

**CITY OF PEORIA, ARIZONA
PINE CONFERENCE ROOM
February 14, 2012**

A **Regular Meeting** of the **Policy & Appointments Subcommittee** of the City of Peoria, Arizona, was convened by Chairperson Dave Pearson in an open and public session at 8401 W. Monroe Street, Peoria, Arizona on February 14, 2012 at 5:00 p.m.

Members Present: Councilmember Dave Pearson, Councilmember Carlo Leone, and Vice Mayor Ron Aames.

Members Absent: None.

Other Municipal Officials Present: Carl Swenson, City Manager; Deputy City Manager Susan Thorpe; Wanda Nelson, City Clerk; Natalie Gilstrap, City Clerk Specialist; Steve Kemp, City Attorney; and Terri Smith, Council Assistant.

Audience: Two City staff.

Note: The order in which the items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

Consent Agenda

A motion was made by Councilmember Leone, seconded by Vice Mayor Aames to approve the consent agenda. Upon vote, the motion carried unanimously 3 to 0.

Minutes:

1C Minutes

Approved the minutes of the January 10, 2012 and January 24, 2012 Policy and Appointments Subcommittee Meetings.

REGULAR AGENDA

Unfinished Business:

2R Code of Ethics for Elected Officials and/or Citizen Advisory Committees

Deputy City Manager Susan Thorpe shared Code of Ethics examples from other cities and the Peoria employee Code of Ethics.

Subcommittee members discussed a proposed Code of Ethics, as it relates to the ethics investigation process. The Code of Ethics and ethics investigation process will be presented to the full Council at the same time.

By consensus, subcommittee members agreed by early March to individually review the examples and note their likes and dislikes from each. This item will be discussed at future subcommittee meeting.

3R Board and Commission Appointment Process

Ms. Nelson presented a list of ten Peoria citizen boards or commissions which permit the appointment of Peoria non-residents. In certain instances, such as the Public Safety Retirement boards, the state law requirements could allow for non-residents to serve. By consensus, subcommittee members agreed to individually review the list, noting suggestions for possible amendment, which will be discussed at a future subcommittee meeting.

4R Boards and Commissions Vacancies

Matthew Lewandowski was previously recommended to fill a vacancy on Citizens' Commission on Salaries for Elected Officials. Subsequently Mr. Lewandowski advised that he is unable to serve in this capacity. Reed Webber was recommended to fill the vacancy.

Karen Daniels was recommended to fill a vacancy on the Library Board.

It was recommended that Mary Truler be appointed to fill the Parks and Recreation Board vacancy that expires in June, 2012 and that a second resolution recommend Ms. Truler to the next four-year term which commences in July, 2012.

William Porter was recommended to fill a vacancy on the Municipal Development Authority Board.

Edward Ryan was recommended to fill a vacancy on the Public Safety Retirement Board – Fire and the Public Safety Retirement Board - Police.

It was recommended that Dominique Peterson be appointed to fill the Youth Advisory Board vacancy that expires in June, 2012 and that a second resolution recommend Ms. Peterson to the next four-year term which commences in July 2012.

A motion was made by Councilmember Leone, seconded by Vice Mayor Aames to approve the recommendations for appointment. Upon vote, the motion carried unanimously 3 to 0.

NEW BUSINESS:

5R Future Agenda Topics and Next Meeting Date

Ms. Nelson will confer with Chairperson Pearson to schedule pending topics to come before the subcommittee.

Reports from Staff: None

CALL TO THE PUBLIC: No members of the public came forward at this time.

ADJOURNMENT:

There being no further business to come before the Subcommittee, the meeting was duly adjourned at approximately 6:03 p.m.

Dave Pearson, Chairperson

Terri Smith, Council Assistant