

**CITY OF PEORIA, ARIZONA
PINE CONFERENCE ROOM
January 10, 2012**

A **Regular Meeting** of the **Policy & Appointments Subcommittee** of the City of Peoria, Arizona, was convened by Chairperson Dave Pearson in an open and public session at 8401 W. Monroe Street, Peoria, Arizona on January, 2012 at 5:04 p.m.

Members Present: Councilmember Dave Pearson, Councilmember Carlo Leone, and Councilmember Ron Aames.

Members Absent: None.

Other Municipal Officials Present: Carl Swenson, City Manager; Wanda Nelson, City Clerk; Natalie Gilstrap, City Clerk Specialist; Steve Kemp, City Attorney; and Terri Smith, Council Assistant.

Audience: Approximately four City staff.

Note: The order in which the items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

Consent Agenda

A motion was made by Councilmember Aames, seconded by Councilmember Leone to approve the consent agenda. Upon vote, the motion carried unanimously 3 to 0.

Minutes:

1C Minutes

Approved the minutes of the December 13, 2011 Policy and Appointments Subcommittee Meeting.

REGULAR AGENDA

Unfinished Business:

2R Annual Board and Commission Recognition Event

Ms. Nelson reviewed the matrix of survey results from board and commission members regarding their preference for the type of recognition event. Based on majority interest in a dinner theater event and a movie event, staff prepared and shared estimates for the cost for each event.

Subcommittee members commented on their preference that there is a form of distinct recognition of board and commission members at the event. Staff will proceed with event plans to accomplish this.

Consensus of the subcommittee was that staff would proceed with details and logistics of a 2012 recognition event to be held at Arizona Broadway Theater.

3R Board and Commission Appointment Process

Ms. Nelson reviewed a revised online, fillable application for boards and commissions vacancies. Discussion took place about the statement of voter registration requirement and the statement regarding optional resume attachment.

Discussion took place about the Peoria residency requirement. The subcommittee asked that since some boards/commissions do not require residency how the Peoria voter registration requirement could be upheld. Mr. Kemp reported that some boards/commissions are codified to consider non-residents. Staff will report back with a listing of which boards or commissions consider candidates that are non-residents.

With advisement from Mr. Kemp, the subcommittee asked staff to modify the online application with the requirement changing from a registered Peoria voter to a registered Arizona voter. The revised application will be e-mailed for review to subcommittee members, and, once the modification is made, the fillable application will be available to the public on the website.

4R City Council Ethics Policy

Mr. Kemp reviewed the *Rules of Procedure for City Council Ethics Proceedings* as well as the *Ethics Matter Process Chart*. Subcommittee members were advised that, if adopted, the process chart could be included as part of the City Council policy.

Mr. Kemp reported that the City Council could consider the adoption of a code of ethical standards as a separate matter. The code of standards would clarify what would be considered ethical behavior, whereas the *Rules of Procedure for City Council Ethics Proceedings* convey the process when a complaint is filed regarding compliance with those standards.

Mr. Swenson commented that he is glad that a clear process is in the process of being implemented. His recommendation was to bring the *Rules of Procedure for City Council Ethics Proceedings* to the full Council at the first opportunity, and follow later with development of a code of ethical standards.

Vice Mayor Aames moved to recommend the revised *Rules of Procedure for City Council Ethics Proceedings* to the full Council at a future Study Session. Councilmember Leone seconded, and upon vote the motion carried 3 to 0.

5R Charter Amendments

Mr. Kemp reviewed language for seven of the fourteen proposed City Charter Amendments that have been proposed to come before voters on the 2012 ballot.

The proposed Vice Mayor Charter Amendment, as recommended by the subcommittee, would have the city council appoint a mayor from among their members, in the event of a vacancy. If more than 740 days remain in the term for mayor, a special election will be called for the next available election date. If less than 740 days remain in the term for mayor, the council-appointed mayor will serve out the term.

The proposed Rotation of Vice Mayor Amendment is forwarded by the subcommittee with no specific recommendation as to the method of determination with which district the rotation begins.

The proposed Term Limits for Councilmember Amendment, as recommended by the subcommittee, begins with the council that is seated in 2014.

The proposed Appointment of City Clerk Amendment, as recommended by the subcommittee, would have an effective date of 2013. This would task the City Council with the annual evaluation of the City Clerk.

The proposed charter amendment related to Council Staff was withdrawn by Councilmember Leone.

The proposed Charter Amendment on Percent for the Arts, as recommended by the subcommittee, states that any increase or decrease to the percentage levied must be approved by voters, and that the Percentage for the Arts levy be removed from water and waste water Capital Improvement Projects.

The subcommittee recommends the proposed Charter Amendment for the Approval of qualified electors for adoption of local option on imposing sales tax on wastewater collection services.

The balance of proposed Charter Amendments will be discussed at a future meeting.

6R Boards and Commissions Vacancies

A staff report outlined members of five boards / commissions with expired terms, each of which was eligible and interested in reappointment.

The consensus of the subcommittee was to recommend these members for reappointment.

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Information and material related to other vacancies will be reviewed by the subcommittee, and discussed at a future meeting.

NEW BUSINESS:

7R Future Agenda Topics and Next Meeting Date

Consensus of the subcommittee was to schedule another meeting in January in order to review time-sensitive topics related to vacancies and proposed charter amendments.

Reports from Staff: None

CALL TO THE PUBLIC: No members of the public came forward at this time.

ADJOURNMENT:

There being no further business to come before the Subcommittee, the meeting was duly adjourned at approximately 7:20 p.m.

Dave Pearson, Chairperson

Terri Smith, Council Assistant