

Policy and Appointments Subcommittee Meeting Notice & Agenda



Wednesday, November 14, 2012

Pine Conference Room
8401 West Monroe Street
Peoria, AZ 85345

Regular Meeting

5:00 P.M.

Convene
Roll Call

Final Call to Submit Speaker Request Forms

Consent Agenda

CONSENT AGENDA: All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the Council Subcommittee, and will be enacted by one motion. There will be no separate discussion of these items unless a Subcommittee member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Consent

1. **Minutes**

Discussion and possible action to approve the minutes of the October 10, 2012 Council Subcommittee on Policy and Appointments meeting.

Regular Agenda

New Business

2. **Board and Commission Interviews**

Conduct candidate interviews for possible appointment recommendations for various Boards and Commissions.

Chairman
Dave Pearson
Ironwood District

Palo Verde District
Ron Aames, Vice Mayor

Pine District
Carlo Leone

3. **Boards and Commissions Vacancies**

Discussion and possible action to appoint, reappoint, recruit, or schedule interviews for various city Boards and Commissions including, but not limited to, Citizens Commission on Salaries for Elected City Officials, Industrial Development Authority, Municipal Development Authority, Parks and Recreation Board, Personnel Board, Planning and Zoning Commission, and Public Safety Personnel Retirement System Fire and Police Boards.

4. **2013 Board and Commission Recognition Event**

Discussion regarding the 2013 Annual Board and Commission Recognition event.

5. **Future Agenda Topics and Next Meeting Date**

Discussion of future agenda items (if any) for City Council Subcommittee on Policy and Appointments. *The next meeting date is scheduled for Tuesday, December 11, 2012 at 5:00 p.m.*

NOTE: Per Council Policy 1-10, no policy item will come forward unless submitted on the *Subcommittee Agenda Item Request Form*.

Call to the Public (Non-Agenda Items)

If you wish to address the Council Subcommittee, please complete a Speaker Request Form and return it to the clerk before the call to order for this meeting. The Council Subcommittee is not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

Reports from Staff

Adjournment

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Subcommittee Meeting, at any time during regular business hours in the Office of the City Clerk, 8401 W. Monroe Street, Room 150, Peoria, AZ 85345.

Accommodations for Individuals with Disabilities. *Alternative format materials, sign language interpretation, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the Office of the City Clerk, 8401 West Monroe Street, Room 150, Peoria, Arizona 85345 (623)773-7340, TDD (623)773-7221, or FAX (623) 773-7304. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request.*

PUBLIC NOTICE:

In addition to the Council Subcommittee members noted above, one or more members of the Peoria City Council or various Board or Commissions may be present to observe the Council Subcommittee meeting as noticed on this agenda.

**CITY OF PEORIA, ARIZONA
PINE CONFERENCE ROOM
October 10, 2012**

A **Regular Meeting** of the **Policy & Appointments Subcommittee** of the City of Peoria, Arizona, was convened by Chairperson Dave Pearson in an open and public session at 8401 W. Monroe Street, Peoria, Arizona on October 10, 2012 at 5:00 p.m.

Members Present: Chairperson Dave Pearson, Councilmember Carlo Leone, and Vice Mayor Ron Aames.

Members Absent: None.

Other Municipal Officials Present: Rhonda Geriminsky, Interim City Clerk; Steve Kemp, City Attorney; and Natalie Gilstrap, City Clerk Specialist.

Audience: Citizens Craig Wismer, Michelle Lehman, John Albright, Anne Wojcik, Brian Greathouse, and Neil Terry.

Consent Agenda

Motion was made by Vice Mayor Aames, seconded by Councilmember Leone, to approve the consent agenda. Upon vote, the motion carried unanimously 3 to 0.

Minutes:

1. **Minutes**

Approved the minutes of the September 17, 2012 Policy and Appointments Subcommittee meeting as part of the consent agenda.

REGULAR AGENDA

2. **Boards and Commissions Interviews**

Subcommittee members conducted candidate interviews for board and commission vacancies with Craig Wismer, Michelle Lehman, John Albright, Anne Wojcik, Brian Greathouse, and Neil Terry.

3. **Boards and Commissions Vacancies**

It was recommended that Steve Poe and Shelly Duplessis be reappointed to the Historic Preservation Commission for terms expiring December 2016. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that Kristen Phelps be appointed as a regular member of the Personnel Board for a term expiring June 2013; she currently serves as an alternate member. A motion was made by Vice Mayor Aames and seconded by Councilmember Leone. Upon vote, the motion carried unanimously 3 to 0. The subcommittee requested that interviews be conducted for the vacant alternate position.

It was recommended that Nancy Golden be reappointed to the Planning and Zoning Commission for a term expiring December 2016. A motion was made by Vice Mayor Aames and seconded by Councilmember Leone. Upon vote, the motion carried unanimously 3 to 0. The subcommittee requested that interviews be conducted for the remaining vacant alternate position.

It was recommended that Joe McCord and Kenneth Lambert be reappointed to the Veteran's Memorial Board for terms expiring December 2016. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that John Albright be appointed to the Volunteer Firefighter Pension Board for a term expiring June 2015. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that Hama Amjad be appointed as a regular member for a term expiring June 2014 and Emily Sarbacker as an alternate member of the Youth Advisory Board for a partial term expiring June 2013. A motion was made by Councilmember Leone and seconded by Vice Mayor Aames. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that Brian Greathouse be appointed to the Board of Adjustment for a term expiring December 2015. A motion was made by Vice Mayor Aames and seconded by Councilmember Leone. Upon vote, the motion carried unanimously 3 to 0.

It was recommended that Michelle Lehman be appointed as a regular member and Neil Terry as an alternate member of the Economic Development Advisory Board for terms expiring in June 2016. A motion was made by Vice Mayor Aames and seconded by Councilmember Leone. Upon vote, the motion carried unanimously 3 to 0.

4. Board and Commission Recognition Event

Staff reviewed attendance at last year's recognition event; a total of 160 attended, with approximately 70 as members of Peoria boards and commissions. Staff also provided historical costs for various venues and catering services.

5. Future Agenda Topics and Next Meeting Date

The next subcommittee meeting is scheduled for November 14, 2012.

Reports from Staff: None

CALL TO THE PUBLIC: No members of the public came forward at this time.

ADJOURNMENT:

There being no further business to come before the Subcommittee, the meeting was duly adjourned at approximately 6:43 p.m.

Dave Pearson, Chairperson

Terri Smith, City Council Assistant

DRAFT

Council Subcommittee on Policy and Appointments
Wednesday, November 14, 2012 - 5:00 p.m.
Pine Conference Room

INTERVIEW SCHEDULE

5:00 p.m.

Matthew Johnson
(Page 5 on the Staff Report)

5:05 p.m.

George Johnson
(Page 1 on the Staff Report)

STAFF - COUNCIL SUBCOMMITTEE COMMUNICATION

DATE: September 12, 2012
TO: Carl Swenson, City Manager
FROM: Rhonda Geriminsky, Interim City Clerk 
THROUGH: Susan K. Thorpe, Deputy City Manager
SUBJECT: Boards and Commissions Appointments/Reappointments

Background:

City Council Policy 1-5 Appointment to Boards and Commissions establishes the standard policy for City Council to make member appointments to the City's official Boards and Commissions. In part, CP 1-5 provides for the following:

- The Council Subcommittee on Policy and Appointments shall determine how members are identified, selected, processed, trained, and recognized for service.
- An open competitive processed will be used to fill any vacancies to the city's official Boards and Commissions.
- Candidate interviews maybe conducted.
- Subcommittee recommendations are forwarded to the Mayor and Council with a 10 day comment period to the Mayor.
- Upon no adverse comments from the majority of the Council members, Subcommittee recommendations are submitted via a Resolution for official action.

Previous Actions:

The Council Subcommittee on Policy and Appointments meets on a monthly basis to address vacancies and upcoming vacancies to the City's various Boards and Commissions.

Options:

A: That the City Council Subcommittee on Policy and Appointments continue to meet on a monthly or as needed basis to make recommendations for appointments and reappointments to the city's various official Boards and Commissions.

Staff's Recommendation:

No further action is required - this is an ongoing agenda item for the City Council Subcommittee on Policy and Appointments.

Tracking # 007-A

STAFF - COUNCIL SUBCOMMITTEE COMMUNICATION

Fiscal Analysis:

There is no fiscal impact related to this item.

Exhibit(s): None

Contact Name and Number: Natalie Gilstrap, 773-7340

City Manager's Office Use:

Date of receipt: 10/19/2011

Policy issue: Yes No If denied, explain _____

Subcommittee assignment: Policy and Appointments

Transferred to Subcommittee Staff Liaison on: 11/7/2011

Subcommittee agenda date: On-Going

Subcommittee Action:

No further action

Study Session referral

Regular Agenda referral

City Manager referral

**2013 Annual Board and Commission
Recognition Event - Comparison**

Location	ABT	Rio Vista
Event	Hello Dolly	
February	February 13th (Wednesday) February 15th (Friday)	14th (Thursday) (Valentine's Day) 15th (Friday) 21st (Thursday) 22nd (Friday)
Event	Buddy: The Buddy Holly Story	
March	March 29th (Friday)	15th (Friday) 20th (Wednesday) 21st (Thursday) 22nd (Friday) 27th (Wednesday) 28th (Thursday) 29th (Friday)
Event	Buddy: The Buddy Holly Story	
April	April 1st (Monday)	Any Wednesday, Thursday or Friday with the exception of 4/4/13 and 4/26/13.
Event	9 to 5	
May	May 15th (Wednesday) May 16th (Thursday) May 17th (Friday)	Any Wednesday, Thursday or Friday with the exception of 5/9/13 and 5/31/13.
Estimated Cost & Attendance	\$6,125.00 for 175 guests	\$7,975.00 to \$9,725.00 for 175 guests