

Policy and Appointments Subcommittee Meeting Notice & Agenda



Thursday, December 13, 2012
Pine Conference Room
8401 West Monroe Street
Peoria, AZ 85345

Regular Meeting

5:00 P.M.

Convene
Roll Call

Final Call to Submit Speaker Request Forms

Consent Agenda

CONSENT AGENDA: All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Council Subcommittee, and will be enacted by one motion. There will be no separate discussion of these items unless a Subcommittee member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Consent

1. **Minutes**

Discussion and possible action to approve the minutes of the November 14, 2012 Council Subcommittee on Policy and Appointments meeting.

Regular Agenda

New Business

2. **Board and Commission Interviews**

Conduct candidate interviews for possible appointment recommendations for various Boards and Commissions.

Chairman
Dave Pearson
Ironwood District

Palo Verde District
Ron Aames, Vice Mayor

Pine District
Carlo Leone

3. **Boards and Commissions Vacancies**

Discussion and possible action to appoint, reappoint, recruit, or schedule interviews for various city Boards and Commissions including, but not limited to, Building Board of Appeals, Personnel Board, and Planning and Zoning Commission.

4. **Boards and Commissions Outreach Efforts**

Discussion regarding outreach efforts and solicitation of Board and Commission applications.

5. **Future Agenda Topics and Next Meeting Date**

The next meeting of the Council Subcommittee on Policy and Appointments will be scheduled once the Council Subcommittee assignments are determined.

NOTE: Per Council Policy 1-10, no policy item will come forward unless submitted on the *Subcommittee Agenda Item Request Form*.

Call to the Public (Non-Agenda Items)

If you wish to address the Council Subcommittee, please complete a Speaker Request Form and return it to the clerk before the call to order for this meeting. The Council Subcommittee is not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

Reports from Staff

Adjournment

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Subcommittee Meeting, at any time during regular business hours in the Office of the City Clerk, 8401 W. Monroe Street, Room 150, Peoria, AZ 85345.

Accommodations for Individuals with Disabilities. *Alternative format materials, sign language interpretation, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the Office of the City Clerk, 8401 West Monroe Street, Room 150, Peoria, Arizona 85345 (623)773-7340, TDD (623)773-7221, or FAX (623) 773-7304. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.*

PUBLIC NOTICE:

In addition to the Council Subcommittee members noted above, one or more members of the Peoria City Council or various Board or Commissions may be present to observe the Council Subcommittee meeting as noticed on this agenda.

**CITY OF PEORIA, ARIZONA
MESQUITE CONFERENCE ROOM
November 14, 2012**

A **Regular Meeting** of the **Policy & Appointments Subcommittee** of the City of Peoria, Arizona, was convened by Chairperson Dave Pearson in an open and public session at 8401 W. Monroe Street, Peoria, Arizona on November 14, 2012 at 5:02 p.m.

Members Present: Chairperson Dave Pearson, Councilmember Carlo Leone, and Vice Mayor Ron Aames.

Members Absent: None.

Other Municipal Officials Present: Rhonda Geriminsky, Interim City Clerk; Steve Kemp, City Attorney; and Natalie Gilstrap, City Clerk Specialist.

Audience: George Johnson.

Consent Agenda

Motion was made by Vice Mayor Aames, seconded by Councilmember Leone, to approve the consent agenda. Upon vote, the motion carried unanimously 3 to 0.

Minutes:

1. Minutes

Approved the minutes of the October 10, 2012 Policy and Appointments Subcommittee meeting as part of the consent agenda.

REGULAR AGENDA

2. Boards and Commissions Interviews

Subcommittee members conducted candidate interviews for board and commission vacancies with George Johnson.

3. Boards and Commissions Vacancies

It was recommended that William Schindler be appointed to the Industrial Development Authority for a term that expires June 2015. A motion was made by Vice Mayor Aames and seconded by Councilmember Leone. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that George Johnson be appointed as a regular member of the Citizen's Commission on Salaries for Elected City Officials for a term expiring December 2012. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that George Johnson be appointed to the Public Safety Personnel Retirement Boards for Fire and Police for terms expiring June 2013. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that Shawn Hutchinson be reappointed to the Municipal Development Authority for a term that expires in November 2016. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that William Conner be appointed to the Parks and Recreation Board for a term that expires in June 2016. A motion was made by Vice Mayor Aames and seconded by Councilmember Leone. Upon vote, the motion carried unanimously 3 to 0.

The subcommittee agreed to carryover recommendations for the Personnel Board and the Planning and Zoning Commission to the December meeting.

4. Board and Commission Recognition Event

By consensus the subcommittee selected Arizona Broadway Theater as the location of this year's member recognition event. The date of the event is February 15, 2013.

5. Future Agenda Topics and Next Meeting Date

The next subcommittee meeting is scheduled for December 11, 2012.

Reports from Staff: None

CALL TO THE PUBLIC: No members of the public came forward at this time.

ADJOURNMENT:

There being no further business to come before the Subcommittee, the meeting was duly adjourned at approximately 5:54 p.m.

Dave Pearson, Chairperson

Terri Smith, City Council Assistant

Council Subcommittee on Policy and Appointments
Thursday, December 13, 2012 - 5:00 p.m.
Pine Conference Room

INTERVIEW SCHEDULE

5:00 p.m.

Matthew Johnson
(Page 5 on the Staff Report)

STAFF - COUNCIL SUBCOMMITTEE COMMUNICATION

DATE: September 12, 2012
TO: Carl Swenson, City Manager
FROM: Rhonda Geriminsky, Interim City Clerk 
THROUGH: Susan K. Thorpe, Deputy City Manager
SUBJECT: Boards and Commissions Appointments/Reappointments

Background:

City Council Policy 1-5 Appointment to Boards and Commissions establishes the standard policy for City Council to make member appointments to the City's official Boards and Commissions. In part, CP 1-5 provides for the following:

- The Council Subcommittee on Policy and Appointments shall determine how members are identified, selected, processed, trained, and recognized for service.
- An open competitive processed will be used to fill any vacancies to the city's official Boards and Commissions.
- Candidate interviews maybe conducted.
- Subcommittee recommendations are forwarded to the Mayor and Council with a 10 day comment period to the Mayor.
- Upon no adverse comments from the majority of the Council members, Subcommittee recommendations are submitted via a Resolution for official action.

Previous Actions:

The Council Subcommittee on Policy and Appointments meets on a monthly basis to address vacancies and upcoming vacancies to the City's various Boards and Commissions.

Options:

A: That the City Council Subcommittee on Policy and Appointments continue to meet on a monthly or as needed basis to make recommendations for appointments and reappointments to the city's various official Boards and Commissions.

Staff's Recommendation:

No further action is required - this is an ongoing agenda item for the City Council Subcommittee on Policy and Appointments.

Tracking # 007-A

STAFF - COUNCIL SUBCOMMITTEE COMMUNICATION

Fiscal Analysis:

There is no fiscal impact related to this item.

Exhibit(s): None

Contact Name and Number: Natalie Gilstrap, 773-7340

City Manager's Office Use:

Date of receipt: 10/19/2011

Policy issue: Yes No If denied, explain _____

Subcommittee assignment: Policy and Appointments

Transferred to Subcommittee Staff Liaison on: 11/7/2011

Subcommittee agenda date: On-Going

Subcommittee Action:

No further action

Study Session referral

Regular Agenda referral

City Manager referral

City of Peoria Boards and Commissions

The City of Peoria has approximately 23 Boards and Commissions. These Boards and Commissions are comprised of citizens, just like you, who have an interest in serving their city and the community.

A complete listing of the city's Boards and Commissions is shown on the reverse side of this flyer.

For more information or to apply to serve on the city's Boards and Commissions, **visit www.peoriaaz.gov/boards** or call the Peoria City Clerk's Office at **623-773-7340.**



City of Peoria Boards and Commissions

- Arts Commission
- Board of Adjustment
- Building Board of Appeals
- Citizen's Commission on Salaries for Elected City Officials
- Design Review Appeals Board
- Design Standards Advisory Board
- Economic Development Advisory Board
- Employee Benefits Trust Board
- Historic Preservation Commission
- Industrial Development Authority
- Judicial Selection Advisory Board
- Library Board
- Municipal Development Authority
- Parks and Recreation Board
- Personnel Board
- Planning and Zoning Commission
- Public Defender Contract Review
- Public Safety Retirement Board - Fire
- Public Safety Retirement Board - Police
- Sister Cities Board
- Veterans Memorial Board
- Volunteer Firefighter Pension Board
- Youth Advisory Board

