

- ❖ % of residents rating Peoria's sense of community as good or excellent
- ❖ % of residents saying Peoria is heading in the right direction

Mayor and City Council FY2013

Performance Report

The Mayor and City Council use performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Leadership and Image	Meet community needs, council priorities and organizational goals through efficient and effective service delivery	% of citizens rating Peoria's sense of community as "good" or "excellent" (National Citizen Survey)	54%	54%	54%	>54%
	Meet community needs, council priorities and organizational goals through efficient and effective service delivery	% of citizens saying Peoria is heading in the right direction (National Citizen Survey)	62%	62%	62%	>62%

Mayor and Council

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$681,287	$291,318	**$297,666**	$297,066	**$341,245**	**14.64%**
Contractual Services	$432,985	$337,320	**$297,961**	$299,943	**$292,347**	**-1.88%**
Commodities	$9,575	$8,431	**$8,825**	$8,809	**$8,825**	**0.00%**
Total :	$1,123,847	$637,069	**$604,452**	$605,818	**$642,417**	**6.28%**
Expenditures by Division						
Mayor & City Council	$1,120,343	$636,388	**$604,452**	$604,452	**$642,117**	**6.23%**
Citizen Donations-Mayoral	$3,504	$681	**$0**	$1,366	**$300**	**NA**
Total :	$1,123,847	$637,069	**$604,452**	$605,818	**$642,417**	**6.28%**
Staffing by Division						
Mayor & City Council	6.00	0.00	**0.00**	0.00	**0.00**	**NA**
Total :	6.00	0.00	**0.00**	0.00	**0.00**	**NA**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Mayor and Council								
General Fund								
1000 - 0010	**Mayor & City Council**							
	Administrative Assistant II	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Council Assistant	4.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		6.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Mayor and Council Totals:	**6.00**	**0.00**	**0.00**	***0.00***	**0.00**	***0.00***	**0.00**

City of Peoria
Budget Detail by Organization

Mayor and Council Department

Mayor & City Council

(1000-0010)

Total Budgeted Expenditures -	**$642,117**

1000-General Fund

0010-Mayor & City Council

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$144,142	$144,142	$164,037	
510200	**Wages-Overtime**				
	Salary	$600	$0	$0	
511001	**Social Security-OASDI**				
	Salary	$11,097	$11,097	$12,297	
511002	**Social Security-HI**				
	Salary	$2,592	$2,592	$2,873	
511501	**Retirement-State**				
	Salary	$60	$60	$0	
511504	**Retirement-Pub Safety-EO**				
	Salary	$47,550	$47,550	$59,772	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$54,881	$54,881	$64,876	
512500	**Workers Compensation**				
	Salary	$2,214	$2,214	$2,860	
513500	**Other Allowance**				
	Salary	$14,520	$14,520	$14,520	
513700	**Vehicle Allowance**				
	Salary	$19,800	$19,800	$19,800	
513800	**EAP Charges**				
	Salary	$210	$210	$210	
	Total Personal Services	***$297,666***	***$297,066***	***$341,245***	
Contractual Services					
520013	**Messenger Service**				
	Base	$25	$25	$25	Messenger service for delivery of important City documents to meet deadlines.
520031	**FBI Fingerprint Processing**				
	Base	$0	$20	$0	
520036	**Copier Services**				
	Base	$1,080	$1,660	$1,680	Copy Center charges for photocopies, copier supplies, and copier maintenance.
520099	**Other Professional Services**				
	Base	$700	$700	$700	Mayor and Council Portraits
520510	**Overnight Travel**				
	Base	$31,500	$15,750	$15,750	$2,250 allocated per councilmember. Conferences such as National League of Cities, Congress of Cities, workshops and other related travel costs.

1000-General Fund

0010-Mayor & City Council

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($15,750)	$0	$0	FY12 CCWS Reduce $15,750
	Subtotal	**$15,750**	**$15,750**	**$15,750**	
520511	**Local Training/Meeting**				
	Base	$9,000	$5,000	$6,000	AZ League of Cities; workshops and other local travel costs, including meetings with constituents, monthly Chamber luncheon meetings.
520512	**Mileage Reimbursement**				
	Base	$0	$4,000	$3,000	Council Assistants mileage Reimbursement.
521002	**Empl Prof Membshp Dues**				
	Base	$400	$400	$400	Dues for four assistants professional memberships: International City/County Management Association and Arizona City/County Management Association. American Society for Public Administration.
521003	**City Membership Dues**				
	Base	$75	$75	$75	City membership dues for Arizona Town Hall. Arizona Planning Association, Frank Luke Chapter Community Partner.
521004	**Auto Licenses and Titles**				
	Base	$400	$400	$400	Vehicle registration for leased vehicle assigned to the Mayor.
522099	**Community Promotions**				
	Base	$10,838	$10,838	$10,838	Young Ambassadors Program, Westmarc Best of the West,Valley Forward Annual Banquet, Constitution Contest Prizes, Booth for AZ League Cities,West Valley Mayors & Mgrs, Westmarc Mtg., Mayors Breakfast, Miscellaneous Dinners.
522503	**Printing and Binding**				
	Base	$2,800	$2,800	$2,800	Printing and binding for letterhead, business cards, special projects and other outside printing.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$16	$0	
524001	**Motor Vehicle R & M**				
	Base	$100	$100	$100	Periodic car washes for the Mayor's vehicle.
524505	**Motor Vehicle Lease/Rental**				
	Base	$7,200	$7,200	$7,200	Mayor's leased vehicle $600/mo. - $7,200.
525501	**Svc Charges-Insurance Reserve**				
	Base	$25,873	$25,873	$25,546	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$75,641	$75,641	$66,969	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.

1000-General Fund

0010-Mayor & City Council

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$144,707	$144,707	$146,292	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$204	$204	$407	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$535	$535	$535	
525701	**Svc Chg-PC Replacement**				
	Base	$2,633	$2,633	$3,330	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$297,961***	***$298,577***	***$292,047***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$2,000	$2,000	
530002	**Books/Periodicals/Subscript**				
	Base	$200	$200	$200	Subscriptions to local newspapers and reference materials for the Council Office.
530003	**Computer Hardware**				
	Base	$275	$275	$275	
530006	**Postage and Shipping**				
	Base	$1,025	$1,009	$1,025	Postage and Shipping for the Council Office.
530008	**Food Supplies & Catering**				
	Base	$2,500	$2,500	$2,500	Catering services for Council Study Sessions and refreshments for other Council-related meetings.
530019	**Operational Supplies/Equipment**				
	Base	$125	$125	$125	Operational supplies that include frames/plaques for proclamations, and other related items for the Council Office.
530021	**Computer Software**				
	Base	$200	$200	$200	Purchase of computer software for City Council Office.
531001	**Unleaded Gasoline**				
	Base	$2,500	$2,500	$2,500	Unleaded gasoline for the Mayor's leased vehicle.
	Total Commodities	***$8,825***	***$8,809***	***$8,825***	
	TOTAL	**$604,452**	**$604,452**	**$642,117**	

City of Peoria
Budget Detail by Organization

Mayor and Council Department

Citizen Donations-Mayoral

(8030-8030)

Total Budgeted Expenditures -	**$300**

8030-Citizen Donations-Mayoral Fund

8030-Citizen Donations-Mayoral

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520510	**Overnight Travel**				
	Base	$0	$1,366	$0	
522099	**Community Promotions**				
	Base	$0	$0	$300	
	Total Contractual Services	***$0***	***$1,366***	***$300***	
	TOTAL	**$0**	**$1,366**	**$300**	

Performance spotlight

Department Mission

To ensure the prompt and fair adjudication of all cases and instill public confidence in the Courts through transparency, accessibility, communication and education.

DEPARTMENT FUNCTIONS

Court Administration and Support Services

The Administration and Support services provide the overall management direction and support for the court operations while ensuring that all state and local regulatory requirements are met.

Court Security

Court security screens for weapons and provides a safe environment for the public and staff.

Key Outcome Measures
Municipal Court

- 100% compliance with recognized guidelines for timely case processing and management

Case Management

Case Management is the process of moving a case through the Court system for pre-adjudication, case adjudication, and post-adjudication.

Protective Orders

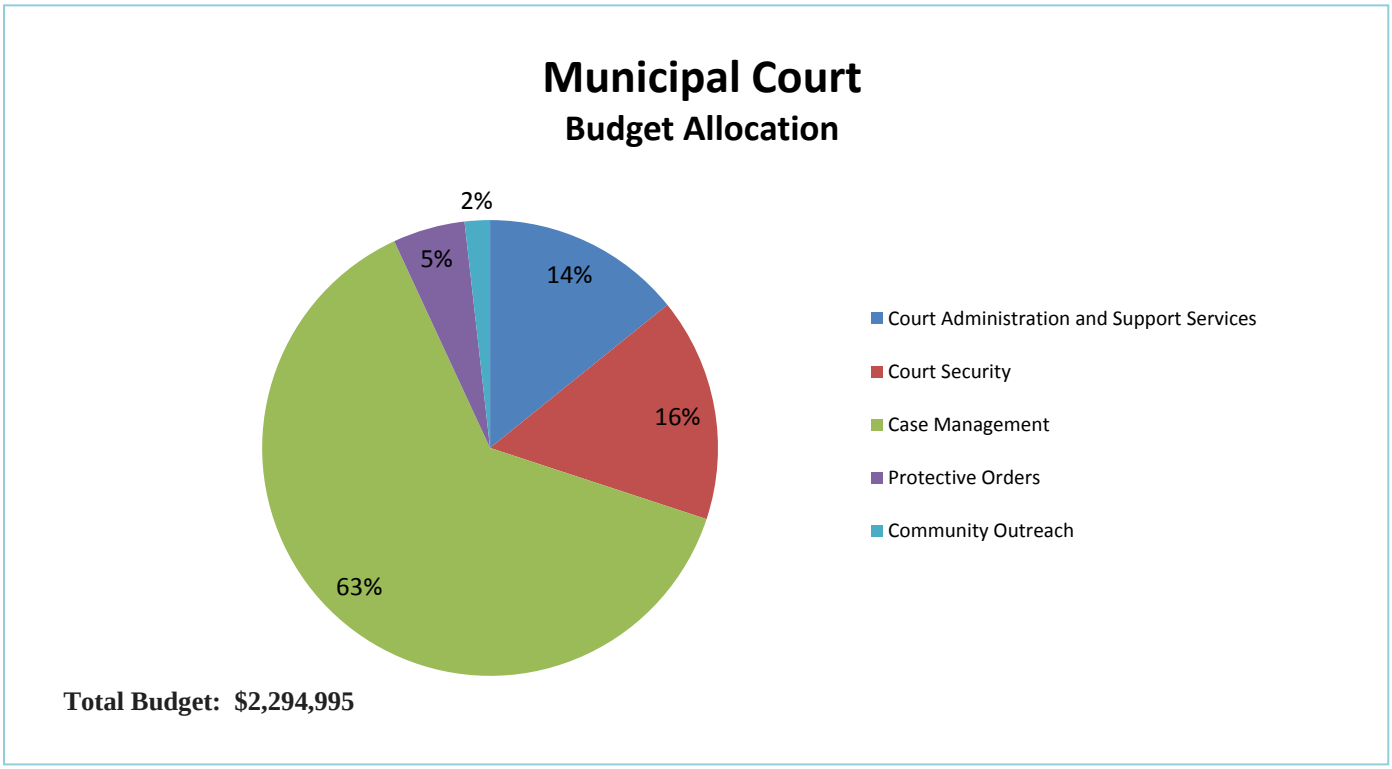
Orders of Protection and Injunctions Prohibiting Harassment issued to ensure the safety of the protected person.

Community Outreach Services

The court sponsors judicial training classes, meetings, weddings and outreach assistance to students and other agencies.

Cost of Service Breakdown *Municipal Court*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Court Administration and Support Services	2.13	$245,383	$46,388	$33,979	$325,750
Court Security	4.00	$213,258	$87,113	$63,811	$364,182
Case Management	13.44	$939,465	$292,612	$214,341	$1,446,418
Protective Orders	0.97	$81,011	$21,125	$15,474	$117,610
Community Outreach	0.36	$27,301	$7,927	$5,807	$41,035
TOTAL	**20.9**	**$1,506,418**	**$455,165**	**$333,412**	**$2,294,995**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Municipal Court

FY 2013

Performance Report

The Municipal Court Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Leadership and Image	Provide fair and equal justice to all, promote excellent customer service while enhancing citizen confidence in the court process	% of cases with customer service complaints	<1%	<1%	< 1%	<1%
		% of cases adjudicated (Cases closed/Cases opened)	*124%	*112%	*118%	*102%
		% of cases referred to judicial commission	<1%	0%	0%	0%
Enhance Current Services	In criminal matters, provide legal counsel as required by due process and court interpreters services for court matters	% of qualified cases receiving court appointed counsel	100%	100%	100%	100%
		Compliance with foreign language and sign language interpretation requirements	Yes	Yes	Yes	Yes
	Court promptly disburses moneys, including those held in trust, those due in payment for services rendered and enforcement of court payment orders	Compliance in returning moneys held in trust by the court (e.g., bond and restitution), disbursing fines and fees to government agencies and payments to vendors or jurors	Yes	Yes	Yes	Yes

*Adjudication rates in excess of 100% are the result of a combined effort between the Courts, Police and Prosecutor's offices to close cases which have been open for a prolonged period.

Municipal Court

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$1,447,875	$1,391,175	**$1,607,308**	$1,605,858	**$1,605,461**	**-0.11%**
Contractual Services	$594,896	$564,907	**$665,607**	$600,408	**$652,928**	**-1.90%**
Commodities	$28,690	$22,576	**$22,080**	$23,080	**$23,080**	**4.53%**
Capital Outlay	$37,909	$64,512	**$0**	$143,398	**$0**	**NA**
Total :	$2,109,370	$2,043,171	**$2,294,995**	$2,372,744	**$2,281,469**	**-0.59%**
Expenditures by Division						
Municipal Court	$2,095,461	$1,964,068	**$1,821,218**	$1,817,874	**$1,953,037**	**7.24%**
Jud Coll Enh Fund-Local	$0	$64,512	**$0**	$174,687	**$0**	**NA**
Municipal Court Enhancement Fd	$13,909	$14,590	**$473,777**	$380,183	**$328,432**	**-30.68%**
Total :	$2,109,370	$2,043,171	**$2,294,995**	$2,372,744	**$2,281,469**	**-0.59%**
Staffing by Division						
Municipal Court	22.00	21.90	**20.00**	20.00	**20.00**	**0.00%**
Municipal Court Enhancement Fd	0.00	0.00	**0.90**	0.90	**0.90**	**0.00%**
Total :	22.00	21.90	**20.90**	20.90	**20.90**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Municipal Court								
General Fund								
1000 - 0250	**Municipal Court**							
	Court Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Judicial Assistant	11.00	10.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
	Judicial Assistant Supervisor	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Judicial Assistant	3.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Municipal Judge	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Municipal Security Guard	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Judge Pro Tem	0.00	0.90	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		22.00	21.90	20.00	*0.00*	**20.00**	*0.00*	**20.00**
Fund								
8062 - 8062	**Municipal Court Enhancement Fd**							
	Judge Pro Tem	0.00	0.00	0.90	*0.00*	**0.90**	*0.00*	**0.90**
		0.00	0.00	0.90	*0.00*	**0.90**	*0.00*	**0.90**
	Municipal Court Totals:	**22.00**	**21.90**	**20.90**	***0.00***	**20.90**	***0.00***	**20.90**

City of Peoria
Budget Detail by Organization

Municipal Court Department

Municipal Court

(1000-0250)

Total Budgeted Expenditures -	**$1,953,037**

1000-General Fund

0250-Municipal Court

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$962,781	$962,781	$990,576	
510100	**Wages-Part Time**				
	Salary	$76,281	$76,281	$0	
510200	**Wages-Overtime**				
	Salary	$1,450	$0	$1,450	Overtime for security and daily cashiering reconciliation.
511001	**Social Security-OASDI**				
	Salary	$61,725	$61,725	$58,251	
511002	**Social Security-HI**				
	Salary	$15,157	$15,157	$14,460	
511501	**Retirement-State**				
	Salary	$101,278	$101,278	$110,601	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$204,977	$204,977	$234,295	
512500	**Workers Compensation**				
	Salary	$1,436	$1,436	$1,291	
512800	**401(a) Compensation**				
	Salary	$9,206	$9,206	$9,665	
512900	**457 Compensation**				
	Salary	$7,020	$7,020	$7,020	
513500	**Other Allowance**				
	Salary	$2,000	$2,000	$2,200	
513700	**Vehicle Allowance**				
	Salary	$3,600	$3,600	$3,600	
513800	**EAP Charges**				
	Salary	$600	$600	$600	
	Total Personal Services	***$1,447,511***	***$1,446,061***	***$1,434,009***	
Contractual Services					
520002	**Audit Services**				
	Base	$3,750	$3,750	$3,750	Annual Financial Audit
520006	**Witness and Jury Fees**				
	Base	$700	$2,000	$700	
520007	**Court Services**				
	Base	$35,000	$0	$34,461	Interpreters for trials
	One-time Supplemental	($35,000)	$0	$0	FY12 Supp: Onetime funding fr PCEF (budget moved to 8062)
	Subtotal	**$0**	**$0**	**$34,461**	

1000-General Fund

0250-Municipal Court

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520010	**Bank Service Charges**				
	Base	$47,000	$0	$47,000	
	One-time Supplemental	($47,000)	$0	$0	FY12 Supp: Onetime funding fr PCEF (budget moved to 8062)
	Subtotal	**$0**	**$0**	**$47,000**	
520012	**Contract Labor**				
	Base	$18,270	$0	$825	
	Ongoing Supplemental	($15,120)	$0	$0	FY12 Supp: Reduce Contract Labor-Contract Labor
	Subtotal	**$3,150**	**$0**	**$825**	
520030	**Regulatory Permits**				
	Base	$42	$42	$42	Security X-ray station certification
520031	**FBI Fingerprint Processing**				
	Base	$200	$92	$200	Employee New Hires
520036	**Copier Services**				
	Base	$6,000	$6,000	$6,000	Ikon copier maint and paper
520056	**Non-Employee Medical**				
	Base	$0	$975	$975	Forensic evidence Re-Test
520099	**Other Professional Services**				
	Base	$2,000	$185	$2,000	Court Reporters and Rule 11
520511	**Local Training/Meeting**				
	Base	$600	$0	$600	To maintain staff certifications
521001	**Occup Lic and Certif**				
	Base	$50	$300	$400	To maintain staff certifications
521002	**Empl Prof Membshp Dues**				
	Base	$345	$345	$345	Membership dues for Presiding Judge-State Bar
522503	**Printing and Binding**				
	Base	$350	$0	$350	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$461	$1,000	$1,000	
524005	**Office Equip/Furniture R & M**				
	Base	$0	$65	$0	
524507	**Computer Eqt Lease/Rental**				
	Base	$38,000	$0	$38,000	Municipal Court computers must be leased from State to access judiciary systems.
	One-time Supplemental	($38,000)	$0	$0	FY12 Supp: Onetime funding fr PCEF (budget moved to 8062)
	Subtotal	**$0**	**$0**	**$38,000**	
525005	**Laundry/Cleaning**				
	Base	$66	$66	$66	
525008	**Computer Software Supp & Maint**				
	Base	$500	$500	$500	

1000-General Fund

0250-Municipal Court

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$39,454	$39,454	$37,631	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$241,553	$241,553	$262,821	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$833	$833	$2,475	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$351,627***	***$348,733***	***$495,948***	
Commodities					
530001	**Office and General Supplies**				
	Base	$11,734	$11,734	$11,734	
530002	**Books/Periodicals/Subscript**				
	Base	$2,876	$3,876	$3,876	
530006	**Postage and Shipping**				
	Base	$7,070	$7,070	$7,070	
530008	**Food Supplies & Catering**				
	Base	$100	$100	$100	For juries
530009	**Wearing Apparel-General**				
	Base	$300	$300	$300	
	Total Commodities	***$22,080***	***$23,080***	***$23,080***	
	TOTAL	**$1,821,218**	**$1,817,874**	**$1,953,037**	

City of Peoria
Budget Detail by Organization

Municipal Court Department

Municipal Court Enhancement Fd

(8062-8062)

Total Budgeted Expenditures -	**$328,432**

8062-Municipal Court Enhancement Fd Fund

8062-Municipal Court Enhancement Fd

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510100	**Wages-Part Time**				
	Base	$102,960	$102,960	$108,092	
511001	**Social Security-OASDI**				
	Base	$6,382	$6,382	$6,700	
511002	**Social Security-HI**				
	Base	$1,490	$1,490	$1,566	
511501	**Retirement-State**				
	Base	$5,780	$5,780	$6,695	
512000	**Med/Dental/Life/Vis Insurance**				
	Base	$42,924	$42,924	$48,138	
512500	**Workers Compensation**				
	Salary	$141	$141	$141	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
	Total Personal Services	***$159,797***	***$159,797***	***$171,452***	
Contractual Services					
520007	**Court Services**				
	Base	$0	$35,000	$0	
	One-time Supplemental	$35,000	$0	$0	FY12 Supp: Onetime funding fr PCEF (budget moved fr 0250)
	Subtotal	**$35,000**	**$35,000**	**$0**	
520010	**Bank Service Charges**				
	Base	$0	$47,000	$0	
	One-time Supplemental	$47,000	$0	$0	FY12 Supp: Onetime funding fr PCEF (budget moved fr 0250)
	Subtotal	**$47,000**	**$47,000**	**$0**	
520058	**Red Light Admin Fee**				
	Base	$0	$70,000	$60,000	Red-light Administrative Fees
	Ongoing Supplemental	$82,000	$0	$0	FY12 Supp: Ongoing Photo Red Light Admin and Service Fees-Red Light Admin Fee
	Subtotal	**$82,000**	**$70,000**	**$60,000**	
520059	**Photo RedLight Process Service**				
	Base	$0	$10,000	$0	
	Ongoing Supplemental	$15,000	$0	$0	FY12 Supp: Ongoing Photo Red Light Admin and Service Fees-Photo RedLight Process Service
	Subtotal	**$15,000**	**$10,000**	**$0**	
524005	**Office Equip/Furniture R & M**				
	Carryover	$0	$0	$30,000	FY13 Carryover: Document Scanning - Scanners
	One-time Supplemental	$30,000	$0	$0	FY12 Supp: Scanning of Documents-Scanners
	Subtotal	**$30,000**	**$0**	**$30,000**	
524507	**Computer Eqt Lease/Rental**				
	Base	$0	$30,300	$0	
	One-time Supplemental	$38,000	$0	$0	FY12 Supp: Onetime funding fr PCEF (budget moved fr 0250)
	Subtotal	**$38,000**	**$30,300**	**$0**	

8062-Municipal Court Enhancement Fd Fund

8062-Municipal Court Enhancement Fd

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525008	**Computer Software Supp & Maint**				
	Base	$9,610	$26,980	$26,980	Advanced Public Safety (APS) Maintenance Fees
	Carryover	$0	$0	$40,000	FY13 Carryover: Document Scanning - Licensing & Maint
	One-time Supplemental	$40,000	$0	$0	FY12 Supp: Scanning of Documents-Scanning Software Licensing and Maint.
	Ongoing Supplemental	$15,370	$0	$0	FY12 Supp: Ongoing Audio Visual Maintenance Fees-L3AV Maintenance Agreement
	Ongoing Supplemental	$2,000	$0	$0	FY12 Supp: Scanning of Documents-Scanning Software Licensing and Maint.
	Subtotal	**$66,980**	**$26,980**	**$66,980**	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$0	$1,106	$0	
	Total Contractual Services	***$313,980***	***$220,386***	***$156,980***	
	TOTAL	**$473,777**	**$380,183**	**$328,432**	

Non-Departmental

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$215,519	$1,938	**$0**	$8,597	**$0**	**NA**
Contractual Services	$1,470,025	$1,323,927	**$2,623,949**	$2,706,524	**$2,493,438**	**-4.97%**
Commodities	$135,314	$138,598	**$175,000**	$155,332	**$169,000**	**-3.43%**
Capital Outlay	$687,795	$3,168,252	**$214,543**	$152,143	**$100,000**	**-53.39%**
Debt Service	$1,543,010	$2,060,477	**$1,815,666**	$1,815,666	**$1,356,000**	**-25.32%**
Total :	$4,051,662	$6,693,192	**$4,829,158**	$4,838,262	**$4,118,438**	**-14.72%**
Expenditures by Division						
Non-Departmental	$1,637,192	$1,231,417	**$1,427,136**	$1,421,343	**$1,377,173**	**-3.50%**
Half Cent Sales Tax	$2,414,470	$5,461,775	**$3,402,022**	$3,416,919	**$2,741,265**	**-19.42%**
Total :	$4,051,662	$6,693,192	**$4,829,158**	$4,838,262	**$4,118,438**	**-14.72%**

City of Peoria
Budget Detail by Organization

Non-Departmental Department

Non-Departmental

(1000-0300)

Total Budgeted Expenditures -	**$1,377,173**

1000-General Fund

0300-Non-Departmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510100	**Wages-Part Time**				
	Salary	$0	$8,597	$0	
	Total Personal Services	***$0***	***$8,597***	***$0***	
Contractual Services					
520001	**Legal Services**				
	Base	$60,000	$110,000	$110,000	Public Defenders for Court
	Ongoing Supplemental	$50,000	$0	$0	FY12 Supp: Legal Services-Legal Services
	Subtotal	**$110,000**	**$110,000**	**$110,000**	
520036	**Copier Services**				
	Base	$42,000	$42,000	$42,000	Mail Services provided citywide by IKON.
520037	**Investment Service Fees**				
	Base	$65,000	$65,000	$65,000	Investment Service charges for General Fund.
520056	**Non-Employee Medical**				
	Base	$0	$120	$0	
520099	**Other Professional Services**				
	Base	$20,950	$20,950	$21,950	LEED Credentialing 16,450, Evaluations $4,500, Property Management fees for city rental property $1k.
520505	**In-House Employee Trng**				
	Base	$16,200	$0	$16,200	City Boards and Commission Training
521003	**City Membership Dues**				
	Base	$130,500	$141,500	$141,500	AZ League of Cities $75,000, MAG $14,000, Natl League of Cities $9,700, Westmarc Dues $8,400, Innovations Group $7,500, Sister Cities $900, Valley Forward $4,000, ICMA $5,500, Challenger Center $12,500, Leadership West Advisory Board $2,500.
	Ongoing Supplemental	$11,000	$0	$0	FY12 Supp: Arizona League of Cities Dues increase-City Membership Dues
	Subtotal	**$141,500**	**$141,500**	**$141,500**	
522006	**City Partic-Outside Programs**				
	Base	$191,500	$191,500	$191,500	Funding provided to Not-for-Profit agencies as programmed by Council sub-committee annually.
522040	**Community Relations**				
	Base	$10,000	$10,000	$10,000	For events including Cinco de Mayo, Hispanic Leadership, NAACP Freedom Dinner, Asian Chamber of Commerce, Valle del Sol, Japanese American Citizen League, AHCofC.
522041	**District at Large-Mayor**				
	Base	$30,000	$40,827	$30,000	
522042	**District at Large-Mesquite**				
	Base	$30,000	$30,224	$30,000	
522043	**District at Large-Acacia**				
	Base	$30,000	$40,811	$30,000	

1000-General Fund

0300-Non-Departmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522044	**District at Large-Ironwood**				
	Base	$30,000	$59,159	$30,000	
522045	**District at Large-Palo Verde**				
	Base	$30,000	$53,881	$30,000	
522046	**District at Large-Pine**				
	Base	$30,000	$55,229	$30,000	
522047	**District at Large-Willow**				
	Base	$30,000	$36,227	$30,000	
522099	**Community Promotions**				
	Base	$15,000	$0	$0	Sister City $15k
	Ongoing Supplemental	($15,000)	$0	$0	FY12 Supp: Sister Cities-Moved to 1-time
	Carryover	$0	$0	$10,000	FY13 Carryover: Community Promotions
	One-time Supplemental	$15,000	$0	$0	FY12 Supp: Sister Cities-Moved to 1-time
	Subtotal	**$15,000**	**$0**	**$10,000**	
524002	**Building R & M**				
	Base	$0	$0	$5,000	Repairs and maintenance for city rental property $5k.
525501	**Svc Charges-Insurance Reserve**				
	Base	$18,699	$18,699	$18,344	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$261,287	$261,287	$266,679	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
	Total Contractual Services	***$1,102,136***	***$1,177,414***	***$1,108,173***	
Commodities					
530006	**Postage and Shipping**				
	Base	$0	$260	$0	
530008	**Food Supplies & Catering**				
	Base	$0	$72	$0	
534100	**Property Taxes**				
	Base	$50,000	$50,000	$44,000	
534110	**GPLET Tax Pymts**				
	Base	$125,000	$105,000	$125,000	
	Total Commodities	***$175,000***	***$155,332***	***$169,000***	
Capital Outlay					
540000	**Land and Improvements**				
	Base	$0	$30,000	$0	
542006	**Other Equipment**				
	Base	$0	$50,000	$0	
	Carryover	$0	$0	$100,000	FY13 Carryover: Copier Replacements

1000-General Fund

0300-Non-Departmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	One-time Supplemental	$150,000	$0	$0	FY12 Supp: Copier Replacement Request-Copier replacements
	Subtotal	**$150,000**	**$50,000**	**$100,000**	
	Total Capital Outlay	***$150,000***	***$80,000***	***$100,000***	
	TOTAL	**$1,427,136**	**$1,421,343**	**$1,377,173**	

City of Peoria
Budget Detail by Organization

Non-Departmental Department

Half Cent Sales Tax

(1210-0350)

Total Budgeted Expenditures -	**$2,741,265**

1210-Half Cent Sales Tax Fund

0350-Half Cent Sales Tax

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520037	**Investment Service Fees**				
	Base	$21,000	$21,000	$21,000	Investment Service fees for Half-Cent fund.
522006	**City Partic-Outside Programs**				
	Base	$158,600	$133,756	$128,600	GPEC $51.6 and Chambers $77k.
	Ongoing Supplemental	($30,000)	$0	$0	FY12 Supp: Reduce Peoria Chamber budget-City Participation reduced
	Subtotal	**$128,600**	**$133,756**	**$128,600**	
524002	**Building R & M**				
	Base	$0	$2,136	$0	
525503	**Svc Charges-General Fund**				
	Base	$1,372,213	$1,372,213	$1,235,665	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525515	**Svc Charges-Arts Commission**				
(CIPOF)	Arts	$0	$5	$0	
	Total Contractual Services	***$1,521,813***	***$1,529,110***	***$1,385,265***	
Capital Outlay					
540500	**Buildings & Improvements**				
(CIPPS)	CIP-Base	$0	$7,600	$0	
543007	**IT Technology Systems**				
	Base	$0	$64,543	$0	
(CIPPS)	CIP-Carryover-FY11	$64,543	$0	$0	PD00007EQ-Records Management Info System/CAD Upgrade
	Subtotal	**$64,543**	**$64,543**	**$0**	
	Total Capital Outlay	***$64,543***	***$72,143***	***$0***	
Debt Service					
520050	**Assessment Payments**				
	Debt Service	$133,666	$133,666	$0	
560002	**Debt Principal-Westcor**				
	Debt Service	$700,000	$700,000	$436,000	
560004	**Debt Principal-Bell 77th**				
	Debt Service	$165,000	$165,000	$0	Debt Principal - Bell 77th
560007	**Debt Principal-DMB Circle Road**				
	Debt Service	$175,000	$175,000	$200,000	
560102	**Debt Principal-DIB Investment**				
	Debt Service	$98,000	$98,000	$98,000	
560103	**Debt Principal-Isbell Motor Co.**				
	Debt Service	$97,000	$97,000	$139,000	

1210-Half Cent Sales Tax Fund

0350-Half Cent Sales Tax

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
560104	**Debt Principal-Phoenix Motor Co**				
	Debt Service	$75,000	$75,000	$82,000	
560105	**Debt Principal-Walmart**				
	Debt Service	$360,000	$360,000	$375,000	
560502	**Debt Interest-Westcor**				
	Debt Service	$7,000	$7,000	$6,000	
560507	**Debt Interest-DMB Circle Road**				
	Debt Service	$5,000	$5,000	$20,000	
	Total Debt Service	***$1,815,666***	***$1,815,666***	***$1,356,000***	
	TOTAL	**$3,402,022**	**$3,416,919**	**$2,741,265**	

Performance *spotlight*

Department Mission

To enhance and promote the quality of life in our community and within our organization through creative communications.

DEPARTMENT OVERVIEW

The Office of Communications exists to proactively communicate information to residents, customers, and employees; provide useful municipal information to residents and help foster community pride; and to develop a sense of organizational pride among employees.

The Office of Communications provides a vast array of services to City staff and residents of Peoria including:

Key Outcome Measures
Office of Communications

- Customer Service Survey Ratings
- % increase in website usage

Media Relations

Media Relations is communication with and via the news media and includes researching, developing and distributing news releases and media advisories, responding to media inquiries and interview requests, monitoring news coverage and managing the overall city reputation as presented in the news media. In a typical month, the department will generate more than 30 news items, and of those items, more than 80 stories will be published in various newspapers. The value of these news stories is nearly immeasurable. Potential readership of these articles in the paper could reach nearly one million people. As a department, we accurately track the monetary value of each story comparing the same space the story uses in a publication with that publication's advertising rates. On any given month, the city receives more than $100,000 in comparable advertising space. If a story goes beyond the Phoenix metro area and receives national attention, then the readership and comparable advertising value grows substantially.

PEORIA NOW
February 2012
in the news
Cell Phone Users Must Register
stay connected

External Communications

External Communications is responsible for creating and distributing information and communications directly to the public or other desired audiences. Products include items such as PeoriaNOW, a monthly newsletter distributed through the city's water-bill. Other citizen community outreach is accomplished through the Peoria Leadership Institute, PACE Conference, opinion-editorials in local newspapers, social media postings and specialty publications.

Internal Communications

Internal Communications is the creation and distribution of information to keep city employees informed and engaged. Activities include developing communication materials, advising leaders on communication strategies and supporting city committees and programs. The OC manages the CityNet Intranet page, as well as most All-User emails to keep employees informed.

Video Production Services

Video Production Services includes the broadcasting and recording of City Council and other city meetings, as well as creation and distribution of original programming that showcases the city's people, programs, projects and services such as Eye on Public Works, the Recreation, Education and Culture (REC) Show, Peoria NOW (formerly Pulse) West Valley Connection (Chamber of Commerce focus on city businesses), Behind the Shield (Fire and Police focus), City Manager Update with Carl Swenson (Internal), as well as special programs which highlight community issues, such as the Arizona Republic's West Valley Mayor Forum.

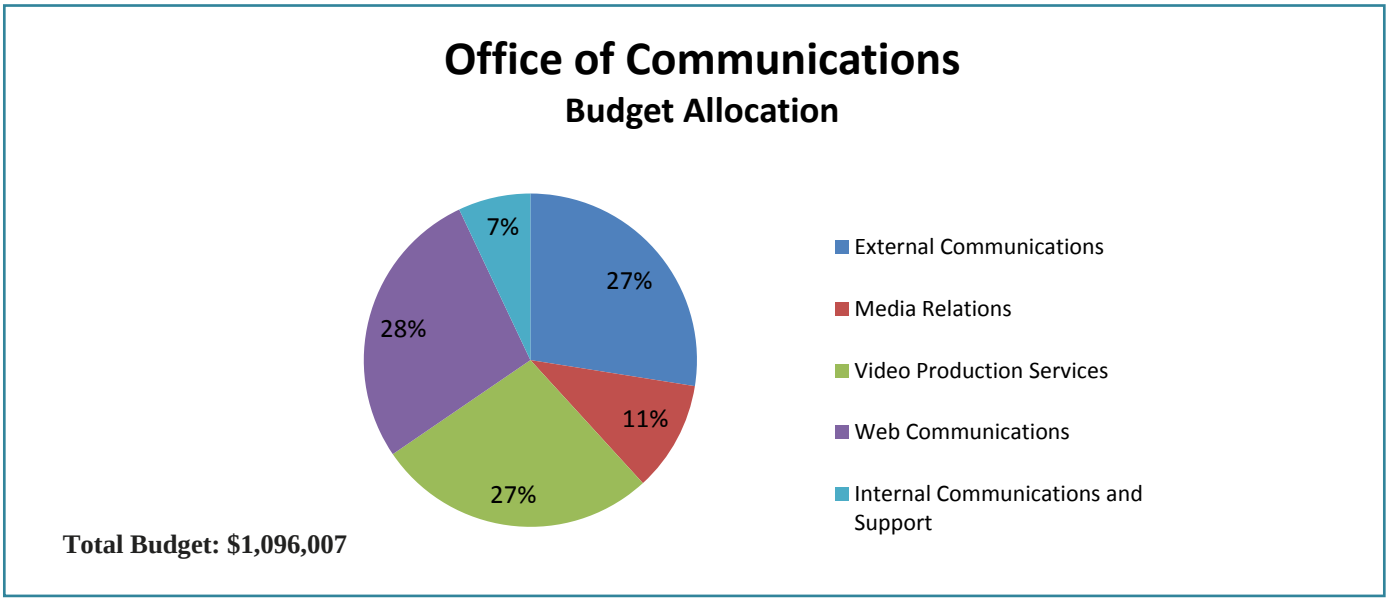
Online Communications and Social Media

Online Communications and Social Media includes information and communications created and distributed via Peoria's Websites, Facebook, Twitter and YouTube outlets. These vehicles have become the central point of information and communication about the city. Primary activities include updating and maintaining City websites and training and supporting City staff on the development of content. The Office of Communications works with each department to provide up-to-date content for the websites. In 2011, the Webstaff completed the difficult task of redesigning and rebuilding the Peoriaaz.gov. The new site is easier to use and much more attractive to the end user.

Cost of Service Breakdown
Office of Communications

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
External Communications	1.43	$139,859	$116,522	$44,964	$301,345
Media Relations	0.82	$88,621	$3,020	$25,783	$117,425
Video Production Services	2.16	$169,836	$60,954	$67,917	$298,707
Web Communications	2.04	$229,873	$7,514	$64,144	$301,531
Internal Communications and Support	0.55	$57,680	$2,026	$17,294	$76,999
TOTAL	**7.00**	**$685,868**	**$190,037**	**$220,102**	**$1,096,007**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.


Office of Communications
Budget Allocation
7%
27%
28%
11%
27%
External Communications
Media Relations
Video Production Services
Web Communications
Internal Communications and Support
Total Budget: $1,096,007

Office of Communications

FY 2013

Performance Report

The Office of Communications Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Target
Leadership and Image	Provide timely and accurate information to Peoria's external stakeholders	Peoria Leadership Institute graduates rate the overall quality and depth of information as excellent	66%	72%	85%	85%
		Increase users of city's social media, e.g. Twitter and Facebook	NA	+8%	+53%	+10% annually
		Coverage of city-generated news items in local media	NA	623	727 (+16.7%)	+5%

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Target
Leadership and Image	Provide timely and accurate information to Peoria's external stakeholders	Increase viewers of Channel 11 programming via YouTube and web stream	##	##	##	85%
		Increase city generated focused programming on Ch. 11 (City Council, highlight departments, etc.)	NA			+10% annually
		Coverage of city generated community events	NA			+5%

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Target
Leadership and Image	The creation and distribution of information to keep city employees informed and engaged.	Increase use of CityNet , the employee intranet website, outside of homepage	NA	2%	-10%	85%
		Employees strongly agree that E*nouncements is an effective communications tool	NA	+40%	+48%	+5% annually
		Increased viewership of City Manager discussion video (Avg/mo)	NA	NA	154	225

Council Goal	*Expected Outcome*	*Performance Measure*	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Target
Leadership and Image	Provide timely and accurate information to Peoria's external stakeholders	All emails to the webmaster receive standard response within 24 hours. All technical inquiries to the webmaster receive detailed response within two days. All subject-oriented emails to the webmaster are routed to topical expert within 24 hours.	99%	98%	98%	95%
		Increase www.PeoriaAZ.GOV user sessions	+7%	+8%	+8%	+10% annually
		All request for web content changes are responded to by e-mail within 24 hours and completed within 48 hours	100%	100%	100%	95%

Office of Communications

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$752,686	$720,744	**$717,365**	$717,365	**$744,248**	**3.75%**
Contractual Services	$328,882	$375,038	**$327,122**	$345,334	**$363,523**	**11.13%**
Commodities	$41,031	$25,075	**$51,520**	$44,846	**$24,820**	**-51.82%**
Capital Outlay	$0	$0	**$0**	$22,857	**$0**	**NA**
Total :	$1,122,598	$1,120,857	**$1,096,007**	$1,130,402	**$1,132,591**	**3.34%**
Expenditures by Division						
Public Information Office	$672,639	$723,060	**$695,650**	$712,894	**$715,205**	**2.81%**
Peoria Channel 11	$449,960	$397,991	**$400,357**	$417,508	**$417,386**	**4.25%**
Total :	$1,122,598	$1,121,051	**$1,096,007**	$1,130,402	**$1,132,591**	**3.34%**
Staffing by Division						
Public Information Office	5.00	5.00	**4.00**	4.00	**4.00**	**0.00%**
Peoria Channel 11	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Total :	8.00	8.00	**7.00**	7.00	**7.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Office of Communications								
General Fund								
1000 - 0040	**Public Information Office**							
	Public Information Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Information Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Web Designer/Developer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Webmaster	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Affairs Specialist	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
1000 - 0041	**Peoria Channel 11**							
	Video Engineer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Video Production Administrator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Video Production Specialist	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Video Production Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Office of Communications Totals:	**8.00**	**8.00**	**7.00**	***0.00***	**7.00**	***0.00***	**7.00**

City of Peoria
Summary of Recommended Supplemental Request

Office of Communications

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0040 - 01	Public Information Office	NRC Community Survey		$25,000	$0	**$25,000**	
		Total - General Fund	**0.00**	**$25,000**	**$0**	**$25,000**	
		Total - Office of Communications	***0.00***	***$25,000***	***$0***	***$25,000***	

Office of Communications Department

Public Information Office Division Request
Number: 0040-01

NRC Community Survey

Revenue Offset:

Total Cost - $25,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0040	520099	NRC - citizens survey	$19,000	$0	**$19,000**
0040	530006	Postage	$6,000	$0	**$6,000**
		Total	**$25,000**	**$0**	**$25,000**

Please describe this request:

This request is for consultant fees paid to National Research Corp for bi-annual citizens survey and related postage fees.

How this request will affect the current service level?

This is a core service - Survey conducted every two years to gauge resident satisfaction with city services.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

City of Peoria
Budget Detail by Organization

Office of Communications Department

Public Information Office

(1000-0040)

Total Budgeted Expenditures -	**$715,205**

1000-General Fund

0040-Public Information Office

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$328,021	$328,021	$347,364	
511001	**Social Security-OASDI**				
	Salary	$20,336	$20,336	$21,534	
511002	**Social Security-HI**				
	Salary	$4,754	$4,754	$5,035	
511501	**Retirement-State**				
	Salary	$33,144	$33,144	$38,729	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$49,845	$49,845	$56,619	
512500	**Workers Compensation**				
	Salary	$447	$447	$451	
512800	**401(a) Compensation**				
	Salary	$3,328	$3,328	$3,884	
512900	**457 Compensation**				
	Salary	$1,170	$1,170	$1,170	
513501	**Cell Phone Allowance**				
	Salary	$2,400	$1,920	$1,872	
	Ongoing Supplemental	($480)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,920**	**$1,920**	**$1,872**	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
514500	**Suggestion Program**				
	Salary	$1,000	$1,000	$1,000	
	Total Personal Services	***$444,085***	***$444,085***	***$477,778***	
Contractual Services					
520036	**Copier Services**				
	Base	$338	$338	$338	Peoria Leadership Institute binders & other miscellaneous copy requirements.
520053	**Internet & Cable Charges**				
	Base	$0	$1,319	$0	
520099	**Other Professional Services**				
	Base	$800	$38,000	$10,000	$3,200 for Burrells-Luce media tracking service, $5000 for professional photography for city events and publications and management portraits, $1,800 graphic design for special projects.
	One-time Supplemental (0040-01)	$0	$0	$19,000	FY13 Supp: NRC Community Survey-NRC - citizens survey
	Subtotal	**$800**	**$38,000**	**$29,000**	
520501	**Meals, Lodging,Transp,Mileage**				
	Base	$0	$0	$500	Mileage reimbursement for Valley wide traveling.

1000-General Fund

0040-Public Information Office

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$2,000	$25	$2,000	Local training includes International Association of Business Communicators (IABC) and Public Relations Society of America (PRSA) seminars, teleseminars for the Public Information Office.
521002	**Empl Prof Membshp Dues**				
	Base	$0	$0	$800	Membership to statewide professional PIO organizations: Public Information Manager - IABC - $250 and PRSA - $250; Public Information Officer - PRSA - $250.
522099	**Community Promotions**				
	Base	$0	$0	$500	Peoria Leadership Institute - graduation supplies: lapel pins, pens, certificates of completion.
522501	**Advertising**				
	Base	$651	$651	$800	Advertising to support the Peoria Leadership Institute.
522503	**Printing and Binding**				
(PI-001)	Base	$64,720	$29,665	$49,000	Water bill Newsletter insert - 12 issues at $4,000 each. Contact Brochure $1,000, Misc. Printing of updated brochures.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$5	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$3,899	$3,899	$3,459	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$65,326	$65,326	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$68,498	$68,498	$75,313	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$2,433	$2,433	$2,610	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$208,665***	***$210,159***	***$220,127***	
Commodities					
530001	**Office and General Supplies**				
	Base	$300	$350	$500	Office supplies for this division. (PIO and Webstaff)
530002	**Books/Periodicals/Subscript**				
	Base	$600	$600	$600	AZ Republic $200; Peoria Times/Glendale Star $40; NW Valley News $60.

1000-General Fund

0040-Public Information Office

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530003	**Computer Hardware**				
	Base	$0	$2,000	$0	
530004	**Photographic Supplies**				
	Base	$0	$0	$100	Batteries & consumables for digital camera.
530006	**Postage and Shipping**				
(PI-001)	Base	$36,000	$20,000	$2,000	Postage for Public Information miscellaneous mailings, Peoria Leadership Institute.
	One-time Supplemental (0040-01)	$0	$0	$6,000	FY13 Supp: NRC Community Survey-Postage
	Subtotal	**$36,000**	**$20,000**	**$8,000**	
530008	**Food Supplies & Catering**				
	Base	$6,000	$6,000	$6,000	Food and beverages for one 10-week session of the Peoria Leadership Institute
530009	**Wearing Apparel-General**				
	Base	$0	$700	$0	
530016	**Office Equipment & Furniture**				
	One-time Supplemental	$0	$2,000	$0	
530020	**Employee Award Supplies**				
	Base	$0	$0	$100	
530021	**Computer Software**				
	Base	$0	$5,000	$2,000	Computer software for graphic design and Web. Having the programs will allow department to produce graphics and ads for various departments, saving the use of external designers. Web staff need programs to design applications for city department needs.
	Total Commodities	***$42,900***	***$36,650***	***$17,300***	
Capital Outlay					
542002	**Office Equipment**				
	Base	$0	$22,000	$0	
	Total Capital Outlay	***$0***	***$22,000***	***$0***	
	TOTAL	**$695,650**	**$712,894**	**$715,205**	

City of Peoria
Budget Detail by Organization

Office of Communications Department

Peoria Channel 11

(1000-0041)

Total Budgeted Expenditures -	**$417,386**

1000-General Fund

0041-Peoria Channel 11

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$188,810	$188,810	$178,238	
510100	**Wages-Part Time**				
	Salary	$25,000	$25,000	$25,000	
511001	**Social Security-OASDI**				
	Salary	$13,255	$13,255	$12,599	
511002	**Social Security-HI**				
	Salary	$3,097	$3,097	$2,945	
511501	**Retirement-State**				
	Salary	$20,340	$20,340	$21,265	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$20,837	$20,837	$24,444	
512500	**Workers Compensation**				
	Salary	$297	$297	$263	
512900	**457 Compensation**				
	Salary	$1,170	$1,170	$1,170	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$90	$90	$90	
	Total Personal Services	***$273,280***	***$273,280***	***$266,470***	
Contractual Services					
520012	**Contract Labor**				
	Base	$10,000	$0	$0	
	Ongoing Supplemental	($10,000)	$0	$0	FY12 Supp: Eliminate contract labor-Contract Labor
	Subtotal	**$0**	**$0**	**$0**	
520036	**Copier Services**				
	Base	$101	$101	$101	
520053	**Internet & Cable Charges**				
	Base	$1,080	$2,400	$1,080	Charges for 3 Digital Video Recorders/Cable Boxes leased from Cox Communications.
520099	**Other Professional Services**				
	Base	$46,000	$33,500	$53,000	Freelance professional services for editing, camera ops and writing, animations, closed captioning services, web stream hosting, music and other professional services to supplement and enhance Channel 11 productions. Granicus monthly raised - 2,150/mo
	Ongoing Supplemental	($12,500)	$0	$0	FY12 Supp: Reduce professional services-Other professional/contract services
	Subtotal	**$33,500**	**$33,500**	**$53,000**	

1000-General Fund

0041-Peoria Channel 11

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522503	**Printing and Binding**				
	Base	$100	$0	$0	Various printing costs to support Channel 11 operations.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$63	$50	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$1,000	$1,000	$1,000	
525008	**Computer Software Supp & Maint**				
	Base	$0	$15,000	$5,000	Software Upgrades and maintenance for server and edit systems.
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,180	$2,180	$2,168	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$58,450	$58,450	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$17,564	$17,564	$19,203	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$550	$885	$550	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$0	$100	$0	
525701	**Svc Chg-PC Replacement**				
	Base	$1,600	$1,600	$3,105	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,925	$1,925	$1,925	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$118,457***	***$135,175***	***$143,396***	
Commodities					
530001	**Office and General Supplies**				
	Base	$500	$400	$400	
530002	**Books/Periodicals/Subscript**				
	Base	$100	$100	$100	
530003	**Computer Hardware**				
	Base	$500	$0	$500	

1000-General Fund

0041-Peoria Channel 11

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530006	**Postage and Shipping**				
	Base	$270	$50	$270	
530012	**Expendable Tools & Equipment**				
	Base	$250	$100	$250	Regular tools, specialized tools, test meters, gear meters, coaxial cable, and other required tools.
530019	**Operational Supplies/Equipment**				
	Base	$6,000	$7,446	$5,000	Operational Supplies/Equipment such as video tapes, video supplies, batteries, lamps for spotlights, DVDs and DVD labels.
530021	**Computer Software**				
	Base	$1,000	$100	$1,000	Computer software purchases, upgrades and licensing such as MAC Final Cut editing software upgrades, music library, animation graphics and other software.
	Total Commodities	***$8,620***	***$8,196***	***$7,520***	
Capital Outlay					
542008	**Computer Hardware**				
	Base	$0	$857	$0	
	Total Capital Outlay	***$0***	***$857***	***$0***	
	TOTAL	**$400,357**	**$417,508**	**$417,386**	

Performance *Spotlight*

Department Mission

To promote and enhance the quality of the natural and built environment through sustainable and strategic planning and implementation of programs which revitalize and bolster neighborhoods.

DEPARTMENT FUNCTIONS

Planning & Community Development Administration

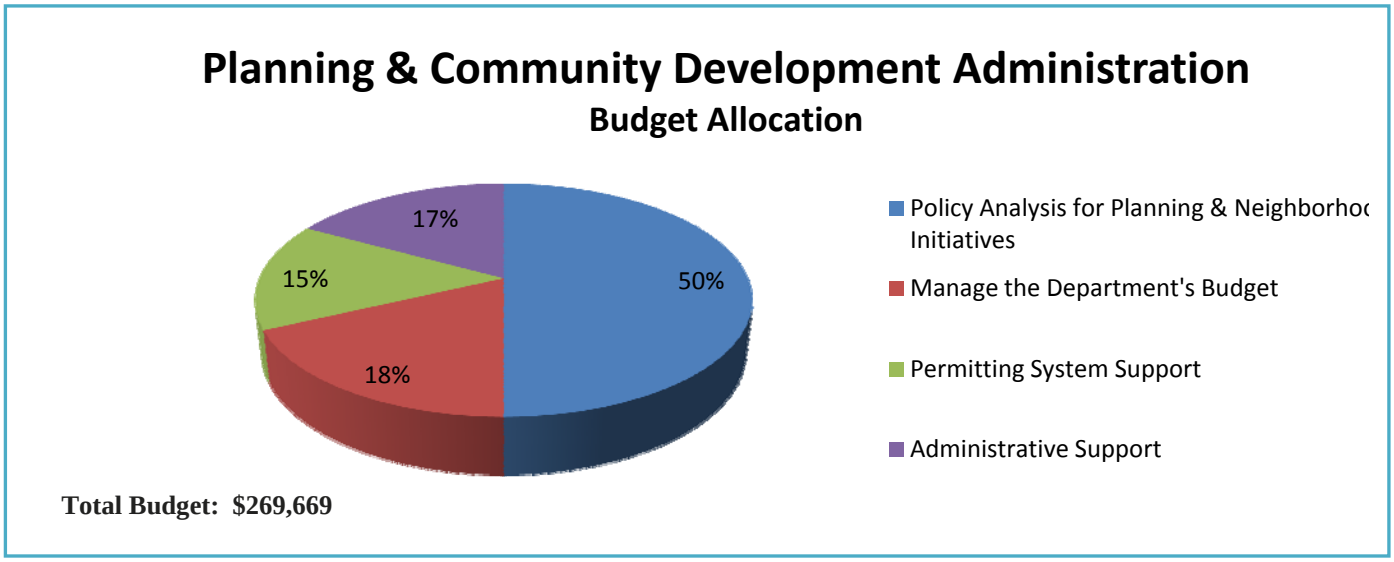
The Administration Division provides overall management, direction and support for the Community & Strategic Planning and Neighborhood Revitalization divisions. In addition, the Administration Division is responsible for the management of the department's overall budget, policy analysis and support of the permitting system software. With limited department resources, half of the division budget and time is allocated in direct support of the various planning and neighborhood initiatives.

Key Outcome Measures Planning and Community Development

- % of Neighborhood Pride funding leveraged
- Number of foreclosed homes acquired for rehabilitation and resale
- HOA Academy Satisfaction Survey
- Plan review turnaround time
- Citizen Satisfaction Survey Ratings
- Civic engagement efforts – appeal rates on development cases

Cost of Service Breakdown *Planning & Community Development Administration*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Policy Analysis for Planning & Neighborhood Initiatives	0.75	$108,629	$13,623	$12,583	$134,835
Manage the Department's Budget	0.28	$39,830	$4,995	$4,614	$49,439
Permitting System Support	0.22	$32,589	$4,087	$3,775	$40,450
Administrative Support	0.25	$36,210	$4,541	$4,194	$44,945
TOTAL	1.50	$217,258	$27,246	$25,166	$269,669

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Community & Strategic Planning Division

The purpose of this division is to elevate and promote the quality of the natural and built environment through sustainable and strategic planning efforts. This division ensures that development proposals are in alignment with the General Plan, Zoning Ordinance, Design Review Manual and other codes and ordinances. This division also looks forward to ensure that future development is coordinated through integrated master plans and strategic initiatives (e.g. multi-modal transportation, utilities, open space, historic preservation, and sustainability). The seven (7) full-time equivalent positions in this division advise and support several boards and commissions including Planning & Zoning, Board of Adjustment, Historic Preservation and Design Review Board. Functions include:

- ✓ General Plan Amendments
- ✓ Site Plan / Design Review
- ✓ Variances
- ✓ Annexations
- ✓ Coordinate Utility and Transportation Master Plans
- ✓ Coordinate Citywide Historic Preservation Preservation
- ✓ Rezoning Cases
- ✓ Use Permits
- ✓ Zoning Ordinance Amendments
- ✓ Coordinate Citywide Sustainability efforts
- ✓ Strategic/Advanced Planning
- ✓ Coordinate Citywide Open Space

Functionally, the two highest cost drivers are Zoning Administration (50%) and Strategic Planning (32%). Zoning Administration generally consists of "current development" and includes public contact, pre-application meetings, rezones, development case review, temporary events, annexations and time attributed to the various boards, commissions and subcommittees.

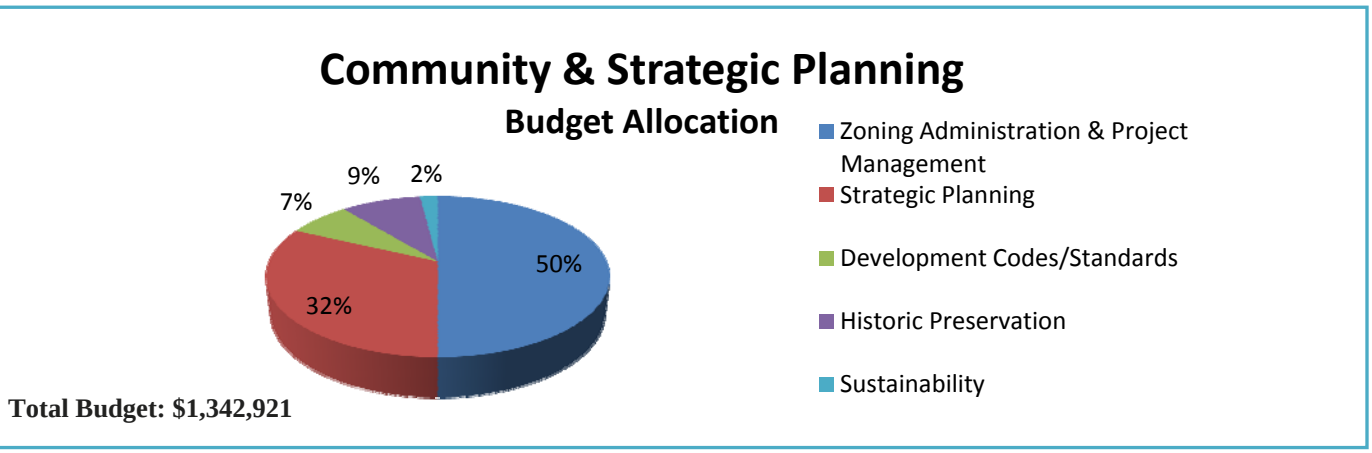
Although significant development activity remains flat, the City has been working with representatives from several of the large master-planned communities such as Vistancia, Saddleback Heights and Lake Pleasant Heights as they look to reposition their project for the new economy. Although Strategic Planning is identified as the second highest cost driver, in practical terms there is a lot of crossover between the two categories. For example, annexations cases can also be strategic. The City has been working diligently with the State Land Department and others on the proposed annexation of 1,709 acres along the strategic Loop 303 corridor within our Planning Area.

The Strategic Planning functional category includes General Plan Amendments, regional planning coordination and the implementation of recently approved plans in strategic infill areas of Old Town and the Sports Complex. Current implementation efforts include the development of tailored zoning overlays (e.g. signage, parking, development standards etc.), Osage West LLC redevelopment site at the Sports Complex and the recent adoption of the Old Town Entertainment District. Other major efforts include the development of an Open Space Preservation Program and decision model, the forthcoming Integrated Utilities Master Plan and compliance with new legislative mandates such as SB1598 (regulatory reform and aggregate mining).

Cost of Service Breakdown
Community & Strategic Planning Division

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Zoning Admin. & Project Management	3.49	$253,382	$331,700	$84,460	$669,542
Strategic Planning	2.22	$161,177	$210,995	$53,726	$425,898
Development Codes/Standards	0.47	$34,123	$44,670	$11,375	$90,168
Historic Preservation	0.61	$44,287	$57,976	$14,762	$117,025
Sustainability	0.21	$15,247	$19,959	$5,082	$40,288
TOTAL	7.00	$508,216	$665,300	$169,405	$1,342,921

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



The purpose of this division is to provide programs and services to homeowners, neighborhood associations, and non-profit partners to help revitalize and enhance the quality of life in Peoria's neighborhoods. The four (4) full time equivalent positions in this division advise and support the Council Non-Profit and Housing Subcommittee. Functions include:

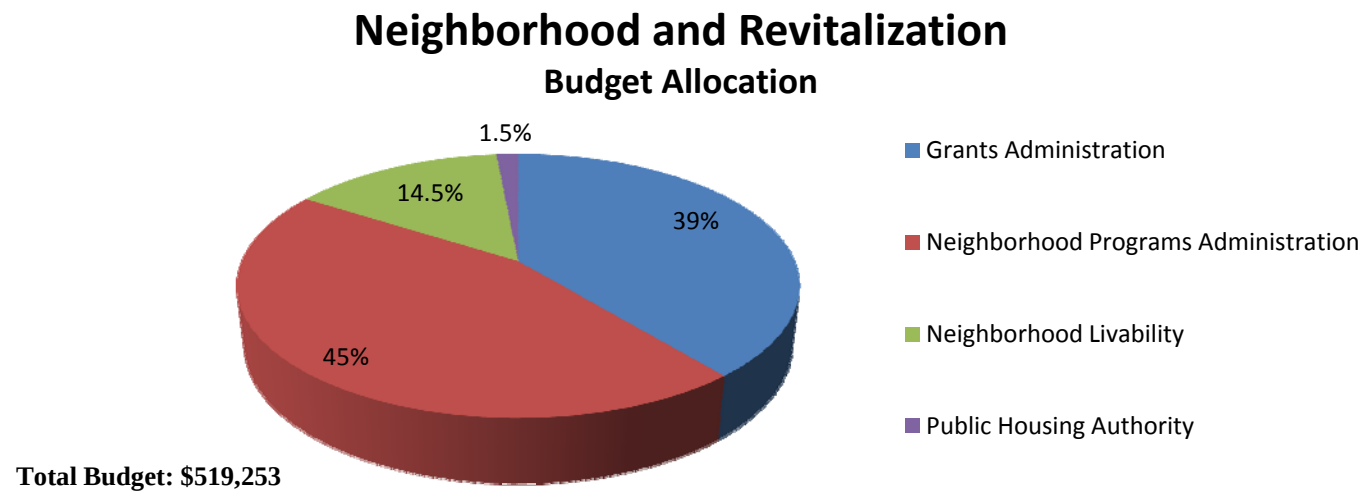
- ✓ Federal Grant Administration (CDBG, HOME, NSP3)
- ✓ General Fund & Neighborhood Grant Administration
- ✓ Neighborhood Livability
- ✓ Foreclosure Assistance
- ✓ Neighborhood Pride Program
- ✓ HOA Academy
- ✓ Emergency Home Repair Program
- ✓ Outreach / Partnership Development

Functionally, the two highest cost drivers are Neighborhood Programs Administration (45%) and Grant Administration (39%). This division administers several successful neighborhood-serving programs such as HOA Academy, various assistance programs, outreach and Neighborhood Pride – the latter whereby the City is able to assist neighborhoods through improvement projects by leveraging an initial investment with its partnership of volunteers. The other cost driver (39%) includes the administration of a variety of federal and local grants. On one notable grant, the City has partnered with Chicanos Por La Causa and Habitat for Humanity in the administration of its $1.3 million NSP3 grant (Neighborhood Stabilization Project) used to buy, rehabilitate and resell foreclosed homes to help stabilize neighborhoods. The City also administers neighborhood grants whereby registered HOA's and Neighborhood Association can apply for matching funds on local improvement efforts.

Cost of Service Breakdown
Neighborhood & Revitalization Division

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Grants Administration	1.56	$80,306	$104,382	$17,172	$201,860
Neighborhood Programs Administration	1.81	$93,217	$121,164	$19,932	$234,313
Neighborhood Livability	0.57	$30,211	$39,270	$6,460	$75,941
Public Housing Authority	0.06	$2,840	$3,692	$607	$7,139
TOTAL	4.00	$206,574	$268,508	$44,171	$519,253

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Total Budget: $519,253

Planning and Community Development FY2013

Performance Report

The Planning and Community Development Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Community Building	Improve Peoria neighborhoods	# of foreclosed, vacant or abandoned homes acquired for rehabilitation and resale (NSP/CDBG/HOME)	N/A	0	4	5 (10 over 3 yr grant)
	Improve Peoria neighborhoods	Achieve 'above average' or higher satisfaction rating on HOA Academy Survey	N/A	100%	100%	75%
	Improve Peoria neighborhoods	% of Neighborhood Pride funding leveraged	N/A	106%	115%	100%
	Promote quality development	Overall quality of new development rated as 'good' or 'excellent' (National Citizen Survey)	69% (above)	N/A	N/A	75%
Enhance our Current Services	Provide thorough and timely review of development cases to the development community	Average turnaround time (in days) for Site Plan Reviews; service expectation is 21 days for 1st review and 14 days for 2nd review.	N/A	12 / 1st 7/ 2nd	13 / 1st 9 / 2nd	21 /1st 14 /2nd
	Attempt to address and resolve conflicts through civic engagement	% of Planning & Zoning Commission CUP decisions upheld (not appealed)	94%	90%	100%	90%
	Attempt to address and resolve conflicts through civic engagement	% of Site Plan Review decisions upheld (not appealed)	92%	100%	100%	90%

Planning and Community Development

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$1,690,614	$1,588,404	**$1,251,729**	$1,302,015	**$1,435,272**	**14.66%**
Contractual Services	$2,330,323	$2,279,043	**$3,752,820**	$1,660,545	**$3,564,195**	**-5.03%**
Commodities	$39,653	$61,663	**$49,180**	$39,361	**$58,207**	**18.36%**
Total :	$4,060,591	$3,929,110	**$5,053,729**	$3,001,921	**$5,057,674**	**0.08%**
Expenditures by Division						
Neighborhood Coordination	$523,950	$464,149	**$519,253**	$519,253	**$538,721**	**3.75%**
Community Dev Administration	$513,049	$410,736	**$269,669**	$260,459	**$265,394**	**-1.59%**
Planning	$769,107	$750,784	**$719,879**	$691,463	**$1,277,178**	**77.42%**
Systems Planning	$346,400	$388,275	**$623,042**	$324,102	**$0**	**-100.00%**
Public Housing Project	$198,980	$209,878	**$327,871**	$211,715	**$327,871**	**0.00%**
Sect 8 Housing	$652,982	$626,269	**$653,040**	$0	**$0**	**-100.00%**
Capital Fund Prog (Hud)	$194,533	$111,973	**$263,889**	$82,164	**$205,895**	**-21.98%**
Home Grant	$32,964	$53,456	**$403,084**	$161,975	**$770,691**	**91.20%**
Comm Dev Block Grant	$828,627	$871,005	**$1,274,002**	$518,914	**$698,204**	**-45.20%**
Neighborhood Stabilization Grant III	$0	$18,184	**$0**	$226,876	**$953,720**	**NA**
Neighborhood Pride Nfp Trust	$0	$24,391	**$0**	$5,000	**$20,000**	**NA**
Peoria Citizens Corp Council	$0	$10	**$0**	$0	**$0**	**NA**
Total :	$4,060,591	$3,929,110	**$5,053,729**	$3,001,921	**$5,057,674**	**0.08%**
Staffing by Division						
Neighborhood Coordination	3.80	3.08	**3.08**	3.08	**3.08**	**0.00%**
Community Dev Administration	3.00	2.50	**1.50**	1.50	**1.50**	**0.00%**
Planning	6.00	6.00	**5.00**	7.00	**7.00**	**40.00%**
Systems Planning	2.00	2.00	**2.00**	0.00	**0.00**	**-100.00%**
Comm Dev Block Grant	1.20	1.92	**0.92**	0.92	**0.92**	**0.00%**
Total :	16.00	15.50	**12.50**	12.50	**12.50**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Planning and Community Development								
General Fund								
1000 - 0570	**Neighborhood Coordination**							
	Administrative Assistant II	1.00	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Neighborhood & Revital. Admin.	0.80	0.80	0.80	*0.00*	**0.80**	*0.00*	**0.80**
	Neighborhood Imp. Specialist	1.00	0.53	0.53	*0.00*	**0.53**	*0.00*	**0.53**
	Neighborhood Programs Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		3.80	3.08	3.08	*0.00*	**3.08**	*0.00*	**3.08**
1000 - 0600	**Community Dev Administration**							
	Management Analyst	0.00	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Planning & Comm Dev Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Sr Management Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.00	2.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
1000 - 0610	**Planning**							
	Engineering Planning Manager	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Planner	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Planning Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Principal Planner	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Sr Planner	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Planning Manager	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Position Reduction - Backfill	0.00	0.00	-1.00	*1.00*	**0.00**	*0.00*	**0.00**
		6.00	6.00	5.00	*2.00*	**7.00**	*0.00*	**7.00**
1000 - 0620	**Systems Planning**							
	Engineering Planning Manager	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Parks Project Administrator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Sr Planner	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Utilities Engineering Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		2.00	2.00	2.00	*-2.00*	**0.00**	*0.00*	**0.00**
Community Development Block Grant Fund								
7110 - 7160	**Comm Dev Block Grant**							
	Administrative Assistant II	0.00	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Neighborhood & Revital. Admin.	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Neighborhood Imp. Specialist	0.00	0.47	0.47	*0.00*	**0.47**	*0.00*	**0.47**
	Code Technician	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		1.20	1.92	0.92	*0.00*	**0.92**	*0.00*	**0.92**
Planning and Community Development Totals:		**16.00**	**15.50**	**12.50**	***0.00***	**12.50**	***0.00***	**12.50**

City of Peoria
Summary of Recommended Supplemental Request

Planning and Community Development

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0570 - 01	Neighborhood Coordination	FY13 Neighborhood Grant Funding		$150,000	$0	**$150,000**	
		Total - General Fund	**0.00**	**$150,000**	**$0**	**$150,000**	
Home Grant Fund							
7150 - 01	Home Grant	FY13 HOME Funding		$50,000	$0	**$50,000**	$50,000
		Total - Home Grant Fund		**$50,000**	**$0**	**$50,000**	$50,000
		Total - Planning and Community Development	***0.00***	***$200,000***	***$0***	***$200,000***	***$50,000***

Planning and Community Development Department

Neighborhood Coordination Division Request
Number: 0570-01

FY13 Neighborhood Grant Funding

Revenue Offset:

Total Cost - $150,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0570	522006	FY13 Neigh Grants-City Partic in O/S Programs	$150,000	$0	**$150,000**
		Total	**$150,000**	**$0**	**$150,000**

Please describe this request:

This request is to continue funding for the Neighborhood Grant Program. This program offers financial support to Homeowners Associations (HOAs) and Neighborhood Associations (NAs) that are seeking to design and complete a project that is specific to the needs of their residents. There is a $12K assistance cap per project and participants that are able to do so must provide matching funds. A cross-departmental review committee is responsible for determining eligibility of projects and awarding the funds. Historically, there have been more requests than available funding.

How this request will affect the current service level?

This item has been identified as a core service for the Planning and Community Development Department. This would be the seventh year of this program if it is approved.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Planning and Community Development Department

Home Grant Division Request
Number: 7150-01

FY13 HOME Funding

Revenue Offset:
$50,000.00

Total Cost - $50,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7150	522006	FY13 HOME funding-City Partic in O/S Programs	$50,000	$0	**$50,000**
		Total	**$50,000**	**$0**	**$50,000**

Please describe this request:
This request is to provide budget authority for grant funding received through the U.S. Department of Housing and Urban Development.

How this request will affect the current service level?
This grant is a core service for the Planning and Community Services Department.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Neighborhood Coordination

(1000-0570)

Total Budgeted Expenditures -	**$538,721**

1000-General Fund

0570-Neighborhood Coordination

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$186,802	$186,802	$189,810	
510200	**Wages-Overtime**				
	Salary	$1,025	$0	$1,025	
510703	**Comp Hours Pay Out**				
	Base	$0	$500	$0	
511001	**Social Security-OASDI**				
	Salary	$11,643	$11,643	$11,829	
511002	**Social Security-HI**				
	Salary	$2,720	$2,720	$2,764	
511501	**Retirement-State**				
	Salary	$18,977	$18,977	$21,276	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$28,463	$28,463	$35,558	
512500	**Workers Compensation**				
	Salary	$1,018	$1,018	$1,160	
512900	**457 Compensation**				
	Salary	$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$1,392	
513800	**EAP Charges**				
	Salary	$93	$93	$93	
	Total Personal Services	***$251,941***	***$251,416***	***$266,107***	
Contractual Services					
520031	**FBI Fingerprint Processing**				
	Base	$0	$24	$24	HR charges for fingerprinting service.
520045	**Lot Clean Up**				
	Base	$7,400	$7,200	$7,016	Cost of citizen clean-up activities (this is not considered Neighborhood Pride).
520046	**Community Enhancement**				
	Base	$0	$12,000	$12,000	Neighborhood Pride services utilized such as equipment rental.
520505	**In-House Employee Trng**				
	Base	$50	$0	$0	
520510	**Overnight Travel**				
	Base	$1,400	$0	$700	Overnight travel and training for Neighborworks USA.
	Ongoing Supplemental	($700)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$700**	**$0**	**$700**	

1000-General Fund

0570-Neighborhood Coordination

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$950	$700	$700	Cost of registration fees for employees attending local training, seminars and conferences.
520512	**Mileage Reimbursement**				
	Base	$0	$250	$250	Reimbursement for business related travel in a personal vehicle, normally performed on scheduled days off. For example, Habitat home dedications.
521001	**Occup Lic and Certif**				
	Base	$90	$198	$0	Payment for any job related or required licensing or certification for city employees including notary bonds.
521002	**Empl Prof Membshp Dues**				
	Base	$200	$200	$200	Payment for membership dues in professional organizations.
521003	**City Membership Dues**				
	Base	$238	$0	$0	
522006	**City Partic-Outside Programs**				
	Base	$26,000	$176,000	$26,000	City's contribution to the Neighborhood Pride Program, Neighborhood Grants and participation in Neighborhood Day.
	One-time Supplemental (0570-01)	$0	$0	$150,000	FY13 Supp: FY13 Neighborhood Grant Funding-FY13 Neigh Grants-City Partic in O/S Programs
	One-time Supplemental	$150,000	$0	$0	FY12 Supp: FY12 Neighborhood Grant Funding-FY12 Neigh Grants-City Partic in Outside Programs
	Subtotal	**$176,000**	**$176,000**	**$176,000**	
522099	**Community Promotions**				
	Base	$2,000	$1,900	$1,900	Costs of events, supplies, services and promotional items to be distributed to the public for the following; HOA Academy, Getting Arizona Involved in Neighborhoods (GAIN) and other community meetings.
522503	**Printing and Binding**				
	Base	$300	$300	$320	Cost of design, material, printing, processing, sorting involved in the reproduction of items by an outside service. This includes business cards, printed forms, letterhead and envelopes, flyers, brochures, brochure design and typesetting.
523504	**Electricity**				
	Base	$2,800	$2,763	$2,800	Cost of electricity at MOC, based on square footage utilized in the "yard" area and not on actual usage.
523509	**Refuse Collection**				
	Base	$12	$12	$12	Payment of EPA fees on refuse billings.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,200	$50	$50	Cost of telephone service.
524001	**Motor Vehicle R & M**				
	Base	$0	$28	$28	Cost of car washes for City owned vehicle.

1000-General Fund

0570-Neighborhood Coordination

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,880	$2,880	$2,829	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$30,944	$30,944	$33,484	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$7,687	$7,687	$10,030	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$509	$509	$509	Service charge is calculated by Budget.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$800	$800	$820	Charges for direct services from Fleet Management for car repairs or regular maintenance.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$950	$950	$950	Fuel charges for City owned vehicle.
525701	**Svc Chg-PC Replacement**				
	Base	$700	$700	$1,170	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,452	$1,452	$1,452	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$237,862***	***$247,547***	***$253,244***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,200	$1,200	$1,200	Office and general supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$300	$300	$300	Subscriptions for professional publications and for purchase of books, pamphlets, videos and/or plat maps.
530006	**Postage and Shipping**				
	Base	$500	$150	$150	All postage meter charges including bulk mailing permits, FedEx, etc…
530008	**Food Supplies & Catering**				
	Base	$900	$800	$800	Food supplies and/or catering.
530009	**Wearing Apparel-General**				
	Base	$200	$200	$200	Staff shirts and uniforms.
530010	**Wearing Apparel-Safety**				
	Base	$50	$50	$50	Safety shoes.

1000-General Fund

0570-Neighborhood Coordination

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530012	**Expendable Tools & Equipment**				
	Base	$2,400	$2,300	$2,400	Purchase of tools and equipment such as hand tools with a price under $5,000. Items used mainly in the Tool Lending Center.
530021	**Computer Software**				
	Base	$100	$740	$280	Purchase of computer software under $5,000.
530025	**On-Line Computer Services**				
	Base	$0	$2,350	$1,790	Subscription to United Way grant application services used for not-for-profit grant process and use of Timesheet Express to track grant hours.
530028	**Electronic Supplies/Equipment**				
	Base	$800	$200	$200	Electronic equipment such as digital camera used in Neighborhood Pride and home repair program.
530035	**Community Enhancement Supplies**				
	Base	$23,000	$12,000	$12,000	Supplies for Neighborhood Pride projects.
	Total Commodities	***$29,450***	***$20,290***	***$19,370***	
	TOTAL	**$519,253**	**$519,253**	**$538,721**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Community Dev Administration

(1000-0600)

Total Budgeted Expenditures -	**$265,394**

1000-General Fund

0600-Community Dev Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$164,134	$164,134	$166,156	
511001	**Social Security-OASDI**				
	Salary	$8,435	$8,435	$8,525	
511002	**Social Security-HI**				
	Salary	$2,397	$2,397	$2,426	
511501	**Retirement-State**				
	Salary	$16,585	$16,585	$18,525	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$18,639	$18,639	$20,770	
512500	**Workers Compensation**				
	Salary	$225	$225	$218	
512800	**401(a) Compensation**				
	Salary	$5,394	$5,394	$5,417	
512900	**457 Compensation**				
	Salary	$195	$195	$195	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**				
	Salary	$2,880	$2,304	$0	
	Ongoing Supplemental	($576)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$2,304**	**$2,304**	**$0**	
513800	**EAP Charges**				
	Salary	$45	$45	$45	
	Total Personal Services	***$219,553***	***$219,553***	***$223,477***	
Contractual Services					
520036	**Copier Services**				
	Base	$9,386	$6,700	$8,000	
520510	**Overnight Travel**				
	Base	$2,000	$1,300	$1,500	American Planning Association State Conference travel for Director.
	Ongoing Supplemental	($500)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Overnight Travel
	Subtotal	**$1,500**	**$1,300**	**$1,500**	
520511	**Local Training/Meeting**				
	Base	$1,230	$900	$1,000	American Institute of Certified Planners (AICP) / Leadership in Energy and Environmental Design (LEED) credential maintenance and training budget for Director.
	Ongoing Supplemental	($230)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Local Travel/Training
	Subtotal	**$1,000**	**$900**	**$1,000**	
521001	**Occup Lic and Certif**				
	Base	$115	$0	$0	

1000-General Fund

0600-Community Dev Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($115)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Occupational Lic and Certificates
	Subtotal	**$0**	**$0**	**$0**	
521002	**Empl Prof Membshp Dues**				
	Base	$750	$700	$700	Dues for directors membership in American Planning Association (APA) and American Institute of Certified Planners (AICP).
	Ongoing Supplemental	($226)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Employee Prof Member Dues
	Subtotal	**$524**	**$700**	**$700**	
522099	**Community Promotions**				
	Base	$500	$0	$500	
522503	**Printing and Binding**				
	Base	$960	$150	$200	
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Printing and Binding
	Subtotal	**$810**	**$150**	**$200**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$50	$40	$75	
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,342	$1,342	$920	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$17,191	$17,191	$14,882	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$6,300	$6,300	$4,965	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$333	$333	$225	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$38,936***	***$34,956***	***$32,967***	
Commodities					
530001	**Office and General Supplies**				
	Base	$5,505	$5,000	$5,825	
530002	**Books/Periodicals/Subscript**				
	Base	$800	$300	$400	
	Ongoing Supplemental	($300)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Books/Periodicals/Subscript
	Subtotal	**$500**	**$300**	**$400**	
530003	**Computer Hardware**				
	Base	$500	$0	$200	
530006	**Postage and Shipping**				
	Base	$3,200	$500	$1,000	

1000-General Fund

0600-Community Dev Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($1,200)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Postage and Shipping
	Subtotal	**$2,000**	**$500**	**$1,000**	
530008	**Food Supplies & Catering**				
	Base	$75	$0	$75	
530016	**Office Equipment & Furniture**				
	Base	$600	$0	$300	
530019	**Operational Supplies/Equipment**				
	Base	$25	$0	$0	
	Ongoing Supplemental	($25)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Operational Supplies/Equipment
	Subtotal	**$0**	**$0**	**$0**	
530020	**Employee Award Supplies**				
	Base	$0	$150	$150	
530021	**Computer Software**				
	Base	$2,000	$0	$1,000	
530028	**Electronic Supplies/Equipment**				
	Base	$200	$0	$0	
	Ongoing Supplemental	($200)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Electronic Supplies/Equipment
	Subtotal	**$0**	**$0**	**$0**	
	Total Commodities	***$11,180***	***$5,950***	***$8,950***	
	TOTAL	**$269,669**	**$260,459**	**$265,394**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Planning

(1000-0610)

Total Budgeted Expenditures -	**$1,277,178**

1000-General Fund

0610-Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$417,982	$298,847	$525,906	
	Carryover	$0	$0	$101,000	FY13 Carryover: Contract Transportation Planner
	Ongoing Supplemental	($131,927)	$0	$0	FY12 Supp: Vacancy Backfill Reduction-Reduction of future vacancy
	Subtotal	**$286,055**	**$298,847**	**$626,906**	
510200	**Wages-Overtime**				
	Salary	$750	$750	$750	Overtime funding for Planning Assistant (Planning & Zoning Commission, Historic Preservation, Board of Adjustment and Design Review Board)
511001	**Social Security-OASDI**				
	Salary	$25,958	$25,958	$32,630	
511002	**Social Security-HI**				
	Salary	$6,067	$6,067	$7,632	
511501	**Retirement-State**				
	Salary	$42,309	$42,309	$58,718	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$58,303	$58,303	$80,213	
512500	**Workers Compensation**				
	Salary	$569	$569	$2,257	
512800	**401(a) Compensation**				
	Salary	$3,900	$3,900	$4,283	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$2,340	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$936	
513800	**EAP Charges**				
	Salary	$180	$180	$210	
	Total Personal Services	***$426,041***	***$438,833***	***$816,875***	
Contractual Services					
520036	**Copier Services**				
	Base	$0	$20	$125	Large and Small format copying for drawings and reports via IKON Center.
520099	**Other Professional Services**				
	Base	$0	$85,000	$58,000	Funding for special studies related to utility, transportation or sustainability topics - $8,000. Funding for legislative activities and studies to aid commuter rail activities - $50,000.
	Carryover	$0	$0	$2,000	FY13 Carryover: Sustainability Outreach & Communication
	Carryover	$12,000	$0	$0	FY12 Carryover: Historic Preservation Study-FY11

1000-General Fund

0610-Planning

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Carryover		$0	$0	$100,000	FY13 Carryover: Old Town Redevelopment Zoning Overlay
	Carryover		$75,000	$0	$0	FY12 Carryover: Loop 303 Corridor Land Use Plan-Loop 303 Corridor Land Use Plan
	Carryover		$0	$0	$30,000	FY13 Carryover: Open Space Acquisition Master Plan
	Carryover		$0	$0	$75,000	FY13 Carryover: Loop 303 Land Use Study
	Carryover		$0	$0	$50,000	FY13 Carryover: Grand Avenue Coalition
	Carryover		$40,000	$0	$0	FY12 Carryover: Open Space Acquisition Master Plan
		Subtotal	**$127,000**	**$85,000**	**$315,000**	
520505	**In-House Employee Trng**					
	Base		$1,000	$150	$200	
520510	**Overnight Travel**					
	Base		$2,550	$932	$1,000	Travel costs for 4 staff members (@ $250/each) to attend the AZ Planning Association State conference, which contributes to the maintenance of the American Institute of Certified Planners (AICP) certification.
	Ongoing Supplemental		($2,550)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Overnight Travel
		Subtotal	**$0**	**$932**	**$1,000**	
520511	**Local Training/Meeting**					
	Base		$2,500	$1,400	$5,500	Local training for 7 FTE's: Seminars, special topic webinars, software training & Arizona Chapter of American Planning Assoc., State Conference for 4 staff members (contributes to American Institute of Certified Planners & LEED Green Assoc. maintenance.
521001	**Occup Lic and Certif**					
	Base		$940	$940	$500	Funding for Professional Engineer (PE) license for the divisional Manager and Landscape Architect (RLA) license for Senior Planner.
521002	**Empl Prof Membshp Dues**					
	Base		$1,705	$1,500	$2,700	Professional organization dues; American Planning Assoc. (APA) & Arizona Chapter (AzPA), American Public Works Assoc., AZ Water, American Society of Civil Engineers (ASCE), US Green Building Council, and Arizona Society of Landscape Architects (ASLA).
	Ongoing Supplemental		($205)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Empl Prof Membshp Dues
		Subtotal	**$1,500**	**$1,500**	**$2,700**	
521003	**City Membership Dues**					
	Base		$0	$0	$2,000	City's membership dues for Valley Forward.
522099	**Community Promotions**					
	Base		$550	$0	$8,000	Cost of community relations programs that promote the city's planning and sustainably efforts. Events include sponsorship of Valley Forward Livability Summit and Environmental Excellence Awards. Programs include LEED certification of affordable housing.
522502	**Legal Notices**					
	Base		$4,000	$7,500	$7,500	Cost of legal notices published in newspapers or other news media.

1000-General Fund

0610-Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522503	**Printing and Binding**				
	Base	$5,200	$2,000	$1,000	Cost for design and printing services by outside firms. This includes General Plan maps, printed forms, envelopes, flyers, brochures, etc.
	Ongoing Supplemental	($3,200)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Printing and Binding
	Subtotal	**$2,000**	**$2,000**	**$1,000**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$75	$40	
524001	**Motor Vehicle R & M**				
	Base	$10	$25	$21	
525501	**Svc Charges-Insurance Reserve**				
	Base	$75,010	$75,010	$4,716	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$70,689	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$15,223	$15,223	$23,005	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$611	$611	$611	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$2,100	$2,100	$2,100	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$500	$750	$500	Fuel of Planning Divisions vehicle
525701	**Svc Chg-PC Replacement**				
	Base	$1,900	$1,900	$3,375	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$4,171	$4,171	$4,171	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$290,588***	***$250,880***	***$452,753***	
Commodities					
530001	**Office and General Supplies**				
	Base	$780	$0	$0	
	Ongoing Supplemental	($780)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Office and General Supplies
	Carryover	$0	$0	$250	FY13 Carryover: Contract Transportation Planner
	Subtotal	**$0**	**$0**	**$250**	
530002	**Books/Periodicals/Subscript**				
	Base	$400	$400	$500	Subscriptions for trade journals and reference books/CD's

1000-General Fund

0610-Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530003	**Computer Hardware**				
	Carryover	$0	$0	$3,300	FY13 Carryover: Contract Transportation Planner
530006	**Postage and Shipping**				
	Base	$1,200	$1,000	$1,000	US Mail, UPS and in-town courier services.
530016	**Office Equipment & Furniture**				
	Base	$400	$0	$200	Miscellaneous office equipment for planning staff.
530018	**Signs and Sign Supplies**				
	Base	$500	$0	$0	
530021	**Computer Software**				
	Base	$250	$350	$1,450	Annual Licenses for; Timesheet Express 8x$50 = $400, SketchUp Form Fonts $200, CommuityViz $650 and $200 allowance for additional software purchases
	Carryover	$0	$0	$630	FY13 Carryover: Contract Transportation Planner
	Subtotal	**$250**	**$350**	**$2,080**	
530028	**Electronic Supplies/Equipment**				
	Base	$500	$0	$0	
	Carryover	$0	$0	$220	FY13 Carryover: Contract Transportation Planner
	Subtotal	**$500**	**$0**	**$220**	
	Total Commodities	***$3,250***	***$1,750***	***$7,550***	
	TOTAL	**$719,879**	**$691,463**	**$1,277,178**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Systems Planning

(1000-0620)

Total Budgeted Expenditures -	**$0**

1000-General Fund

0620-Systems Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	salary	$189,335	$210,181	$0	
	One-time Supplemental	$20,846	$0	$0	FY12 Supp: Additional Funding for Energy Efficiency Analyst-Salaries and Wages-Regular
	Subtotal	**$210,181**	**$210,181**	**$0**	
511001	**Social Security-OASDI**				
	salary	$11,738	$13,030	$0	
	One-time Supplemental	$1,292	$0	$0	FY12 Supp: Additional Funding for Energy Efficiency Analyst-Social Security-OASDI
	Subtotal	**$13,030**	**$13,030**	**$0**	
511002	**Social Security-HI**				
	salary	$2,745	$3,047	$0	
	One-time Supplemental	$302	$0	$0	FY12 Supp: Additional Funding for Energy Efficiency Analyst-Social Security-HI
	Subtotal	**$3,047**	**$3,047**	**$0**	
511501	**Retirement-State**				
	salary	$19,131	$21,101	$0	
	One-time Supplemental	$1,970	$0	$0	FY12 Supp: Additional Funding for Energy Efficiency Analyst-Retirement-State
	Subtotal	**$21,101**	**$21,101**	**$0**	
512000	**Med/Dental/Life/Vis Insurance**				
	salary	$24,040	$24,040	$0	
512500	**Workers Compensation**				
	salary	$1,541	$2,583	$0	
	One-time Supplemental	$1,042	$0	$0	FY12 Supp: Additional Funding for Energy Efficiency Analyst-Workers Compensation
	Subtotal	**$2,583**	**$2,583**	**$0**	
512800	**401(a) Compensation**				
	salary	$4,080	$4,080	$0	
512900	**457 Compensation**				
	salary	$390	$390	$0	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$0	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$0**	
513800	**EAP Charges**				
	salary	$60	$60	$0	
	Total Personal Services	***$279,472***	***$279,472***	***$0***	
Contractual Services					
520036	**Copier Services**				
	Base	$135	$100	$0	Large and Small format copying for drawings and reports via IKON Center.
	Ongoing Supplemental	($10)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Copier Services
	Subtotal	**$125**	**$100**	**$0**	
520099	**Other Professional Services**				
	Base	$8,000	$7,300	$0	Funding for special studies related to utility, transportation or sustainability topics.

1000-General Fund

0620-Systems Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	$2,500	$0	$0	FY12 Supp: Sustainability Outreach-Valley Forwards Livability Summit
	Ongoing Supplemental	$50,000	$0	$0	FY12 CCWS: Commuter Rail study
	Carryover	$121,500	$0	$0	FY12 Carryover: Grand Avenue Coalition
	Carryover	$122,500	$0	$0	FY12 Carryover: Multi- Modal Master Plan Implementation
	Subtotal	**$304,500**	**$7,300**	**$0**	
520511	**Local Training/Meeting**				
	Base	$3,000	$2,500	$0	Local training for divisional staff, including: special topic webinars, software training, and mileage reimbursements
520512	**Mileage Reimbursement**				
	Base	$0	$50	$0	
521001	**Occup Lic and Certif**				
	Base	$320	$0	$0	Both PE for Divisional Manger - $195 and RLA for Sr. Planner - $ 228 are not due until FY13.
	Ongoing Supplemental	($320)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Occup Lic and Certif
	Subtotal	**$0**	**$0**	**$0**	
521002	**Empl Prof Membshp Dues**				
	Base	$1,200	$1,200	$0	Divisional Manger: APWA ($141), WEF ($85), AZWater ($40), ASCE ($260), Westmarc ($125). Sr Planners : ASLA ($420).
521003	**City Membership Dues**				
	Base	$50,000	$2,000	$0	City's Valley Metro Rail Membership fee.
	Ongoing Supplemental	$1,750	$0	$0	FY12 Supp: Sustainability Outreach-ICLEI Membership
	Ongoing Supplemental	($50,000)	$0	$0	Valley Metro Rail membership.
	Ongoing Supplemental	$5,000	$0	$0	FY12 Supp: Sustainability Outreach-Valley Forward Membership
	Subtotal	**$6,750**	**$2,000**	**$0**	
522099	**Community Promotions**				
	Base	$0	$5,000	$0	
	Ongoing Supplemental	$5,000	$0	$0	FY12 Supp: Sustainability Outreach-Valley Forward Environmental Excellence Awards
	Subtotal	**$5,000**	**$5,000**	**$0**	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$10	$20	$0	Allowance for Long Distance calls.
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,605	$1,605	$0	Service Charge is calculated by the Budget Office.
525504	**Svc Charges-IT Operations**				
	Base	$13,753	$13,753	$0	
525505	**Svc Charges-Facility Maint**				
	Base	$4,991	$4,991	$0	
525701	**Svc Chg-PC Replacement**				
	Base	$566	$566	$0	
	Total Contractual Services	***$341,500***	***$39,085***	***$0***	

1000-General Fund

0620-Systems Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$320	$320	$0	Cartridges for Divisional Managers printer - one set per year at $320 per set.
530002	**Books/Periodicals/Subscript**				
	Base	$400	$400	$0	Subscriptions for trade journals and reference books.
530003	**Computer Hardware**				
	Base	$100	$3,200	$0	Purchase of miscellaneous computer equipment for division such as memory cards.
530006	**Postage and Shipping**				
	Base	$50	$25	$0	US Mail, UPS and in-town courier services.
530010	**Wearing Apparel-Safety**				
	Base	$100	$0	$0	
	Ongoing Supplemental	($100)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Wearing Apparel-Safety
	Subtotal	**$0**	**$0**	**$0**	
530021	**Computer Software**				
	Base	$1,200	$1,600	$0	Annual Licenses for; Timesheet Express 3x$50 = $150; SketchUp Form Fonts $200; CommuityViz $650, and a $200 allowance for additional software purchases
530028	**Electronic Supplies/Equipment**				
	Base	$141	$0	$0	
	Ongoing Supplemental	($141)	$0	$0	FY12 Supp: Reduce Overall Base Budget-Electronic Supplies/Equipment
	Subtotal	**$0**	**$0**	**$0**	
	Total Commodities	***$2,070***	***$5,545***	***$0***	
	TOTAL	**$623,042**	**$324,102**	**$0**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Public Housing Project

(2800-2960)

Total Budgeted Expenditures -	**$327,871**

2800-Public Housing Project Fund

2960-Public Housing Project

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520002	**Audit Services**				
	Base	$1,715	$1,715	$1,715	Costs associated with Single Audit review of Public Housing Program.
520099	**Other Professional Services**				
	Base	$326,156	$210,000	$326,156	Amount paid to the Housing Authority of Maricopa County to administer the City's Public Housing Program and payment of rents for Public Housing.
	Total Contractual Services	***$327,871***	***$211,715***	***$327,871***	
	TOTAL	**$327,871**	**$211,715**	**$327,871**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Capital Fund Prog (Hud)

(7090-7140)

Total Budgeted Expenditures -	**$205,895**

7090-Capital Fund Prg (Hsg) Fund

7140-Capital Fund Prog (Hud)

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
522006	**City Partic-Outside Programs**				
	Carryover	$153,889	$0	$0	FY12 Carryover: FY11 HUD Capital Fund
524002	**Building R & M**				
	Base	$110,000	$82,164	$105,000	HUD grant award for Capital Fund Program. Program provides major repairs to public housing units.
	Carryover	$0	$0	$100,895	FY13 Carryover: Capital Funds
	Subtotal	**$110,000**	**$82,164**	**$205,895**	
	Total Contractual Services	***$263,889***	***$82,164***	***$205,895***	
	TOTAL	**$263,889**	**$82,164**	**$205,895**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Home Grant

(7100-7150)

Total Budgeted Expenditures -	**$770,691**

7100-Home Grant Fund

7150-Home Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520099	**Other Professional Services**				
	Base	$13,456	$11,775	$11,775	Payments to companies and individuals for other professional services.
520511	**Local Training/Meeting**				
	Base	$0	$150	$150	Cost of registration fees for employees attending local training.
522006	**City Partic-Outside Programs**				
	Base	$201,840	$150,000	$203,321	HUD funded projects such as homebuyer programs, land acquisition and housing construction
	Carryover	$187,788	$0	$0	FY12 Carryover: FY11 HUD HOME Funding
	One-time Supplemental (7150-01)	$0	$0	$50,000	FY13 Supp: FY13 HOME Funding-FY13 HOME funding-City Partic in O/S Programs
	Carryover	$0	$0	$505,395	FY13 Carryover: City Participation in Outside Projects
	Subtotal	**$389,628**	**$150,000**	**$758,716**	
522502	**Legal Notices**				
	Base	$0	$50	$50	Cost of legal notices published in newspapers or other media.
	Total Contractual Services	***$403,084***	***$161,975***	***$770,691***	
	TOTAL	**$403,084**	**$161,975**	**$770,691**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Comm Dev Block Grant

(7110-7160)

Total Budgeted Expenditures -	**$698,204**

7110-Community Dev Block Grant Fund

7160-Comm Dev Block Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$52,621	$52,621	$53,887	
510703	**Comp Hours Pay Out**				
	Salary	$0	$416	$0	
511001	**Social Security-OASDI**				
	Salary	$3,261	$3,261	$3,340	
511002	**Social Security-HI**				
	Salary	$761	$761	$780	
511501	**Retirement-State**				
	Salary	$5,316	$5,316	$6,007	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$11,838	$11,838	$14,072	
512500	**Workers Compensation**				
	Salary	$540	$540	$625	
512900	**457 Compensation**				
	Salary	$358	$358	$358	
513501	**Cell Phone Allowance**				
	Base	$0	$129	$0	
513800	**EAP Charges**				
	Salary	$27	$27	$27	
	Total Personal Services	***$74,722***	***$75,267***	***$79,096***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$31,000	$18,273	$31,000	Payments to companies and individuals for other professional services.
520510	**Overnight Travel**				
	Base	$2,500	$0	$1,500	Overnight travel and training.
520511	**Local Training/Meeting**				
	Base	$1,500	$240	$500	Cost of registration fees for employees attending local training, seminars and conferences.
520512	**Mileage Reimbursement**				
	Base	$0	$28	$0	
521002	**Empl Prof Membshp Dues**				
	Base	$500	$0	$0	Payment for membership dues in professional organizations.
522006	**City Partic-Outside Programs**				
	Base	$73,309	$65,000	$90,127	New year grant award allocated for "public service."

7110-Community Dev Block Grant Fund

7160-Comm Dev Block Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522099	**Community Promotions**				
	Base	$10,000	$10,000	$10,000	Emergency Utility Assistance Fund
522502	**Legal Notices**				
	Base	$155	$61	$100	Cost of legal notices published in newspapers or other news media.
522503	**Printing and Binding**				
	Base	$250	$0	$100	Cost of design, material, printing, etc… involved in the reproduction of items.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$720	$0	$0	Cost of local phone service, cell service, satellite phone service and other wireless.
524015	**Repairs to Non-City Prop**				
	Base	$497,898	$349,219	$483,317	Cost of repairs to property by CDBG or HOME as well as cost of non public service projects.
	Carryover	$577,021	$0	$0	FY12 Carryover: CDBG Projects-FY11
	Subtotal	**$1,074,919**	**$349,219**	**$483,317**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$1,197	$0	$764	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
	Total Contractual Services	***$1,196,050***	***$442,821***	***$617,408***	
Commodities					
530001	**Office and General Supplies**				
	Base	$600	$200	$600	Cost of office and general supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$400	$0	$400	Subscriptions for professional publications.
530006	**Postage and Shipping**				
	Base	$70	$0	$0	All postage meter charges and other postage expenses including registered mail costs, overnight shipping, UPS charges, Federal Express charges, etc.
530008	**Food Supplies & Catering**				
	Base	$200	$0	$0	Purchase emergency food and water for homeless (particularly during summer).
530009	**Wearing Apparel-General**				
	Base	$150	$0	$0	
530010	**Wearing Apparel-Safety**				
	Base	$50	$0	$0	
530012	**Expendable Tools & Equipment**				
	Base	$200	$0	$0	
530016	**Office Equipment & Furniture**				
	Base	$125	$0	$0	Purchase office equipment and furniture under $5K.

7110-Community Dev Block Grant Fund

7160-Comm Dev Block Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530021	**Computer Software**				
	Base	$1,435	$626	$700	Cost of computer grant application software subscription (e-Cimpact program through United Way).
	Total Commodities	***$3,230***	***$826***	***$1,700***	
	TOTAL	**$1,274,002**	**$518,914**	**$698,204**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Neighborhood Stabilization Grant III

(7130-7180)

Total Budgeted Expenditures -	**$953,720**

7130-Neighborhood Stabilization Grant III Fund

7180-Neighborhood Stabilization Grant III

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Base	$0	$37,474	$0	
	Carryover	$0	$0	$49,717	FY13: Carryover
	Subtotal	**$0**	**$37,474**	**$49,717**	
	Total Personal Services	***$0***	***$37,474***	***$49,717***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$0	$5,368	$0	
	Carryover	$0	$0	$5,948	FY13: Carryover
	Subtotal	**$0**	**$5,368**	**$5,948**	
520510	**Overnight Travel**				
	Base	$0	$332	$0	
	Carryover	$0	$0	$1,468	FY13: Carryover
	Subtotal	**$0**	**$332**	**$1,468**	
520511	**Local Training/Meeting**				
	Carryover	$0	$0	$750	FY13: Carryover
522006	**City Partic-Outside Programs**				
	Base	$0	$183,702	$0	
	Carryover	$0	$0	$895,200	FY13: Carryover
	Subtotal	**$0**	**$183,702**	**$895,200**	
	Total Contractual Services	***$0***	***$189,402***	***$903,366***	
Commodities					
530001	**Office and General Supplies**				
	Carryover	$0	$0	$637	FY13: Carryover
	Total Commodities	***$0***	***$0***	***$637***	
	TOTAL	**$0**	**$226,876**	**$953,720**	

City of Peoria
Budget Detail by Organization

Planning and Community Development Department

Neighborhood Pride Nfp Trust

(8150-8150)

Total Budgeted Expenditures -	**$20,000**

8150-Neighborhood Pride NFP Trust Fund

8150-Neighborhood Pride Nfp Trust

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530035	**Community Enhancement Supplies**				
	Base	$0	$5,000	$20,000	
	Total Commodities	***$0***	***$5,000***	***$20,000***	
	TOTAL	**$0**	**$5,000**	**$20,000**	

Performance spotlight

Department Mission

The Peoria Police Department is committed to partnering with the community to maintain trust, ensure a high quality of life and safety, and preserve life and property.

DEPARTMENT FUNCTIONS

Police Administration

The Office of the Police Chief is responsible for the overall management direction and support of the Police Department including responding to Council and legislative activities, media and community relations, public information and management of the Professional Standards Unit (Internal Affairs).

Patrol Services

Patrol Services is responsible for partnering with the community to provide professional, responsible and proactive law enforcement. Activities include responding to calls, traffic enforcement and accident investigation and reconstruction.

Criminal Investigations

Criminal Investigations is responsible for investigating criminal offenses, following up with victims of crime and working with other agencies to address social and criminal offenses.

Key Outcome Measures
Police Department

- Patrol response times to critical emergencies from dispatch to arrival
- UCR part 1 crime clearance rate
- Violent crimes per 1000/population
- Property crimes per 1000/population
- % of residents rating their neighborhood as a good to excellent place to live

Neighborhood Services

The Neighborhood Services division is focused on improving quality of life by creating safer neighborhoods. Activities include the park ranger program, code compliance services and community referral services.

Special Operations Support

Operational Support is responsible for the Tactical Enforcement Unit (SWAT) and the Special Investigations related to traffic, gang and drug concerns.

Youth and Support Services

Youth and Support Services is responsible for the School Resource Officer Program, recruitment and background investigations, firearms training and weapons inventory, property and evidence standards and compliance, records management and Police personnel training.

Communications/911 Call Center

Communications/911 Call Center is responsible for answering and dispatching calls for service and processing warrants in the computer aided dispatch system.

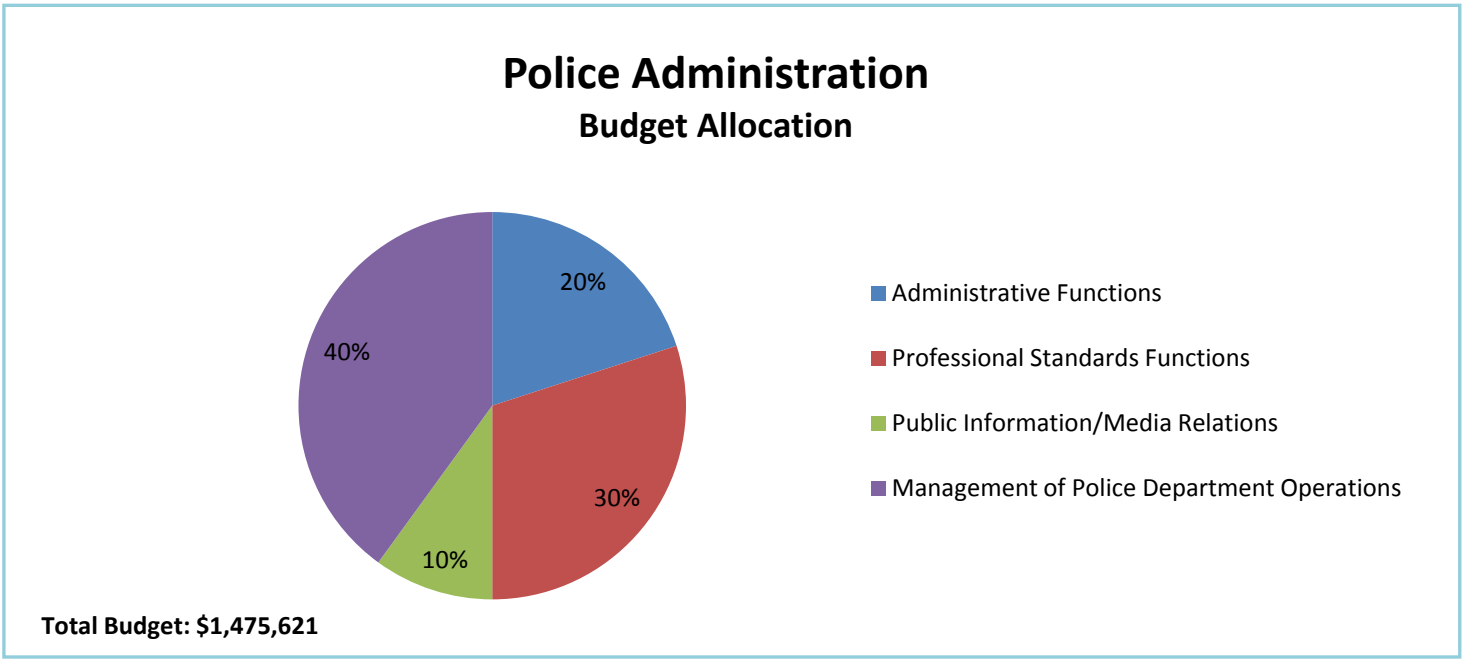
Administrative Support Services

Administrative Support Services is responsible for the department's strategic planning, payroll, budget/financial management, grant administration, crime analysis, fleet, equipment and technology, and accreditation requirements.

Cost of Service Breakdown
Police Department Administration

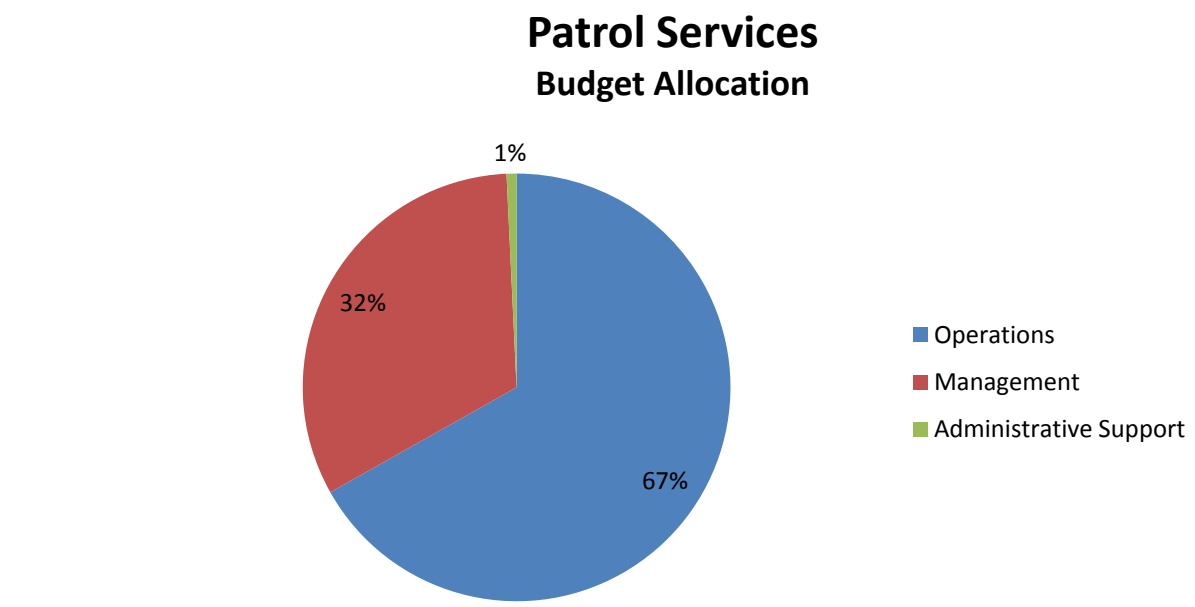
Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Administrative Functions	2.00	$123,457	$10,917	$8,876	$143,249
Professional Standards Functions	3.00	$367,356	$32,484	$26,410	$426,250
Public Information/Media Relations	1.00	$91,430	$8,085	$6,573	$106,088
Management of Police Department Operations	4.00	$689,496	$60,969	$49,569	$800,034
TOTAL	**9.00**	**$1,271,739**	**$112,454**	**$91,428**	**$1,475,621**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Cost of Service Breakdown *Police Department Patrol Services*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Operations	88.90	$8,606,947	$2,258,151	$635,190	$11,500,288
Management	43.10	$4,380,284	$1,149,228	$323,264	$5,852,776
Administrative Support	1.00	$54,359	$14,262	$4,012	$72,633
TOTAL	**133.0**	**$13,041,590**	**$3,421,641**	**$962,466**	**$17,425,697**

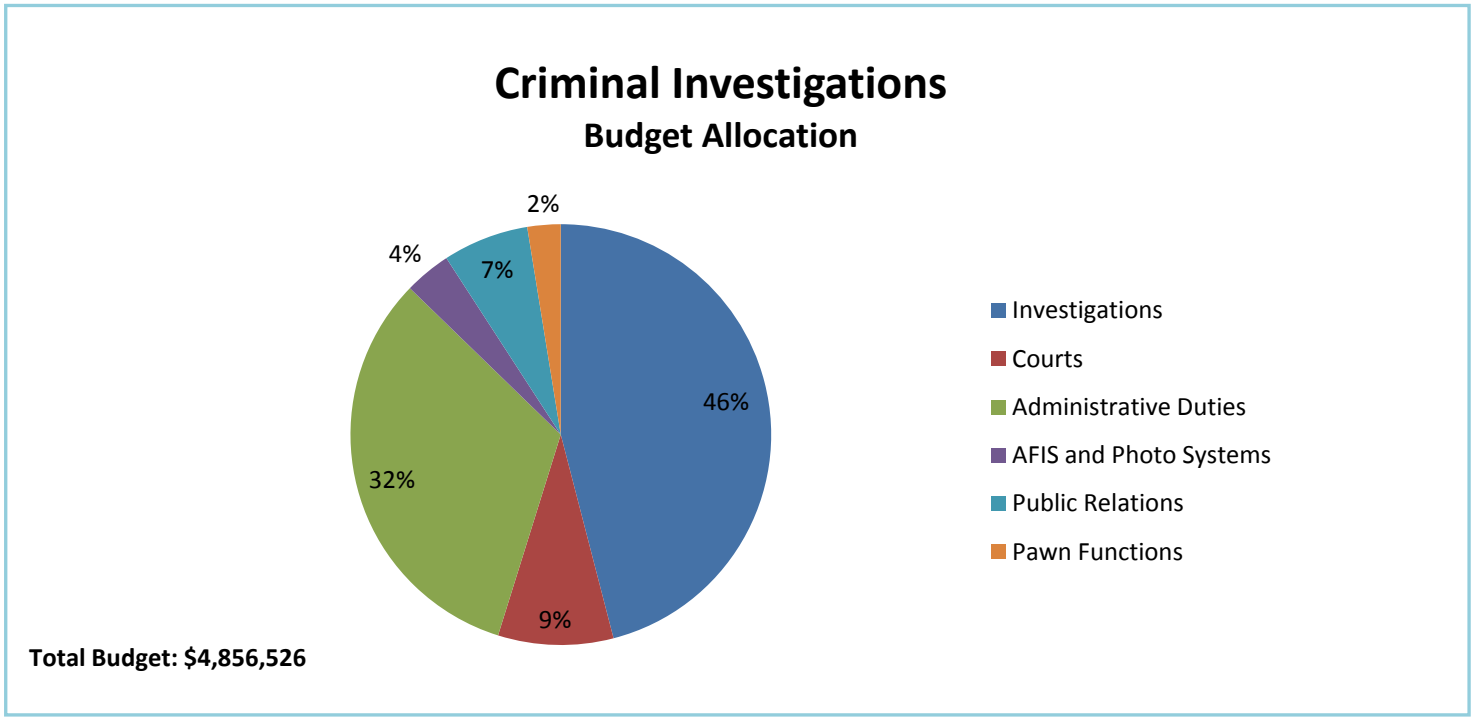
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Total Budget: $17,425,697

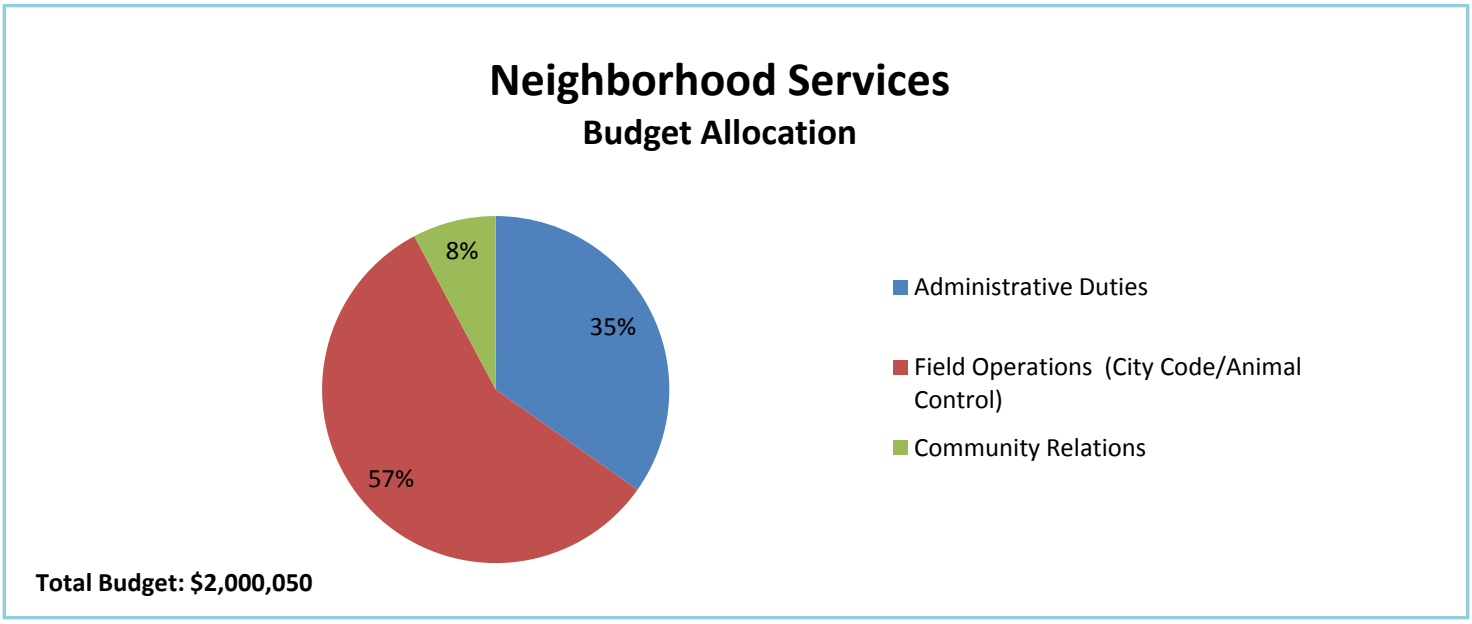
Cost of Service Breakdown *Police Department Criminal Investigations*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Investigations	17.93	$1,889,666	$301,447	$142,528	$2,333,641
Courts	3.45	$331,659	$52,908	$25,015	$409,582
Administrative Duties	12.65	$1,322,265	$210,933	$99,732	$1,632,930
AFIS and Photo Systems	1.40	$89,526	$14,281	$6,752	$110,560
Public Relations	2.57	$234,780	$37,453	$17,708	$289,942
Pawn Functions	1.00	$64,676	$10,317	$4,878	$79,872
TOTAL	**39.00**	**$3,932,573.00**	**$627,339.00**	**$296,614.00**	**$4,856,526**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Cost of Service Breakdown *Police Department Neighborhood Services*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Administrative Duties	7.48	$578,432	$130,423	$24,676	$733,531
Field Operations (City Code/Animal Control)	12.35	$874,531	$197,187	$37,307	$1,109,026
Community Relations	1.67	$124,193	$28,003	$5,298	$157,493
TOTAL	**21.50**	**$1,577,155.50**	**$355,613.00**	**$67,281.00**	**$2,000,050**

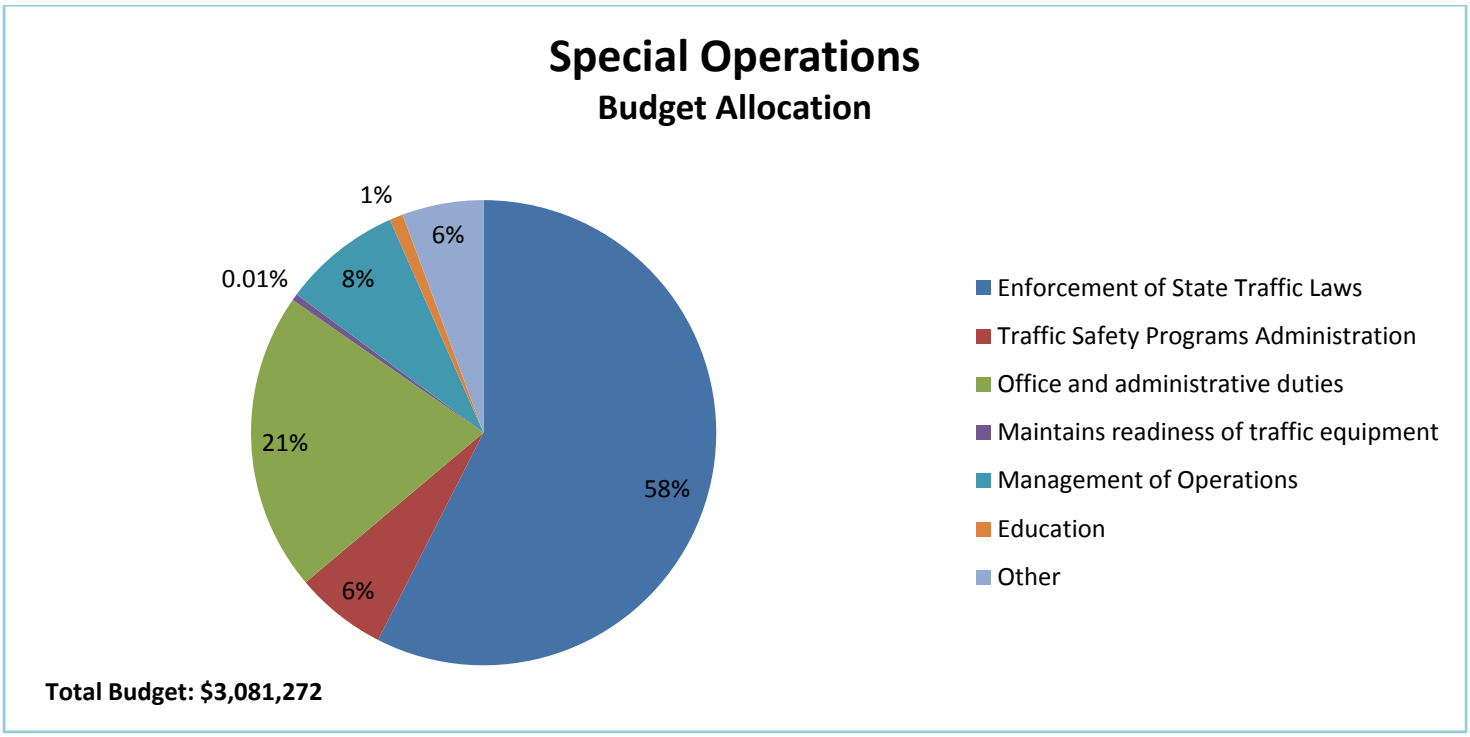
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Cost of Service Breakdown
Police Department Special Operations

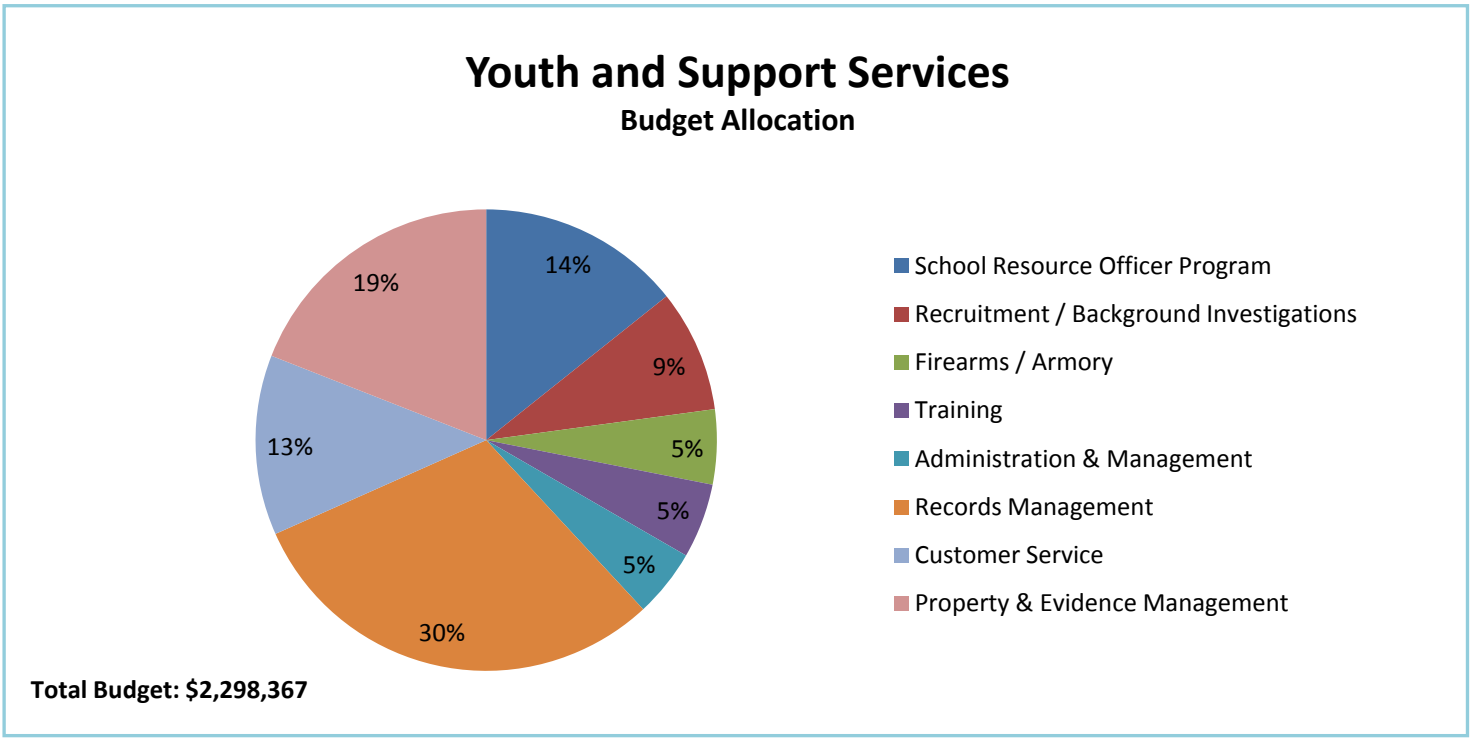
Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Enforcement of State Traffic Laws	12.19	$1,260,757	$369,629	$47,046	$1,677,432
Traffic Safety Programs Administration	1.35	$137,194	$40,223	$5,119	$182,537
Office and administrative duties	4.41	$450,371	$132,040	$16,806	$599,216
Maintains readiness of traffic equipment	0.10	$6,860	$2,011	$256	$9,127
Management of Operations	1.75	$245,597	$152,297	$19,384	$417,277
Education	0.20	$21,011	$6,160	$784	$27,955
Other	1.20	$126,065	$36,960	$4,704	$167,729
TOTAL	**21.20**	**$2,247,853.80**	**$739,319.45**	**94,099.00**	**3,081,272**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



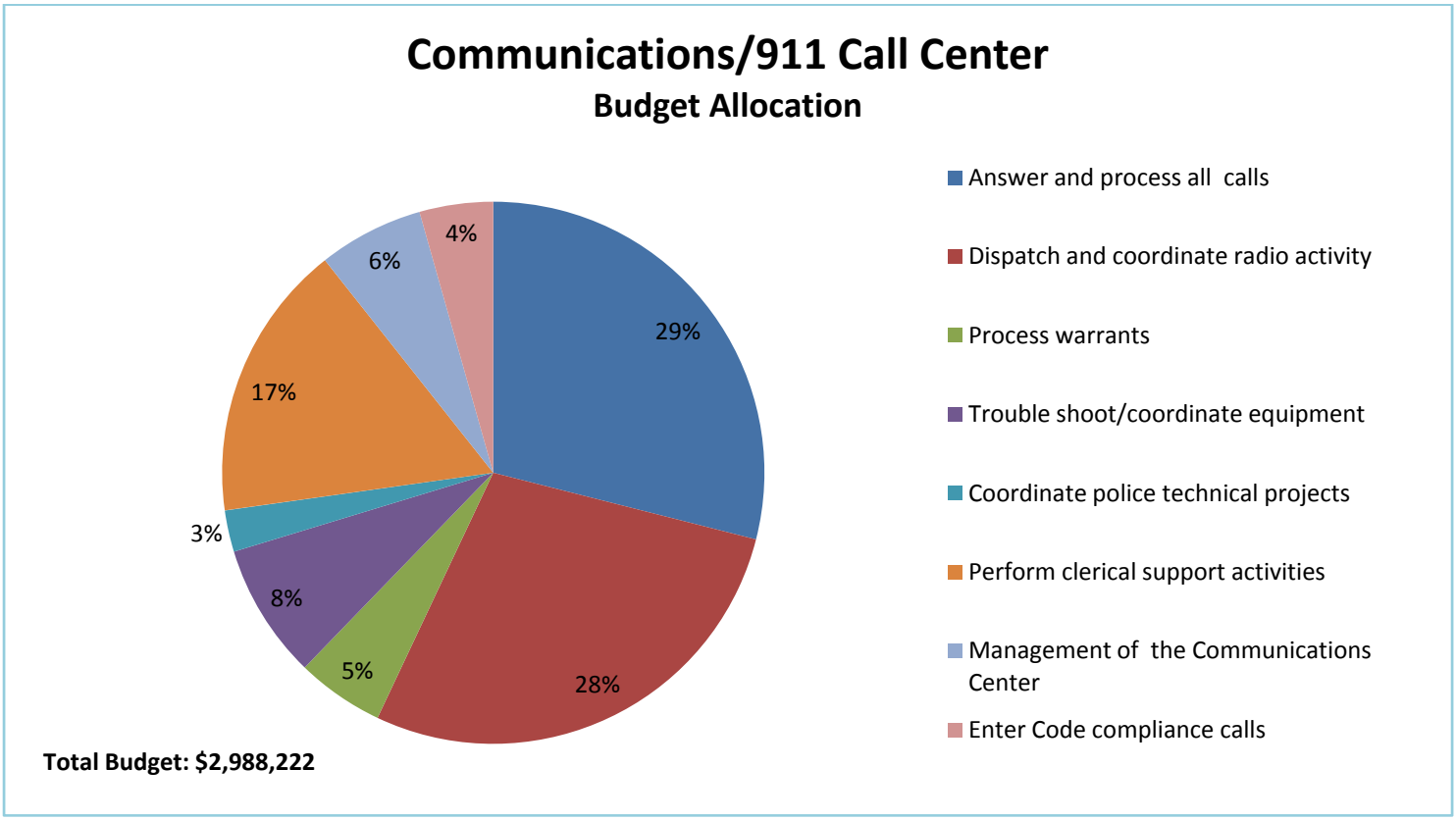
Cost of Service Breakdown *Police Department Youth and Support Services*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
School Resource Officer Program	3.00	$281,059	$68,667	$28,570	$378,296
Recruitment / Background Investigations	1.80	$162,531	$39,709	$16,521	$218,761
Firearms / Armory	1.10	$128,356	$31,359	$13,048	$172,763
Training	1.10	$139,786	$34,152	$14,209	$188,147
Administration & Management	1.00	$100,799	$24,627	$10,246	$135,672
Records Management	6.35	$435,874	$106,491	$44,307	$586,672
Customer Service	2.65	$182,983	$44,706	$18,600	$246,289
Property & Evidence Management	4.00	$276,208	$67,482	$28,077	$371,767
TOTAL	**21.00**	**$1,707,596.00**	**$417,192.00**	**$173,579.00**	**$2,298,367**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



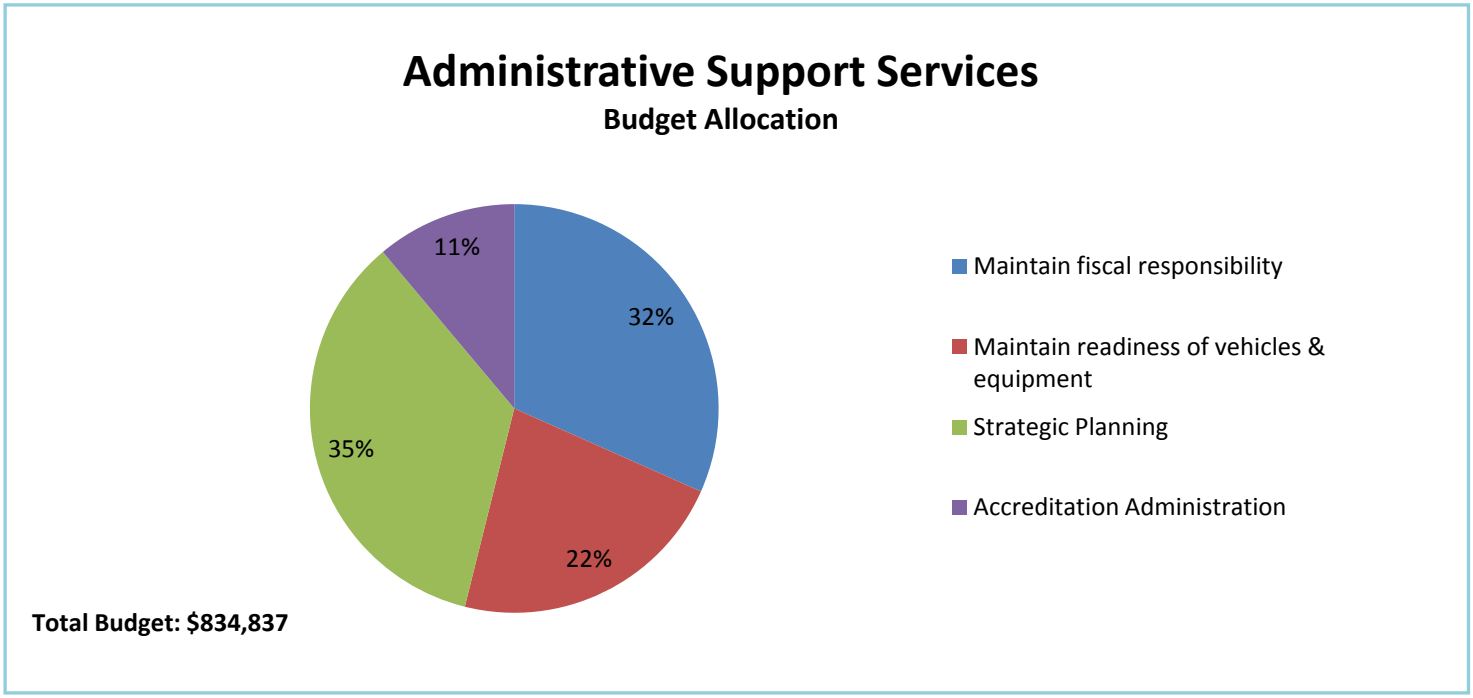
Cost of Service Breakdown *Police Department Communications/911 Call Center*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Answer and process all calls	9.70	$644,942	$122,177	$55,426	$822,544
Dispatch and coordinate radio activity	9.40	$620,022	$117,456	$53,284	$790,762
Process warrants	1.75	$118,239	$22,399	$10,161	$150,799
Trouble shoot/coordinate equipment	2.70	$208,023	$39,407	$17,877	$265,307
Coordinate police technical projects	0.83	$80,695	$15,287	$6,935	$102,916
Perform clerical support activities	5.55	$388,827	$73,659	$33,415	$495,902
Management of the Communications Center	2.10	$184,512	$34,954	$15,857	$235,322
Enter Code compliance calls	1.47	$97,751	$18,518	$8,401	$124,669
TOTAL	**33.50**	**$2,343,009.50**	**$443,856.00**	**$201,356.00**	**$2,988,222**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Cost of Service Breakdown *Police Department Administrative Support Services*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Maintain fiscal responsibility	3.48	$241,974	$31,886	$18,050	$291,909
Maintain readiness of vehicles & equipment	2.44	$129,398	$17,051	$9,652	$156,101
Strategic Planning	3.85	$256,961	$33,860	$19,168	$309,989
Accreditation Administration	1.22	$63,693	$8,393	$4,751	$76,837
TOTAL	**11.00**	**$692,026.00**	**$91,190.00**	**$51,621.00**	**$834,837**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



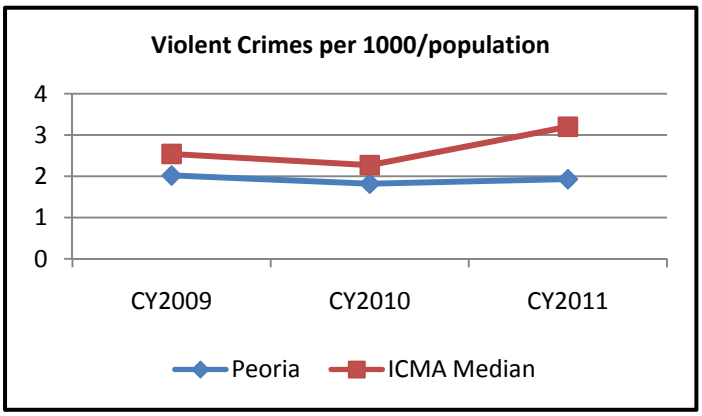
Police Department

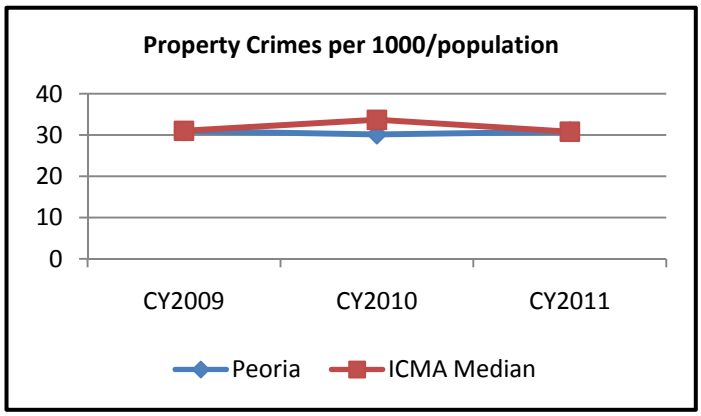
FY2013

Performance Report

The Police Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Community Building	Promote a sense of community through safe and healthy neighborhoods where people want to live and work	% of code violation cases resolved through: -Voluntary compliance - Induced compliance	60% 3%	58% 7.5%	60% 5%	65% 3%
		% of citizens rating the service received from Peoria Police Officers as "excellent" or "satisfactory"	82%	79%	80%	82%
	Engage internal and external stakeholders in cooperative problem-solving	Respond to Council or citizen requests for information within one business day of the request	99%	91%	99%	100%
Enhance Current Services	Decrease the level of crime, perceived crime and resulting fear, while increasing satisfaction with police services	Average response time to priority one calls -Call to Dispatch -Dispatch to Arrival	1:24 4:17	1:30 4:22	1:31 4:27	1:25 4:20
		Overall calendar year to year change in UCR Part I - Violent Crimes - Property Crimes	+5.0% -12.0%	+6.8% +2.9%	+3.3% +5.05%	-5.0% -5.0%
		% of UCR Part I crimes cleared	16%	12%	13.5%	15%
		% of citizens rating the overall service received from the Peoria Police Department as "excellent" or satisfactory"	77%	80%	82%	85%





Police

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$28,469,141	$28,336,002	**$28,482,806**	$29,059,300	**$30,403,109**	**6.74%**
Contractual Services	$6,620,577	$6,222,298	**$6,431,357**	$6,038,625	**$6,375,448**	**-0.87%**
Commodities	$729,315	$863,527	**$741,812**	$644,563	**$707,597**	**-4.61%**
Capital Outlay	$821,073	$159,263	**$0**	$206,866	**$99,700**	**NA**
Total :	$36,640,107	$35,581,091	**$35,655,975**	$35,949,354	**$37,585,854**	**5.41%**
Expenditures by Division						
Neighborhood Services	$1,652,226	$1,672,201	**$1,760,656**	$1,737,535	**$1,823,835**	**3.59%**
Police Administration	$1,825,457	$1,802,746	**$1,751,838**	$1,661,150	**$1,940,349**	**10.76%**
Criminal Investigation	$4,161,555	$3,495,926	**$3,653,051**	$3,645,645	**$3,912,183**	**7.09%**
Patrol Services - South	$11,060,715	$10,878,838	**$10,847,395**	$10,834,592	**$11,703,799**	**7.90%**
Patrol Services - North	$3,930,034	$5,873,974	**$5,899,200**	$6,085,621	**$6,715,116**	**13.83%**
Operations Support	$4,502,322	$2,906,579	**$3,532,052**	$3,437,169	**$3,603,769**	**2.03%**
Pd Technical Support	$3,265,552	$3,202,624	**$3,063,052**	$3,051,189	**$3,099,832**	**1.20%**
Staff Services	$1,337,269	$1,109,849	**$1,066,329**	$1,009,594	**$886,108**	**-16.90%**
Pd Communications	$2,866,546	$2,767,392	**$2,692,458**	$2,744,066	**$2,857,582**	**6.13%**
Strategic Planning	$710,452	$825,247	**$939,012**	$958,527	**$538,023**	**-42.70%**
Az Auto Theft Grant	$3,031	$0	**$0**	$0	**$0**	**NA**
St Anti-Racketeering-Pd	$121,865	$328,079	**$375,290**	$66,395	**$373,010**	**-0.61%**
Federal Forfeiture	$2,000	$0	**$5,000**	$250	**$5,000**	**0.00%**
GITEM Grant	$68,696	$51,575	**$18,840**	$18,840	**$19,008**	**0.89%**
Fifty in Twelve DUI Grant	$10,066	$0	**$0**	$0	**$0**	**NA**
School Resource Officer IGA	$0	$60,000	**$0**	$60,000	**$0**	**NA**
Victims Of Crime Act Grant	$46,068	$46,068	**$0**	$85,892	**$0**	**NA**
Justice Assistance Grant	$38,362	$108,262	**$0**	$56,400	**$56,020**	**NA**
Opep Grant - Cfda 20.600	$124,211	$106,970	**$47,102**	$111,885	**$47,520**	**0.89%**
Bulletproof Vest Partnership	$6,068	$8,232	**$0**	$25,000	**$0**	**NA**
St Anti-Racketeering - PD	$13,500	$10,800	**$0**	$21,600	**$0**	**NA**
Federal DEA IGA	$30,451	$32,897	**$0**	$17,500	**$0**	**NA**
Tohono O'Odham Grant	$0	$0	**$0**	$207,283	**$0**	**NA**
Economic Recovery Grant - Public Safety	$0	$63,946	**$0**	$16,857	**$0**	**NA**
Homeland Security CFDA#	$862,709	$226,154	**$0**	$95,462	**$0**	**NA**
Citizen Donations-Pd	$330	$1,502	**$1,500**	$550	**$1,500**	**0.00%**
Police Explorer Trust Fd	$622	$1,230	**$3,200**	$352	**$3,200**	**0.00%**
Total :	$36,640,107	$35,581,091	**$35,655,975**	$35,949,354	**$37,585,854**	**5.41%**

Police

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Staffing by Division						
Neighborhood Services	19.00	20.00	**21.00**	21.00	**21.00**	**0.00%**
Police Administration	11.00	11.00	**11.00**	11.00	**11.00**	**0.00%**
Criminal Investigation	34.00	28.00	**29.00**	31.00	**31.00**	**6.90%**
Patrol Services - South	76.00	85.00	**84.00**	86.00	**86.00**	**2.38%**
Patrol Services - North	47.00	52.00	**52.00**	55.00	**55.00**	**5.77%**
Operations Support	38.00	26.00	**27.00**	26.00	**26.00**	**-3.70%**
Pd Technical Support	10.00	14.00	**13.00**	13.00	**13.00**	**0.00%**
Staff Services	11.00	7.00	**7.00**	5.00	**5.00**	**-28.57%**
Pd Communications	34.00	34.00	**34.00**	34.00	**34.00**	**0.00%**
Strategic Planning	10.00	11.00	**11.00**	6.00	**6.00**	**-45.45%**
Total :	290.00	288.00	**289.00**	288.00	**288.00**	**-0.35%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Police								
General Fund								
1000 - 0550	**Neighborhood Services**							
	Administrative Assistant II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Animal Control Officer	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Code Compliance Officer	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Code Compliance Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Code Technician	0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Officer	3.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Police Special Services Supv	1.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Public Education Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Park Ranger	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		19.00	20.00	21.00	*0.00*	**21.00**	*0.00*	**21.00**
1000 - 1000	**Police Administration**							
	Accreditation/Compliance Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Director of Police	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Police Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Commander	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Police Sergeant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Information Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Services Spvsr	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		11.00	11.00	11.00	*0.00*	**11.00**	*0.00*	**11.00**
1000 - 1010	**Criminal Investigation**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civilian Investigator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Crime Scene Technician	2.00	0.00	0.00	*2.00*	**2.00**	*0.00*	**2.00**
	Pawn Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Investigative Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	22.00	19.00	19.00	*0.00*	**19.00**	*0.00*	**19.00**
	Police Sergeant	4.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Services Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Victim Assistance Coordinator	0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		34.00	28.00	29.00	*2.00*	**31.00**	*0.00*	**31.00**
1000 - 1020	**Patrol Services - South**							
	Administrative Assistant II	2.00	2.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Crime Analyst	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Police Commander	2.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	3.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Police Officer	56.00	62.00	62.00	*2.00*	**64.00**	*0.00*	**64.00**
	Police Sergeant	8.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
	Police Services Officer	5.00	8.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
		76.00	85.00	84.00	*2.00*	**86.00**	*0.00*	**86.00**
1000 - 1021	**Patrol Services - North**							
	Police Analyst	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Police Commander	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Police Officer	38.00	43.00	43.00	*0.00*	**43.00**	*0.00*	**43.00**
	Police Sergeant	7.00	7.00	7.00	*1.00*	**8.00**	*0.00*	**8.00**
		47.00	52.00	52.00	*3.00*	**55.00**	*0.00*	**55.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
1000 - 1025	**Operations Support**							
	Civilian Investigator	1.00	1.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	25.00	19.00	19.00	*0.00*	**19.00**	*0.00*	**19.00**
	Police Sergeant	5.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Vehicle Impound Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Officer	5.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		38.00	26.00	27.00	*-1.00*	**26.00**	*0.00*	**26.00**
1000 - 1030	**Pd Technical Support**							
	Police Property Evidence Tech	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Sergeant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Officer	0.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Police Support Assistant	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Property & Evidence Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		10.00	14.00	13.00	*0.00*	**13.00**	*0.00*	**13.00**
1000 - 1040	**Staff Services**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	5.00	3.00	3.00	*-2.00*	**1.00**	*0.00*	**1.00**
	Police Sergeant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Officer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		11.00	7.00	7.00	*-2.00*	**5.00**	*0.00*	**5.00**
1000 - 1050	**Pd Communications**							
	Communications Specialist	26.00	26.00	26.00	*0.00*	**26.00**	*0.00*	**26.00**
	Communications Supervisor	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Police Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		34.00	34.00	34.00	*0.00*	**34.00**	*0.00*	**34.00**
1000 - 1060	**Strategic Planning**							
	Business Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Police Equipment Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Support Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Accreditation/Compliance Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Crime Analyst	2.00	2.00	2.00	*-2.00*	**0.00**	*0.00*	**0.00**
	Crime Scene Technician	0.00	2.00	2.00	*-2.00*	**0.00**	*0.00*	**0.00**
	Management Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Police Records Supervisor	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Police Sergeant	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		10.00	11.00	11.00	*-5.00*	**6.00**	*0.00*	**6.00**
	Police Totals:	**290.00**	**288.00**	**289.00**	***-1.00***	**288.00**	***0.00***	**288.00**

City of Peoria
Summary of Recommended Supplemental Request

Police

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0550 - 01	Neighborhood Services	Lot Clean-Up/Abatement		$50,000	$0	**$50,000**	$50,000
1040 - 01	Staff Services	Range Cleaning		$7,000	$0	**$7,000**	
1020 - 03	Patrol Services - South	Police Overtime		$50,000	$0	**$50,000**	
1000 - 01	Police Administration	City Hall Security Guard		$0	$38,182	**$38,182**	
1020 - 02	Patrol Services - South	Patrol Equipment		$18,535	$0	**$18,535**	$18,535
1020 - 01	Patrol Services - South	Crime Prevention Program		$50,000	$0	**$50,000**	$50,000
1025 - 01	Operations Support	Speed Trailer with License Plate Reader		$45,000	$0	**$45,000**	$45,000
		Total - General Fund		**$220,535**	**$38,182**	**$258,717**	$163,535
State Anti-Racketeering - PD Fund							
7500 - 10	St Anti-Racketeering-Pd	Special Investigations Unit Funding		$0	$25,000	**$25,000**	$25,000
7500 - 09	St Anti-Racketeering-Pd	K-9 Replacement		$15,000	$0	**$15,000**	$15,000
7500 - 06	St Anti-Racketeering-Pd	K-9 Vehicle		$35,000	$0	**$35,000**	$35,000
7500 - 02	St Anti-Racketeering-Pd	CitizenServe Software		$15,060	$0	**$15,060**	$15,060
7500 - 07	St Anti-Racketeering-Pd	Policy Updates - Annual Maintenance Fee		$4,950	$0	**$4,950**	$4,950
7500 - 05	St Anti-Racketeering-Pd	Mobile Fingerprint Device		$8,500	$0	**$8,500**	$8,500
7500 - 08	St Anti-Racketeering-Pd	VOCA Grant Match		$10,000	$0	**$10,000**	$10,000
7500 - 04	St Anti-Racketeering-Pd	Taser Replacement		$41,000	$0	**$41,000**	$41,000
7500 - 03	St Anti-Racketeering-Pd	Transcription Services		$8,000	$0	**$8,000**	$8,000
7500 - 01	St Anti-Racketeering-Pd	CALEA Administration		$7,600	$0	**$7,600**	$7,600
7500 - 11	St Anti-Racketeering-Pd	Topcon Imaging Station System		$44,700	$0	**$44,700**	$44,700
7500 - 12	St Anti-Racketeering-Pd	Leadership Training		$50,000	$0	**$50,000**	$50,000
7500 - 13	St Anti-Racketeering-Pd	Electronic Forsensic Equipment		$12,800	$0	**$12,800**	$12,800
7500 - 14	St Anti-Racketeering-Pd	Video System		$10,000	$0	**$10,000**	$10,000
		Total - State Anti-Racketeering - PD Fund		**$262,610**	**$25,000**	**$287,610**	$287,610
		Total - Police		***$483,145***	***$63,182***	***$546,327***	***$451,145***

Police Department

Neighborhood Services Division Request
Number: 0550-01

Lot Clean-Up/Abatement

Total Cost - $50,000

Revenue Offset: $50,000.00

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
0550	520045	Lot Clean Up	$50,000	$0	**$50,000**
		Total	**$50,000**	**$0**	**$50,000**

Please describe this request:

This request is to allow an increase in the Lot Clean Up account for the purpose of allowing the Code Enforcement Section to perform an increased amount of clean-up projects related to foreclosed properties. Currently there is a decreasing amount of foreclosed properties in the city, but many of these are blighted or rapidly deteriorating (111 forecasted in FY12, 84 forecasted in FY13). Based on this decline, we anticipate spending $50,000 or less next year. We anticipate that this will allow us to clean an additional 84 single-family properties or single-home size lots. Additionally, properties that are abated will have a lien placed on them, which the City will collect at the time of sale of the property.

How this request will affect the current service level?

This supplement will enhance our current service as we already provide lot clean up on abandoned and foreclosed properties as part of the core service of Code Compliance. This will expand our base budget and allow us to address the increased foreclosures created by the ongoing economic situation.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

Staff Services Division Request
Number: 1040-01

Range Cleaning

Revenue Offset:

Total Cost - $7,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1040	532501	Firearm Training Supplies	$7,000	$0	**$7,000**
		Total	**$7,000**	**$0**	**$7,000**

Please describe this request:

The indoor shooting range utilizes a reticulated granulated trap system to safely catch and hold the lead bullets that are fired. This granulated trap system must be mined to remove the lead and collect the granulated material.

How this request will affect the current service level?

Currently, the range is used for bi-annual firearms qualifications for 187 police officers. In addition, officers use the range for weapons practice and in-service training. The supplement will allow for the continued use of the indoor shooting range, keeping our police officers in compliance with AZ POST (Arizona Peace Officer Standards and Training Board) regulations, and proficiency with the use of their firearm, which is a required tool for a police officer. Additionally, it will ensure that the range operates within the accepted levels of lead exposure set by OSHA.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

Patrol Services - South Division Request
Number: 1020-03

Police Overtime

Revenue Offset:

Total Cost - $50,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	510200	Overtime 1050	$15,000	$0	**$15,000**
7500	510200	Overtime 1040	$5,000	$0	**$5,000**
7500	510200	Overtime 1021	$15,000	$0	**$15,000**
7500	510200	Overtime 1020	$15,000	$0	**$15,000**
		Total	**$50,000**	**$0**	**$50,000**

Please describe this request:

The Police department is currently undergoing a major software conversion, which will require the department to transition to a new system. These changes include our CAD System (Calls for Service) and Records Management System (RMS) System which houses all department calls for service, law enforcement cases, etc. Programming and testing are currently taking place and are requiring a significant amount of manpower across the department. The work on this project will often require additional overtime to be worked as vacancies are filled by other individuals. In addition, this supplement will increase the Police Department's overtime budget to assist in covering the increased costs in overtime associated with the MOU and potential performance increases employees will receive.

How this request will affect the current service level?

The Department has traditionally managed the overtime budget but it is those unforeseen emergencies and other unplanned events (Violent Crimes and Serious/Fatal Accident Investigations) that impact the overtime funds.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

Police Administration Division Request
Number: 1000-01

City Hall Security Guard

Revenue Offset:

Total Cost - $38,182

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1000	520012	Contract Labor	$0	$38,182	**$38,182**
		Total	**$0**	**$38,182**	**$38,182**

Please describe this request:

This supplemental will designate funds to continue the use of an unarmed contract security guard at City Hall in lieu of a sworn police officer. The utilization of a security guard will provide a uniformed presence similar to that of a sworn police officer. An unarmed security officer is a fiscally sound option and allows the reassignment of a sworn officer back to Patrol Services to enhance staffing levels. Estimated costs vary from $31,187 to $45,177 depending on which company is utilized for the service. For this supplement, the cost of $38,182 was utilized.

How this request will affect the current service level?

Over the next six months of FY12, the use of security guards for City Hall will be evaluated and compared to a sworn officer.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

Patrol Services - South Division Request
Number: 1020-02

Patrol Equipment

Revenue Offset:
$18,535.00

Total Cost - $18,535

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1020	530019	Operational Supplies	$7,265	$0	**$7,265**
7500	532502	Weapons and Accessories	$11,270	$0	**$11,270**
		Total	**$18,535**	**$0**	**$18,535**

Please describe this request:

The Police Department would like to purchase additional equipment to be utilized by officers in the field. The equipment needs include additional tint meters, additional portable breath testing units (PBT's) and extra duty weapons. The required tint meters and PBT's provide Patrol Services personnel additional tools for effective traffic enforcement.

The additional duty weapons will allow for a reasonable supply of backup weapons in the event weapons are damaged, rendered inoperable, pending repair, awaiting replacement parts, or are being held in an evidentiary status. This will also allow the department to have an adequate supply of duty weapons on hand at all times. Funding to cover the costs of this equipment will be covered by 3511 Funds ($8,300) and asset forfeiture funds ($11,270)

How this request will affect the current service level?

Historically, this equipment has only been provided to Motor officers working in Traffic Services. Patrol officers are now being challenged to increase traffic enforcement activities in an effort to reduce crime opportunities. The additional equipment in Patrol Services will provide a needed tool for officers to enforce state statutes in the course of traffic stops. The purchase will allow the department to replace some of our much older equipment that is frequently out of service due to maintenance issues.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

Patrol Services - South Division Request
Number: 1020-01

Crime Prevention Program

Revenue Offset:
$50,000.00

Total Cost - $50,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1020	510200	Overtime	$50,000	$0	**$50,000**
		Total	**$50,000**	**$0**	**$50,000**

Please describe this request:

This request is to utilize $50,000 from the 3511 Tow Account as a funding mechanism to enhance the police department's crime prevention programs through the enforcement of ARS 28-3511. The department commenced (2) two traffic enforcement programs as a means to prevent metal thefts in the city in 2011. As a result, 25 vehicles were towed under ARS 28-3511 requirements along with 21 warrant arrests and 72 citations issued. As a result, metal thefts in the city were reduced by approximately 90% for the following two week time period. The department receives $150 per vehicle towed that would offset some of the expense.

Therefore, a funded 3511 crime prevention program would specifically target persons responsible for property crimes while enforcing the spirit of ARS 28-3511, which is to remove drivers who should not be operating motor vehicles. This crime prevention program would subsequently reduce the risk to the community both as victims of property crimes and victims of accidents caused by illegally driven vehicles.

How this request will affect the current service level?

The current service level does not exist. The department flexed schedules and deployed officers to the conduct the three aforementioned operations, thus removing them from other duties. The new funding mechanism would allow for several special operations, depending upon the time frame of the operation, that the department cannot currently budget. An ongoing program would have an extended reduction in risk to the community. An estimated 20 special details could be deployed to prevent crime and reduce illegal drivers.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

Operations Support Division Request
Number: 1025-01

Speed Trailer with License Plate Reader

Revenue Offset:
$45,000.00

Total Cost - $45,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1025	542001	Electronic Equipment	$45,000	$0	**$45,000**
		Total	**$45,000**	**$0**	**$45,000**

Please describe this request:

This supplement is to request an additional speed trailer for use by the Police Department. Speed trailers are utilized by the department by placing the trailers in such places as school zones and neighborhoods. The speed trailers often appease citizens' speed concerns when set up on streets in their neighborhood. The department currently owns three speed trailers and would like to add an additional trailer to our resources. In addition, the department would be purchasing a fixed license plate reader to be attached to the trailer as a tool to solve criminal incidents. This would allow the department to capture license plate data in a specific area over a continued time frame with minimal maintenance or operational support. The data captured can be used by a crime analyst to solve crimes and prevent further criminal activity. The system has the potential to put a vehicle at or near a crime scene or to query the system to look for similarities in high crime areas or hot spots.

How this request will affect the current service level?

The addition of another speed trailer would serve as a proactive crime fighting measure, providing monitoring in extra locations, and would provide adequate coverage if our current trailers need repairs and will be out of service.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-10

Special Investigations Unit Funding

Revenue Offset: $25,000.00

Total Cost - $25,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	520039	Special Investigations Unit Funding	$0	$25,000	**$25,000**
		Total	**$0**	**$25,000**	**$25,000**

Please describe this request:

An increase to the Special Investigations Unit (SIU) Funding used in special investigations is recommended. The current operating budget is being utilized by both Special Investigations and Property Crimes. Several years ago the funding for these specific investigations were reduced. In the past year there has been a substantial increase in the use of these funds. For example, calls for service and officer initiated calls have risen from 834 in 2009 to 948 in 2010 (note: 2011 numbers are not yet complete but an increase is projected). The ongoing funds requested will not affect the operating budget and will be revenue offset with asset forfeiture proceeds. By allowing an increase in funding and the use of our asset forfeiture funds to supplement undercover efforts, positive outcomes and successes will continue to be realized.

How this request will affect the current service level?

Additional money will provide needed funding for proactive undercover operations. Without an increase in funds, valuable investigative operations will be greatly impacted.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-09

K-9 Replacement

Total Cost - $15,000

Revenue Offset:
$15,000.00

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	520017	Veterinary Svcs & Canine Suppl	$15,000	$0	**$15,000**
		Total	**$15,000**	**$0**	**$15,000**

Please describe this request:

This request is for a replacement police canine for ”Branko”.

Current canine handler, Officer Cooper’s dog “Branko” will be eight years old and due for replacement with another canine from a reputable police canine breeder. Branko has reached an age in which most police canines are retired from their duties. We must replace this canine to assist patrol which recorded a 7% total increase in calls for service and officer initiated calls.

How this request will affect the current service level?

This will affect the current service level by providing a replacement canine for Officer Cooper and allow the Department to continue with the deployment of two police service canines within Patrol Services. This allows for canine coverage in the City of Peoria seven days a week.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-06

K-9 Vehicle

Revenue Offset:
$35,000.00

Total Cost - $35,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	525703	Svc Chg-Existing Vehicle Repl	$35,000	$0	**$35,000**
		Total	**$35,000**	**$0**	**$35,000**

Please describe this request:

This supplement is to replace vehicle #1486 with a vehicle more suitable for the police canine program in an undercover capacity. Police Vehicle #1486 was purchased in 2007 at a cost of $25,885. The vehicle was purchased by trading in two vehicles and was originally purchased as an undercover detective vehicle. Based upon the circumstances surrounding the purchase and use of this vehicle, it was not placed into the vehicle replacement fund. Upon a change made within the department, this vehicle was shifted to an unmarked canine/detective vehicle. This vehicle was not designed for canine use and has subsequently accumulated maintenance costs in excess of $21,000. The vehicle has substantial wear and tear due to police canine use. There are limited options available as this particular vehicle must work in an undercover capacity. Traditional police vehicles would not be an option as this would eliminate the detective's ability to work in an undercover capacity.

How this request will affect the current service level?

This supplement will allow the undercover police canine to continue their effective deployment of an undercover narcotics detective and canine.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-02

CitizenServe Software

Revenue Offset:
$15,060.00

Total Cost - $15,060

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	530021	Computer Software (CitizenServe)	$15,060	$0	**$15,060**
		Total	**$15,060**	**$0**	**$15,060**

Please describe this request:

This request is to continue utilizing a web-based program designed to track and document City code and ordinance cases. It is used to gather statistics and history for all violations. The program is very important for the day-to-day operations and scheduling of all code issues. The program is completely flexible and can be programmed to meet any request. The program is designed to store case data, general notices, schedule inspections and reduce down time. The web-based program allows the officers to complete and update their work in the field.

How this request will affect the current service level?

This ensures having a program that supports all the administration needs, reduces manpower and down time. The community's needs are met with accurate and reliable information. All issues are addressed, documented, and stored fairly and legally.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-07

Policy Updates - Annual Maintenance Fee

Revenue Offset: $4,950.00

Total Cost - $4,950

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	520099	Other Professional Services	$4,950	$0	**$4,950**
		Total	**$4,950**	**$0**	**$4,950**

Please describe this request:

The Police Department purchased a program/service to assist with rewriting and restructuring of the policies of the department. The policies generated with this service are in line with standardized police department polices across the state, making them more understandable and more legally defensible. The program also provides an up-to-date and innovative training system that keeps the officers and staff constantly in line with law enforcement issues on a daily basis. These requested funds will pay for the annual update fee associated with this service.

How this request will affect the current service level?

This program reduces the manpower hours needed to rewrite, review and update the policies and helps the department maintain industry standards of conduct and service to the public now and in the future. Funds are needed for the annual update fee.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-05

Mobile Fingerprint Device

Revenue Offset:
$8,500.00

Total Cost - $8,500

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	530012	Expendable Tools & Equipment	$8,500	$0	**$8,500**
		Total	**$8,500**	**$0**	**$8,500**

Please describe this request:

Purchase of five MorphoIdent mobile biometrics identification devices. These devices interface with the state AFIS fingerprint database and FBI RISC database. They are FBI certified and approved for use by AZDPS. They are manufactured by SagemMorpho, the same company that provides and maintains our AFIS systems.

MorphoIdent interfaces via our mobile data browsers providing real time, on-the-spot identification based on fingerprint recognition technology. MorphoIDent is easily integrated into existing IT architecture without incurring additional infrastructure costs. In addition to the FBI certified PIV sensor, it has received full EC and FCC certification.

How this request will affect the current service level?

One of the challenges facing patrol officers is the ability to determine if an individual poses a threat of potential violence, is wanted for any reason, or can be safely and confidently cited and released. When an officer makes an arrest for probable cause and a warrant is subsequently issued, MorphoIDent allows identity verification of person taken into custody and confidence that information contained in warrant is accurate. It provides the ability to bring identification capability to the person, in lieu of bringing the person to our police station. It will aid in situations where we do not have legal authority to move person to our facility.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-08

VOCA Grant Match

Revenue Offset:
$10,000.00

Total Cost - $10,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	510000	Victim Assistance Coordinator	$10,000	$0	**$10,000**
		Total	**$10,000**	**$0**	**$10,000**

Please describe this request:

The Victim Assistance Program provides crisis intervention, support and referrals to crime victims. The Victim Assistance Coordinator is the sole staff member of this program and is responsible for providing direct services to victims, handling administrative functions, training and supervising volunteers, and developing program materials. The personnel costs associated with the position of Victim Assistance Coordinator are offset by a combination of grant awards. One-time funds are requested to be utilized as matching funds for the grant.

How this request will affect the current service level?

This request is needed to cover grant matching funds for grant awards that pay for the Victim Assistance Program, which is a core service for the department.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-04

Taser Replacement

Revenue Offset:
$41,000.00

Total Cost - $41,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	532502	Weapons and Accessories	$41,000	$0	**$41,000**
		Total	**$41,000**	**$0**	**$41,000**

Please describe this request:

There are approximately 220 tasers (203 issued) in the department inventory with serviceable life expectancy of approximately 5 years. A majority of the tasers in the Police inventory have exceeded their 5 year warranties. As a result, there is a pressing need to begin cycling out and replacing tasers throughout the department. This supplement will allow the department to identify and replace these older weapons.

How this request will affect the current service level?

The Taser continues to remain a valuable tool for law enforcement. During the past six years, use of the Taser has continued to show that it is a valuable tool in law enforcement by reducing officer-involved shootings and officer-related assaults by incapacitating subjects from a distance, allowing officers to safely gain immediate control of otherwise hostile situations. The Taser provides us with an effective less lethal weapon that provides immediate impact, but does not generally create lasting damage or injury to non-compliant individuals.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-03

Transcription Services

Revenue Offset: $8,000.00

Total Cost - $8,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	520099	Other Professional Services	$8,000	$0	**$8,000**
		Total	**$8,000**	**$0**	**$8,000**

Please describe this request:

Transcription services will provide verbatim text transcription of all Incident Report (IR) and AI (Administrative Investigation) recordings and properly identify the speaker(s). In all cases, verbatim text is required. Transcribers for this account will be contracted for their services and will have experience in working with police, probation, and legal issues.

How this request will affect the current service level?

Transcription is a requirement in the prosecution of cases, as well as Administrative Investigations. A full-time staff person dedicated to transcription services would be needed to accommodate the workload of the services provided.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-01

CALEA Administration

Revenue Offset: $7,600.00

Total Cost - $7,600

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	520099	Other Professional Services	$7,600	$0	**$7,600**
		Total	**$7,600**	**$0**	**$7,600**

Please describe this request:

This request is for the annual Commission on Accreditation for Law Enforcement Agencies (CALEA) fees. This supplemental will address and fund the fees that CALEA charges each agency as part of the ongoing reaccreditations process. The Department has been accredited by CALEA since 1997. The benefits of CALEA accreditation include increased abilities to prevent and control crime, cooperation and coordination with other law enforcement agencies and improving employee and citizen confidence with the Department.

How this request will affect the current service level?

CALEA is currently used to provide accreditation for the department. This funding is needed to provide the annual administrative fees to participate in CALEA.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-11

Topcon Imaging Station System

Total Cost - $44,700

Revenue Offset: $44,700.00

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	542001	Electronic Equipment	$44,700	$0	**$44,700**
		Total	**$44,700**	**$0**	**$44,700**

Please describe this request:

The Traffic Services Unit is responsible for the investigation of all serious injury and fatal collisions within the City of Peoria. The purchase of the Topcon Imaging Station System would assist investigators in the documentation and diagramming of collision scenes. Grant funds in the amount of $25,000 have been awarded from the Governor's Office of Highway Safety for the purchase of this unit. The additional funds requested in the supplemental will be revenue offset by asset forfeiture proceeds.

How this request will affect the current service level?

The department currently uses the Nikon Total Station (NTS) which has been in service for the past five years. There have been significant technological advances in measurement devices since the NTS was deployed. The current system has drawbacks for smaller investigative teams due to the time required for setup coupled with the number of officers that it takes to run the unit (a minimum of two). Delays in processing collision scenes may also be caused due to the type of equipment being used to collect crime scene data and have historically caused major roadways to be closed to vehicle traffic for prolonged periods of time. The Topcon Imaging Station (TIS) is much easier to setup and only requires one person to operate thus improving efficiency. The TIS will also reduce the impact of traffic collision investigations on the general public. Additionally, the current system cannot be used indoors. The Criminal Investigations team currently takes measurements by hand and works with a software program to map crime scenes. The TIS will be functional indoors and will be available for Criminal Investigations providing additional efficiency that the previous system does not.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-12

Leadership Training

Revenue Offset:
$50,000.00

Total Cost - $50,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
1040	520511	Leadership Training	$50,000	$0	**$50,000**
		Total	**$50,000**	**$0**	**$50,000**

Please describe this request:

The Police Department would like to utilize asset forfeiture funds to provide specialized training to executive members of the department. This training will provide professional development/leadership training focusing on problem solving skills at the community level, community engagement, leadership skills and problem solving/decision making skills.

The Police Department currently has newly promoted Commanders and Lieutenants who would benefit from executive training that would include best available management theory and practice, innovative solutions to organizational problems and discussion of important issues in managing public service organizations.

How this request will affect the current service level?

This training will enhance our core service of community oriented policing and will provide the necessary training skills to develop and foster relationships with the citizens of Peoria. This training would allow the department to create a succession plan within the department. Currently there are supervisory and command personnel who are eligible and will be retiring in the future, therefore it is necessary to train and evaluate potential and current leaders within the department.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-13

Electronic Forsensic Equipment

Revenue Offset: $12,800.00

Total Cost - $12,800

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	530003	Computer Hardware	$9,400	$0	**$9,400**
7500	530021	Computer Software	$3,400	$0	**$3,400**
		Total	**$12,800**	**$0**	**$12,800**

Please describe this request:

The Criminal Investigations Section is responsible for the forensic examination of all computers, smart phones, tablets and video imaging. With the ever-changing improvements in technology, the need for current hardware and software that is compatible to conduct forensic examinations on this new hardware is essential for successful examination and prosecution.

How this request will affect the current service level?

The CIS is currently using computer hardware for forensic analysis that is over five years old. It lacks the ability to keep up with demand of current hard disk drives, advanced operating systems, memory and current media devices being used by criminals. Upgraded hardware will result in more timely processing of the forensic examinations, and will keep the examiner from having compatibility issues that are currently being experienced. Software upgrades will enable examiner to complete forensic examinations without experiencing compatibility software issues between older versions and new 64 bit operating systems. Having updated hardware and software will reduce backlog of forensic examinations requests currently being experienced due to outdated hardware and software.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Police Department

St Anti-Racketeering-Pd Division Request
Number: 7500-14

Video System

Revenue Offset:
$10,000.00

Total Cost - $10,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7500	542008	Computer Hardware	$10,000	$0	**$10,000**
		Total	**$10,000**	**$0**	**$10,000**

Please describe this request:

This request is for the purchase of a pole camera will be used to gather evidence in areas that are experiencing criminal and livability issues such as vehicle burglaries or graffiti. The pole camera may be deployed so that criminal intelligence may be gathered to assist investigative units develop leads and possible suspects. This would assist in making additional arrests and further prevent criminal activity, therefore reducing the risks to our citizens.

How this request will affect the current service level?

This technology would increase our effectiveness twofold as we currently only have one such camera but a couple identified locations it could be used. Our goal is to prevent crime, so we would deploy this device based upon predictive analysis to further reduce risks to the community. This device is an enormous asset and force multiplier when conducting long-term criminal investigations at locations where criminal activity is occurring. Our investigators can build stronger cases, resulting in longer sentences and further reduction in criminal activity.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Police Department

Neighborhood Services

(1000-0550)

Total Budgeted Expenditures -	**$1,823,835**

1000-General Fund

0550-Neighborhood Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$1,078,541	$1,078,541	$1,124,005	
510200	**Wages-Overtime**				
	Salary	$8,858	$8,685	$8,858	Overtime wages for employees working in excess of FLSA mandated limits per work week.
510701	**Longevity Pay**				
	Salary	$300	$300	$300	
510703	**Comp Hours Pay Out**				
	Salary	$3,821	$250	$3,821	
510800	**Standby Pay**				
	Salary	$0	$6,816	$0	
511001	**Social Security-OASDI**				
	Salary	$68,039	$68,039	$70,875	
511002	**Social Security-HI**				
	Salary	$15,902	$15,902	$16,569	
511501	**Retirement-State**				
	Salary	$110,254	$110,254	$126,733	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$221,208	$221,208	$228,808	
512500	**Workers Compensation**				
	Salary	$14,213	$14,213	$16,746	
512800	**401(a) Compensation**				
	Salary	$3,368	$3,368	$3,536	
512900	**457 Compensation**				
	Salary	$7,800	$7,800	$7,800	
513500	**Other Allowance**				
	Salary	$6,050	$6,050	$6,300	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$4,584	
513800	**EAP Charges**				
	Salary	$630	$630	$630	
	Total Personal Services	***$1,538,984***	***$1,542,056***	***$1,619,565***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$75	$0	

1000-General Fund

0550-Neighborhood Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520007	**Court Services**				
	Base	$3,500	$3,500	$3,500	Payment to persons for court process service as it relates to code/lot cleans up.
520008	**Rabies and Animal Control**				
	Base	$9,000	$3,000	$8,000	Payment for cost associated with animal control services.
520036	**Copier Services**				
	Base	$0	$450	$0	
520045	**Lot Clean Up**				
	Base	$8,000	$62,500	$8,000	Costs for clean up of private property within the city, which will be billed to the property owner.
	One-time Supplemental (0550-01)	$0	$0	$50,000	FY13 Supp: Lot Clean-Up/Abatement-Lot Clean Up
	One-time Supplemental	$65,000	$0	$0	FY12 Supp: Lot Clean-Up/Abatement-Lot Clean Up
	Subtotal	**$73,000**	**$62,500**	**$58,000**	
522099	**Community Promotions**				
	Base	$7,000	$5,500	$6,750	Cost associated with public relations program (Block Watch, Citizens Academy, etc); costs include supplies, services, as well as promotional items to be distributed to the public.
523507	**Water**				
	Base	$12	$225	$212	Payment for water services provided by city utility
523508	**Sewage**				
	Base	$0	$55	$50	
523509	**Refuse Collection**				
	Base	$3,112	$4,400	$4,112	Payment for refuse collection from city locations
524001	**Motor Vehicle R & M**				
	Base	$160	$160	$160	Costs associated with washing of city vehicles.
525501	**Svc Charges-Insurance Reserve**				
	Base	$23,362	$23,362	$21,879	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$10,172	$10,172	$10,586	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$26,157	$25,806	$26,157	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$30,000	$22,015	$30,000	
525701	**Svc Chg-PC Replacement**				
	Base	$1,333	$1,333	$0	Replacement Charge is calculated by the Budget Office.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$32,414	$32,414	$32,414	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$219,222***	***$194,967***	***$201,820***	

1000-General Fund

0550-Neighborhood Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$155	$0	
530006	**Postage and Shipping**				
	Base	$0	$7	$0	
530008	**Food Supplies & Catering**				
	Base	$0	$0	$400	Funds for Volunteer Appreciation Luncheon
530018	**Signs and Sign Supplies**				
	Base	$450	$350	$450	Purchase of signs and sign supplies
530031	**Volunteer Program Supplies**				
	Base	$2,000	$0	$1,600	Supplies used by departments to support their volunteer programs, including materials, tools, and equipment for volunteer group projects.
	Total Commodities	***$2,450***	***$512***	***$2,450***	
	TOTAL	**$1,760,656**	**$1,737,535**	**$1,823,835**	

City of Peoria
Budget Detail by Organization

Police Department

Police Administration

(1000-1000)

Total Budgeted Expenditures -	**$1,940,349**

1000-General Fund

1000-Police Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$958,374	$958,374	$1,026,780	
510200	**Wages-Overtime**				
	Salary	$3,000	$235	$3,000	
510701	**Longevity Pay**				
	Salary	$840	$840	$840	
510703	**Comp Hours Pay Out**				
	Salary	$4,915	$2,200	$4,915	
511001	**Social Security-OASDI**				
	Salary	$56,339	$56,339	$58,065	
511002	**Social Security-HI**				
	Salary	$14,217	$14,217	$15,209	
511501	**Retirement-State**				
	Salary	$38,828	$38,828	$45,491	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$98,455	$98,455	$129,008	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$108,453	$108,453	$126,786	
512500	**Workers Compensation**				
	Salary	$12,815	$12,815	$15,353	
512700	**Retiree Health ER Contribution**				
	Salary	$3,250	$3,250	$3,250	
512800	**401(a) Compensation**				
	Salary	$24,842	$24,842	$27,264	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$9,600	$8,400	$9,600	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$8,424	
513700	**Vehicle Allowance**				
	Salary	$4,200	$4,200	$4,200	
513800	**EAP Charges**				
	Salary	$330	$330	$330	
	Total Personal Services	***$1,340,408***	***$1,333,728***	***$1,480,465***	

1000-General Fund

1000-Police Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520008	**Rabies and Animal Control**				
	Base	$2,400	$1,200	$0	
520012	**Contract Labor**				
	Ongoing Supplemental (1000-01)	$0	$0	$38,182	FY13 Supp: City Hall Security Guard-Contract Labor
520036	**Copier Services**				
	Base	$30,227	$48,250	$35,227	Payment to firm for supplying copier services to all city departments. Includes copy charges at the copy center as well as allocations of usage on machines distributed throughout the city
520056	**Non-Employee Medical**				
	Base	$35,000	$12,000	$27,000	Costs for items like blood draws or medical treatment for nonemployees. Primarily used for medical needs of prisoners.
520099	**Other Professional Services**				
	Base	$11,860	$11,000	$11,860	Funds for outside services such as consultant services, mapping services, speakers and random drug screen of sworn personnel throughout year.
520511	**Local Training/Meeting**				
	Base	$0	$100	$0	
521001	**Occup Lic and Certif**				
	Base	$1,400	$1,200	$2,400	Payment for any job-required licensing or certification for city employees, including notary bonds & related notary expenditures
521002	**Empl Prof Membshp Dues**				
	Base	$6,755	$4,300	$6,755	Payment for membership dues for city employees in professional organizations, this includes such items as Property & Evidence Association; Arizona Homicide Association, International Crime Analyst Association.
522099	**Community Promotions**				
	Base	$3,380	$2,500	$11,780	All costs of public relations programs.
522503	**Printing and Binding**				
	Base	$27,000	$17,550	$27,000	Costs associated with printing services from outside vendor.
524001	**Motor Vehicle R & M**				
	Base	$400	$400	$400	
525008	**Computer Software Supp & Maint**				
	Base	$0	$2,850	$3,000	Payment for computer software support and maintenance, performed by outside labor (CrimeReports.com)
525501	**Svc Charges-Insurance Reserve**				
	Base	$18,694	$18,694	$19,197	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

1000-General Fund

1000-Police Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$53,805	$53,805	$60,578	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,836	$1,836	$1,832	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$5,820	$5,820	$5,820	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$7,450	$4,646	$7,450	
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$17,093	$17,093	$17,093	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$223,120***	***$203,244***	***$275,574***	
Commodities					
530001	**Office and General Supplies**				
	Base	$76,404	$57,000	$71,404	Centralized office supply account for department to cover costs of office and general supplies, including paper, staplers, tape, diskettes, ribbons, toner, etc.
	Ongoing Supplemental	($5,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Office and General Supplies
	Subtotal	**$71,404**	**$57,000**	**$71,404**	
530002	**Books/Periodicals/Subscript**				
	Base	$1,370	$5,048	$1,370	Subscriptions for professional publications, newspapers, information services and for purchase of books, pamphlets, videos.
530003	**Computer Hardware**				
	Base	$1,545	$1,500	$1,545	Centralized department account for any needed computer hardware.
530006	**Postage and Shipping**				
	Base	$13,220	$10,800	$13,220	All postage meter charges and other postage expenses involved in sending city mail, to include registered mail costs, bulk permits, overnight shipping,
530008	**Food Supplies & Catering**				
	Base	$7,530	$7,530	$7,530	Costs associated with departments annual awards banquet.
530010	**Wearing Apparel-Safety**				
	Base	$50,308	$25,000	$50,308	Purchase of safety wearing apparel for city employees, such as, ballistic vests, helmets, safety shoes, safety goggles, ear protection, other protective clothing, etc.
530016	**Office Equipment & Furniture**				
	Base	$3,900	$1,000	$3,900	Purchase of office equipment and furniture, such as replacement chairs, copiers, fax machines, projectors, file cabinets, etc.

1000-General Fund

1000-Police Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$17,333	$2,600	$13,333	Purchase of supplies/equipment used in the operations of a department
530020	**Employee Award Supplies**				
	Base	$5,000	$5,000	$5,000	Costs associated with employee services awards and annual awards banquet.
530021	**Computer Software**				
	Base	$4,000	$4,000	$4,000	Centralized department account for the purchase of needed computer software
530028	**Electronic Supplies/Equipment**				
	Base	$11,300	$1,300	$11,300	Purchase of electronic equipment, such as cell phones, pagers, radios, communication equipment, radio ear pieces, etc.
530050	**Uniform Allowance**				
	Base	$0	$1,200	$0	
531001	**Unleaded Gasoline**				
	Base	$0	$800	$0	
532506	**Honor Guard Supplies**				
	Base	$1,400	$1,400	$1,400	Supplies for Honor Guard, including scarves, braids, gloves.
	Total Commodities	***$188,310***	***$124,178***	***$184,310***	
	TOTAL	**$1,751,838**	**$1,661,150**	**$1,940,349**	

City of Peoria
Budget Detail by Organization

Police Department

Criminal Investigation

(1000-1010)

Total Budgeted Expenditures -	**$3,912,183**

1000-General Fund

1010-Criminal Investigation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$2,028,921	$2,028,921	$2,149,621	
510200	**Wages-Overtime**				
	Salary	$173,190	$158,805	$173,190	
510202	**Wages-Special Events OT**				
	Salary	$0	$523	$0	
510206	**Wages-Reimbursable OT**				
	Salary	$0	$134	$0	
510703	**Comp Hours Pay Out**				
	Salary	$54,433	$50,008	$54,433	
510800	**Standby Pay**				
	Salary	$40,564	$49,799	$40,564	
511001	**Social Security-OASDI**				
	Salary	$143,898	$143,898	$151,368	
511002	**Social Security-HI**				
	Salary	$33,658	$33,658	$35,434	
511501	**Retirement-State**				
	Salary	$28,702	$28,702	$44,900	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$299,232	$299,232	$364,213	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$365,143	$365,143	$416,774	
512500	**Workers Compensation**				
	Salary	$35,771	$35,771	$41,725	
512700	**Retiree Health ER Contribution**				
	Salary	$14,950	$14,950	$14,950	
512800	**401(a) Compensation**				
	Salary	$4,280	$4,280	$4,362	
512900	**457 Compensation**				
	Salary	$15,860	$15,860	$16,640	
513500	**Other Allowance**				
	Salary	$25,420	$18,220	$27,270	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$2,784	
513800	**EAP Charges**				
	Salary	$870	$870	$930	
	Total Personal Services	***$3,264,892***	***$3,248,774***	***$3,539,158***	

1000-General Fund

1010-Criminal Investigation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520013	**Messenger Service**				
	Base	$0	$1,000	$0	
520014	**Towing Service**				
	Base	$1,000	$0	$1,000	
520099	**Other Professional Services**				
	Base	$1,076	$750	$1,076	Payments to companies and individuals for other professional services that are needed to assist in criminal investigation.
520511	**Local Training/Meeting**				
	Base	$0	$48	$0	
524001	**Motor Vehicle R & M**				
	Base	$4,000	$1,200	$4,000	Cost of repairs and maintenance for all city vehicles performed by outside labor; includes vehicle car washes.
525501	**Svc Charges-Insurance Reserve**				
	Base	$88,284	$88,284	$45,693	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$163,809	$163,809	$191,270	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$9,369	$9,369	$9,365	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$41,305	$39,626	$41,305	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$29,364	$42,000	$29,364	
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$35,152	$35,152	$35,152	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$373,359***	***$381,238***	***$358,225***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$14	$0	
530003	**Computer Hardware**				
	Base	$2,000	$1,200	$2,000	Costs for computer hardware purchases made by detectives
530008	**Food Supplies & Catering**				
	Base	$0	$250	$0	

1000-General Fund

1010-Criminal Investigation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$9,800	$4,500	$9,800	Costs for operational supplies for detectives, costs include recording equipment and trunk equipment.
530026	**On-line Legal Research**				
	Base	$2,000	$1,800	$2,000	
530050	**Uniform Allowance**				
	Base	$0	$7,200	$0	
531001	**Unleaded Gasoline**				
	Base	$1,000	$669	$1,000	
	Total Commodities	***$14,800***	***$15,633***	***$14,800***	
	TOTAL	**$3,653,051**	**$3,645,645**	**$3,912,183**	

City of Peoria
Budget Detail by Organization

Police Department

Patrol Services - South

(1000-1020)

Total Budgeted Expenditures - $11,703,799

1000-General Fund

1020-Patrol Services - South

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$5,472,862	$5,472,862	$5,829,607	
510200	**Wages-Overtime**				
	Salary	$376,141	$434,125	$376,141	
	One-time Supplemental (1020-01)	$0	$0	$50,000	FY13 Supp: Crime Prevention Program-Overtime
	Subtotal	**$376,141**	**$434,125**	**$426,141**	
510202	**Wages-Special Events OT**				
	Salary	$42,263	$17,000	$42,263	
510206	**Wages-Reimbursable OT**				
	Salary	$20,200	$4,234	$20,200	
510701	**Longevity Pay**				
	Salary	$420	$420	$0	
510703	**Comp Hours Pay Out**				
	Salary	$63,157	$116,566	$63,157	
510800	**Standby Pay**				
	Salary	$26,038	$5,200	$26,038	
511001	**Social Security-OASDI**				
	Salary	$376,348	$376,348	$398,215	
511002	**Social Security-HI**				
	Salary	$88,189	$88,189	$93,360	
511501	**Retirement-State**				
	Salary	$40,925	$40,925	$53,046	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$869,097	$869,097	$1,116,233	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$911,456	$911,456	$1,085,915	
512500	**Workers Compensation**				
	Salary	$103,692	$103,692	$120,577	
512700	**Retiree Health ER Contribution**				
	Salary	$48,750	$48,750	$49,400	
512800	**401(a) Compensation**				
	Salary	$24,685	$24,685	$21,359	
512900	**457 Compensation**				
	Salary	$46,540	$46,540	$48,230	
513500	**Other Allowance**				
	Salary	$83,560	$70,360	$84,320	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$6,936	

1000-General Fund

1020-Patrol Services - South

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
513800	**EAP Charges**				
	Salary	$2,520	$2,520	$2,580	
	Total Personal Services	***$8,596,843***	***$8,632,969***	***$9,487,577***	
Contractual Services					
520009	**Jail Incarcerate**				
	Base	$937,480	$862,654	$937,480	Payments to Maricopa County and City of Glendale for housing city prisoners
520014	**Towing Service**				
	Base	$2,500	$4,800	$2,500	Payment for towing of impounded vehicles
523504	**Electricity**				
	Base	$0	$2,436	$2,000	
523507	**Water**				
	Base	$0	$1,246	$800	
523508	**Sewage**				
	Base	$0	$716	$350	
523509	**Refuse Collection**				
	Base	$0	$484	$550	
524001	**Motor Vehicle R & M**				
	Base	$0	$2,800	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$399,451	$399,451	$364,512	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$146,166	$146,166	$134,535	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$41,309	$41,309	$44,584	Charges to departments for administrative services provided by Fleet Administration
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$148,285	$157,446	$148,285	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$188,000	$234,462	$188,000	
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$283,619	$283,619	$283,619	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$2,146,810***	***$2,137,589***	***$2,107,215***	

1000-General Fund

1020-Patrol Services - South

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530004	**Photographic Supplies**				
	Base	$10,000	$5,500	$7,000	Costs of cameras and accessories for employees
	Ongoing Supplemental	($3,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Photographic Supplies
	Subtotal	**$7,000**	**$5,500**	**$7,000**	
530008	**Food Supplies & Catering**				
	Base	$0	$6	$0	
530009	**Wearing Apparel-General**				
	Base	$43,025	$12,000	$43,025	Purchase of wearing apparel for city employees (nylon gear, leather gear, belts, etc)
530012	**Expendable Tools & Equipment**				
	Base	$9,500	$4,300	$6,500	Costs of vehicle trunk equipment, fingerprint kits, supplies, disposable jumpsuits
	Ongoing Supplemental	($3,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Expendable Tools & Equipment
	Subtotal	**$6,500**	**$4,300**	**$6,500**	
530016	**Office Equipment & Furniture**				
	Base	$3,000	$1,800	$3,000	Costs of microcassette/digital recorders
530019	**Operational Supplies/Equipment**				
	Base	$31,967	$18,300	$24,967	Costs of operational supplies such as gloves, flares, batteries, drug test kits.
	One-time Supplemental (1020-02)	$0	$0	$7,265	FY13 Supp: Patrol Equipment-Operational Supplies
	Ongoing Supplemental	($5,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Operational Supplies
	Subtotal	**$26,967**	**$18,300**	**$32,232**	
530023	**Safety Supplies & Equipment**				
	Base	$17,250	$7,500	$17,250	Costs of issued gas masks, filters, PPE equipment.
530050	**Uniform Allowance**				
	Base	$0	$13,200	$0	
531001	**Unleaded Gasoline**				
	Base	$0	$1,042	$0	
	Total Commodities	***$103,742***	***$63,648***	***$109,007***	
Capital Outlay					
542008	**Computer Hardware**				
	Base	$0	$386	$0	
	Total Capital Outlay	***$0***	***$386***	***$0***	
	TOTAL	**$10,847,395**	**$10,834,592**	**$11,703,799**	

City of Peoria
Budget Detail by Organization

Police Department

Patrol Services - North

(1000-1021)

Total Budgeted Expenditures -	**$6,715,116**

1000-General Fund

1021-Patrol Services - North

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	salary	$3,544,037	$3,544,037	$3,948,771	
510200	**Wages-Overtime**				
	Salary	$209,105	$347,548	$209,105	
510202	**Wages-Special Events OT**				
	Salary	$25,077	$23,000	$25,077	
510206	**Wages-Reimbursable OT**				
	Salary	$12,300	$12,300	$12,300	
510701	**Longevity Pay**				
	Salary	$420	$420	$1,170	
510703	**Comp Hours Pay Out**				
	Salary	$25,425	$45,000	$25,425	
510800	**Standby Pay**				
	Salary	$17,074	$2,300	$17,074	
511001	**Social Security-OASDI**				
	salary	$240,933	$240,933	$265,067	
511002	**Social Security-HI**				
	salary	$56,327	$56,327	$62,241	
511501	**Retirement-State**				
	Base	$0	$0	$8,098	
511503	**Retirement-Pub Safety-Pol**				
	salary	$607,780	$607,780	$808,154	
512000	**Med/Dental/Life/Vis Insurance**				
	salary	$568,491	$568,491	$707,972	
512500	**Workers Compensation**				
	salary	$67,578	$67,578	$81,498	
512700	**Retiree Health ER Contribution**				
	salary	$33,800	$33,800	$35,100	
512800	**401(a) Compensation**				
	salary	$7,842	$7,842	$13,388	
512900	**457 Compensation**				
	salary	$30,680	$30,680	$31,460	
513500	**Other Allowance**				
	salary	$52,940	$46,940	$55,340	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$5,544	

1000-General Fund

1021-Patrol Services - North

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
513800	**EAP Charges**				
	salary	$1,560	$1,560	$1,650	
	Total Personal Services	***$5,501,369***	***$5,636,536***	***$6,314,434***	
Contractual Services					
523504	**Electricity**				
	Base	$13,473	$16,944	$13,473	Costs of PD's portion of electricity for Pinnacle Peak Station
523507	**Water**				
	Base	$800	$0	$0	
523508	**Sewage**				
	Base	$350	$0	$0	
523509	**Refuse Collection**				
	Base	$550	$0	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$66,469	$66,469	$67,951	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$624	$624	$1,241	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$24,828	$24,828	$27,280	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$186,822	$157,446	$186,822	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$9,115	$13,880	$9,115	
	Total Contractual Services	***$303,031***	***$280,191***	***$305,882***	
Commodities					
530050	**Uniform Allowance**				
	Base	$0	$6,000	$0	
530503	**Motor Veh-Parts/Batteries/Acc**				
	Base	$0	$2	$0	
531001	**Unleaded Gasoline**				
	Base	$94,800	$162,892	$94,800	
	Total Commodities	***$94,800***	***$168,894***	***$94,800***	
	TOTAL	**$5,899,200**	**$6,085,621**	**$6,715,116**	

City of Peoria
Budget Detail by Organization

Police Department

Operations Support

(1000-1025)

Total Budgeted Expenditures -	**$3,603,769**

1000-General Fund

1025-Operations Support

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$1,944,634	$1,944,634	$1,939,037	
510200	**Wages-Overtime**				
	Salary	$148,998	$184,320	$148,998	
	One-time Supplemental	$5,000	$0	$0	FY12 Supp: Traffic Enforcement Overtime-Overtime
	Subtotal	**$153,998**	**$184,320**	**$148,998**	
510202	**Wages-Special Events OT**				
	Salary	$22,437	$22,427	$22,437	
510206	**Wages-Reimbursable OT**				
	Salary	$32,500	$14,000	$32,500	
510701	**Longevity Pay**				
	Salary	$300	$300	$300	
510703	**Comp Hours Pay Out**				
	Salary	$17,929	$56,000	$17,929	
510800	**Standby Pay**				
	Salary	$26,500	$28,906	$26,500	
511001	**Social Security-OASDI**				
	Salary	$137,612	$137,612	$137,209	
511002	**Social Security-HI**				
	Salary	$32,168	$32,168	$32,076	
511501	**Retirement-State**				
	Salary	$14,457	$14,457	$11,706	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$308,952	$308,952	$382,386	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$338,750	$338,750	$339,723	
512500	**Workers Compensation**				
	Salary	$37,032	$37,032	$40,675	
512700	**Retiree Health ER Contribution**				
	Salary	$15,600	$15,600	$15,600	
512800	**401(a) Compensation**				
	Salary	$3,957	$3,957	$4,216	
512900	**457 Compensation**				
	Salary	$15,080	$15,080	$14,690	
513500	**Other Allowance**				
	Salary	$26,420	$23,020	$25,520	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$1,848	

1000-General Fund

1025-Operations Support

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
513800	**EAP Charges**				
	Salary	$810	$810	$780	
	Total Personal Services	***$3,129,136***	***$3,178,025***	***$3,194,130***	
Contractual Services					
520017	**Veterinary Svcs & Canine Suppl**				
	Base	$4,600	$2,300	$4,600	Costs of vet services and supplies for police service dogs.
520039	**Buy Money**				
	Base	$5,000	$7,000	$5,000	Funds needed for undercover unit
520056	**Non-Employee Medical**				
	Base	$11,000	$3,200	$6,000	Costs for items such outside phlebotomist services or medical treatment for nonemployees.
	Ongoing Supplemental	($5,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Non-Employee Medical
	Subtotal	**$6,000**	**$3,200**	**$6,000**	
524001	**Motor Vehicle R & M**				
	Base	$47,000	$17,500	$47,000	Cost of repairs and maintenance for PD motorcycles performed by outside labor. Also includes costs of vehicle car washes.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$3,000	$3,200	$3,000	Costs to repair and calibrate radar units; purchase traffic equipment for motors.
524505	**Motor Vehicle Lease/Rental**				
	Base	$82,242	$37,264	$82,242	Funds for Police motorcycle lease/
525501	**Svc Charges-Insurance Reserve**				
	Base	$37,200	$37,200	$36,108	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$11,807	$11,807	$12,622	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$50,000	$18,470	$50,000	
	Ongoing Supplemental	$17,000	$0	$0	FY12 Supp: Regional Emergency Coordination Team (REACT)-Svc Chg-Existing Vehicle Repl
	Ongoing Supplemental	$12,500	$0	$0	FY12 Supp: Regional Emergency Coordination Team (REACT)-Direct Svc Charges-Fleet Svcs
	Subtotal	**$79,500**	**$18,470**	**$50,000**	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$20,000	$27,834	$20,000	
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$45,092	$45,092	$45,092	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$341,441***	***$210,867***	***$311,664***	

1000-General Fund

1025-Operations Support

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$75	$71	$75	
530008	**Food Supplies & Catering**				
	Base	$150	$150	$150	
530012	**Expendable Tools & Equipment**				
	Base	$8,500	$8,500	$8,500	Costs budgeted for motor officer equipment (helmets, etc).
530019	**Operational Supplies/Equipment**				
	Base	$5,150	$8,746	$5,150	Motor officer equipment (tint meters, moving radar, blood draw kits, etc).
	Ongoing Supplemental	$8,500	$0	$0	FY12 Supp: Regional Emergency Coordination Team (REACT)-Operational Supplies/Equipment
	Subtotal	**$13,650**	**$8,746**	**$5,150**	
530050	**Uniform Allowance**				
	Base	$0	$3,400	$0	
531001	**Unleaded Gasoline**				
	Base	$15,500	$9,410	$15,500	Fuel for motorcycles
532511	**Police SAU Weapons**				
	Base	$17,600	$13,500	$17,600	Specialized assignment unit weapons and accessories.
532512	**Police SAU Oper Supplies**				
	Base	$6,000	$4,500	$6,000	Police Special Assignment Unit operational supplies.
	Total Commodities	***$61,475***	***$48,277***	***$52,975***	
Capital Outlay					
542001	**Electronic Equipment**				
	One-time Supplemental (1025-01)	$0	$0	$45,000	FY13 Supp: Speed Trailer with License Plate Reader-Electronic Equipment
	Total Capital Outlay	***$0***	***$0***	***$45,000***	
	TOTAL	**$3,532,052**	**$3,437,169**	**$3,603,769**	

City of Peoria
Budget Detail by Organization

Police Department

Pd Technical Support

(1000-1030)

Total Budgeted Expenditures -	**$3,099,832**

1000-General Fund

1030-Pd Technical Support

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$614,544	$614,544	$636,987	
510200	**Wages-Overtime**				
	Salary	$4,500	$17,171	$9,500	Overtime wages for employees working in excess of FLSA mandated limits per work week.
510206	**Wages-Reimbursable OT**				
	Salary	$0	($88)	$0	
510701	**Longevity Pay**				
	Salary	$1,260	$1,260	$1,260	
510703	**Comp Hours Pay Out**				
	Salary	$1,098	$11,844	$1,098	
510800	**Standby Pay**				
	Salary	$6,700	$15,360	$6,700	
511001	**Social Security-OASDI**				
	Salary	$39,289	$39,289	$40,992	
511002	**Social Security-HI**				
	Salary	$9,183	$9,183	$9,580	
511501	**Retirement-State**				
	Salary	$52,324	$52,324	$59,701	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$16,580	$16,580	$21,162	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$130,798	$130,798	$130,351	
512500	**Workers Compensation**				
	Salary	$5,851	$5,851	$6,633	
512700	**Retiree Health ER Contribution**				
	Salary	$650	$650	$650	
512900	**457 Compensation**				
	Salary	$5,070	$5,070	$5,070	
513500	**Other Allowance**				
	Salary	$5,700	$5,700	$5,700	
513501	**Cell Phone Allowance**				
	Salary	$39,120	$31,296	$0	
	Ongoing Supplemental	($7,824)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$31,296**	**$31,296**	**$0**	
513800	**EAP Charges**				
	Salary	$390	$390	$390	
	Total Personal Services	***$925,233***	***$957,222***	***$935,774***	

1000-General Fund

1030-Pd Technical Support

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520025	**Recycling/Environmental Svc**				
	Base	$2,000	$3,300	$2,000	Payment for expenses incurred in disposal of environmentally harmful substances, such as medical waste, hazardous waste, or waste oil.
520031	**FBI Fingerprint Processing**				
	Base	$2,100	$2,000	$2,100	Costs of vendor fingerprinting.
520055	**Records Services**				
	Base	$1,000	$1,100	$1,000	Charges for records-related services, including offsite records storage
521001	**Occup Lic and Certif**				
	Base	$500	$0	$0	
521004	**Auto Licenses and Titles**				
	Base	$0	$4	$0	
522502	**Legal Notices**				
	Base	$300	$0	$300	
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$136,740	$110,000	$136,740	Cost of local and long distance telephone service, cell phone service, satellite phone service, and other wireless services. Cost of radio and pager lease/rentals, phone equipment lease/rentals, language line service costs, and MDC air card charges.
524002	**Building R & M**				
	Base	$25,270	$14,500	$25,270	Centralized department account for building repair. Cost may include items such as maintenance of security cameras or repairs of freezer in Property.
524008	**Telecommunications R & M**				
	Base	$6,000	$0	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$16,105	$16,105	$15,311	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$1,626,276	$1,626,276	$1,637,017	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$79,203	$79,203	$78,181	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$2,442	$2,442	$2,443	

1000-General Fund

1030-Pd Technical Support

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$4,674	$1,224	$4,674	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$2,828	$3,132	$2,828	
525701	**Svc Chg-PC Replacement**				
	Base	$213,333	$213,333	$233,146	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$14,548	$14,548	$14,548	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$2,133,319***	***$2,087,167***	***$2,155,558***	
Commodities					
530019	**Operational Supplies/Equipment**				
	Base	$4,400	$6,800	$8,400	Costs or supplies needed for Property Room.
530028	**Electronic Supplies/Equipment**				
	Base	$100	$0	$100	
	Total Commodities	***$4,500***	***$6,800***	***$8,500***	
	TOTAL	**$3,063,052**	**$3,051,189**	**$3,099,832**	

City of Peoria
Budget Detail by Organization

Police Department

Staff Services

(1000-1040)

Total Budgeted Expenditures -	**$886,108**

1000-General Fund

1040-Staff Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$503,199	$503,199	$364,399	
510200	**Wages-Overtime**				
	Salary	$6,000	$9,352	$6,000	
510206	**Wages-Reimbursable OT**				
	Salary	$0	($1,238)	$0	
510703	**Comp Hours Pay Out**				
	Salary	$6,768	$24,288	$6,768	
511001	**Social Security-OASDI**				
	Salary	$32,319	$32,319	$23,592	
511002	**Social Security-HI**				
	Salary	$7,555	$7,555	$5,514	
511501	**Retirement-State**				
	Salary	$9,477	$9,477	$10,442	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$70,211	$70,211	$56,450	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$76,842	$76,842	$52,408	
512500	**Workers Compensation**				
	Salary	$7,919	$7,919	$5,797	
512700	**Retiree Health ER Contribution**				
	Salary	$3,250	$3,250	$1,950	
512800	**401(a) Compensation**				
	Salary	$4,196	$4,196	$4,216	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$1,820	
513500	**Other Allowance**				
	Salary	$5,340	$4,140	$3,380	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$936	
513800	**EAP Charges**				
	Salary	$210	$210	$150	
	Total Personal Services	***$736,406***	***$754,840***	***$543,822***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$18,325	$12,500	$18,325	Payments for medical exams and services, including physical exams, psychiatric exams, vaccines, etc.

1000-General Fund

1040-Staff Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520010	**Bank Service Charges**				
	Base	$0	$144	$0	
520021	**Recruitment, Testing, Emp Svcs**				
	Base	$36,800	$11,000	$36,800	Payment for services involved with recruiting and testing candidates for employment; i.e., recruiters, job fairs, preemployment physicals, polygraphs, psychological testing, etc.
520054	**Employee Relocation Expenses**				
	Base	$0	$4,852	$0	
520099	**Other Professional Services**				
	Base	$720	$0	$720	Payments to companies and individuals for other professional services (i.e., services needed for suitability testing for assessment centers).
520505	**In-House Employee Trng**				
	Base	$20,000	$12,500	$15,000	Costs involved with in-house training sessions
	Ongoing Supplemental	($5,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-In-House Employee Training
	Subtotal	**$15,000**	**$12,500**	**$15,000**	
520510	**Overnight Travel**				
	Base	$43,200	$27,000	$33,200	Employee travel and training expenditures associated with overnight travel.
	Ongoing Supplemental	($10,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Overnight Training
	Subtotal	**$33,200**	**$27,000**	**$33,200**	
520511	**Local Training/Meeting**				
	Base	$27,500	$12,200	$17,500	Costs associated with employee local training or meetings (not overnight).
	Ongoing Supplemental	($10,000)	$0	$0	FY12 Supp: FY12 Budget Reductions-Local Training
	Subtotal	**$17,500**	**$12,200**	**$17,500**	
520512	**Mileage Reimbursement**				
	Base	$0	$600	$0	
522501	**Advertising**				
	Base	$11,100	$700	$11,100	Payment for advertising in newspapers or other media for Police job vacancies
524001	**Motor Vehicle R & M**				
	Base	$0	$45	$0	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$5,000	$6,164	$5,000	Cost of repairs and maintenance to the department's indoor shooting range.
525501	**Svc Charges-Insurance Reserve**				
	Base	$15,597	$15,597	$14,710	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$42,282	$42,282	$48,532	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.

1000-General Fund

1040-Staff Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$814	$814	$814	
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$5,856	$189	$5,856	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,116	$1,235	$1,116	
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,588	$2,588	$2,588	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$205,898***	***$150,410***	***$211,261***	
Commodities					
530002	**Books/Periodicals/Subscript**				
	Base	$4,100	$3,810	$4,100	Costs of annual ARS books purchased for Police Officers.
530008	**Food Supplies & Catering**				
	Base	$0	$250	$0	
530019	**Operational Supplies/Equipment**				
	Base	$2,800	$1,200	$2,800	Purchase of supplies/equipment used in the operations of the Training/Hiring unit.
530024	**Employee Recruitment Supplies**				
	Base	$2,900	$850	$2,900	
530050	**Uniform Allowance**				
	Base	$0	$1,200	$0	
531001	**Unleaded Gasoline**				
	Base	$0	$34	$0	
532501	**Firearm Training Supplies**				
	Base	$71,450	$73,000	$71,450	Supplies used for firearm training, such as ammunition, targets, weapon cleaner, OC spray, chemical munitions, etc.
	One-time Supplemental (1040-01)	$0	$0	$7,000	FY13 Supp: Range Cleaning-Firearm Training Supplies
	Subtotal	**$71,450**	**$73,000**	**$78,450**	
532502	**Weapons and Accessories**				
	Base	$42,775	$24,000	$42,775	Purchase of weapons and related accessories, such as guns, handcuffs, holsters, expandable batons, redman suits, etc.
	Total Commodities	***$124,025***	***$104,344***	***$131,025***	
	TOTAL	**$1,066,329**	**$1,009,594**	**$886,108**	

City of Peoria
Budget Detail by Organization

Police Department

Pd Communications

(1000-1050)

Total Budgeted Expenditures -	**$2,857,582**

1000-General Fund

1050-Pd Communications

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$1,692,448	$1,692,448	$1,746,981	
510200	**Wages-Overtime**				
	Salary	$142,840	$186,203	$142,840	
510701	**Longevity Pay**				
	Salary	$720	$720	$720	
510703	**Comp Hours Pay Out**				
	Salary	$1,955	$10,200	$1,955	
511001	**Social Security-OASDI**				
	Salary	$113,938	$113,938	$117,320	
511002	**Social Security-HI**				
	Salary	$26,631	$26,631	$27,426	
511501	**Retirement-State**				
	Salary	$171,002	$171,002	$194,773	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$318,779	$318,779	$375,323	
512500	**Workers Compensation**				
	Salary	$2,302	$2,302	$2,272	
512800	**401(a) Compensation**				
	Salary	$3,597	$3,597	$3,776	
512900	**457 Compensation**				
	Salary	$12,870	$12,870	$12,870	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$936	
513800	**EAP Charges**				
	Salary	$1,020	$1,020	$1,020	
	Total Personal Services	***$2,488,102***	***$2,539,710***	***$2,628,212***	
Contractual Services					
525501	**Svc Charges-Insurance Reserve**				
	Base	$21,790	$21,790	$21,781	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$179,566	$179,566	$204,589	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
	Total Contractual Services	***$201,356***	***$201,356***	***$226,370***	

1000-General Fund

1050-Pd Communications

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530016	**Office Equipment & Furniture**				
	Base	$3,000	$3,000	$3,000	Costs associated with purchasing phone headsets for communication specialists.
	Total Commodities	***$3,000***	***$3,000***	***$3,000***	
	TOTAL	**$2,692,458**	**$2,744,066**	**$2,857,582**	

City of Peoria
Budget Detail by Organization

Police Department

Strategic Planning

(1000-1060)

Total Budgeted Expenditures -	**$538,023**

1000-General Fund

1060-Strategic Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$635,128	$635,128	$361,523	
510200	**Wages-Overtime**				
	Salary	$6,000	$8,530	$1,000	Overtime wages for employees working in excess of FLSA mandated limits per work week. This also includes court time for police officers and overtime associated with call back hours.
510202	**Wages-Special Events OT**				
	Base	$0	$85	$0	
510701	**Longevity Pay**				
	Salary	$330	$330	$0	
510703	**Comp Hours Pay Out**				
	Salary	$0	$2,400	$0	
510800	**Standby Pay**				
	Base	$0	$15,000	$0	
511001	**Social Security-OASDI**				
	Salary	$40,007	$40,007	$22,530	
511002	**Social Security-HI**				
	Salary	$9,353	$9,353	$5,268	
511501	**Retirement-State**				
	Salary	$55,528	$55,528	$40,308	
511503	**Retirement-Pub Safety-Pol**				
	Salary	$14,675	$14,675	$0	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$108,804	$108,804	$56,927	
512500	**Workers Compensation**				
	Salary	$4,918	$4,918	$1,457	
512700	**Retiree Health ER Contribution**				
	Salary	$650	$650	$0	
512800	**401(a) Compensation**				
	Salary	$3,368	$3,368	$3,536	
512900	**457 Compensation**				
	Salary	$3,900	$3,900	$1,950	
513500	**Other Allowance**				
	Salary	$3,900	$3,900	$900	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$1,368	

1000-General Fund

1060-Strategic Planning

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
513800	**EAP Charges**				
	Salary	$330	$330	$180	
	Total Personal Services	***$886,891***	***$906,906***	***$496,947***	
Contractual Services					
521001	**Occup Lic and Certif**				
	Base	$500	$0	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,380	$9,380	$4,993	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525505	**Svc Charges-Facility Maint**				
	Base	$42,241	$42,241	$36,083	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
	Total Contractual Services	***$52,121***	***$51,621***	***$41,076***	
	TOTAL	**$939,012**	**$958,527**	**$538,023**	

City of Peoria
Budget Detail by Organization

Police Department

St Anti-Racketeering-Pd

(7350-7500)

Total Budgeted Expenditures -	**$373,010**

7350-State Anti-Racketeering - PD Fund

7500-St Anti-Racketeering-Pd

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services						
510000	**Salaries and Wages-Regular**					
	Salary		$0	$8,600	$0	
	One-time Supplemental	(7500-08)	$0	$0	$10,000	FY13 Supp: VOCA Grant Match-Victim Assistance Coordinator
	One-time Supplemental		$8,600	$0	$0	FY12 Supp: Victim Assistance Coordinator Grant-Victim Assistance Coordinator
		Subtotal	**$8,600**	**$8,600**	**$10,000**	
510200	**Wages-Overtime**					
	One-time Supplemental	(1020-03)	$0	$0	$15,000	FY13 Supp: Police Overtime-Overtime 1020
	One-time Supplemental	(1020-03)	$0	$0	$5,000	FY13 Supp: Police Overtime-Overtime 1040
	One-time Supplemental	(1020-03)	$0	$0	$15,000	FY13 Supp: Police Overtime-Overtime 1050
	One-time Supplemental	(1020-03)	$0	$0	$15,000	FY13 Supp: Police Overtime-Overtime 1021
		Subtotal	**$0**	**$0**	**$50,000**	
	Total Personal Services		***$8,600***	***$8,600***	***$60,000***	
Contractual Services						
520017	**Veterinary Svcs & Canine Suppl**					
	One-time Supplemental	(7500-09)	$0	$0	$15,000	FY13 Supp: K-9 Replacement-Veterinary Svcs & Canine Suppl
520039	**Buy Money**					
	Ongoing Supplemental	(7500-10)	$0	$0	$25,000	FY13 Supp: Special Investigations Unit Funding-Special Investigations Unit Funding
520099	**Other Professional Services**					
	Base		$25,000	$0	$25,000	
	One-time Supplemental		$4,950	$0	$0	FY12 Supp: Policy Updates - Annual Maintenance Fee-Other Professional Services
	One-time Supplemental		$106,000	$0	$0	FY12 Supp: Contract Legal Advisor-Other Professional Services
	One-time Supplemental		$7,000	$0	$0	FY12 Supp: CALEA Administration-Other Professional Services
	One-time Supplemental		$8,000	$0	$0	FY12 Supp: Transcription Services-Other Professional Services
	One-time Supplemental	(7500-01)	$0	$0	$7,600	FY13 Supp: CALEA Administration-Other Professional Services
	One-time Supplemental	(7500-03)	$0	$0	$8,000	FY13 Supp: Transcription Services-Other Professional Services
	One-time Supplemental	(7500-07)	$0	$0	$4,950	FY13 Supp: Policy Updates - Annual Maintenance Fee-Other Professional Services
		Subtotal	**$150,950**	**$0**	**$45,550**	
520505	**In-House Employee Trng**					
	Base		$8,000	$0	$8,000	Costs involved with in-house training sessions other than supplies.
520510	**Overnight Travel**					
	Base		$2,000	$395	$2,000	Employee travel and training expenditures that include at least one night stay out of the valley.
520511	**Local Training/Meeting**					
	One-time Supplemental	(7500-12)	$0	$0	$50,000	FY13 Supp: Leadership Training-Leadership Training

7350-State Anti-Racketeering - PD Fund

7500-St Anti-Racketeering-Pd

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$2,400	$2,880	Cost of local and long distance telephone service, cell phone service, satellite phone service, and other wireless services.
	Ongoing Supplemental	$2,880	$0	$0	FY12 Supp: Investigative Equipment-Air card on-going expenses
	Subtotal	**$2,880**	**$2,400**	**$2,880**	
524002	**Building R & M**				
	Base	$0	$55,000	$0	
	One-time Supplemental	$55,000	$0	$0	FY12 Supp: Property Room Upgrades-Building R&M
	Subtotal	**$55,000**	**$55,000**	**$0**	
525008	**Computer Software Supp & Maint**				
	Base	$7,100	$0	$7,100	
	Total Contractual Services	***$225,930***	***$57,795***	***$155,530***	
Commodities					
530003	**Computer Hardware**				
	One-time Supplemental (7500-13)	$0	$0	$9,400	FY13 Supp: Electronic Forsencis Equipment-Computer Hardware
530008	**Food Supplies & Catering**				
	Base	$5,000	$0	$5,000	Purchase of food supplies and any associated catering. Also includes snacks/food supplied as part of community outreach programs.
530012	**Expendable Tools & Equipment**				
	One-time Supplemental	$10,000	$0	$0	FY12 Supp: Patrol Bicycle Program-Expendable Tools & Equipment
	One-time Supplemental	$3,600	$0	$0	FY12 Supp: Investigative Equipment-Expendable Tools & Equipment
	One-time Supplemental (7500-05)	$0	$0	$8,500	FY13 Supp: Mobile Fingerprint Device-Expendable Tools & Equipment
	Subtotal	**$13,600**	**$0**	**$8,500**	
530019	**Operational Supplies/Equipment**				
	Base	$5,000	$0	$5,000	Purchase of supplies/equipment used in the operations of a department; such as gloves, flares and restraints. Also includes equipment needed to expand volunteer program.
	One-time Supplemental	$25,750	$0	$0	FY12 Supp: Expansion of Reserve/Volunteer Programs-Operational Supplies
	Subtotal	**$30,750**	**$0**	**$5,000**	
530021	**Computer Software**				
	Base	$3,150	$0	$3,150	Purchase of computer software utilized by department (Citizen Serve).
	One-time Supplemental (7500-02)	$0	$0	$15,060	FY13 Supp: CitizenServe Software-Computer Software (CitizenServe)
	One-time Supplemental (7500-13)	$0	$0	$3,400	FY13 Supp: Electronic Forsencis Equipment-Computer Software
	One-time Supplemental	$15,060	$0	$0	FY12 Supp: CitizenServe Software for Tracking Code Issues-Computer Software (CitizenServe)
	Subtotal	**$18,210**	**$0**	**$21,610**	
530028	**Electronic Supplies/Equipment**				
	Base	$1,000	$0	$1,000	Purchase of electronic equipment, such as cell phones, pagers, radios, communication equipment, speakers, etc,

7350-State Anti-Racketeering - PD Fund

7500-St Anti-Racketeering-Pd

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530031	**Volunteer Program Supplies**					
	One-time Supplemental		$7,000	$0	$0	FY12 Supp: Expansion of Reserve/Volunteer Programs-Volunteer Program Supplies
530050	**Uniform Allowance**					
	One-time Supplemental		$7,200	$0	$0	FY12 Supp: Expansion of Reserve/Volunteer Programs-Uniform Allowance
532502	**Weapons and Accessories**					
	One-time Supplemental	(7500-04)	$0	$0	$41,000	FY13 Supp: Taser Replacement-Weapons and Accessories
	One-time Supplemental		$41,000	$0	$0	FY12 Supp: Taser Replacement-Weapons and Accessories
	One-time Supplemental		$17,000	$0	$0	FY12 Supp: Urban Patrol Rifles-Weapons
	One-time Supplemental	(1020-02)	$0	$0	$11,270	FY13 Supp: Patrol Equipment-Weapons and Accessories
		Subtotal	**$58,000**	**$0**	**$52,270**	
	Total Commodities		***$140,760***	***$0***	***$102,780***	
Capital Outlay						
542001	**Electronic Equipment**					
	One-time Supplemental	(7500-11)	$0	$0	$44,700	FY13 Supp: Topcon Imaging Station System-Electronic Equipment
542008	**Computer Hardware**					
	One-time Supplemental	(7500-14)	$0	$0	$10,000	FY13 Supp: Video System-Computer Hardware
	Total Capital Outlay		***$0***	***$0***	***$54,700***	
		TOTAL	**$375,290**	**$66,395**	**$373,010**	

City of Peoria
Budget Detail by Organization

Police Department

Federal Forfeiture

(7360-7520)

Total Budgeted Expenditures -	**$5,000**

7360-Federal Forfeiture Fund

7520-Federal Forfeiture

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520099	**Other Professional Services**				
	Base	$5,000	$250	$5,000	Payments to companies and individuals for other professional services, this includes donations to non-profit agencies for crime prevention programs.
	Total Contractual Services	***$5,000***	***$250***	***$5,000***	
	TOTAL	**$5,000**	**$250**	**$5,000**	

City of Peoria
Budget Detail by Organization

Police Department

GITEM Grant

(7420-7580)

Total Budgeted Expenditures -	**$19,008**

7420-G.I.T.E.M Grant Fund

7580-GITEM Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510200	**Wages-Overtime**				
	Salary	$16,000	$16,000	$16,000	
511001	**Social Security-OASDI**				
	Salary	$992	$992	$992	
511002	**Social Security-HI**				
	Salary	$232	$232	$232	
511501	**Retirement-State**				
	Salary	$1,616	$1,616	$1,784	
	Total Personal Services	***$18,840***	***$18,840***	***$19,008***	
	TOTAL	**$18,840**	**$18,840**	**$19,008**	

City of Peoria
Budget Detail by Organization

Police Department

Justice Assistance Grant

(7507-7757)

Total Budgeted Expenditures -	**$56,020**

7507-Justice Assistance Grant Fund

7757-Justice Assistance Grant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510200	**Wages-Overtime**				
	Base	$0	$25,000	$36,497	
	Total Personal Services	***$0***	***$25,000***	***$36,497***	
Contractual Services					
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$1,400	$15,000	Cost of local and long distance telephone service, cell phone service, satellite phone service, and other wireless services, including costs of pager lease/rentals.
525008	**Computer Software Supp & Maint**				
	Base	$0	$0	$4,523	Payment for computer software support and maintenance, performed by outside labor. Includes support contracts purchased at the time the software is purchased.
	Total Contractual Services	***$0***	***$1,400***	***$19,523***	
Commodities					
532502	**Weapons and Accessories**				
	Base	$0	$30,000	$0	
	Total Commodities	***$0***	***$30,000***	***$0***	
	TOTAL	**$0**	**$56,400**	**$56,020**	

City of Peoria
Budget Detail by Organization

Police Department

Opep Grant - Cfda 20.600

(7515-7765)

Total Budgeted Expenditures -	**$47,520**

7515-Occupant Prot Enforc Prg Grant Fund

7765-Opep Grant - Cfda 20.600

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510200	**Wages-Overtime**				
	Salary	$40,000	$84,000	$40,000	
511001	**Social Security-OASDI**				
	Salary	$2,480	$2,480	$2,480	
511002	**Social Security-HI**				
	Salary	$580	$580	$580	
511501	**Retirement-State**				
	Salary	$4,042	$4,042	$4,460	
	Total Personal Services	***$47,102***	***$91,102***	***$47,520***	
Contractual Services					
524001	**Motor Vehicle R & M**				
	Base	$0	$11,313	$0	
	Total Contractual Services	***$0***	***$11,313***	***$0***	
Commodities					
530001	**Office and General Supplies**				
	Base	$0	$916	$0	
530003	**Computer Hardware**				
	Base	$0	$1,985	$0	
530019	**Operational Supplies/Equipment**				
	Base	$0	$1,934	$0	
530021	**Computer Software**				
	Base	$0	$602	$0	
530028	**Electronic Supplies/Equipment**				
	Base	$0	$4,033	$0	
	Total Commodities	***$0***	***$9,470***	***$0***	
	TOTAL	**$47,102**	**$111,885**	**$47,520**	

City of Peoria
Budget Detail by Organization

Police Department

Citizen Donations-Pd

(8040-8040)

Total Budgeted Expenditures -	**$1,500**

8040-Citizen Donations-PD Fund

8040-Citizen Donations-Pd

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
522099	**Community Promotions**				
	Base	$750	$0	$750	
	Total Contractual Services	***$750***	***$0***	***$750***	
Commodities					
530009	**Wearing Apparel-General**				
	Base	$0	$550	$0	
530019	**Operational Supplies/Equipment**				
	Base	$750	$0	$750	
	Total Commodities	***$750***	***$550***	***$750***	
	TOTAL	**$1,500**	**$550**	**$1,500**	

City of Peoria
Budget Detail by Organization

Police Department

Police Explorer Trust Fd

(8050-8050)

Total Budgeted Expenditures -	**$3,200**

8050-Police Explorer Trust Fund Fund

8050-Police Explorer Trust Fd

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
520511	**Local Training/Meeting**				
	Base	$0	$130	$0	
	Total Contractual Services	***$0***	***$130***	***$0***	
Commodities					
530001	**Office and General Supplies**				
	Base	$3,200	$150	$1,700	
530008	**Food Supplies & Catering**				
	Base	$0	$72	$0	
530009	**Wearing Apparel-General**				
	Base	$0	$0	$1,500	
	Total Commodities	***$3,200***	***$222***	***$3,200***	
	TOTAL	**$3,200**	**$352**	**$3,200**	

Performance spotlight

Department Mission

To preserve and enhance the City of Peoria's assets and resources for future generations through sustainable practices, quality service, operation and maintenance of the City's infrastructure and facilities.

DEPARTMENT OVERVIEW

The Public Works–Utilities Department maintains the City's assets and resources, provides utility and transit services to our residents and supports other departments with fleet and facility services. The department consists of two major functional areas, Public Works and Utilities. Each of these has their own set of programs and services, all working with the same vision: to maintain our resident's quality of life, to be recognized as leaders in service delivery, and to be responsible stewards for the City's resources and assets.

Public Works-Utilities Administration

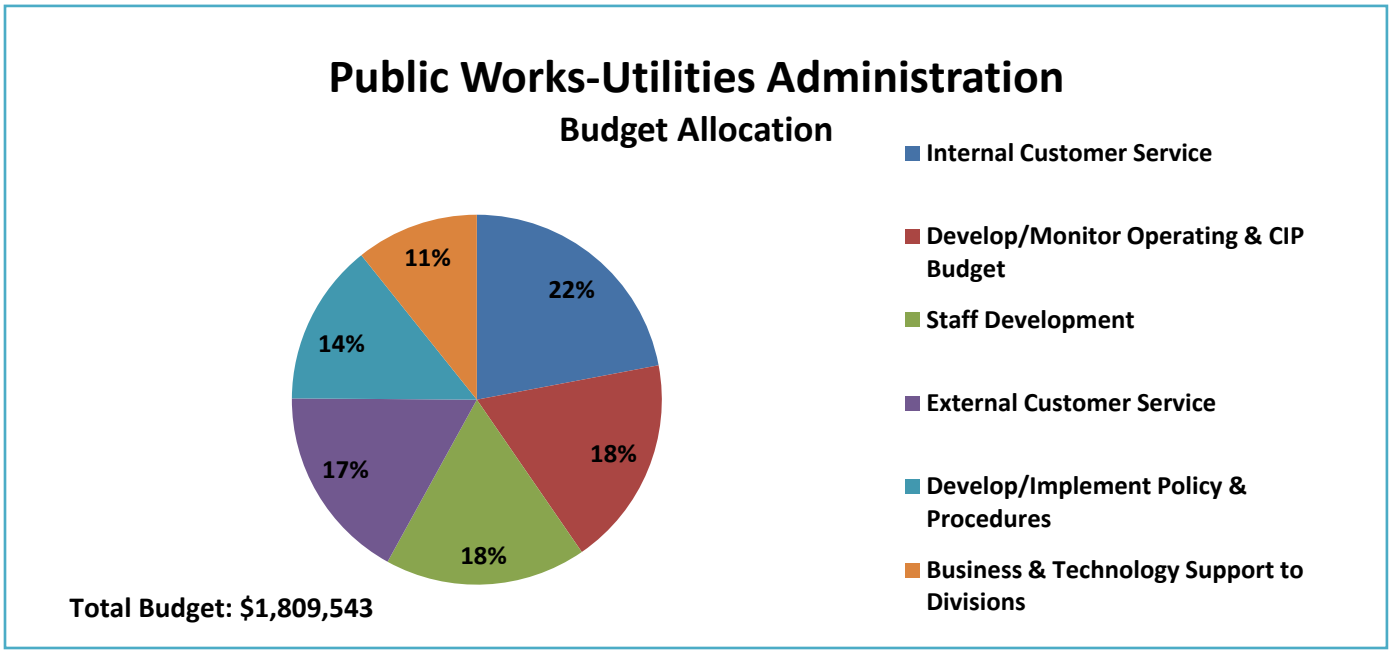
The Public Works–Utilities Administrative Division provides overall direction, management, support and administrative services for the entire department. This division ensures quality and consistent customer service for each of the department's programs. There are two major divisions of the department, Public Works and Utilities. Each of these has their own set of programs and services. Public Works is organized into five divisions including Facilities, Fleet Maintenance, Solid Waste, Streets and Storm Drain and Transit. Utilities is organized into three divisions including Plant Operations, Field Operations and Water Resources and Environmental.

Key Outcome Measures Public Works-Utilities Department

- Residential Recycling Diversion Rate
- % of pavement with Pavement Condition Rating (PCR) of 70% or better
- Maintain City's fleet "in-service" at 90% or better
- 100% compliance with all storm drain requirements
- Experience no service delivery interruptions
- 100% compliance with all water and wastewater regulations

Cost of Service Breakdown *Public Works-Utilities Administration*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Internal Customer Service	1.74	$189,792	$29,072	$179,680	$398,544
Develop/Monitor Operating & CIP Budget	1.47	$167,459	$13,304	$151,798	$332,561
Staff Development	1.38	$155,660	$20,439	$142,505	$318,604
External Customer Service	1.44	$146,852	$14,312	$148,184	$309,348
Develop/Implement Policy & Procedures	1.10	$127,436	$15,635	$113,074	$256,145
Business & Technology Support to Divisions	0.87	$90,682	$12,786	$90,873	$194,341
Totals	**8.00**	**$877,881**	**$105,548**	**$826,114**	**$1,809,543**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



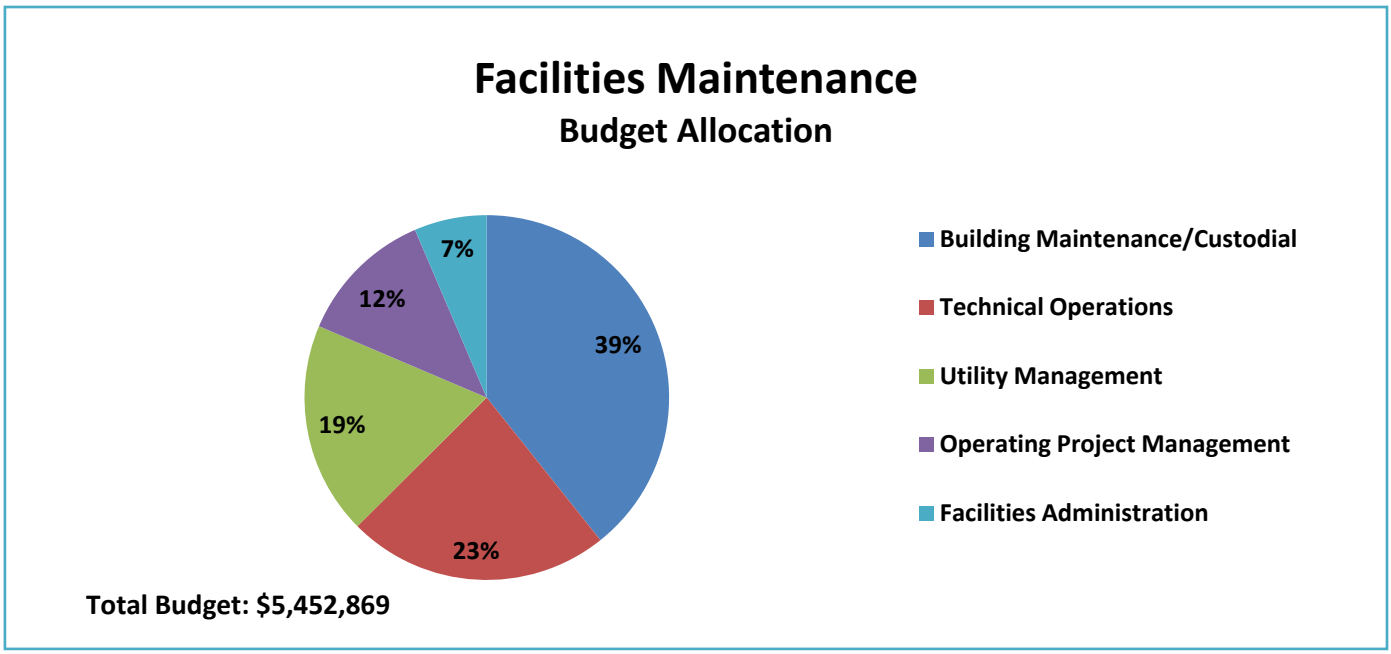
Facilities Maintenance

The Facilities Maintenance Division provides Utility Management, Building Maintenance, Custodial, Technical Operations (building systems and technical logistics support) and Operating Project Management services throughout the City, including the City Hall Campus, the Municipal Operations Center, fire stations, police buildings, water and wastewater buildings, parking structures, libraries, parks, the Community Center and historical buildings.

Cost of Service Breakdown
Facilities Maintenance

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Building Maintenance/Custodial	21.75	$1,210,914	$500,166	$430,965	$2,142,045
Technical Operations	9.00	$711,333	$303,419	$253,779	$1,268,531
Utility Management	0.00	$0	$971,633	$56,246	$1,027,879
Operating Project Management	5.00	$502,363	$59,630	$101,149	$663,142
Facilities Administration	3.00	$269,113	$7,260	$74,899	$351,272
Totals	**38.75**	**$2,693,723**	**$1,842,108**	**$917,038**	**$5,452,869**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



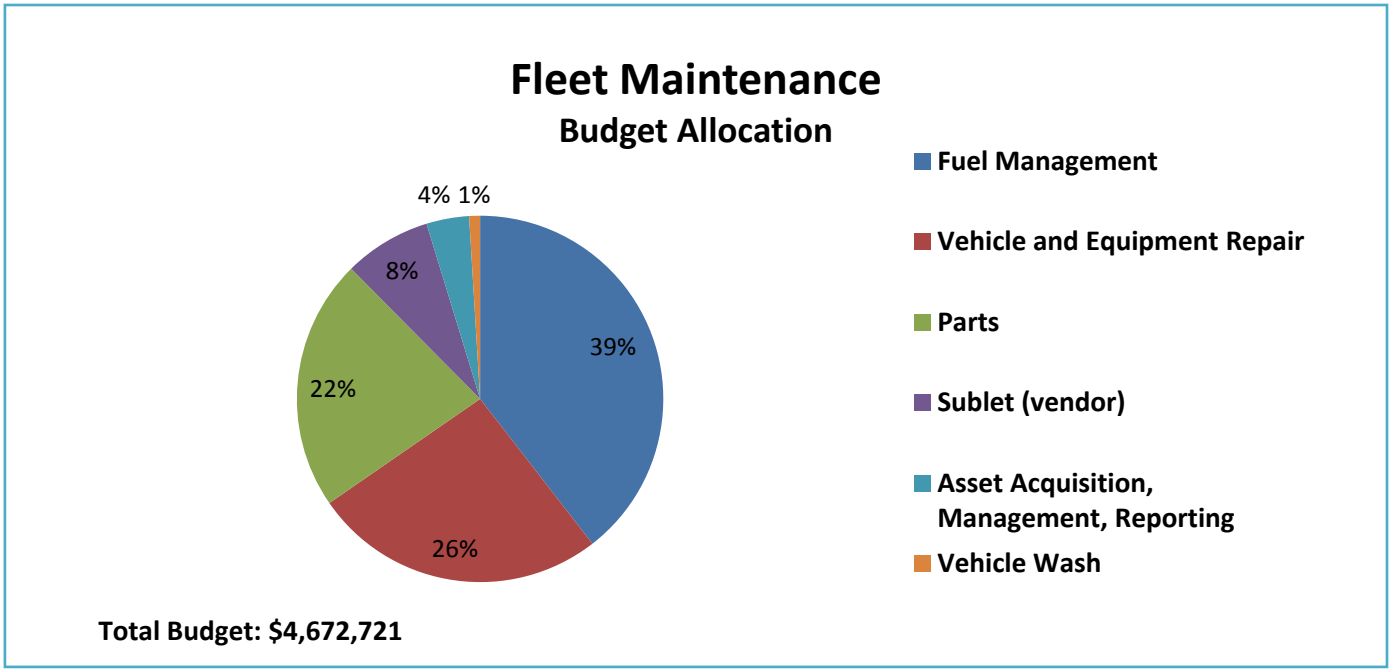
Fleet Maintenance

The Fleet Maintenance Division supports all City departments by providing vehicle repair, fuel, and fleet service management for approximately 680 vehicles and other pieces of equipment. Fleet mechanics are certified and trained to repair and service various sizes and types of equipment and the shop is certified to provide warranty work on behalf of many manufacturers. Services include: scheduled maintenance, general repair, road service, fuel supply, alternative fuels program and new vehicle purchases.

Cost of Service Breakdown
Fleet Maintenance

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Fuel Management	0.76	$67,907	$1,735,261	$42,509	$1,845,677
Vehicle and Equipment Repair	9.21	$659,892	$112,182	$437,232	$1,209,306
Parts	0.44	$42,527	$967,238	$27,561	$1,037,326
Sublet (vendor)	0.70	$63,109	$256,776	$39,706	$359,591
Asset Acquisition, Management, Reporting	1.05	$104,042	$15,942	$56,055	$176,039
Vehicle Wash	0.09	$7,020	$33,558	$4,204	$44,782
Totals	**12.25**	**$944,497**	**$3,120,957**	**$607,267**	**$4,672,721**

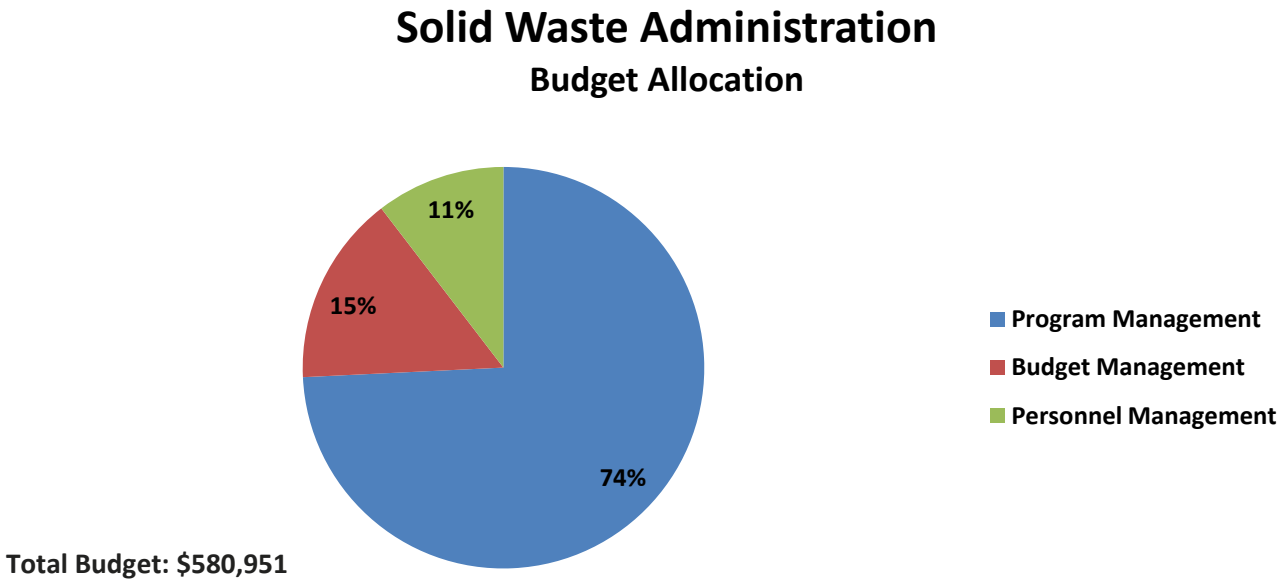
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Solid Waste Division – Solid Waste Administration

The Solid Waste Division provides two types of Solid Waste Services – Residential and Commercial. The Solid Waste Administrative Section provides overall management and coordination of all Solid Waste functions including customer service and education.

Cost of Service Breakdown Solid Waste Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Program Management	3.10	$193,336	$92,168	$145,795	$431,299
Budget Management	0.55	$46,897	$16,353	$25,867	$89,117
Personnel Management	0.35	$33,667	$10,406	$16,462	$60,534
Totals	**4.0**	**$273,900**	**$118,927**	**$188,124**	**$580,951**
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.					



Solid Waste Division - Residential Trash/Recycling Collection

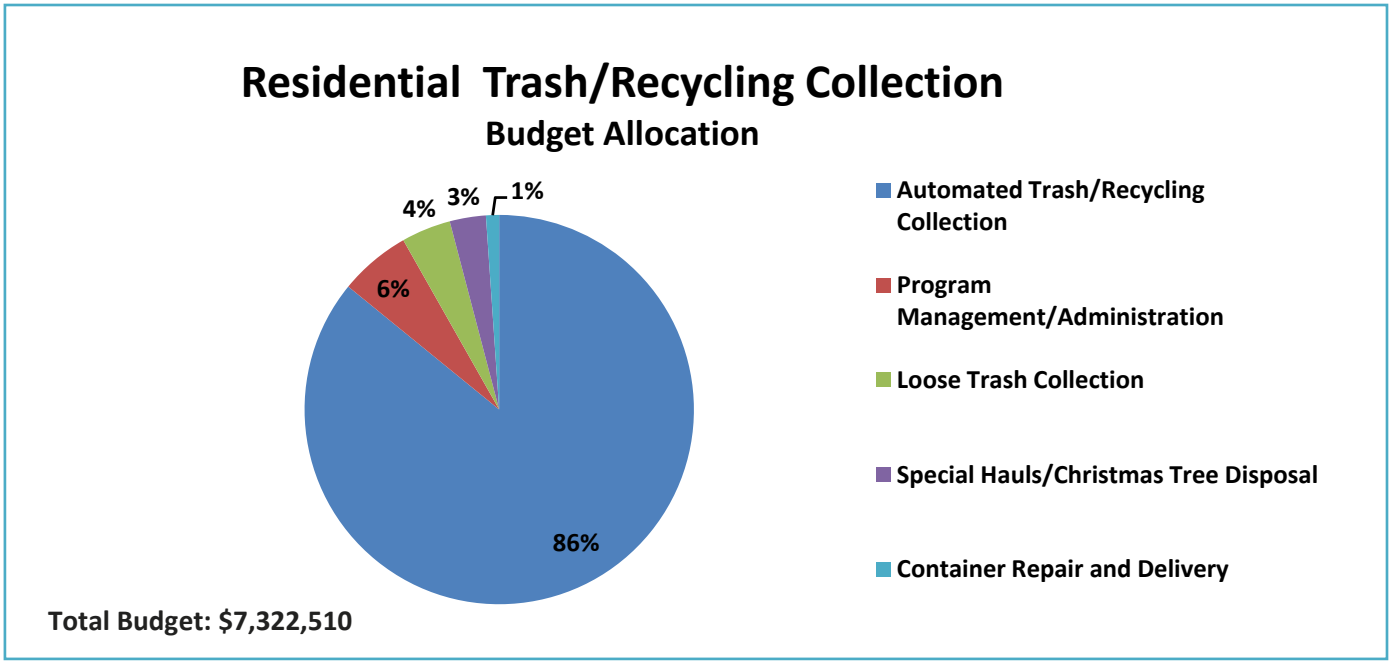
The Solid Waste Division provides two types of Solid Waste Services – Residential and Commercial.

The Residential Service operation provides weekly trash and recycling collection for approximately 49,000 residents. Residential service also includes once a year bulk trash collection, Christmas tree disposal, Household Hazardous Waste disposal and special haul services.

Cost of Service Breakdown
Residential Trash/Recycling Collection

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Automated Trash/Recycling Collection	26.79	$1,912,972	$2,554,469	$1,821,296	$6,288,737
Program Management/Administration	1.84	$136,845	$171,180	$124,747	$432,772
Loose Trash Collection	1.01	$86,278	$134,176	$80,302	$300,756
Special Hauls/Christmas Tree Disposal	1.08	$77,531	$89,450	$53,535	$220,516
Container Repair and Delivery	0.28	$24,123	$34,787	$20,819	$79,729
Totals	**31.00**	**$2,237,749**	**$2,984,062**	**$2,100,699**	**$7,322,510**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



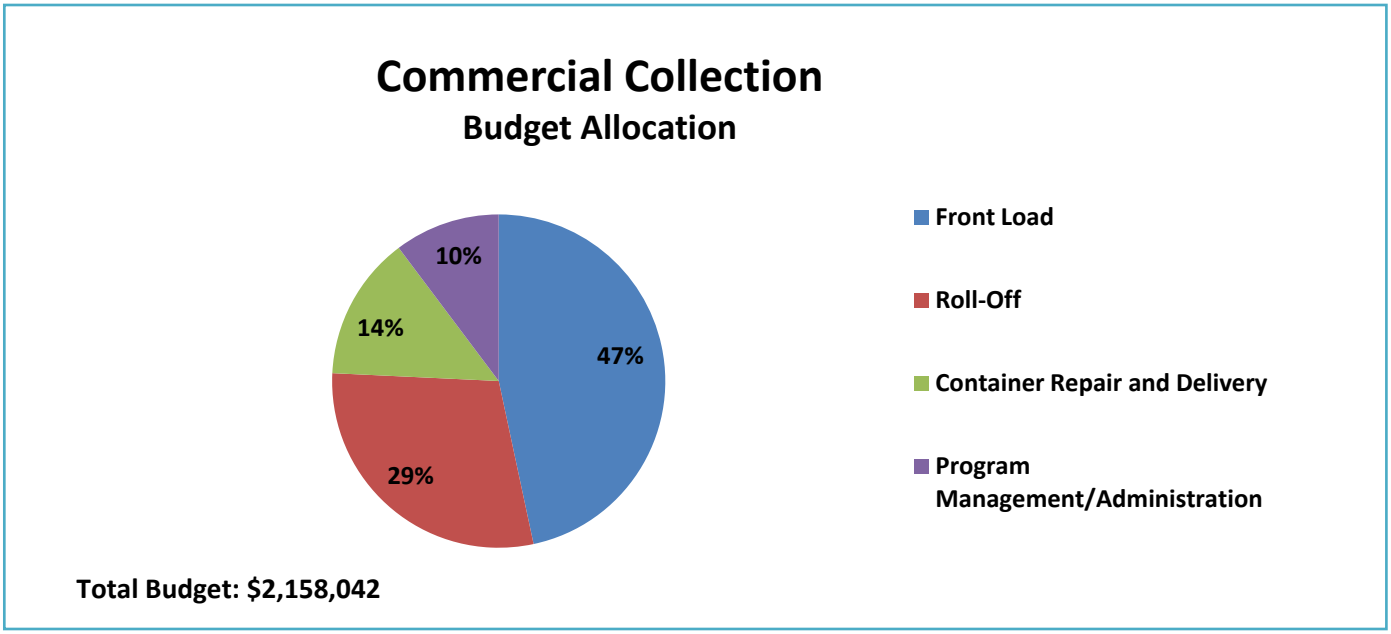
Solid Waste Division – Commercial Collection

The Commercial operation provides trash collection service to approximately 375 accounts citywide, 210 of which are businesses. The Solid Waste division competes with a number of private waste collection companies for general business customers. Apartment complexes make up the next largest category, followed by government and schools.

Cost of Service Breakdown
Commercial Collection

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Front Load	4.45	$302,498	$434,662	$269,540	$1,006,700
Roll-Off	1.90	$148,081	$278,379	$201,786	$628,246
Container Repair and Delivery	1.05	$73,724	$102,560	$125,564	$301,848
Program Management/Administration	0.60	$49,133	$63,490	$108,625	$221,248
Totals	**8.00**	**$573,436**	**$879,091**	**$705,515**	**$2,158,042**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

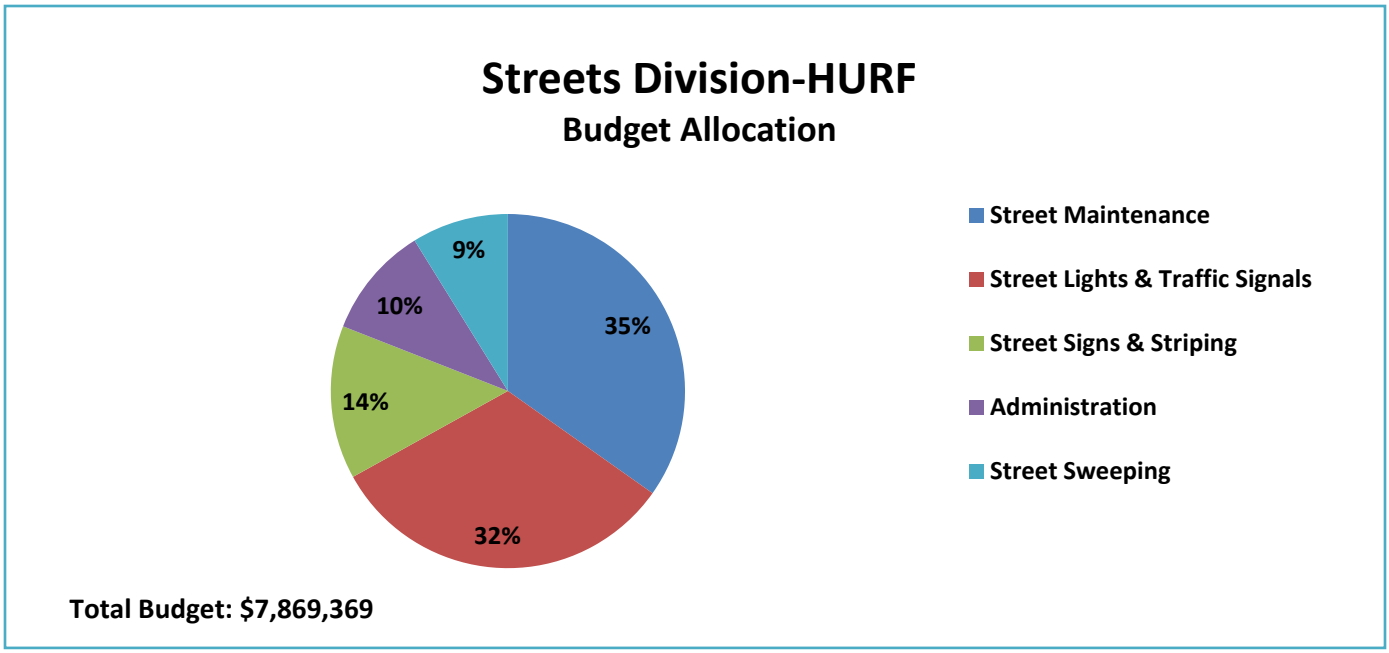


Streets Division - HURF

The Streets Division is responsible for street maintenance, traffic signal maintenance, signs, striping, street improvements, storm water drainage, street sweeping, grading, street light repair and the Adopt-A-Street program.

Cost of Service Breakdown Streets Division - HURF					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Street Maintenance	16.00	$1,139,746	$1,066,864	$531,228	$2,737,838
Street Lights & Traffic Signals	5.00	$372,256	$1,807,446	$350,443	$2,530,145
Street Signs & Striping	8.00	$544,504	$255,161	$303,381	$1,103,046
Administration	5.80	$484,923	$53,718	$265,063	$803,704
Street Sweeping	4.00	$276,072	$326,854	$91,710	$694,636
Totals	**38.80**	**$2,817,501**	**$3,510,043**	**$1,541,825**	**$7,869,369**

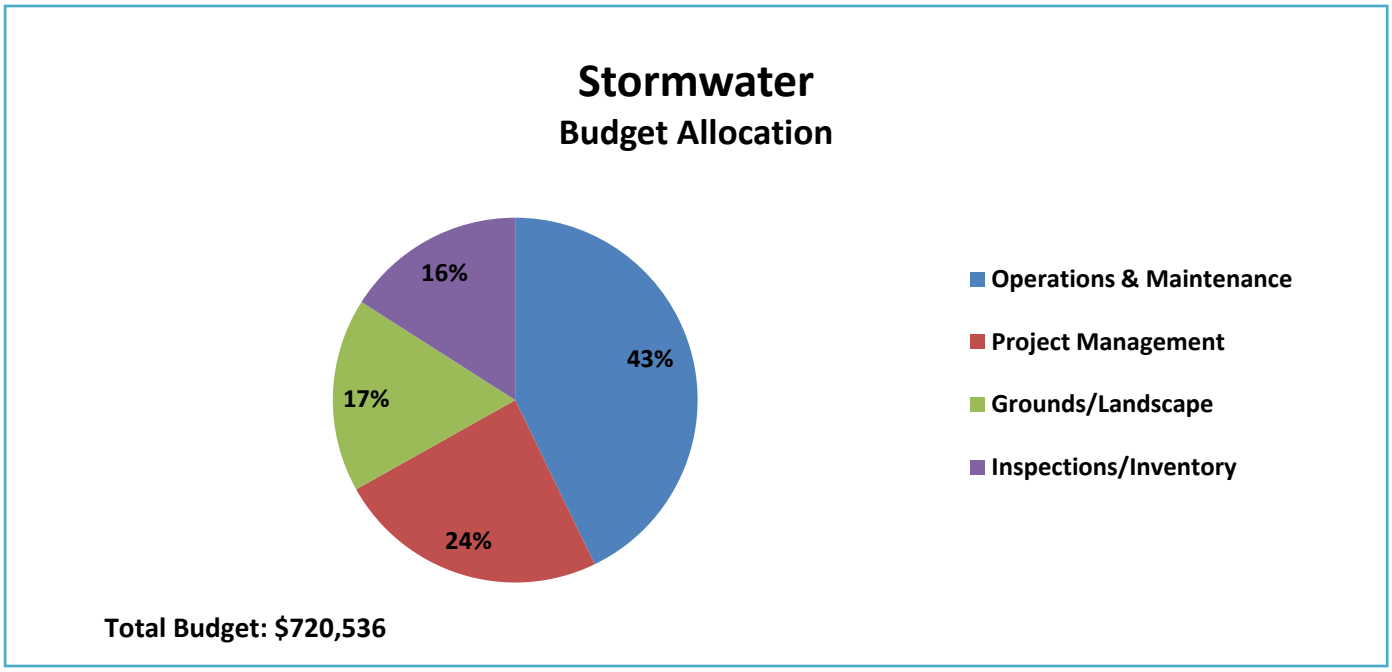
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Streets Division - Stormwater

Stormwater Operations is responsible for the repair and maintenance of the City's Stormwater System. Stormwater staff is responsible for the operation and maintenance of stormwater retention basins, storm drain systems, system inspection, drywell inspections and bridge maintenance.

Cost of Service Breakdown *Streets Division - Stormwater*					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Operations & Maintenance	1.84	$123,388	$34,098	$151,026	$308,512
Project Management	1.08	$74,875	$17,052	$81,321	$173,248
Grounds/Landscape	0.64	$44,119	$21,511	$58,087	$123,717
Inspections/Inventory	0.64	$44,119	$12,853	$58,087	$115,059
Totals	**4.20**	**$286,501**	**$85,514**	**$348,521**	**$720,536**
The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.					



Transit Division

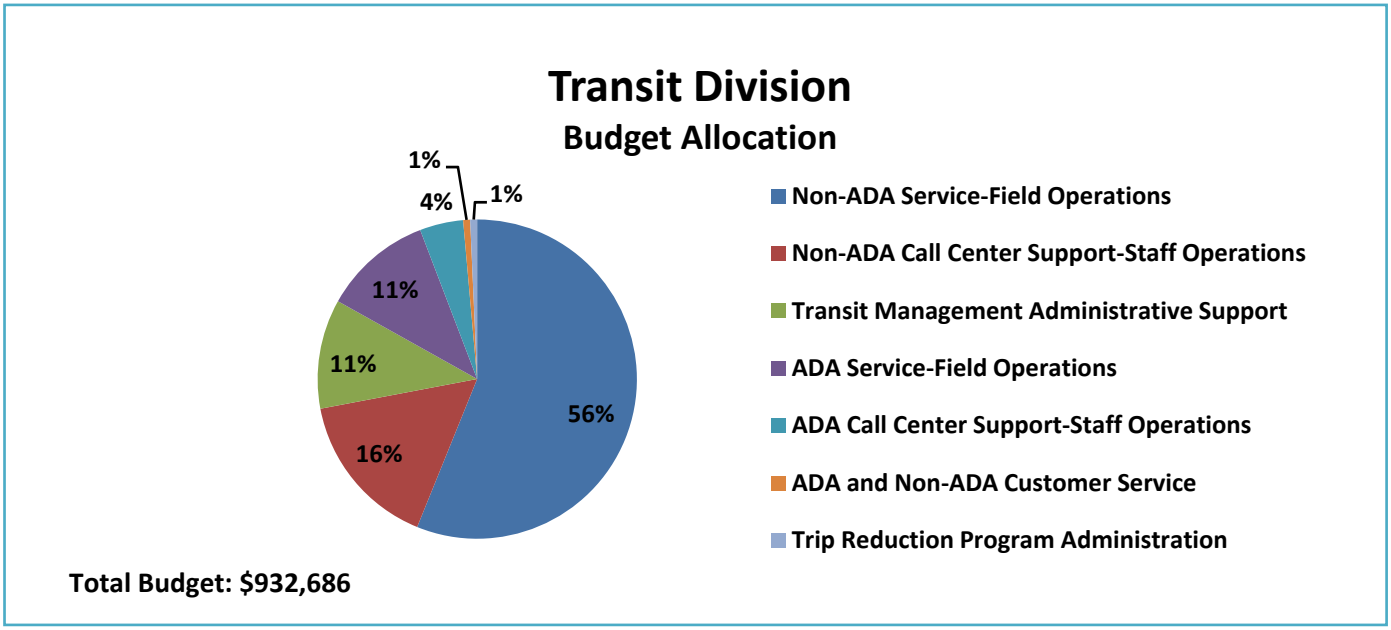
The Transit Division provides Dial-A-Ride services including Americans with Disabilities Act (ADA) service in full compliance with Federal Transportation Administration (FTA) requirements. The FTA requires Dial-A-Ride services to be provided within three quarters of a mile on either side of a bus route and match the hours of operation of that bus route.

The City of Peoria currently provides enhanced services which exceed the minimum FTA standards by offering Monday through Friday Dial-A-Ride services throughout the City. In addition, the City offers "Dial-A-Ride Plus" services to Peoria residents Monday through Friday. Dial-A-Ride Plus provides trips to local medical centers, including Thunderbird, Arrowhead and Boswell hospitals which are located outside the City boundaries.

Cost of Service Breakdown
Transit Division

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Non-ADA Service-Field Operations	3.98	$245,109	$171,474	$107,060	$523,643
Non-ADA Call Center Support-Staff Operations	1.38	$78,196	$35,831	$34,025	$148,052
Transit Management Administrative Support	0.80	$58,580	$25,192	$19,725	$103,497
ADA Service-Field Operations	0.87	$53,385	$26,478	$23,423	$103,286
ADA Call Center Support-Staff Operations	0.37	$21,590	$10,339	$9,123	$41,052
ADA and Non-ADA Customer Service	0.05	$4,083	$1,262	$1,233	$6,578
Trip Reduction Program Administration	0.05	$4,083	$1,262	$1,233	$6,578
Totals	**7.50**	**$465,026**	**$271,838**	**$195,822**	**$932,686**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



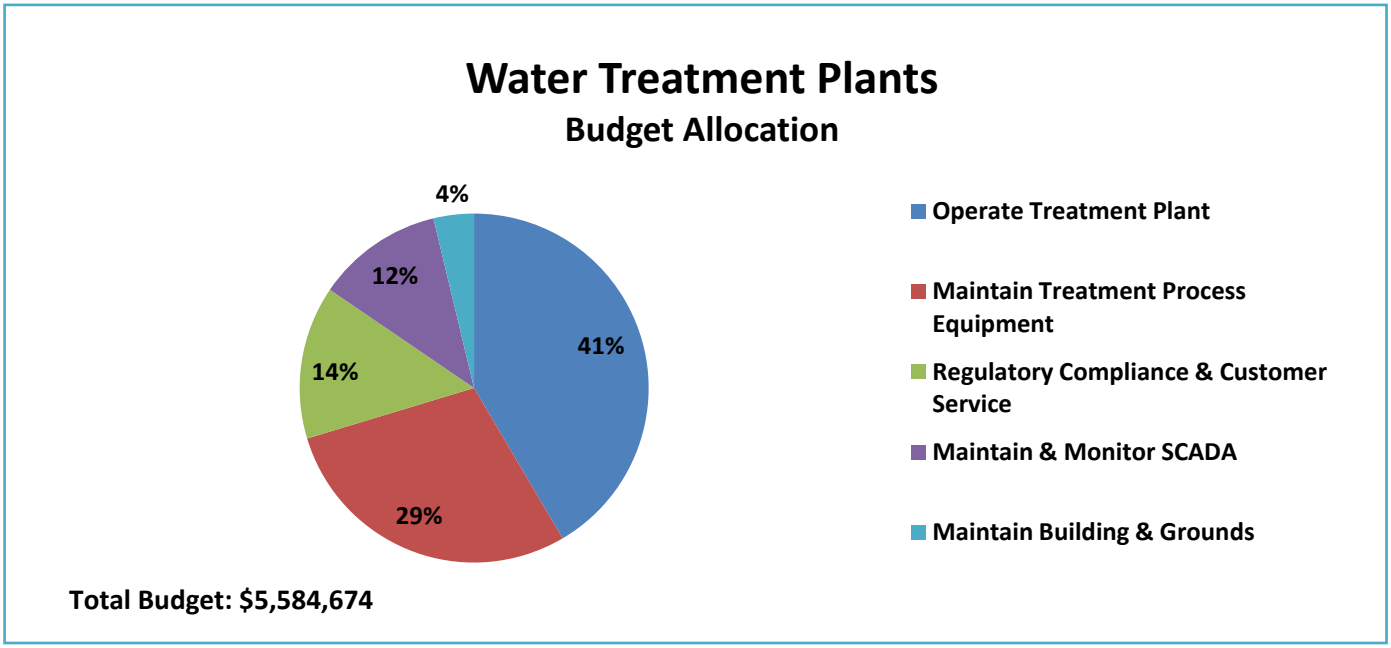
Utility Plant Operations Division – Water Treatment Plants

This division has two sections: water treatment and wastewater treatment. Water treatment includes the Greenway and Quintero Water Treatment Plants. The Greenway Water Treatment Plant treats surface water from Salt River Project for potable water (drinking water) use by our customers. This includes the operation and maintenance of the treatment plant equipment, on site drinking water storage reservoir, and the pumping station that delivers the water. In addition, the 24-hour water control room is located at this plant. The control room operation oversees the city wide potable water and delivery system for our customers and schedules and plans the daily deliveries and water orders.

Cost of Service Breakdown
Water Treatment Plants

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Operate Treatment Plant	4.87	$410,568	$1,453,174	$501,042	$2,364,784
Maintain Treatment Process Equipment	7.36	$686,698	$324,922	$593,077	$1,604,697
Regulatory Compliance & Customer Service	4.16	$441,528	$12,251	$335,124	$788,903
Maintain & Monitor SCADA	3.38	$300,240	$28,399	$306,971	$635,610
Maintain Building & Grounds	0.23	$14,297	$145,592	$30,791	$190,680
Totals	**20.00**	**$1,853,331**	**$1,964,338**	**$1,767,005**	**$5,584,674**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



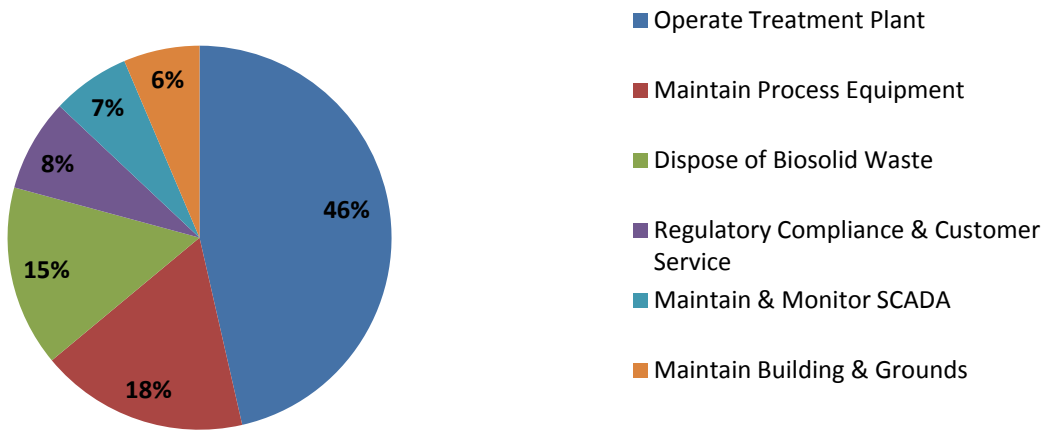
Utility Plant Operations Division – Water Reclamation Facilities

Wastewater is treated and reclaimed at the Butler, Beardsley and Jomax Water Reclamation Facilities. This reclaimed water meets all state and federal water quality requirements and is either recharged back into the local underground aquifers or is reused directly on landscape and turf areas. The Beardsley Water Reclamation Facility treats wastewater for those areas north of Beardsley Road. The Butler Water Reclamation Facility treats wastewater for those areas south of Beardsley Road. The Jomax Water Reclamation Facility treats wastewater for those areas located in the Vistancia development.

Cost of Service Breakdown
Water Reclamation Facilities

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Operate Treatment Plant	4.95	$438,879	$2,916,085	$617,434	$3,972,398
Maintain Process Equipment	5.05	$427,849	$625,730	$605,068	$1,658,647
Dispose of Biosolid Waste	0.60	$38,302	$950,292	$64,368	$1,052,962
Regulatory Compliance & Customer Service	3.00	$271,618	$8,148	$349,529	$629,295
Maintain & Monitor SCADA	1.95	$165,437	$20,097	$232,346	$417,880
Maintain Building & Grounds	0.45	$34,596	$137,664	$66,175	$238,435
Totals	**16.00**	**$1,376,681**	**$4,658,016**	**$1,934,920**	**$7,969,617**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Total Budget: $7,969,617

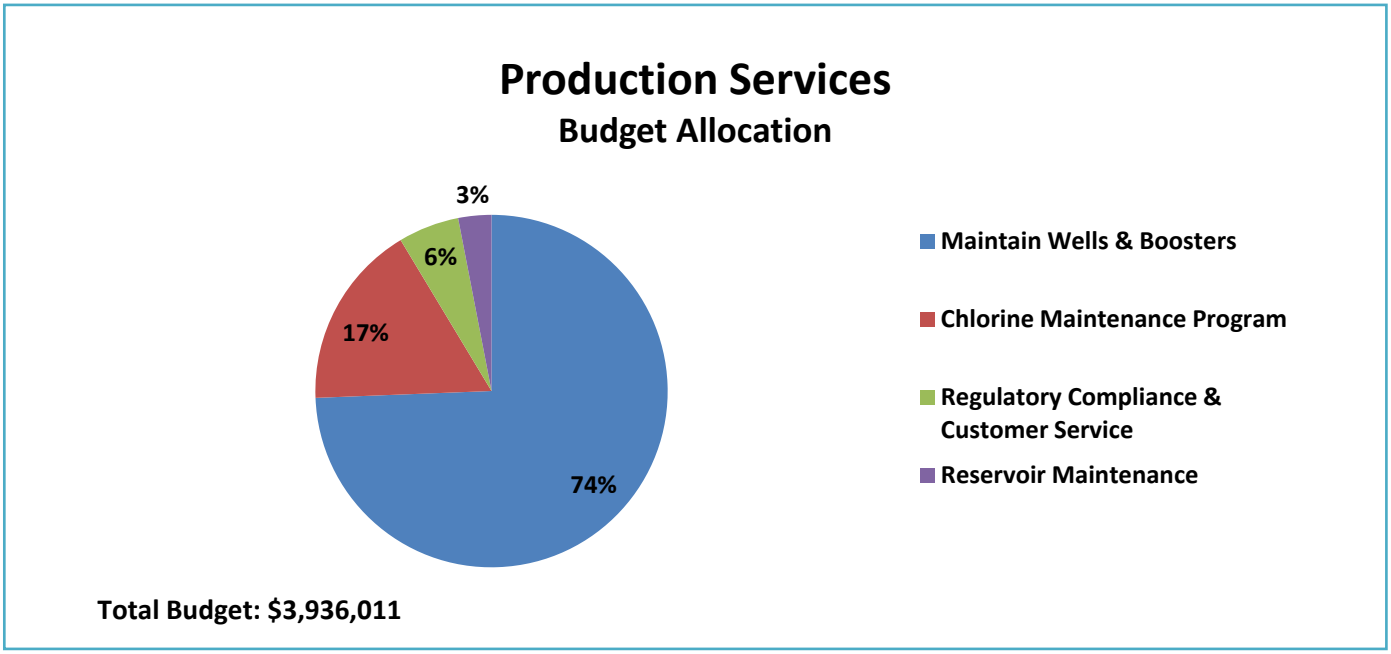
Utility Field Operations Division – Production Services

The Utility Field Operations division is comprised of four sections that maintain the water production system, the water distribution system, the wastewater collection system, and blue stake program for the City of Peoria.

The Water Production section is responsible for operating and maintaining all wells, reservoir storage, and booster stations.

Cost of Service Breakdown Production Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Maintain Wells & Boosters	4.20	$305,579	$2,046,872	$575,387	$2,927,838
Chlorine Maintenance Program	2.50	$185,415	$141,051	$342,492	$668,958
Regulatory Compliance & Customer Service	0.98	$80,980	$4,220	$134,257	$219,457
Reservoir Maintenance	0.52	$44,711	$3,808	$71,239	$119,758
Totals	**8.20**	**$616,685**	**$2,195,951**	**$1,123,375**	**$3,936,011**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

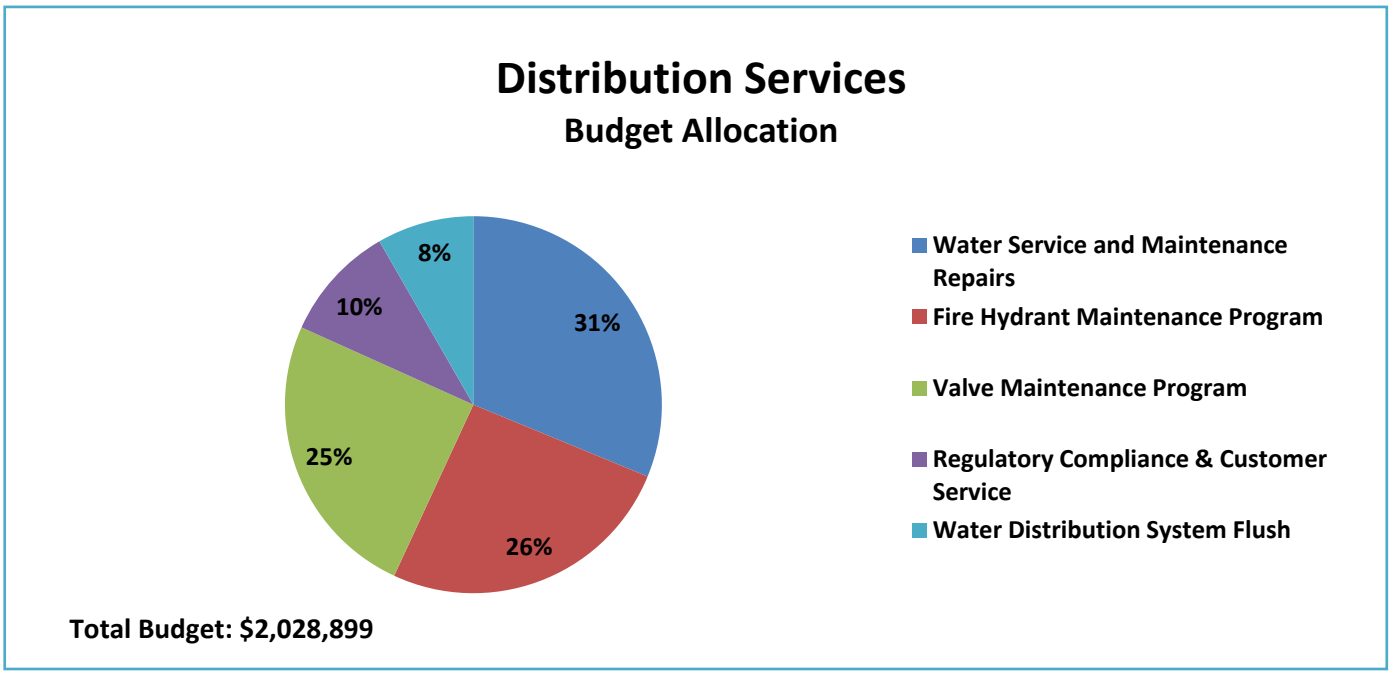


Utility Field Operations Division – Distribution Services

The Water Distribution section is responsible for monitoring, maintaining and repairing the City's water distribution system, to ensure efficient delivery of potable water to our customers and adequate pressure and flow for fire fighting purposes.

Cost of Service Breakdown Distribution Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Water Service and Maintenance Repairs	3.35	$250,300	$68,968	$314,206	$633,474
Fire Hydrant Maintenance Program	2.75	$198,348	$64,816	$257,913	$521,077
Valve Maintenance Program	2.65	$192,646	$62,412	$248,532	$503,590
Regulatory Compliance & Customer Service	1.08	$91,055	$10,096	$101,138	$202,289
Water Distribution System Flush	0.72	$56,053	$44,396	$68,020	$168,469
Totals	**10.55**	**$788,402**	**$250,688**	**$989,809**	**$2,028,899**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

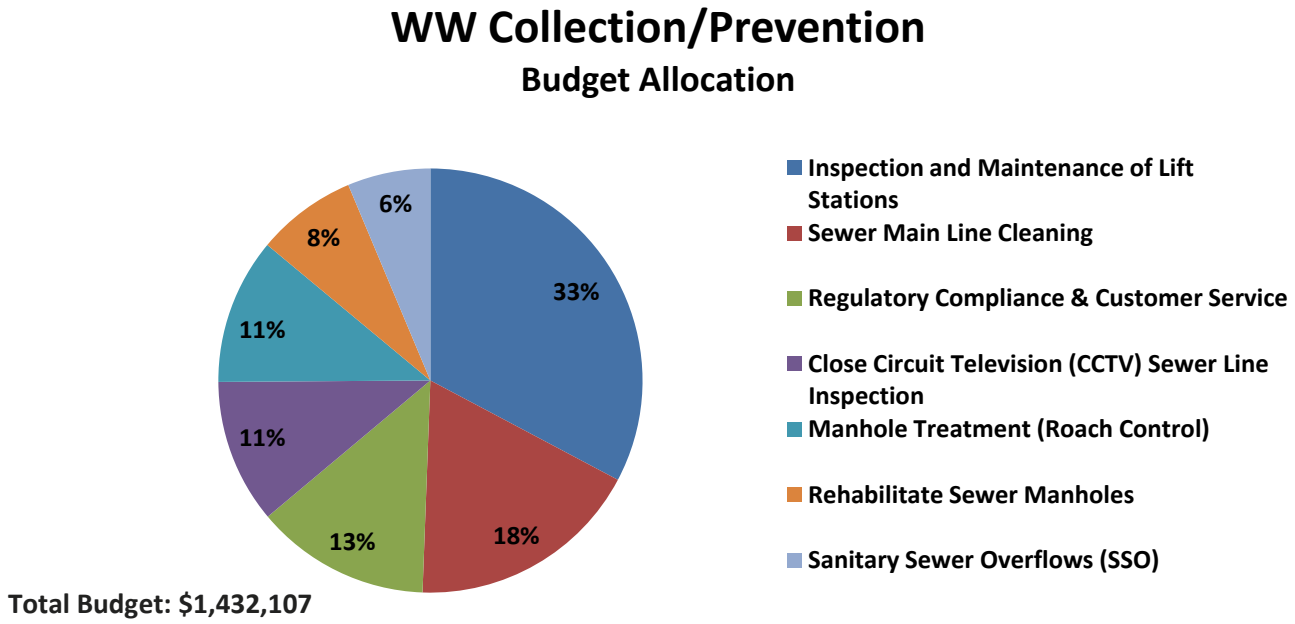


Utility Field Operations Division – Wastewater Collection/Prevention

The Wastewater Collections section is responsible for operating and maintaining the City's wastewater collection or sewer system.

Cost of Service Breakdown Wastewater Collection/Prevention					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Inspection and Maintenance of Lift Stations	2.28	$165,832	$168,225	$134,994	$469,051
Sewer Main Line Cleaning	1.58	$111,310	$50,620	$93,549	$255,479
Regulatory Compliance & Customer Service	1.17	$97,228	$24,249	$69,274	$190,751
Close Circuit Television (CCTV) Sewer Line Inspection	0.93	$66,942	$35,398	$55,063	$157,403
Manhole Treatment (Roach Control)	0.43	$34,664	$99,390	$25,459	$159,513
Rehabilitate Sewer Manholes	0.43	$35,421	$48,358	$25,459	$109,238
Sanitary Sewer Overflows (SSO)	0.43	$33,282	$31,931	$25,459	$90,672
Totals	**7.25**	**$544,679**	**$458,171**	**$429,257**	**$1,432,107**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

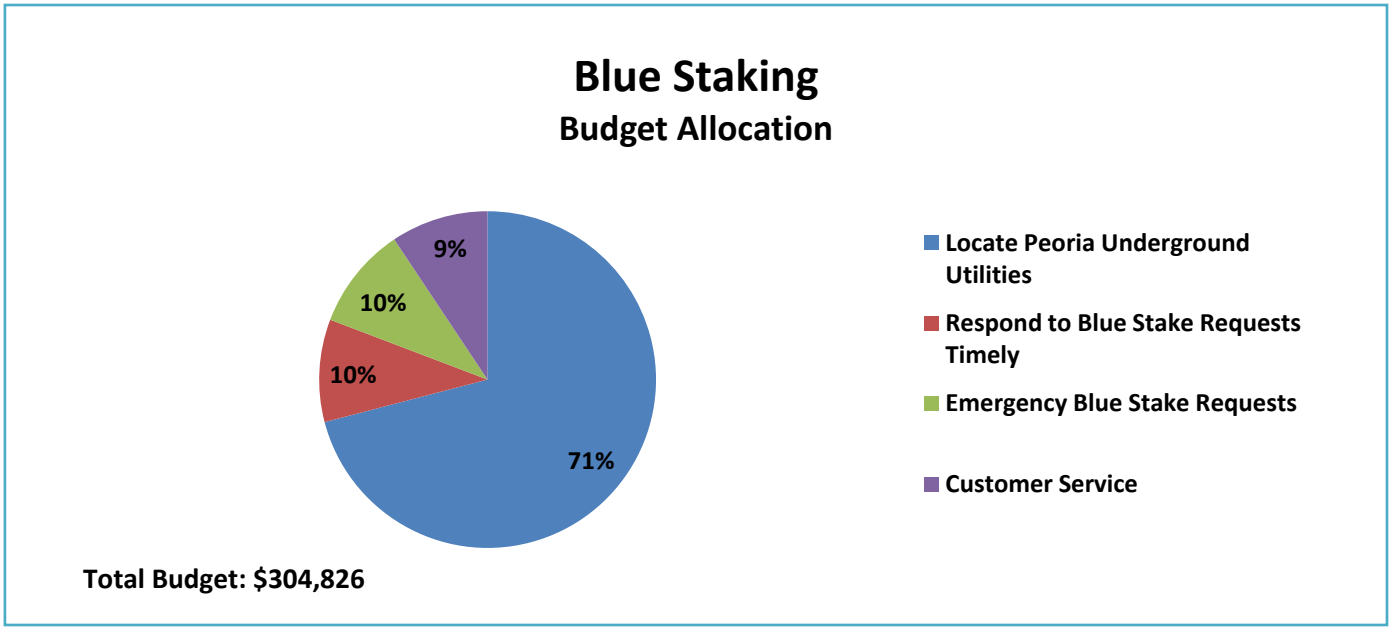


Utility Field Operations Division – Blue Staking

The Blue Stake section provides underground utility marking services for City assets through the City's blue stake program.

Cost of Service Breakdown Blue Staking					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Locate Peoria Underground Utilities	1.40	$102,892	$35,401	$77,908	$216,201
Respond to Blue Stake Requests Timely	0.20	$14,699	$4,223	$11,130	$30,052
Emergency Blue Stake Requests	0.20	$14,699	$4,223	$11,130	$30,052
Customer Service	0.20	$14,700	$2,691	$11,130	$28,521
Totals	**2.00**	**$146,990**	**$46,538**	**$111,298**	**$304,826**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Water Resources and Environmental Division – Water Resources/Conservation

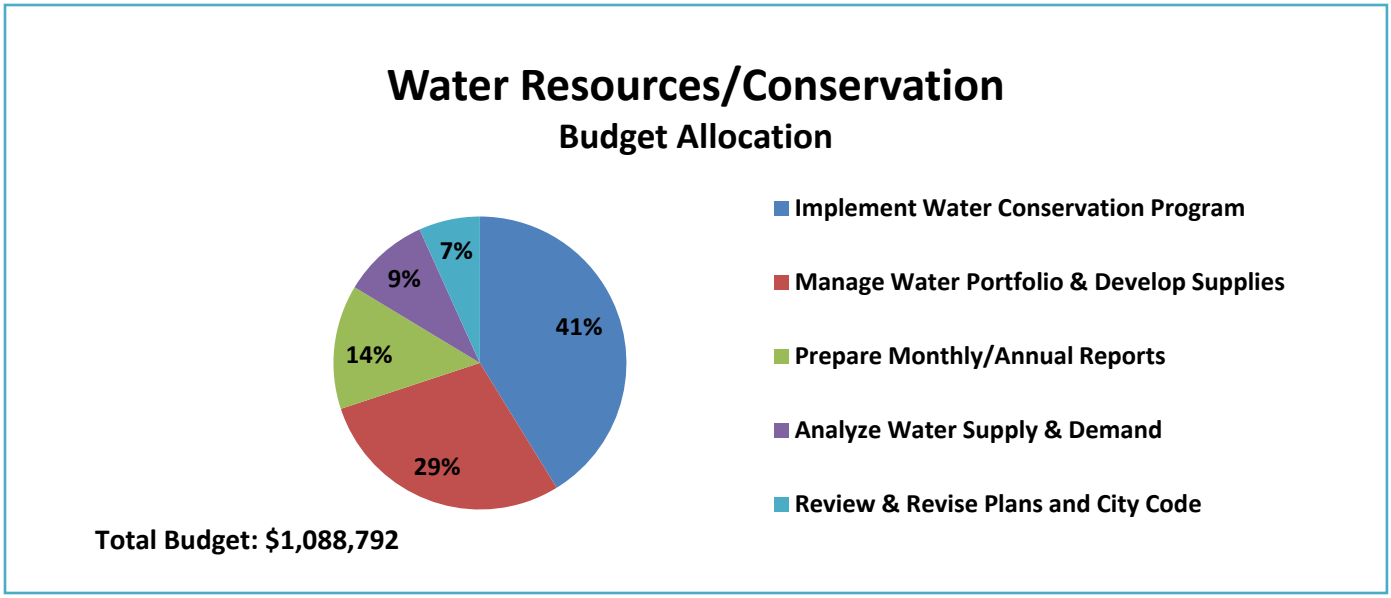
The Water Resources and Environmental Division includes four sections: Water Resources/Conservation, Drinking Water Environmental, Wastewater Environmental (Wastewater, Pretreatment, Biosolids, Stormwater, and Air) and Environmental Services.

The Water Resources/Conservation section ensures a sustainable water supply for Peoria residents and businesses, now and in the future. This section is responsible for coordinating and acquiring water rights, planning for the cost-effective acquisition and/or development of additional supplies, and maintaining regulatory compliance. Additionally in its water conservation capacity this section oversees and updates the City's water conservation program which is necessary to maintain regulatory compliance and to achieve reductions in indoor and outdoor water use. One of the main purposes of the Water Conservation unit is to keep the City in compliance with the Assured Water Supply rules.

Cost of Service Breakdown
Water Resources/Conservation

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Implement Water Conservation Program	1.90	$138,107	$189,395	$121,303	$448,805
Manage Water Portfolio & Develop Supplies	1.42	$127,258	$94,328	$90,977	$312,563
Prepare Monthly/Annual Reports	1.00	$83,160	$2,317	$63,843	$149,320
Analyze Water Supply & Demand	0.68	$59,775	$1,652	$43,094	$104,521
Review & Revise Plans and City Code	0.50	$40,416	$1,245	$31,922	$73,583
Totals	**5.50**	**$448,716**	**$288,937**	**$351,139**	**$1,088,792**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



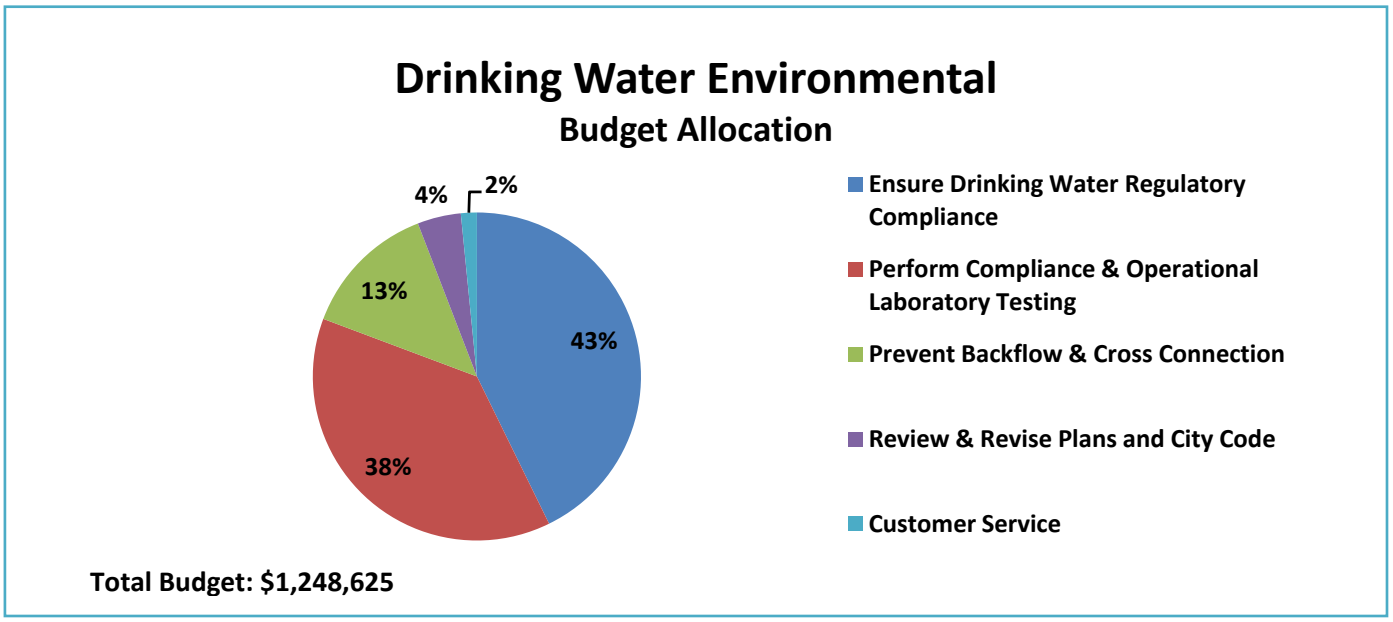
Water Resources and Environmental Division – Drinking Water Environmental

The Environmental sections provide environmental compliance support and monitoring for the City's water and wastewater utility operations. The Drinking Water Environmental section provides sampling and analysis support for the City's drinking water programs. Additionally, this section operates and manages the City's environmental laboratory.

Cost of Service Breakdown
Drinking Water Environmental

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Ensure Drinking Water Regulatory Compliance	2.10	$200,868	$157,824	$174,995	$533,687
Perform Compliance & Operational Laboratory Testing	1.90	$138,798	$177,118	$158,140	$474,056
Prevent Backflow & Cross Connection	0.89	$71,848	$21,828	$74,076	$167,752
Review & Revise Plans and City Code	0.27	$25,256	$5,979	$22,265	$53,500
Customer Service	0.09	$10,715	$1,424	$7,491	$19,630
Totals	**5.25**	**$447,485**	**$364,173**	**$436,967**	**$1,248,625**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



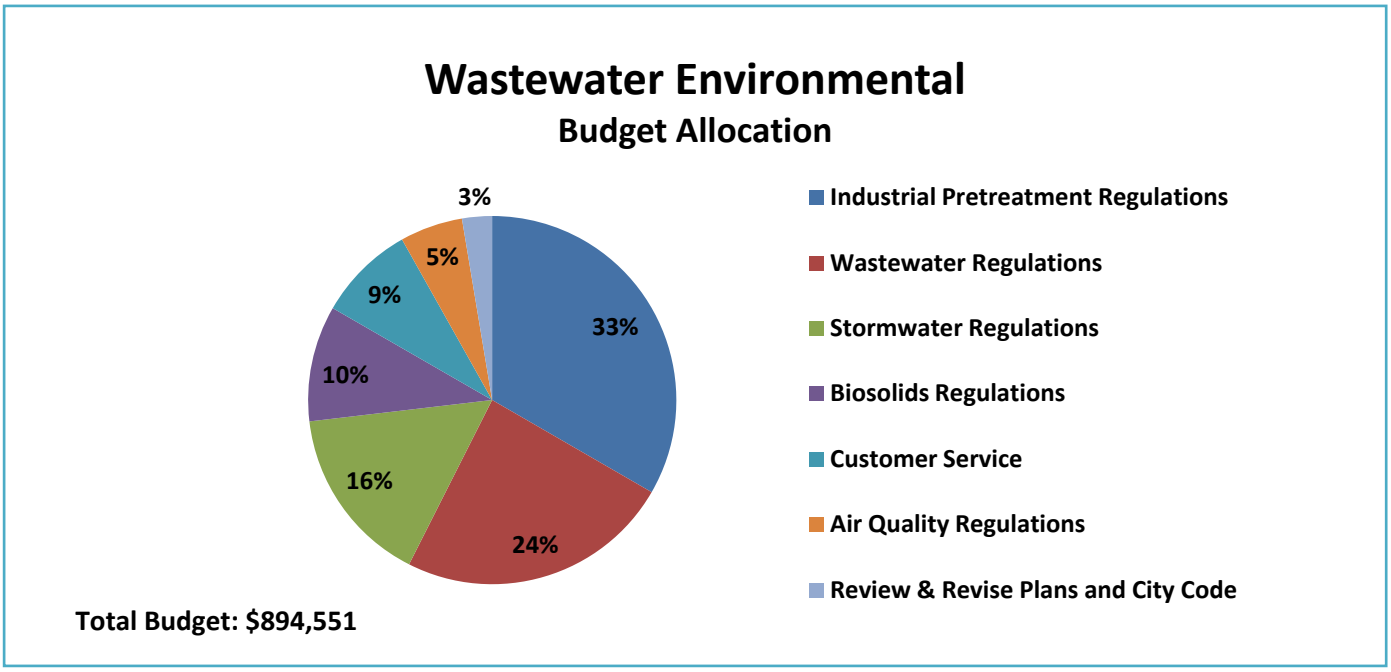
Water Resources and Environmental Division – Wastewater Environmental

The Wastewater Environmental section provides environmental compliance sampling and analysis support for the City's wastewater programs as well as compliance support for biosolids disposal, stormwater programs, and air quality permits.

Cost of Service Breakdown
Wastewater Environmental

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Industrial Pretreatment Regulations	1.79	$152,972	$70,734	$74,472	$298,178
Wastewater Regulations	0.89	$75,705	$103,185	$36,951	$215,841
Stormwater Regulations	0.95	$77,082	$23,670	$39,557	$140,309
Biosolids Regulations	0.53	$46,407	$22,266	$22,359	$91,032
Customer Service	0.59	$49,950	$1,997	$24,444	$76,391
Air Quality Regulations	0.33	$27,725	$7,490	$14,013	$49,228
Review & Revise Plans and City Code	0.17	$15,922	$579	$7,071	$23,572
Totals	**5.25**	**$445,763**	**$229,921**	**$218,867**	**$894,551**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



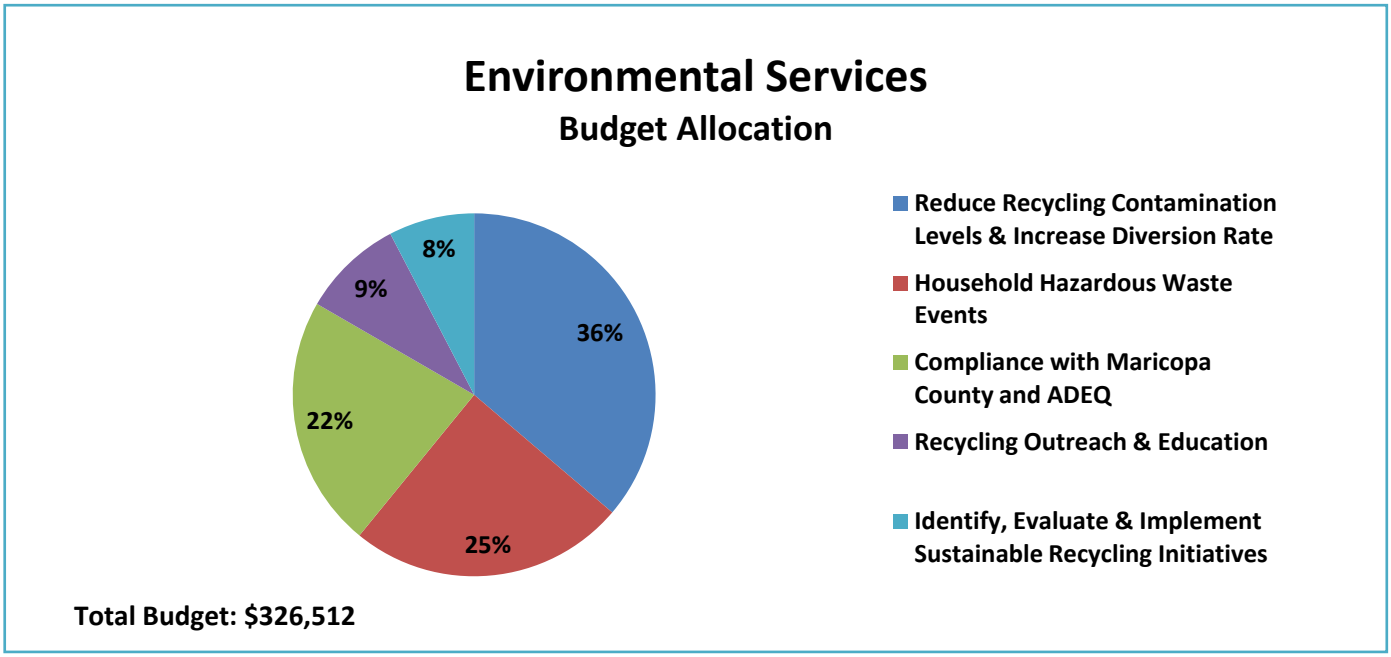
Water Resources and Environmental Division – Environmental Services

The Environmental Services section provides support to the Solid Waste Division of the Department. Its primary function is to promote the reduction in solid waste through diversion of recycling material to a Materials Recovery Facility and the diversion of household hazardous wastes to City sponsored collection events.

Cost of Service Breakdown
Environmental Services

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Reduce Recycling Contamination Levels & Increase Diversion Rate	0.90	$71,671	$17,052	$29,570	$118,293
Household Hazardous Waste Events	0.20	$16,951	$56,990	$6,571	$80,512
Compliance with Maricopa County and ADEQ	0.55	$49,839	$5,422	$18,071	$73,332
Recycling Outreach & Education	0.15	$13,174	$11,311	$4,928	$29,413
Identify, Evaluate & Implement Sustainable Recycling Initiatives	0.20	$17,872	$518	$6,572	$24,962
Totals	**2.00**	**$169,507**	**$91,293**	**$65,712**	**$326,512**

The budget amounts listed above include all costs for that service or program for FY2012. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Public Works-Utilities Department FY2013

Performance Report

The Public Works-Utilities Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Enhance Current Services/Total Planning	Provide Water and Wastewater Treatment Services	% of residents rating the quality of drinking water service as good or excellent *Peoria Times survey on safe water	48% N/A	48% N/A	N/A 73%*	75%
		Total million gallons of potable water delivered to customers	8,647	8,481	8,594	8,538
		Total million gallons of wastewater treated	3,709	3,502	3,591	3,547
	Operate Water and Wastewater Treatment Plants efficiently and effectively	Water Treatment Plants cost/1000 gallons Wastewater Reclamation Facilities cost/1000 gallons	$0.79 $1.49	$0.73 $1.59	$0.76 $1.54	<$0.84 <$1.73
		Total Electrical Cost/1000 gallons of water treated Total Electrical Cost/1000 gallons of wastewater treated	$0.21 $0.52	$0.21 $0.53	$0.22 $0.52	$0.21 $0.52
	Manage the City's water resource portfolio and ensure the City meets Federal, State and Local compliance regulations for water, wastewater, stormwater and air quality	% of reporting requirements met for ADWR, ADEQ (storm water and air quality), MCESD (water and wastewater)	100%	100%	100%	100%
		Number of drinking water tests run	13,510	11,338	9,520	10,429
		Number of wastewater tests run	3,291	3,451	2,593	3,022
		Percent of lost and unaccounted for water	4.10%	4.54%	4.10%	<10%
	Maintain and operate the water distribution system to ensure efficient delivery of potable water	Test, flush and maintain all fire hydrants on an annual basis	100%	100%	100%	100%
		Exercise all water valves on a 3 year cycle	26.78%	27.13%	26.96%	33%
	Maintain and operate the wastewater collection systems to ensure system integrity	Clean all wastewater mains on a 5 year cycle	10.85%	1.89%	6.37%	20%
		Pest control treatment of all manholes on a 2 year cycle	24.56%	46.77%	50%	50%

Council Goal	Expected Outcome	Performance Measure	FY2010 Actual	FY2011 Actual	FY2012 Estimate	FY2013 Target
Enhance Current Services/Total Planning	Provide commercial solid waste collection and disposal service	Total roll-off containers serviced	2,667	2,138	2,253	2,300
		Total front load containers serviced	10,221	10,029	9,711	9,987
	Provide quality residential solid waste services which maximize recycling	Recycling diversion rate	25%	25%	26%	≥25%
		Total landfill tonnage collected	47,348	49,270	46,661	47,760
		Total recycled tonnage collected	15,505	16,067	16,010	15,830
		Percent of residents rating the quality of garbage collection as good or excellent	N/A	88%	88%	>85%
	Operate a City-wide Dial-A-Ride demand response bus system	Total trips provided	31,708	29,805	29,124	>29,000
		% of trips scheduled compared to trips requested	97.32%	99.46%	100%	>95%
	Effective management of electrical consumption at the City Hall Complex	Total kilowatts used (in millions)	8.23	7.45	7.36	7.4
		Total electricity cost (in thousands)	$792.9	$750.0	$738	$740
	Provide the most efficient and effective fleet maintenance service	Maintain City's fleet "in-service" at 90% or better each month	97.88%	97.7%	97.3%	>90%
		% of repairs with a one day turnaround time	77%	76.3%	75%	>75%
		Customer Service Satisfaction	97.8%	87.1%	93.6%	>90%
		Total gallons of biodiesel fuel consumed	332,425	339,051	335,901	330,000
		Total gallons of unleaded fuel consumed	293,342	325,549	327,282	325,000
		Total gallons of ethanol fuel consumed	18,412	15,834	16,438	16,895
	To effectively maintain our transportation infrastructure by providing top quality operations and maintenance services.	Inspect all pavement on a 2 year cycle - percent completed YTD	44%	45%	45%	50%
		Average number of weeks to complete residential street sweeping cycle	9.6	8.6	7.7	8.0
		Average number of weeks to complete arterial and collector street sweeping cycle	3.1	3.5	4.15	4.0
		Restripe all roads on an annual basis – percent completed YTD	112%	66.8%	85%	100%
		Average number of days to repair street light outage	9.22	10.59	11.78	10

Public Works

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$18,038,724	$17,590,562	**$18,112,444**	$18,089,545	**$19,065,021**	**5.26%**
Contractual Services	$34,872,261	$35,816,220	**$36,927,928**	$36,988,908	**$37,207,700**	**0.76%**
Commodities	$5,593,011	$6,104,467	**$6,425,989**	$6,871,834	**$6,922,505**	**7.73%**
Capital Outlay	$3,298,706	$1,669,643	**$1,729,832**	$2,331,899	**$4,262,915**	**146.44%**
Total :	$61,802,703	$61,180,891	**$63,196,193**	$64,282,186	**$67,458,141**	**6.74%**
Expenditures by Division						
Public Works Administration	$645,914	$538,247	**$431,467**	$518,407	**$548,525**	**27.13%**
Utilities-Water/Ww Admin	$1,263,983	$1,285,900	**$1,378,076**	$1,378,076	**$1,455,815**	**5.64%**
Utilities Operations Admin	$1,705,290	$1,603,866	**$1,809,240**	$1,809,240	**$1,924,936**	**6.39%**
Greenway Potbl Wtr Trt Plant	$3,274,089	$3,209,257	**$3,334,858**	$3,334,858	**$3,295,150**	**-1.19%**
Quintero Treatment Plant	$523,043	$428,977	**$475,576**	$475,576	**$438,918**	**-7.71%**
Production Svcs	$3,080,384	$3,693,352	**$3,936,011**	$3,936,011	**$3,834,526**	**-2.58%**
Distribution Services	$1,914,025	$2,070,991	**$2,028,899**	$2,028,899	**$2,178,963**	**7.40%**
Blue Staking	$388,643	$424,011	**$304,826**	$304,826	**$370,891**	**21.67%**
Water Resources/Conservation	$1,083,239	$1,133,838	**$1,088,792**	$1,088,792	**$1,173,519**	**7.78%**
Water Supply	$4,870,355	$4,814,672	**$5,096,519**	$5,158,069	**$4,916,136**	**-3.54%**
Utilities Engineering	$721,857	$0	**$0**	$0	**$0**	**NA**
Drinking Water Environmental	$1,516,814	$1,414,396	**$1,248,625**	$1,248,625	**$1,245,845**	**-0.22%**
Wtr Eqt Reserve	$0	$0	**$44,801**	$44,801	**$44,801**	**0.00%**
Beardsley Water Reclamation Facility	$1,726,211	$1,729,275	**$1,834,138**	$1,834,138	**$1,856,990**	**1.25%**
Wastewater Collection/Prevention	$1,264,617	$1,284,190	**$1,432,107**	$1,481,959	**$1,507,427**	**5.26%**
Wastewater Environmental	$614,831	$811,353	**$894,551**	$844,699	**$870,259**	**-2.72%**
Jomax Water Reclamation Facility	$1,151,916	$1,322,368	**$1,296,599**	$1,296,599	**$1,270,882**	**-1.98%**
Butler Water Reclamation Facility	$4,587,595	$5,298,136	**$4,874,880**	$4,874,880	**$4,790,808**	**-1.72%**
Ww Eqt Reserve	$0	$0	**$90,033**	$90,033	**$371,290**	**312.39%**
Commercial Collection	$1,889,270	$1,982,231	**$2,158,043**	$2,158,043	**$2,287,618**	**6.00%**
Solid Waste Admin	$571,848	$459,450	**$580,951**	$720,951	**$605,583**	**4.24%**
Residential Collection	$4,580,257	$4,710,011	**$5,069,054**	$5,069,054	**$5,118,628**	**0.98%**
Residential Recycling	$1,965,004	$1,928,032	**$2,253,456**	$2,253,456	**$2,440,598**	**8.30%**
Environmental Services	$430,118	$311,701	**$326,512**	$326,512	**$345,814**	**5.91%**
Solid Waste Eqt Reserve	$1,474,396	$0	**$150,000**	$956,067	**$1,715,000**	**1043.33%**
Storm Drain - NPDES	$496,383	$711,058	**$720,536**	$737,272	**$1,017,343**	**41.19%**
Fleet Maintenance	$4,226,714	$4,649,410	**$4,672,721**	$4,876,946	**$5,088,622**	**8.90%**
Fleet Reserve	$1,243,949	$1,207,265	**$1,316,998**	$1,112,998	**$1,120,514**	**-14.92%**
Streets/Transit Equipment Reserve	$483,388	$252,194	**$75,000**	$75,000	**$727,646**	**870.19%**
Facilities Admin	$524,127	$323,882	**$351,272**	$351,272	**$378,878**	**7.86%**
Custodial Services	$956,042	$1,052,736	**$1,448,190**	$1,448,190	**$1,464,808**	**1.15%**
Nighttime Facilities Services	$685,657	$645,376	**$693,855**	$701,855	**$772,879**	**11.39%**
Building Maintenance	$842,493	$290,729	**$0**	$0	**$0**	**NA**
Utility Management	$1,005,433	$936,623	**$1,027,879**	$983,006	**$1,044,606**	**1.63%**
Facilities Operating Projects	$0	$706,714	**$681,142**	$681,142	**$691,887**	**1.58%**
Technical Operations	$1,392,800	$1,431,533	**$1,268,531**	$1,279,879	**$1,335,328**	**5.27%**
Streets Admin	$862,119	$863,233	**$803,704**	$803,704	**$829,300**	**3.18%**

Public Works

Operating Budget Summary

Sort Description	FY 10 Actual	FY 11 Actual	FY 12 Budget	FY 12 Estimate	FY 13 Budget	Percent Change
Signs And Striping	$1,080,884	$1,051,603	**$1,103,046**	$1,103,046	**$1,144,158**	**3.73%**
Traffic Signal Maintenance	$2,327,664	$2,368,173	**$2,530,145**	$2,530,145	**$2,587,443**	**2.26%**
Street Maintenance	$2,504,196	$2,576,507	**$2,737,838**	$2,737,838	**$2,899,399**	**5.90%**
Sweeper Operations	$704,817	$725,121	**$694,636**	$694,636	**$750,514**	**8.04%**
Transit Division	$1,009,685	$934,480	**$932,686**	$932,686	**$995,894**	**6.78%**
Hb2565 Transp Grant	$212,653	$0	**$0**	$0	**$0**	**NA**
Total :	$61,802,703	$61,180,891	**$63,196,193**	$64,282,186	**$67,458,141**	**6.74%**

Staffing by Division						
Public Works Administration	5.00	4.25	**2.75**	3.50	**3.50**	**27.27%**
Utilities-Water/Ww Admin	5.00	5.00	**5.00**	5.00	**5.00**	**0.00%**
Utilities Operations Admin	9.00	9.00	**9.00**	8.00	**8.00**	**-11.11%**
Greenway Potbl Wtr Trt Plant	10.00	10.60	**10.60**	10.60	**10.60**	**0.00%**
Quintero Treatment Plant	1.00	0.40	**0.40**	0.40	**0.40**	**0.00%**
Production Svcs	7.20	8.20	**8.20**	8.20	**8.20**	**0.00%**
Distribution Services	11.55	9.55	**10.55**	10.55	**10.55**	**0.00%**
Blue Staking	3.00	3.00	**2.00**	2.00	**2.00**	**0.00%**
Water Resources/Conservation	7.00	6.00	**5.50**	5.50	**5.50**	**0.00%**
Utilities Engineering	1.00	0.00	**0.00**	0.00	**0.00**	**NA**
Drinking Water Environmental	6.00	6.00	**5.25**	5.25	**5.25**	**0.00%**
Beardsley Water Reclamation Facility	4.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Wastewater Collection/Prevention	7.25	7.25	**7.25**	8.25	**8.25**	**13.79%**
Wastewater Environmental	6.00	6.00	**6.25**	5.25	**5.25**	**-16.00%**
Jomax Water Reclamation Facility	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Butler Water Reclamation Facility	9.00	9.00	**9.00**	9.00	**9.00**	**0.00%**
Commercial Collection	8.00	8.00	**8.00**	9.00	**9.00**	**12.50%**
Solid Waste Admin	4.00	3.25	**4.00**	4.00	**4.00**	**0.00%**
Residential Collection	18.00	20.00	**20.00**	20.00	**20.00**	**0.00%**
Residential Recycling	12.00	11.00	**11.00**	10.00	**10.00**	**-9.09%**
Environmental Services	3.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Storm Drain - NPDES	5.00	4.20	**4.20**	4.20	**4.20**	**0.00%**
Fleet Maintenance	12.00	12.75	**12.25**	11.50	**11.50**	**-6.12%**
Facilities Admin	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Custodial Services	10.00	11.00	**11.00**	11.00	**11.00**	**0.00%**
Nighttime Facilities Services	13.75	10.75	**10.75**	10.75	**10.75**	**0.00%**
Facilities Operating Projects	5.00	5.00	**5.00**	5.00	**5.00**	**0.00%**
Technical Operations	10.00	10.00	**9.00**	9.00	**9.00**	**0.00%**
Streets Admin	6.00	6.80	**5.80**	5.80	**5.80**	**0.00%**
Signs And Striping	9.00	8.00	**8.00**	8.00	**8.00**	**0.00%**
Traffic Signal Maintenance	5.00	5.00	**5.00**	5.00	**5.00**	**0.00%**
Street Maintenance	17.00	16.00	**16.00**	16.00	**16.00**	**0.00%**
Sweeper Operations	4.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Transit Division	11.75	10.00	**7.50**	7.50	**7.50**	**0.00%**
Total :	251.50	242.00	**235.25**	234.25	**234.25**	**-0.43%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Public Works								
General Fund								
1000 - 0900	**Public Works Administration**							
	Dep Director PW - Utilities	1.00	0.75	0.75	*0.25*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	1.00	0.50	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Public Works & Utilities Dir	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	4.25	2.75	*0.75*	**3.50**	*0.00*	**3.50**
Water Utility Fund								
2050 - 2050	**Utilities-Water/Ww Admin**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Dep Director PW - Utilities	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Dept Training & Compliance Spc	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Management Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
2050 - 2055	**Utilities Operations Admin**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Instrument Control Tech II	4.00	4.00	4.00	*-1.00*	**3.00**	*0.00*	**3.00**
	Lead Instrument Control Tech	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Maintenance & Inv. Supt. Asst.	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	SCADA Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		9.00	9.00	9.00	*-1.00*	**8.00**	*0.00*	**8.00**
2050 - 2060	**Greenway Potbl Wtr Trt Plant**							
	Lead Utility Plant Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator I	3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Plant Operator II	5.00	6.60	6.60	*0.00*	**6.60**	*0.00*	**6.60**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		10.00	10.60	10.60	*0.00*	**10.60**	*0.00*	**10.60**
2050 - 2061	**Quintero Treatment Plant**							
	Utility Plant Operator II	1.00	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
		1.00	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
2050 - 2070	**Production Svcs**							
	Lead Utility System Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Utility Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility System Operator II	3.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
		7.20	8.20	8.20	*0.00*	**8.20**	*0.00*	**8.20**
2050 - 2080	**Distribution Services**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Utility System Operator	0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	0.55	0.55	0.55	*0.00*	**0.55**	*0.00*	**0.55**
	Utility Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator Apprentice	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator I	4.00	4.00	4.00	*-1.00*	**3.00**	*0.00*	**3.00**
	Utility System Operator II	4.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Management Assistant	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		11.55	9.55	10.55	*0.00*	**10.55**	*0.00*	**10.55**
2050 - 2090	**Blue Staking**							
	Utility Locator II	3.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		3.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
2050 - 2120	**Water Resources/Conservation**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Technician I	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Water Resources Manager	1.00	1.00	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Water Resources Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Water Conservation Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Water Conservation Specialist	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Water Resources Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.00	6.00	5.50	*0.00*	**5.50**	*0.00*	**5.50**
2050 - 2130	**Utilities Engineering**							
	Engineering Technician II	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
2050 - 2135	**Drinking Water Environmental**							
	Cross Connection Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Quality Assurance Office	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Laboratory Technician	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Programs Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Water Resources Manager	0.00	0.00	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Waste Reduction Administrator	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		6.00	6.00	5.25	*0.00*	**5.25**	*0.00*	**5.25**
Wastewater Utility Fund								
2400 - 2470	**Beardsley Water Reclamation Facility**							
	Lead Utility Plant Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
2400 - 2480	**Wastewater Collection/Prevention**							
	Lead Utility System Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Utility Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility System Operator II	3.00	3.00	3.00	*1.00*	**4.00**	*0.00*	**4.00**
		7.25	7.25	7.25	*1.00*	**8.25**	*0.00*	**8.25**
2400 - 2490	**Wastewater Environmental**							
	Environmental Quality Assurance Office	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Water Quality Inspector	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Water Quality Inspector	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Water Resources Manager	0.00	0.00	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Utility System Operator II	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		6.00	6.00	6.25	*-1.00*	**5.25**	*0.00*	**5.25**
2400 - 2495	**Jomax Water Reclamation Facility**							
	Utility Plant Operator II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
2400 - 2496	**Butler Water Reclamation Facility**							
	Lead Utility Plant Operator	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Mechanic II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator II	4.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		9.00	9.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
Commercial Solid Waste Fund								
2590 - 2720	**Commercial Collection**							
	Equipment Operator	5.00	5.00	5.00	*1.00*	**6.00**	*0.00*	**6.00**
	Lead Equipment Operator	1.00	1.80	1.80	*0.00*	**1.80**	*0.00*	**1.80**
	Solid Waste Supervisor	1.00	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Solid Waste Worker	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		8.00	8.00	8.00	*1.00*	**9.00**	*0.00*	**9.00**
Residential Solid Waste Fund								
2600 - 2750	**Solid Waste Admin**							
	Administrative Assistant I	2.00	1.50	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Programs Assistant	1.00	0.75	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Solid Waste Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.00	3.25	4.00	*0.00*	**4.00**	*0.00*	**4.00**
2600 - 2760	**Residential Collection**							
	Equipment Operator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Equipment Operator	15.00	16.00	16.00	*0.00*	**16.00**	*0.00*	**16.00**
	Lead Equipment Operator	2.00	2.20	2.20	*0.00*	**2.20**	*0.00*	**2.20**
	Solid Waste Supervisor	1.00	0.80	0.80	*0.00*	**0.80**	*0.00*	**0.80**
		18.00	20.00	20.00	*0.00*	**20.00**	*0.00*	**20.00**
2600 - 2770	**Residential Recycling**							
	Equipment Operator	10.00	9.00	9.00	*-1.00*	**8.00**	*0.00*	**8.00**
	Lead Equipment Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Solid Waste Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		12.00	11.00	11.00	*-1.00*	**10.00**	*0.00*	**10.00**
2600 - 2810	**Environmental Services**							
	Environmental Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Technician I	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recycling Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Recycling Technician	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
Storm Water Drainage System Fund								
2700 - 2900	**Storm Drain - NPDES**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Transportation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Operations Manager	0.00	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Transportation Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Street Maintenance Superintendent	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	4.20	4.20	*0.00*	**4.20**	*0.00*	**4.20**
Fleet Maintenance Fund								
3000 - 3420	**Fleet Maintenance**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Automotive Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Automotive Technician II	7.00	7.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Fleet Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fleet Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Automotive Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	0.00	0.50	1.00	*-0.50*	**0.50**	*0.00*	**0.50**
	Dep Director PW - Utilities	0.00	0.25	0.25	*-0.25*	**0.00**	*0.00*	**0.00**
		12.00	12.75	12.25	*-0.75*	**11.50**	*0.00*	**11.50**
Public Works-Facilities Fund								
3250 - 3650	**Facilities Admin**							
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
3250 - 3660	**Custodial Services**							
	Custodian	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Facilities Maintenance Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician I	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Custodian	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		10.00	11.00	11.00	*0.00*	**11.00**	*0.00*	**11.00**
3250 - 3661	**Nighttime Facilities Services**							
	Custodian	7.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Custodian	1.75	1.75	1.75	*0.00*	**1.75**	*0.00*	**1.75**
	Facilities Maintenance Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Operations Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Custodian	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		13.75	10.75	10.75	*0.00*	**10.75**	*0.00*	**10.75**
3250 - 3690	**Facilities Operating Projects**							
	Civil Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Construction Superintendent	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Project Coordinator	1.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Security Coordinator	0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Construction Project Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Facilities Maintenance Supervisor	1.00	1.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
3250 - 3700	**Technical Operations**							
	Facilities Operations Technician	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Facilities Systems Ops Analyst	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Facilities Technical Operations Supervis	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician II	4.00	4.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
		10.00	10.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
Streets Fund								
7000 - 7000	**Streets Admin**							
	Administrative Assistant I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Programs Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Operations Manager	1.00	0.80	0.80	*0.00*	**0.80**	*0.00*	**0.80**
	Street Maintenance Supervisor	2.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		6.00	6.80	5.80	*0.00*	**5.80**	*0.00*	**5.80**
7000 - 7010	**Signs And Striping**							
	Lead Transportation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Street Maintenance Worker	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Mtce Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Technician I	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Transportation Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		9.00	8.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
7000 - 7020	**Traffic Signal Maintenance**							
	Lead Traffic Signal Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Traffic Signal Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Traffic Signal Technician III	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
7000 - 7030	**Street Maintenance**							
	Equipment Operator	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Lead Equipment Operator	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Pavement Maintenance Coordtr	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Inspector	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Street Maintenance Worker	5.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Transportation Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		17.00	16.00	16.00	*0.00*	**16.00**	*0.00*	**16.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2010	Actual FY 2011	Budget FY 2012	*Base Change*	Revised FY 2012	*Change in Position*	Budget FY 2013
7000 - 7040	**Sweeper Operations**							
	Equipment Operator	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Equipment Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
Transit Fund								
7150 - 7200	**Transit Division**							
	Transit Dispatcher	1.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Transit Operations Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transit Operator I	3.75	2.25	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Transit Operator I	3.00	3.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Transit Operator II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant I	0.00	0.50	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Lead Transit Dispatcher	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Programs Assistant	0.00	0.25	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Transit Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		11.75	10.00	7.50	*0.00*	**7.50**	*0.00*	**7.50**
	Public Works Totals:	**251.50**	**242.00**	**235.25**	***-1.00***	**234.25**	***0.00***	**234.25**

City of Peoria
Summary of Recommended Supplemental Request

Public Works

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Wastewater Fund							
2470 - 02	Beardsley Water Reclamation Facility	Beardsley Process Water System		$150,000	($35,000)	**$115,000**	
2480 - 01	Wastewater Collection/Prevention	Replacement of Vactor Truck		$140,000	$0	**$140,000**	
2490 - 01	Wastewater Environmental	Regulatory Permit Fees		$0	$41,885	**$41,885**	
		Total - Wastewater Fund	**0.00**	**$290,000**	**$6,885**	**$296,885**	
Residential Solid Waste Fund							
2760 - 02	Residential Collection	Residential Solid Waste Container Replacement		$0	$45,000	**$45,000**	
2770 - 01	Residential Recycling	Additional Solid Waste Side-load Vehicle		$290,000	$172,329	**$462,329**	
		Total - Residential Solid Waste Fund	**0.00**	**$290,000**	**$217,329**	**$507,329**	
Storm Water Drainage System Fund							
2900 - 01	Storm Drain - NPDES	Retention Basin Landscape Maintenance		$0	$60,000	**$60,000**	
		Total - Storm Water Drainage System Fund	**0.00**	**$0**	**$60,000**	**$60,000**	
Fleet Services Fund							
3420 - 01	Fleet Maintenance	Diesel and Unleaded Fuel Cost Adjustment		$0	$378,000	**$378,000**	$378,000
		Total - Fleet Services Fund	**0.00**	**$0**	**$378,000**	**$378,000**	$378,000
Facilities Maintenance Fund							
3690 - 01	Facilities Operating Projects	Replace Batteries in PSAB UPS System		$30,000	$0	**$30,000**	
3661 - 02	Nighttime Facilities Services	Community Center Expansion Custodial Op Costs		$0	$49,370	**$49,370**	
3700 - 03	Technical Operations	Community Center Expansion Maint. Costs		$0	$16,600	**$16,600**	
		Total - Facilities Maintenance Fund	**0.00**	**$30,000**	**$65,970**	**$95,970**	
Public Transit Fund							
7200 - 01	Transit Division	Transit Replacement Buses		$125,646	$0	**$125,646**	$125,646
		Total - Public Transit Fund		**$125,646**	**$0**	**$125,646**	$125,646
		Total - Public Works	***0.00***	***$735,646***	***$728,184***	***$1,463,830***	***$503,646***

Public Works Department

Beardsley Water Reclamation Facility Division Request
Number: 2470-02

Beardsley Process Water System

Revenue Offset:

Total Cost - $115,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2470	523507	Water	$0	($35,000)	**($35,000)**
2470	543002	Water System	$150,000	$0	**$150,000**
		Total	**$150,000**	**($35,000)**	**$115,000**

Please describe this request:

The water bill at Beardsley is averaging $5000/month or $60,000 annually. A study was completed by operations and it was determined that the primary use (60%) of this potable water is in the headworks building for the automatic wash down of the climber screen and the operation of the compactor and macerator to screen out and compact the solids. Using plant process water instead of potable water to perform this necessary plant process function would eliminate the wasteful use of drinking water. This will not only save the plant money, but it will reduce the treatment and distribution cost of 36 acre feet of potable water annually to this site. The other wastewater plants in Peoria have a plant process water system to supply water to key process areas, but there is not one at Beardsley.

How this request will affect the current service level?

Service level would remain the same but be delivered in a more efficient and eco-friendly manner. It will save up to 36 acre feet of potable water for other customers.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Public Works Department

Wastewater Collection/Prevention Division Request
Number: 2480-01

Replacement of Vactor Truck

Revenue Offset:

Total Cost - $140,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2480	542502	Trucks and Vans	$140,000	$0	**$140,000**
		Total	**$140,000**	**$0**	**$140,000**

Please describe this request:

This request provides funding to replace vactor truck #1021 which has reached the end of its useful life. This specialized heavy-duty vehicle is an essential piece of equipment that is used by maintenance staff to clean sewer lines and wet wells. The vactor truck is used to clear debris from sewer lines using high-pressure water and a high-velocity jet vacuum system. The debris is loosened and then removed through manholes with the high powered vacuum hose. Sewer blockages must be removed to prevent sanitary sewer overflows (SSO). The use of the vactor truck improves overall efficiency and saves the City money by minimizing time and public and private property damage. The existing vactor (#1021) truck tank and other parts of the equipment are deteriorating. The annual maintenance cost is over $120,000 in parts and labor and has continued to increase each year. The new truck would cost approximately $340,000 but replacement funding of only $210,000 is available in the replacement fund.

How this request will affect the current service level?

This will allow the Public Works-Utilities Department to continue to provide customers with efficient sewer service without service interruptions.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Public Works Department

Wastewater Environmental Division Request
Number: 2490-01

Regulatory Permit Fees

Revenue Offset:

Total Cost - $41,885

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2900	520030	Regulatory Permits	$0	$9,850	**$9,850**
2490	520030	Regulatory Permits	$0	$30,175	**$30,175**
1410	520030	Regulatory Permits	$0	$1,860	**$1,860**
		Total	**$0**	**$41,885**	**$41,885**

Please describe this request:

The fundamental precept of regulatory permits is protection of the environment through restoring and/or maintaining the chemical, physical and biological integrity of the waters and air. The City of Peoria is principally regulated through permits issued by the State or the County. The Wastewater Environmental, Stormwater and Recreation divisions hold several types of permits which have been designed to protect different aspects of our environment within the City. The following summary is a brief description and explanation of the new or increased fees for some of these permits. Aquifer Protection Permits (APP) new or increased fees amounting to $14,500; Arizona Pollutant Discharge Elimination System (AZPDES) new or increased fees amounting to $13,575; Air Permits delegated by Maricopa County Environmental Services Department (MCESD) new or increased fees amounting to $3,960; ADEQ and Stormwater Regional Program new or increased fees amounting to $9,850.

How this request will affect the current service level?

In order to remain in compliance with State or County regulations, these core service regulatory permit fees are required. These new or increased permit fees impact the pools in the Community Services, Recreation division; wastewater treatment facilities and recharge wells in the Public Works - Utilities Wastewater Environmental division and stormwater infrastructure in the Stormwater division.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Residential Collection Division Request
Number: 2760-02

Residential Solid Waste Container Replacement

Revenue Offset:

Total Cost - $45,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2760	530019	Solid Waste Container Replacement Program	$0	$45,000	**$45,000**
		Total	**$0**	**$45,000**	**$45,000**

Please describe this request:

This is a proposal to purchase new Solid Waste Containers to replace old residential containers which can no longer be repaired. The City purchased 50,000 new containers when we began to offer curbside recycling services in 2007. Those containers have a 10-year warranty. The approximately 49,000 trash containers vary in age from new to over 20 years old. The Solid Waste Division currently budgets $15,000 per year for replacement containers. This will add $45,000 (for a total of $60,000) to allow for the replacement of approximately 1,260 containers per year.

How this request will affect the current service level?

New containers for residential solid waste are needed to replace old, damaged containers.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Residential Recycling Division Request
Number: 2770-01

Additional Solid Waste Side-load Vehicle

Revenue Offset:

Total Cost - $462,329

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2770	520012	Contract labor	$0	$65,000	**$65,000**
2770	525600	Direct Svc Chgs-Fleet Maintenance	$0	$41,400	**$41,400**
2770	525601	Direct Svc Chgs-Fleet Fuel	$0	$24,500	**$24,500**
2770	525703	Vehicle Replacement Costs	$0	$41,429	**$41,429**
2770	542505	Solid Waste side loader vehicle	$290,000	$0	**$290,000**
		Total	**$290,000**	**$172,329**	**$462,329**

Please describe this request:

This is a proposal to add one new Residential Side-loader vehicle to the Solid Waste Division. The need for this vehicle is based on the increased number of customers over the past few years. In 2009 there were approximately 48,000 customers. In 2012 that number is estimated to be 49,350, which is an increase of 1,350 customers (the equivalent of a new collection route).

A typical trash collection route includes approximately 900 customers. A typical recycling collection route includes approximately 1,200 homes.

The new vehicle would be staffed with a current employee, however an additional driver will be needed to cover vacation, sick or other leave and to support peak demand periods such as Bulk Trash Collection. This proposal also includes $65,000 for seasonal contract employees.

How this request will affect the current service level?

The new vehicle is needed to support additional customers and will be funded by Solid Waste impact fees.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Storm Drain - NPDES Division Request
Number: 2900-01

Retention Basin Landscape Maintenance

Revenue Offset:

Total Cost - $60,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
2900	524004	Grounds/Retention O&M	$0	$60,000	**$60,000**
		Total	**$0**	**$60,000**	**$60,000**

Please describe this request:

Landscaped retention basins and new drainage channels have been completed over the last few years. These require routine maintenance including water, weed control, tree trimming, debris removal, structure repair and general maintenance.

$113,000 is needed for regular, semi-annual maintenance at the current price $0.05 per square foot.

Notable locations include:

83rd Avenue and Pinnacle Peak Road Basin (7.25 acres) $18,000 per year
87th Avenue and Avenida del Sol Basin (9.25 acres) $25,000 per year
Pinnacle Peak – Lake Pleasant Pkwy. Basin (15.75 acres) $40,000 per year
Rose Garden Channel 107th to 111th Avenue (12.30 acres) $30,000 per year

Total Cost $113,000 per year

How this request will affect the current service level?

New facilities have been added and these require ongoing maintenance for appearance and function.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Fleet Maintenance Division Request
Number: 3420-01

Diesel and Unleaded Fuel Cost Adjustment

Revenue Offset: $378,000.00

Total Cost - $378,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3420	531001	Unleaded fuel usage and/or price increases	$0	$123,000	**$123,000**
3420	531002	Diesel fuel usage and/or price increases	$0	$255,000	**$255,000**
		Total	**$0**	**$378,000**	**$378,000**

Please describe this request:

The Fleet Services Division provides Bio-diesel fuel, Unleaded gasoline and E-85 gasoline for City vehicles at the MOC. On average, the Fleet provides 336,000 gallons of Bio-diesel fuel and 280,000 gallons of Unleaded gas per year (unleaded fuel includes 35,000 gallons of E-85 fuel).

In the last year, wholesale Bio-diesel Fuel prices increased an average of $0.75 per gallon ($2.63 to $3.38). During that same period, wholesale Unleaded Fuel prices increased an average of $0.58 per gallon ($2.41 to $2.99).

Projections for FY2013 are $3.50 per gallon for Bio-diesel Fuel and $3.15 per gallon for Unleaded Fuel. Based on historic consumption this will require a budget increase equal to $255,000 for Bio-diesel Fuel and $123,000 for Unleaded Fuel.

How this request will affect the current service level?

Fuel service is a necessary part of operating the City's Fleet. The cost of fuel at the MOC is competitive with private distributers. Fuel service at the MOC is a convenient and safe way to serve Fleet customers.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Facilities Operating Projects Division Request
Number: 3690-01

Replace Batteries in PSAB UPS System

Revenue Offset:

Total Cost - $30,000

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3690	524002	Building R & M	$30,000	$0	**$30,000**
		Total	**$30,000**	**$0**	**$30,000**

Please describe this request:

This system supports continuous electrical power supply for the Police Communications area. This is a battery supply system and the batteries are expected to last 5 years. The current batteries are due to be replaced.

How this request will affect the current service level?

This is a critical piece of the City's Public Safety infrastructure and requires attention this fiscal year.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Nighttime Facilities Services Division Request
Number: 3661-02

Community Center Expansion Custodial Op Costs

Revenue Offset:

Total Cost - $49,370

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3661	525006	Contractor Labor	$0	$47,870	**$47,870**
3660	530017	Janitorial Supplies	$0	$1,500	**$1,500**
		Total	**$0**	**$49,370**	**$49,370**

Please describe this request:

The project to add 11,868 square feet to the Community Center is underway and, based upon historical data, annual Custodial support for this type of facility costs $4.16 per sq ft. This equates to $49,370 in annual operating costs for the Custodial section. This request includes contractor labor and janitorial supplies to perform custodial duties at the Community Center.

How this request will affect the current service level?

Custodial staffing has been reduced over the past three years. The renovated Community Center will host a variety of programs and services throughout the day, seven days a week. This request will support required service levels.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

Public Works Department

Technical Operations Division Request
Number: 3700-03

Community Center Expansion Maint. Costs

Revenue Offset:

Total Cost - $16,600

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3700	524002	Building R & M	$0	$10,000	**$10,000**
3700	530019	Building Operational Supplies and Equipment	$0	$6,600	**$6,600**
		Total	**$0**	**$16,600**	**$16,600**

Please describe this request:

The Community Center project is currently adding 11,868 square feet to the building. Historical data indicates that it costs $1.40 a square foot to maintain this type of building. The financial impact to Facilities for maintenance costs will be $16,600 per year.

How this request will affect the current service level?

Current funding levels will not appropriately address maintenance requirements for this additional space. This request will support required service levels for the new Community Center.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Facilities Operating Projects Division Request
Number: 3690-09

Theater Building - Orchestra Pit Cover

Total Cost - $29,000

Revenue Offset:
($29,000.00)

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
3690	541003	Orchestra Pit Cover	$29,000	$0	**$29,000**
		Total	**$29,000**	**$0**	**$29,000**

Please describe this request:

To purchase an orchestra pit cover for the Theater building to ensure the performers safety. Funding will come from the Theater's ticket surcharge which is reserved for building maintenance and repair of this facility.

How this request will affect the current service level?

Allows Theater to maintain operation in a safe manner.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request 0.00

Public Works Department

Transit Division Division Request
Number: 7200-01

Transit Replacement Buses

Total Cost - $125,646

Revenue Offset:
$125,646.00

Div #	Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
7200	542505	Purchase two (2) replacement buses	$125,646	$0	**$125,646**
		Total	**$125,646**	**$0**	**$125,646**

Please describe this request:

Replace two (2), ten-passenger Dial-A-Ride buses. Eighty percent (80%) of the purchase costs are covered through FTA reimbursement and twenty percent (20%) are covered through RPTA reimbursement. Transit buses are not included in the Fleet replacement fund.

How this request will affect the current service level?

Replacement of two (2) buses (units 1482 and 1483). These buses currently have in excess of 100,000 miles and are projected to have 125,000 miles at time of replacement. They currently meet the replacement points criteria.

How many FULL-TIME EQUIVALENT POSITIONS are being requested in this request

City of Peoria
Budget Detail by Organization

Public Works Department

Public Works Administration

(1000-0900)

Total Budgeted Expenditures -	**$548,525**

1000-General Fund

0900-Public Works Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$276,426	$338,611	$361,794	
511001	**Social Security-OASDI**				
	Salary	$15,590	$19,817	$19,367	
511002	**Social Security-HI**				
	Salary	$4,024	$5,012	$5,261	
511501	**Retirement-State**				
	Salary	$27,931	$34,821	$40,338	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$27,023	$37,801	$42,310	
512500	**Workers Compensation**				
	Salary	$1,498	$1,965	$2,305	
512800	**401(a) Compensation**				
	Salary	$8,831	$10,018	$10,518	
512900	**457 Compensation**				
	Salary	$390	$585	$585	
513500	**Other Allowance**				
	Salary	$1,200	$1,200	$1,200	
513501	**Cell Phone Allowance**				
	Salary	$1,400	$1,120	$936	
	Ongoing Supplemental	($280)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,120**	**$1,120**	**$936**	
513800	**EAP Charges**				
	Salary	$83	$106	$105	
	Total Personal Services	***$364,116***	***$451,056***	***$484,719***	
Contractual Services					
520036	**Copier Services**				
	Base	$270	$470	$470	Shared copier/scanner with Utilities.
520510	**Overnight Travel**				
	Base	$1,500	$0	$0	Meals, lodging, mileage and transportation for PW-UT Director and Deputy PW Director.
520511	**Local Training/Meeting**				
	Base	$2,333	$3,833	$3,833	As funding allows--Local training opportunities concerning Public Works topics for the Administrative Staff. APWA Board and general meetings and Public Works Institute.
520512	**Mileage Reimbursement**				
	Base	$0	$400	$400	Funds for mileage reimbursement to cover fuel costs associated with meetings away from the office.

1000-General Fund

0900-Public Works Administration

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521001	**Occup Lic and Certif**				
	Base	$350	$200	$200	PE license for Director and Deputy PW Director
521002	**Empl Prof Membshp Dues**				
	Base	$750	$750	$800	Public Works Administration staff membership dues in professional societies: AWWA, APWA, ASCE, WEF and APLS.
522503	**Printing and Binding**				
	Base	$450	$450	$450	As funds allow--Purchase Public Works brochures, stationary items and business cards. Printing, plotting large format maps.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$1,000	$550	$500	Long distance charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,800	$9,800	$2,886	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525504	**Svc Charges-IT Operations**				
	Base	$27,506	$27,506	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$21,716	$21,716	$22,453	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$1,066	$1,066	$1,440	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$66,741***	***$66,741***	***$63,196***	
Commodities					
530001	**Office and General Supplies**				
	Base	$400	$400	$400	Toner and general office supplies.
530006	**Postage and Shipping**				
	Base	$50	$50	$50	Miscellaneous postage.
530019	**Operational Supplies/Equipment**				
	Base	$60	$60	$60	Misc. operational supplies/equipment for Public Works Admin staff.
530021	**Computer Software**				
	Base	$100	$100	$100	Purchase of Public Works Admin software and upgrades as needed.
	Total Commodities	***$610***	***$610***	***$610***	
	TOTAL	**$431,467**	**$518,407**	**$548,525**	

City of Peoria
Budget Detail by Organization

Public Works Department

Utilities-Water/Ww Admin

(2050-2050)

Total Budgeted Expenditures -	**$1,455,815**

2050-Water Fund

2050-Utilities-Water/Ww Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$389,976	$389,976	$394,962	
510200	**Wages-Overtime**				
	Salary	$500	$500	$250	Overtime required by special projects/events.
511001	**Social Security-OASDI**				
	Salary	$23,467	$23,467	$23,393	
511002	**Social Security-HI**				
	Salary	$5,658	$5,658	$5,729	
511501	**Retirement-State**				
	Salary	$39,454	$39,454	$44,064	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$44,807	$44,807	$52,015	
512500	**Workers Compensation**				
	Salary	$2,024	$2,024	$2,346	
512800	**401(a) Compensation**				
	Salary	$4,749	$4,749	$4,986	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,560	
513501	**Cell Phone Allowance**				
	Salary	$2,400	$1,920	$1,872	
	Ongoing Supplemental	($480)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,920**	**$1,920**	**$1,872**	
513800	**EAP Charges**				
	Salary	$150	$150	$150	
	Total Personal Services	***$514,265***	***$514,265***	***$531,327***	
Contractual Services					
520013	**Messenger Service**				
	Base	$50	$50	$0	Messenger service to deliver time-critical documents within the Phoenix metropolitan area.
520030	**Regulatory Permits**				
	Base	$2,550	$2,550	$2,000	Utilities share of annual fire inspection of the Development and Community Services Building.
520031	**FBI Fingerprint Processing**				
	Base	$48	$48	$48	Finger printing fees for new employee at $24 each.
520036	**Copier Services**				
	Base	$4,930	$4,930	$4,930	Contract copier service, including maintenance and supplies.

2050-Water Fund

2050-Utilities-Water/Ww Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520099	**Other Professional Services**				
	Base	$7,500	$7,500	$7,500	Programming and technical support for legacy databases.
520505	**In-House Employee Trng**				
	Base	$30,000	$25,000	$23,412	Operator certification, safety, leadership and other employee training.
520510	**Overnight Travel**				
	Base	$600	$0	$0	Conferences and seminars to keep managers and other staff current on industry standards and issues.
520511	**Local Training/Meeting**				
	Base	$7,000	$6,100	$6,100	Local meetings and seminars to keep managers and other staff current on industry standards and issues.
520512	**Mileage Reimbursement**				
	Base	$0	$1,000	$1,000	Mileage reimbursement for costs incurred on out of the office meetings/seminars.
521001	**Occup Lic and Certif**				
	Base	$4,500	$5,500	$6,000	On-site ADEQ certification exams and licenses for professional staff.
521002	**Empl Prof Membshp Dues**				
	Base	$900	$900	$900	Employee memberships to organizations such as the American Water Works Association, the Water Environmental Federation and the Arizona Water and Pollution Control Association.
521003	**City Membership Dues**				
	Base	$20,000	$21,062	$26,000	Memberships in Water Environmental Research Foundation; Water Research Foundation; U of A Water Quality Center, AWWA, and others.
522501	**Advertising**				
	Base	$50	$0	$0	Covers advertising expenses associated with new employee recruitments.
522503	**Printing and Binding**				
	Base	$1,000	$1,000	$1,000	Business printing such as reports, brochures, letterhead and forms.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$2,000	$2,000	$2,000	City issued cell phone service, long distance charges and air cards for laptops.
524005	**Office Equip/Furniture R & M**				
	Base	$1,000	$3,000	$1,000	Costs for repairs and maintenance of office equipment and furniture.
525501	**Svc Charges-Insurance Reserve**				
	Base	$41,556	$41,556	$56,089	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

2050-Water Fund

2050-Utilities-Water/Ww Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$304,516	$304,516	$353,074	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$72,202	$72,202	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$238,026	$238,026	$272,652	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$103,546	$103,546	$82,796	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	Charges for services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$600	$1,500	$800	Fleet Service charges for repair and maintenance of divisions vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,012	$2,500	$2,000	Charges for fuel usage of divisions vehicles.
525701	**Svc Chg-PC Replacement**				
	Base	$3,866	$3,866	$3,721	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,907	$1,907	$1,907	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$849,766***	***$850,666***	***$911,143***	

Commodities

530001	**Office and General Supplies**				
	Base	$7,000	$7,000	$7,000	Office supplies for Utilities Administration operations, including toner and printer supplies.
530002	**Books/Periodicals/Subscript**				
	Base	$1,000	$1,000	$1,000	Professional publications and reference manuals required for specific projects or general reference.
530003	**Computer Hardware**				
	Base	$1,000	$1,000	$1,000	Equipment required to implement the Utilities Department's mobile computing and communications initiatives.
530006	**Postage and Shipping**				
	Base	$500	$500	$500	Mailing and shipping costs for correspondence, documents and reports.

2050-Water Fund

2050-Utilities-Water/Ww Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530008	**Food Supplies & Catering**				
	Base	$500	$300	$500	Supplies used while hosting in-house seminars or meetings.
530009	**Wearing Apparel-General**				
	Base	$200	$0	$0	City Shirt for Deputy Utilities Director
530016	**Office Equipment & Furniture**				
	Base	$245	$245	$245	Purchase of small office equipment.
530019	**Operational Supplies/Equipment**				
	Base	$500	$500	$500	Miscellaneous supplies and equipment used by administration.
530020	**Employee Award Supplies**				
	Base	$1,000	$1,000	$1,000	Employee recognition awards to encourage and reward exceptional performance.
530021	**Computer Software**				
	Base	$500	$500	$500	Purchase software upgrades as needed.
530023	**Safety Supplies & Equipment**				
	Base	$500	$500	$500	Purchase of safety supplies/equipment as needed.
530028	**Electronic Supplies/Equipment**				
	Base	$1,000	$500	$500	Purchase of small electronic supplies/equipment (i.e. batteries, cables).
531001	**Unleaded Gasoline**				
	Base	$100	$100	$100	For fuel charges incurred in city vehicles while away from the office.
	Total Commodities	***$14,045***	***$13,145***	***$13,345***	
	TOTAL	**$1,378,076**	**$1,378,076**	**$1,455,815**	

City of Peoria
Budget Detail by Organization

Public Works Department

Utilities Operations Admin

(2050-2055)

Total Budgeted Expenditures -	**$1,924,936**

2050-Water Fund

2055-Utilities Operations Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$597,504	$597,504	$564,251	
510200	**Wages-Overtime**				
	Salary	$43,000	$43,000	$43,000	Overtime required by vacations and emergencies.
510300	**Certification Pay**				
	Salary	$75,000	$75,000	$75,000	
510800	**Standby Pay**				
	Salary	$14,000	$15,000	$15,000	Standby Pay for one Instrument & Controls Technician to cover emergencies at all Utility sites.
511001	**Social Security-OASDI**				
	Salary	$40,575	$40,575	$38,575	
511002	**Social Security-HI**				
	Salary	$9,487	$9,487	$9,020	
511501	**Retirement-State**				
	Salary	$66,133	$66,133	$69,377	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$101,706	$101,706	$94,791	
512500	**Workers Compensation**				
	Salary	$8,712	$8,712	$8,684	
512800	**401(a) Compensation**				
	Salary	$4,037	$4,037	$4,239	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$2,730	
513501	**Cell Phone Allowance**				
	Salary	$2,400	$1,920	$1,872	
	Ongoing Supplemental	($480)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,920**	**$1,920**	**$1,872**	
513800	**EAP Charges**				
	Salary	$270	$270	$240	
	Total Personal Services	***$965,464***	***$966,464***	***$926,779***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$240	$240	$240	Pre-employment & other medical services needed for employment
520031	**FBI Fingerprint Processing**				
	Base	$0	$24	$0	
520036	**Copier Services**				
	Base	$3,300	$3,300	$3,300	Contract copier service for the Beardsley Operations Building.

2050-Water Fund

2055-Utilities Operations Admin

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520099	**Other Professional Services**					
	Base		$0	$20,000	$20,000	Professional services needed to support I & C staff reduction.
	Ongoing Supplemental		$20,000	$0	$0	FY12 Supp: Instrumentation and Control System Maintenance-Other Professional Services
		Subtotal	**$20,000**	**$20,000**	**$20,000**	
520505	**In-House Employee Trng**					
	Base		$1,800	$0	$0	Safety, emergency response and operator training.
520510	**Overnight Travel**					
	Base		$500	$0	$0	Professional conference
	Ongoing Supplemental		($187)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
		Subtotal	**$313**	**$0**	**$0**	
520511	**Local Training/Meeting**					
	Base		$8,000	$6,500	$7,000	Local meetings and seminars (including webinars) to keep the supervisor and other staff current on industry standards and issues.
520512	**Mileage Reimbursement**					
	Base		$0	$1,500	$1,000	
521002	**Empl Prof Membshp Dues**					
	Base		$305	$310	$310	Employee membership in professional organizations.
521003	**City Membership Dues**					
	Base		$3,000	$3,000	$3,000	City membership in Water Quality Regional Research Program.
522501	**Advertising**					
	Base		$100	$0	$0	Advertising for vacant positions.
522503	**Printing and Binding**					
	Base		$100	$0	$0	Business printing such as business cards and manuals.
523504	**Electricity**					
	Base		$38,000	$38,000	$38,000	Electrical service for the Beardsley Operations Building.
523507	**Water**					
	Base		$550	$550	$550	Water service for the Beardsley Operations Building.
523508	**Sewage**					
	Base		$300	$334	$333	Sewer service for the Beardsley Operations Building.
523509	**Refuse Collection**					
	Base		$1,516	$1,516	$1,536	Refuse collection service for the Beardsley Operations Building.
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$4,650	$3,480	$3,480	Cell service for 4 Instrument & Control Techs and 2 computer network connection fees.
524002	**Building R & M**					
	Base		$1,400	$1,200	$0	Beardsley Operations Building maintenance.

2050-Water Fund

2055-Utilities Operations Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524012	**Water System R & M**				
	Base	$8,650	$8,650	$8,650	Preventive maintenance for water divisions emergency generator.
524013	**Wastewater System R & M**				
	Base	$30,000	$20,000	$25,000	Preventive maintenance for wastewater divisions emergency generator.
525005	**Laundry/Cleaning**				
	Base	$4,000	$3,400	$0	Uniform laundry service for Instrumentation and Control Technicians.
525006	**Janitorial Service**				
	Base	$28,000	$28,000	$28,000	Janitorial service for the Beardsley Operations Building.
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,989	$9,989	$9,057	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$349,652	$349,652	$391,975	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$96,270	$96,270	$212,068	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$0	$0	$118	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$137,693	$137,693	$105,268	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$2,849	$2,849	$2,850	Charges for administrative services provided by Fleet administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$7,500	$6,000	$6,000	Maintenance charges for 4 Instrument & Control Technician vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$5,000	$5,000	$5,000	Fuel for 4 Instrument & Control Technician vehicles
525701	**Svc Chg-PC Replacement**				
	Base	$5,600	$5,600	$12,510	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$13,074	$13,074	$13,074	Internal service charge to pay for the replacement of vehicles and various capital equipment.

2050-Water Fund

2055-Utilities Operations Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Contractual Services	*$781,851*	*$766,131*	*$898,319*	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$1,800	$1,200	Office supplies for division staff members.
530002	**Books/Periodicals/Subscript**				
	Base	$200	$0	$0	Professional journals, publications and study guides.
530003	**Computer Hardware**				
	Base	$5,000	$4,000	$3,500	Supplies to maintain the SCADA system.
530006	**Postage and Shipping**				
	Base	$125	$145	$150	Postage to return equipment for maintenance.
530008	**Food Supplies & Catering**				
	Base	$200	$0	$0	Supplies for regional meetings.
530009	**Wearing Apparel-General**				
	Base	$600	$4,600	$4,600	Purchased uniforms, t-shirts and jackets for 4 I&C techs.
530010	**Wearing Apparel-Safety**				
	Base	$800	$800	$800	Safety apparel for 4 Instrument & Control Technicians
530012	**Expendable Tools & Equipment**				
	Base	$2,000	$4,000	$2,000	Replacement of small tools, batteries, and other equipment as required.
530019	**Operational Supplies/Equipment**				
	Base	$5,000	$0	$0	Testing supplies and UPS batteries
530021	**Computer Software**				
	Base	$3,600	$2,900	$27,188	SCADA software and additional keys. eLogger software for electronic web-based log book.
530023	**Safety Supplies & Equipment**				
	Base	$2,000	$25,000	$25,000	Centralizing charges for calibration gases and probes for portable air monitoring equipment for all divisions and safety supplies for I&C Techs.
530028	**Electronic Supplies/Equipment**				
	Base	$40,000	$33,000	$35,000	Electronic supplies and equipment
531001	**Unleaded Gasoline**				
	Base	$400	$400	$400	Fuel card for 4 vehicles
	Total Commodities	*$61,925*	*$76,645*	*$99,838*	
	TOTAL	**$1,809,240**	**$1,809,240**	**$1,924,936**	

City of Peoria
Budget Detail by Organization

Public Works Department

Greenway Potbl Wtr Trt Plant

(2050-2060)

Total Budgeted Expenditures -	**$3,295,150**

2050-Water Fund

2060-Greenway Potbl Wtr Trt Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$586,949	$586,949	$607,886	
510200	**Wages-Overtime**				
	Salary	$25,000	$25,000	$25,000	Overtime required by holiday coverage, shift overlap, emergencies, and vacancies.
511001	**Social Security-OASDI**				
	Salary	$38,055	$38,055	$39,381	
511002	**Social Security-HI**				
	Salary	$8,895	$8,895	$9,208	
511501	**Retirement-State**				
	Salary	$61,834	$61,834	$70,560	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$98,913	$98,913	$104,197	
512500	**Workers Compensation**				
	Salary	$10,444	$10,444	$12,306	
512900	**457 Compensation**				
	Salary	$4,134	$4,134	$4,134	
513500	**Other Allowance**				
	Salary	$1,920	$1,920	$2,400	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$318	$318	$318	
	Total Personal Services	***$836,846***	***$836,846***	***$875,846***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$200	$305	$305	Pre-employment and other medical services needed for employment.
520025	**Recycling/Environmental Svc**				
	Base	$17,000	$22,500	$22,500	Cleaning of backwash basins and other environmental services as required.
520031	**FBI Fingerprint Processing**				
	Base	$48	$48	$48	Cost for new employee fingerprinting.
520036	**Copier Services**				
	Base	$1,000	$1,000	$1,000	Contract copier service.

2050-Water Fund

2060-Greenway Potbl Wtr Trt Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,600	$2,300	$2,300	Local seminars and training to keep WTP personnel current on operational and technical issues.
521001	**Occup Lic and Certif**				
	Base	$0	$500	$500	Operator certification testing
521002	**Empl Prof Membshp Dues**				
	Base	$240	$75	$75	Supervisor membership in AZ Water.
523504	**Electricity**				
	Base	$414,000	$415,226	$415,226	Electricity to power the Greenway WTP and distribution system booster pumps.
	Ongoing Supplemental	$1,226	$0	$0	FY12 Supp: Bromate Mitigation at Greenway WTP-Electricity - Additional Costs
	Subtotal	**$415,226**	**$415,226**	**$415,226**	
523507	**Water**				
	Base	$2,400	$3,000	$3,600	Metered system supply water required by WTP processes.
523508	**Sewage**				
	Base	$58,000	$58,000	$58,000	Process wastewater collection costs required by WTP processes.
523509	**Refuse Collection**				
	Base	$3,000	$3,000	$3,000	Refuse collection service for the Greenway WTP.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$3,800	$3,800	$3,823	Greenway WTP land lines, city issued cell phones and long distance charges.
524002	**Building R & M**				
	Base	$2,500	$500	$500	Greenway WTP facility maintenance.
524004	**Grounds/Detention R & M**				
	Base	$40,000	$40,000	$40,000	Maintenance of Greenway WTP grounds and weed control service.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$59,000	$60,000	$60,000	Equipment corrective maintenance repair costs by contract service providers.
524012	**Water System R & M**				
	Base	$5,900	$6,000	$6,000	Preventive maintenance contracts and equipment recertification.
525005	**Laundry/Cleaning**				
	Base	$3,800	$4,320	$4,320	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525006	**Janitorial Service**				
	Base	$10,200	$11,000	$11,000	Janitorial service for the Greenway WTP.
525501	**Svc Charges-Insurance Reserve**				
	Base	$17,598	$17,598	$18,102	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

2050-Water Fund

2060-Greenway Potbl Wtr Trt Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$614,193	$614,193	$627,624	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$72,203	$72,203	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$51,267	$51,267	$88,139	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$253,775	$253,775	$191,309	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,018	$1,018	$1,018	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$4,722	$3,000	$3,000	Maintenance charges for 2 Greenway WTP vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$5,000	$6,000	$6,000	Fuel for two vehicles.
525701	**Svc Chg-PC Replacement**				
	Base	$2,166	$2,166	$1,395	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$3,745	$3,745	$3,745	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$1,649,601***	***$1,656,539***	***$1,613,454***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$1,800	$1,200	Office supplies and printer cartridges for the Greenway WTP.
530002	**Books/Periodicals/Subscript**				
	Base	$600	$650	$650	Professional handbooks and journals.
530006	**Postage and Shipping**				
	Base	$200	$250	$250	Shipping costs for equipment sent for repairs.
530009	**Wearing Apparel-General**				
	Base	$1,350	$1,350	$1,350	T-shirts and jackets for nine AFSCME employees as required by the MOU.

2050-Water Fund

2060-Greenway Potbl Wtr Trt Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530010	**Wearing Apparel-Safety**				
	Base	$1,000	$1,000	$1,000	Safety equipment such as hard hats, gloves and safety glasses.
530012	**Expendable Tools & Equipment**				
	Base	$2,000	$4,300	$4,300	Replacement of small tools, batteries and other equipment as needed.
530013	**Chemical Supplies**				
	Base	$445,000	$450,000	$450,000	Chemicals required by the water treatment process, such as alum, chlorine, caustic soda, polymer, fluoride and liquid oxygen.
	Ongoing Supplemental	$15,443	$0	$0	FY12 Supp: Bromate Mitigation at Greenway WTP-Chemicals - Aqueous Ammonia (19%)
	Ongoing Supplemental	$5,595	$0	$0	FY12 Supp: Bromate Mitigation at Greenway WTP-Chemicals - Chlorine Gas
	Subtotal	**$466,038**	**$450,000**	**$450,000**	
530019	**Operational Supplies/Equipment**				
	Base	$20,000	$20,000	$20,000	Laboratory equipment, analyzer reagents and other specialized equipment.
530023	**Safety Supplies & Equipment**				
	Base	$1,700	$2,000	$2,000	Supplies for safety and air monitoring equipment.
530028	**Electronic Supplies/Equipment**				
	Base	$16,900	$20,000	$20,000	Electronic system parts and calibration/repair equipment.
530038	**Treatment Plant Parts**				
	Base	$9,400	$10,000	$10,000	Disinfection system parts.
531001	**Unleaded Gasoline**				
	Base	$150	$123	$100	Fuel for in-plant vehicle.
531002	**Diesel**				
	Base	$3,000	$3,000	$3,000	Fuel required by the Greenway WTP emergency generator.
531003	**Oil and Lube Supplies**				
	Base	$2,073	$4,000	$4,000	Oil and lubricants required to maintain pumps and other equipment.
533501	**Water System Supplies & Eqt**				
	Base	$250,000	$250,000	$250,000	Granular activated carbon (GAC) replacement for two filters per year.
533510	**Treatment Plant Supplies**				
	Base	$38,000	$38,000	$38,000	Replacement parts and equipment
	Total Commodities	***$813,411***	***$806,473***	***$805,850***	

Capital Outlay

542001	**Electronic Equipment**				
	Base	$0	$35,000	$0	
	One-time Supplemental	$35,000	$0	$0	FY12 Supp: Greenway Water Treatment Plant Main Breaker-Electronic Equipment
	Subtotal	**$35,000**	**$35,000**	**$0**	

2050-Water Fund

2060-Greenway Potbl Wtr Trt Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Capital Outlay	*$35,000*	*$35,000*	*$0*	
	TOTAL	**$3,334,858**	**$3,334,858**	**$3,295,150**	

City of Peoria
Budget Detail by Organization

Public Works Department

Quintero Treatment Plant

(2050-2061)

Total Budgeted Expenditures -	**$438,918**

2050-Water Fund

2061-Quintero Treatment Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$21,404	$21,404	$20,462	
510200	**Wages-Overtime**				
	Salary	$3,000	$2,500	$2,500	Overtime required for holidays, vacancies, and emergencies.
511001	**Social Security-OASDI**				
	Salary	$1,518	$1,518	$1,429	
511002	**Social Security-HI**				
	Salary	$354	$354	$334	
511501	**Retirement-State**				
	Salary	$2,465	$2,465	$2,559	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$2,497	$2,497	$4,383	
512500	**Workers Compensation**				
	Salary	$497	$497	$541	
512900	**457 Compensation**				
	Salary	$156	$156	$156	
513500	**Other Allowance**				
	Salary	$80	$80	$100	
513800	**EAP Charges**				
	Salary	$12	$12	$12	
	Total Personal Services	***$31,983***	***$31,483***	***$32,476***	
Contractual Services					
520015	**Laboratory Services**				
	Base	$15,000	$15,000	$15,000	Water quality sampling to ensure regulatory compliance.
520025	**Recycling/Environmental Svc**				
	Base	$46,000	$46,000	$46,000	Pumping and hauling of wastewater and cleaning of deep wet wells.
520030	**Regulatory Permits**				
	Base	$12,000	$10,000	$10,000	Water, wastewater, and air quality permits for Quintero.
523504	**Electricity**				
	Base	$120,000	$120,000	$120,000	Electricity to power Quintero water and wastewater facilities.
523507	**Water**				
	Base	$1,800	$2,160	$2,160	Metered system supply water.
523508	**Sewage**				
	Base	$1,200	$1,020	$1,020	Sewer fees based on water usage at facilities.

2050-Water Fund

2061-Quintero Treatment Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$9,000	$9,060	$9,060	Fiber optic service lease charges.
524002	**Building R & M**				
	Base	$1,000	$500	$500	Building maintenance services
524004	**Grounds/Detention R & M**				
	Base	$5,500	$1,354	$1,354	Maintenance of Quintero Treatment Plant grounds
524007	**Non-Office Eqt & Tools R & M**				
	Base	$20,000	$27,000	$27,000	Maintenance contract repairs for plant, CAP pump station, well and SLS.
524012	**Water System R & M**				
	Base	$10,000	$10,000	$10,000	Preventive maintenance and recertification of POUs, compressor, and generator.
525006	**Janitorial Service**				
	Base	$9,360	$9,360	$9,360	Janitorial service for the Quintero Treatment Plant.
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,148	$2,148	$2,139	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$78,572	$78,572	$60,252	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$17,191	$17,191	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$18,321	$18,321	$15,341	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$36,124	$36,124	$26,062	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$2,000	$2,000	$2,000	Operating charges for the Quintero Treatment Plant vehicle.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$2,829	$2,000	$2,000	Fuel for vehicle to travel to Quintero treatment plant.

2050-Water Fund

2061-Quintero Treatment Plant

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525701	**Svc Chg-PC Replacement**				
	Base	$700	$700	$450	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,486	$1,486	$1,486	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$410,638***	***$410,403***	***$372,752***	
Commodities					
530001	**Office and General Supplies**				
	Base	$50	$120	$120	Office and printer supplies.
530006	**Postage and Shipping**				
	Base	$20	$20	$20	Shipping costs for equipment repairs.
530009	**Wearing Apparel-General**				
	Base	$150	$0	$0	T-shirts and jacket for employee covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$100	$0	$0	Safety equipment such as hard hats, gloves and safety glasses.
530012	**Expendable Tools & Equipment**				
	Base	$200	$2,000	$2,000	Replacement of small tools, batteries, and other equipment as needed.
530013	**Chemical Supplies**				
	Base	$5,485	$5,000	$5,000	Chlorine required for disinfection.
530019	**Operational Supplies/Equipment**				
	Base	$12,000	$12,000	$12,000	Laboratory supplies and equipment.
530023	**Safety Supplies & Equipment**				
	Base	$50	$0	$0	Safety signs and locks.
530028	**Electronic Supplies/Equipment**				
	Base	$3,000	$5,000	$5,000	Supplies to maintain electronic equipment.
530038	**Treatment Plant Parts**				
	Base	$2,400	$2,550	$2,550	Disinfection equipment parts.
531002	**Diesel**				
	Base	$3,500	$1,000	$1,000	Fuel for emergency generator.
533510	**Treatment Plant Supplies**				
	Base	$6,000	$6,000	$6,000	Pumps and other equipment maintenance parts.
	Total Commodities	***$32,955***	***$33,690***	***$33,690***	
	TOTAL	**$475,576**	**$475,576**	**$438,918**	

City of Peoria
Budget Detail by Organization

Public Works Department

Production Svcs

(2050-2070)

Total Budgeted Expenditures -	**$3,834,526**

2050-Water Fund

2070-Production Svcs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$414,135	$414,135	$429,388	
510200	**Wages-Overtime**				
	Salary	$14,470	$14,470	$14,470	Overtime required by emergencies and vacancies.
510701	**Longevity Pay**				
	Salary	$750	$750	$750	
510703	**Comp Hours Pay Out**				
	Salary	$200	$200	$200	Funds to cover pay out of comp hours accrued.
510800	**Standby Pay**				
	Salary	$6,000	$5,800	$6,000	Three year average
511001	**Social Security-OASDI**				
	Salary	$27,086	$27,086	$28,054	
511002	**Social Security-HI**				
	Salary	$6,330	$6,330	$6,557	
511501	**Retirement-State**				
	Salary	$43,932	$43,932	$50,177	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$89,122	$89,122	$87,243	
512500	**Workers Compensation**				
	Salary	$8,641	$8,641	$10,645	
512800	**401(a) Compensation**				
	Salary	$677	$677	$711	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$3,120	
513500	**Other Allowance**				
	Salary	$1,400	$1,400	$1,750	
513501	**Cell Phone Allowance**				
	Salary	$720	$576	$456	
	Ongoing Supplemental	($144)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$576**	**$576**	**$456**	
513800	**EAP Charges**				
	Salary	$246	$246	$246	
	Total Personal Services	***$616,685***	***$616,485***	***$639,767***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$685	$685	$685	Commercial Driver's License medical exams and random drug screenings.

2050-Water Fund

2070-Production Svcs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520025	**Recycling/Environmental Svc**				
	Base	$546	$546	$546	Disposal of used oil.
520031	**FBI Fingerprint Processing**				
	Base	$24	$48	$24	Pre-employment background checks.
520047	**Security Services**				
	Base	$2,500	$2,500	$2,500	Sonitrol maintenance and fire alarms.
520505	**In-House Employee Trng**				
	Base	$1,000	$1,000	$1,000	Safety, emergency response and other employee training.
520510	**Overnight Travel**				
	Base	$400	$0	$0	Conferences and seminars to keep personnel current on industry standards and issues.
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$250**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$1,015	$1,015	$1,265	Local seminars and training to keep personnel current on operational and technical issues.
521001	**Occup Lic and Certif**				
	Base	$500	$500	$500	Commercial Driver's Licenses and other licenses and certification renewals.
521002	**Empl Prof Membshp Dues**				
	Base	$100	$165	$100	American Water Works Association and AZ Water memberships.
522503	**Printing and Binding**				
	Base	$200	$200	$200	Printing quarter-section maps and other miscellaneous items.
523504	**Electricity**				
	Base	$1,426,467	$1,425,092	$1,426,467	Electricity to power pumps and other equipment at wells and booster sites to produce and distribute water required by City residents and businesses.
523507	**Water**				
	Base	$4,200	$4,200	$4,200	Metered water consumed at well sites.
523508	**Sewage**				
	Base	$128	$128	$128	Divisions share of the wastewater charges at the MOC.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$3,680	$3,680	$3,680	This includes cell phone and radio service for field staff who need to be accessible to other Utilities Department staff. It also includes telephone service for the Zone 5/6 booster site for fire protection purposes.
524004	**Grounds/Detention R & M**				
	Base	$40,000	$40,000	$40,000	Site cleanup and weed control at well sites to prevent these sites from appearing blighted.

2050-Water Fund

2070-Production Svcs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524007	**Non-Office Eqt & Tools R & M**				
	Base	$9,000	$16,000	$9,000	Maintenance on cranes, generators and other equipment at well and reservoir sites to ensure an uninterrupted water supply.
524012	**Water System R & M**				
	Base	$501,246	$501,246	$501,246	Rehab and maintenance of well sites, booster stations and storage tanks.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,000	$0	$1,000	Rental of discharge tubing and pumps for storage tanks.
525005	**Laundry/Cleaning**				
	Base	$2,700	$2,700	$2,700	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525501	**Svc Charges-Insurance Reserve**				
	Base	$15,126	$15,126	$18,526	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$712,849	$712,849	$643,980	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$37,820	$37,820	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$27,000	$27,000	$32,661	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$299,753	$299,753	$221,458	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$4,781	$4,781	$4,784	Fleet admin fee for divisions vehicles.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$8,385	$8,385	$8,385	Maintenance charges for Water Production vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$13,094	$13,094	$13,094	Fuel charges for divisions fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$9,200	$9,200	$4,746	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$16,844	$16,844	$16,844	Internal service charge to pay for the replacement of vehicles and various capital equipment.

2050-Water Fund

2070-Production Svcs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Contractual Services	*$3,140,093*	*$3,144,557*	*$3,015,526*	
Commodities					
530001	**Office and General Supplies**				
	Base	$100	$100	$100	Office supplies for Water Production.
530002	**Books/Periodicals/Subscript**				
	Base	$500	$250	$500	Books, periodicals and subscriptions that pertain to water production services.
530006	**Postage and Shipping**				
	Base	$30	$30	$30	Funds for divisions shipping and postage expenses.
530009	**Wearing Apparel-General**				
	Base	$850	$1,000	$1,000	This item includes the purchase of summer shirts, jackets, hats and winter sweatshirts for eight employees to ensure that they are readily identifiable as City employees and that they maintain a professional appearance.
530010	**Wearing Apparel-Safety**				
	Base	$2,500	$2,200	$2,500	This item is for safety supplies such as gloves, safety vests, hearing protection and respirators.
530012	**Expendable Tools & Equipment**				
	Base	$1,500	$2,371	$1,500	This account is used to purchase the necessary tools and equipment for maintaining Chlorination systems, pumps, piping, air reliefs, valves, and all other appurtenances related to production facilities.
530013	**Chemical Supplies**				
	Base	$30,000	$29,000	$30,000	Chlorine for wells and reservoir sites to ensure proper disinfection of drinking water.
530014	**Landscape Supplies & Equipment**				
	Base	$500	$0	$500	Supplies required to maintain landscaping at Water Production facilities.
530018	**Signs and Sign Supplies**				
	Base	$500	$0	$500	ID signs, security signs and new Chlorine signs.
530019	**Operational Supplies/Equipment**				
	Base	$4,753	$4,753	$4,603	This account is used to purchase items to do actual flow testing, vibration monitoring, infrared heat tests, noise monitor, calibration equipment for chlorination equipment and other related items.
530028	**Electronic Supplies/Equipment**				
	Base	$10,000	$9,000	$10,000	Power supplies for relay pumps, analog cards, SCADA radio.
531002	**Diesel**				
	Base	$5,000	$4,015	$5,000	Diesel for emergency generators at well sites and booster stations.

2050-Water Fund

2070-Production Svcs

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
531003	**Oil and Lube Supplies**				
	Base	$17,000	$16,500	$17,000	Oil and grease required to maintain pump motors and other equipment.
533501	**Water System Supplies & Eqt**				
	Base	$106,000	$105,750	$106,000	Valves, chlorinators, solenoids, pumps, piping fittings and other items required to maintain production facilities.
	Total Commodities	***$179,233***	***$174,969***	***$179,233***	
	TOTAL	**$3,936,011**	**$3,936,011**	**$3,834,526**	

City of Peoria
Budget Detail by Organization

Public Works Department

Distribution Services

(2050-2080)

Total Budgeted Expenditures -	**$2,178,963**

2050-Water Fund

2080-Distribution Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$514,858	$514,858	$540,544	
510200	**Wages-Overtime**				
	Salary	$16,000	$17,500	$16,000	Overtime required by emergencies and vacancies.
510701	**Longevity Pay**				
	Salary	$840	$840	$840	
510703	**Comp Hours Pay Out**				
	Salary	$832	$1,500	$832	To cover costs associated with the payout of accrued comp time.
510800	**Standby Pay**				
	Salary	$4,500	$4,781	$4,500	Dollars associated with stand by pay for after hours coverage.
511001	**Social Security-OASDI**				
	Salary	$33,389	$33,389	$35,005	
511002	**Social Security-HI**				
	Salary	$7,806	$7,806	$8,184	
511501	**Retirement-State**				
	Salary	$54,177	$54,177	$62,644	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$137,097	$137,097	$150,500	
512500	**Workers Compensation**				
	Salary	$10,313	$10,313	$12,758	
512800	**401(a) Compensation**				
	Salary	$1,863	$1,863	$1,956	
512900	**457 Compensation**				
	Salary	$3,900	$3,900	$3,900	
513500	**Other Allowance**				
	Salary	$1,600	$1,600	$2,000	
513501	**Cell Phone Allowance**				
	Salary	$1,140	$912	$1,392	
	Ongoing Supplemental	($228)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$912**	**$912**	**$1,392**	
513800	**EAP Charges**				
	Salary	$316	$316	$316	
	Total Personal Services	***$788,403***	***$790,852***	***$841,371***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$685	$685	$685	Medical exams for Commercial Driver's Licenses and drug screenings.

2050-Water Fund

2080-Distribution Services

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520031	**FBI Fingerprint Processing**					
	Base		$90	$90	$90	Background checks for new hires.
520036	**Copier Services**					
	Base		$338	$338	$338	Contract copier services.
520505	**In-House Employee Trng**					
	Base		$1,000	$1,000	$1,000	Safety, emergency response and other required employee training. This provides funds for NAASCO Certification Training.
520510	**Overnight Travel**					
	Base		$400	$0	$0	Conferences and seminars to keep personnel current on industry standards and issues.
	Ongoing Supplemental		($150)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
		Subtotal	**$250**	**$0**	**$0**	
520511	**Local Training/Meeting**					
	Base		$1,500	$1,500	$1,750	Local seminars and training to keep personnel current on operational and technical issues and to maintain required certifications.
521001	**Occup Lic and Certif**					
	Base		$500	$500	$500	Commercial Driver's Licenses and other license and certification renewals for employees.
521002	**Empl Prof Membshp Dues**					
	Base		$400	$662	$400	Memberships in AZ Water, Water Environmental Federation, NASSCO, and American Water Works Association.
522503	**Printing and Binding**					
	Base		$100	$100	$100	Door hangers and quarter section maps.
523501	**Landfill Services**					
	Base		$5,000	$5,000	$5,000	For proper disposal of materials removed during Water Distribution system repairs as required by law.
523504	**Electricity**					
	Base		$9,500	$9,500	$9,500	Water Distribution's share of electricity required to power the Municipal Operations Complex (MOC), which houses Water Distribution.
523507	**Water**					
	Base		$6,540	$6,540	$6,540	Water Distribution's share of water used at the MOC and charges for Arizona American Hydrants.
523508	**Sewage**					
	Base		$240	$240	$240	Water Distribution's share of sewer service at the MOC.
523509	**Refuse Collection**					
	Base		$300	$385	$300	Payments for refuse collection services associated with spoils acquired during operations.

2050-Water Fund

2080-Distribution Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$3,000	$3,000	$3,000	Cell phone and radio service for 11 employees who are frequently out of the office and must be accessible to department staff, City staff and/or the public.
524001	**Motor Vehicle R & M**				
	Base	$0	$7	$0	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$2,000	$2,000	$2,000	Maintenance of small engines, jack hammers, generators, power saws, tampers welders and other equipment used to maintain the Water Distribution system.
524010	**Street Repairs**				
	Base	$3,000	$3,000	$3,000	Contract concrete repairs to ensure sidewalks and curbs are repaired to a safe and attractive condition when they are damaged during service line and main break repairs.
524012	**Water System R & M**				
	Base	$15,000	$12,098	$15,000	These funds are used to contract for repairs to the Water Distribution system that cannot be done with existing personnel and equipment. This is the most economical way to make these repairs.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$10,000	$10,000	$10,000	Barricade rental and set up and rental of backhoes and dump trucks when needed. This is the most economical way to ensure the safety of the public and to meet sporadic equipment needs.
525005	**Laundry/Cleaning**				
	Base	$3,100	$3,100	$3,100	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525501	**Svc Charges-Insurance Reserve**				
	Base	$45,492	$45,492	$47,125	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$356,060	$356,060	$478,886	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$48,366	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$27,780	$27,780	$29,760	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525506	**Svc Charges-Streets Fund**				
	Base	$295,000	$295,000	$295,000	Service charges for street repairs required by Water Distribution.

2050-Water Fund

2080-Distribution Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525508	**Svc Charges-Utilities Adm**				
	Base	$153,087	$153,087	$126,584	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$14,043	$14,043	$14,047	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$24,603	$24,603	$24,603	Maintenance charges for the Water Distribution vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$39,540	$39,540	$39,540	Fuel charges for vehicles within the Distribution division.
525701	**Svc Chg-PC Replacement**				
	Base	$5,500	$5,500	$5,863	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$41,275	$41,275	$41,275	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$1,116,496***	***$1,113,698***	***$1,213,592***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,300	$2,300	$2,300	Office supplies for Field Operations divisions.
530002	**Books/Periodicals/Subscript**				
	Base	$800	$800	$800	Water Distribution technical manuals.
530009	**Wearing Apparel-General**				
	Base	$1,900	$1,900	$1,900	Summer shirts, jackets, hats and winter sweatshirts for eight employees to ensure that they are readily identifiable as City employees and that they maintain a professional appearance.
530010	**Wearing Apparel-Safety**				
	Base	$3,000	$3,000	$3,000	Safety supplies such as gloves, safety vests, hearing protection and respirators.
530012	**Expendable Tools & Equipment**				
	Base	$3,000	$3,000	$3,000	Replacement of broken and worn out tools (such as metal tracers, screwdrivers, hammers, etc.) required to keep the water distribution system in good repair.
530019	**Operational Supplies/Equipment**				
	Base	$20,000	$20,000	$20,000	Testing kits, leak logging equipment, leak detection devices, flow equipment and other equipment.
530021	**Computer Software**				
	Base	$0	$349	$0	
530023	**Safety Supplies & Equipment**				
	Base	$4,000	$4,000	$4,000	Traffic cones, traffic barricades and gas monitors.

2050-Water Fund

2080-Distribution Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530028	**Electronic Supplies/Equipment**				
	Base	$2,000	$2,000	$2,000	For the purchase of metal detectors which are used to locate water valves, manhole lids, clean outs, meter boxes, etc.
531003	**Oil and Lube Supplies**				
	Base	$2,000	$2,000	$2,000	Oil and grease required to maintain pump motors and other equipment.
533501	**Water System Supplies & Eqt**				
	Base	$85,000	$85,000	$85,000	Material related to the repair and/or replacement of water system components such as pipe, saddles, sleeves, etc. required to keep the water system in good repair to ensure a dependable water supply.
	Total Commodities	***$124,000***	***$124,349***	***$124,000***	
	TOTAL	**$2,028,899**	**$2,028,899**	**$2,178,963**	

City of Peoria
Budget Detail by Organization

Public Works Department

Blue Staking

(2050-2090)

Total Budgeted Expenditures -	**$370,891**

2050-Water Fund

2090-Blue Staking

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$90,208	$90,208	$94,711	
510200	**Wages-Overtime**				
	Salary	$6,400	$6,400	$6,400	Overtime required by emergencies and vacancies.
510701	**Longevity Pay**				
	Salary	$420	$420	$420	
510800	**Standby Pay**				
	Salary	$15,000	$15,000	$15,000	Funds to cover standby pay associated with after hours coverage.
511001	**Social Security-OASDI**				
	Salary	$6,969	$6,969	$7,254	
511002	**Social Security-HI**				
	Salary	$1,629	$1,629	$1,696	
511501	**Retirement-State**				
	Salary	$11,277	$11,277	$12,945	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$11,741	$11,741	$17,941	
512500	**Workers Compensation**				
	Salary	$2,105	$2,105	$2,515	
512900	**457 Compensation**				
	Salary	$780	$780	$780	
513500	**Other Allowance**				
	Salary	$400	$400	$500	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$146,989***	***$146,989***	***$160,222***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$255	$255	$255	Commercial Driver's License exams and random drug screenings.
520099	**Other Professional Services**				
	Base	$13,500	$13,500	$13,500	Arizona Blue Stake Center contract service fees.
520505	**In-House Employee Trng**				
	Base	$500	$500	$500	NAASCO certification training
520510	**Overnight Travel**				
	Base	$400	$0	$0	Conferences and seminars to keep personnel current on industry standards and issues.

2050-Water Fund

2090-Blue Staking

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$250**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$420	$420	$670	Training to enable employees to maintain required certifications and meet job requirements.
521001	**Occup Lic and Certif**				
	Base	$231	$231	$231	Certification renewals for two employees.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$2,750	$2,750	$2,750	Cell phone service for employees requiring cell phones to perform their duties efficiently.
525005	**Laundry/Cleaning**				
	Base	$1,250	$1,250	$1,250	Uniform laundry service as required by Memorandum of Understanding (MOU).
525501	**Svc Charges-Insurance Reserve**				
	Base	$4,632	$4,632	$31,007	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$62,175	$62,175	$85,463	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$10,315	$10,315	$18,602	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525508	**Svc Charges-Utilities Adm**				
	Base	$23,175	$23,175	$19,547	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$2,035	$2,035	$2,036	Charges for administrative services provided by Fleet administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$10,100	$10,100	$10,100	Operating charges for the Blue Staking vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$10,000	$10,000	$10,000	Fuel charges for Blue Stake's vehicles.
525701	**Svc Chg-PC Replacement**				
	Base	$2,166	$2,166	$675	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$6,799	$6,799	$6,799	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$150,553***	***$150,303***	***$203,385***	

2050-Water Fund

2090-Blue Staking

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$100	$100	$100	Office supplies for Blue Staking.
530002	**Books/Periodicals/Subscript**				
	Base	$100	$100	$100	Manuals and other reference materials
530009	**Wearing Apparel-General**				
	Base	$450	$450	$450	Uniform t-shirts and jackets for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$500	$500	$500	Safety clothing such as hard hats, safety vests, work gloves, etc.
530011	**Medical Supplies & Equipment**				
	Base	$0	$250	$0	
530012	**Expendable Tools & Equipment**				
	Base	$300	$300	$300	Replacement of small tools such as line tracers, metro techs, and hand tools used to locate and mark underground utilities as they wear out or break.
530019	**Operational Supplies/Equipment**				
	Base	$1,834	$1,834	$1,834	Marking paint, stake chasers and other supplies needed to clearly and accurately mark underground water and wastewater utilities.
530028	**Electronic Supplies/Equipment**				
	Base	$4,000	$4,000	$4,000	Replacement of the Blue Stake locator's used to locate underground water, wastewater and storm drain facilities.
	Total Commodities	***$7,284***	***$7,534***	***$7,284***	
	TOTAL	**$304,826**	**$304,826**	**$370,891**	

City of Peoria
Budget Detail by Organization

Public Works Department

Water Resources/Conservation

(2050-2120)

Total Budgeted Expenditures -	**$1,173,519**

2050-Water Fund

2120-Water Resources/Conservation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$324,466	$324,466	$339,590	
510100	**Wages-Part Time**				
	Salary	$0	$2,500	$2,500	Special Events - Misty Mascot Workers.
510200	**Wages-Overtime**				
	Salary	$1,200	$500	$500	Overtime required for special events and conservation classes for the public.
510701	**Longevity Pay**				
	Salary	$210	$210	$210	
511001	**Social Security-OASDI**				
	Salary	$20,213	$20,213	$21,266	
511002	**Social Security-HI**				
	Salary	$4,724	$4,724	$4,971	
511501	**Retirement-State**				
	Salary	$32,905	$32,905	$38,056	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$56,915	$56,915	$74,121	
512500	**Workers Compensation**				
	Salary	$2,424	$2,424	$2,806	
512800	**401(a) Compensation**				
	Salary	$1,999	$1,999	$2,099	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$200	$200	$250	
513501	**Cell Phone Allowance**				
	Salary	$1,680	$1,344	$1,848	
	Ongoing Supplemental	($336)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,344**	**$1,344**	**$1,848**	
513800	**EAP Charges**				
	Salary	$165	$165	$165	
	Total Personal Services	***$448,715***	***$450,515***	***$490,332***	
Contractual Services					
520030	**Regulatory Permits**				
	Base	$9,500	$7,000	$9,500	Recovery permits for new wells, underground storage facility permit, service area permits, change of ownership applications, and other permits.
520031	**FBI Fingerprint Processing**				
	Base	$24	$24	$24	Background checks for new hires.

2050-Water Fund

2120-Water Resources/Conservation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520036	**Copier Services**				
	Base	$2,400	$2,400	$2,400	Contract service to produce brochures and other informational materials.
520099	**Other Professional Services**				
	Base	$22,438	$22,438	$22,438	Speakers for conservation classes held spring and fall; provide graphic design for new brochures, posters, bill inserts, and web content. Hydrological and geophysical modeling is required to support regulatory permitting of wells and recharge facilities.
520505	**In-House Employee Trng**				
	Base	$500	$500	$500	To provide in-house training for Water Resources/Conservation staff.
520510	**Overnight Travel**				
	Base	$500	$0	$0	Conferences and seminars to keep Water Conservation staff current on industry standards and issues.
520511	**Local Training/Meeting**				
	Base	$3,614	$3,614	$4,500	Local meetings and seminars to keep Water Conservation staff current on industry standards and issues.
520512	**Mileage Reimbursement**				
	Base	$0	$1,125	$1,200	To cover mileage reimbursement for out-of-the office meetings.
521001	**Occup Lic and Certif**				
	Base	$350	$350	$350	Professional certifications for manager and supervisor.
521002	**Empl Prof Membshp Dues**				
	Base	$800	$800	$800	Employee memberships to organizations such as the American Water Works Association and the American Public Works Association.
521003	**City Membership Dues**				
	Base	$71,000	$71,000	$66,900	Dues for membership in the Arizona Municipal Water Users Association, WateReuse Association, WestCAPs and Water - Use it Wisely.
522017	**Water Conservation Rebate Program**				
	Base	$65,000	$50,000	$50,000	Water Conservation Rebate Program customer rebates.
	Ongoing Supplemental	($15,000)	$0	$0	FY12 Supp: Water Conservation Rebate Program reduction-Water Conservation Rebate Program
	Subtotal	**$50,000**	**$50,000**	**$50,000**	
522099	**Community Promotions**				
	Base	$79,706	$79,706	$79,706	Public outreach and education is key to developing and maintaining water conservation habits. The City leverages its resources by participation in "Water Use It Wisely" regional advertising campaign and development and purchase of educational materials.
522501	**Advertising**				
	Base	$35,000	$35,000	$35,714	Newspaper print advertising and theater advertising to promote water conservation.

2050-Water Fund

2120-Water Resources/Conservation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522503	**Printing and Binding**				
	Base	$6,000	$6,000	$6,000	Water conservation brochures, envelopes, cards and other mailers.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$820	$820	$820	Cell phone service for staff that are required to be out of the office to perform their duties.
525501	**Svc Charges-Insurance Reserve**				
	Base	$5,575	$5,575	$5,387	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$211,426	$211,426	$260,339	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$20,629	$20,629	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$27,796	$27,796	$28,946	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$82,867	$82,867	$67,668	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$407	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,000	$1,000	$1,000	Operating charges for the Water Resources and Conservation vehicle.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,000	$1,000	$1,000	Fuel for the Water Resources and Conservation vehicle.
525701	**Svc Chg-PC Replacement**				
	Base	$966	$966	$2,065	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,473	$1,473	$1,473	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$635,791***	***$633,916***	***$678,901***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$1,000	$1,000	Office supplies for the division.

2050-Water Fund

2120-Water Resources/Conservation

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530002	**Books/Periodicals/Subscript**				
	Base	$500	$500	$500	Meeting packets, reference books, technical references and other publications.
530006	**Postage and Shipping**				
	Base	$1,950	$1,950	$1,950	Mailing costs of Water Conservation Packets and other conservation mailers.
530008	**Food Supplies & Catering**				
	Base	$250	$250	$250	Halloween and Easter candy supplies for event booths.
530009	**Wearing Apparel-General**				
	Base	$200	$275	$200	T-shirts for part-time staff to wear when working at water conservation events to identify them as City employees. AFSCME T-shirt requirements.
530010	**Wearing Apparel-Safety**				
	Base	$386	$386	$386	Funds for hats, safety glasses, gloves, vests and other safety items as needed.
	Total Commodities	***$4,286***	***$4,361***	***$4,286***	
	TOTAL	**$1,088,792**	**$1,088,792**	**$1,173,519**	

City of Peoria
Budget Detail by Organization

Public Works Department

Water Supply

(2050-2125)

Total Budgeted Expenditures -	**$4,916,136**

2050-Water Fund

2125-Water Supply

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
523503	**Water Resource Fees**				
	Base	$502,947	$478,059	$502,947	Salt River Project (SRP) assessments and fees, Central Arizona Project (CAP) recharge overhead and maintenance and fees from the Arizona Department of Water Resources and other water resource agencies.
523512	**CAP Capital M&I**				
	Base	$378,540	$378,540	$378,540	Central Arizona Project capital charges for the City's water allocation.
523513	**CAP to SRP Intercn Charges**				
	Base	$1,962	$1,962	$1,962	Transfer fee for the interconnect system between Central Arizona Project and Salt River Project.
523514	**CAP Water-Delivery Fee**				
	Base	$2,471,483	$2,438,677	$2,468,321	Deliver fees for municipal and industrial Central Arizona Project water treated at Pyramid Peak.
	Ongoing Supplemental	($30,000)	$0	$0	FY12 Supp: Water Resource Reduction-CAP Water-Delivery Fee
	Subtotal	**$2,441,483**	**$2,438,677**	**$2,468,321**	
523515	**Wholesale Water Purchases**				
	Base	$510,982	$408,288	$484,144	Charges for CAP water treated at the City of Glendale Pyramid Peak Water Treatment Plant for the City of Peoria.
523518	**ADWR Water Resource Fee**				
	Base	$0	$191,938	$191,938	Arizona Department of Water Resources Municipality Assessment fee.
525503	**Svc Charges-General Fund**				
	Base	$872,044	$872,044	$602,228	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525508	**Svc Charges-Utilities Adm**				
	Base	$388,561	$388,561	$286,056	Charges for services provided by Utilities Administration.
	Total Contractual Services	***$5,096,519***	***$5,158,069***	***$4,916,136***	
	TOTAL	**$5,096,519**	**$5,158,069**	**$4,916,136**	

City of Peoria
Budget Detail by Organization

Public Works Department

Drinking Water Environmental

(2050-2135)

Total Budgeted Expenditures -	**$1,245,845**

2050-Water Fund

2135-Drinking Water Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$313,443	$313,443	$314,236	
510200	**Wages-Overtime**				
	Salary	$3,000	$3,000	$8,000	Overtime required to perform water quality sampling, testing and plans review.
511001	**Social Security-OASDI**				
	Salary	$19,640	$19,640	$20,007	
511002	**Social Security-HI**				
	Salary	$4,591	$4,591	$4,677	
511501	**Retirement-State**				
	Salary	$31,973	$31,973	$35,927	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$64,740	$64,740	$78,994	
512500	**Workers Compensation**				
	Salary	$6,207	$6,207	$7,366	
512800	**401(a) Compensation**				
	Salary	$999	$999	$1,049	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$400	$400	$500	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$157	$157	$157	
	Total Personal Services	***$447,484***	***$447,484***	***$473,319***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$50	$100	Pre-employment tests and other medical services as needed for employees.
520012	**Contract Labor**				
	Base	$40,240	$58,000	$15,000	Contract employees are used to provide weekend and holiday coverage for legally-required water testing.
520015	**Laboratory Services**				
	Base	$141,198	$115,531	$115,000	Water quality sampling, including general well sampling, sampling for operations control at the Greenway Water Treatment Plant and sampling for wells.

2050-Water Fund

2135-Drinking Water Environmental

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Ongoing Supplemental		($20,000)	$0	$0	FY12 Supp: Reduce Laboratory Services budget-Laboratory Services
		Subtotal	**$121,198**	**$115,531**	**$115,000**	
520030	**Regulatory Permits**					
	Base		$44,295	$40,000	$44,295	Arizona Department of Health Services laboratory fee and regulatory permits for water divisions, including Greenway Water Treatment Plant, Quintero Treatment Plant, Water Production and Water Distribution.
520036	**Copier Services**					
	Base		$338	$338	$338	Contract copier service.
520099	**Other Professional Services**					
	Base		$35,000	$35,000	$35,000	Provides funding for consultants to review and audit compliance data information.
520505	**In-House Employee Trng**					
	Base		$1,000	$0	$0	American Water Works and Water Environmental Federation webinars.
520510	**Overnight Travel**					
	Base		$500	$0	$0	Attendance at WestCAS (location varies).
520511	**Local Training/Meeting**					
	Base		$4,000	$4,000	$5,000	Local meetings and seminars to keep division staff current on industry standards and issues.
520512	**Mileage Reimbursement**					
	Base		$0	$1,300	$1,500	Funds to reimbursement mileage costs associated with meetings away from the office.
521001	**Occup Lic and Certif**					
	Base		$308	$308	$308	Employee licenses and certifications required for their duties.
521002	**Empl Prof Membshp Dues**					
	Base		$2,300	$500	$1,000	Membership dues to the American Waterworks Association, the Water Environmental Federation and AZWater.
521003	**City Membership Dues**					
	Base		$4,150	$4,150	$5,000	Membership in "Tap Into Quality" and WestCAS
522503	**Printing and Binding**					
	Base		$6,500	$10,862	$6,500	Funds to cover the costs associated with the printing of the annual Consumer Confidence Report (CCR).
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$1,920	$1,920	$1,920	Cell phone service for staff that are required to be out of the office to perform their duties.
524001	**Motor Vehicle R & M**					
	Base		$0	$50	$0	

2050-Water Fund

2135-Drinking Water Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524007	**Non-Office Eqt & Tools R & M**				
	Base	$16,065	$16,065	$16,065	Service agreements for laboratory equipment, such as a chromatograph, a total organic carbon analyzer and an arsenic trace detect bench unit.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,200	$1,200	$1,200	Pressurized gas and gas cylinder rental fees necessary to operate testing equipment.
525005	**Laundry/Cleaning**				
	Base	$800	$800	$1,000	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525006	**Janitorial Service**				
	Base	$4,500	$4,500	$4,500	Janitorial service for the Compliance Laboratory located at the Beardsley Water Reclamation Facility.
525501	**Svc Charges-Insurance Reserve**				
	Base	$12,081	$12,081	$11,433	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$229,898	$229,898	$260,379	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$65,326	$65,326	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$27,935	$27,935	$33,857	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$94,853	$94,853	$72,900	Charges for services provided by Utilities Administration.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$407	$407	$814	Fleet Admin fee for divisions vehicles.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,950	$1,950	$1,950	Maintenance charges for the Utilities Environmental vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$3,000	$3,000	$3,000	Fuel for the Utilities Environmental vehicles.
525701	**Svc Chg-PC Replacement**				
	Base	$5,033	$5,033	$4,036	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.

2050-Water Fund

2135-Drinking Water Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,434	$1,434	$1,434	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$726,231***	***$736,491***	***$695,616***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,350	$2,350	$3,000	General office supplies used by the Water and Wastewater Environmental Division.
530002	**Books/Periodicals/Subscript**				
	Base	$600	$600	$1,000	Professional publications, compliance guides, environmental manuals and other references.
530006	**Postage and Shipping**				
	Base	$10,200	$10,200	$12,000	Mailing costs for documentation sent via registered or certified to regulatory agencies and postage for backflow testing reminders. Also includes postage to mail Annual Consumer Confidence Report.
530009	**Wearing Apparel-General**				
	Base	$500	$500	$800	T-shirts and jackets for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$1,000	$500	$1,000	Safety equipment such as hard hats, gloves and safety glasses.
530019	**Operational Supplies/Equipment**				
	Base	$58,110	$50,000	$58,110	Culture media, bottles, standards and miscellaneous equipment and supplies used in operating the laboratory.
530021	**Computer Software**				
	Base	$2,000	$500	$1,000	Backflow prevention software and updates.
531001	**Unleaded Gasoline**				
	Base	$150	$0	$0	This provides funds for gasoline purchased outside of the City of Peoria when traveling.
	Total Commodities	***$74,910***	***$64,650***	***$76,910***	
	TOTAL	**$1,248,625**	**$1,248,625**	**$1,245,845**	

City of Peoria
Budget Detail by Organization

Public Works Department

Wtr Eqt Reserve

(2130-2190)

Total Budgeted Expenditures -	**$44,801**

2130-Water Equipment Reserve Fund

2190-Wtr Eqt Reserve

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay					
542502	**Trucks and Vans**				
	Base	$44,801	$44,801	$44,801	
	Total Capital Outlay	***$44,801***	***$44,801***	***$44,801***	
	TOTAL	**$44,801**	**$44,801**	**$44,801**	

City of Peoria
Budget Detail by Organization

Public Works Department

Beardsley Water Reclamation Facility

(2400-2470)

Total Budgeted Expenditures -	**$1,856,990**

2400-Wastewater Fund

2470-Beardsley Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$245,617	$245,617	$251,482	
510200	**Wages-Overtime**				
	Salary	$13,600	$13,600	$13,600	Overtime required by holiday coverage, vacancies, and emergencies.
510800	**Standby Pay**				
	Salary	$7,000	$7,000	$7,000	Standby pay for wastewater operators.
511001	**Social Security-OASDI**				
	Salary	$16,540	$16,540	$16,913	
511002	**Social Security-HI**				
	Salary	$3,866	$3,866	$3,953	
511501	**Retirement-State**				
	Salary	$26,899	$26,899	$30,334	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$39,885	$39,885	$55,300	
512500	**Workers Compensation**				
	Salary	$5,009	$5,009	$5,828	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,560	
513500	**Other Allowance**				
	Salary	$600	$600	$750	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
	Total Personal Services	***$361,080***	***$361,080***	***$387,296***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$200	$200	Pre-employment and other medical services needed for employment.
520025	**Recycling/Environmental Svc**				
	Base	$18,000	$18,000	$18,000	Costs for vactoring basins and channels on a preventive maintenance schedule.
520036	**Copier Services**				
	Base	$500	$500	$500	Contract copier service.

2400-Wastewater Fund

2470-Beardsley Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,100	$1,100	$1,100	Local seminars and training to keep plant personnel current on operational and technical issues.
520512	**Mileage Reimbursement**				
	Base	$0	$600	$600	Reimbursement for Supervisor to travel to approved training and meeting events.
521002	**Empl Prof Membshp Dues**				
	Base	$250	$75	$75	Supervisor membership in AZ Water.
522503	**Printing and Binding**				
	Base	$50	$50	$50	Business cards
523504	**Electricity**				
	Base	$356,000	$356,000	$356,000	Electricity for the Beardsley WRF
523507	**Water**				
	Base	$7,200	$57,200	$57,200	Metered system supply water required by WRF processes.
	Ongoing Supplemental (2470-02)	$0	$0	($35,000)	FY13 Supp: Beardsley Process Water System-Water
	Ongoing Supplemental	$50,000	$0	$0	FY12 Supp: Beardsley Metered Water-Water
	Subtotal	**$57,200**	**$57,200**	**$22,200**	
523509	**Refuse Collection**				
	Base	$3,083	$3,083	$3,083	Refuse collection service for the Beardsley WRF.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$3,540	$3,540	$3,540	Telephone service, city issued cell phones and long distance charges.
524002	**Building R & M**				
	One-time Supplemental	$10,000	$10,000	$0	Beardsley facility maintenance
524004	**Grounds/Detention R & M**				
	Base	$84,000	$64,000	$64,000	Maintenance of grounds, recharge basins, and storm water basins
524007	**Non-Office Eqt & Tools R & M**				
	Base	$38,400	$59,400	$59,400	Maintenance and repairs on treatment plant equipment.
524013	**Wastewater System R & M**				
	Base	$14,600	$14,600	$14,600	Contract preventive maintenance services and calibration.
525005	**Laundry/Cleaning**				
	Base	$1,500	$1,800	$1,800	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525501	**Svc Charges-Insurance Reserve**				
	Base	$17,177	$17,177	$13,986	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$325,771	$325,771	$345,916	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.

2400-Wastewater Fund

2470-Beardsley Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525504	**Svc Charges-IT Operations**				
	Base	$161,596	$161,596	$44,646	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$51,518	$51,518	$47,186	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$713	$713	$713	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$807	$800	$800	Operating charges for Beardsley WRF vehicle.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,033	$1,030	$1,030	Fuel for one vehicle.
525701	**Svc Chg-PC Replacement**				
	Base	$6,466	$6,466	$2,430	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,724	$1,724	$1,724	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$1,155,028***	***$1,156,943***	***$1,003,579***	
Commodities					
530001	**Office and General Supplies**				
	Base	$200	$200	$200	General office and printer supplies for the Beardsley WRF.
530002	**Books/Periodicals/Subscript**				
	Base	$200	$300	$300	Operator training books, periodicals, subscriptions
530006	**Postage and Shipping**				
	Base	$300	$300	$300	Equipment repair shipping.
530009	**Wearing Apparel-General**				
	Base	$450	$450	$450	T-shirts and jackets for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$300	$300	$300	Safety equipment such as hard hats, gloves and safety glasses.
530012	**Expendable Tools & Equipment**				
	Base	$2,000	$4,000	$4,000	Replacement of small tools, batteries and other equipment as needed.
530013	**Chemical Supplies**				
	Base	$100,000	$100,000	$100,000	Chemicals required by the wastewater reclamation process

2400-Wastewater Fund

2470-Beardsley Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**				
	Base	$20,000	$25,000	$25,000	Laboratory supplies and lab probes to support Beardsley WRF operations.
530023	**Safety Supplies & Equipment**				
	Base	$5,700	$2,000	$2,000	Include supplies and parts for fall protection, gas detection, and confined space equipment.
530028	**Electronic Supplies/Equipment**				
	Base	$26,000	$26,000	$26,000	Electronic supplies for maintenance of instruments.
530038	**Treatment Plant Parts**				
	Base	$85,000	$80,000	$80,000	Parts required to maintain UV and other disinfection equipment.
531001	**Unleaded Gasoline**				
	Base	$1,500	$1,265	$1,265	Gasoline for plant equipment and vehicles
531002	**Diesel**				
	Base	$1,380	$1,300	$1,300	Fuel required by the Beardsley WRF emergency generator.
533510	**Treatment Plant Supplies**				
	Base	$75,000	$75,000	$75,000	Replacement pumps, meters, valves and other equipment needed to support the operation of the facility.
	Total Commodities	***$318,030***	***$316,115***	***$316,115***	
Capital Outlay					
543002	**Water System**				
	One-time Supplemental (2470-02)	$0	$0	$150,000	FY13 Supp: Beardsley Process Water System-Water System
	Total Capital Outlay	***$0***	***$0***	***$150,000***	
	TOTAL	**$1,834,138**	**$1,834,138**	**$1,856,990**	

City of Peoria
Budget Detail by Organization

Public Works Department

Wastewater Collection/Prevention

(2400-2480)

Total Budgeted Expenditures -	**$1,507,427**

2400-Wastewater Fund

2480-Wastewater Collection/Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$361,469	$391,608	$407,250	
510200	**Wages-Overtime**				
	Salary	$12,000	$12,000	$12,000	Overtime required by emergencies and vacancies.
510800	**Standby Pay**				
	Salary	$4,934	$4,800	$4,934	Funds used to pay for standby coverage after hours.
511001	**Social Security-OASDI**				
	Salary	$23,530	$25,411	$26,403	
511002	**Social Security-HI**				
	Salary	$5,499	$5,939	$6,172	
511501	**Retirement-State**				
	Salary	$38,234	$41,280	$47,292	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$85,442	$98,448	$93,445	
512500	**Workers Compensation**				
	Salary	$7,954	$8,673	$10,639	
512800	**401(a) Compensation**				
	Salary	$847	$847	$889	
512900	**457 Compensation**				
	Salary	$2,730	$3,120	$3,120	
513500	**Other Allowance**				
	Salary	$1,200	$1,400	$1,750	
513501	**Cell Phone Allowance**				
	Salary	$780	$624	$456	
	Ongoing Supplemental	($156)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$624**	**$624**	**$456**	
513800	**EAP Charges**				
	Salary	$217	$248	$247	
	Total Personal Services	***$544,680***	***$594,398***	***$614,597***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$685	$635	$685	Commercial Driver's License exams and random drug screenings.
520025	**Recycling/Environmental Svc**				
	Base	$20,000	$19,645	$20,000	Disposal of harmful substances, such as grease and hazardous waste, removed from the wastewater collection system.
520031	**FBI Fingerprint Processing**				
	Base	$48	$48	$48	Pre-employment background checks.

2400-Wastewater Fund

2480-Wastewater Collection/Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520047	**Security Services**				
	Base	$500	$500	$500	Monitoring lift stations.
520505	**In-House Employee Trng**				
	Base	$1,000	$1,000	$1,000	Safety, emergency response and employee certification training.
520510	**Overnight Travel**				
	Base	$400	$0	$0	Conferences and seminars to keep personnel current on industry standards and issues.
	Ongoing Supplemental	($150)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
	Subtotal	**$250**	**$0**	**$0**	
520511	**Local Training/Meeting**				
	Base	$1,415	$1,465	$1,665	Local seminars and training to keep personnel current on operational and technical issues and to maintain required certifications.
521001	**Occup Lic and Certif**				
	Base	$500	$695	$500	Commercial Drivers Licenses with HazMat endorsements and Arizona Department of Environmental Quality certifications for eight employees.
521002	**Empl Prof Membshp Dues**				
	Base	$500	$200	$500	American Water Works Association, AZ Water, Water Environmental Federation and NASSCO memberships.
522503	**Printing and Binding**				
	Base	$100	$100	$100	Printing quarter-section maps and other miscellaneous items.
523504	**Electricity**				
	Base	$45,000	$43,000	$45,000	Electricity for nine lift stations, one metering station and reuse in Zones 1/2 reuse.
523507	**Water**				
	Base	$8,930	$8,930	$8,930	Wastewater Collection's share of water used at the Municipal Operations Complex (MOC) and water used at the Apollo Lift Station.
523508	**Sewage**				
	Base	$200	$200	$200	Wastewater Collection's share of sewer service at the MOC.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$6,777	$6,777	$6,777	Cell phone and radio service for field staff that need to be accessible to other Utilities Department staff and/or the public.
524004	**Grounds/Detention R & M**				
	Base	$7,000	$7,000	$7,000	Site cleanup and weed control at nine lift stations to prevent the sites from developing a blighted appearance.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$6,000	$12,290	$6,000	Maintenance and repair of CCTV. Also includes equipment and tools for generator and pump maintenance at lift stations.

2400-Wastewater Fund

2480-Wastewater Collection/Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524013	**Wastewater System R & M**				
	Base	$184,131	$178,157	$184,131	Contracts for roach control and cleaning of larger sewer lines. These services are required to maintain the operability of the system and to control roaches.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,000	$17,000	$1,000	Barricade rentals at job sites and pump rentals when equipment needs cannot be met in-house.
525005	**Laundry/Cleaning**				
	Base	$3,100	$3,100	$3,100	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525501	**Svc Charges-Insurance Reserve**				
	Base	$31,751	$31,751	$29,889	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$298,704	$298,704	$284,701	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$17,191	$17,191	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$14,668	$14,668	$20,567	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$17,492	$17,492	$17,508	Charges for administrative services provided by Fleet administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$32,654	$32,654	$32,654	Maintenance charges for Wastewater Collection vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$19,489	$19,489	$19,489	Charges for fuel usage by Wastewater Collection/Prevention's fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$666	$666	$3,446	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$48,786	$48,786	$48,786	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$768,537***	***$782,143***	***$773,940***	

2400-Wastewater Fund

2480-Wastewater Collection/Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$250	$250	$300	General office supplies for Wastewater Collection Division.
530002	**Books/Periodicals/Subscript**				
	Base	$500	$0	$500	Books, periodicals and subscriptions that pertain to wastewater collection system maintenance, including materials required to obtain Arizona Department of Environmental Quality certification.
530008	**Food Supplies & Catering**				
	Base	$50	$0	$0	Supplies for employee recognition events.
530009	**Wearing Apparel-General**				
	Base	$1,050	$1,005	$1,050	Uniform t-shirts and jackets for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$4,400	$3,400	$4,400	Safety clothing such as gloves, safety vests, hearing protection and respirators.
530012	**Expendable Tools & Equipment**				
	Base	$2,500	$2,090	$2,500	Replacement of small tools that wear out or break.
530013	**Chemical Supplies**				
	Base	$45,000	$37,974	$45,000	Bleach and chlorine for lift stations and the reuse system to ensure that odors are controlled effectively and that reuse water standards are met.
530014	**Landscape Supplies & Equipment**				
	Base	$1,070	$0	$1,070	Supplies required to maintain landscaping at nine lift stations.
530018	**Signs and Sign Supplies**				
	Base	$500	$0	$500	Traffic control signage, signage at nine lift stations, and marking supplies to identify manholes in the right-of-way.
530019	**Operational Supplies/Equipment**				
	Base	$12,000	$9,000	$12,000	Supplies and replacement parts for lift stations and vactor trucks such as hoses, gauges and electrical components required to keep them operating effectively.
530021	**Computer Software**				
	Base	$0	$320	$0	
530023	**Safety Supplies & Equipment**				
	Base	$6,552	$3,500	$6,552	Odor loggers, escape packs and gas monitors.
530028	**Electronic Supplies/Equipment**				
	Base	$3,000	$139	$3,000	Includes flow monitoring equipment and other electronic equipment.
530503	**Motor Veh-Parts/Batteries/Acc**				
	Base	$2,000	$240	$2,000	Motor vehicle replacement parts such as batteries, lights and other accessories.

2400-Wastewater Fund

2480-Wastewater Collection/Prevention

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
531002	**Diesel**				
	Base	$1,500	$1,500	$1,500	Fuel for eight emergency generators at sewer lift stations.
533502	**Wastewater System Supplies/Eqt**				
	Base	$38,518	$46,000	$38,518	Includes the purchase of submersible pumps, manhole lids, piping, plugs, cutters and couplings used to maintain the integrity of the wastewater collection system.
	Total Commodities	***$118,890***	***$105,418***	***$118,890***	
	TOTAL	**$1,432,107**	**$1,481,959**	**$1,507,427**	

City of Peoria
Budget Detail by Organization

Public Works Department

Wastewater Environmental

(2400-2490)

Total Budgeted Expenditures -	**$870,259**

2400-Wastewater Fund

2490-Wastewater Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$305,819	$275,680	$276,750	
510200	**Wages-Overtime**				
	Salary	$5,500	$7,000	$5,700	Overtime required by emergencies and vacation coverage.
511001	**Social Security-OASDI**				
	Salary	$19,372	$17,491	$17,586	
511002	**Social Security-HI**				
	Salary	$4,526	$4,086	$4,110	
511501	**Retirement-State**				
	Salary	$31,456	$28,410	$31,489	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$68,803	$55,797	$50,913	
512500	**Workers Compensation**				
	Salary	$5,176	$4,457	$5,465	
512800	**401(a) Compensation**				
	Salary	$999	$999	$1,049	
512900	**457 Compensation**				
	Salary	$2,340	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$1,200	$1,000	$1,250	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$187	$156	$157	
	Total Personal Services	***$445,762***	***$397,410***	***$396,875***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$100	$100	Annual Pulmonary Function tests for employees who may use an SCBA in performing their duties. Required by OSHA. Reserve for other necessary medical requirements, such as tetanus or exposures to raw sewage.
520015	**Laboratory Services**				
	Base	$140,930	$128,291	$124,430	Wastewater sampling and analysis to ensure regulatory compliance. Changes in testing requirements and procedures are accounting for the decrease in laboratory services budget.

2400-Wastewater Fund

2490-Wastewater Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520030	**Regulatory Permits**				
	Base	$35,385	$35,385	$35,385	Cost for regulatory permits for Wastewater divisions, including the Beardsley, Jomax and Butler Drive Water Reclamation Facilities and Wastewater Collection/Prevention.
	Ongoing Supplemental (2490-01)	$0	$0	$30,175	FY13 Supp: Regulatory Permit Fees-Regulatory Permits
	Subtotal	**$35,385**	**$35,385**	**$65,560**	
520031	**FBI Fingerprint Processing**				
	Base	$0	$48	$24	Covers cost of background checks for new hires.
520036	**Copier Services**				
	Base	$675	$1,000	$675	Contract copier service.
520511	**Local Training/Meeting**				
	Base	$2,100	$4,000	$4,000	Local training and meetings to keep personnel current on operational and technical issues.
520512	**Mileage Reimbursement**				
	Base	$0	$1,000	$1,000	Funds to cover mileage reimbursement for out of the office meetings.
521001	**Occup Lic and Certif**				
	Base	$308	$308	$308	Arizona Department of Environmental Quality certifications.
521002	**Empl Prof Membshp Dues**				
	Base	$500	$500	$500	Arizona Water and Pollution Control Association, American Water Works Association and Water Environment Federation dues.
522503	**Printing and Binding**				
	Base	$3,594	$3,594	$6,000	Printing and binding of educational and other materials required by the Wastewater Environmental Division.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$2,420	$2,420	$2,420	Telephone services for the Wastewater Environmental Division and cell phone service for employees requiring cell phones to perform their duties efficiently.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$2,000	$6,000	$2,000	Repair and maintenance of equipment such as samplers, meters and other testing equipment.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$0	$0	$5,000	Odologs equipment rentals for manhole inspections.
525005	**Laundry/Cleaning**				
	Base	$1,000	$1,200	$1,200	Laundry service for employees' uniforms as required by the MOU.
525501	**Svc Charges-Insurance Reserve**				
	Base	$6,802	$6,802	$5,821	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

2400-Wastewater Fund

2490-Wastewater Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$202,782	$202,782	$171,323	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$3,438	$3,438	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,221	$1,221	$1,221	Fleet Admin fee for Wastewater Environmental vehicles.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$4,000	$4,000	$4,500	Maintenance charges for the Wastewater Environmental Division vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$6,000	$6,025	$6,500	Funds to cover fuel costs for Wastewater Environmental fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$166	$166	$900	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$4,459	$4,459	$4,459	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$417,780***	***$412,739***	***$437,705***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$1,000	$1,000	General office supplies for the Wastewater Environmental Division.
530002	**Books/Periodicals/Subscript**				
	Base	$90	$500	$500	Books, periodicals, subscriptions and reference materials.
530006	**Postage and Shipping**				
	Base	$400	$400	$200	This item includes the cost of mailing discharge surveys and the cost of shipping equipment to be calibrated.
530009	**Wearing Apparel-General**				
	Base	$300	$350	$350	T-shirts for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$800	$800	$800	Safety equipment, such as hard hats, gloves and safety glasses.
530019	**Operational Supplies/Equipment**				
	Base	$27,919	$31,000	$32,329	Media, bottles and testing supplies. Also includes samplers, flow meters, sampler tubing, glassware and strainers.

2400-Wastewater Fund

2490-Wastewater Environmental

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530023	**Safety Supplies & Equipment**				
	Base	$300	$300	$300	This item includes self-contained breathing equipment, gas monitors and confined space entry equipment.
531001	**Unleaded Gasoline**				
	Base	$200	$200	$200	For purchase of fuel when vehicles are away from the city's fueling facility.
	Total Commodities	***$31,009***	***$34,550***	***$35,679***	
	TOTAL	**$894,551**	**$844,699**	**$870,259**	

City of Peoria
Budget Detail by Organization

Public Works Department

Jomax Water Reclamation Facility

(2400-2495)

Total Budgeted Expenditures -	**$1,270,882**

2400-Wastewater Fund

2495-Jomax Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$190,090	$190,090	$202,572	
510200	**Wages-Overtime**				
	Salary	$13,600	$13,600	$13,600	Overtime required by holiday coverage, vacancies, and emergencies.
510800	**Standby Pay**				
	Salary	$7,000	$7,000	$7,000	Standby pay for wastewater operator.
511001	**Social Security-OASDI**				
	Salary	$13,086	$13,086	$13,865	
511002	**Social Security-HI**				
	Salary	$3,059	$3,059	$3,241	
511501	**Retirement-State**				
	Salary	$21,288	$21,288	$24,881	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$34,476	$34,476	$39,111	
512500	**Workers Compensation**				
	Salary	$2,697	$2,697	$3,282	
512900	**457 Compensation**				
	Salary	$1,170	$1,170	$1,170	
513500	**Other Allowance**				
	Salary	$400	$400	$500	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$90	$90	$90	
	Total Personal Services	***$287,340***	***$287,340***	***$309,768***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$0	$50	$50	Pre-employment and other medical services needed for employment.
520025	**Recycling/Environmental Svc**				
	Base	$16,400	$10,400	$10,400	Removal of wastewater sludge and debris and other environmental services as required.
520030	**Regulatory Permits**				
	Base	$0	$1,781	$0	
520036	**Copier Services**				
	Base	$200	$300	$300	Contract copier service at Jomax WRF.

2400-Wastewater Fund

2495-Jomax Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,100	$900	$900	Local seminars and training to keep WTP personnel current on operational and technical issues.
521002	**Empl Prof Membshp Dues**				
	Base	$110	$75	$75	AZ Water Membership
523504	**Electricity**				
	Base	$250,000	$250,000	$250,000	Electricity to power the Jomax Water Reclamation Facility (WRF) and Vistancia Reuse System.
523507	**Water**				
	Base	$10,000	$6,000	$6,000	Metered system supply water required by WRF processes.
523508	**Sewage**				
	Base	$5,000	$3,000	$3,000	Sewer service for the Jomax WRF.
523509	**Refuse Collection**				
	Base	$24,000	$24,000	$24,000	Removal and disposal of bio-solids and screenings.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$3,820	$3,820	$3,820	Telephone service for the Jomax WRF and cell phone service for employees requiring cell phones to perform their duties efficiently.
524002	**Building R & M**				
	Base	$1,000	$1,000	$1,000	Additional building maintenance costs.
524004	**Grounds/Detention R & M**				
	Base	$20,000	$20,000	$20,000	Maintenance of grounds
524007	**Non-Office Eqt & Tools R & M**				
	Base	$57,000	$67,000	$67,000	Maintenance contract for repairs of treatment plant equipment.
524013	**Wastewater System R & M**				
	Base	$30,000	$30,000	$30,000	Preventive maintenance contracts and recertification of plant equipment.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$35,000	$35,000	$0	Lease agreement for process blower
525005	**Laundry/Cleaning**				
	Base	$800	$900	$900	Uniform laundry service as required by the Memorandum of Understanding (MOU).
525006	**Janitorial Service**				
	Base	$6,968	$7,500	$7,500	Janitorial Service for the Jomax WRF.
525501	**Svc Charges-Insurance Reserve**				
	Base	$4,981	$4,981	$5,054	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

2400-Wastewater Fund

2495-Jomax Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$249,836	$249,836	$223,534	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$37,820	$37,820	$29,764	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$29,901	$29,901	$16,572	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,426	$1,426	$1,425	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$3,500	$3,800	$3,800	Operating charges for Jomax WRF vehicles (two vehicles).
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,000	$1,200	$1,200	Fuel for Jomax WRF vehicles (two vehicles).
525701	**Svc Chg-PC Replacement**				
	Base	$1,700	$1,700	$1,170	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$4,686	$4,686	$4,686	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$796,248***	***$797,076***	***$712,150***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,000	$700	$1,000	Office and printer supplies for Jomax WRF.
530006	**Postage and Shipping**				
	Base	$400	$200	$200	Postage to ship equipment for repair for the Jomax WRF.
530009	**Wearing Apparel-General**				
	Base	$300	$300	$300	Uniform t-shirts and jackets for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$200	$200	$200	Safety equipment such as hard hats, gloves and safety glasses.
530012	**Expendable Tools & Equipment**				
	Base	$2,000	$4,000	$4,000	Replacement of small tool, batteries, and UPS units.

2400-Wastewater Fund

2495-Jomax Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530013	**Chemical Supplies**				
	Base	$70,000	$71,000	$80,000	Chemicals required by the wastewater reclamation process, such as polymer, caustic soda, and sodium hypochlorite.
530019	**Operational Supplies/Equipment**				
	Base	$20,000	$25,000	$25,000	Laboratory supplies to support Jomax WRF operations
530023	**Safety Supplies & Equipment**				
	Base	$4,000	$2,000	$2,000	Includes parts and supplies for fall protection, gas detection, and confined space equipment.
530028	**Electronic Supplies/Equipment**				
	Base	$20,000	$20,000	$20,000	Electronic supplies to maintain electronic equipment at the Jomax WRF.
530038	**Treatment Plant Parts**				
	Base	$36,000	$26,000	$36,000	Parts required to maintain disinfection equipment.
531001	**Unleaded Gasoline**				
	Base	$1,111	$1,283	$1,264	Gasoline for plant operation of vehicles, portable generators and pumps.
531002	**Diesel**				
	Base	$1,500	$1,500	$1,500	Fuel required by emergency generators.
533502	**Wastewater System Supplies/Eqt**				
	Base	$0	$0	$21,000	Supplies to maintain odor scrubbers and centrifuge operations.
533510	**Treatment Plant Supplies**				
	Base	$56,500	$60,000	$56,500	Supplies to support the operation of the Jomax WRF. Includes pumps, meters and other equipment and supplies.
	Total Commodities	***$213,011***	***$212,183***	***$248,964***	
	TOTAL	**$1,296,599**	**$1,296,599**	**$1,270,882**	

City of Peoria
Budget Detail by Organization

Public Works Department

Butler Water Reclamation Facility

(2400-2496)

Total Budgeted Expenditures -	**$4,790,808**

2400-Wastewater Fund

2496-Butler Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$507,420	$507,420	$522,404	
510200	**Wages-Overtime**				
	Salary	$35,800	$35,800	$35,800	Overtime required by holiday coverage, shift overlap, vacancies, and emergencies.
511001	**Social Security-OASDI**				
	Salary	$33,775	$33,775	$34,728	
511002	**Social Security-HI**				
	Salary	$7,895	$7,895	$8,119	
511501	**Retirement-State**				
	Salary	$54,888	$54,888	$62,235	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$71,955	$71,955	$115,372	
512500	**Workers Compensation**				
	Salary	$10,062	$10,062	$11,733	
512900	**457 Compensation**				
	Salary	$3,510	$3,510	$3,510	
513500	**Other Allowance**				
	Salary	$1,600	$1,600	$2,000	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$270	$270	$270	
	Total Personal Services	***$727,559***	***$727,559***	***$796,627***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$200	$200	$200	Pre-employment and other medical services needed for employment.
520015	**Laboratory Services**				
	Base	$500	$500	$500	Contract testing and laboratory services.
520025	**Recycling/Environmental Svc**				
	Base	$30,000	$30,000	$30,000	Vactor cleaning of the Influent Pumping Station and WRF equipment and other environmental services as required.
520036	**Copier Services**				
	Base	$675	$675	$675	Contract copier service.

2400-Wastewater Fund

2496-Butler Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,300	$2,100	$2,100	Local seminars and training to keep WRF personnel current on operational and technical issues.
521002	**Empl Prof Membshp Dues**				
	Base	$300	$300	$300	American Water Works Association and WEFTEC memberships
522501	**Advertising**				
	Base	$100	$0	$0	Advertising for vacant positions
522503	**Printing and Binding**				
	Base	$0	$29	$0	
523504	**Electricity**				
	Base	$1,452,000	$1,439,000	$1,439,000	Electricity to power the Butler Drive WRF and Influent Pumping Station (IPS).
	Ongoing Supplemental	($13,000)	$0	$0	FY12 Supp: Butler Water Quality Optimization Cost Savings-Electricity
	Subtotal	**$1,439,000**	**$1,439,000**	**$1,439,000**	
523507	**Water**				
	Base	$72,000	$90,000	$72,000	Metered system supply water required by WRF and IPS processes.
523508	**Sewage**				
	Base	$33,600	$30,600	$27,600	Sewage costs at wastewater plant.
523509	**Refuse Collection**				
	Base	$622,606	$600,000	$600,000	Refuse collection service for the Butler Drive WRF, including removal of wastewater treatment by-products (bio-solids) and disposal fees.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$10,820	$10,820	$10,820	Butler Drive WRF land lines, city issued cell phones and long distance charges.
524002	**Building R & M**				
	Base	$2,000	$6,000	$6,000	Maintenance of facility
524004	**Grounds/Detention R & M**				
	Base	$35,060	$35,060	$35,060	Maintenance of grounds.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$50,000	$49,000	$50,000	Maintenance contract for equipment repair of plant process equipment.
524013	**Wastewater System R & M**				
	Base	$76,610	$76,610	$76,610	Preventative maintenance contracts and equipment re-certification.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,000	$4,538	$449	For equipment rentals as needed.
525005	**Laundry/Cleaning**				
	Base	$4,000	$4,000	$4,000	Uniform laundry service as required by the Memorandum of Understanding (MOU).

2400-Wastewater Fund

2496-Butler Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525006	**Janitorial Service**				
	Base	$9,500	$9,500	$9,500	Janitorial service for the Butler Drive WRF Operations Building.
525501	**Svc Charges-Insurance Reserve**				
	Base	$14,341	$14,341	$14,830	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$946,314	$946,314	$841,029	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$41,259	$41,259	$22,323	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$30,023	$30,023	$37,023	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,425	$1,425	$1,425	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$2,200	$2,800	$2,800	Operating charges for the two Butler Drive WRF vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$2,970	$2,700	$2,700	Fuel for operating two vehicles
525701	**Svc Chg-PC Replacement**				
	Base	$1,533	$1,533	$1,125	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$4,712	$4,712	$4,712	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$3,434,048***	***$3,434,039***	***$3,292,781***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$1,982	$1,800	Office supplies and printer cartridges for the Butler Drive WRF.
530006	**Postage and Shipping**				
	Base	$200	$200	$200	Postage to return equipment for maintenance.

2400-Wastewater Fund

2496-Butler Water Reclamation Facility

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530009	**Wearing Apparel-General**				
	Base	$1,200	$1,200	$1,200	T-shirts and jackets for employees covered by the AFSCME MOU.
530010	**Wearing Apparel-Safety**				
	Base	$450	$800	$800	Safety equipment such as safety glasses, hard hats and safety vests.
530012	**Expendable Tools & Equipment**				
	Base	$4,000	$4,000	$4,000	Replacement of small tools, batteries, and UPS units.
530013	**Chemical Supplies**				
	Base	$445,000	$445,000	$445,000	Chemicals required by the water reclamation process, influent pump station, and to control odors.
530019	**Operational Supplies/Equipment**				
	Base	$30,000	$30,000	$30,000	Laboratory supplies to support the Butler Drive WRF operations.
530023	**Safety Supplies & Equipment**				
	Base	$573	$6,500	$2,000	Includes fall protection equipment, gas detection equipment and confined space equipment.
530028	**Electronic Supplies/Equipment**				
	Base	$25,000	$60,500	$25,000	Electronic supplies for instrumentation maintenance and controls.
	One-time Supplemental	$36,000	$0	$0	FY12 Supp: Butler Water Quality Optimization Cost Savings-Electronic Supplies/Equipment
	Subtotal	**$61,000**	**$60,500**	**$25,000**	
530038	**Treatment Plant Parts**				
	Base	$68,750	$58,000	$57,000	Parts required to maintain Butler Drive WRF disinfection equipment.
531001	**Unleaded Gasoline**				
	Base	$100	$100	$100	Gasoline purchased for Butler on-site vehicle.
531002	**Diesel**				
	Base	$10,000	$5,000	$4,300	Fuel for Butler WRF and IPS emergency generators.
533502	**Wastewater System Supplies/Eqt**				
	Base	$20,000	$20,000	$50,000	Operational supplies for odor scrubber and centrifuge operation.
533510	**Treatment Plant Supplies**				
	Base	$70,000	$80,000	$80,000	Equipment and replacement parts for the Butler Drive WRF.
	Total Commodities	***$713,273***	***$713,282***	***$701,400***	
	TOTAL	**$4,874,880**	**$4,874,880**	**$4,790,808**	

City of Peoria
Budget Detail by Organization

Public Works Department

Ww Eqt Reserve

(2430-2560)

Total Budgeted Expenditures -	**$371,290**

2430-Wastewater Equipment Reserve Fund

2560-Ww Eqt Reserve

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay						
542501	**Automobiles**					
	Base		$0	$65,488	$0	
	Carryover		$68,743	$0	$0	For unpurchased vehicles in FY07.
		Subtotal	**$68,743**	**$65,488**	**$0**	
542502	**Trucks and Vans**					
	Base		$21,290	$24,545	$21,290	
	One-time		$0	$0	$210,000	FY13 Repl:1021 Sterling LT7500 (Camel) WW COLLECTION/PREVENTION
	One-time Supplemental	(2480-01)	$0	$0	$140,000	FY13 Supp: Replacement of Vactor Truck-Replace Vactor Truck (difference needed)
		Subtotal	**$21,290**	**$24,545**	**$371,290**	
	Total Capital Outlay		***$90,033***	***$90,033***	***$371,290***	
		TOTAL	**$90,033**	**$90,033**	**$371,290**	

City of Peoria
Budget Detail by Organization

Public Works Department

Commercial Collection

(2590-2720)

Total Budgeted Expenditures -	**$2,287,618**

2590-Commercial Solid Waste Fund

2720-Commercial Collection

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$375,036	$375,036	$424,744	
510200	**Wages-Overtime**				
	Salary	$18,000	$25,000	$25,000	Overtime required for holiday coverage, vacancies and emergencies.
510701	**Longevity Pay**				
	Salary	$420	$420	$504	
510703	**Comp Hours Pay Out**				
	Salary	$0	$1,784	$721	Funds to cover accrued comp hours pay out.
511001	**Social Security-OASDI**				
	Salary	$24,476	$24,476	$28,079	
511002	**Social Security-HI**				
	Salary	$5,721	$5,721	$6,562	
511501	**Retirement-State**				
	Salary	$39,712	$39,712	$50,223	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$92,914	$92,914	$122,041	
512500	**Workers Compensation**				
	Salary	$12,397	$12,397	$17,861	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$3,510	
513500	**Other Allowance**				
	Salary	$1,400	$1,400	$2,000	
513800	**EAP Charges**				
	Salary	$240	$240	$270	
	Total Personal Services	***$573,436***	***$582,220***	***$681,515***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$200	$230	$200	Commercial Driver's License (CDL) physical exams for employees.
520030	**Regulatory Permits**				
	Base	$3,000	$2,000	$3,000	For Maricopa County Environmental truck permits to operate within Maricopa County for the collection of refuse.
523501	**Landfill Services**				
	Base	$506,721	$465,000	$486,000	For the disposal of refuse generated by commercial and multi-family accounts.

2590-Commercial Solid Waste Fund

2720-Commercial Collection

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523504	**Electricity**				
	Base	$4,350	$4,350	$4,400	To cover shared electricity portion of the Municipal Operations Center (MOC).
523507	**Water**				
	Base	$320	$300	$400	To cover shared water portion of the Municipal Operations Center (MOC).
523508	**Sewage**				
	Base	$110	$110	$110	To cover shared sewage fee of the Municipal Operations Center (MOC).
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$600	$600	Long distance charges and field laptop computer air cards.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$0	$5,221	$7,000	Supplies and services to repair and maintain roll-off containers.
525008	**Computer Software Supp & Maint**				
	Base	$0	$870	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$45,698	$45,698	$39,092	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$264,950	$264,950	$256,443	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$13,753	$13,753	$14,882	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525510	**Svc Charges-Resid Sanitation**				
	Base	$91,146	$91,146	$101,274	Allocation of administrative cost to the commercial collection division.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$64,257	$64,257	$71,449	Admin fee for ownership of eight vehicles.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$112,051	$124,844	$112,321	For maintenance, repairs and washing of commercial solid waste vehicles.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$225,000	$225,000	$225,000	Fuel costs for commercial solid waste fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$1,166	$1,166	$4,158	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.

2590-Commercial Solid Waste Fund

2720-Commercial Collection

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$224,545	$224,545	$247,434	Internal service charge to pay for the replacement of vehicles and various capital equipment. Includes eight vehicles.
	Total Contractual Services	***$1,557,267***	***$1,534,040***	***$1,573,763***	
Commodities					
530009	**Wearing Apparel-General**				
	Base	$2,200	$2,200	$2,200	For the annual purchase of new uniforms and replacements for eight employees covered by the Memorandum of Understanding (MOU).
530010	**Wearing Apparel-Safety**				
	Base	$500	$500	$500	For the purchase of safety glasses, back supports, safety vest, hearing protection, and hard hats.
530018	**Signs and Sign Supplies**				
	Base	$1,000	$1,000	$1,000	To cover the cost of signs and decals for equipment and containers.
530019	**Operational Supplies/Equipment**				
	Base	$14,000	$8,000	$17,000	Supplies for daily operations which may include paint and welding supplies to refurbish containers and deodorizers to sanitize containers.
530021	**Computer Software**				
	Base	$0	$83	$0	
533503	**Sanitation System Supplies/Eqt**				
	Base	$9,640	$30,000	$11,640	For supplies to maintain containers - lids, wheels, rods, and new out-of warranty. Tools or equipment associated with implementing repairs.
	Total Commodities	***$27,340***	***$41,783***	***$32,340***	
	TOTAL	**$2,158,043**	**$2,158,043**	**$2,287,618**	

City of Peoria
Budget Detail by Organization

Public Works Department

Solid Waste Admin

(2600-2750)

Total Budgeted Expenditures -	**$605,583**

2600-Residential Solid Waste Fund

2750-Solid Waste Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$194,294	$194,294	$200,578	
510200	**Wages-Overtime**				
	Salary	$1,500	$500	$500	To cover personnel overtime costs.
510703	**Comp Hours Pay Out**				
	Salary	$184	$200	$184	To cover the cash out expense of comp time as allowable per the MOU.
511001	**Social Security-OASDI**				
	Salary	$12,149	$12,149	$12,476	
511002	**Social Security-HI**				
	Salary	$2,841	$2,841	$2,915	
511501	**Retirement-State**				
	Salary	$19,801	$19,801	$22,439	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$36,730	$36,730	$40,639	
512500	**Workers Compensation**				
	Salary	$264	$264	$261	
512800	**401(a) Compensation**				
	Salary	$3,120	$3,120	$3,275	
512900	**457 Compensation**				
	Salary	$1,170	$1,170	$1,170	
513501	**Cell Phone Allowance**				
	Salary	$2,160	$1,728	$936	
	Ongoing Supplemental	($432)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$1,728**	**$1,728**	**$936**	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
	Total Personal Services	***$273,901***	***$272,917***	***$285,493***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$40	$40	$40	For CDL medical examination for one (1) employee.
520025	**Recycling/Environmental Svc**				
	Base	$17,500	$17,500	$17,500	Contractual services for the collection and disposal of dead animals on Peoria's streets.
520031	**FBI Fingerprint Processing**				
	Base	$0	$48	$0	

2600-Residential Solid Waste Fund

2750-Solid Waste Admin

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520036	**Copier Services**					
	Base		$2,026	$2,100	$2,026	For the daily copying needs of the division such as Loose Trash Cleanup flyers, routing maps, work orders, informational flyers and other daily administration needs.
520505	**In-House Employee Trng**					
	Base		$3,500	$3,500	$3,500	To provide in-house skill enhancement and new equipment training for up to 42 division personnel. Due to the nature of the Solid Waste services, it is often more beneficial and cost effective to bring training to the equipment operators.
520510	**Overnight Travel**					
	Base		$1,500	$0	$0	For Solid Waste Manager and/or supervisors to attend training opportunities provided through professional organizations which may include the Solid Waste Association of North America (SWANA), and American Public Works Association (APWA).
	Ongoing Supplemental		($400)	$0	$0	FY12 Supp: Reduce Overnight Travel/Training Citywide
		Subtotal	**$1,100**	**$0**	**$0**	
520511	**Local Training/Meeting**					
	Base		$2,000	$2,500	$3,100	For Solid Waste staff to attend local training opportunities in professional development. Training may include Customer Service Skills, Conflict Resolution and Safety for up to 42 employees.
521001	**Occup Lic and Certif**					
	Base		$0	$250	$0	
521002	**Empl Prof Membshp Dues**					
	Base		$1,500	$1,500	$1,500	Dues for Solid Waste Association of North America (SWANA), and American Public Works Association (APWA) for manager and two supervisors.
522501	**Advertising**					
	Base		$13,500	$14,582	$14,500	Cost for signage on side of solid waste vehicle to advertise Solid Waste website and contact number. Costs for newspaper advertisement of solid waste programs such as loose/bulk trash cleanup, regular collection, holidays, and Christmas tree collection.
522503	**Printing and Binding**					
	Base		$12,251	$12,251	$12,251	Printing of the annual holiday schedule brochure, loose/bulk trash clean up printed materials, commercial services, and educational newsletter of all Solid Waste services and programs. Includes business print materials - business cards, tags, envelopes.
523504	**Electricity**					
	Base		$6,350	$6,350	$6,350	Covers a shared portion of the electrical services at the Municipal Operations Center (MOC).
523507	**Water**					
	Base		$504	$504	$504	Covers a shared portion of the water services at the Municipal Operations Center (MOC).

2600-Residential Solid Waste Fund

2750-Solid Waste Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523508	**Sewage**				
	Base	$100	$200	$100	Covers a shared portion of the sewer services at the Municipal Operations Center (MOC).
523509	**Refuse Collection**				
	Base	$170	$200	$170	For the divisions portion of refuse collection at the Municipal Operations Center (MOC).
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$21,980	$21,980	$21,980	Telephone services for land lines at the MOC and two-way radios.
525501	**Svc Charges-Insurance Reserve**				
	Base	$9,813	$9,813	$10,678	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$84,420	$84,420	$83,533	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$55,807	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$39,750	$39,750	$44,141	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525701	**Svc Chg-PC Replacement**				
	Base	$2,566	$2,566	$6,003	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$270,643***	***$271,627***	***$283,683***	
Commodities					
530001	**Office and General Supplies**				
	Base	$5,500	$5,500	$5,500	Office supplies for the Solid Waste Division.
530002	**Books/Periodicals/Subscript**				
	Base	$100	$100	$100	Subscription to local and industry-specific professional publications.
530006	**Postage and Shipping**				
	Base	$4,407	$4,407	$4,407	For mailing of Solid Waste collection schedules, rate sheets, educational brochures and informational pieces.
530009	**Wearing Apparel-General**				
	Base	$600	$600	$600	For purchase of apparel to identify official staff at City-sponsored community events and during daily operations for four staff members.

2600-Residential Solid Waste Fund

2750-Solid Waste Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530021	**Computer Software**				
	Base	$22,800	$162,800	$22,800	FY12 dollars are being used to purchase vehicle routing/tracking software to create and manage efficient routing that will maximize use of vehicles for container collection. Ongoing dollars are for Crystal Reports and Northstar interface software.
530023	**Safety Supplies & Equipment**				
	Base	$1,000	$1,000	$1,000	For the purchase of first aid kits and other safety supplies for the Solid Waste Division.
530028	**Electronic Supplies/Equipment**				
	Base	$2,000	$2,000	$2,000	For the replacement of electronic-based equipment such as vehicle docking station and two-way radios that are not covered under warranty.
	Total Commodities	***$36,407***	***$176,407***	***$36,407***	
	TOTAL	**$580,951**	**$720,951**	**$605,583**	

City of Peoria
Budget Detail by Organization

Public Works Department

Residential Collection

(2600-2760)

Total Budgeted Expenditures -	**$5,118,628**

2600-Residential Solid Waste Fund

2760-Residential Collection

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$857,578	$857,578	$877,414	
510100	**Wages-Part Time**				
	Salary	$37,132	$37,132	$38,994	
510200	**Wages-Overtime**				
	Salary	$101,628	$73,031	$62,028	Overtime generated by holiday coverage, vacancies, and field emergencies. Also used to cover the Bulk/Loose Trash Cleanup Program, illegal dumping and Special Haul service. Includes contractual staff to assist with loose/bulk trash collection.
510701	**Longevity Pay**				
	Salary	$840	$840	$756	
510703	**Comp Hours Pay Out**				
	Salary	$5,177	$5,177	$5,177	Budget salary costs are computed by Budget Office. Comp pay-out as authorized per the MOU.
511001	**Social Security-OASDI**				
	Salary	$62,379	$62,379	$61,331	
511002	**Social Security-HI**				
	Salary	$14,580	$14,580	$14,335	
511501	**Retirement-State**				
	Salary	$101,193	$101,193	$109,666	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$249,814	$249,814	$254,245	
512500	**Workers Compensation**				
	Salary	$28,238	$28,238	$36,562	
512900	**457 Compensation**				
	Salary	$7,410	$7,410	$7,410	
513500	**Other Allowance**				
	Salary	$4,000	$4,000	$5,000	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$456	
513800	**EAP Charges**				
	Salary	$630	$630	$630	
	Total Personal Services	***$1,470,599***	***$1,442,002***	***$1,474,004***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$328	$328	$328	Commercial Driver's License (CDL) physical exams for employees.

2600-Residential Solid Waste Fund

2760-Residential Collection

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520012	**Contract Labor**				
	Base	$0	$0	$35,000	For temporary employees for the Christmas Tree and Loose Trash Cleanup Programs.
520030	**Regulatory Permits**				
	Base	$2,040	$2,040	$2,040	Maricopa County Environmental truck/vehicle permits to operate within Maricopa County limits.
520031	**FBI Fingerprint Processing**				
	Base	$116	$116	$116	For fingerprinting of new permanent and contract employees.
523501	**Landfill Services**				
	Base	$1,088,130	$1,088,130	$1,088,130	Cost of landfill services for disposal of refuse collected through the city's solid waste refuse collection service.
523504	**Electricity**				
	Base	$4,350	$4,350	$4,350	Shared portion of the overall electrical costs for the Municipal Operations Center (MOC).
523507	**Water**				
	Base	$250	$400	$250	Shared portion of the overall water costs for the Municipal Operations Center (MOC).
523508	**Sewage**				
	Base	$110	$200	$110	Shared portion of the overall sewage costs for the Municipal Operations Center (MOC).
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$775	$0	
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$12,000	$0	$0	Rental of a Kubota tractor/trailer combination to lift heavy loads during the Loose/Bulk Trash program.
	Ongoing Supplemental	($12,000)	$0	$0	FY12 Supp: Solid Waste Loose/Bulk Trash Collection Equipment-Tractor and Trailer Rental
	Subtotal	**$0**	**$0**	**$0**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$80,745	$80,745	$60,895	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$686,301	$686,301	$680,613	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$13,753	$13,753	$11,161	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$130,955	$130,955	$131,216	Calculated by the Budget Office for 15 automated side loaders, 3 pickups, 3 rear loaders, 1 barrel delivery truck, 2 Kubotas, and two trailers.

2600-Residential Solid Waste Fund

2760-Residential Collection

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$702,838	$704,638	$704,638	For maintenance and repairs of 15 automated side loaders, 3 pickups, 3 rear loaders, 1 barrel delivery truck, 2 Kubotas, and two trailers.
	Ongoing Supplemental	$1,800	$0	$0	FY12 Supp: Solid Waste Loose/Bulk Trash Collection Equipment-Maintenance
	Subtotal	**$704,638**	**$704,638**	**$704,638**	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$389,368	$390,268	$394,268	Operational vehicle fuel for 15 automated side loaders, 3 pickups, 3 rear loaders, 1 barrel delivery truck, 2 Kubotas, and two trailers.
	Ongoing Supplemental	$900	$0	$0	FY12 Supp: Solid Waste Loose/Bulk Trash Collection Equipment-Fuel
	Subtotal	**$390,268**	**$390,268**	**$394,268**	
525701	**Svc Chg-PC Replacement**				
	Base	$2,333	$2,333	$6,125	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$433,200	$433,200	$418,846	Internal service charge to pay for the replacement of vehicles and various capital equipment. The residential fleet consists of 15 automated side loaders, 3 pickups, 3 rear loaders, 1 barrel delivery truck, 2 Kubotas, and two trailers.
	Total Contractual Services	***$3,537,517***	***$3,538,532***	***$3,538,086***	
Commodities					
530009	**Wearing Apparel-General**				
	Base	$7,000	$8,000	$7,000	For the purchase of employee uniforms in accordance with the MOU.
530010	**Wearing Apparel-Safety**				
	Base	$3,518	$4,500	$3,518	For purchase of safety glasses, back supports, safety vests, and hard hats.
530013	**Chemical Supplies**				
	Base	$400	$1,000	$1,000	For absorbents and chemicals required for clean ups.
530018	**Signs and Sign Supplies**				
	Base	$600	$600	$600	New, repair and replacement of signage/decals and City identifiers for the residential vehicles.
530019	**Operational Supplies/Equipment**				
	Base	$34,420	$34,420	$34,420	Replacement parts and supplies for containers - lids, wheels, and tools required for repairs and maintenance.
	Ongoing Supplemental (2760-02)	$0	$0	$45,000	FY13 Supp: Residential Solid Waste Container Replacement-Solid Waste Container Replacement Program
	Subtotal	**$34,420**	**$34,420**	**$79,420**	
533503	**Sanitation System Supplies/Eqt**				
	Base	$15,000	$40,000	$15,000	This line item provides for the replacement of worn out and damaged containers that are no longer under warranty.
	Total Commodities	***$60,938***	***$88,520***	***$106,538***	

TOTAL	**$5,069,054**	**$5,069,054**	**$5,118,628**

City of Peoria
Budget Detail by Organization

Public Works Department

Residential Recycling

(2600-2770)

Total Budgeted Expenditures -	**$2,440,598**

2600-Residential Solid Waste Fund

2770-Residential Recycling

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$501,853	$501,853	$481,998	
510200	**Wages-Overtime**				
	Salary	$10,010	$10,010	$10,010	Overtime required by holiday coverage, vacancies and emergencies.
510701	**Longevity Pay**				
	Salary	$420	$420	$420	
510703	**Comp Hours Pay Out**				
	Base	$0	$900	$0	
511001	**Social Security-OASDI**				
	Salary	$31,879	$31,879	$30,666	
511002	**Social Security-HI**				
	Salary	$7,451	$7,451	$7,168	
511501	**Retirement-State**				
	Salary	$51,718	$51,718	$54,855	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$141,396	$141,396	$128,790	
512500	**Workers Compensation**				
	Salary	$15,805	$15,805	$19,051	
512900	**457 Compensation**				
	Salary	$4,290	$4,290	$3,900	
513500	**Other Allowance**				
	Salary	$2,000	$2,000	$2,250	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$456	
513800	**EAP Charges**				
	Salary	$330	$330	$300	
	Total Personal Services	***$767,152***	***$768,052***	***$739,864***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$272	$272	$272	Required commercial Driver License (CDL) physical exams for equipment operators.
520012	**Contract Labor**				
	Ongoing Supplemental (2770-01)	$0	$0	$65,000	FY13 Supp: Additional Solid Waste Side-load Vehicle-Contract labor
520030	**Regulatory Permits**				
	Base	$1,320	$1,320	$1,320	Maricopa County Environmental truck permits are required for vehicles operating within Maricopa County.

2600-Residential Solid Waste Fund

2770-Residential Recycling

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525008	**Computer Software Supp & Maint**				
	Base	$0	$1,740	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$64,851	$64,851	$82,136	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$308,394	$308,394	$311,733	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$87,133	$87,133	$108,610	Service charge is calculated by the Budget Office for 11 vehicles (9 Automated Side Loaders, 1 pickup, 1 barrel delivery truck).
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$512,888	$507,248	$512,888	Repair and maintenance for 11 vehicles (9 Automated Side Loaders, 1 pickup, 1 barrel delivery truck). Extended life cycles may result in additional preventative maintenance requirements depending on age of vehicles.
	Ongoing Supplemental (2770-01)	$0	$0	$41,400	FY13 Supp: Additional Solid Waste Side-load Vehicle-Direct Svc Chgs-Fleet Maintenance
	Subtotal	**$512,888**	**$507,248**	**$554,288**	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$208,393	$208,393	$208,593	Fuel costs for divisions vehicles.
	Ongoing Supplemental (2770-01)	$0	$0	$24,500	FY13 Supp: Additional Solid Waste Side-load Vehicle-Direct Svc Chgs-Fleet Fuel
	Subtotal	**$208,393**	**$208,393**	**$233,093**	
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$293,033	$293,033	$293,033	Internal service charge to pay for the replacement of vehicles and various capital equipment. For 11 vehicles (9 Automated Side Loaders, 1 pickup, 1 barrel delivery truck).
	Ongoing Supplemental (2770-01)	$0	$0	$41,429	FY13 Supp: Additional Solid Waste Side-load Vehicle-New Side-loader Replacement Costs
	Subtotal	**$293,033**	**$293,033**	**$334,462**	
	Total Contractual Services	***$1,476,284***	***$1,472,384***	***$1,690,914***	
Commodities					
530009	**Wearing Apparel-General**				
	Base	$4,370	$4,370	$4,370	For the purchase of new uniforms and replacements for employees in accordance with the Memorandum of Understanding (MOU).
530010	**Wearing Apparel-Safety**				
	Base	$1,650	$1,650	$1,650	For the purchase of safety glasses, gloves, back supports, safety vest, and hard hats.
530013	**Chemical Supplies**				
	Base	$600	$600	$600	Supplies required as they relate to Residential Recycling may include cleaners, degreasers and solvents.

2600-Residential Solid Waste Fund

2770-Residential Recycling

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530018	**Signs and Sign Supplies**				
	Base	$400	$400	$200	New, repair and replacement of City identifying decals and signage for vehicles and containers.
530019	**Operational Supplies/Equipment**				
	Base	$3,000	$6,000	$3,000	Supplies associated with the Recycling collection service and maintenance or replacement of residential containers. Also includes barrel sanitizing/deodorizers for containers, flashlights, and floor dry/absorbent.
	Total Commodities	***$10,020***	***$13,020***	***$9,820***	
	TOTAL	**$2,253,456**	**$2,253,456**	**$2,440,598**	

City of Peoria
Budget Detail by Organization

Public Works Department

Environmental Services

(2600-2810)

Total Budgeted Expenditures -	**$345,814**

2600-Residential Solid Waste Fund

2810-Environmental Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$108,075	$108,075	$112,808	
510200	**Wages-Overtime**				
	Salary	$10,500	$1,500	$1,500	Overtime generated from the Household Hazardous Waste Events (3), and Special Events.
510701	**Longevity Pay**				
	Salary	$210	$210	$210	
511001	**Social Security-OASDI**				
	Salary	$7,376	$7,376	$7,115	
511002	**Social Security-HI**				
	Salary	$1,724	$1,724	$1,662	
511501	**Retirement-State**				
	Salary	$11,980	$11,980	$12,744	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$27,230	$27,230	$32,661	
512500	**Workers Compensation**				
	Salary	$987	$987	$1,141	
512900	**457 Compensation**				
	Salary	$780	$780	$780	
513500	**Other Allowance**				
	Salary	$200	$200	$250	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$60	$60	$60	
	Total Personal Services	***$169,506***	***$160,506***	***$171,387***	
Contractual Services					
520025	**Recycling/Environmental Svc**				
	Base	$45,550	$56,850	$58,350	For hazardous waste disposal for three (3) HHW events and to cover associated Solid Waste charges for containers, tip fees, etc.
520030	**Regulatory Permits**				
	Base	$4,000	$4,000	$4,000	For a Recycling Variance Permit from Maricopa County for the collection of trash and recyclables.
521003	**City Membership Dues**				
	Base	$3,800	$2,000	$2,000	For membership in the Valleywide Recycling Partnership, and SWANA.

2600-Residential Solid Waste Fund

2810-Environmental Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
522099	**Community Promotions**				
	Base	$5,000	$5,000	$3,000	For promotional items at community events and educational materials for schools as applicable to the Solid Waste and Recycling programs.
522501	**Advertising**				
	Base	$7,875	$7,875	$7,875	For advertisement of Household Hazardous Waste Drop Off Events, Recycling Do's and Don'ts messaging and Solid Waste programs.
522503	**Printing and Binding**				
	Base	$6,500	$1,000	$5,500	For educational advertising printed signage on Solid Waste and Recycling vehicles. Also to print updated recycling outreach literature to reflect the current changes and enhancements to the recycling program.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$1,000	$1,000	Telephone service, city issued cell phones and long distance charges.
525008	**Computer Software Supp & Maint**				
	Base	$0	$2,000	$0	
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,148	$2,148	$2,090	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$51,713	$51,713	$50,936	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$6,876	$6,876	$14,882	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$814	$814	$814	Vehicle admin fee for divisions fleet.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$2,000	$2,000	$2,000	Charges for repair and maintenance to divisions fleet.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$2,500	$4,500	$2,500	Fuel charges for divisions fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$1,166	$1,166	$2,416	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$2,994	$2,994	$2,994	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$142,936***	***$151,936***	***$160,357***	

2600-Residential Solid Waste Fund

2810-Environmental Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530009	**Wearing Apparel-General**				
	Base	$375	$375	$375	For the purchase of employee uniform and shirts for an environmental technician and environmental coordinator.
530010	**Wearing Apparel-Safety**				
	Base	$300	$300	$300	For safety apparel such as; glasses, back supports for two (2) employees.
530018	**Signs and Sign Supplies**				
	Base	$690	$690	$690	For the purchase of signage to direct traffic and identify Household Hazardous waste events.
530019	**Operational Supplies/Equipment**				
	Base	$12,705	$12,705	$12,705	Purchase of supplies and equipment used to cover the 3 HHW events as well as Solid Waste recycling events.
	Total Commodities	***$14,070***	***$14,070***	***$14,070***	
	TOTAL	**$326,512**	**$326,512**	**$345,814**	

City of Peoria
Budget Detail by Organization

Public Works Department

Solid Waste Eqt Reserve

(2620-2830)

Total Budgeted Expenditures -	**$1,715,000**

2620-Solid Waste Equipment Reserve Fund

2830-Solid Waste Eqt Reserve

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay						
542501	**Automobiles**					
	One-time Supplemental		$0	$75,000	$0	
	Carryover		$75,000	$0	$0	For unpurchased vehicles in FY07.
		Subtotal	**$75,000**	**$75,000**	**$0**	
542502	**Trucks and Vans**					
	Base		$0	$881,067	$0	
	One-time Supplemental		$75,000	$0	$0	FY12 Supp: Solid Waste Loose/Bulk Trash Collection Equipment-Articulator Tractor and Trailer
	One-time		$0	$0	$290,000	FY13 Repl:1357 Autocar WX64 (ASL) RESIDENTIAL RECYCLING
	One-time		$0	$0	$290,000	FY13 Repl:1354 Autocar WX64 (ASL) RESIDENTIAL RECYCLING
	One-time		$0	$0	$275,000	FY13 Repl:1485 Autocar WX64 (FL) COMMERCIAL COLLECTION
	One-time		$0	$0	$280,000	FY13 Repl:896 FREIGHTLINER FL112 (Roll Off) COMMERCIAL COLLECTION
	One-time		$0	$0	$290,000	FY13 Repl:1355 Autocar WX64 (ASL) RESIDENTIAL COLLECTION
	One-time		$0	$0	$290,000	FY13 Repl:1356 Autocar WX64 (ASL) RESIDENTIAL COLLECTION
		Subtotal	**$75,000**	**$881,067**	**$1,715,000**	
	Total Capital Outlay		***$150,000***	***$956,067***	***$1,715,000***	
		TOTAL	**$150,000**	**$956,067**	**$1,715,000**	

City of Peoria
Budget Detail by Organization

Public Works Department

Storm Drain - NPDES

(2700-2900)

Total Budgeted Expenditures -	**$1,017,343**

2700-Storm Water Drainage System Fund

2900-Storm Drain - NPDES

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$196,486	$196,486	$206,283	
510200	**Wages-Overtime**				
	Salary	$7,350	$5,500	$7,350	The Stormwater crew is subject to be called out in weather or drainage emergencies to restore services. Some crew members are also part of the stand by rotation and are subject to overtime and call outs for nights and weekends.
510800	**Standby Pay**				
	Salary	$2,500	$2,200	$2,500	Crew participates in stand by rotation.
511001	**Social Security-OASDI**				
	Salary	$12,826	$12,826	$13,444	
511002	**Social Security-HI**				
	Salary	$2,998	$2,998	$3,141	
511501	**Retirement-State**				
	Salary	$20,848	$20,848	$24,097	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$44,316	$44,316	$50,867	
512500	**Workers Compensation**				
	Salary	$4,457	$4,457	$5,528	
512800	**401(a) Compensation**				
	Salary	$642	$642	$675	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,560	
513500	**Other Allowance**				
	Salary	$600	$600	$750	
513800	**EAP Charges**				
	Salary	$126	$126	$126	
	Total Personal Services	***$294,709***	***$292,559***	***$316,321***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$200	$150	$200	Medical Exams and services as required for new hire/renewal CDL drivers. 2 are due in FY13
520025	**Recycling/Environmental Svc**				
	Base	$500	$0	$0	Fees for recycling or HazMat handling of spills or dumps in or near stormwater assets.

2700-Storm Water Drainage System Fund

2900-Storm Drain - NPDES

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520030	**Regulatory Permits**					
	Base		$400	$7,500	$400	Permits/certifications required to maintain DEQ/Maricopa County regulated truck (Vactor) and for DEQ city-wide required permits. A supplemental will be requested.
	Ongoing Supplemental	(2490-01)	$0	$0	$9,850	FY13 Supp: Regulatory Permit Fees-Regulatory Permits
		Subtotal	**$400**	**$7,500**	**$10,250**	
520051	**Construction Contracting**					
	Base		$7,850	$4,500	$5,250	Fences, gates, locks, bollards, lids, grates and manhole covers that must be replaced by contractor are paid from this fund.
520505	**In-House Employee Trng**					
	Base		$200	$0	$200	4 staff / 3 CDL and special equipment operators require special training in NPDES and PM10 compliance as well as HAZMAT handling and disposal and confined space entry. Alternate year renewal requirements
520511	**Local Training/Meeting**					
	Base		$1,000	$1,000	$1,000	In-town meetings of APWA, AWPCA and Stormwater related events for 4 employees. CDL renewal training for 3 drivers is required every other year.
521001	**Occup Lic and Certif**					
	Base		$250	$100	$250	To cover costs of licenses and certifications for employees.
521002	**Empl Prof Membshp Dues**					
	Base		$300	$150	$300	Membership for 4 employees in APWA, IMSA, and ATTSA. These affiliations provide training and network resources.
521003	**City Membership Dues**					
	Base		$1,500	$1,500	$1,500	STORM membership.
523501	**Landfill Services**					
	Base		$1,000	$1,000	$1,500	The Stormwater Crew will dump vactor spoils at the landfill. Certain spoils may be manifested for segregate handling (contaminated). This work is seasonal and heaviest in the Spring.
523507	**Water**					
	Base		$2,000	$3,000	$2,000	Water for landscape irrigation for retention basins.
523510	**Telecomm Svc, Lease/Rentals**					
	Base		$3,500	$3,000	$3,500	Air cards for 3 laptops and one cell phone.
524004	**Grounds/Detention R & M**					
	Base		$10,000	$10,000	$10,000	Contractual and in-house maintenance of more than 255 landscaped acres of retention basins and channels throughout the city that must be watered, mowed, weeded, sprayed and trees trimmed. A supplemental will be requested.
	Ongoing Supplemental	(2900-01)	$0	$0	$60,000	FY13 Supp: Retention Basin Landscape Maintenance-Grounds/Retention O&M
		Subtotal	**$10,000**	**$10,000**	**$70,000**	

2700-Storm Water Drainage System Fund

2900-Storm Drain - NPDES

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525005	**Laundry/Cleaning**				
	Base	$1,010	$1,010	$1,060	Uniform services for Stormwater Crew - 3 employees. (Uniform service- pants)
525501	**Svc Charges-Insurance Reserve**				
	Base	$7,820	$7,820	$7,782	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$233,694	$233,694	$208,276	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$20,629	$20,629	$22,323	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$15,177	$15,177	$17,437	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525508	**Svc Charges-Utilities Adm**				
	Base	$17,670	$17,670	$61,360	
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$10,882	$10,882	$10,892	
525515	**Svc Charges-Arts Commission**				
(CIPOF)	CIP-Base	$0	$0	$1,336	AT02013AT - Arts Distribution FY2013
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$19,759	$40,000	$19,759	Maintenance and Repair of pickup, two ton service truck, vactor and dump truck.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$20,600	$18,000	$20,600	Fuel charges for pickup, two ton service truck, vactor and dump truck.
525701	**Svc Chg-PC Replacement**				
	Base	$3,333	$3,333	$6,350	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$39,316	$39,316	$84,446	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$418,590***	***$439,431***	***$557,571***	

2700-Storm Water Drainage System Fund

2900-Storm Drain - NPDES

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Commodities					
530001	**Office and General Supplies**				
	Base	$687	$200	$687	Office and general supplies for Stormwater Operations including management plans, and policy and procedure manuals. Supplies for education and outreach.
530009	**Wearing Apparel-General**				
	Base	$1,250	$750	$1,250	This fund is for the purchase of issued uniform attire and MOU t-shirts. 3 employees average $415 per annual uniform and t shirt cost.
530010	**Wearing Apparel-Safety**				
	Base	$1,000	$500	$1,000	Stormwater crew will require specialized safety gear depending upon the operation and potential hazards at numerous locations and in various conditions.
530012	**Expendable Tools & Equipment**				
	Base	$1,000	$1,000	$1,000	Stormwater crew will utilize numerous and varied small tools and equipment in their operations for maintenance, cleanup and disposal of wastes in stormwater assets. These are inventoried and replaced at end of year. New developments require new tools.
530018	**Signs and Sign Supplies**				
	Base	$0	$0	$650	Some basins will require signage and maintenance for guidance regarding hazardous areas, illegal dumping, etc.,
530019	**Operational Supplies/Equipment**				
	Base	$2,800	$2,800	$4,200	Beardsley and Rose Garden Drainage projects have introduced new types of vaults, locks and grates requiring additional operational supplies and equipment.
530021	**Computer Software**				
	Base	$0	$32	$0	
530023	**Safety Supplies & Equipment**				
	Base	$500	$0	$1,000	Safety and first aid supplies for field crew of 3 employees. Kits must be replaced this FY per OSHA. Hard hats, vests and foul weather gear are also required.
	Total Commodities	***$7,237***	***$5,282***	***$9,787***	
Capital Outlay					
543004	**Storm Drain System**				
(CIPDR)	CIP-Base	$0	$0	$133,664	PW11130CO - Stormwater Assets Maintenance Program
	Total Capital Outlay	***$0***	***$0***	***$133,664***	
	TOTAL	**$720,536**	**$737,272**	**$1,017,343**	

City of Peoria
Budget Detail by Organization

Public Works Department

Fleet Maintenance

(3000-3420)

Total Budgeted Expenditures -	**$5,088,622**

3000-Fleet Services Fund

3420-Fleet Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$650,683	$588,498	$635,923	
510200	**Wages-Overtime**				
	Salary	$4,000	$1,500	$4,000	Support of Solid Waste Services 2 employees on 3 holidays.
510300	**Certification Pay**				
	Salary	$20,000	$20,000	$20,000	
510701	**Longevity Pay**				
	Salary	$840	$840	$840	
511001	**Social Security-OASDI**				
	Salary	$40,983	$36,756	$40,094	
511002	**Social Security-HI**				
	Salary	$9,579	$8,591	$9,372	
511501	**Retirement-State**				
	Salary	$66,147	$59,257	$71,345	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$130,256	$119,478	$136,908	
512500	**Workers Compensation**				
	Salary	$7,398	$6,931	$8,610	
512800	**401(a) Compensation**				
	Salary	$3,970	$2,783	$4,054	
512900	**457 Compensation**				
	Salary	$4,290	$4,095	$4,095	
513500	**Other Allowance**				
	Salary	$5,600	$5,600	$6,000	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$367	$344	$345	
	Total Personal Services	***$944,497***	***$855,057***	***$942,042***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$650	$300	$650	Includes funds for CDL physicals which are now required biyearly to renew license. Four (4) technicians are scheduled for CDL physicals in FY13.
520012	**Contract Labor**				
	Base	$0	$30,000	$0	

3000-Fleet Services Fund

3420-Fleet Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520014	**Towing Service**				
	Base	$11,000	$11,000	$11,000	Costs for towing City vehicles. Towing contract in place. Towing company also handles after hours breakdowns- jump starts, flat tire, etc.
520025	**Recycling/Environmental Svc**				
	Base	$6,750	$6,750	$6,750	To dispose of contaminated fuels, oils, petrochemical waste by-products and oil filters.
520030	**Regulatory Permits**				
	Base	$2,695	$2,695	$2,695	Inspection vouchers 20-IM240 @ $27.75=$555, 50 @ $19.00=-$1505. $335 annual air pollution permit. $300 annual underground storage tank permit fees.
520036	**Copier Services**				
	Base	$912	$912	$912	Copier services for Fleet Services Division.
520099	**Other Professional Services**				
	Base	$500	$3,000	$8,500	Costs incurred for an outside vendor to provide repairs and testing of the fuel island.
	Ongoing Supplemental	$8,000	$0	$0	FY12 Supp: Reduce Automotive Technician II position- Other Professional Services
	Subtotal	**$8,500**	**$3,000**	**$8,500**	
520505	**In-House Employee Trng**				
	Base	$1,500	$500	$1,500	In-house training for new equipment & tools.
520510	**Overnight Travel**				
	Base	$500	$0	$0	2 employees to attend in-state RMFMA quarterly meetings.
520511	**Local Training/Meeting**				
	Base	$2,000	$2,000	$2,500	Local seminars, workshops and training for 11 staff- includes, local quarterly Rocky Mountain Fleet Managers Association meeting, local Wayne refuse training, etc.
521001	**Occup Lic and Certif**				
	Base	$1,000	$600	$1,000	ASE test reimbursement.
521002	**Empl Prof Membshp Dues**				
	Base	$210	$210	$210	APWA dues for Fleet staff.
521003	**City Membership Dues**				
	Base	$560	$560	$560	Valley of the Sun Clean Cities- and RMFMA (Rocky Mountain Fleet Management Association) City of Peoria membership dues.
521004	**Auto Licenses and Titles**				
	Base	$600	$400	$600	License and titles for City Vehicles.
522503	**Printing and Binding**				
	Base	$600	$600	$600	Printing of customer vehicle repair request forms, annual reports, and business cards.
523504	**Electricity**				
	Base	$24,305	$10,000	$24,305	Electrical services at Fleet.

3000-Fleet Services Fund

3420-Fleet Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523506	**Gas**				
	Base	$19,150	$10,000	$19,150	Natural gas service to heat garage, water, truck wash and steam cleaner.
523507	**Water**				
	Base	$5,000	$3,000	$5,000	Water for Fleet building and Car/Truck wash.
523508	**Sewage**				
	Base	$5,000	$3,000	$5,000	Sewage charges for Fleet building and Truck Wash.
523509	**Refuse Collection**				
	Base	$5,313	$5,000	$5,313	Refuse collection for Fleet.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$2,800	$1,500	$2,800	Cost for cell phone, pager and land line service. Also includes long distance service.
524001	**Motor Vehicle R & M**				
	Base	$244,000	$250,000	$244,000	Cost of repairs outsourced to vendors by Fleet. Includes such items as window tinting, windshield repairs, wiring and light bar installation, accident/collision damage and exhaust work.
524002	**Building R & M**				
	Base	$6,000	$6,000	$6,000	Repairs to building and structure. Also includes repairs and maintenance associated with vehicle wash.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$9,100	$9,100	$9,100	Repairs to shop equipment (reels, tools, steam cleaner, etc). Monthly service for parts washing vats.
525005	**Laundry/Cleaning**				
	Base	$7,000	$7,000	$7,000	Uniforms for 8 employees. Weekly mat exchange. Now includes intern uniforms.
525501	**Svc Charges-Insurance Reserve**				
	Base	$22,095	$22,095	$19,178	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$454,518	$454,518	$476,023	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$51,573	$51,573	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$60,452	$60,452	$81,207	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.

3000-Fleet Services Fund

3420-Fleet Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$3,257	$3,257	$3,257	Charges for administrative services provided by Fleet Administration.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$11,739	$11,739	$11,739	Charges for specific maintenance and repair services provided by the Fleet division.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$6,140	$6,140	$6,140	Direct charges for fuel for Fleet Services vehicles.
525701	**Svc Chg-PC Replacement**				
	Base	$2,066	$2,066	$2,565	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$13,306	$13,306	$13,306	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$990,291***	***$989,273***	***$1,030,647***	
Commodities					
530001	**Office and General Supplies**				
	Base	$2,000	$2,000	$2,000	Miscellaneous office supplies for Fleet Services Division. Includes printer laser color cartridges and ink cartridges.
530002	**Books/Periodicals/Subscript**				
	Base	$4,000	$4,000	$4,000	Subscription renewal for professional step-by-step repair procedures, diagnostics, flat rate standards, recalls and other repair information. Reduces repair time and lowers repair costs.
530006	**Postage and Shipping**				
	Base	$80	$80	$80	Mailing and express mail for Fleet Services Division.
530009	**Wearing Apparel-General**				
	Base	$335	$335	$335	Jackets, sweatshirts, for floor staff.
530010	**Wearing Apparel-Safety**				
	Base	$1,800	$1,800	$1,800	Safety goggles, glasses, gloves, coveralls, safety vests and other protective gear.
530011	**Medical Supplies & Equipment**				
	Base	$150	$200	$150	First aid kits.
530012	**Expendable Tools & Equipment**				
	Base	$12,000	$10,000	$12,000	Jacks, testers and larger tools which are provided for the mechanics to utilize.
530013	**Chemical Supplies**				
	Base	$20,742	$20,742	$20,742	Chemicals for Truck wash, brake cleaner, WD-40, solvents, etc.

3000-Fleet Services Fund

3420-Fleet Maintenance

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530019	**Operational Supplies/Equipment**					
	Base		$12,720	$12,720	$12,720	Miscellaneous operational supplies such as nuts, bolts, fuses, cotter pins, tire weights, light bulbs, and electrical connectors.
530021	**Computer Software**					
	Base		$0	$86	$0	
530502	**Motor Vehicle-Tires**					
	Base		$275,000	$275,000	$275,000	New tires, sealant, linings, recaps, etc.
530503	**Motor Veh-Parts/Batteries/Acc**					
	Base		$655,500	$655,500	$655,500	Vehicle replacement parts, batteries, accessories, etc.
531001	**Unleaded Gasoline**					
	Base		$759,000	$823,567	$759,000	Unleaded gasoline purchases for the fleet.
	Ongoing Supplemental	(3420-01)	$0	$0	$123,000	FY13 Supp: Diesel and Unleaded Fuel Cost Adjustment-Unleaded fuel usage and/or price increases
		Subtotal	**$759,000**	**$823,567**	**$882,000**	
531002	**Diesel**					
	Base		$921,600	$1,149,086	$921,600	Diesel fuel purchases.
	Ongoing Supplemental	(3420-01)	$0	$0	$255,000	FY13 Supp: Diesel and Unleaded Fuel Cost Adjustment-Diesel fuel usage and/or price increases
		Subtotal	**$921,600**	**$1,149,086**	**$1,176,600**	
531003	**Oil and Lube Supplies**					
	Base		$35,506	$40,000	$35,506	Purchase of motor oil, grease, and lubricating supplies.
531004	**Propane Gas**					
	Base		$2,500	$2,500	$2,500	Purchase of propane gas for asphalt truck burners, forklifts, etc.
531006	**Ethanol**					
	Base		$35,000	$35,000	$35,000	Ethanol (E-85) fuel purchases.
	Total Commodities		***$2,737,933***	***$3,032,616***	***$3,115,933***	
		TOTAL	**$4,672,721**	**$4,876,946**	**$5,088,622**	

City of Peoria
Budget Detail by Organization

Public Works Department

Fleet Reserve

(3100-3500)

Total Budgeted Expenditures -	**$1,120,514**

3100-Fleet Reserve Fund

3500-Fleet Reserve

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay						
542006	**Other Equipment**					
	Base		$0	$1,387	$0	
	One-time Supplemental	(1570-01)	$0	$0	$110,002	FY13 Supp: Park Mowing Equipment-2 Mowers $32,400 + FY12 C/O for 1446 $77,602
		Subtotal	**$0**	**$1,387**	**$110,002**	
542501	**Automobiles**					
	Base		$266,923	$365,536	$0	Replace Veh # 678,750,940,941,942,943,944,945,946,947,953,959
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1459 FORD CROWN VIC
	One-time Supplemental	()	$0	$0	$28,220	FY13 Repl:863 DODGE INTREPID
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1413 FORD CROWN VIC
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1461 FORD CROWN VIC
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1525 FORD CROWN VIC
	One-time Supplemental	(7500-06)	$0	$0	$35,000	FY13 Supp: K-9 Vehicle-New SUV for K9
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1397 FORD CROWN VIC
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1395 FORD CROWN VIC
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1393 FORD CROWN VIC
	One-time Supplemental	()	$0	$0	$33,815	FY13 Repl:1460 FORD CROWN VIC
	Carryover		$100,000	$0	$41,635	
		Subtotal	**$366,923**	**$365,536**	**$375,375**	
542502	**Trucks and Vans**					
	Base		$654,114	$654,114	$0	Replace Veh # 124,205,206,228,652,662,667,668,679,680,681,700,716,724, 726,729,731,748,923,924,925
	One-time Supplemental	()	$0	$0	$21,651	FY13 Repl:884 DODGE 1500
	One-time Supplemental	()	$0	$0	$33,342	FY13 Repl:1538 FORD EXPEDITION
	One-time Supplemental	()	$0	$0	$33,342	FY13 Repl:1528 FORD EXPEDITION
	One-time Supplemental	()	$0	$0	$33,342	FY13 Repl:1524 FORD EXPEDITION
	One-time Supplemental	()	$0	$0	$33,342	FY13 Repl:1522 FORD EXPEDITION
	One-time Supplemental	()	$0	$0	$33,342	FY13 Repl:1471 FORD EXPEDITION XLT
	One-time Supplemental	()	$0	$0	$25,541	FY13 Repl:1255 FORD F250
	One-time Supplemental	()	$0	$0	$25,541	FY13 Repl:1254 FORD F250
	One-time Supplemental	()	$0	$0	$25,541	FY13 Repl:1087 FORD F250
	One-time Supplemental	()	$0	$0	$21,651	FY13 Repl:1005 FORD F150
	One-time Supplemental	()	$0	$0	$25,541	FY13 Repl:996 FORD F250
	One-time		$0	$0	$231,000	FY13 Repl:1033 FORD F550 (Brush Trk) FIRE OPERATIONS
	One-time Supplemental		$204,000	$0	$0	FY12 Supp: Regional Emergency Coordination Team (REACT)-Utility Trucks
		Subtotal	**$858,114**	**$654,114**	**$543,176**	
542505	**Other Vehicles**					
	Base		$91,961	$91,961	$91,961	
	Total Capital Outlay		***$1,316,998***	***$1,112,998***	***$1,120,514***	
		TOTAL	**$1,316,998**	**$1,112,998**	**$1,120,514**	

City of Peoria
Budget Detail by Organization

Public Works Department

Streets/Transit Equipment Reserve

(3150-3550)

Total Budgeted Expenditures -	**$727,646**

3150-Streets/Transit Equipment Reserve Fund

3550-Streets/Transit Equipment Reserve

Account	Account Description		FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Capital Outlay						
542501	**Automobiles**					
	Base		$0	$75,000	$0	
	Carryover		$75,000	$0	$0	For unpurchased vehicles in FY11.
		Subtotal	**$75,000**	**$75,000**	**$0**	
542502	**Trucks and Vans**					
	One-time		$0	$0	$200,000	FY13 Repl:676 FREIGHTLINER FL80 (Patch) STREET MAINTENANCE
	One-time		$0	$0	$44,000	FY13 Repl:1226 FORD F550 (Flatbed) STREET MAINTENANCE
	One-time		$0	$0	$50,000	FY13 Repl:1158 FORD (Utility) F450 Superduty SIGNS STRIPING
	One-time		$0	$0	$108,000	FY13 Repl:1102 FORD (Bucket) F550 SIGNAL MAINTENANCE
	One-time		$0	$0	$41,000	FY13 Repl:1106 FORD F550 (Flatbed) STREET MAINTENANCE
	One-time		$0	$0	$159,000	FY13 Repl:403 FREIGHTLINER FL112 (Dump) STREET MAINTENANCE
		Subtotal	**$0**	**$0**	**$602,000**	
542505	**Other Vehicles**					
	One-time Supplemental	(7200-01)	$0	$0	$125,646	FY13 Supp: Transit Replacement Buses-Purchase two (2) replacement buses
	Total Capital Outlay		***$75,000***	***$75,000***	***$727,646***	
		TOTAL	**$75,000**	**$75,000**	**$727,646**	

City of Peoria
Budget Detail by Organization

Public Works Department

Facilities Admin

(3250-3650)

Total Budgeted Expenditures -	**$378,878**

3250-Facilities Maintenance Fund

3650-Facilities Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$206,044	$206,044	$216,317	
511001	**Social Security-OASDI**				
	Salary	$12,773	$12,773	$13,410	
511002	**Social Security-HI**				
	Salary	$2,986	$2,986	$3,135	
511501	**Retirement-State**				
	Salary	$20,819	$20,819	$24,118	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$20,893	$20,893	$24,179	
512500	**Workers Compensation**				
	Salary	$280	$280	$281	
512800	**401(a) Compensation**				
	Salary	$4,064	$4,064	$4,266	
512900	**457 Compensation**				
	Salary	$780	$780	$780	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$90	$90	$90	
	Total Personal Services	***$269,113***	***$269,113***	***$287,032***	
Contractual Services					
520036	**Copier Services**				
	Base	$1,688	$1,700	$1,700	Copier shared by Public Works Admin
520511	**Local Training/Meeting**				
	Base	$500	$200	$550	Local training for Manager, Admin Assistant, and Business Analyst
521002	**Empl Prof Membshp Dues**				
	Base	$350	$612	$650	Manager-International Facilities Manager Assoc, APWA, Construction Owners Association
522503	**Printing and Binding**				
	Base	$100	$100	$100	Misc Copier Services
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$860	$388	$100	For divisions land lines and to cover long distance charges.

3250-Facilities Maintenance Fund

3650-Facilities Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525501	**Svc Charges-Insurance Reserve**				
	Base	$2,772	$2,772	$3,320	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$36,545	$36,545	$38,496	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$34,382	$34,382	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525701	**Svc Chg-PC Replacement**				
	Base	$1,200	$1,200	$1,845	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$78,397***	***$77,899***	***$87,686***	
Commodities					
530001	**Office and General Supplies**				
	Base	$3,642	$3,700	$4,000	Office supplies to support all Facilities Divisions.
530006	**Postage and Shipping**				
	Base	$20	$60	$60	Misc. Postage
530021	**Computer Software**				
	Base	$100	$500	$100	To provide computer software updates as needed.
	Total Commodities	***$3,762***	***$4,260***	***$4,160***	
	TOTAL	**$351,272**	**$351,272**	**$378,878**	

City of Peoria
Budget Detail by Organization

Public Works Department

Custodial Services

(3250-3660)

Total Budgeted Expenditures -	**$1,464,808**

3250-Facilities Maintenance Fund

3660-Custodial Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$408,518	$408,518	$429,649	
510100	**Wages-Part Time**				
	Salary	$7,500	$7,500	$7,500	
510200	**Wages-Overtime**				
	Salary	$7,000	$6,800	$6,000	To cover absences, special events, after hour rentals, study sessions, budget meetings, weekend and Friday meetings, and monitoring contract work.
510703	**Comp Hours Pay Out**				
	Salary	$1,500	$1,500	$1,500	Funds to cover payout of comp hours accrued.
511001	**Social Security-OASDI**				
	Salary	$26,438	$26,438	$27,720	
511002	**Social Security-HI**				
	Salary	$6,176	$6,176	$6,478	
511501	**Retirement-State**				
	Salary	$42,511	$42,511	$49,156	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$121,567	$121,567	$131,524	
512500	**Workers Compensation**				
	Salary	$7,896	$7,896	$9,385	
512900	**457 Compensation**				
	Salary	$4,290	$4,290	$4,290	
513500	**Other Allowance**				
	Salary	$2,000	$2,000	$2,500	
513501	**Cell Phone Allowance**				
	Salary	$960	$768	$456	
	Ongoing Supplemental	($192)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$768**	**$768**	**$456**	
513800	**EAP Charges**				
	Salary	$330	$330	$330	
	Total Personal Services	***$636,494***	***$636,294***	***$676,488***	
Contractual Services					
520505	**In-House Employee Trng**				
	Base	$1,000	$0	$0	Training dollars for 14 custodians, three techs, and two supervisors
520511	**Local Training/Meeting**				
	Base	$1,000	$1,200	$2,000	Training for two Supervisors, fourteen Custodians, and three techs

3250-Facilities Maintenance Fund

3660-Custodial Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523504	**Electricity**				
	Base	$6,980	$7,000	$7,000	Facilities Share of Electrical costs at MOC
523507	**Water**				
	Base	$360	$552	$552	Facilities share of water usage at MOC
523508	**Sewage**				
	Base	$0	$304	$304	Facilities share of sewer costs at MOC
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$2,523	$3,059	$2,000	For land lines, city issued cell phones, pagers and long distance charges.
524002	**Building R & M**				
	Base	$93,865	$97,000	$99,372	Contracted services and repairs such as backflow inspections, extermination, glass replacement, signs, flooring repairs, etc.
524005	**Office Equip/Furniture R & M**				
	Base	$1,000	$800	$0	FY12 budget request coming from combined building maintenance (3670) and custodial budgets.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$4,500	$2,000	$0	For making repairs on aging custodial equipment such as; vacuums, auto-scrubbers, other maintenance equipment
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,000	$800	$1,000	Rental of maintenance support equipment
525005	**Laundry/Cleaning**				
	Base	$40,000	$39,000	$40,000	Rental of uniforms for 20 employees, floor mats all locations, towels and dust mops for all locations
525006	**Janitorial Service**				
	Base	$188,753	$190,000	$188,753	To provide contract custodial services for Sunrise Family Center and Branch Library, the cleaning of carpet and chairs, hard floors, seeping of parking lots, washing windows and power washing of buildings
525501	**Svc Charges-Insurance Reserve**				
	Base	$51,093	$51,093	$15,849	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$207,504	$207,504	$213,062	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$34,382	$34,382	$37,205	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$4,275	$4,275	$4,725	Admin fee for 9 vehicles

3250-Facilities Maintenance Fund

3660-Custodial Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$13,000	$11,000	$11,000	Repair costs for 9 vehicles
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$12,000	$15,000	$15,000	Fuel costs for 9 vehicles
525701	**Svc Chg-PC Replacement**				
	Base	$1,533	$1,533	$2,070	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$12,743	$12,743	$12,743	Internal service charge to pay for the replacement of vehicles and various capital equipment. Replacement costs for 9 vehicles
	Total Contractual Services	***$677,511***	***$679,245***	***$652,635***	
Commodities					
530009	**Wearing Apparel-General**				
	Base	$2,040	$2,000	$2,040	To purchase t-shirts for 14 custodians and 3 techs
530010	**Wearing Apparel-Safety**				
	Base	$1,680	$1,500	$1,680	Safety apparel for 14 custodians and 3 techs
530012	**Expendable Tools & Equipment**				
	Base	$4,030	$2,400	$4,030	To buy new and replace old mop buckets, vacuums, custodial equipment and tools and dispensers.
530016	**Office Equipment & Furniture**				
	Base	$1,000	$800	$1,000	Misc equipment to support meeting rooms
530017	**Janitorial Supplies/Equipment**				
	Base	$94,034	$95,000	$94,034	cleaning supplies for all locations
	Ongoing Supplemental (3661-02)	$0	$0	$1,500	FY13 Supp: Community Center Expansion Custodial Op Costs-Janitorial Supplies
	Subtotal	**$94,034**	**$95,000**	**$95,534**	
530018	**Signs and Sign Supplies**				
	Base	$4,200	$4,200	$4,200	To purchase signs and name plates.
530019	**Operational Supplies/Equipment**				
	Base	$26,701	$26,271	$26,701	To purchase flags, batteries for pagers, dispensers, and for replacing AV components and other meeting room support equipment.
530023	**Safety Supplies & Equipment**				
	Base	$500	$480	$500	Safety equipment for 3 Tech II's
	Total Commodities	***$134,185***	***$132,651***	***$135,685***	
	TOTAL	**$1,448,190**	**$1,448,190**	**$1,464,808**	

City of Peoria
Budget Detail by Organization

Public Works Department

Nighttime Facilities Services

(3250-3661)

Total Budgeted Expenditures -	**$772,879**

3250-Facilities Maintenance Fund

3661-Nighttime Facilities Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$335,187	$335,187	$354,912	
510100	**Wages-Part Time**				
	Salary	$47,114	$47,114	$47,873	
510200	**Wages-Overtime**				
	Base	$0	$6,000	$3,000	Overtime expenses to cover emergencies and vacancies.
510800	**Standby Pay**				
	Base	$0	$2,000	$2,763	Funds to provide on call coverage after hours.
511001	**Social Security-OASDI**				
	Salary	$23,795	$23,795	$25,449	
511002	**Social Security-HI**				
	Salary	$5,560	$5,560	$5,947	
511501	**Retirement-State**				
	Salary	$38,625	$38,625	$45,547	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$111,295	$111,295	$96,773	
512500	**Workers Compensation**				
	Salary	$7,374	$7,374	$8,784	
512900	**457 Compensation**				
	Salary	$3,510	$3,510	$3,510	
513500	**Other Allowance**				
	Salary	$1,600	$1,600	$2,000	
513501	**Cell Phone Allowance**				
	Base	$0	$0	$456	
513800	**EAP Charges**				
	Salary	$360	$360	$360	
	Total Personal Services	***$574,420***	***$582,420***	***$597,374***	
Contractual Services					
525006	**Janitorial Service**				
	Ongoing Supplemental (3661-02)	$0	$0	$47,870	FY13 Supp: Community Center Expansion Custodial Op Costs-Contractor Labor
525501	**Svc Charges-Insurance Reserve**				
	Base	$12,744	$12,744	$14,456	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

3250-Facilities Maintenance Fund

3661-Nighttime Facilities Services

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$106,691	$106,691	$113,179	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
	Total Contractual Services	***$119,435***	***$119,435***	***$175,505***	
	TOTAL	**$693,855**	**$701,855**	**$772,879**	

City of Peoria
Budget Detail by Organization

Public Works Department

Utility Management

(3250-3680)

Total Budgeted Expenditures -	**$1,044,606**

3250-Facilities Maintenance Fund

3680-Utility Management

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Contractual Services					
523504	**Electricity**				
	Base	$857,000	$800,000	$812,000	Electrical costs for Municipal Office Complex including Technology Center, Court, City Hall, PSAB, DCSB, Library, Council Chambers, Parking Structures, Old School Buildings, and Site Lighting
	Ongoing Supplemental	($50,000)	$0	$0	FY12 Supp: Reduce Electrical Expenses-Electricity
	Subtotal	**$807,000**	**$800,000**	**$812,000**	
523506	**Gas**				
	Base	$5,107	$4,000	$5,107	Gas costs for PSAB and City Hall emergency generator
523507	**Water**				
	Base	$85,216	$65,000	$95,216	Water for City Hall Complex - buildings, landscape, and Centennial Park
523508	**Sewage**				
	Base	$36,550	$20,000	$36,550	Sewer costs for City Hall complex
523509	**Refuse Collection**				
	Base	$37,760	$37,760	$37,760	Garbage and recycling collection for City Hall Complex
525501	**Svc Charges-Insurance Reserve**				
	Base	$445	$445	$75	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$55,801	$55,801	$57,898	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
	Total Contractual Services	***$1,027,879***	***$983,006***	***$1,044,606***	
	TOTAL	**$1,027,879**	**$983,006**	**$1,044,606**	

City of Peoria
Budget Detail by Organization

Public Works Department

Facilities Operating Projects

(3250-3690)

Total Budgeted Expenditures -	**$691,887**

3250-Facilities Maintenance Fund

3690-Facilities Operating Projects

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	salary	$367,231	$367,231	$397,485	
511001	**Social Security-OASDI**				
	salary	$22,765	$22,765	$24,642	
511002	**Social Security-HI**				
	salary	$5,322	$5,322	$5,761	
511501	**Retirement-State**				
	salary	$37,107	$37,107	$44,317	
512000	**Med/Dental/Life/Vis Insurance**				
	salary	$60,871	$60,871	$56,131	
512500	**Workers Compensation**				
	salary	$4,471	$4,471	$5,578	
512900	**457 Compensation**				
	salary	$1,950	$1,950	$1,950	
513501	**Cell Phone Allowance**				
	Salary	$3,120	$2,496	$936	
	Ongoing Supplemental	($624)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$2,496**	**$2,496**	**$936**	
513800	**EAP Charges**				
	salary	$150	$150	$150	
	Total Personal Services	***$502,363***	***$502,363***	***$536,950***	
Contractual Services					
520099	**Other Professional Services**				
	Base	$17,480	$17,480	$17,480	Professional services support associated with operational projects.
520511	**Local Training/Meeting**				
	Base	$1,250	$1,245	$1,250	Training and out of City meetings for Construction Superintendent, Civil Engineer, Project Coordinators, and Security Coordinator
521001	**Occup Lic and Certif**				
	Base	$452	$452	$452	Professional credentials for Construction Superintendent and Civil Engineer
521002	**Empl Prof Membshp Dues**				
	Base	$448	$448	$448	Professional membership fees for Construction Superintendent, Civil Engineer, Project Coordinators, and Security Coordinators
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$0	$5	$0	
524002	**Building R & M**				
	Base	$0	$40,000	$0	

3250-Facilities Maintenance Fund

3690-Facilities Operating Projects

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	One-time Supplemental	$40,000	$0	$0	FY12 Supp: Entryway Aesthetics in Front of City Hall-Building R & M
	One-time Supplemental (3690-01)	$0	$0	$30,000	FY13 Supp: Replace Batteries in PSAB UPS System-Building R & M
	Subtotal	**$40,000**	**$40,000**	**$30,000**	
525501	**Svc Charges-Insurance Reserve**				
	Base	$4,712	$4,712	$4,623	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$57,184	$57,184	$57,824	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$37,820	$37,820	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525701	**Svc Chg-PC Replacement**				
	Base	$1,433	$1,433	$1,935	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
	Total Contractual Services	***$160,779***	***$160,779***	***$154,937***	
Capital Outlay					
542001	**Electronic Equipment**				
	Base	$0	$18,000	$0	
	One-time Supplemental	$18,000	$0	$0	FY12 Supp: Replace Council Study Session Portable Sound Syst.-electronic equipment
	Subtotal	**$18,000**	**$18,000**	**$0**	
	Total Capital Outlay	***$18,000***	***$18,000***	***$0***	
	TOTAL	**$681,142**	**$681,142**	**$691,887**	

City of Peoria
Budget Detail by Organization

Public Works Department

Technical Operations

(3250-3700)

Total Budgeted Expenditures -	**$1,335,328**

3250-Facilities Maintenance Fund

3700-Technical Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$482,317	$482,317	$506,368	
510200	**Wages-Overtime**				
	Salary	$13,000	$8,000	$10,000	Overtime for Call outs
510800	**Standby Pay**				
	Salary	$10,000	$7,237	$7,237	Standby pay for Technicians
511001	**Social Security-OASDI**				
	Salary	$31,425	$31,425	$32,580	
511002	**Social Security-HI**				
	Salary	$7,346	$7,346	$7,615	
511501	**Retirement-State**				
	Salary	$51,058	$51,058	$58,377	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$100,552	$100,552	$115,268	
512500	**Workers Compensation**				
	Salary	$9,295	$9,295	$11,032	
512900	**457 Compensation**				
	Salary	$3,510	$3,510	$3,510	
513500	**Other Allowance**				
	Salary	$1,600	$1,600	$2,000	
513501	**Cell Phone Allowance**				
	Salary	$1,200	$960	$936	
	Ongoing Supplemental	($240)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$960**	**$960**	**$936**	
513800	**EAP Charges**				
	Salary	$270	$270	$270	
	Total Personal Services	***$711,333***	***$703,570***	***$755,193***	
Contractual Services					
520030	**Regulatory Permits**				
	Base	$21,000	$16,000	$21,000	Payment to Fire Department for annual inspections of all city facilities
520053	**Internet & Cable Charges**				
	Base	$5,000	$5,806	$5,806	Fire Alarm monitoring and wireless toughbook air card charges
520511	**Local Training/Meeting**				
	Base	$1,500	$800	$1,500	Training for Tech Ops Crew (12)
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$6,200	$4,000	$4,000	Cell phones for Techs

3250-Facilities Maintenance Fund

3700-Technical Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
524002	**Building R & M**				
	Base	$159,169	$180,000	$161,561	HVAC software contract, Elevator svc contract, Fire protection systems contract, Fire ext insp and svc contract, Water treatment for HVAC sys, Emergency generator load banking, UPS svc cont, other contracted equipment repairs as needed.
	Ongoing Supplemental (3700-03)	$0	$0	$10,000	FY13 Supp: Community Center Expansion Maint. Costs-Building R & M
	Subtotal	**$159,169**	**$180,000**	**$171,561**	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$2,000	$1,600	$2,000	Misc. repairs for appliances in City buildings
525005	**Laundry/Cleaning**				
	Base	$1,750	$1,750	$1,752	Uniform rental and cleaning for techs in 3700 and 3661
525501	**Svc Charges-Insurance Reserve**				
	Base	$15,068	$15,068	$13,607	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$136,851	$136,851	$143,238	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$65,326	$65,326	$70,689	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$5,087	$5,087	$5,090	Fleet admin charge for 10 vehicles
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$4,800	$8,000	$4,800	Repair and maintenance charges for 10 vehicles
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$9,500	$13,000	$9,500	Fuel for 10 vehicles
525701	**Svc Chg-PC Replacement**				
	Base	$10,700	$10,700	$6,745	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$20,747	$20,747	$20,747	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$464,698***	***$484,735***	***$482,035***	
Commodities					
530006	**Postage and Shipping**				
	Base	$0	$61	$0	

3250-Facilities Maintenance Fund

3700-Technical Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530009	**Wearing Apparel-General**				
	Base	$500	$0	$0	Staff shirts and apparel for 12 staff
530010	**Wearing Apparel-Safety**				
	Base	$500	$500	$500	Safety Apparel for 12 Staff
530012	**Expendable Tools & Equipment**				
	Base	$1,000	$1,000	$1,000	Replacement and new tool account
530019	**Operational Supplies/Equipment**				
	Base	$90,000	$90,000	$90,000	Operational and Maintenance supplies---motors, pumps, variable frequency drives, motor controllers, fire panels, hardware for card access systems, electrical parts, replacement lights, HVAC filters, pipe fittings.
	Ongoing Supplemental (3700-03)	$0	$0	$6,600	FY13 Supp: Community Center Expansion Maint. Costs-Building Operational Supplies and Equipment
	Subtotal	**$90,000**	**$90,000**	**$96,600**	
530023	**Safety Supplies & Equipment**				
	Base	$500	$0	$0	SCBA equipment and replacement fire extinguishers
530028	**Electronic Supplies/Equipment**				
	One-time Supplemental	$0	$13	$0	
	Total Commodities	***$92,500***	***$91,574***	***$98,100***	
	TOTAL	**$1,268,531**	**$1,279,879**	**$1,335,328**	

City of Peoria
Budget Detail by Organization

Public Works Department

Streets Admin

(7000-7000)

Total Budgeted Expenditures -	**$829,300**

7000-Highway User Fund

7000-Streets Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$342,122	$342,122	$359,184	
510200	**Wages-Overtime**				
	Salary	$500	$750	$500	Overtime required by holiday coverage, vacancies and emergencies.
510701	**Longevity Pay**				
	Salary	$320	$320	$320	
511001	**Social Security-OASDI**				
	Salary	$21,261	$21,261	$22,318	
511002	**Social Security-HI**				
	Salary	$4,969	$4,969	$5,217	
511501	**Retirement-State**				
	Salary	$34,619	$34,619	$40,101	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$71,024	$71,024	$77,161	
512500	**Workers Compensation**				
	Salary	$4,041	$4,041	$4,726	
512800	**401(a) Compensation**				
	Salary	$2,571	$2,571	$2,700	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513501	**Cell Phone Allowance**				
	Salary	$2,640	$2,112	$1,848	
	Ongoing Supplemental	($528)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$2,112**	**$2,112**	**$1,848**	
513800	**EAP Charges**				
	Salary	$174	$174	$174	
	Total Personal Services	***$485,663***	***$485,913***	***$516,199***	
Contractual Services					
520030	**Regulatory Permits**				
	Base	$2,000	$2,000	$2,000	Annual renewal cost for Maricopa County Earth Moving Permit-requirement for Street operations.
520036	**Copier Services**				
	Base	$1,013	$1,000	$1,013	Copy services for the Streets Division include pavement management plans, maps for contractors and various plans and contracts.
520505	**In-House Employee Trng**				
	Base	$300	$0	$0	To provide training for Admin staff and Supervisors.

7000-Highway User Fund

7000-Streets Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,000	$1,200	$1,300	Conferences - Asphalt Conference , IMSA, AGTS classes, computer classes, etc. for 6 employees.
521002	**Empl Prof Membshp Dues**				
	Base	$800	$925	$800	Professional membership dues for three (3) employees, (i.e.. APWA, ATTSA, IMSA, National Safety, APMA, ISSA, Valley Paving). Training benefits and free or reduced cost training are provided.
522099	**Community Promotions**				
	Base	$200	$50	$200	Safety vests and garbage bags for the Adopt-a-Street Program. 43 active groups are provided reflective vests and collection bags.
522503	**Printing and Binding**				
	Base	$300	$100	$300	Purchase of forms, business cards, stationary, envelopes, etc. for the Streets Division
523504	**Electricity**				
	Base	$27,600	$26,975	$27,600	Divisions allocation for electrical usage at the MOC.
523507	**Water**				
	Base	$150	$1,300	$650	Divisions allocation for water usage at the MOC.
523508	**Sewage**				
	Base	$100	$600	$600	Divisions allocation for wastewater charges at the MOC.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$7,560	$7,560	$7,704	Telephone services and air cards for Supervisors and administrative staff in the Streets Division.
524002	**Building R & M**				
	Base	$144	$0	$0	Building repair and maintenance
525501	**Svc Charges-Insurance Reserve**				
	Base	$11,566	$11,566	$10,341	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$167,696	$167,696	$170,143	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$55,011	$55,011	$48,366	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$24,891	$24,891	$24,942	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.

7000-Highway User Fund

7000-Streets Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$1,221	$1,221	$1,221	3 Colorado Pickups are shared by all Supervisors, Manager and Administrative and Technical staff.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$1,800	$1,800	$1,150	Operations and maintenance services provided for 3 Colorado pickups. All Supervisors, Administrative Staff and Manager share these vehicles.
	Ongoing Supplemental	($650)	$0	$0	FY12 Supp: Reduce Street Maintenance Supervisor position-Direct Svc Chgs-Fleet Maintenance
	Subtotal	**$1,150**	**$1,800**	**$1,150**	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$1,861	$2,800	$1,861	Fuel for 3 Colorado pickup trucks that are shared among supervisors, manager and administrative and technical staff.
525701	**Svc Chg-PC Replacement**				
	Base	$1,233	$1,233	$1,665	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$3,445	$3,445	$3,445	Internal service charge to pay for the replacement of vehicles and various capital equipment. 3 Colorado Pickups that are shared by supervisors, manager and technical and administrative staff.
	Total Contractual Services	***$309,241***	***$311,373***	***$305,301***	
Commodities					
530001	**Office and General Supplies**				
	Base	$5,000	$5,000	$5,000	Office supplies for the Streets Division. This amount includes plotter/map ink cartridges and paper for Manager, 2 supervisors, 4 administrative staff and 37 employees.
530003	**Computer Hardware**				
	Base	$500	$0	$0	Cables, batteries, misc. computer items
530006	**Postage and Shipping**				
	Base	$100	$75	$100	Cost of mailing streetlight infill applications, adopt a street brochures and plans and proposals.
530009	**Wearing Apparel-General**				
	Base	$250	$300	$250	For the purchase of MOU t-shirts for AFSCME staff - (4)
530010	**Wearing Apparel-Safety**				
	Base	$250	$150	$250	Safety Wearing Apparel including vests, hard hats and rain gear for supervisory staff and manager.
530011	**Medical Supplies & Equipment**				
	Base	$300	$50	$200	To purchase supplies to replenish first aid kits
530019	**Operational Supplies/Equipment**				
	Base	$1,500	$500	$1,500	Batteries for cellular phones, radios and various other operational supplies and equipment as needed.

7000-Highway User Fund

7000-Streets Admin

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530021	**Computer Software**				
	Base	$900	$343	$500	Computer software updates and licenses for Streets Administration (ie. Crystal, GEO Results, Adobe Acrobat Writer, etc).
	Total Commodities	***$8,800***	***$6,418***	***$7,800***	
	TOTAL	**$803,704**	**$803,704**	**$829,300**	

City of Peoria
Budget Detail by Organization

Public Works Department

Signs And Striping

(7000-7010)

Total Budgeted Expenditures -	**$1,144,158**

7000-Highway User Fund

7010-Signs And Striping

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$365,220	$365,220	$380,683	
510200	**Wages-Overtime**				
	Salary	$7,000	$7,000	$7,000	Scheduled overtime for night time striping, crosswalks and arrows is required to minimize traffic disruption. Cross trained staff support more efficient operations with fewer staff members.
510701	**Longevity Pay**				
	Salary	$420	$420	$420	
510703	**Comp Hours Pay Out**				
	Salary	$0	$750	$0	
510800	**Standby Pay**				
	Salary	$4,375	$2,500	$1,100	Due to division wide cross training, crew members in this operation are now called upon for emergency response and stand by duties.
511001	**Social Security-OASDI**				
	Salary	$23,470	$23,470	$24,251	
511002	**Social Security-HI**				
	Salary	$5,486	$5,486	$5,667	
511501	**Retirement-State**				
	Salary	$38,050	$38,050	$43,346	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$89,245	$89,245	$97,879	
512500	**Workers Compensation**				
	Salary	$18,073	$18,073	$21,301	
512900	**457 Compensation**				
	Salary	$3,120	$3,120	$3,120	
513500	**Other Allowance**				
	Salary	$1,600	$1,600	$2,000	
513800	**EAP Charges**				
	Salary	$240	$240	$240	
	Total Personal Services	***$556,299***	***$555,174***	***$587,007***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$200	$200	$200	Physical exams for 2 CDL renewals.
520025	**Recycling/Environmental Svc**				
	Base	$2,000	$1,000	$1,000	Environmental Services contract for disposal of waste. This is usually done at the end of the fiscal year.

7000-Highway User Fund

7010-Signs And Striping

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520511	**Local Training/Meeting**				
	Base	$1,325	$1,325	$1,325	Safety training and certification renewals on traffic control and barricades and FHWA guidelines for 8 employees.
521001	**Occup Lic and Certif**				
	Base	$0	$0	$100	Traffic control certification for staff.
521002	**Empl Prof Membshp Dues**				
	Base	$375	$375	$200	Memberships for four (4) technicians to ATSSA for training programs and certification renewals. Memberships are generally due in May/June of each year.
523509	**Refuse Collection**				
	Base	$0	$0	$400	Non-recyclable parts and refuse disposal.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$3,200	$3,000	$3,000	Charges for cell phones and air cards for paperless work orders/staff using GEO Results.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$1,160	$500	$500	Periodic repair and maintenance of hydraulic post pounders, pullers, paint and bead guns, and other tools.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$1,295	$0	$0	Traffic control and barricade rental as needed for striping operations.
525005	**Laundry/Cleaning**				
	Base	$0	$0	$320	Cleaning service for uniforms.
525501	**Svc Charges-Insurance Reserve**				
	Base	$47,630	$47,630	$30,919	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$142,658	$142,658	$152,304	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$37,820	$37,820	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$29,117	$29,117	$35,135	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$7,427	$7,427	$7,431	Fleet admin charge for division vehicles.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$16,156	$18,156	$18,000	For repair and maintenance charges to maintain equipment.

7000-Highway User Fund

7010-Signs And Striping

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$18,000	$20,000	$19,000	Fuel charges for divisions fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$5,666	$5,666	$10,733	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$33,063	$33,063	$33,063	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$347,092***	***$347,937***	***$354,555***	
Commodities					
530003	**Computer Hardware**				
	Base	$500	$0	$0	For plotter supplies, cables, batteries for lap tops and misc computer items.
530004	**Photographic Supplies**				
	Base	$500	$500	$500	For cameras and supplies.
530009	**Wearing Apparel-General**				
	Base	$3,300	$3,000	$3,000	This fund is for the purchase of issued uniform attire and MOU t-shirts. 8 employees average $375 per annual uniform and t shirt cost.
530010	**Wearing Apparel-Safety**				
	Base	$3,000	$3,000	$3,000	This fund is used to purchase reflective vests, hard hats, gloves, safety glasses, and hearing protection and other items as required by OSHA or city policy.
530012	**Expendable Tools & Equipment**				
	Base	$3,305	$3,305	$3,300	To replenish smaller pieces of equipment utilized in the striping process.
530018	**Signs and Sign Supplies**				
	Base	$74,850	$74,850	$75,000	Signs, material, sheeting, hardware, posts, and parts used to install new and replace existing signs and posts due to age, damage from accidents & vandalism.
530019	**Operational Supplies/Equipment**				
	Base	$5,000	$6,180	$7,400	To purchase paint guns and tips, repair kits, braided hoses, thermo plastic and hot tapes.
530021	**Computer Software**				
	Base	$500	$500	$500	To maintain upgrades for both Tapco and Geo Results.
530028	**Electronic Supplies/Equipment**				
	Base	$200	$100	$150	Replacement of electronic supplies/equipment for division.
530039	**Striping Supplies**				
	Base	$100,000	$100,000	$100,000	This fund is utilized for traffic paint and glass beads.
530040	**Crosswalk & Legend Supplies**				
	Base	$8,500	$8,500	$9,746	Operational supplies for crosswalks and legends. This is seasonal work usually done in late Spring.

7000-Highway User Fund

7010-Signs And Striping

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
	Total Commodities	*$199,655*	*$199,935*	*$202,596*	
	TOTAL	**$1,103,046**	**$1,103,046**	**$1,144,158**	

City of Peoria
Budget Detail by Organization

Public Works Department

Traffic Signal Maintenance

(7000-7020)

Total Budgeted Expenditures -	**$2,587,443**

7000-Highway User Fund

7020-Traffic Signal Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$252,747	$252,747	$265,352	
510200	**Wages-Overtime**				
	Salary	$3,000	$3,000	$3,000	For emergency response and call back.
510800	**Standby Pay**				
	Salary	$15,390	$15,000	$15,390	5 Techs rotate 24 hour stand-by duties for emergency response.
511001	**Social Security-OASDI**				
	Salary	$16,870	$16,870	$17,667	
511002	**Social Security-HI**				
	Salary	$3,943	$3,943	$4,129	
511501	**Retirement-State**				
	Salary	$27,397	$27,397	$31,634	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$55,711	$55,711	$59,140	
512500	**Workers Compensation**				
	Salary	$12,488	$12,488	$14,823	
512900	**457 Compensation**				
	Salary	$1,950	$1,950	$1,950	
513500	**Other Allowance**				
	Salary	$1,000	$1,000	$1,250	
513800	**EAP Charges**				
	Salary	$150	$150	$150	
	Total Personal Services	***$390,646***	***$390,256***	***$414,485***	
Contractual Services					
520025	**Recycling/Environmental Svc**				
	Base	$4,000	$3,000	$3,000	Special handling/recycling is required to dispose of hazardous materials such as mercury vapor lamps, mercury relays, high pressure sodium lamps, and fluorescent tubes. Poles replaced due to age and deterioration and other waste will need to be disposed.
520051	**Construction Contracting**				
	Base	$7,000	$6,550	$7,000	Contracted residential street light and signal repair/replacement.
520511	**Local Training/Meeting**				
	Base	$5,000	$5,000	$5,000	Signal techs and supervisor must remain current in maintenance & service of signal & lighting equipment and new technology. Cross training maximizes available staff but necessitates additional training expense.

7000-Highway User Fund

7020-Traffic Signal Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
521002	**Empl Prof Membshp Dues**				
	Base	$0	$0	$500	Certifications and dues for division staff.
523505	**Street Lighting Electricity**				
	Base	$1,397,000	$1,397,000	$1,397,000	Annual streetlight electricity charges. There are more than 14,000 lights in our inventory. Rates vary based upon contracted price at the time of installation and subsequent rate increases by APS and SRP.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$5,500	$5,500	$5,500	Telephone/air card service for five tough books for 5 Technicians. This staff utilizes paperless work order - mapping and asset/inventory systems.
523517	**Traffic Signal Electricity**				
	Base	$220,000	$220,000	$220,000	Annual electricity cost for traffic signals and devices. At this time, there are 109 signalized intersections in the City. New signals are scheduled this FY at 89th & Union Hills, 303 & Lone Mtn and 303 & LPP.
524004	**Grounds/Detention R & M**				
	Base	$0	$125	$0	
524007	**Non-Office Eqt & Tools R & M**				
	Base	$4,000	$2,500	$2,500	Worn and damaged tools are usually replaced at end of year. Special tools are for repair cabinets, controllers, BIUs, power supply's, MMUs, auto scope/terra cameras, testing equipment, LEDs, flashers, pre-emp, detectors, metro tec, etc.
524010	**Street Repairs**				
	Base	$16,700	$16,000	$16,500	Traffic signals - unscheduled/emergency repair replacement.
525501	**Svc Charges-Insurance Reserve**				
	Base	$79,781	$79,781	$95,848	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$190,394	$190,394	$200,054	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$34,382	$34,382	$40,925	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$2,710	$2,710	$485	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$6,610	$6,610	$6,820	Fleet Admin fee for 5 bucket trucks

7000-Highway User Fund

7020-Traffic Signal Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$15,546	$23,000	$15,546	Maintenance costs for 5 bucket trucks assigned to division.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$18,000	$17,911	$18,000	Fuel for five bucket trucks
525701	**Svc Chg-PC Replacement**				
	Base	$3,866	$3,866	$7,070	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$32,700	$32,700	$32,700	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$2,043,189***	***$2,047,029***	***$2,074,448***	
Commodities					
530001	**Office and General Supplies**				
	Base	$750	$600	$750	Office and general supplies for division
530003	**Computer Hardware**				
	Base	$500	$200	$260	Miscellaneous small item computer hardware supplies.
530009	**Wearing Apparel-General**				
	Base	$2,500	$2,500	$2,500	This fund is for the purchase of uniform attire and t-shirts per the MOU for 5 employees.
530010	**Wearing Apparel-Safety**				
	Base	$3,500	$2,250	$2,500	For the purchase of safety glasses, gloves, safety harness and vests for 5 employees.
530012	**Expendable Tools & Equipment**				
	Base	$6,500	$5,500	$6,000	To replace small hand tools (ie., drills, hammers, saws, and tool bags for crew).
530019	**Operational Supplies/Equipment**				
	Base	$1,000	$500	$500	For various supplies and equipment utilized in day to day operations.
530028	**Electronic Supplies/Equipment**				
	Base	$6,550	$6,000	$6,000	This fund is used to purchase electronic test equipment such as multi meters, loop testers and fiber testers.
533506	**Traffic Signal System Supplies**				
	Base	$17,700	$18,000	$20,000	Supplies include: controller, mast arms, poles, signal heads, cabinets, monitors, LED ped module and LED signals.
533507	**Street Light System Supplies**				
	Base	$57,310	$57,310	$60,000	Street light lamps, poles, arm, luminaries, starters, ballasts and other unscheduled repairs. New pedestrian lights and aesthetic bridge lighting repairs have contributed significantly to costs incurred.
	Total Commodities	***$96,310***	***$92,860***	***$98,510***	

TOTAL	**$2,530,145**	**$2,530,145**	**$2,587,443**

City of Peoria
Budget Detail by Organization

Public Works Department

Street Maintenance

(7000-7030)

Total Budgeted Expenditures -	**$2,899,399**

7000-Highway User Fund

7030-Street Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$745,697	$745,697	$782,894	
510100	**Wages-Part Time**				
	Salary	$9,448	$9,448	$9,448	
510200	**Wages-Overtime**				
	Salary	$30,000	$40,500	$35,000	Overtime is for stand by personnel and 24 hour emergency response for the Streets Division. As first responders and with reduced staff, overtime is required to meet obligations.
510701	**Longevity Pay**				
	Salary	$300	$300	$300	
510703	**Comp Hours Pay Out**				
	Salary	$0	$2,406	$2,625	For payment of accrued comp hours.
510800	**Standby Pay**				
	Salary	$15,625	$10,000	$13,000	Streets maintains 24 hour stand by rotation to respond to emergencies.
511001	**Social Security-OASDI**				
	Salary	$49,855	$49,855	$52,521	
511002	**Social Security-HI**				
	Salary	$11,653	$11,653	$12,274	
511501	**Retirement-State**				
	Salary	$80,433	$80,433	$93,456	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$194,976	$194,976	$244,681	
512500	**Workers Compensation**				
	Salary	$37,418	$37,418	$44,292	
512900	**457 Compensation**				
	Salary	$6,240	$6,240	$6,240	
513500	**Other Allowance**				
	Salary	$3,200	$3,200	$4,000	
513800	**EAP Charges**				
	Salary	$480	$480	$480	
	Total Personal Services	***$1,185,325***	***$1,192,606***	***$1,301,211***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$800	$800	$800	CDL Physical Exams

7000-Highway User Fund

7030-Street Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520025	**Recycling/Environmental Svc**				
	Base	$2,000	$1,000	$1,000	Disposal of waste/chemicals from asphalt equipment/work.
520030	**Regulatory Permits**				
	Base	$4,000	$4,000	$4,000	Earth moving air quality permit must be renewed annually.
520511	**Local Training/Meeting**				
	Base	$3,000	$2,500	$2,500	Local Training /Meeting for 16 employees. Includes APWA, ATSSA, IMSA and MSA required training, meetings and conference expenses and CDL refresher courses.
521001	**Occup Lic and Certif**				
	Base	$0	$0	$150	Certifications required for staff.
521002	**Empl Prof Membshp Dues**				
	Base	$600	$200	$200	Membership dues for IMSA, MSA, APWA, ATTSA, NICET for 16 employees and supervisor.
522503	**Printing and Binding**				
	Base	$500	$100	$250	Maps of project areas must be provided to contractors, bidders, traffic control companies, etc.
523501	**Landfill Services**				
	Base	$1,000	$500	$500	Landfill costs for roadway debris and materials delivered directly to landfill.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$2,500	$2,500	$2,700	Air cards for Pavement Management and paperless work orders. Cell phones and air cards for laptop access to GIS, Blue Stake and Work Order software.
524007	**Non-Office Eqt & Tools R & M**				
	Base	$250	$250	$250	Repairs and maintenance on small equipment
524010	**Street Repairs**				
	Base	$500,000	$500,000	$500,000	$250,000 annual concrete repairs, $50,000 misc. street repairs, $165,000 valve/manhole rings (Utilities), $35,000 Yavapai County co-op road grading agreement.
524504	**Non-Off Eqt&Tool Lease/Rental**				
	Base	$15,000	$15,000	$15,000	Equipment and barricade rental fees.
525005	**Laundry/Cleaning**				
	Base	$8,000	$8,000	$8,000	Uniform rental for the Streets patch/repair crew and door mats used in shop area.
525501	**Svc Charges-Insurance Reserve**				
	Base	$83,581	$83,581	$115,086	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.

7000-Highway User Fund

7030-Street Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525503	**Svc Charges-General Fund**				
	Base	$254,391	$254,391	$266,419	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$48,135	$48,135	$52,087	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.
525505	**Svc Charges-Facility Maint**				
	Base	$21,198	$21,198	$20,570	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$20,653	$20,653	$20,663	Fleet admin fee for trucks, trailers and large pieces of equipment.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$163,215	$150,000	$150,000	Vehicle maintenance costs.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$45,000	$60,000	$60,000	Fuel costs for divisions fleet.
525701	**Svc Chg-PC Replacement**				
	Base	$6,033	$6,033	$9,841	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$97,237	$97,237	$97,237	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$1,277,093***	***$1,276,078***	***$1,327,253***	
Commodities					
530001	**Office and General Supplies**				
	Base	$100	$100	$100	Office and general supplies for division
530002	**Books/Periodicals/Subscript**				
	Base	$500	$0	$100	Training materials, updates for reference material, and new handbooks
530004	**Photographic Supplies**				
	Base	$500	$250	$250	Purchase of supplies for digital cameras
530009	**Wearing Apparel-General**				
	Base	$3,600	$3,300	$3,600	This fund is for the purchase of issued uniform attire and MOU t-shirts. 16 employees average $225 per annual uniform and t shirt cost. This group rents part of their uniform from the service.
530010	**Wearing Apparel-Safety**				
	Base	$8,000	$6,000	$5,500	Purchase of vests, hard hats, gloves, and safety glasses for 16 employees.

7000-Highway User Fund

7030-Street Maintenance

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530011	**Medical Supplies & Equipment**				
	Base	$1,000	$1,000	$1,000	First-aid kits for equipment and shops.
530012	**Expendable Tools & Equipment**				
	Base	$4,000	$2,000	$4,000	To replace small equipment and tools that can no longer be repaired (i.e.., jack hammers, chain saws, shovels and drills).
530013	**Chemical Supplies**				
	Base	$5,200	$4,000	$4,000	Purchase of asphalt release agents and chemicals to clean asphalt equipment. Change of chemicals and suppliers has reduced some associated costs.
530018	**Signs and Sign Supplies**				
	Base	$7,000	$6,984	$7,000	Purchase of construction signs, sign stands and barricade tape.
530019	**Operational Supplies/Equipment**				
	Base	$245,380	$245,380	$245,245	Purchase of asphalt, emulsion, sand, crack fill, ABC and misc. operational supplies to repair and prep roadways for surface treatments.
530028	**Electronic Supplies/Equipment**				
	Base	$140	$140	$140	Supplies for cell phones (i.e. chargers, pouches).
	Total Commodities	***$275,420***	***$269,154***	***$270,935***	
	TOTAL	**$2,737,838**	**$2,737,838**	**$2,899,399**	

City of Peoria
Budget Detail by Organization

Public Works Department

Sweeper Operations

(7000-7040)

Total Budgeted Expenditures -	**$750,514**

7000-Highway User Fund

7040-Sweeper Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$190,326	$190,326	$199,815	
510701	**Longevity Pay**				
	Salary	$390	$390	$390	
511001	**Social Security-OASDI**				
	Salary	$11,872	$11,872	$12,473	
511002	**Social Security-HI**				
	Salary	$2,776	$2,776	$2,915	
511501	**Retirement-State**				
	Salary	$19,231	$19,231	$22,279	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$44,485	$44,485	$48,770	
512500	**Workers Compensation**				
	Salary	$4,512	$4,512	$6,058	
512900	**457 Compensation**				
	Salary	$1,560	$1,560	$1,560	
513500	**Other Allowance**				
	Salary	$800	$800	$1,000	
513800	**EAP Charges**				
	Salary	$120	$120	$120	
	Total Personal Services	***$276,072***	***$276,072***	***$295,380***	
Contractual Services					
520004	**Medical Exams & Services**				
	Base	$300	$100	$100	CDL physical exams required for 3 Equipment Operators and Lead.
520511	**Local Training/Meeting**				
	Base	$1,100	$1,100	$1,100	Training, seminars and OSHA required education, meetings and training programs for CDL operators including Lead and Supervisor. Annual CDL refresher course and flagger certification is required for operators.
521001	**Occup Lic and Certif**				
	Base	$735	$735	$735	Maricopa County Refuse Hauler permit for sweepers.
522503	**Printing and Binding**				
	Base	$500	$0	$250	Printing and binding of sweeper route/map books.
523501	**Landfill Services**				
	Base	$30,000	$31,375	$31,185	Tipping charges for sweeper spoils delivered to the landfill.
523507	**Water**				
	Base	$1,000	$900	$0	Payment for metered water used by sweeper trucks.

7000-Highway User Fund

7040-Sweeper Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
523509	**Refuse Collection**				
	Base	$20,000	$20,000	$20,000	Charges for removal of sweeper spoils from dumpsters located throughout the city.
523519	**Potable Water**				
	Base	$0	$0	$500	Payment for potable water used by sweeper trucks.
523520	**Reclaimed Water**				
	Base	$0	$0	$500	Payment for reclaimed water used by sweeper trucks.
525005	**Laundry/Cleaning**				
	Base	$1,925	$1,750	$1,750	Uniform services and cleaning averages $437.50 per person per year. (4 employees uniform service - pants)
525501	**Svc Charges-Insurance Reserve**				
	Base	$21,090	$21,090	$19,944	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$35,035	$35,035	$65,584	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$35,585	$35,585	$42,752	Charges for administrative services provided by Fleet Maintenance.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$154,311	$154,311	$154,311	Charges for repair and maintenance of sweepers.
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$30,000	$30,000	$30,150	Fuel for sweepers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$77,943	$77,943	$77,943	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$409,524***	***$409,924***	***$446,804***	

Commodities

530001	**Office and General Supplies**				
	Base	$1,200	$1,200	$1,200	Sweepers do not have electronic routing on board. Work orders and maps must be printed and copied in paper form.
530002	**Books/Periodicals/Subscript**				
	Base	$150	$50	$50	Purchase of DOT Regulations Manual and quarterly updates for CDL drivers.

7000-Highway User Fund

7040-Sweeper Operations

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530009	**Wearing Apparel-General**				
	Base	$1,110	$1,110	$1,000	This fund is for the purchase of issued uniform attire and MOU t-shirts. 4 employees average $250.00 per annual uniform and t shirt cost. This group also uses rental/lease pants.
530010	**Wearing Apparel-Safety**				
	Base	$2,100	$2,100	$2,000	For the purchase of glasses, gloves, and other safety items for 4 employees.
530012	**Expendable Tools & Equipment**				
	Base	$1,530	$1,530	$1,430	Small tools and equipment including wrenches, greasers and other hand tools for each sweeper.
530019	**Operational Supplies/Equipment**				
	Base	$2,500	$2,500	$2,500	Maintenance supplies are needed for spill containment, cleanup and sweeper maintenance and operation.
530028	**Electronic Supplies/Equipment**				
	Base	$450	$150	$150	Supplies for radios/phones and photographic equipment.
	Total Commodities	***$9,040***	***$8,640***	***$8,330***	
	TOTAL	**$694,636**	**$694,636**	**$750,514**	

City of Peoria
Budget Detail by Organization

Public Works Department

Transit Division

(7150-7200)

Total Budgeted Expenditures -	**$995,894**

7150-Public Transit Fund

7200-Transit Division

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
Personal Services					
510000	**Salaries and Wages-Regular**				
	Salary	$278,702	$278,702	$285,897	
510100	**Wages-Part Time**				
	Salary	$89,814	$89,814	$93,323	
510200	**Wages-Overtime**				
	Salary	$2,000	$680	$2,000	Overtime for ADA after hours and Holiday trips.
510701	**Longevity Pay**				
	Salary	$300	$300	$300	
511001	**Social Security-OASDI**				
	Salary	$22,987	$22,987	$23,649	
511002	**Social Security-HI**				
	Salary	$5,372	$5,372	$5,527	
511501	**Retirement-State**				
	Salary	$35,856	$35,856	$40,813	
512000	**Med/Dental/Life/Vis Insurance**				
	Salary	$55,499	$55,499	$59,616	
512500	**Workers Compensation**				
	Salary	$10,051	$10,051	$11,594	
512900	**457 Compensation**				
	Salary	$2,340	$2,340	$2,340	
513501	**Cell Phone Allowance**				
	Salary	$480	$384	$456	
	Ongoing Supplemental	($96)	$0	$0	FY12Supp: Cell Phone Stipend reduction - CCWS 20%
	Subtotal	**$384**	**$384**	**$456**	
513800	**EAP Charges**				
	Salary	$240	$240	$240	
	Total Personal Services	***$503,545***	***$502,225***	***$525,755***	
Contractual Services					
520002	**Audit Services**				
	Base	$5,500	$5,500	$5,500	Annual auditing services are used to satisfy a federal grant requirement.
520004	**Medical Exams & Services**				
	Base	$300	$450	$400	Used for new employee physical examinations and CDL physical every 2 years.
520031	**FBI Fingerprint Processing**				
	Base	$100	$100	$100	Used for new employee background investigations and fingerprint examinations.

7150-Public Transit Fund

7200-Transit Division

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
520036	**Copier Services**				
	Base	$565	$565	$565	Used for copying / printing transit related customer information brochures and various transit support documents.
520099	**Other Professional Services**				
	Base	$0	$68,493	$99,493	Expenditures to RPTA for a taxi service contract. The taxi will provide service for some longer trips which may have single passengers. The taxi contract is partially funded by the RPTA through the Freedom Grant.
	Ongoing Supplemental	$68,493	$0	$0	FY12 Supp: Transit Division Adjustments-Other Professional Services
	Subtotal	**$68,493**	**$68,493**	**$99,493**	
520505	**In-House Employee Trng**				
	Base	$200	$200	$200	Used for employee training material and presentations.
521002	**Empl Prof Membshp Dues**				
	Base	$133	$133	$133	Transits share of the APWA membership
522099	**Community Promotions**				
	Base	$6,000	$6,000	$6,000	Used to promote and implement the mandated City's employee Commute Trip Reduction Program.
522503	**Printing and Binding**				
	Base	$500	$500	$500	Used for copying / printing and binding transit related customer information brochures and various transit support documents.
523504	**Electricity**				
	Base	$4,048	$4,048	$4,048	Divisions allocation for electrical usage at the MOC.
523507	**Water**				
	Base	$210	$210	$210	Divisions allocation for water usage at the MOC.
523508	**Sewage**				
	Base	$92	$92	$92	Divisions allocation for wastewater charges at the MOC.
523510	**Telecomm Svc, Lease/Rentals**				
	Base	$500	$500	$500	Charges for one (1) ADA cell phone and long distance charges.
525501	**Svc Charges-Insurance Reserve**				
	Base	$43,794	$43,794	$43,662	Internal service charge to pay for Insurance services, such as insurance premiums, property claims, personal injury damages, and risk management.
525503	**Svc Charges-General Fund**				
	Base	$98,564	$98,564	$103,576	Internal service charge to pay for services provided by internal departments within the General Fund, such as; Budget, Human Resources, City Clerk, City Manager, City Attorney, Finance, and Governmental Affairs etc.
525504	**Svc Charges-IT Operations**				
	Base	$24,068	$24,068	$26,043	Internal service charge to pay for Information Technology services, such as computer network services, software license/maintenance and radio systems.

7150-Public Transit Fund

7200-Transit Division

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
525505	**Svc Charges-Facility Maint**				
	Base	$16,127	$16,127	$16,545	Internal service charge to pay for Facility services such as custodial services, maintenance services, and building utilities.
525512	**Svc Charges - Fleet Admin Fee**				
	Base	$12,102	$12,102	$14,760	Service charge for 7 buses and 1 staff car.
525600	**Direct Svc Chgs-Fleet Maintenance**				
	Base	$70,101	$59,752	$59,752	Used for vehicle maintenance for transit vehicles (1-staff car and 7-buses).
	Ongoing Supplemental	($10,349)	$0	$0	FY12 Supp: Transit Division Adjustments-Direct Svc Chgs-Fleet Maintenance
	Subtotal	**$59,752**	**$59,752**	**$59,752**	
525601	**Direct Svc Chgs-Fleet Fuel**				
	Base	$80,000	$80,000	$80,000	Fuel for transit vehicles (1-staff car and 7-buses).
525701	**Svc Chg-PC Replacement**				
	Base	$833	$833	$900	Internal service charge to pay for the replacement of personal computers, laptops, and mobile data computers.
525703	**Svc Chg-Existing Vehicle Repl**				
	Base	$1,760	$1,760	$1,760	Internal service charge to pay for the replacement of vehicles and various capital equipment.
	Total Contractual Services	***$423,641***	***$423,791***	***$464,739***	
Commodities					
530001	**Office and General Supplies**				
	Base	$1,550	$1,550	$1,550	Used for general office supplies and vehicle logs.
530003	**Computer Hardware**				
	Base	$0	$1,100	$300	Used to purchase small dollar computer hardware equipment as needed.
530006	**Postage and Shipping**				
	Base	$50	$50	$50	For postage and shipping charges incurred by the division.
530009	**Wearing Apparel-General**				
	Base	$1,900	$1,900	$1,500	Used for purchasing uniforms for vehicle operators and support staff (5- operators) Uniforms are replaced on an 18 month schedule.
530011	**Medical Supplies & Equipment**				
	Base	$200	$200	$200	Used to purchase transit vehicle first aid and body fluid spill kits and replacement of used kit items.
530017	**Janitorial Supplies/Equipment**				
	Base	$300	$300	$300	Used to purchase cleaning and sanitizing products and equipment for transit vehicles.
530019	**Operational Supplies/Equipment**				
	Base	$1,400	$1,400	$1,400	Used to purchase a large variety of office and vehicle operational supplies and equipment from inventory control.

7150-Public Transit Fund

7200-Transit Division

Account	Account Description	FY2012 Adopted	FY2012 Estimate	FY2013 Recommend	Comments
530021	**Computer Software**				
	Base	$0	$70	$0	
530023	**Safety Supplies & Equipment**				
	Base	$100	$100	$100	Used to purchase vehicle fire safety equipment, personal protective equipment (PPE) and related items for transit vehicles and operators.
	Total Commodities	***$5,500***	***$6,670***	***$5,400***	
	TOTAL	**$932,686**	**$932,686**	**$995,894**	

HUD Program Proposed Funding
City Fiscal Year 2013

CDBG

Agency	Program Name	Requested FY13 $	Recommended FY13 $
	Public Services		
City of Peoria-Planning & Comm. Dev.	Utility Payment Assistance	$ 10,000	$ 10,000
Benevilla	Peoria Day Center	70,000	60,000
Homeward Bound	Homeless Shelter Services	5,000	5,000
St. Mary's/Westside Food Bank Alliance	Home Food Delivery	10,000	
Alzheimer's Association	Alzheimer's Support Services (H.E.L.P.)	15,000	
Duet:Partners in Health and Aging	Independence through In-home Services	5,000	
		$ 115,000	**$ 75,000**
	Projects		
City of Peoria-Planning & Comm. Dev.	CDBG Admin	$ 133,440	$ 132,640
City of Peoria-Economic Development (see Note 1)	Section 108 Loan - Debt Service	160,000	171,000
Habitat for Humanity (see Note 2)	Purchase/Rehab/Resell Foreclosed Homes	330,000	215,000
City of Peoria-Planning & Comm. Dev.	Emergency Home Repair Program	175,000	175,059
Central Arizona Shelter Services	Main Shelter Men's Restroom Flooring Replacem	30,512	30,500
Boys & Girls Clubs	Exterior Renovation	20,000	20,000
Arizona Bridge to Independent Living	Home Accessibility Program	32,311	28,000
St. Mary's/Westside Food Bank Alliance	HVAC Replacement (West-side Location)	35,000	35,000
ValleyLife	Group Home Renovations	136,000	
Living Faith Cathedral and Fellowship	Incentives for Living (Construct Day Care)	54,000	
	CDBG Grand Totals	**$ 1,221,263**	**$ 882,199**

HOME

Agency	Program Name	Requested FY13 $	Recommended FY13 $
City of Peoria-Planning & Comm. Dev.	HOME Admin	9,738	$ 9,738
Habitat for Humanity	Purchase/Rehab/Resell Foreclosed Homes	150,000	146,073
Habitat for Humanity (see Note 2)	Infrastructure & Construction/Existing Lots	541,000	363,267
	HOME Grand Totals		**$ 519,078**

Note 1: Represents anticipated amount; If Section 108 Loan is not approved, amount will be assigned to Habitat for Humanity for city-wide purchase/rehab/resell foreclosure program.

Note 2: Allocation to Agency represents accumulated unallocated funding awarded through competitive process from previous years cancelled projects or completed projects which did not utilize full budget.

General Fund Proposals
FY13 Recommendations

Category	Applicant	Program	Requested FY13 $	Recommended FY13 $	Percentage of Category to Total
Basic Needs					
	Community Hope Centers/Lighthouse Church	Benevolence	$ 5,000	$ 2,000	
	Community Information & Referral, Inc.	2-1-1 Arizona	2,000	2,000	
	Community Legal Services	Removing Barriers to Justice	10,800	10,000	
	St. Mary's Food Bank Alliance	Emergency Food Box Program	10,000	8,500	
				$ 22,500	**12%**
Disabled/Medical/Seniors					
	Alzheimer's Association	Peoria Alzheimer's Program	$ 10,000	$ 5,000	
	Civitan Foundation, Inc.	Learning Center-Transportation to Education	5,000	1,000	
	Duet: Partners in Health and Aging	In-home Services and Transportation	5,000	3,500	
	Foundation for Senior Living	Peoria Nutrition Center	65,000	60,000	
	Solecito Services, Inc.	Durable Medical Equip. Lending Facility for In-home Use	15,000	3,000	
	Sun City Area Interfaith Services dba Benevilla	Information and Referral Program	8,000	7,500	
	Sun City Area Interfaith Services dba Benevilla	Volunteer Home Services Program	8,000	7,500	
				$ 87,500	**45%**
Homeless/Shelters					
	Central Arizona Shelter Services	Emergency Shelter Services	$ 25,000	$ 20,000	
	Community Information & Referral, Inc.	Maricopa HMIS Project	2,000	2,000	
	Deep Within	Utility Assistance	25,000	5,500	
	Shoebox Ministry	Toiletries for the Homeless and Working Poor	5,264	2,000	
				$ 29,500	**15%**
Ec Dev/Jobs					
	One Step Beyond, Inc.	Next Step Employment Development Program	$ 71,760	$ 3,000	
	Phoenix Regional Sports Commission	Sports Tourism/Economic Impact	7,500	-	
				$ 3,000	**2%**
Facility Improvements					
	First Presbyterian Church	Facility Refurbishment	$ 22,255	$ 1,000	
	Living Faith Cathedral and Fellowship	GRACE (Giving, Restoration, Advancement, Character & Educ.)	48,600	-	
				$ 1,000	**1%**
Youth					
	AASK-AZ (Aid to Adoption of Special Kids)	Special Friends Mentoring	$ 5,000	$ 3,000	
	Arizonans for Children, Inc.	Peoria Children's Visitation Center	5,000	1,500	
	Back to School Clothing Drive Assn.	New Clothes, New Beginnings Annual Clothing Distribution	5,000	-	
	Big Brothers Big Sisters of Central AZ	Peoria Community Based Mentoring	5,000	3,000	
	Boy Scouts of America/Grand Canyon Council	Scouting in the City of Peoria	5,150	2,000	
	Boys & Girls Clubs	Peoria Teen Center Program	15,000	10,000	
	Jobs for Arizona's Graduates (JAG)	Career and College Success System	15,000	4,000	
	Junior Achievement of Arizona	Learn to Earn for Peoria Students	13,832	3,000	
	New Leaf, A	JAG Youth Center	10,000	5,500	
	Peoria AZ Historical Society	Museum Enhancements and Operations	23,800	6,000	
	Sundance Elementary School	Student Learning and Community Connectedness/Electronic Mar	30,251	-	
	Theater Works	Arts After School Literacy Programming	25,000	5,000	
	Valley of the Sun YMCA	First Offender Program	5,005	5,000	
	Valley of the Sun YMCA	Seniors and Second Graders Unite	20,000	-	
				$ 48,000	**25%**
		General Fund Totals	**$ 534,217**	**$ 191,500**	**100%**

City of Peoria
FY 2013 Budget

Produced by

City of Peoria

Management & Budget Department