



MUNICIPAL OFFICE COMPLEX  
8401 W. MONROE STREET  
PEORIA, AZ 85345

**CITY COUNCIL SUBCOMMITTEE ON  
COMMUNITY CULTURE  
REGULAR MEETING  
NOTICE & AGENDA  
Monday, January 30, 2012  
5:00 P.M.  
8401 W. Monroe Street  
Pine Room**

**CITY COUNCIL SUBCOMMITTEE  
ON COMMUNITY CULTURE:**

Chairperson  
Tony Rivero  
Councilmember, Acacia District

Members  
Cathy Carlat  
Councilmember, Mesquite District

Joan Evans  
Councilmember, Willow District

Staff Liaison  
Jeff Tyne

Liaison City Attorney's Office  
Steve Burg

***Accommodations for  
Individuals with Disabilities.***  
*Alternative format materials, sign  
language interpretation, assistive  
listening devices or interpretation  
in languages other than English  
are available upon 72 hours  
advance notice through the Office  
of the City Clerk, 8401 West  
Monroe Street, Room 150,  
Peoria, Arizona 85345  
(623)773-7340, TDD (623)773-  
7221, or FAX (623) 773-7304. To  
the extent possible, additional  
reasonable accommodations will  
be made available within the time  
constraints of the request.*

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**CONVENE:  
ROLL CALL:**

**FINAL CALL TO SUBMIT SPEAKER REQUEST FORMS:**

**CONSENT AGENDA**

**CONSENT AGENDA:** All items listed with "C" are considered to be routine or have been previously reviewed by the City Council Subcommittee on Community Culture, and will be enacted by one motion. There will be no separate discussion of these items unless a City Council Subcommittee member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

**CONSENT – New Business:**

**1C MINUTES:**

Discussion and possible action to approve the minutes of November 14, 2011, regular meeting.

**REGULAR AGENDA**

**NEW BUSINESS:**

**2R VETERANS MEMORIAL WALL EVENT SPONSORSHIP**

Discussion and possible action to recommend approval of the Veterans Memorial Wall Event Sponsorship.

**3R FIELD RENTAL POLICY**

Discussion and possible action to recommend approval of the Field Rental Policy.

**4R TRAIL LIGHTING POLICY**

Discussion and possible action to recommend consideration of the Trail Lighting Policy.

**NOTE:** Per Council Policy 1-10, no policy item will come forward unless submitted on the *Subcommittee Agenda Item Request Form*.

**CALL TO THE PUBLIC: (Non-Agenda Items)**

If you wish to address the City Council Subcommittee on Community Culture, please complete a Speaker Request Form and return it to staff before the call to order for this meeting. City Council Subcommittees are not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

**Reports from Staff:**

1. None

**ADJOURNMENT**

**NOTES:**

Documentation (if any) for items listed on the Agenda is available for public inspection a minimum of 24 hours prior to the City Council Subcommittee Meeting during regular business hours in the Office of the City Clerk, 8401 W. Monroe Street, Room 150, Peoria, AZ 85345.

**PUBLIC NOTICE:**

In addition to the Subcommittee members noted above, one or more members of the Peoria City Council may be present to observe the City Council Subcommittee meeting as noticed on this agenda.

**COUNCIL SUBCOMMITTEE ON  
COMMUNITY CULTURE  
CITY OF PEORIA, ARIZONA  
Pine Conference Room  
November 14, 2011**

A meeting of the **Council Subcommittee on Community Culture** for the City of Peoria, Arizona was convened by Tony Rivero, Councilmember, in open and public session at 8401 West Monroe, Peoria, Arizona, on November 14, 2011 at 5:00 p.m.

**Members Present:** Tony Rivero, Councilmember, Vice Mayor Cathy Carlat, Councilmember Joan Evans.

**Members Absent:** None.

**Staff Present:** Carl Swenson, City Manager; Brenda Rehnke, Recreation Manager; Maria Traci, Management Analyst; Ellen Commella, Executive Assistant; Steve Burg, Chief Assistant City Attorney; and Joesette Frausto-Flatt, Council Assistant.

**Audience:** No members of the public were present.

***NOTE: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.***

**CONSENT AGENDA:**

All items listed with a "C" are considered to be routine or have been previously reviewed by the Council Subcommittee, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Motion was made by Councilmember Evans, seconded by Vice Mayor Carlat, to approve the Consent Agenda. Upon vote, the motion carried unanimously 3 to 0

**CONSENT – New Business:**

**1C Minutes**

Approved the minutes from Council Subcommittee Meeting on Community Culture held at 5:00 p.m. on October 12, 2011.

## REGULAR AGENDA

### **NEW BUSINESS:**

#### **2R Recreation Pricing and Fee Policy**

Brenda Rehnke, Recreation Manager, provided an overview of the recommended Community Services Prices and Fees Policy.

Motion was made by Councilmember Evans, seconded by Vice Mayor Carlat, to direct staff to bring the presentation to a Special Meeting and Study session.

Upon vote, the motion carried unanimously 3 to 0.

#### **3R Future Agenda Topics and Next Meeting Date**

Discussion ensued about future agenda topics being discussed with Chairperson Rivero, and reminder that meetings for the Subcommittee on Community Culture would be held on the second Mondays at 5:00 p.m.

#### **Reports from Staff Report:**

None

### **ADJOURNMENT:**

There being no further business to come before the Council Subcommittee, the meeting was duly adjourned at 5:40 p.m.

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Tony Rivero, Chairperson

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Joesette Frausto-Flatt, Council Assistant



## Memorandum

### **Community Services Department**

9875 N. 85<sup>th</sup> Avenue, Peoria, AZ 85345

Phone: 623-773-7137, Fax: 623-773-7180

**DATE:** January 19, 2012

**TO:** Council Subcommittee on Community Culture

**THROUGH:** Jeff Tyne, Community Services Director

**FROM:** Kirk Haines, Parks Manager

**RE:** Veterans Memorial Wall Event Sponsorships

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The Veterans Memorial Board is requesting to seek sponsorships from local businesses and merchants for the Veterans Memorial Wall. The current operational procedures states that only service clubs, veteran's organizations, or other various groups that have national or state recognition or affiliations are allowed to contribute.

The Veterans Board believes they have exhausted their contacts with the aforementioned groups. The Board is requesting to refocus their attention to area businesses which will potentially expand the amount sponsors and wartime events that are etched into the wall and make the wall more appealing to visitors.

The Veterans Memorial Wall was dedicated during Veterans Day, 2007. There were 18 sponsorships from various groups when the wall was dedicated. Since that time, there have only been another six battles/events that have been sponsored. The Board has unsuccessfully attempted to seek additional sponsorships and they believe they have exhausted their potential contacts.

At the September 19, 2006 City Council Study Session, Staff presented the design character of the Veterans Memorial Wall, which included the process for service clubs, veteran's organizations, or other various groups that have national or state recognition or affiliations are allowed to contribute and sponsor war time events. City Council also approved numerous war events that were a significant part of the United States Armed Forces history from the Revolutionary War to the Gulf War. These events are specific items that have been approved by Council that may be sponsored and etched into the Wall. The Veterans Memorial Wall was dedicated on Saturday, November 10, 2007.

The initial intent to limit who would be able to sponsor the war time events was to prohibit commercial advertisements on the memorial wall. While this was a quality control mechanism

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to limit the consolidation of commercialism, the current limitations has caused a situation where no new sponsorships have come forward over the past two years. Therefore, the Board has requested reconsideration of the current practices and to allow Peoria businesses and merchants an opportunity to sponsor one of these approved events and give recognition to the sponsor.

The sponsorship cost is \$400 per war time event and that cost covers the expense to engrave the information on the Memorial Wall.

City staff recommends that the subcommittee direct staff to prepare modifications to the existing sponsorship policy, which allows Peoria businesses and merchants to sponsor war time events on Veteran Memorial Wall and bring those changes to a future City Council meeting for further consideration and approval.



## Memorandum

### **Community Services Department**

9875 N. 85<sup>th</sup> Avenue, Peoria, AZ 85345  
Phone: 623-773-7137, Fax: 623-773-7180

**DATE:** January 23, 2012

**TO:** Council Subcommittee on Community Culture

**THROUGH:** Jeff Tyne, Community Services Director

**FROM:** Marc Brust, Recreation Supervisor

**RE:** Field Allocation Policy Presentation

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The City of Peoria offers a variety of park fields and amenities to serve both youth and adult residents. In order to manage fair and appropriate use of these fields, staff has traditionally used a classification system to determine priority of use and administration of fees. These guidelines have been used by the Community Services Department as an unofficial guide to regulate field use. In recent years, the increased demand and competition for City of Peoria fields has created inquiries by user groups about the equity of the current system. As a result, City staff would like to put forward a formal sports field allocation policy to be reviewed and subsequently approved by City Council.

#### **Fields:**

The City of Peoria allocates use of fields in 37 parks and outdoor facilities. However, a number of these fields are restricted due to the lack of proper sports lighting, no restrooms or limited parking. The city does allocate use of the six lighted youth ball fields, four adult softball fields, and two multi-purpose fields at Rio Vista Park. In addition, the City maintains joint decision making ability with the Peoria Unified School District on use of lighted facilities at Sunrise Mountain High School multi-purpose field, Cheyenne Elementary ball field, and Coyote Hills Elementary ball field.

#### **Current Practices:**

Currently staff utilizes a classification system to categorize each user group, giving an identifiable status for allocation (e.g.: resident or non-resident, adult or youth group, non-profit or private organization). Each classification also determines a segment of the fee structure for the specific user group. Field use is traditionally booked in June, October and February for practices and league play of user groups. Tournament allocations are made in October for the following calendar year. In all circumstances, City of Peoria programs have priority over all other user groups, and are accounted for before any allocations are made.

#### **Fees:**

Field rental fees are administered according to the user group designations outlined in the Community Services Field Allocation Policy. Fields are classified into two types of facilities: Premium Facilities (Rio Vista Community Park, Osuna Park Centennial Plaza) or regular use facilities (all other parks). Staff may

also assess fees for use of lights, additional staff, use of electricity or other hard costs affiliated with the requestor's use. All fee levels are based on the Community Services Pricing Policy, which is scheduled for review by City Council in an upcoming study session.

In the past, certain youth organizations such as Little League and Pop Warner Football were able to use fields free of charge, provided they met a 90% Peoria resident minimum. Most of these groups have been unable to meet this requirement, and today the 90% rule is rarely applicable. In the revised categorization system the 90% rule has been eliminated.

**Peoria Sports Complex:**

The Peoria Sports Complex operates under a different business model. For example, field usage is closely coordinated with the Major League Baseball teams. As such, the user groups and facility guidelines for the Sports Complex differ from those for the other City fields. Information specific to the Peoria Sports Complex has also been outlined in the Community Services Field Allocation Policy. However, this information is compiled in a separate section at the end of the document.

**Recommendations:**

Staff has created a formal Community Services Field Allocation Policy to address how and when City fields are allocated to the various user groups. A formal policy will afford all user groups with clear and concise information to help alleviate questions and concerns.

With the removal of the 90% residency rule, it is also suggested that all user groups be assessed fees in accordance with Section 2-207 of the City code. Staff further suggests that if a user group demonstrates a particular hardship in paying these fees, the Community Services Director maintains the authority to waive all or part of the fees.

City staff recommends that the subcommittee review the proposed Draft Policy – Community Services Field Allocation in detail and provide guidance before the policy is forward to the Council as a whole.

**Attachments:**

Attachment 1: Draft Policy –Community Services Field Allocation

Attachment 2: FY2011 Community Services Fees Table

## COMMUNITY SERVICES FIELD ALLOCATION POLICY

The City of Peoria has neighborhood and community parks that are considered a community asset and are available to use. Citizens can use our parks at no charge on a first come, first served basis when they are available. However, if a citizen, organization or business would like to rent a sports field for exclusive use, the following guidelines will apply.

### **DEFINITIONS**

User Groups – Agencies or organizations

Good Standing – An agency or organization that successfully had prior tournaments or field rentals and has no outstanding debt with the City of Peoria.

In Season - The following months are considered in-season use for the following sports:

Football – August to November

Soccer – September to March

Baseball – February to July

Youth – Ages 18 and below. Child: Under the age of 13. Teen: Ages 13 through 18.

Adult – Ages 19 and up.

Resident – Any person permanently residing or living within the corporate limits of the City of Peoria and/or paying property taxes to the City. Acceptable proof is a copy of the property tax statement showing the physical location of the residence or staff viewing the website – [www.maricopa.gov](http://www.maricopa.gov).

Non-Resident – Any person permanently residing or living outside the corporate limits of the City of Peoria and who does not pay property taxes to the City.

### **USER GROUPS**

The following user groups have been established for the purpose of allocating field use and charging the appropriate fees

**Category 1** – City use for activities, tournaments, and leagues sponsored by the City of Peoria or co-sponsored events conducted in cooperation with outside individuals, organizations or agencies.

**Category 2** – School Districts that have an Intergovernmental Agreement (IGA) with the City of Peoria for joint facility use.

**Category 3** - Non-profit groups, youth sports organizations, clubs, schools, charitable organizations, youth tournaments, Peoria residents and Peoria businesses. The following requirements must be updated each January or 3 months before the playing season begins:

- League president’s name with address and telephone number and league representative name that would reserve the field(s) with address and telephone number.
- Copy of Liability Insurance Policy naming the City of Peoria as additional insured for two million dollars.
- IRS letter of determination of 501 c (3) non-profit status.
- League boundaries include the City of Peoria. Documentation must be provided.

**Category 4** – All other groups, i.e., commercial uses, adult tournaments, non-residents, non-Peoria businesses.

**NON-TOURNAMENT USE**

The following group prioritization will be used when allocating fields:

1. Category 1 - Programs, events and activities
2. Category 2 - Programs, events and activities
3. Category 3 - Historic users of City of Peoria facilities - retention of previous year’s use providing user is in good standing.
4. Category 3 - New requests
5. Category 4 - New requests

Requests will be accepted in accordance with the schedule below and reviewed by the Sports Supervisor. Allocations will be completed by the posted award date.

Requests for continuous bookings of field(s) for in season league games can be made in three blocks of time during the year.

<i>For the months of:</i>	<i>Requests due by:</i>	<i>Awards Made by:</i>
August – December	June 1	June 20
January – April	October 1	October 20
May - August	February 1	February 20

All requests for use of field(s) are to be in writing and directed to the City of Peoria Recreation Division, Sports Supervisor. There is no priority assigned for turning in early requests – all requests will be reviewed after the “requests due date”.

Use by groups outside of the recognized in-season will be subject to category 3 fees.

The field(s) is available to rent from 8 a.m. – 10 p.m., 7 days/week. Category 1 user group takes precedent on field use at all parks and may impact availability.

Long term reservations by individual teams will be no longer than four (4) weeks.

The organization President or representative is responsible for booking the field(s) for the league teams. An organization requesting continuous bookings of field(s) for in-season sports must submit the following:

- Number of participants in the league
- Number of teams
- Field(s) utilization plan (i.e., field(s) requested, dates, times, etc.)

- Date and times the lights will be used
- Schedules of the games
- League Boundaries

Any changes to the league and/or organization (i.e., games, starting/ending dates, times, boundaries, etc.) must be communicated to the Peoria Recreation Division, Sports Supervisor.

It is the responsibility of each organization to notify the Peoria Recreation Division, Sports Supervisor of cancelled games. Each organization must designate a specific individual to perform this responsibility.

The City of Peoria staff will perform all field preparations.

### **TOURNAMENT BOOKING/RESERVATIONS**

The following group prioritizing will be used when allocating fields:

1. Category 1 - Programs, events and activities
2. Category 2 - Programs, events and activities
3. Category 3 - Historic users of City of Peoria facilities - retention of previous year's use providing user is in good standing
4. Category 3 - New requests
5. Category 4 - New requests

Tournaments are booked in October and November for the following calendar year through a solicitation of requests from tournament promoters and private entities. Contact the Peoria Recreation Division, Sports Supervisor to be included in this process.

A cleanup and reservation deposit will be required of all category 3-4 organizations/individuals reserving the softball or multipurpose complex. Organizations/individuals, which book the field(s) or complex and do not utilize them, will result in the loss of the reservation deposit and the organization/individual may not be able to use the field(s) in the future.

It is the responsibility of each organization to notify the Peoria Recreation Division, Sports Supervisor of cancelled games. Each organization must designate a specific individual to perform this responsibility.

The City of Peoria staff will perform all field preparations.

### **CONDUCT OF TEAMS/INDIVIDUALS**

All participants of the organization and individuals who rent the field(s) or complex are responsible for maintaining the cleanliness of them. Organizations/individuals are responsible for removing all trash from dugout areas, parking lots and the rented field(s) or complex. Failure to do so will result in the loss of the cleanup deposit and may result in the loss of the field(s) or complex in the future.

Placing dumpsters, portable toilets, etc. is prohibited at all parks unless arrangements have been made with the Peoria Recreation Division, Sports Supervisor.

Coaches, players and spectators must park their vehicles in designated parking areas only. Vehicles can be driven to specific areas for loading and unloading only. Vehicles are not to be driven or parked on the ball fields, playgrounds or grass areas at any time. All vehicle notice signs must be adhered to.

All animals must be on a leash.

No tobacco or alcoholic products on the fields (i.e., dugouts).

Concessions are the exclusive rights of the City's concessionaire at Rio Vista Park. Concessions at the other parks can be discussed with the Sports Supervisor.

Selling of merchandise is prohibited unless arrangements have been made with the Peoria Recreation Division, Sports Supervisor.

Park Ordinances must be adhered to at all times. A copy of the ordinances is located at [www.peoriaaz.gov/parks](http://www.peoriaaz.gov/parks).

A facility reservation/cleanup deposit will be administered if the multipurpose complex or softball complex. If the tournament promoter/organizer, for any reason, cancels the tournament or uses less than 50% of the time scheduled, the deposit is forfeited to the City. This deposit will go into the cleaning deposit only if the tournament occurs. Deposits made with a check will be refunded **2-3 weeks** after the tournament is completed. Deposits made with credit cards will be refunded **2-3 days** after the completion of the tournament. The cleanup deposit will be refunded at the conclusion of the tournament with the approval of the City's Sports Supervisor.

The City Manager or his designee can make discretionary decisions considered in the best interest of the City of Peoria.

Please refer to Section 2-207 of the City code for the field rental fees.

## PEORIA SPORTS COMPLEX GUIDELINES OF USE

The City of Peoria owns and operates the Peoria Sports Complex on an annual basis. All usage areas are considered rentable areas and therefore if a citizen, organization or business would like to rent one of these areas for exclusive use, the following guidelines will apply.

### **USER GROUPS**

**Category 1** – Major League Baseball Tenants per lease agreements

**Category 2** – City of Peoria programs and Peoria Diamond Club use, per contract. (To include Official City-sponsored or co-sponsored programs and events.)

**Category 3** – Non-profit groups, youth sports organizations, schools and charitable organizations. The following is required from these groups:

- Event organizer name with address and telephone number.
- Copy of Liability Insurance Policy naming the City of Peoria as additional insured for two million dollars.
- IRS letter of determination of 501 c (3) non-profit status.

**Category 4** - General or commercial use including tournaments.

### **REQUEST FOR USE OF SPORTS COMPLEX FACILITIES**

Requests can be submitted to Sports Complex Manager or members of the Operations Team at any time during the year. All requests will be handled on an event by event basis and will be decided upon and scheduled based on sports complex availability, projected revenues and overall viability.

### **FACILITY GUIDELINES - CONDUCT OF TEAMS/INDIVIDUALS**

No one is allowed on the stadium field at any time without proper credentials. If anyone enters onto the field without proper credentials, he/she will be immediately ejected from the stadium without a refund. The same ejection rule applies for the practice fields. Anyone using obscene or abusive language or causing any type of discomfort to the guests around them will be asked by Peoria Stadium personnel to cease this conduct. If the offensive conduct persists, those involved will be subject to ejection from the ballpark without a refund.

Smoking is prohibited in any public seating area or restroom. Smoking is permitted in designated areas only.

By city ordinance, there is no overnight parking at Peoria Sports Complex. For more information on parking,

All Mariners and Padres Practice Fields have covered bleachers. Patrons are permitted to bring their own portable chairs and shade to these areas, provided it does not obstruct the view of others.

Food, beverage and coolers are permitted in the Practice Fields, with the exception of glass containers and alcoholic beverages. Concessions are open for purchase at select events.

Pets are not permitted in Peoria Stadium with the exception of guide, signal and service animals.

Pets are permitted in the Practice Fields provided they are leashed. Owners should pick up and properly dispose of pet waste.

ITEM	CURRENT RATE FOR RESIDENTS	PERMISSIBLE FEE RANGE FOR RESIDENTS	CURRENT RATE FOR NON-RESIDENTS	PERMISSIBLE FEE RANGE FOR NON-RESIDENTS
<b>Swim Fees</b>				
Open Swim (Children under 16)	\$0.50	\$ .50 - \$3.00	\$0.50	\$ .50 - \$3.00
Open Swim (Adults over 17)	\$1.50		\$1.50	
Swim Lessons	\$18	\$12 - \$20	\$50	\$50 - \$80
Aqua Aerobics Walk- ins	\$4.50		\$4.50	
Aqua Aerobics	\$35	\$20 - \$120	\$55	\$50 - \$160
Conditioning School	\$30		\$50	
Guard Start	\$75		\$95	
Lifeguard Training	\$120		\$150	
Water Safety Instructor Training	\$120		\$150	
Swim Team - Individual	\$80	\$35 - \$90	\$140	\$100 - \$150
Swim Pass - Individual	\$20	\$20 - \$110	\$20	\$20 - \$110
Swim Pass - Family	\$60		\$60	
Misc. fees* (resale items, etc)	\$2 - \$25	See below	\$2 - \$25	See below
<b>Senior/Adaptive Recreation</b>				
Senior Dance	\$3	\$2 - \$4	\$3	\$2 - \$4
Adaptive Recreation Dance*	\$3/Drop In		\$3/Drop In	
Senior Ceramic Classes	Between Seniors and Instructor	Between Seniors and Instructor	Between Seniors and Instructor	Between Seniors and Instructor
Adaptive Recreation Bowling*	\$5/time or \$35/session	\$4-\$5/time or \$28-\$35/session	\$5/time or \$35/session	\$4-\$5/time or \$28-\$35/session
Adult Day Program Private Pay Option per day	\$5	\$5-\$10	\$5	\$5-\$10
Senior Classes*	Direct Cost + 20%	Direct Costs + Indirect Costs	Direct Cost + 20%	Direct Costs + Indirect Costs
Adaptive Recreation Classes*	Direct Costs	Direct Costs	Direct Costs	Direct Costs
Senior Trips*	Direct Costs + 20%	Direct Costs + Indirect Costs	Direct Costs + 20%	Direct Costs + Indirect Costs
Adaptive Recreation Trips*	Direct Costs	Direct Costs	Direct Costs	Direct Costs
Misc. fees* (resale items, late reg. etc.)	\$.50 - \$25	See below	\$.50 - \$25	See below
<b>Youth Recreation Programs</b>				
Summer Recreation Program	\$40	\$25 - \$60	\$80	\$80 - \$120
Registration Fees (Depends on program)*	\$20 - \$30	\$20 - \$30	\$20 - \$30	\$20 - \$30
Summer Camp Daily Fee*	\$23	\$17.50 - \$25	\$23	\$23 - \$40
Summer Camp Weekly Fee*	\$97	\$97 - \$130	\$97	\$97 - \$130
Lil Learners Too Daily (3 hrs.) Fee*	\$9	\$7 - \$10	\$9	\$7 - \$10
Lil Learners Too Weekly (3 hrs./5 days) Fee*	\$45	\$45 - \$50	\$45	\$45 - \$50
Lil' Learners Full Time Weekly (12 hrs/5 days) Fee*	\$115	\$115 - \$150	\$115	\$115 - \$150
Lil' Learners Part Time Weekly (6 hrs/5 days) Fee*	\$80	\$80 - \$110	\$80	\$80 - \$110
AM/PM Recreation Program (Full Time - 5 days/wk)*	\$25 - \$56	\$25 - \$80	\$25 - \$56	\$25 - \$80
AM/PM Recreation Program (Part Time - 1day/wk)*	\$5 - \$14	\$3 - \$35	\$5 - \$14	\$3 - \$35
Misc. Fees* (resale items, late reg., etc.)	\$10 - \$15	See below	\$10 - \$15	See below
Trips for youth programs*	Direct Costs + 20%	Direct Costs + Indirect Costs	Direct Costs + 20%	Direct Costs + Indirect Costs

Special Interest Classes/Brochure				
Special Interest Classes - Adults	Direct Costs + \$28/per	Direct Costs + Indirect Costs	Direct Costs + \$32/per	Direct Costs + Indirect Costs + \$5
Special Interest Classes - Youth	Direct Costs + \$21/per		Direct Costs + \$28/per	
Misc. Fees* (late reg., etc.)	\$5 - \$20	See below	\$5 - \$20	See below
Advertising in Quarterly Brochure	Back Cover - 1X - \$1,000	\$160 - \$1,000	Back Cover - 1X - \$1,000	\$160 - \$1,000
	Back Cover - 4X/yr - \$875		Back Cover - 4X/yr - \$875	
	Full Page - 1X - \$800		Full Page - 1X - \$800	
	Full Page - 4X/yr - \$712.5		Full Page - 4X/yr - \$712.5	
	1/2 Page - 1X - \$420		1/2 Page - 1X - \$420	
	1/2 Page - 4X/yr - \$375		1/2 Page - 4X/yr - \$375	
	1/4 Page - 1X - \$320		1/4 Page - 1X - \$320	
	1/4 Page - 4X/yr - \$300		1/4 Page - 4X/yr - \$300	
<b>Sports</b>				
Adult Flag Football*	\$450	\$180-\$500	\$450	\$180-\$500
Adult Softball*	\$450		\$450	
Adult Basketball*	\$450		\$450	
Adult Volleyball* - Outdoor	\$125		\$125	
Adult Volleyball* - Indoor	\$300		\$300	
Adult 3-on-3 Basketball				
Adult Wallyball				
Adult Dodgeball				
Adult Floor Hockey	\$200		\$200	
High School Basketball*	\$220		\$220	
Adult Soccer*	\$1,000	\$800-\$1,200	\$1,000	\$800-\$1,200
Adult Baseball*	\$1,250	\$1,100 - \$1,500	\$1,250	\$1,100 - \$1,500
Youth T-Ball*		\$35 - \$50		\$35 - \$85
Youth Sports Camps* (2 wks)				
Youth Basketball*				
Youth Soccer*				
Youth Football*				
Youth Volleyball*				
Youth Lacrosse*				
Youth Coach Pitch Baseball*				
Youth Kickball*				
Youth Softball*	\$50		\$60	
Youth Roller Hockey*				
Youth Floor Hockey				
Youth Dodgeball				
Youth Wiffle Ball				
Youth Racquetball				
Youth Badminton				
Youth Wallyball				
Youth 3-on-3 Basketball				
Adult Racquetball				
Adult Badminton				
Summer Weight Program	\$35		\$35	
High School Baseball*	\$800	\$800 - \$900	\$800	\$800 - \$900
Misc. Fees* (late fee, resale items, etc.)	\$1 - \$30	see below	\$1 - \$30	see below

<b>Special Events</b>				
Athletic Races*	\$15	\$15 - \$25	\$15	\$15 - \$25
Sports Tournaments* (Depends on Youth or Adult)	\$30 - \$200	\$30 - \$200	\$30 - \$200	\$30 - \$200
Golf Tournament*	\$50	\$50 - \$100	\$50	\$50 - \$100
Baseball Tournament* (Depends on # of games)	\$600 - \$800	\$600 - \$800	\$600 - \$800	\$600 - \$800
Misc. Fees* (resale items, late fee, etc.)	\$1 - \$30	see below	\$1 - \$30	see below
<b>Rentals</b>				
Ramada Rental - Single (up to 25 people)	\$20/4 hours	\$15 - \$20/4 hours	\$40/4 hours	\$30 - \$70/4 hours
Ramada Rental - Double (up to 50 people)	\$30/4 hours	\$25 - \$35/4 hours	\$60/4 hours	\$50 - \$100/4 hours
Ramada Rental - Group (up to 100 people)	\$60/4 hours	\$50 - \$70/4 hours	\$120/4 hours	\$100 - \$170/4 hours
Ramada Rental - Pavilion (up to 300 people)	\$180/4 hours	\$150 - \$200/4 hours	\$360/4 hours	\$300 - \$400/4 hours
Softball Field Rental (per hour/per field)(2 hr/min)	\$10	\$10 - \$15	\$15	\$10 - \$15
Softball Field Lights (per hour/per field) (2 hr. min)	\$10	\$0 - \$15	\$15	\$10 - \$15
Field Prep (per field)	\$10	\$0 - \$15	\$15	\$10 - \$15
Pool Rental - 75 or less people	\$100/hour	\$100 - \$300	\$100/hour	\$100 - \$300
Each Additional 25 people	\$25/hour		\$25/hour	
Pool Slide	\$25/hour		\$25/hour	
Women's Club (per hour)	\$0 - \$60	\$0 - \$110	\$0 - \$60	\$0 - \$110
Community Center (per hour)	\$0 - \$90	\$0 - \$130	\$0 - \$90	\$0 - \$130
Library (per hour)	\$20 - \$35	\$15 - \$40	\$20 - \$35	\$15 - \$40
Beer Permits (per occurrence)	\$10	\$10 - \$20	\$10	\$10 - \$20
Sunrise Family Center - One room/hour (2 hr. min.)	\$40	\$40 - \$60	\$40	\$40 - \$60
Kitchenette/hour (with room rental)	\$10	\$10 - \$30	\$10	\$10 - \$30
<b>Rio Vista Park</b>				
4 Diamond/Field Complex Reservation Fee		\$0 - \$1,400		\$0 - \$1,400
8am - noon (4 hours)	\$0 - \$310		\$0 - \$310	
8am - 4pm (8 hours)	\$0 - \$650		\$0 - \$650	
8am - 6pm (10 hours)	\$0 - \$770		\$0 - \$770	
8am - 8pm (12 hrs./2 hrs. lights)	\$0 - \$990		\$0 - \$990	
8am - 10pm (14 hrs./4 hrs. lights)	\$0 - \$1,210		\$0 - \$1,210	
6pm - 10pm (4 hrs./4 hrs. lights)	\$0 - \$610		\$0 - \$610	
Cleanup Deposit	\$0 - \$200	\$0 - \$200	\$0 - \$200	\$0 - \$200
Reservation Deposit				
Individual Fields Reservation Fee				
Reservation Fee/Field (2 hr. min.)	\$0 - \$40	\$0 - \$60	\$0 - \$40	\$0 - \$60
Lights per Field (2 hr. min.)	\$0 - \$20		\$0 - \$20	
Supervision/Personnel per hour	\$0 - \$15	\$0 - \$40	\$0 - \$15	\$0 - \$40
Volleyball Courts Reservation Fees				
Fee per court per hour	\$0 - \$10	\$0 - \$10	\$0 - \$10	\$0 - \$10
Supervision/personnel/hour (3 cts)	\$0 - \$15	\$0 - \$30	\$0 - \$15	\$0 - \$30
Cleanup Deposit (3 courts)		\$0 - \$200		\$0 - \$200
Reservation Deposit (3 courts)	\$0 - \$200		\$0 - \$200	
<b>Rio Vista Recreation Center</b>				
Daily Pass Holder Fee	\$3 - \$5	\$3 - \$10	\$4 - \$6	\$4 - \$15

SEC.2-207 COMMUNITY SERVICES DEPARTMENT FEES TABLE

Monthly Pass Holder Fee	\$15 - \$50	\$15 - \$100	\$20 - \$60	\$20 - \$120
Annual Pass Holder Fee	\$135 - \$450	\$135 - \$900	\$180 - \$540	\$180 - \$1000
Corporate Pass Holder Fee	\$1,500	\$1,500 - \$2,500	\$1,500	\$1,500 - \$2,500
Kid's Corner (2 Hours)	\$3	\$2 - \$6	\$3	\$2 - \$6
Classroom Rentals/per hour	\$40 - \$80	\$40 - \$160	\$50 - \$100	\$50 - \$190
Recreation Center/per hr. depending on usage	\$250	\$250 - \$500	\$300	\$300 - \$600
Multipurpose Room Rentals/per hour	\$80 - \$200	\$80 - \$500	\$100 - \$250	\$100 - \$600
Room Deposits	\$50 - \$350	\$50 - \$600	\$50 - \$350	\$50 - \$600
Personal Trainer Packages	\$25 - \$210	\$25 - \$500	\$25 - \$210	\$25 - \$500
Misc. Fees* (Resale, equipment rental, hr. security)	\$1 - \$200	see below	\$1 - \$200	see below
<b>Library</b>				
Fines (per day/per item)	\$0.20		\$0.20	
Fines (Replacement of each lost library card)	\$2	\$.05 - \$2.50	\$2	\$.05 - \$2.50
Fines (Unretrieved holds)	\$1		\$1	
Fines - Video (per day after 7 days)	\$1		\$1	
Fines (Processing of lost/damaged items)	\$5	\$5 - \$7	\$5	\$5 - \$7
Fines (Interlibrary Loans)	\$0.50	\$.50 - \$1	\$0.50	\$.50 - \$1
Copy/Print (per page)	\$0.20	\$.10 - \$.20	\$0.20	\$.10 - \$.20
<b>Sports Complex</b>				
Additional Field Preps - per field	\$25		\$25	
Folding chairs - per day	\$1	\$0 - \$1	\$1	\$0 - \$1
Eight foot tables - per day	\$5	\$0 - \$5	\$5	\$0 - \$5
Facility Maintenance - per hour per person	\$30	Contingent upon current City pay schedule	\$30	Contingent upon current City pay schedule
Porters - per hour per porter	\$13	\$0 - \$15	\$13	\$0 - \$15
Stadium Media Dining Room - 3 hr. minimum	\$20	\$0 - \$150 each 3 hour block	\$20	\$0 - \$150 each 3 hour block
Souvenir Store - 3 hr. minimum	\$30	\$0 - \$150 each 3 hour block	\$30	\$0 - \$150 each 3 hour block
Club House w/ 2 fields (Jan through March)	No fee established	\$0 - \$1,200 per day	No fee established	\$0 - \$1,200 per day
Club House w/ 4 fields (Jan through March)	No fee established	\$0 - \$1,500 per day	No fee established	\$0 - \$1,500 per day
Club House w/ 2 fields (April through September)	No fee established	\$0 - \$1,000 per day	No fee established	\$0 - \$1,000 per day
Club House w/ 4 fields (April through September)	No fee established	\$0 - \$1,300 per day	No fee established	\$0 - \$1,300 per day

\* Each of these activities requires the purchase of supplies necessary for the activity. The fee includes the actual cost of the program to the City.



## Memorandum

### **Community Services Department**

9875 N. 85<sup>th</sup> Avenue, Peoria, AZ 85345  
Phone: 623-773-7137, Fax: 623-773-7180

**DATE:** January 19, 2012

**TO:** Council Subcommittee on Community Culture

**THROUGH:** Jeff Tyne, Community Services Director

**FROM:** Kirk Haines, Parks Manager

**RE:** Trail Lighting Policy Consideration

### **Introduction**

Over the last 20 years, the City of Peoria has undertaken a concerted effort to develop a high quality, regionally integrated trail system throughout its boundary area. The system has been largely constructed in segments; often in conjunction with residential development, and in partnership with various government agencies.

As the system has developed, a number of considerations have surfaced regarding the use and amenities of trails. These include complexities regarding trail lighting, access, noise, safety, and security aspects. With this in mind, staff will be proposing an approach to clarify expectations and establish policies with regard to the City's trail system.

### **Current System**

During the past decade, emphasis has been placed on developing the Skunk Creek and New River Trails. To date, more than 1.5 miles of the Arizona Canal Diversion Channel and Skunk Creek trail has been completed with underpasses located at 75<sup>th</sup> Avenue, 83<sup>rd</sup> Avenue, and Loop 101 as it connects to the New River Trail at Rio Vista Community Park. More than 12 miles of trail have also been constructed along New River between Happy Valley Road and Olive Avenue, with completed underpasses at Happy Valley Road, Deer Valley Road, Beardsley Road, Union Hills Road, 83<sup>rd</sup> Avenue, Bell Road, Thunderbird Road, Grand Avenue/U.S. 60, and Peoria Avenue. Construction of the Olive Avenue underpass is currently in progress and scheduled for completion this spring. There are plans, to also extend the New River Trail to Northern Avenue, and complete missing segments to Happy Valley Road within the next two years.

### **Issues and Concerns**

Staff has received a number of comments from trail users supporting lighting along the trail for use after dark. Those circumstances often occur during the winter when the sun sets before 6:00 p.m., or during the summer months when temperatures are excessive until 8 p.m. The

current trail hours are dusk to dawn.

To date, City staff has informed residents that the City does not intend to light trails in the foreseeable future. The one exception is a small segment of trail identified for improvements in the current year budget. Currently there is \$350,000 allocated in the Community Works program to light a section of the Skunk Creek Trail. This amount of funding will only produce approximately one mile of trail lighting. Moreover, establishment of lighting in this particular area may create new expectations in a period of financial constraints.

Staff's original request for trail lighting was through the Community Works program to place solar lighting along the south side of Skunk Creek as part of the 83<sup>rd</sup> Avenue Trailhead project. Lighting this portion of the trail would not infringe on residents whose property backed up along the trail system. Additionally, this would allow trail users longer hours to have access to the P-83 commercial district. During the design process, we learned the solar technology was limited and could not produce an appropriate level of lighting for an economical cost. Therefore, the \$350,000 of funding was not sufficient to install solar lighting along this segment of trail.

During the more recent trail development projects where the trail is located relatively close to property line fences, citizens were involved in the communication process to provide feedback about the trail and impacts to their privacy. In most cases, citizens are supportive of the adjacent trail system. Overall, response to the trail system is very positive and it is heavily used by walkers, runners, roller bladers, skate boarders, bicyclists, strollers, and persons walking their dogs. Since the trail has been completed, few complaints have been received from citizens. However, a primary complaint is about motorized vehicles (i.e. scooters, ATV's, and motorcycles) using the trail illegally.

Staff has investigated the potential cost impact for lighting trails based on the design criteria of the Skunk Creek segment. Although solar lighting technology is not viable at this time, staff has estimated the cost to light one mile of trail with a traditional lighting system will range between \$250,000 and \$350,000 per mile, depending on whether overhead lighting is used or whether bollard style lighting is used. Other than the \$350,000 in the Community Works budget for the Skunk Creek trail, there are no funds programmed into the 10-year Capital Improvement program to light the trail system. Furthermore, as of this fiscal year, the City may no longer collect and apply impact fees for trail projects. While general obligation bonds are a potential revenue source, such financing is difficult under the current property tax rate, and would often require new voter authorization from Peoria residents.

Staff has made contact with other local agencies in the Phoenix metropolitan area about trail lighting within their system. Findings suggest that a couple of cities light some of their concrete/asphalt (multi-use) trails. Our cursory effort suggests that no existing trail lighting policies have been created by other agencies.

Staff's short term recommendation is to evaluate the interest, cost, and operational usefulness of trail lighting before such an investment is undertaken. However, staff should consider lighting targeted areas with known safety needs, such as at bridge underpasses or similar identified areas.

Staff's follow-up recommendation is to conduct a survey work during the Parks, Recreation, Open Space and Trails Master Plan update within the next 12 months, and seek public input about trail use, trail safety, and lighting considerations. Staff would then develop a long term strategy and draft policy for Council review .