

City Council Meeting Notice & Agenda



Tuesday, March 03, 2015
City Council Chamber
8401 West Monroe Street
Peoria, AZ 85345

Special Meeting & Study Session

5:00 P.M. Convene

Roll Call

Consent Agenda

CONSENT AGENDA: All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the City Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Consent

1. **C - Authorization to Hold an Executive Session**

Discussion and possible action to authorize the holding of an Executive Session for the purpose of discussion with legal counsel of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contemplated litigation in the matter of City of Peoria v. Westover et al. pursuant to A.R.S. § 38-431.03(A)(4).

Study Session Agenda

Subject(s) for Discussion Only

2. Economic Development Implementation Strategy Part II Update
3. City of Peoria Investment Program

Mayor
Cathy Carlat

Willow District
Jon Edwards,
Vice Mayor

Acacia District
Vicki Hunt

Ironwood District
Bill Patena

Mesquite District
Ben Toma

Palo Verde District
Michael Finn

Pine District
Carlo Leone

Adjournment

Executive Session

**Convene immediately following Special City Council Meeting
Executive Room, City Council Chamber**

Under the provisions of A.R.S. § 38-431.02 there will be a **CLOSED EXECUTIVE SESSION**.

Executive Session Agenda

4. An Executive Session for the purpose of discussion with legal counsel of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contemplated litigation in the matter of City of Peoria v. Westover et al. pursuant to A.R.S. § 38-431.03(A)(4).

Adjournment

The above-named Public Body of the City of Peoria, Arizona will convene into Executive Session pursuant to A.R.S. § 38-431.03 for those items listed on the agenda. Only those persons who are:

- Members of the Public Body, or
- Officers of the City that are required to attend, or
- Those individuals whose presence is reasonably necessary for the Public Body to carry out its Executive Session responsibilities as determined by the City Attorney may be present during the Executive Session.

All persons who remain present during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place herein, is confidential and may not be disclosed to any person, except as permitted by law.

Arizona Open Meeting Act:

Arizona law requires that persons who are present in an executive session receive instruction regarding the confidentiality requirements of the Arizona Open Meetings Act. Minutes and discussions made during executive sessions are confidential and may not be disclosed to any party, except:

- Members of the council,
- Appointees or employees who were subject of discussion under the personnel item subsection of the Open Meetings Act,
- County Attorney or Attorney General pursuant to an investigation of a violation of the Open Meetings Act, and
- Arizona Auditor General in connection with an audit authorized by law.

Any person who violates or who knowingly aids, agrees to aid, or attempts to aid another person in violating the Arizona Open Meetings Law may be punished by fine of up to \$500.00 per violation and/or by removal from public office.

Regular Meeting

7:00 P.M. Convene

Pledge of Allegiance
Roll Call
Final Call To Submit Speaker Request Forms

Presentation

5. Friends of the Peoria Public Library 25th Anniversary and Bravo Peoria Events

Consent Agenda

CONSENT AGENDA: All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the City Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Consent

6. **C - Annexation, 89th Avenue and Patrick Lane**
Discussion and possible action to adopt **ORD. 2015-06** approving the annexation of approximately 2.35 acres of privately-owned property located south of the southeast corner of 89th Avenue and Patrick Lane (ANX13-0003).
7. **C - Grant, Maricopa Association of Governments, Purchase PM-10 Certified Street Sweeper**
Discussion and possible action to: (a) accept a grant from Maricopa Association of Governments in the amount of \$231,215 for the purchase of a PM-10 certified street sweeper; and (b) approve a budget amendment in the amount of \$231,215 from the Streets/Transit Equipment Reserve Fund Other Vehicles account to the Federal CMAQ Streets Grant Fund Other Vehicles account.
8. **C - Contract Amendment No. 1, J. Banicki Construction, Reconstruction of Residential Roads, Esquire Manor Community**
Discussion and possible action to approve Contract Amendment No. 1 with J. Banicki Construction, Inc., in the amount of \$156,175.63 for the repair and restoration of residential roads in the Esquire Manor community.

9. **C - Investment Report, Quarter Ending December 31, 2014**

Discussion and possible action to review and accept the Investment Report as presented.

10. **C - Budget Amendments, Fiscal Year 2015**

Discussion and possible action to approve the Fiscal Year 2015 Second Quarter budget amendments.

11. **C - Deeds and Easements, Various Locations**

Discussion and possible action to adopt **RES. 2015-17** accepting Deeds and Easements for various Real Property interests acquired by the City.

Regular Agenda

New Business

12. **R - Resolution, Support of Public Education in Arizona**

Discussion and possible to adopt **RES. 2015-21** affirming its support for public education in Arizona.

13. **R - PUBLIC HEARING - Bingo License, Pleasant Harbor, Located at 8708 West Harbor Boulevard**

PUBLIC HEARING: RE: A Class A (Small Game) Bingo License for Pleasant Harbor, located at 8708 West Harbor Boulevard, Cindy Smith, Applicant, #20009425.

Staff Report:

Open Public Hearing:

Public Comment:

Close Public Hearing:

COUNCIL ACTION: Discussion and possible action to recommend approval to the Arizona Department of Revenue for a Class A (Small Game) Bingo License for Pleasant Harbor, located at 8708 West Harbor Boulevard, Cindy Smith, Applicant, #20009425.

14. **R - PUBLIC HEARING - Liquor License, QuikTrip #436, Located at 6739 West Happy Valley Road**

PUBLIC HEARING: RE: A New Wine and Beer (Series 10) Liquor License for QuikTrip #436, located at 6739 West Happy Valley Road, Troy C. DeVos, Applicant, LL#20004301.

Staff Report:

Open Public Hearing:

Public Comment:

Close Public Hearing:

COUNCIL ACTION: Discussion and possible action to recommend approval to the State Liquor Board for a New Wine and Beer (Series 10) Liquor License for QuikTrip #436, located at 6739 West Happy Valley Road, Troy C. DeVos, Applicant, LL#20004301.

15. **R - Memorandum of Understanding, United Phoenix Fire Fighters Association Local 493, Peoria Chapter**

Discussion and possible action to recommend approval of a Memorandum of Understanding with the United Phoenix Fire Fighters Association Local 493, Peoria Chapter.

16. **R - Amendment, Parking Facilities and Development Agreement, Peoria Sports Park, LLC**

Discussion and possible action to authorize the City Manager to execute the First Amendment to the Parking Facilities and Development Agreement with Peoria Sports Park, LLC effective from the date of approval through October 30, 2015.

17. **R - Amendment, Council Policy 1-10, Council Committees, Subcommittees, Ad Hoc Committees**

Discussion and possible action to adopt an amendment to Council Policy 1-10 to change the composition of the Council Subcommittees to a Council Policy Committee of the Whole.

Call To The Public (Non-Agenda Items)

If you wish to address the City Council, please complete a Speaker Request Form and return it to the clerk before the call to order for this meeting. The City Council is not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

Reports from City Manager

18. **Council Calendar**
19. **Reports**
 - A. ICMA Credentialed Manager Certificate
 - B. 2015 Spring Training Kickoff
 - C. Neighborhood ParkFest! Series

Reports from City Council Reports from the Mayor

Adjournment

Vistancia Community Facilities District Board Meeting

Convene immediately following Regular City Council Meeting

Roll Call Final Call To Submit Speaker Request Forms

VCFD Consent Agenda

CONSENT AGENDA: All items listed on the Consent Agenda are considered to be routine or have been previously reviewed by the District Board, and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

20. **C - Minutes**

Discussion and possible action to approve the December 9, 2014 Special Meeting minutes.
21. **C - Investment Report, Quarter Ending December 31, 2014**

Discussion and possible action to review and accept the Investment Report as presented.

Call To The Public (Non-Agenda Items)

If you wish to address the Board, please complete a Speaker Request Form and return it to the clerk before the call to order for this meeting. The Board is not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

Adjournment

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 8401 W. Monroe Street, Room 150, Peoria, AZ 85345.

Accommodations for Individuals with Disabilities. *Alternative format materials, sign language interpretation and assistive listening devices are available upon 72 hours advance notice through the Office of the City Clerk, 8401 West Monroe Street, Peoria, Arizona 85345 – Phone: (623) 773-7340 or FAX (623) 773-7304. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request. The City has a TDD line where accommodations may be requested at: (623) 773-7221.*

Public Notice

In addition to the City Council members noted above, one or more members of the City of Peoria Boards and Commissions may be present to observe the City Council meeting as noticed on this agenda.

City Council Meetings can be viewed live on Channel 11 (Cox Cable) and are available for viewing on demand at <http://www.peoriaaz.gov/content2.aspx?id=2151>.

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Date Prepared: February 17, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: Scott Whyte, Economic Development Services Director

THROUGH: Susan J. Daluddung, Deputy City Manager

SUBJECT: Update on the Economic Development Implementation Strategy Part II

Purpose:

This is an update to the City Council on the status of the Economic Development Implementation Strategy (EDIS) Part II.

Background/Summary:

The original Economic Development Implementation Strategy was approved by the City Council in late Fall 2010. The EDIS serves as a comprehensive analysis and assessment of key economic data and drivers affecting the city's ability to expand economic development opportunities in Peoria, diversify its economic base, attract targeted industries, promote real estate and redevelopment investment, as well as retain and expand existing businesses. Each EDIS document spans a 5-year period of time in which to accomplish stated key initiatives and objectives in furtherance of the Council's overall economic development goals.

Once adopted by the City Council, each EDIS document becomes the Economic Development Services (EDS) Department's work plan, to carryout and implement the action-oriented objectives contained therein. With the original EDIS nearing the end of its 5-year shelf life (2010-2015), EDS has commenced the process to develop the next generation of the EDIS.

This study session update on the EDIS II will provide the City Council with a summary of actions to date, as well as initial findings related to an updated demographic profile of the city, an economic base and trends analysis, as well as a draft targeted industry, sector and cluster analysis providing an overall competitive assessment as to the challenges and assets the city has to consider in pursuit of its economic development goals.

Previous Actions:

The update provided to Council was previously considered by the Economic Development Advisory Board (EDAB) at its February 12, 2015 meeting.

Staff's Recommendation:

Receive the information pertaining to a status update on the EDIS II.

Fiscal Analysis:

There is no fiscal impact as a result of this status report

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Date Prepared: February 18, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: Sonia Andrews, Finance Manager

THROUGH: Brent Mattingly, Finance and Budget Director

SUBJECT: City of Peoria Investment Program

Purpose:

Provide the Mayor and Council with an overview of the City's Investment Program including program objectives, authorized types of investments, financial controls, and updates to the reporting and evaluation of city holdings. Study session presentation will also discuss proposed changes to the Investment Policy which is included as a Consent Agenda item in the regular meeting.

Background/Summary:

Public funds held by the City are invested in accordance with the City's Investment Policy. The City's Investment Policy is adopted by City Council and establishes objectives, authorizations, controls, safekeeping and reporting requirements for the City's investment activities. Staff will present an overview of the city's investment program, and provide Council with information on portfolio management, current market environments and updated reporting tools. Additionally, staff will provide summary of best practices for government entities in support of the recommended policy changes.

Contact Name and Number: Sonia Andrews - (623) 773-5206

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Date Prepared: February 18, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager
FROM: John R. Sefton Jr., Community Services Director
THROUGH: Jeff Tyne, Deputy City Manager
SUBJECT: Friends of the Peoria Public Library 25th Anniversary

Purpose:

Present a proclamation to the Friends of the Peoria Public Library for its commitment to literacy and the achievement of 25 years of service to the City of Peoria.

Background/Summary:

Over the last four years, the Friends of the Peoria Public Library (FPPL) have expanded their endeavors from processing donated or discontinued books and other learning media for resale to the public to including an active programming schedule and community outreach effort to promote literacy in our community. During the past two years, the FPPL has donated over \$120,000 to the Peoria Library System to augment the City budget for library programs and services. The FPPL received national recognition by receiving one of three prestigious Baker and Taylor awards from the American Library Association in 2014 for achievement in programming by a Friends organization.

This proclamation recognizes the Friends of the Peoria Public Library and their service to the City of Peoria and its citizens, who have been beneficiaries of the work of the Friends of the Peoria Public Library for many years. The City hereby congratulates the FPPL for its commitment to literacy and the achievement of 25 years of service to the City of Peoria. This appreciation extends to the many members of the Friends of the Peoria Public Library for their dedication over the past 25 years, and expresses best wishes for the continued success of the Friends of the Peoria Public Library in promoting literacy in Peoria.

Exhibit(s): None

Contact Name and Number: John Sefton, 623-773-7135

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION****Date Prepared: February 5, 2015****Council Meeting Date: March 3, 2015**

TO: Carl Swenson, City Manager

FROM: Chris Jacques, AICP, Planning & Community Development Director

THROUGH: Susan J. Daluddung, AICP, Deputy City Manager

SUBJECT: ANX 13-0003 – Armstrong/Martin Annexation

Purpose:

This is a request for the City Council to adopt an Ordinance approving the annexation of approximately 2.35 acres of privately owned property located south of the southeast corner of 89th Avenue and Patrick Lane.

Background/Summary:

The City of Peoria initiated a request on behalf of the property owners, Robert and Susan Armstrong, and John and Chris Martin, for annexation of two parcels of privately owned property. The two parcels total approximately 2.35 acres and are located south of the southeast corner of 89th Avenue and Patrick Lane. The subject property is more specifically depicted in the legal description and map attached to this report (Exhibits 1-2). The property is contiguous to the City's jurisdictional boundaries, lies within the City's Planning Area (General Plan) and is in conformance with the adopted annexation policy. The General Plan Land Use designation is Residential Estate (0-2 du/ac, target of 1 du/ac). Each parcel has been developed as a single-family residence. At this time, no further applications pertaining to this property have been filed.

The annexation process pursuant to A.R.S. §9-471 is briefly described below:

- (a) Filing of blank petition with County Recorder by the City opens up a thirty (30) day waiting period to discuss the proposal – **COMPLETED**
- (b) The City must then hold a public hearing (no action) to discuss the proposal within the waiting period – **COMPLETED; Public Hearing held November 25, 2014.**
- (c) At the conclusion of the 30-day waiting period, the municipality has up to 1-year to collect signatures satisfying the annexation "test." – **COMPLETED**
- (d) The City holds a final meeting to consider and take action on the annexation request – **CITY COUNCIL (March 3, 2015)**
- (e) The annexation is effective 30 days upon adoption of the ordinance.

Under State Statute, a successful annexation requires the completion of a petition with (a) signatures of owners of one-half or more in value of the real and personal property; and (b) more than one-half of the persons owning real and personal property that would be subject to taxation by the City in the event of annexation. This annexation case involves two parcels. The owners of both parcels have completed a signed petition, thereby satisfying the above requirements, as together they own 100% of the property that would be subject to taxation, which is also 100% of the assessed value of the property subject to taxation.

Previous Actions:

The initial public hearing was held by the City Council on November 25, 2014. Pursuant to A.R.S. §9-471, no action was taken. There were no speakers or council discussion on the item.

Options:

- A:** Adopt the Annexation Ordinance through the second of two City Council meetings.
- B:** Do not adopt the Annexation Ordinance and allow the subject property to remain in the County.

Staff's Recommendation:

Adopt the Annexation Ordinance approving the annexation of approximately 2.35 acres located south of the southeast corner of 89th Avenue and Patrick Lane.

Fiscal Analysis:

This request will not generate any direct budgetary impacts. However, as newly annexed territory, the City would assume operational costs associated with the provision and maintenance of services for public safety, transportation, recreation, and general governance and would be the beneficiary of new property tax revenues.

Narrative:

The property consists of two parcels, each developed as a single-family residence. It is currently zoned Rural-43 in the County, which retains a suburban/rural, one-acre lot minimum character. The Peoria General Plan Land Use designation is Residential Estate (0-2 du/ac, target of 1 du/ac). A City-initiated request to assign equivalent zoning (per state mandate) of Suburban Ranch District, SR-43, will follow upon successful annexation.

Exhibit(s):

Exhibit 1: Legal Description (Written)

Exhibit 2: Legal Description (Exhibit)

Exhibit 3: Aerial/Location Map

Exhibit 4: Signed Petitions

Exhibit 5: Draft Ordinance

Contact Name and Number: Melissa Sigmund, Principal Planner, x 7603

EXHIBIT 1

ANX13-0003

LEGAL DESCRIPTION

PARCEL 1

THE SOUTH HALF OF THE NORTH HALF OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 4 NORTH, RANGE 1 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA;

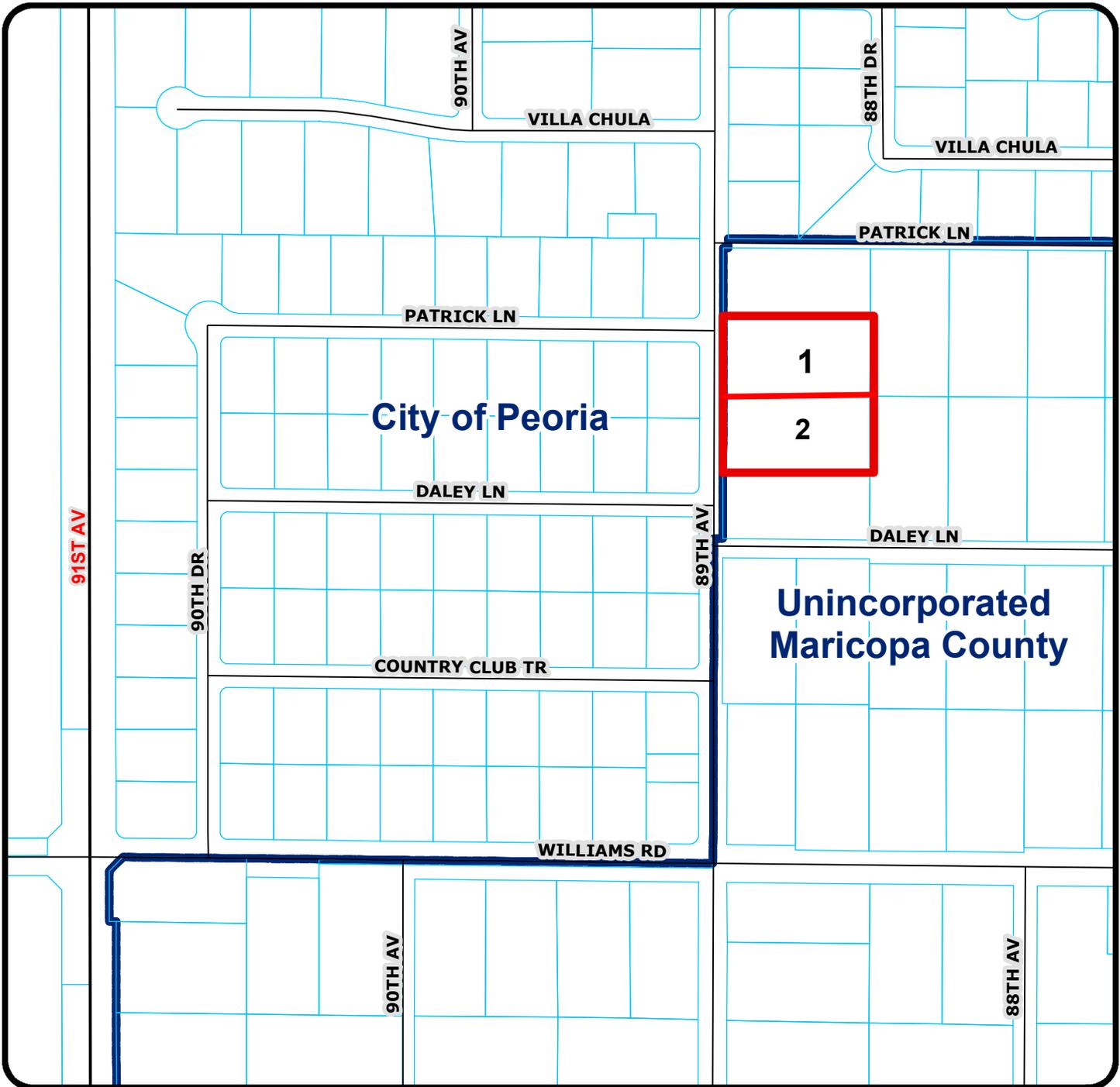
EXCEPT THE WEST 20 FEET THEREOF; AND

EXCEPT THE SOUTH 8 FEET RECORDED IN QUIT CLAIM DEED TO THE ROSE VALLEY WATER COMPANY, IN DOCUMENT NO. 2003-758071.

PARCEL 2

THE NORTH HALF OF THE SOUTH HALF OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 4 NORTH, RANGE 1 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN

Parcel Map



ANX13-0003 Armstrong/Martin Annexation

Proposed Annexation:
Parcel 1, 200-08-054C: 22907 N 89th Ave - Armstrong
Parcel 2, 200-08-054D: 22840 N 89th Ave - Martin
Total: 2.35 acres

Exhibit 2



Not to Scale

Location Map



ANX13-0003 Armstrong/Martin Annexation

Proposed Annexation:
200-08-054C: 22907 N 89th Ave - Armstrong
200-08-054D: 22840 N 89th Ave - Martin

Total: 2.35 acres

Exhibit 3



Not to Scale

Exhibit 4

Signed Annexation Petitions

BEFORE THE PEORIA CITY COUNCIL

PETITION FOR ANNEXATION
ANX 13-0003

TO THE HONORABLE MAYOR AND COUNCIL OF THE CITY OF PEORIA, ARIZONA:

We the undersigned are the owner(s) of one-half (1/2) or more in value of the real and personal property and more than one-half (1/2) of the person(s) owning real and personal property that would be subject to taxation by the City of Peoria in the event of annexation within the territory proposed to be annexed. The exterior boundaries of the territory to be annexed, being contiguous to the corporate limits of the City of Peoria, are identified in the legal description and map attached hereto and marked as Exhibit "A" and made a part hereof. We, the undersigned, request that the City of Peoria annex the following described territory, provided that the requirements of ARS Section 9-471, Arizona Revised Statutes, and amendments thereto, are fully observed.

The description of the territory proposed to be annexed that is not already within the present limits of the City of Peoria and is located in Maricopa County, Arizona is as follow:

See Exhibit "A"

PARCEL NUMBER: 200-08-054D

(Please provide us with your parcel number, it is the same number as the Tax Parcel ID)

MAILING ADDRESS: 

Peoria, Az 85383

 PHONE NUMBER: _____

John R. Martin
YOUR NAME (PLEASE PRINT)


YOUR SIGNATURE

Christine R. Martin
YOUR NAME (PLEASE PRINT)


YOUR SIGNATURE

1-20-2015
DATE

BEFORE THE PEORIA CITY COUNCIL

PETITION FOR ANNEXATION

ANX 13-0003

TO THE HONORABLE MAYOR AND COUNCIL OF THE CITY OF PEORIA, ARIZONA:

We the undersigned are the owner(s) of one-half (1/2) or more in value of the real and personal property and more than one-half (1/2) of the person(s) owning real and personal property that would be subject to taxation by the City of Peoria in the event of annexation within the territory proposed to be annexed. The exterior boundaries of the territory to be annexed, being contiguous to the corporate limits of the City of Peoria, are identified in the legal description and map attached hereto and marked as Exhibit "A" and made a part hereof. We, the undersigned, request that the City of Peoria annex the following described territory, provided that the requirements of ARS Section 9-471, Arizona Revised Statutes, and amendments thereto, are fully observed.

The description of the territory proposed to be annexed that is not already within the present limits of the City of Peoria and is located in Maricopa County, Arizona is as follow:

See Exhibit "A"

PARCEL NUMBER: 200-08-054 C

(Please provide us with your parcel number, it is the same number as the Tax Parcel ID)

MAILING ADDRESS: [REDACTED] Peoria, AZ 85383

PHONE NUMBER: [REDACTED]

Robert W Armstrong
YOUR NAME (PLEASE PRINT)

[REDACTED]
YOUR SIGNATURE

Susan M. Armstrong
YOUR NAME (PLEASE PRINT)

[REDACTED]
YOUR SIGNATURE

December 15, 2004
DATE

ORDINANCE NO. 2015-06

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PEORIA, ARIZONA EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE CITY OF PEORIA OF MARICOPA COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY ANNEXING THERETO CERTAIN TERRITORY CONTIGUOUS TO THE EXISTING CITY LIMITS OF THE CITY OF PEORIA, AND PROVIDING FOR SEVERABILITY.

WHEREAS, a petition in writing, accompanied by a map or plot of said real property, having been filed and presented to the Mayor and Council of the City of Peoria, Arizona, signed by the owners of more than one-half in value of the real and personal property and more than one-half of the persons owning real and personal property as would be subject to taxation by the City of Peoria in the event of annexation within the territory and land hereinafter described as shown by the last assessment of said property, which said territory is contiguous to the City of Peoria, and not now embraced within its limits, asking that the property more particularly hereinafter described be annexed to the City of Peoria, and to extend and increase the corporate limits of the City of Peoria so as to embrace the same; and

WHEREAS, the Mayor and Council of the City of Peoria, Arizona, are desirous of complying with said petition and extending and increasing the corporate limits of the City of Peoria to include said territory; and

WHEREAS, the said petition sets forth a true and correct description of all the exterior boundaries of the entire area proposed to be annexed to the City of Peoria, and had attached thereto at all times an accurate map to the territory desired to be annexed; and

WHEREAS, no alterations increasing or reducing the territory sought to be annexed have been made after the said petition had been signed by any owner of real and personal property in such territory; and

WHEREAS, none of the land in the area proposed to be annexed consists of Arizona State Trust Land and therefore no approval of the State Land Commissioner and State Selection Board is required; and

WHEREAS, the provisions of Sections 9-471, Arizona Revised Statutes, and amendments thereto, have been fully observed; and

WHEREAS, proper and sufficient certification and proof of the foregoing facts are now on file in the office of the City Clerk of the City of Peoria, Arizona, together with a true and correct

copy of the original petition referred to herein, which is on file in the office of the county recorder;
and

WHEREAS, the City of Peoria may elect to provide regular fire department services to a newly annexed area under A.R.S. § 48.813(A).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Peoria, Arizona, as follows:

SECTION 1. That the following described territory be, and the same hereby is, annexed to the City of Peoria, and that the present corporate limits be, and the same hereby are, extended and increased to include the following described territory contiguous to the present City limits, to wit:

See EXHIBITS "A" and "B" to this Ordinance

SECTION 2. Upon Annexation, the property shall be placed in the Willow District for purposes of Council Elections.

SECTION 3. Pursuant to A.R.S. § 48.813(A), the property described in Exhibit A is hereby placed under the City's fire, emergency medical, and police protection generally provided to other residents within the city. The services shall take effect on the date on which this annexation becomes final as set forth in Section 5 below, without further action by the City Council.

SECTION 4. That a copy of this ordinance, together with an accurate map of the territory hereby annexed to the City of Peoria, certified by the Mayor of said city and attached as EXHIBIT "B" to this Ordinance, be forthwith filed and recorded in the office of the County Recorder of Maricopa County, Arizona.

SECTION 5. This ordinance shall become effective in the manner provided by law.

PASSED AND ADOPTED by the Mayor and Council of the City of Peoria, Arizona, this 3rd day of March 2015.

Cathy Carlat, Mayor

Date Signed

ATTEST:

Rhonda Germinsky, City Clerk

APPROVED AS TO FORM:

Stephen M. Kemp, City Attorney

Published in: Peoria Times
Publication Date: March 13, 2015
Effective Date: _____

EXHIBIT A
ANX13-0003
LEGAL DESCRIPTION

PARCEL 1

THE SOUTH HALF OF THE NORTH HALF OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 4 NORTH, RANGE 1 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA;

EXCEPT THE WEST 20 FEET THEREOF; AND
EXCEPT THE SOUTH 8 FEET RECORDED IN QUIT CLAIM DEED TO THE ROSE VALLEY WATER COMPANY, IN DOCUMENT NO. 2003-758071.

PARCEL 2

THE NORTH HALF OF THE SOUTH HALF OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 15, TOWNSHIP 4 NORTH, RANGE 1 EAST OF THE GILA AND SALT RIVER BASE AND MERIDIAN

CERTIFICATION OF MAP

SEE ATTACHED EXHIBIT "B"

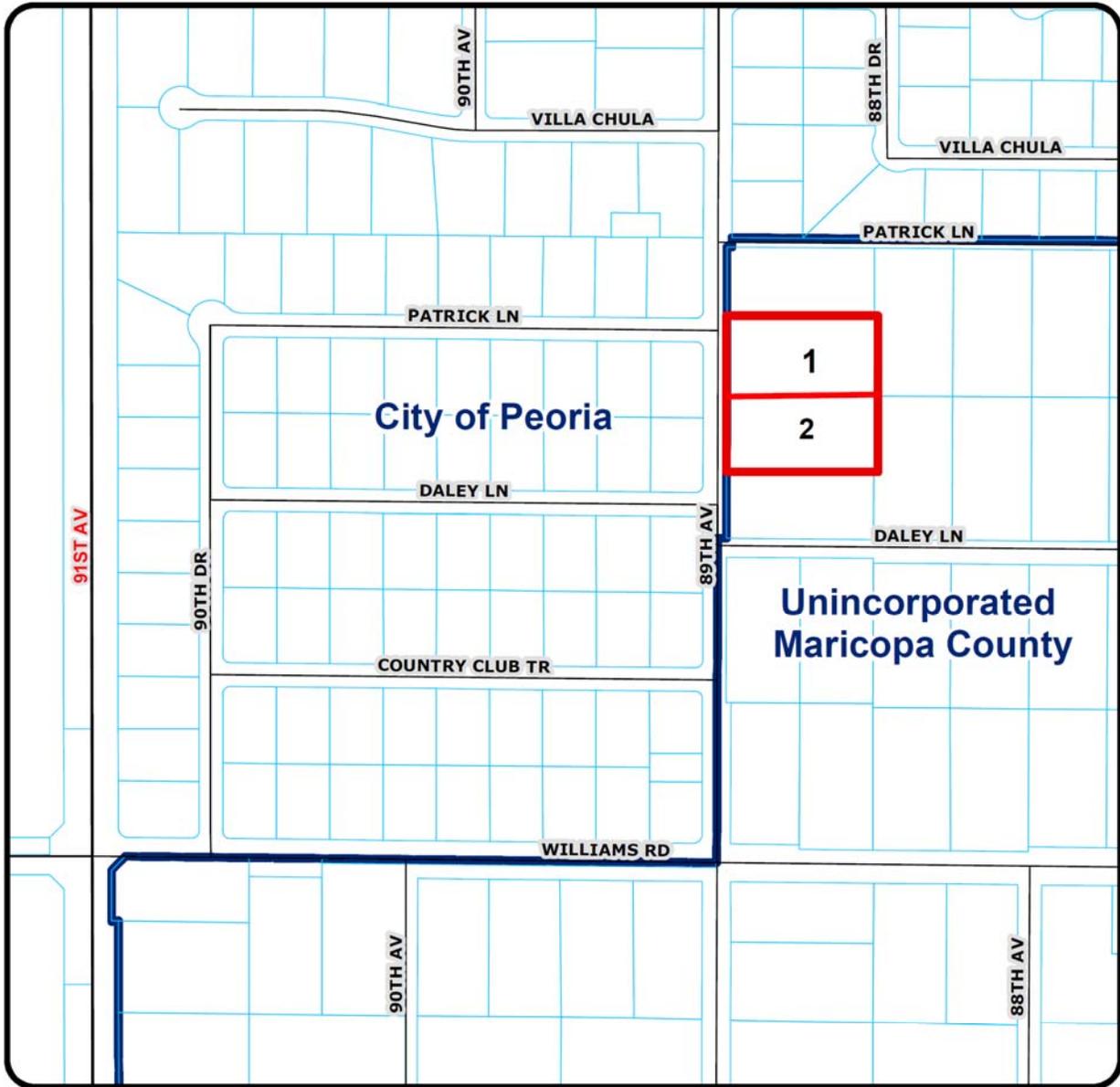
I, Cathy Carlat, Mayor of the City of Peoria, Arizona, do hereby certify that the foregoing map is a true and correct map of the territory annexed under any by virtue of the petition of the real and personal property owners in the said territory and by Ordinance No. 2015-06, annexing the territory described in Ordinance No. 2015-06 and as shown on said map as a part of the territory to be included within the corporate limits of the City of Peoria, Arizona.

Cathy Carlat, Mayor

ATTEST:

Rhonda Germinsky, City Clerk

EXHIBIT B



ANX13-0003 Armstrong/Martin Annexation

Proposed Annexation:
Parcel 1, 200-08-054C: 22907 N 89th Ave - Armstrong
Parcel 2, 200-08-054D: 22840 N 89th Ave - Martin

Total: 2.35 acres

Exhibit B



Not to Scale

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Date Prepared: February 2, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: William Mattingly, Public Works – Utilities Director

THROUGH: Jeff Tyne, Deputy City Manager

SUBJECT: Acceptance of the grant award through Maricopa Association of Governments (MAG) in the amount of \$231,215 for the purchase of a PM-10 certified street sweeper.

Purpose:

Discussion and possible action to accept the grant award through Maricopa Association of Governments (MAG) in the amount of \$231,215 for the purchase of a PM-10 certified street sweeper. Appropriation is available in the Streets/Transit Equipment Reserve Fund Other Vehicles account (3150-3550-542505) for the required 5.7% grant match.

Background/Summary:

Street sweeping is essential to maintaining air quality locally and regionally. On August 28, 2014, MAG announced that funding was available. On January 28, 2015, MAG approved the PM-10 certified street sweeper projects for FY2015 Congestion Mitigation and Air Quality Improvement (CMAQ) funding. Therefore on January 29, 2015, the City of Peoria received the letter of authorization from MAG for the FY2015 CMAQ funding in the amount not to exceed \$231,215 for the purchase of one street sweeper. This new street sweeper will replace existing street sweeper #1496 and will allow the city to maintain the existing service level.

Purchase of a street sweeper through this grant will require a 5.7% city contribution. Based on vendor quotes, the City's share will be \$13,976. FY 2015 funding is available in the Streets/Transit Equipment Reserve Fund Other Vehicles account (3150-3550-542505) for the replacement of street sweeper #1496. The terms of the grant require the purchase of the PM-10 certified street sweeper to be completed by January 28, 2016.

Previous Actions:

There were no previous actions related to this item.

Options:

- A:** Council could act to accept the grant award through MAG for \$231,215 for the purchase of one PM-10 certified street sweeper.

B: Council could decline to accept the grant award through MAG for the purchase of one PM-10 certified street sweeper.

Staff's Recommendation:

Staff recommends that the Mayor and Council accept the grant award through MAG in the amount of \$231,215 for the purchase of one PM-10 certified street sweeper.

Staff also recommends that City Council authorize the use of Streets/Transit Equipment Reserve Funds in the amount of \$13,976 from the FY 2015 budget appropriation for the replacement of street sweeper #1496 for the city's 5.7% grant match.

Fiscal Analysis:

If the City Council accepts the grant award, prepare a budget amendment for \$231,215 from Streets/Transit Equipment Reserve Fund Other Vehicles account (3150-3550-542505) to Federal CMAQ Streets Grant Fund Other Vehicles account (7800-7876-542505).

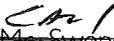
Exhibit 1:

Grant Award Letter from MAG

Contact Name and Number: William Mattingly, Public Works – Utilities Director, 623-773-5151

January 29, 2015

Mr. Carl Swenson, Manager
City of Peoria
8401 West Monroe Street
Peoria, Arizona 85345

Dear  Mr. Swenson:

On January 28, 2015, the MAG Regional Council approved the prioritized list of proposed PM-10 certified street sweeper projects for FY 2015 Congestion Mitigation and Air Quality Improvement (CMAQ) funding (Attachment One) with initial funding of \$1,404,238. We are pleased to inform you that a PM-10 certified street sweeper project requested by the City of Peoria has been authorized for FY 2015 CMAQ funding in the amount of \$231,215. In the project proposals, the City of Peoria agreed to provide a 5.7 percent cash match. **It is important to note that due to new Federal Highway Administration procedures to minimize inactive obligations, MAG is implementing a revised process for purchasing street sweepers, described below. We are requesting that the street sweepers be purchased and reimbursement requests sent to MAG by January 28, 2016.**

Procurement activities leading up to the purchase of the sweeper (i.e., preparation of the specifications, bid package, bid advertisement, and council approvals) may begin at this time. When the funding is authorized, MAG will notify member agencies with a second letter advising that the funding is available and that execution of a contract to purchase the street sweeper (i.e., purchase order) can proceed. Executing the contract with the vendor prior to receiving the notice of funding availability may render the project ineligible for federal funding.

In addition, a process is in place to dispose of street sweepers that have reached the end of their useful life. The Arizona Department of Transportation (ADOT) Federal Property Management Standards requires that each jurisdiction obtain ADOT approval prior to disposal of a CMAQ-funded street sweeper.

Additional details concerning street sweeper requirements are provided below.

1. Eligibility - Eligible street sweepers are defined as those which have been certified by the South Coast Air Quality Management District (SCAQMD) as meeting the SCAQMD Rule 1186 certification standards. The most recent list of Certified Street Sweepers Under SCAQMD Rule 1186 is dated August 30, 2012 (see Attachment Two). It is assumed that, at a minimum, the CMAQ-funded street sweeper will be used in accordance with the lane miles and sweeping cycle submitted with the project application.

2. Procurement - Local procurement of the street sweeper must conform to applicable federal and state procurement regulations for the purchase of the certified street sweeper. The Federal Highway Administration (FHWA) has advised MAG that entities should proceed with procurement of PM-10 certified street sweepers after CMAQ funding has been approved by the MAG Regional Council and authorized by the Federal Highway Administration.

Again, procurement activities leading up to the purchase of the sweeper (i.e., preparation of the specifications, bid package, bid advertisement, and council approvals) may begin at this time. When the funding is authorized, MAG will notify member agencies with a second letter advising that the funding is available and that execution of a contract to purchase the street sweeper (i.e., purchase order) can proceed. Executing the contract with the vendor prior to receiving the notice of funding availability may render the project ineligible for federal funding.

Also, FHWA Buy America regulations require a domestic manufacturing process for any steel or iron products (including protective coatings) that are permanently incorporated in Federal-aid highway construction projects and other types of projects, including street sweepers. On July 29, 2014, FHWA published a Buy America Waiver Notification in the Federal Register that included a conditional waiver for the FY 2015 MAG street sweeper projects. The remaining FHWA requirement is vendor certification that final assembly of the street sweeper occurred in the United States. Please transmit a copy of the vendor certification to MAG when reimbursement is requested.

In accordance with ADOT Federal Property Management Standards, if the project involves replacing an older street sweeper, no purchase order should be placed for replacement equipment without affirmative approval from ADOT. To begin the process, the jurisdiction is required to provide a complete description of the street sweeper to be traded or sold and of the street sweeper to be purchased, a copy of the vendor quote which specifies price, trade-in amount, net cost, and the reason for the request to MAG in writing. MAG will send the request to ADOT, and MAG will in turn forward the ADOT response back to the jurisdiction.

3. Annual Inventory - According to ADOT policy, MAG is responsible for conducting and submitting an annual inventory of the certified street sweepers owned by the jurisdictions to ADOT by October 31. For the annual inventory, MAG will contact the jurisdictions to obtain information on each street sweeper. It is important to note that the inventory will require additional financial information such as accumulated depreciation and net book value.
4. Reimbursement - MAG will distribute CMAQ funding on a reimbursement basis. Again, we are requesting that the sweepers be purchased and reimbursement requests be sent to MAG by **January 28, 2016**. Additional costs for equipment beyond the specifications necessary for compliance with Rule 1186-certification are not eligible for reimbursement. Examples of additional street sweeper equipment not eligible for reimbursement are provided in Attachment Three. To initiate reimbursement, please submit a copy of the vendor invoice to the attention of Dean Giles at MAG. Following the submission of a detailed pricing summary and invoice to MAG, the City of

Mr. Carl Swenson, Manager
January 29, 2015
Page 3

Peoria will be reimbursed for an amount not to exceed \$231,215. Please provide the name of the contact person and the mailing address to send the reimbursement.

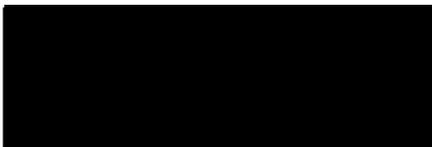
Please provide documentation that includes a description of the street sweeper, the vehicle identification number, name of title holder, the cost of the vehicle (copy of invoice, bill of sale, etc.), the location where the sweeper is housed when it is not in use. The name of the contact person for the sweeper and telephone number is also requested.

5. Disposition - **The ADOT Federal Property Management Standards (Attachment Four) requires that each jurisdiction obtain ADOT approval prior to disposal of a CMAQ-funded street sweeper.** Each jurisdiction is to request disposal of a street sweeper in writing to MAG. MAG will send the request to ADOT, and MAG will in turn forward the ADOT response back to the jurisdiction. The ADOT policy covers various categories of disposition (e.g. trade-in, auction, or sale), with requirements unique to each category.

For disposal of an older CMAQ-funded street sweeper through any means, the federal awarding agency is entitled to a share of the proceeds. According to the ADOT Federal Property Management Standards for disposition through a trade-in or sale, an amount of the proceeds entitled to the federal awarding agency will be calculated and applied toward the cost of the new street sweeper and an amount based on the percentage of the jurisdiction's participation in the original sweeper may be used to offset the amount of local cash match required.

If you have any questions or require additional information, please contact Dean Giles at (602) 254-6300 or dgiles@azmag.gov.

Sincerely,



Dennis Smith
Executive Director

cc: Stuart Kent, Deputy Public Works Director, Peoria
Lisa Estrada, Intergovernmental Affairs Coordinator, Peoria

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Date Prepared: February 12, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: William Mattingly, Public Works – Utilities Director

THROUGH: Jeff Tyne, Deputy City Manager

SUBJECT: Approval of a change order to Job Order Contract for reconstruction of residential roads in the Esquire Manor community

Purpose:

Discussion and possible action to approve a change order to Job Order Contract P11-0006A-P-14 in the amount of \$156,175.63 to J. Banicki Construction, Inc., for the repair and restoration of residential roads in the Esquire Manor community.

Background/Summary:

The Street Maintenance Program is funded annually through the City's Capital Improvement program (PW00138.).

As a part of its Pavement Management Program, the Public Works - Utilities Department, Streets Division, determined that the Esquire Manor community which is east of 75th Avenue to 73rd Avenue and between Desert Cove and Greer Avenues was a priority for this year's Street Maintenance Program.

The project began on January 17, 2015 under the terms of the Job Order Contract (JOC) which consisted of milling out the damaged pavement surface and replacing it with new asphalt. Once the construction started, it was apparent that the sub grade was in much worse condition than discovered through testing. City staff worked with Banicki Construction to identify the best solution which is the integration of blended cement into the existing base throughout the project area. This extra work will provide a stable base for the new asphalt and provide a smoother riding surface, reduce ongoing maintenance costs and increase the pavement lifecycle. The additional cost for this work is estimated at \$156,175.63. The original project cost was \$481,513.13 so the change order will bring the total project cost to \$637,688.76.

Staff proposes to proceed with a change order to the existing JOC to complete the work through contractor, J. Banicki Construction, Inc.

Previous Actions:

There were no previous actions related to this item.

Options:

- A:** Council could act to approve a change order to existing Job Order Contract P110006A-P14 in the amount of \$156,175.63 to J. Banicki Construction, Inc. and authorize the use of CIP allocations (PW00138) in the same amount.

- B:** Council could decline to approve the change order to Job Order Contract P11-0006A-P14 to J. Banicki Construction, Inc.

Staff's Recommendation:

Staff recommends approval of the change order to JOC P11-0006A-P14 to J. Banicki Construction, Inc. in the amount of \$156,175.63 for the additional pavement reconstruction work required for this project.

Staff also recommends that City Council authorize the use of CIP Project Funds in the amount of \$156,175.63 from CIP PW00138 to pay for the change order.

Fiscal Analysis:

Sufficient funds are available in the project account to complete this change order. If the City Council approves the change order, all payments to the contractor will be made from account: 7000-7050-543001-CIPST-NA-PW00138 Street Maintenance Program in an amount not to exceed \$156,175.63.

Exhibit 1: Change Order

Contact Name and Number: William Mattingly, Public Works – Utilities Director, 623-773-5151



CONTRACT AMENDMENT Change Order

Materials Management Procurement

9875 N. 85th Ave., 2nd Fl.
Peoria, AZ 85345
Telephone: (623) 773-7115
Fax: (623) 773-7118

Buyer: Lisa Houg

Solicitation No. P11-0006AP14 Page 1 of 3
Description: Street Maintenance Program -Esquire Manor Estates
Amendment No. One (1) Date: February 12, 2015

Project No.: PW00138 Agreement Date: January 21, 2015 Completion Date: March 10, 2015

Change Order Type: Owner Initiated Errors & Omissions Unknown Conditions Phased Award

The changes as shown below and on the attached sheets are hereby made to the contract.

Contract Price Summary:

Original Contract Price:	\$481,513.13
Total of previous change orders:	\$0.00
Original contract price plus previous change order(s):	\$481,513.13
The contract price due to this change order will be increased by:	\$156,175.63
The new contract price including this change order will be:	\$637,688.76

Contract Time Change:

The contract time will be increased to accommodate the additional work.

The new date for completion of all work will be: March 10, 2015.

Contractor hereby acknowledges receipt and agreement. A signed copy shall be filed with the City of Peoria, Materials Management Division.

Signature:  Date: 2/17/15 Mike Abraham, President J. Banicki Construction, Inc.
 Typed Name and Title Company Name
 6423 S. Ash Avenue Tempe AZ 85283
 Address City State Zip Code

Attested By:

Rhonda Geriminsky, City Clerk

Director:  Bill Mattingly, Public Works Director

Project Manager:  Mike Jones, Street Maintenance Supervisor

CC Number

ACON42011P14A

Contract Number

Approved as to Form: Stephen M. Kemp, City Attorney
The above referenced Contract Amendment is hereby Executed

at Peoria, Arizona

City Seal
Copyright 2003 City of Peoria, Arizona

Official File

Carl Swenson, City Manager



Phone: (480) 921-8016
 Fax: (480) 921-9456

J Banicki Construction, Inc.
 Job Order Contract P11-0006 - Pavement

2/13/2015

City of Peoria Job Order Contract P11 - 0006 - Pavement
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Item No.	Description	Quantity	Unit	Unit Cost	Amount
Street Reconstruction & Rehabilitation Program					
<u>Esquire Manor Estates</u>					
General Items					
Cement Treated Base					
10	Mobilization	1	LS	\$2,500.00	\$2,500.00
20	Survey / Layout	1	LS	\$3,500.00	\$3,500.00
30	Adjust Manholes for Cement Treated Base Equipment	14	EA	\$235.00	\$3,290.00
40	Adjust Water Valve for Cement Treated Base Equipment	1	EA	\$45.00	\$45.00
50	Remove & Stockpile 6" of Existing ABC	10000	SY	\$1.55	\$15,500.00
60	Excavate & Export 2" of Unsuitable Subgrade	10000	SY	\$2.65	\$26,500.00
70	Scarify, Compact and Fine Grade Subgrade	10000	SY	\$1.45	\$14,500.00
80	Replace 6" of Existing ABC	10000	SY	\$2.50	\$25,000.00
90	6" Deep Cement Treated Base w/ 6% Cement	10000	SY	\$3.15	\$31,500.00
100	Grade & Compact Cement Treated Base	10000	SY	\$3.50	\$35,000.00
110	Furnish & Place 2" ABC (Stress Absorbing Membrane Interlayer)	10000	SY	\$2.25	\$22,500.00
120	Traffic Control	1	LS	\$11,500.00	\$11,500.00
Subtotal Cement Treated Base					\$191,335.00
Cost Adjustments / Deductions					
130	Asphalt Paving Thickness Adjusted from 3" to 2-1/2"	20177	SY	-\$2.45	-\$49,433.65
140	Deduct "ALLOWANCE: Unsuitable Subgrade"	1	AL	-\$7,800.00	-\$7,800.00
150	Subtotal Cost Adjustments / Deductions				-\$57,233.65
Total Direct Cost					\$134,101.35

Summary

Direct Cost		\$134,101.35
Subcontractors		\$54,983.00
Labor		\$37,956.00
Labor Burden @ 35%		\$13,284.60
Construction Equipment		\$35,787.05
Construction Material		-\$26,005.00
General Costs		\$18,095.70
	Subtotal	\$134,101.35
Overhead & Profit	0.08	\$10,728.11
	Subtotal	\$10,728.11
	Total	\$144,829.46
Insurance	1.000%	\$1,561.76
Bond	1.000%	\$1,561.76
Sales Tax	5.265%	\$8,222.65
	Total	\$156,175.63

Note:

Price based on recommendation from Epsilon Engineering dated 2/9/15.

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 9C

Date Prepared: January 28, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: Sonia Andrews, Financial Manager

THROUGH: Brent D. Mattingly, Chief Financial Officer

SUBJECT: Investment Report for the Quarter Ended December 31, 2014

Purpose:

This is a request for City Council to review and accept the Investment Report for the Quarter Ended December 31, 2014.

Background/Summary:

Effective cash management includes investment of available or idle funds. The City of Peoria invests all available funds, taking into consideration anticipated cash flow requirements and the safety and risk of investments. Investments are made in accordance with the City's Investment Policy and Arizona Revised Statutes Title 35-321 through 35-329. The primary objective of the City's investments, in order of priority, is:

1. *Safety – Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the portfolio.*
2. *Liquidity - The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.*
3. *Yield – The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's very strict risk constraints.*

Public funds may only be invested in authorized and suitable investments such as US Treasury Obligations, US Agency Obligations, Certificates of Deposits, Commercial Paper rated A-1/P-1, Money Market Funds and the Arizona State Investment Pool. Investment in stocks, mutual funds, hedge funds, real estate, foreign investments or other risky or alternative investments are strictly prohibited.

The Investment Policy imposes a 1 year maximum weighted average maturity on the overall investment portfolio with specific maximum maturities for each type of investment.

The City utilizes FirstSouthwest, an investment advisory firm, to provide advice and assist with managing its investments. All securities are held by a third party custodian in the City's name.

Quarterly investment reports are provided to City Council to report the investment portfolio holdings, maturity distribution, investment performance and compliance with the Investment Policy.

Previous Actions:

There are no previous actions for this item.

Options:

Council may select the following options:

- A:** Accept the Quarterly Investment Report as presented
- B:** Not accept the Quarterly Investment Report and request additional information from staff

Staff's Recommendation:

Discussion and action to review and accept the Investment Report as presented.

Fiscal Analysis:

This item has no financial implications.

Narrative:

For the quarter ended 12/31/14, the City's investments were in compliance with the Investment Policy. Book value of investments at 12/31/14 was \$294,007,148 and investment income for the quarter (10/1/14 to 12/31/14) totaled \$258,136

The portfolio's weighted average maturity was 354 days and weighted average yield to maturity was 0.398% for the quarter ended 12/31/14.

The attached Investment Report prepared by FirstSouthwest includes the following detail information on the City's investments:

Contents of Investment Report

1. Snapshot of investment portfolio (page 2)
2. Benchmark comparisons (page 3)
3. Investment policy compliance and investment income (page 4)
4. National economic trends (page 5)

Exhibit(s):

Quarterly Investment Report

Contact:

Sonia Andrews, Finance Manager x5206



Investment Portfolio Summary

City of Peoria



For the Quarter Ended
December 31, 2014

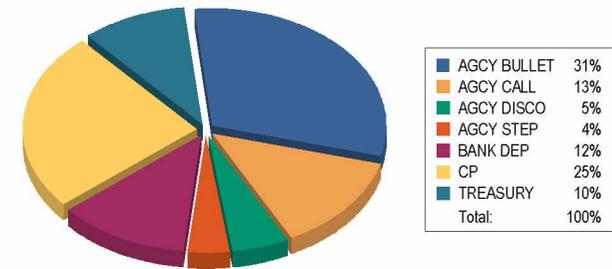
Account Summary

Allocation by Security Type

Beginning Values as of 09/30/14

Ending Values as of 12/31/14

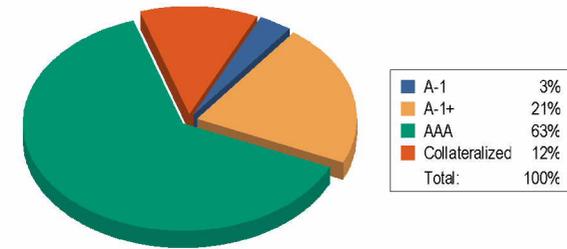
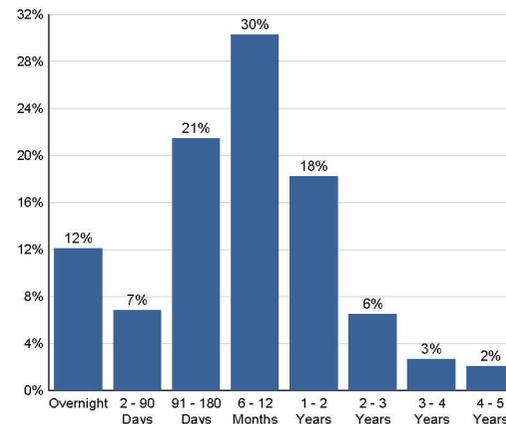
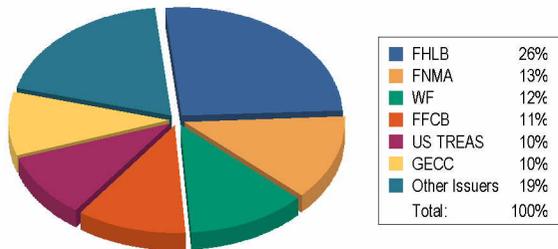
Par Value	292,392,363.75	293,593,730.00
Market Value	292,827,171.41	293,770,244.76
Book Value	293,007,953.44	294,007,147.80
Unrealized Gain / Loss	(180,782.03)	(236,903.04)
Market Value %	99.94%	99.92%
Weighted Avg. YTW	0.346%	0.362%
Weighted Avg. YTM	0.378%	0.398%



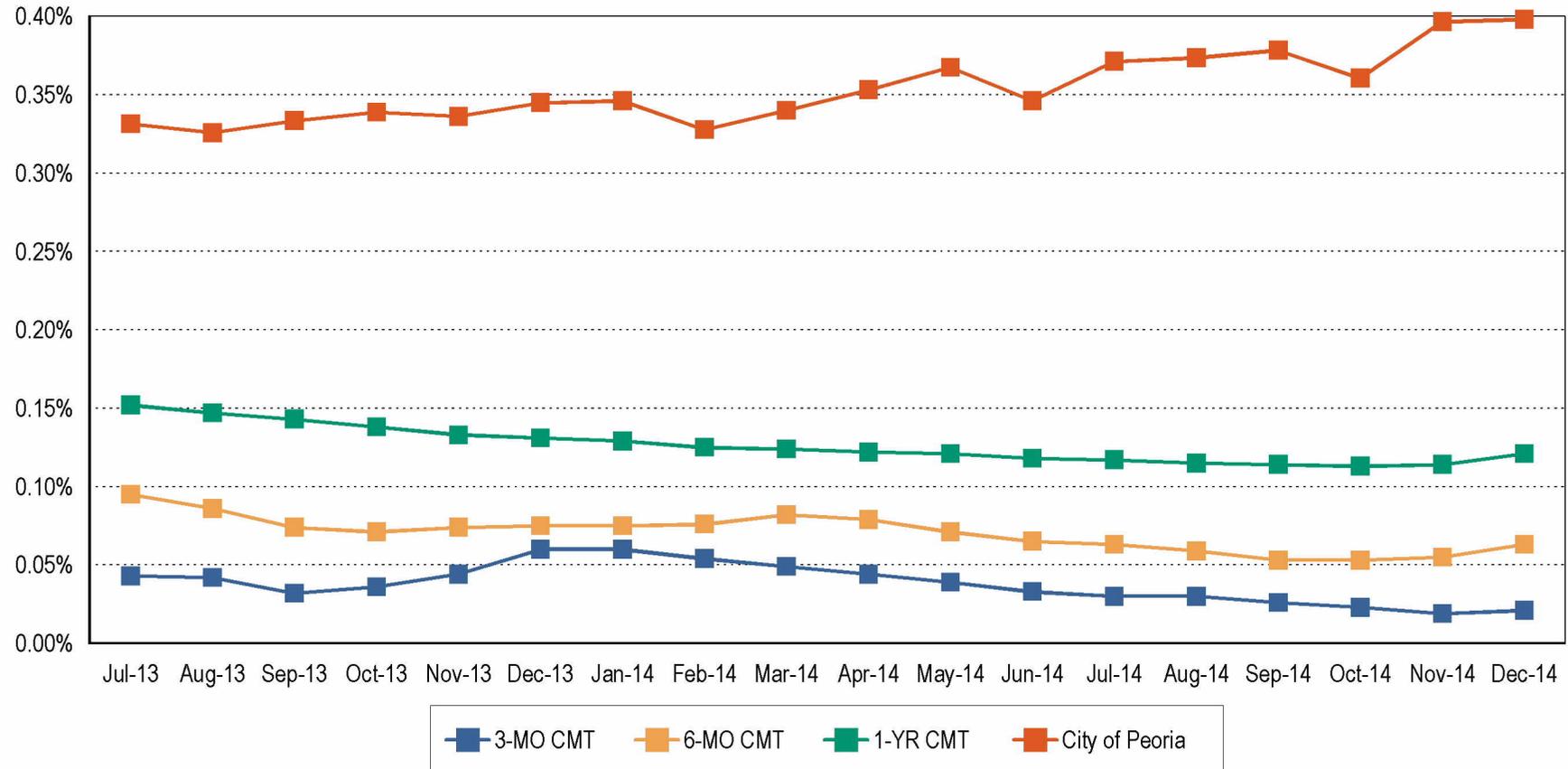
Allocation by Issuer

Maturity Distribution %

Credit Quality



Weighted Average Days to Maturity: 354



Note 1: CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities. The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year and 2-year CMT's are the daily averages for the previous 12-months.



City of Peoria
Investment Policy Compliance and Investment Income
As of December 31, 2014

Investment Type Allocation:	Book Value	Percent	Policy Maximum	Pass / Fail?
Money Market Funds	35,474,158.57	12.07%	35.00%	Pass
Agencies	157,289,275.19	53.50%	80.00%	Pass
Commercial Paper	72,938,665.03	24.81%	35.00%	Pass
U.S. Treasury	28,305,049.01	9.63%	80.00%	Pass
	294,007,147.80	100.00%		

Maturity Breakdown:	Book Value	Percent	Policy Maximum	Pass / Fail?
Less Than 90 Days	55,471,283.57	18.87%	No Limit	
90 to 180 Days	62,963,122.61	21.42%	No Limit	
181 to 365 Days	88,889,971.64	30.23%	No Limit	
1 to 2 Years	53,614,387.33	18.24%	No Limit	
2 to 3 Years	19,093,940.89	6.49%	No Limit	
More Than 3 Years	13,974,441.76	4.75%	20.00%	Pass
	294,007,147.80	100.00%		

Issuer Allocation:	Book Value	Percent	Policy Maximum	Pass / Fail?
Fannie Mae	37,706,784.34	12.83%	40.00%	Pass
Freddie Mac	11,000,000.00	3.74%	40.00%	Pass
FHLB	75,614,606.54	25.72%	40.00%	Pass
Federal Farm Credit	32,967,884.31	11.21%	40.00%	Pass
U.S. Treasury	28,305,049.01	9.63%	80.00%	Pass
Wells Fargo & Co	9,998,075.00	3.40%	10.00%	Pass
J.P.Morgan Sec	9,992,800.00	3.40%	10.00%	Pass
Wells Fargo MM	35,474,158.57	12.07%	35.00%	Pass
Toyota Mtr Cr	24,973,451.09	8.49%	10.00%	Pass
GE Capital Corp	27,974,338.94	9.51%	10.00%	Pass
	294,007,147.80	100.00%		

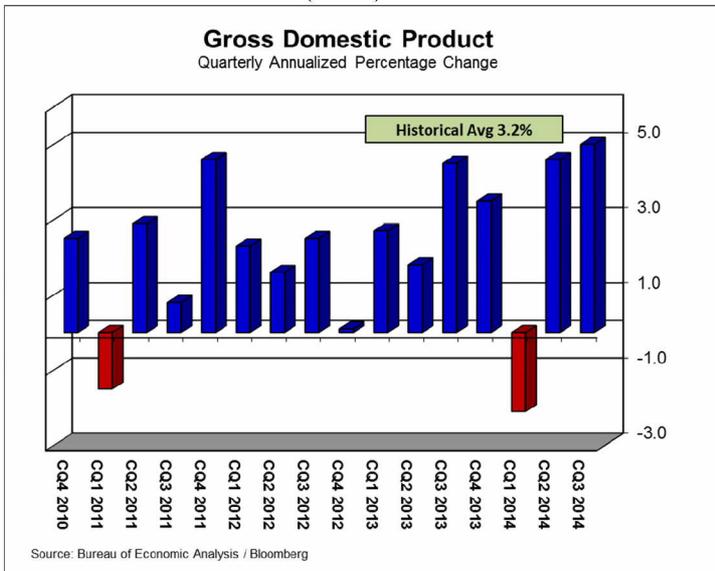
Other Policy Tests:	Pass / Fail?
Policy requires at least 35% of portfolio to mature in less than one year. Current Portfolio Maturing in Less Than One Year = 70.5%	Pass
Policy sets a maximum weighted average maturity of 365 days. Current Portfolio Weighted Average Maturity = 354	Pass

Investment Income for the Period From 10/1/2014 through 12/31/2014:	
Interest Income	258,135.97
Realized Gains/Losses	-
Net Investment Income	258,135.97

National Economic Trends

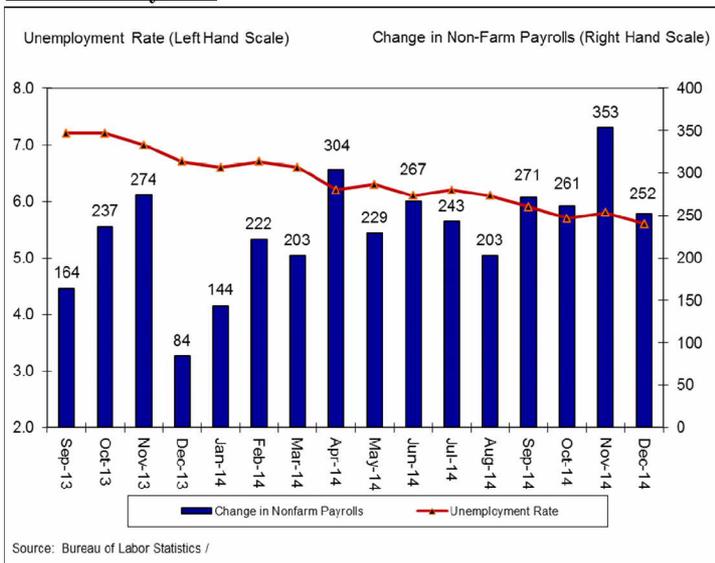
Period ending December 31, 2014

Gross Domestic Product (GDP)



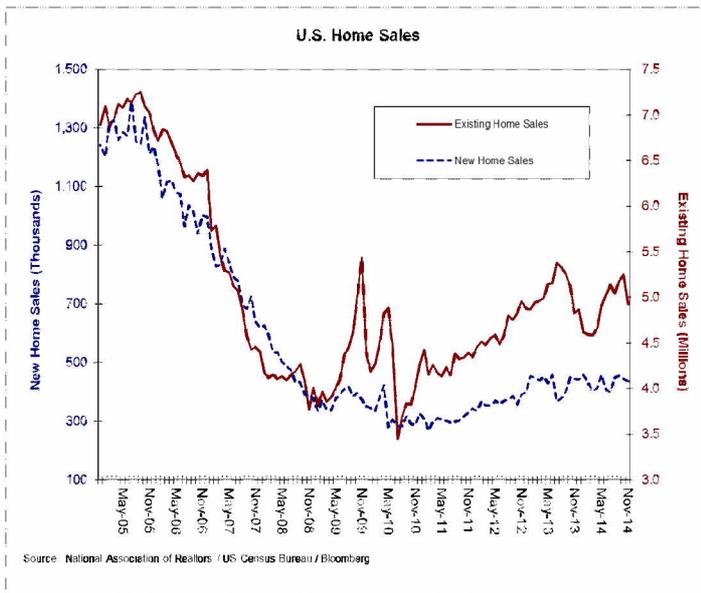
GDP is the most common gauge of economic growth. This measure averaged +3.2% from 1947 to 2013, although the -5.1% contraction rate during “the Great Recession” was the worst in seven decades. Until recently, GDP has grown at a sub-par rate despite massive government stimulus. In 2012, GDP grew by +1.6%, and in 2013 GDP grew at an annualized rate of +3.1%. First quarter 2014 GDP unexpectedly *contracted* by -2.1% due to unseasonably cold weather, but growth in the second (+4.6%) and third (+5.0%) quarters represented the strongest back-to-back growth since 2003. Fourth quarter GDP appears to have slowed down somewhat, although the initial reading isn’t scheduled for release until January 30th and is subject to multiple revisions.

Nonfarm Payrolls



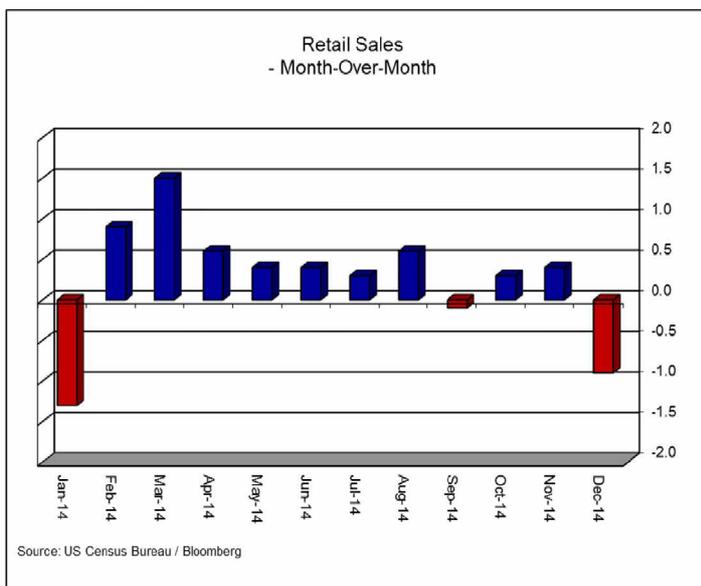
There were +252k new jobs added to company payrolls in December. With an increase of 2.95 million, it was *the best year for job creation since 1999*. The December unemployment rate fell to 5.6%, the lowest level since June 2008 ...although the underlying reason wasn’t a huge increase in new jobs, but rather another big decline in the number of Americans seeking work. If the Fed were to only look at job creation and unemployment, a good case could be made to boost short rates immediately, BUT the Fed has focused its attentions on wages, and apparently the true job market isn’t yet tight enough that employers are forced to increase pay. Average hourly earnings actually fell by 0.2% in December, pulling down the year-over-year increase from 1.9% to 1.7%.

Housing



30-year mortgage rates have fallen back below 4% for the first time again since May 2013, and home price appreciation has slowed ...*but home sales are struggling*. Existing home purchases unexpectedly dropped -6.1% in November to an annual pace of 4.93 million units, the lowest since May. Just a month earlier, the sales pace had risen to the highest level of the year. New home sales (now representing less than 10% of all sales) fell 1.6% in November to an annual pace of 438k units, well below the average of 700k+ during the relatively normal housing decade of the 90's. Investor purchases have driven the recovery for years. With excess inventory drained, it's time for first-time homebuyers to carry the flag, but tight credit standards, low paying jobs, and a reluctance to invest in "the American Dream" have taken a toll.

Retail Sales



Gasoline prices, which have fallen by an average of \$1.50 per gallon since June, were expected to boost consumer spending, but surprisingly this hasn't yet been reflected in the sales data. December retail sales actually fell by -0.9%, the biggest monthly drop since January 2014 when sub-freezing weather trapped Americans indoors. A downward revision lowered November retail sales from a previously reported +0.7% to +0.4%. U.S. auto sales continue to show strength as Americans gradually replace the oldest group of cars and light trucks in history. Although the December sales pace fell back below the 17 million annual unit mark, 2014 sales were the best since 2006. In a sign that overall spending could increase later this year, consumer confidence rose to an 11-year high of 98.2 in December.

The paper was prepared by FirstSouthwest Asset Management, is intended for educational and informational purposes only and does not constitute legal or investment advice, nor is it an offer or a solicitation of an offer to buy or sell any investment or other specific product. Information provided in this paper was obtained from sources that are believed to be reliable; however, it is not guaranteed to be correct, complete, or current, and is not intended to imply or establish standards of care applicable to any attorney or advisor in any particular circumstances. The statements within constitute the views of FirstSouthwest Asset Management as of the date of the report and may differ from the views of other divisions/departments of First Southwest Company. In addition, the views are subject to change without notice. This paper represents historical information only and is not an indication of future performance.

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 10C

Date Prepared: February 12, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager
FROM: Brent Mattingly, Finance and Budget Director
THROUGH: Jeff Tyne, Deputy City Manager
SUBJECT: Budget Amendments

Purpose:

This is a request for City Council to approve the FY 2015 Second Quarter Budget Amendments.

Background/Summary:

The attached schedules list budget amendments for FY 2015 that, under current Council and/or Administrative policy, require Council approval. These amendments have been reviewed by the Finance and Budget Department and are submitted to Council for approval. The following listing describes the budget amendments by category.

FY 2015 Second Quarter Amendments Summary:

Clean-up – The amendments in this category include reducing the budget appropriation incorrectly entered as base budget in the Percent for the Arts fund, moving budget appropriation to the correct funding source for the Sub-Regional Operating Group project, and corrections of budget appropriation for Sports Complex Improvements to the correct funding source and accounts. The Clean-up adjustments total \$986,836.

Operating – The adjustment in this category include consolidating the Utility Billing Division into the Customer Service Division, a transfer of appropriation to reconcile street reimbursements, and the addition of the approved ongoing budget appropriation for the COPS grant positions. The Operating adjustments total \$2,937,099.

Capital – This category includes transfers to properly align expenditure coding related to Water and Wastewater CIP programs, a closeout of bond funds, chargebacks for Engineering, Percent for the Arts and Materials Management, and a transfer of project savings from the Lake Pleasant Parkway CIP project to the New River Trail project. The Capital adjustments total \$11,063,170.

Carryover - Operating – This category includes items budgeted in FY 2014 that were not completed and were carried over into the FY 2015 budget for completion and payment. Capital carryovers include funding for CCTV maintenance, funding for solid waste vehicle replacement and funding for contract right of way landscaping services. The Carryover-Operating adjustments total \$280,715.

Carryover - Capital – This category includes capital items budgeted in FY 2014 that were not completed and were carried over into the FY 2015 budget for completion and payment. Capital carryovers include adjustments for project funds for licenses needed to complete network infrastructure replacements, and correction of CIP project carryovers to reconcile with the FY 2014 final expenditures and available balances. The Carryover-Capital adjustments total \$10,182,180.

Previous Actions:

No previous action has been taken on these budget amendments.

Options:

- A:** Approve all Budget Amendments as recommended
- B:** Approve only select Budget Amendments
- C:** Do not approve the Budget Amendments and request further information from Staff.

Staff's Recommendation:

Finance and Budget Department staff recommends approval of the attached budget amendments.

Fiscal Analysis:

These budget amendments have no net fiscal impact to the city. Some of the budget amendments are to provide expenditure authority for funds that have been received, i.e., through grants, IGAs, and/or reimbursements. Other budget amendments are moving existing appropriation to the proper accounts.

Narrative:

Exhibit(s):

Exhibit 1: FY 2015 Budget Amendment Schedule

Contact Name and Number: Katie Gregory, 623-773-7364

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Clean-up

#4520 - Community Services - Percent For The Arts

1111	0120	570000	Contingencies	\$463,010	
1111	0120	524004	Grounds/Detention - Repairs and Maintenance		\$5,010
1111	0120	530034	Art Work - Non-Capital		\$25,000
1111	0120	541003	Improvements Other Than Land and Buildings		\$433,000

Comment: Percent for the Arts Fund - reduce the items incorrectly budgeted in the Percent for the Arts fund.

#4544 - Non-Departmental - Gen Fund Capital Projects

2400	2550	520099	Other Professional Services	CIPWW UT00321	\$94,551
2510	2630	520099	Other Professional Services	CIPWW UT00321	\$94,551

Comment: The Sub-Regional Operating Group interceptor project was originally budgeted in the Wastewater Expansion fund; it should have been budgeted in the Wastewater Operating fund. This transfer moves the budget appropriation to the correct funding source.

#4552 - Non-Departmental - Gen Fund Capital Projects

4251	4251	543007	Technical Systems	CIPOF PD00018	\$60,000
4251	4251	540500	Buildings	CIPOF PD00018	\$30,000
4251	4251	542006	Other Equipment	CIPOF PD00018	\$30,000

Comment: This transfer is to properly align budget to expenditure account codes within the PSAB Security Enhancements project from the Buildings and Other Equipment account to the Technical Systems account.

#4567 - Non-Departmental - Gen Fund Capital Projects

2001	2021	541003	Improvements Other Than Land and Buildings	CIPPK CS00022	\$209,275
2001	2021	540500	Buildings	CIPPK CS00022	\$209,275

Comment: This transfer is to properly align budget to expenditure account codes related to the Stadium Concessions project.

#4585 - Community Services - Sports Complex Improvement Reserve

2002	2022	540500	Buildings		\$160,000
2003	2023	540500	Buildings		\$160,000

Comment: On October 21, Council approved the transfer of appropriation of \$160,000 for Sports Complex Improvements from the Sports Complex General Admission Surcharge Fund (2003). The correct fund was the Sports Complex Improvement Reserves Fund (2002). This transfer moves the budget appropriation to the correct funding source.

Subtotal for Clean-up Amendments: \$986,836 \$986,836

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Operating

#4445 - Finance Utilities - Customer Service

1000 0450 530006	Postage and Shipping	\$243,191	
1000 0450 510000	Salaries and Wages - Regular	\$226,649	
1000 0450 510000	Salaries and Wages - Regular	\$144,170	
1000 0450 522503	Printing and Binding	\$117,000	
1000 0450 512000	Hospital, Dental and Life Insurance	\$60,597	
1000 0450 512000	Hospital, Dental and Life Insurance	\$41,859	
1000 0450 511501	Retirement - State	\$26,316	
1000 0450 525504	Service Charges - IS&T	\$24,362	
1000 0450 520099	Other Professional Services	\$17,000	
1000 0450 511501	Retirement - State	\$16,724	
1000 0450 511001	Social Security - OASDI	\$14,066	
1000 0450 511001	Social Security - OASDI	\$8,939	
1000 0450 511002	Social Security - HI	\$3,286	
1000 0450 525501	Service Charges - Insurance Reserve	\$2,683	
1000 0450 520036	Copier Services	\$2,500	
1000 0450 511002	Social Security - HI	\$2,091	
1000 0450 512900	457 Compensation	\$1,950	
1000 0450 525701	Computer Replacement Charge	\$1,896	
1000 0450 525505	Service Charges - Facility Maintenance	\$1,259	
1000 0450 512900	457 Compensation	\$1,170	
1000 0450 520511	Local Training/Meeting	\$875	
1000 0450 740005	Transfers to Capital Reserve Fund	\$654	
1000 0450 512500	Workmen's Compensation	\$353	
1000 0450 510200	Wages - Overtime	\$250	
1000 0450 530016	Office Equipment	\$250	
1000 0450 512500	Workmen's Compensation	\$225	
1000 0450 523510	Telephone Service -Local	\$185	
1000 0480 523510	Telephone Service -Local		\$185
1000 0420 512500	Workmen's Compensation		\$225
1000 0480 510200	Wages - Overtime		\$250
1000 0480 530016	Office Equipment		\$250
1000 0480 512500	Workmen's Compensation		\$353
1000 0480 740005	Transfers to Capital Reserve Fund		\$654
1000 0480 520511	Local Training/Meeting		\$875
1000 0420 512900	457 Compensation		\$1,170
1000 0480 525505	Service Charges - Facility Maintenance		\$1,259
1000 0480 525701	Computer Replacement Charge		\$1,896
1000 0480 512900	457 Compensation		\$1,950
1000 0420 511002	Social Security - HI		\$2,091
1000 0480 520036	Copier Services		\$2,500

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Operating

1000	0480	525501	Service Charges - Insurance Reserve	\$2,683
1000	0480	511002	Social Security - HI	\$3,286
1000	0420	511001	Social Security - OASDI	\$8,939
1000	0480	511001	Social Security - OASDI	\$14,066
1000	0420	511501	Retirement - State	\$16,724
1000	0480	520099	Other Professional Services	\$17,000
1000	0480	525504	Service Charges - IS&T	\$24,362
1000	0480	511501	Retirement - State	\$26,316
1000	0420	512000	Hospital, Dental and Life Insurance	\$41,859
1000	0480	512000	Hospital, Dental and Life Insurance	\$60,597
1000	0480	522503	Printing and Binding	\$117,000
1000	0420	510000	Salaries and Wages - Regular	\$144,170
1000	0480	510000	Salaries and Wages - Regular	\$226,649
1000	0480	530006	Postage and Shipping	\$243,191

Comment: This transfer will consolidate Utility Billing Division (0480) budget into Customer Service Division (0450) budget and will move budget for three customer service representatives (employees #82, #1236, and #789) from Tax Audit & Collections Division (0420) to Customer Service Division (0450) to recognize current structure and functions.

#4446 - Public Works - Fleet Reserve

3100	3500	570000	Contingencies	\$141,050
3150	3550	542502	Trucks	\$23,000
3150	3550	570000	Contingencies	\$23,000
3100	3500	542502	Trucks	\$141,050

Comment: This transfer will correct FY 2015 appropriation for the planned replacement of vehicles. The Streets/Transit Equipment Reserve Fund is giving back \$141,050 in appropriation, while the Fleet Reserve Fund is adding \$23,000 in appropriation. These corrections reflect the planned replacement of city vehicles.

#4459 - Public Works - Fleet Reserve

7350	7500	542502	Trucks	\$20,500
3100	3500	542502	Trucks	\$20,500

Comment: This transfer is to move budget for purchase of Police property van from Fleet Reserve Fund to the State Anti-Racketeering Fund.

#4461 - Community Services - Prop 302 Grant Program

7850	7890	520099	Other Professional Services	\$6,904
7990	7990	570000	Contingencies	\$6,904

Comment: This transfer is to adjust the budget for the Arizona Office of Tourism grant (Prop. 302) to the projected FY 2015 allocation amount of \$74,609.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Operating

#4484 - Police - Patrol Services - South

1000	1020	510200	Wages - Overtime	\$9,000	
3300	3760	530028	Dog License Supplies	\$1,800	
1000	1040	532502	Weapons and Accessories	\$1,200	
1000	1040	532501	Firearm Training Supplies	\$1,050	
1000	1020	530010	Wearing Apparel - Safety	\$900	
1000	0300	570000	Contingencies		\$13,950

Comment: COPS grant positions were hired mid-year of FY 2014 with approval by Council 11/5/2013 23R. This transfer will add the approved ongoing amount from the CC for FY 2015 that was not included in the original budget. This will be included in the FY 2016 base budget.

#4501 - Community Services - Prop 302 Grant Program

7850	7890	520099	Other Professional Services	\$685	
7990	7990	570000	Contingencies		\$685

Comment: This transfer will adjust the budget for the Arizona Office of Tourism grant (Prop. 302) to the projected FY 2015 allocation amount of \$75,294, excluding FY 2014 carryover of \$3,198.

#4514 - Finance - Sales Tax & Audit

1000	1481	520010	Bank Service Charges	\$3,570	
1000	1430	520010	Bank Service Charges	\$2,974	
2000	2000	520010	Bank Service Charges	\$2,654	
1000	1420	520010	Bank Service Charges	\$1,931	
1000	1440	520010	Bank Service Charges	\$1,285	
1000	1490	520010	Bank Service Charges	\$563	
1000	1500	520010	Bank Service Charges	\$305	
1000	1532	520010	Bank Service Charges	\$299	
1000	1520	520010	Bank Service Charges		\$299
1000	1460	520010	Bank Service Charges		\$305
1000	1530	520010	Bank Service Charges		\$563
1000	1450	520010	Bank Service Charges		\$1,285
1000	1471	520010	Bank Service Charges		\$1,787
1000	1470	520010	Bank Service Charges		\$3,957
1000	1480	520010	Bank Service Charges		\$5,385

Comment: This transfer will adjust Community Services Department budgets to reflect estimated credit card charges for each division. This adjustment has no financial impact; it is merely adjusting division budgets up or down within the same department for these bank service charges.

#4515 - Public Works - Wastewater Impact Fees - East of Agua Fria

2506	2626	561502	Devl/Impact Fee Repymts/Reimb	\$34,942	
2430	2560	570000	Contingencies		\$34,942

Comment: This is a budget adjustment to reimburse Sonoran Mountain Ranch for wastewater impact fees collected.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Operating

#4539 - Non-Departmental - Street Impact Fees - Zone 2 - Post 1-1-2012

7008	7058	561502	Devl/Impact Fee Repymts/Reimb	NA	NA	\$1,123,662	
7008	7058	561502	Devl/Impact Fee Repymts/Reimb	NA	NA	\$500,865	
7008	7058	570000	Contingencies	NA	NA		\$500,865
7006	7056	561502	Devl/Impact Fee Repymts/Reimb	NA	NA		\$1,123,662

Comment: This is a transfer of budget appropriation from Fund 7006 to 7008 (Streets Impact Fees) to reconcile street reimbursements with Vistancia. Contingency transfer within fund 7008 to the Vistancia Reimbursement account 7008-7058-561502. This brings all street reimbursements up to date through 7/31/2014.

#4579 - Non-City Entity - Comm Facilities Districts

8140	8140	520099	Other Professional Services			\$23,648	
7990	7990	570000	Contingencies				\$23,648

Comment: This transfer provides the budget authority to spend the funding received for applications for Community Facilities Districts.

#4587 - Public Works - Ww Debt Service

2400	2555	560663				\$32,000	
2400	2555	560662				\$20,600	
2400	2555	560664				\$6,500	
2400	2555	561000	Agent Fee			\$2,900	
6140	6140	561000	Agent Fee			\$50	
2050	2050	570000	Contingencies				\$62,050

Comment: This will provide the budget authorization to make the WIFA debt service payments. At the end of the year, this will get reversed as the debt payment gets accrued.

#4588 - Public Works - Ww Debt Service

2400	2555	560667				\$3,062	
2400	2555	560669				\$1,800	
2400	2555	560668				\$800	
2400	2555	561000	Agent Fee			\$600	
2050	2050	570000	Contingencies				\$6,262

Comment: This will provide the budget authorization to make the WIFA debt service payments. At the end of the year, this will get reversed as the debt payment gets accrued.

#4593 - Police - Police Explorer Trust Fd

8040	8040	530019	Operational Supplies			\$2,000	
8040	8040	522099	Miscellaneous Community Promotions			\$1,500	
8050	8050	530001	Office Supplies			\$500	
8050	8050	530009	Wearing Apparel - General			\$500	
7990	7990	570000	Contingencies				\$4,500

Comment: Funds have been received in the Citizen Donation and Police Explorer funds. This transfer provides the budget appropriation for the Police Department to expend the available donated funds. There is no financial impact.

#4594 - Management and Budget - Management and Budget Office

1000	0430	520510	Overnight Travel and Training			\$1,000	
7990	7990	570000	Contingencies				\$1,000

Comment: Grant from GFOAz was awarded to attend the GFOA national conference. This provides the budget appropriation to spend the grant funds. There is no financial impact.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Operating

Subtotal for Operating Amendments: \$2,937,099 \$2,937,099

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4524 - Non-Departmental - Gen Fund Capital Projects

2050	2140	543003	Wastewater System	CIPWR UT00309	\$1,029,323
2400	2550	542006	Other Equipment	CIPWW UT00326	\$517,698
2400	2550	543002	Water System	CIPWW UT00191	\$150,000
2050	2140	542006	Other Equipment	CIPWR UT00314	\$112,500
2400	2550	520099	Other Professional Services	CIPWW UT00298	\$45,000
2050	2140	543003	Wastewater System	CIPWR UT00323	\$12,500
2400	2480	570000	Contingencies		\$712,698
2050	2050	570000	Contingencies		\$1,154,323

Comment: This transfer is to properly align budget to expenditure account codes related to Water/Wastewater Funds vs Water/Wastewater CIP Programs. Part 1 of 3.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4526 - Non-Departmental - Gen Fund Capital Projects

4240	4240	543001	Street System	CIPST EN00271	\$500,000	
4240	4240	543001	Street System	CIPST EN00241	\$455,252	
4240	4240	543005	Park Improvements	CIPRT CS00091	\$331,549	
4240	4240	540000	Land	CIPRT CS00156	\$250,000	
4240	4240	543004	Storm Drain System	CIPDR EN00482	\$225,000	
4240	4240	543001	Street System	CIPST EN00011	\$221,888	
4240	4240	544001		CIPOF CB02015	\$119,107	
4240	4240	543005	Park Improvements	CIPRT CS00156	\$100,000	
4240	4240	543005	Park Improvements	CIPPK EN00371	\$25,000	
4240	4240	523014	Settlement Claims	CIPST EN00011	\$2,962	
4240	4240	525515	Arts Commission Service Charge	CIPOF AT02015	\$2,500	
4240	4240	543001	Street System	CIPST EN00214	\$2,007	
4210	4210	570000	Contingencies			\$7
4210	4210	525515	Arts Commission Service Charge	CIPOF AT02015		\$250
4220	4220	543001	Street System	CIPST EN00214		\$2,007
4220	4220	525515	Arts Commission Service Charge	CIPOF AT02015		\$2,250
4210	4210	523014	Settlement Claims	CIPST EN00011		\$2,962
4220	4220	544001		CIPOF CB02015		\$12,100
4210	4210	543005	Park Improvements	CIPPK EN00371		\$25,000
1000	0300	570000	Contingencies			\$77,167
4210	4210	543005	Park Improvements	CIPRT CS00156		\$100,000
4240	4240	570000	Contingencies			\$106,602
4210	4210	544001		CIPOF CB02015		\$107,007
4210	4210	543001	Street System	CIPST EN00011		\$221,888
4220	4220	543004	Storm Drain System	CIPDR EN00482		\$225,000
4210	4210	540000	Land	CIPRT CS00156		\$250,000
4220	4220	543001	Street System	CIPST EN00241		\$290,284
4220	4220	570000	Contingencies			\$312,741
4220	4220	543001	Street System	CIPST EN00271		\$500,000

Comment: CIP - Budget amendment to move FY 2015 capital budget from various funds to the 2007 and 2009 bond funds. The purpose of these transfers is to close out these two oldest bond funds using eligible expenditures in other funds.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4527 - Non-Departmental - Gen Fund Capital Projects

2050	2050	570000	Contingencies		\$1,154,323
2050	2050	570000	Contingencies		\$712,698
2050	2140	543003	Wastewater System	CIPWW UT00323	\$12,500
2400	2550	520099	Other Professional Services	CIPWR UT00298	\$45,000
2050	2140	542006	Other Equipment	CIPWW UT00314	\$112,500
2400	2550	543002	Water System	CIPWR UT00191	\$150,000
2400	2550	542006	Other Equipment	CIPWR UT00326	\$517,698
2050	2140	543003	Wastewater System	CIPWW UT00309	\$1,029,323

Comment: This transfer is to properly align budget to expenditure account codes related to Water/Wastewater Funds vs Water/Wastewater CIP Programs. Part 2 of 3.

#4534 - Non-Departmental - Gen Fund Capital Projects

2050	2140	543002	Water System	CIPWR UT00309	\$1,029,323
2400	2550	543003	Wastewater System	CIPWW UT00191	\$150,000
2050	2140	543002	Water System	CIPWR UT00323	\$12,500
2050	2140	543003	Wastewater System	CIPWR UT00323	\$12,500
2400	2550	543002	Water System	CIPWW UT00191	\$150,000
2050	2140	543003	Wastewater System	CIPWR UT00309	\$1,029,323

Comment: This transfer is to properly align budget to expenditure account codes related to Water/Wastewater Funds vs Water/Wastewater CIP Programs. Part 3 of 3.

#4537 - Non-Departmental - Gen Fund Capital Projects

7010	7075	543001	Street System	CIPST ED00009	\$2,399,035
7010	7075	544001		CIPOF CB02015	\$8,100
7008	7058	544001		CIPOF CB02015	\$8,100
7008	7058	543001	Street System	CIPST ED00009	\$2,399,035

Comment: The Vistancia Commercial Core CIP Project is in Streets Development Zone 3 for impact fees. All fees received in this zone are to be reimbursed to developers. This amendment moves the original impact fee portion of this project to the Transportation Sales Tax Fund from the 75th Ave and Peoria and 75th Ave and Cactus Intersection Improvement projects which have been delayed by ADOT.

#4543 - Non-Departmental - Gen Fund Capital Projects

4810	4810	543001	Street System	CIPST COP0001	\$1,532
7000	7050	543001	Street System	CIPST COP0001	\$1,532

Comment: This transfer is to move budget within project from Streets Fund to Outside Sources Fund to account for funds to be reimbursed by developer.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4557 - Non-Departmental - Gen Fund Capital Projects

4232	4232	544001	CIPPK CS00022	\$38,236
7901	7901	544001	CIPPK CS00054	\$25,759
4550	4550	544001	CIPPK CS00054	\$21,462
4251	4251	544001	CIPOF PD00018	\$20,397
7001	7051	544001	CIPST EN00177	\$14,246
4240	4240	544001	CIPRT CS00091	\$13,898
2050	2140	544001	CIPWR UT00330	\$12,483
4240	4240	544001	CIPST EN00011	\$10,935
7010	7075	544001	CIPST EN00241	\$10,143
7010	7075	544001	CIPST PW11190	\$9,653
2050	2140	544001	CIPWR UT00266	\$9,140
4150	4150	544001	CIPOF ED00002	\$8,899
2161	2221	544001	CIPWR UT00117	\$8,573
7010	7075	544001	CIPST EN00243	\$8,033
2050	2140	544001	CIPWR UT00313	\$7,830
2001	2021	544001	CIPPK CS00022	\$7,787
7010	7075	544001	CIPTC EN00170	\$7,403
7010	7075	544001	CIPST EN00422	\$7,155
7010	7075	544001	CIPST EN00088	\$6,630
7010	7075	544001	CIPST EN00459	\$6,503
4251	4251	544001	CIPDR EN00177	\$6,468
4251	4251	544001	CIPRT CS00091	\$6,281
7000	7050	544001	CIPST COP0001	\$6,269
7010	7075	544001	CIPST ED00009	\$6,232
7010	7075	544001	CIPST EN00081	\$5,348
7010	7075	544001	CIPST EN00177	\$5,306
1000	0310	544001	CIPOF COP0001	\$4,852
4550	4550	544001	CIPOF ED00002	\$4,841
2400	2550	544001	CIPWW UT00266	\$4,764
7920	7920	544001	CIPRT CS00091	\$4,010
2050	2140	544001	CIPWR UT00203	\$3,878
2400	2550	544001	CIPWW UT00191	\$3,855
7010	7075	544001	CIPST EN00395	\$3,848
4550	4550	544001	CIPST EN00324	\$3,780
7010	7075	544001	CIPST EN00359	\$3,780
4251	4251	544001	CIPPK CS00091	\$3,762
7010	7075	544001	CIPTC PW00133	\$3,195
4240	4240	544001	CIPST EN00271	\$3,173
2050	2140	544001	CIPWR UT00309	\$3,114
4240	4240	544001	CIPPK CS00054	\$2,996

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
<u>Capital</u>			
2400 2550 544001	CIPWW UT00313	\$2,937	
2050 2140 544001	CIPWR UT00335	\$2,835	
4240 4240 544001	CIPDR EN00137	\$2,835	
4550 4550 544001	CIPST EN00241	\$2,630	
7920 7920 544001	CIPRT CS00125	\$2,586	
4250 4250 544001	CIPRT EN00371	\$2,507	
2161 2221 544001	CIPWR UT00272	\$2,256	
7000 7050 544001	CIPST PW01001	\$2,160	
7010 7075 544001	CIPTC EN00348	\$2,160	
7911 7911 544001	CIPPK CS00059	\$2,025	
4550 4550 544001	CIPST EN00313	\$1,713	
1000 0310 544001	CIPPK CS00022	\$1,593	
7010 7075 544001	CIPTC EN00430	\$1,575	
2002 2022 544001	CIPPK CS00022	\$1,490	
4240 4240 544001	CIPPK EN00371	\$1,426	
2400 2550 544001	CIPWW UT00303	\$1,370	
4250 4250 544001	CIPPK EN00371	\$1,360	
2400 2550 544001	CIPWW UT00296	\$1,283	
2050 2140 544001	CIPWR UT00272	\$1,253	
4251 4251 544001	CIPPK CS00088	\$1,244	
2050 2140 544001	CIPWR UT00206	\$1,215	
2400 2550 544001	CIPWW UT00314	\$1,206	
2400 2550 544001	CIPWW UT00271	\$1,138	
2164 2224 544001	CIPWR UT00037	\$1,124	
7010 7075 544001	CIPST EN00421	\$1,080	
2400 2550 544001	CIPWW UT00309	\$1,070	
2050 2140 544001	CIPWR EN00177	\$1,030	
1000 0310 544001	CIPPK COP0001	\$1,029	
4240 4240 544001	CIPRT CS00125	\$1,010	
2050 2140 544001	CIPWR UT00303	\$992	
1000 0310 544001	CIPOF ED00002	\$928	
4250 4250 544001	CIPRT CS00125	\$858	
2400 2550 544001	CIPWW UT00116	\$853	
4240 4240 544001	CIPOF CS00070	\$810	
2050 2140 544001	CIPWR ED00009	\$803	
7000 7050 544001	CIPST PW00025	\$675	
2050 2140 544001	CIPWR UT00143	\$608	
4251 4251 544001	CIPDR EN00458	\$577	
2400 2550 544001	CIPWW UT00331	\$540	
4240 4240 544001	CIPPK CS00034	\$540	
4240 4240 544001	CIPST EN00214	\$518	

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
<u>Capital</u>			
2050 2140 544001	CIPWR UT00314	\$508	
2161 2221 544001	CIPWR UT00233	\$473	
4251 4251 544001	CIPPK CS00173	\$473	
7010 7075 544001	CIPST EN00116	\$473	
2400 2550 544001	CIPWW ED00009	\$456	
2400 2550 544001	CIPWW UT00307	\$420	
7930 7930 544001	CIPPS PD00021	\$396	
1000 0310 544001	CIPDR COP0001	\$376	
7010 7075 544001	CIPST PW00109	\$250	
4251 4251 544001	CIPRT CS00088	\$240	
4240 4240 544001	CIPST EN00241	\$218	
2161 2221 544001	CIPWR UT00148	\$203	
2400 2550 544001	CIPWW UT00151	\$162	
2164 2224 544001	CIPWR UT00170	\$129	
1000 0310 544001	CIPDR EN00458	\$97	
2161 2221 544001	CIPWR UT00037	\$90	
4251 4251 544001	CIPPS PD00021	\$71	
7931 7931 544001	CIPPS PD00021	\$71	
7000 7050 544001	CIPST PW00046	\$68	
4240 4240 544001	CIPOF PD00018	\$55	
2510 2630 544001	CIPWW UT00171	\$47	
2510 2630 544001	CIPWW UT00151	\$40	
2509 2629 544001	CIPWW UT00171	\$20	
7920 7920 544001	CIPRT COP0001	\$11	
2050 2140 544001	CIPWR UT00271	\$9	
2161 2221 544001	CIPWR UT00170	\$5	
7930 7930 544001	CIPOF CB02015		\$396
2002 2022 544001	CIPOF CB02015		\$1,490
7001 7051 544001	CIPOF CB02015		\$2,000
4250 4250 544001	CIPOF CB02015		\$4,725
7920 7920 544001	CIPOF CB02015		\$6,607
1000 0310 544001	CIPOF CB02015		\$8,875
7000 7050 544001	CIPOF CB02015		\$9,172
2400 2550 544001	CIPOF CB02015		\$20,054
4550 4550 544001	CIPOF CB02015		\$21,600
7901 7901 544001	CIPOF CB02015		\$25,000
4251 4251 544001	CIPOF CB02015		\$33,232
4232 4232 544001	CIPOF CB02015		\$38,236
4240 4240 544001	CIPOF CB02015		\$38,414
2050 2140 544001	CIPOF CB02015		\$45,698
7010 7075 544001	CIPOF CB02015		\$152,621

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

Comment: 1st quarter Engineering chargebacks for FY15.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4558 - Non-Departmental - Gen Fund Capital Projects

7010	7075	525515	Arts Commission Service Charge	CIPST	EN00241	\$21,800
7010	7075	525515	Arts Commission Service Charge	CIPST	ED00009	\$6,783
7901	7901	525515	Arts Commission Service Charge	CIPPK	CS00054	\$6,632
7001	7051	525515	Arts Commission Service Charge	CIPST	EN00177	\$4,531
2050	2140	525515	Arts Commission Service Charge	CIPWR	ED00009	\$4,132
2050	2140	525515	Arts Commission Service Charge	CIPWR	UT00335	\$3,648
7010	7075	525515	Arts Commission Service Charge	CIPST	PW00164	\$3,350
2400	2550	525515	Arts Commission Service Charge	CIPWW	UT00296	\$3,010
2400	2550	525515	Arts Commission Service Charge	CIPWW	ED00009	\$1,963
7000	7050	525515	Arts Commission Service Charge	CIPST	PW00138	\$1,912
4240	4240	525515	Arts Commission Service Charge	CIPST	EN00271	\$1,896
7920	7920	525515	Arts Commission Service Charge	CIPRT	CS00091	\$1,833
7000	7050	525515	Arts Commission Service Charge	CIPST	COP0001	\$1,663
2510	2630	525515	Arts Commission Service Charge	CIPWW	UT00171	\$1,640
2050	2140	525515	Arts Commission Service Charge	CIPWR	UT00313	\$1,292
7010	7075	525515	Arts Commission Service Charge	CIPST	EN00177	\$1,137
4550	4550	525515	Arts Commission Service Charge	CIPST	EN00241	\$1,106
2161	2221	525515	Arts Commission Service Charge	CIPWR	UT00117	\$1,031
2164	2224	525515	Arts Commission Service Charge	CIPWR	UT00170	\$1,021
2400	2550	525515	Arts Commission Service Charge	CIPWW	UT00191	\$842
2050	2140	525515	Arts Commission Service Charge	CIPWR	EN00177	\$536
4251	4251	525515	Arts Commission Service Charge	CIPDR	EN00177	\$503
7000	7050	525515	Arts Commission Service Charge	CIPST	PW11160	\$503
1000	0310	525515	Arts Commission Service Charge	CIPPK	COP0001	\$440
2400	2550	525515	Arts Commission Service Charge	CIPWW	UT00307	\$361
7010	7075	525515	Arts Commission Service Charge	CIPST	EN00395	\$355
2050	2140	525515	Arts Commission Service Charge	CIPWR	UT00206	\$302
7000	7050	525515	Arts Commission Service Charge	CIPST	PW00993	\$279
4240	4240	525515	Arts Commission Service Charge	CIPST	EN00241	\$196
2161	2221	525515	Arts Commission Service Charge	CIPWR	UT00170	\$194
2050	2140	525515	Arts Commission Service Charge	CIPWR	UT00203	\$126
4550	4550	525515	Arts Commission Service Charge	CIPST	EN00324	\$71
7010	7075	525515	Arts Commission Service Charge	CIPTC	EN00225	\$61
4251	4251	525515	Arts Commission Service Charge	CIPPK	CS00091	\$56
1970	1970	525515	Arts Commission Service Charge	CIPOF	PW00060	\$50
7010	7075	525515	Arts Commission Service Charge	CIPST	EN00422	\$49
2050	2140	525515	Arts Commission Service Charge	CIPWR	UT00309	\$47
7010	7075	525515	Arts Commission Service Charge	CIPTC	EN00170	\$46
4240	4240	525515	Arts Commission Service Charge	CIPST	EN00011	\$44
4250	4250	525515	Arts Commission Service Charge	CIPRT	EN00371	\$36

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant				Debit	Credit
<u>Capital</u>						
4240	4240	525515	Arts Commission Service Charge	CIPRT CS00125	\$35	
2050	2140	525515	Arts Commission Service Charge	CIPWR UT00330	\$21	
3400	3800	525515	Arts Commission Service Charge	CIPOF IT00021	\$17	
4240	4240	525515	Arts Commission Service Charge	CIPST EN00011	\$9	
4550	4550	525515	Arts Commission Service Charge	CIPPK CS00054	\$8	
4251	4251	525515	Arts Commission Service Charge	CIPOF PD00018	\$6	
4240	4240	525515	Arts Commission Service Charge	CIPPK CS00054	\$2	
7008	7058	525515	Arts Commission Service Charge	CIPST ED00009	\$1	
7010	7075	525515	Arts Commission Service Charge	CIPST EN00081		
4250	4250	525515	Arts Commission Service Charge	CIPOF AT02015		\$36
1970	1970	525515	Arts Commission Service Charge	CIPOF AT02015		\$50
1000	0310	525515	Arts Commission Service Charge	CIPOF AT02015		\$440
4251	4251	525515	Arts Commission Service Charge	CIPOF AT02015		\$565
2164	2224	525515	Arts Commission Service Charge	CIPOF AT02015		\$1,021
4550	4550	525515	Arts Commission Service Charge	CIPOF AT02015		\$1,185
2161	2221	525515	Arts Commission Service Charge	CIPOF AT02015		\$1,225
2510	2630	525515	Arts Commission Service Charge	CIPOF AT02015		\$1,640
7920	7920	525515	Arts Commission Service Charge	CIPOF AT02015		\$1,833
4240	4240	525515	Arts Commission Service Charge	CIPOF AT02015		\$2,182
7000	7050	525515	Arts Commission Service Charge	CIPOF AT02015		\$4,357
2400	2550	525515	Arts Commission Service Charge	CIPOF AT02015		\$6,176
2050	2140	525515	Arts Commission Service Charge	CIPOF AT02015		\$10,104
7010	7075	525515	Arts Commission Service Charge	CIPOF AT02015		\$44,762

Comment: 1st Quarter CIP Percent for the Arts charges.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4559 - Non-Departmental - Gen Fund Capital Projects

4232	4232	544002	CIPPK CS00022	\$5,135	
7010	7075	544002	CIPTC EN00170	\$2,967	
2050	2140	544002	CIPWR UT00206	\$1,978	
4251	4251	544002	CIPOF PD00018	\$1,973	
4251	4251	544002	CIPOF PW00995	\$1,648	
7000	7050	544002	CIPST PW11160	\$1,648	
7010	7075	544002	CIPST EN00243	\$1,648	
2050	2140	544002	CIPWR UT00335	\$1,319	
2400	2550	544002	CIPWW UT00191	\$1,319	
7000	7050	544002	CIPST COP0001	\$1,155	
4251	4251	544002	CIPDR EN00458	\$1,129	
2001	2021	544002	CIPPK CS00022	\$1,045	
4150	4150	544002	CIPOF ED00002	\$999	
1000	0310	544002	CIPOF COP0001	\$893	
4240	4240	544002	CIPST EN00271	\$659	
4550	4550	544002	CIPOF ED00002	\$545	
7010	7075	544002	CIPST EN00241	\$515	
7001	7051	544002	CIPST EN00177	\$348	
2050	2140	544002	CIPWR UT00330	\$330	
2050	2140	544002	CIPWR UT00316	\$330	
2161	2221	544002	CIPWR UT00117	\$330	
4240	4240	544002	CIPST EN00011	\$330	
1000	0310	544002	CIPPK CS00022	\$213	
2161	2221	544002	CIPWR UT00272	\$213	
2002	2022	544002	CIPPK CS00022	\$200	
1000	0310	544002	CIPDR EN00458	\$190	
1000	0310	544002	CIPPK COP0001	\$189	
4251	4251	544002	CIPDR EN00177	\$157	
4550	4550	544002	CIPST EN00241	\$133	
7010	7075	544002	CIPST EN00177	\$129	
2050	2140	544002	CIPWR UT00272	\$117	
1000	0310	544002	CIPOF ED00002	\$104	
1000	0310	544002	CIPDR COP0001	\$69	
2050	2140	544002	CIPWR EN00177	\$25	
4240	4240	544002	CIPST EN00241	\$11	
4240	4240	544002	CIPOF PD00018	\$5	
7920	7920	544002	CIPRT COP0001	\$2	
7920	7920	544001	CIPOF CB02015		\$2
2002	2022	544001	CIPOF CB02015		\$200
4240	4240	544001	CIPOF CB02015		\$1,005

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

2400	2550	544001	CIPOF CB02015		\$1,319
1000	0310	544001	CIPOF CB02015		\$1,658
7000	7050	544001	CIPOF CB02015		\$3,829
2050	2140	544001	CIPOF CB02015		\$4,099
4251	4251	544001	CIPOF CB02015		\$4,907
4232	4232	544001	CIPOF CB02015		\$5,135
7010	7075	544001	CIPOF CB02015		\$7,846

Comment: 1st quarter Materials Management chargebacks for FY15.

#4560 - Non-Departmental - Gen Fund Capital Projects

4810	4810	543001	Street System	CIPST EN00241	\$79,020
4810	4810	570000	Contingencies		\$79,020

Comment: CIP - This transfer will add \$79,020 in appropriation to the Lake Pleasant Parkway project to enable the city to use funds deposited by a developer for improvements made by the city for additional paving for the 99th Avenue frontage.

#4561 - Non-Departmental - Gen Fund Capital Projects

1000	0310	543007	Technical Systems	CIPPK CS00022	\$78,000
1000	0310	540500	Buildings	CIPPK CS00022	\$78,000

Comment: This transfer will properly align budget to expenditures from the Building Improvements account to the Technical Systems account within the existing Sports Complex Stadium Improvements project.

#4565 - Non-Departmental - Gen Fund Capital Projects

4232	4232	525515	Arts Commission Service Charge	CIPPK CS00022	\$1,291
4232	4232	525515	Arts Commission Service Charge	CIPOF AT02015	\$1,291

Comment: Additional lines for 1st Quarter Percent for the Arts charge.

#4566 - Non-Departmental - Gen Fund Capital Projects

1000	0300	570000	Contingencies		\$437,690
4240	4240	543001	Street System	CIPST EN00271	\$207,420
7010	7075	543001	Street System	CIPST EN00241	\$230,270

Comment: This transfer is to reduce project budgets due to savings. Savings was requested for the Sports Complex Improvements Project Number CS00022 per CC 11-25-2014.

#4570 - Non-Departmental - Gen Fund Capital Projects

7010	7075	543001	Street System	CIPST EN00116	\$45,000
7010	7075	540000	Land	CIPST EN00116	\$45,000

Comment: This transfer is to realign project budget from the Land and Improvements account to the Streets Systems account for the 79th Avenue Eugie to Thunderbird Intersection project.

#4581 - Non-Departmental - Gen Fund Capital Projects

4550	4550	543005	Park Improvements	CIPRT CS00125	\$295,000
4550	4550	543001	Street System	CIPST EN00241	\$295,000

Comment: This transfer is to move project savings from EN00241 Lake Pleasant Parkway to CS00125 New River Trail.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Capital

#4582 - Non-Departmental - Gen Fund Capital Projects

4240	4240	523014	Settlement Claims	CIPST EN00011	\$8,744	
4240	4240	543001	Street System	CIPST EN00011		\$8,744

Comment: This transfer is to move project expenditure authority from the Street Systems account to the Claims Settlement account on the EN00011 Thunderbird Road widening project. Part 1 of 2.

#4583 - Non-Departmental - Gen Fund Capital Projects

4240	4240	540000	Land	CIPST EN00011	\$11,606	
4240	4240	543001	Street System	CIPST EN00011		\$2,862
4240	4240	523014	Settlement Claims	CIPST EN00011		\$8,744

Comment: This transfer is to move project expenditure authority from the Street Systems account and Claims Settlement account to the Land account on the EN00011 Thunderbird Road widening project. Part 2 of 2.

#4598 - Non-Departmental - Gen Fund Capital Projects

4240	4240	543005	Park Improvements	CIPRT CS00156	\$23,326	
4240	4240	540000	Land	CIPRT CS00156		\$23,326

Comment: This transfer is to realign appropriation from the Land account to the Park Improvements account for 83rd Avenue and Village Parkway Trail/Trailhead to better reflect the nature of the project.

Subtotal for Capital Amendments: \$11,063,170 \$11,063,170

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Carryover - Operating

#4556 - Engineering - Traffic Engineering

7000	7043	520099	Other Professional Services	\$4,277	
7000	7000	570000	Contingencies		\$4,277

Comment: This transfer is to carry over Traffic Engineering funds for PO# 75803 for CCTV maintenance at 13 Signal locations.

#4575 - Public Works - Butler Water Reclamation Facility

2400	2496	540003		\$40,000	
2050	2050	570000	Contingencies		\$40,000

Comment: Carryover of Butler Scrubber System Modifications One-Time Supplemental from FY 2014.

#4586 - Public Works - Solid Waste Eqst Reserve

2620	2830	542502	Trucks	\$210,438	
3100	3500	570000	Contingencies		\$27,542
2620	2830	542505	Other Vehicles		\$182,896

Comment: This transfer is to carry over an additional \$27,542 for the replacement of Vehicle #896. This amount was available at the end of FY 2014. Also, to move budget in FY 2015 for this vehicle from the Other Vehicles account (542505) to the Trucks and Vans account (542502).

#4591 - Community Services - Contracted Landscape Maintenance

1000	1600	524004	Grounds/Detention - Repairs and Maintenance	\$26,000	
1000	0300	570000	Contingencies		\$26,000

Comment: Carry over unused budget from FY 2014 to pay for contract right of way landscaping services provided in FY 2014 but not paid until FY 2015.

Subtotal for Carryover - Operating Amendments:	\$280,715	\$280,715
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Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Carryover - Capital

#4472 - Non-Departmental - Gen Fund Capital Projects

2050	2050	570000	Contingencies		\$2,659,334
7010	7075	570000	Contingencies		\$1,592,935
1000	0300	570000	Contingencies		\$923,835
2400	2480	570000	Contingencies		\$384,832
7000	7000	570000	Contingencies		\$337,551
4240	4240	570000	Contingencies		\$298,956
4220	4220	570000	Contingencies		\$294,748
4810	4810	570000	Contingencies		\$230,025
4210	4210	570000	Contingencies		\$40,707
7008	7058	570000	Contingencies		\$865
4251	4251	570000	Contingencies		\$135
4810	4810	543001	Street System	CIPTC EN00170	\$1
4240	4240	543004	Storm Drain System	CIPDR EN00137	\$25
2161	2221	520099	Other Professional Services	CIPWR UT00117	\$118
4251	4251	520099	Other Professional Services	CIPRT CS00089	\$135
7010	7075	520099	Other Professional Services	CIPST EN00250	\$627
7008	7058	543001	Street System	CIPST ED00009	\$865
7010	7075	520099	Other Professional Services	CIPST EN00422	\$2,795
1000	0310	520099	Other Professional Services	CIPOF PW00305	\$4,425
2400	2550	543003	Wastewater System	CIPWW UT00313	\$5,983
4210	4210	543005	Park Improvements	CIPRT CS00091	\$7,295
7010	7075	543001	Street System	CIPST EN00395	\$12,620
7000	7050	543001	Street System	CIPST PW00025	\$15,640
7000	7050	543001	Street System	CIPST PW00046	\$19,730
4240	4240	543007	Technical Systems	CIPPS PD00013	\$26,252
7010	7075	520099	Other Professional Services	CIPST EN00252	\$30,550
7010	7075	543007	Technical Systems	CIPTC EN00430	\$31,875
4210	4210	543001	Street System	CIPST EN00011	\$33,412
7010	7075	543001	Street System	CIPST EN00459	\$33,705
4810	4810	543001	Street System	CIPST EN00214	\$37,789
7000	7050	543001	Street System	CIPST PW00992	\$52,000
7010	7075	543001	Street System	CIPTC EN00348	\$53,998
2400	2550	520099	Other Professional Services	CIPWW UT00321	\$65,164
2400	2550	520099	Other Professional Services	CIPWW UT00271	\$68,977
2050	2140	543002	Water System	CIPWR UT00330	\$79,663
4810	4810	543001	Street System	CIPST EN00324	\$83,624
2050	2140	543002	Water System	CIPWR UT00313	\$91,906
2400	2550	543003	Wastewater System	CIPWW UT00116	\$97,805
4232	4232	543007	Technical Systems	CIPPK CS00022	\$106,000
4810	4810	540500	Buildings	CIPPK CS00022	\$108,611

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
<u>Carryover - Capital</u>			
7000 7050 543001	Street System CIPST PW01001		\$110,000
7010 7075 543001	Street System CIPTC PW00133		\$117,317
7920 7920 543005	Park Improvements CIPRT CS00091		\$134,744
1000 0310 520099	Other Professional Services CIPOF ED00002		\$135,002
7000 7050 543001	Street System CIPST PW00027		\$140,182
2400 2550 542006	Other Equipment CIPWW UT00266		\$146,905
2050 2140 520099	Other Professional Services CIPWR UT00271		\$197,925
7010 7075 543001	Street System CIPST EN00422		\$211,872
7010 7075 543001	Street System CIPTC EN00170		\$233,653
2050 2140 543002	Water System CIPWR EN00177		\$235,763
7010 7075 543001	Street System CIPST ED00009		\$235,764
4240 4240 543005	Park Improvements CIPRT CS00125		\$272,679
2161 2221 543002	Water System CIPWR UT00117		\$274,610
2050 2140 542006	Other Equipment CIPWR UT00266		\$288,791
4220 4220 543001	Street System CIPST EN00241		\$294,748
2161 2221 543002	Water System CIPWR UT00170		\$364,603
2050 2140 543002	Water System CIPWR UT00143		\$433,794
7906 7906 543005	Park Improvements CIPPK CS00054		\$543,664
7010 7075 543001	Street System CIPST EN00177		\$628,159
2050 2140 543002	Water System CIPWR UT00272		\$692,161

Comment: This is a reduction in CIP project carryover to reconcile with the FY 2014 final expenditures and available balance.

#4505 - Non-Departmental - Gen Fund Capital Projects

4232 4232 544001	CIPPK CS00022	\$135,000	
4232 4232 543007	Technical Systems CIPPK CS00022	\$130,000	
2001 2021 544001	CIPPK CS00022	\$30,375	
2001 2021 525515	Arts Commission Service Charge CIPPK CS00022	\$18,500	
2002 2022 525515	Arts Commission Service Charge CIPPK CS00022	\$3,170	
2002 2022 540500	Buildings CIPPK CS00022		\$3,170
2001 2021 540500	Buildings CIPPK CS00022		\$18,500
2001 2021 540500	Buildings CIPPK CS00022		\$30,375
4232 4232 540500	Buildings CIPPK CS00022		\$130,000
4232 4232 540500	Buildings CIPPK CS00022		\$135,000

Comment: This is a reduction in the Sports Complex Improvements project carryover to reconcile with the FY 2014 final expenditures and available balance.

Budget Amendment Schedule

Fiscal Year 2015 Amendments

Transfer # - Department - Division	Fund - Division - Account - Account Description - Prgm - Proj/Grant	Debit	Credit
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Carryover - Capital

#4549 - Non-Departmental - Gen Fund Capital Projects

1000	0300	570000	Contingencies		\$569,590
4550	4550	543001	Street System	CIPST EN00241	\$213,050
4550	4550	543001	Street System	CIPST EN00241	\$148,676
7010	7010	543001	Street System	CIPST EN00241	\$39,469
4810	4810	543001	Street System	CIPST EN00241	\$79,020
4220	4220	543001	Street System	CIPST EN00241	\$164,968
4240	4240	543001	Street System	CIPST EN00241	\$647,859

Comment: This is a reduction in the Lake Pleasant Parkway project carryover to reconcile with the FY 2014 final expenditures and available balance.

#4551 - Information Technology - Res For System Comp Eq

3400	3800	543007	Technical Systems	CIPOF IT00012	\$10,349
3400	3800	543007	Technical Systems	CIPOF IT00011	\$2,588
3400	3820	570000	Contingencies		\$12,937

Comment: This transfer is to carry over project funds from FY 2014 to pay for Cisco licenses needed to complete the network infrastructure replacements for the Jomax and Beardsley plants.

#4553 - Non-Departmental - Gen Fund Capital Projects

4251	4251	543004	Storm Drain System	CIPDR EN00177	\$107,433
4810	4810	543001	Street System	CIPST EN00177	\$4,520
7001	7051	543001	Street System	CIPST EN00177	\$652
2050	2140	543002	Water System	CIPWR EN00177	\$37,182
1000	0300	570000	Contingencies		\$75,423

Comment: This is a reduction in the 91st Avenue Street and Drainage Improvements project (EN00177) carryover to reconcile with the FY 2014 final expenditures and available balance.

#4563 - Non-Departmental - Gen Fund Capital Projects

4240	4240	570000	Contingencies		\$182,345
4240	4240	520511	Local Training/Meeting	CIPPS PD00013	\$2,515
4240	4240	520505	In-House Employee Training	CIPPS PD00013	\$5,742
4240	4240	543007	Technical Systems	CIPPS PD00013	\$174,088

Comment: This is a reduction in the CAD Replacement project carryover to reconcile with the FY 2014 final expenditures and available balance.

#4564 - Non-Departmental - Gen Fund Capital Projects

1000	0300	570000	Contingencies		\$1,779,779
4210	4210	543005	Park Improvements	CIPRT CS00091	\$331,549
4232	4232	540500	Buildings	CIPPK CS00022	\$1,448,230

Comment: Carryover for CIP projects - Sports Complex Improvements (CS00022) and Skunk Creed Trailhead (CS00091). This is a reduction in carryover to reconcile with the FY 2014 final expenditures and available balance.

#4580 - Non-Departmental - Gen Fund Capital Projects

1210	0350	525515	Arts Commission Service Charge	CIPPK CS00022	\$82,230
1000	0300	570000	Contingencies		\$82,230

Comment: Carryover FY 2014 Sports Complex Improvements project Percent for the Arts budget to FY 2015.

Subtotal for Carryover - Capital Amendments: \$10,182,180 \$10,182,180

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 11C

Date Prepared: February 12, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager
FROM: Andy Granger, P.E., Engineering Director
THROUGH: Susan J. Daluddung, Deputy City Manager
SUBJECT: Deeds and Easements, Various Locations

Purpose:

This is a request for City Council to adopt a Resolution accepting Deeds and Easements for various Real Property interests acquired by the City. The deeds and easements have been recorded by the Maricopa County Recorder's Office and this process will formally accept them into the system.

Background/Summary:

The City of Peoria periodically acquires a number of property interests including deeded lands, roadway dedications and various types of easements. All conveyance documents are reviewed for accuracy and recorded. A Resolution to accept these documents has been prepared, which lists each document by recording number and provides information related to each so the property interest to be accepted can be identified.

Previous Actions:

This is an ongoing process which occurs when we have acquired a number of real property interests.

Options:

- A: Approve the adoption of the Resolution accepting Deeds and Easements into our system.
- B: Deny adoption of the Resolution that formally accepts the Deeds and Easements into our system, resulting in the City not having an official record of what has been transferred to the City through recordation in the Maricopa County Recorder's office.

Staff's Recommendation:

Staff recommends the adoption of a Resolution accepting Deeds and Easements for various Real Property interests acquired by the City and previously recorded by the Maricopa County Recorder's Office to ensure completeness of the process.

Fiscal Analysis:

There is no fiscal impact to the City.

Narrative:

This Resolution includes Real Property interests acquired since the adoption of the previous acceptance resolution. The acceptance of the Resolution by City Council would bring the deeds and easements into our system and is the final step in the process.

Exhibit(s):

Exhibit 1: Resolution

Contact Name and Number: Kris Luna, Sr Real Property Administrator, (623) 773-7199

RESOLUTION NO. 2015-17

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PEORIA, MARICOPA COUNTY, ARIZONA ADOPTING A RESOLUTION FORMALLY ACCEPTING DEEDS AND EASEMENTS FOR PROPERTY RIGHTS CONVEYED TO THE CITY OF PEORIA.

WHEREAS, the real estate interests hereinafter referenced have been conveyed to the City of Peoria;

WHEREAS, it is to the advantage of the City of Peoria to accept said real property interests; and

WHEREAS, the City has determined that acquisition of these property interests is in the interest of the public health, safety and welfare.

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Peoria, Maricopa County, Arizona as follows:

SECTION 1. That the following real property interests are hereby accepted by the City of Peoria and referenced by the recording number issued by the Maricopa County Recorder's Office.

Vistancia Well Site No. 9
Vistancia 580 Commercial, LLC.
INGRESS/EGRESS EASEMENT
Maricopa County Recording No. 20140772102

Btwn Loop 303 & Vistancia Blvd

Pinnacle Peak Public Safety Facility Expansion
Empire Residential Communities Fund II, LLC.
SPECIAL WARRANTY DEED
Maricopa County Recording No. 20140830502

South of Pinnacle Peak Road
West of Lake Pleasant Parkway

Resolution No. 2015-17
Acceptance of Deeds and Easements
March 3, 2015
Page: 2

83rd Avenue, Paradise to Bell Improvements
North Valley Plaza, LLC.
EASEMENT FOR PUBLIC SIDEWALK
Maricopa County Recording No. 20140858967

South of Bell Road, East of
83rd Avenue

83rd Avenue, Paradise to Bell Improvements
Levine Investments Limited Partnership
EASEMENT FOR PUBLIC SIDEWALK
Maricopa County Recording No. 20150092552

South of Bell Road, East of
83rd Avenue

83rd Avenue & Village Parkway Trailhead
Midfirst Bank
SPECIAL WARRANTY DEED
Maricopa County Recording No. 20150062149

SEC of 83rd Avenue and Village
Parkway

Section 36 Underground Sewer Line
Arizona State Land Department
AMENDMENT TO RIGHT OF WAY
Maricopa County Recording No. 20150090993
State Land R/W No. 16-115956

West of El Mirage Road within
Section 36, T5N, R1W

SECTION 2. Public Easement and Land Rights

That the Mayor and Council accept the deeds and public easements transferred to the City of Peoria as described herein.

SECTION 3. Recording Authorized

That the City Clerk shall record the original of this Resolution with the Maricopa County Recorder's Office.

Resolution No. 2015-17
Acceptance of Deeds and Easements
March 3, 2015
Page: 3

PASSED AND ADOPTED by the Mayor and Council of the City of Peoria,
Arizona, this 3rd day of March 2015.

Cathy Carlat, Mayor

ATTEST:

Rhonda Geriminsky, City Clerk

APPROVED AS TO FORM:

Stephen M. Kemp, City Attorney

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 12R

Date Prepared: February 24, 2015

Council Meeting Date: March 3, 2015

TO: Honorable Mayor and City Council
FROM: Mayor Cathy Carlat
THROUGH: Carl Swenson, City Manager
SUBJECT: Resolution supporting public education in Arizona

Purpose:

This is a request for City Council to adopt proposed Resolution No. #2015-21 affirming its support for public education in Arizona.

Summary:

A high quality education is essential for the youth in our community as it prepares them for an independent life, supports their economic future and affirms a responsibility towards citizenship. Peoria has been fortunate to have access to high quality elementary and secondary schools. This benefits not only the direct students, but also promotes the quality of life for all residents.

In an ever changing world, the state's economic prosperity is closely aligned with a highly skilled workforce. It is important that political subdivisions work together to assure that students have the knowledge and skills required to be globally competitive. Increasingly our schools are facing financial challenges as they struggle to support a variety of costs associated with operating a school. This includes salaries for classified and certificated personnel, building maintenance expenses, transportation needs and food services.

Arizona schools are constrained in their ability to obtain new revenue, and must rely on sources granted to them in the Arizona State Constitution for funding. The City of Peoria supports the use of appropriate resources to enable excellent education for our students.

Previous Actions:

None

Options:

A: Adopt Resolution No. 2015-21

B: Do not adopt Resolution No. 2015-21

Staff's Recommendation:

Staff recommends that the City Council adopt Resolution No. 2015-21

Fiscal Analysis:

There is no direct fiscal impacts of this item.

Exhibit(s):

Exhibit 1: Resolution No. 2015-21

Contact Name and Number: Tamara Shreeve, Strategic Management Officer, x5143

RESOLUTION NO. 2015-21

A RESOLUTION OF THE MAYOR AND COUNCIL OF
THE CITY OF PEORIA, MARICOPA COUNTY,
ARIZONA AFFIRMING ITS SUPPORT FOR PUBLIC
EDUCATION IN ARIZONA.

WHEREAS, The City of Peoria, Arizona recognizes the importance of high-quality education for our children, as it prepares youth for their independent lives, supports their economic future and affirms responsibility towards citizenship; and

WHEREAS, Students have traditionally had access to high-quality elementary and secondary educational institutions throughout the City; and

WHEREAS, Peoria residents have a long history of an exceptional educational environment with highly-qualified teachers, viable technology, safe surroundings, and services for accelerated and special needs students; and

WHEREAS, High-quality educational institutions enhance the quality of life for its residents; and

WHEREAS, In an ever-changing world, the state's economic prosperity is closely aligned with the caliber of its educated workforce; and

WHEREAS, It is important that political subdivisions collaborate with schools to assure that today's students and future students remain globally competitive in the evolving fields of science, technology, engineering and math; and

WHEREAS, Schools are faced with a variety of different costs including salaries for classified and certificated personnel, building maintenance, transportation and food services; and

WHEREAS, Arizona schools are limited in their ability to obtain revenue and must rely on the rights granted to them in the Arizona State Constitution for funding.

NOW THEREFORE, be it resolved by the Mayor and Council of the City of Peoria, Maricopa County, Arizona as follows:

RES. 2015-21
March 3, 2015
Page 2 of 2

SECTION 1. The Mayor and Council of the City of Peoria, Arizona recognize the high quality education offered by Peoria schools and their value to further the economic and civic future of our City and our State.

SECTION 2. The Mayor and Council of the City of Peoria, Arizona acknowledge the importance of appropriate provisions to enable excellent education to students in Peoria.

PASSED AND ADOPTED by the Mayor and Council of the City of Peoria, Arizona, this 3rd day of March, 2015.

CITY of PEORIA, an Arizona
municipal corporation

Cathy Carlat, Mayor

ATTEST:

Rhonda Geriminsky, City Clerk

APPROVED AS TO FORM:

Stephen M. Kemp, City Attorney

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 13R

Date Prepared: February 17, 2015

Council Meeting Date: March 03, 2015

TO: Carl Swenson, City Manager

FROM: Brent Mattingly, Finance Director

THROUGH: Jeff Tyne, Deputy City Manager

SUBJECT: Public Hearing: Proposed Recommendations by the City to the Arizona Department of Revenue for a Class A (Small Game) Bingo License.

Purpose:

Pursuant to Arizona Law the City must recommend to the Arizona Department of Revenue for approval. The Standard for the recommendation is whether the best interest of the community will be served by the issuance of this license and whether the public convenience is served.

Background/Summary:

Cindy Smith, Finance Manager for Maricopa County Municipal Water Conservation District #1 which operates Pleasant Harbor Marina, has applied for a Class A (Small Game) Bingo License located at 8708 W. Harbor Boulevard.

The Class A license is used for recreational and social purposes, returning all gross receipts to the players in prizes. Class A licensees cannot exceed \$15,600 per year in gross receipts. That is the amount left, if any, after paying prizes.

The public hearing notice was posted and no comments were received during the posting period. The license application was reviewed according to State law and all Departments gave approvals.

Previous Actions:

There has never been a Bingo License at this location.

Options:

A: Recommend approval to the Arizona Department of Revenue for a Class A (Small Game) Bingo License located at 8708 W. Harbor Boulevard, Cindy Smith, Applicant, #20009425.

B: Recommend denial to the Arizona Department of Revenue for a Class A (Small Game) Bingo License located at 8708 W. Harbor Boulevard, Cindy Smith, Applicant, #20009425.

Staff's Recommendation:

That the Mayor and Council recommend approval to the Arizona Department of Revenue for a Class A (Small Game) Bingo License located at 8708 W. Harbor Boulevard, Cindy Smith, Applicant, #20009425.

Fiscal Analysis:

The item has no financial implications.

Narrative:

The appropriate fees have been paid and the applicant has been advised that a representative needs to be present at the meeting to answer any questions that the Council or public may have.

Exhibit 1: New Class A (Small Game) Bingo License Application.

Applicant's Name (as shown on page 1)

Naricopa Cty Muni Water Conservation Dist #1 dba Pleasant Harbor

APPLICATION FOR BINGO LICENSE

9 Class B and Class C license applicants only: Bingo checking account information:

Checking Account Number	Bank Name	Bank Branch
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10 Class B and Class C license applicants only: Bingo interest-bearing account information:

Account Number	Bank Name	Bank Branch
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11 Class B and Class C license applicants only: List all officers and/or supervisors authorized to sign checks from the accounts listed above. If applying as a qualified organization, all supervisors must be members of the applicant:

11a Name	11b Name
Title	Title
Address - Number and Street, Rural Rt., Apt. No.	Address - Number and Street, Rural Rt., Apt. No.
City State ZIP Code	City State ZIP Code

12 List the name(s) of the one or two persons who will serve as managers. If applying as a qualified organization, these persons must be members of the applicant. Each person must submit an affidavit.

12a Name	12b Name
Title	Title
Address - Number and Street, Rural Rt., Apt. No.	Address - Number and Street, Rural Rt., Apt. No.
City State ZIP Code	City State ZIP Code

13 List the name of the one person designated as proceeds coordinator. If applying as a qualified organization, this person must be an officer or director and a member of the applicant. Each person must submit an affidavit.

Name	Address - Number and Street, Rural Rt., Apt. No.
Rebecca Brink	8708 W Harbor Blvd
Title	City State ZIP Code
Pleasant Harbor RV Manager	Peoria AZ 85383

14 List the name(s) of the person(s) who will serve as supervisor. If applying as a qualified organization, each person must be a member of the applicant. Each person must submit an affidavit.

14a Name	14b Name
Tony Ramirez	Deneen Ramirez
Title	Title
Activity Director	Activity Director
Address - Number and Street, Rural Rt., Apt. No.	Address - Number and Street, Rural Rt., Apt. No.
8708 W Harbor Blvd, Site #249	8708 W Harbor Blvd, Site #249
City State ZIP Code	City State ZIP Code
Peoria AZ 85383	Peoria AZ 85383
14c Name	14d Name
Title	Title
Address - Number and Street, Rural Rt., Apt. No.	Address - Number and Street, Rural Rt., Apt. No.
City State ZIP Code	City State ZIP Code

Applicant's Name (as shown on page 1)

Maricopa Cty Muni Water Conservation Dist #1 dba Pleasant Harbor

APPLICATION FOR BINGO LICENSE

15 List the name(s) of the person(s) who will serve as assistants. If applying as a qualified organization, each person must be a member or new member of the applicant. Except for "Class A" licensees, each person must submit an affidavit.

15a Name	15b Name
15c Name	15d Name
15e Name	15f Name
15g Name	15h Name

16 Street address of the physical location where bingo will be played:
8708 W Harbor Blvd. Peoria, AZ 85383

17 Indicate the time on each respective day that bingo will be played:

SUN	MON	TUE	WED	THUR	FRI	SAT
<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.	<input type="checkbox"/> a.m.
<input type="checkbox"/> p.m.	<input type="checkbox"/> p.m.	7:00 <input checked="" type="checkbox"/> p.m.	<input type="checkbox"/> p.m.	<input type="checkbox"/> p.m.	<input type="checkbox"/> p.m.	<input type="checkbox"/> p.m.

18 List dates of proposed game cancellation if any:

19 Indicate the type of premises where bingo will be played. Check one box:

- a Neither rent nor mortgage will be paid from bingo funds.
- b Rented or leased. Attach rental affidavit and copy of rental agreement.

Landlord's Name	Address - Number and Street, Rural Rt., Apt. No.
Telephone Number (with area code)	City State ZIP Code

- c Owned solely by the organization. Attach copy of mortgage, deed of trust, purchase agreement, escrow agreement, or other related document:

Holder of Mortgage	Address - Number and Street, Rural Rt., Apt. No.
Telephone Number (with area code)	City State ZIP Code

- d Owned jointly with other organization. Attach copy of mortgage, deed of trust, purchase agreement, escrow agreement, or other related document:

1) Holder of Mortgage	Address - Number and Street, Rural Rt., Apt. No.
Telephone Number (with area code)	City State ZIP Code
2) Co-Owner Holder:	Address - Number and Street, Rural Rt., Apt. No.
Telephone Number (with area code)	City State ZIP Code
3) Co-Owner Holder:	Address - Number and Street, Rural Rt., Apt. No.
Telephone Number (with area code)	City State ZIP Code

Continued on page 4 →

2) List bingo licensees who are or will be conducting bingo in the same premises as you and those licensees located within 1,000 feet of your premises:

20a Name	20b Name
Address - Number and Street, Rural Rt., Apt. No.	Address - Number and Street, Rural Rt., Apt. No.
City State ZIP Code	City State ZIP Code

2 1 Expected bingo expenses:

a Mortgage: \$ _____ per month

Payable to N/A	Address - Number and Street, Rural Rt., Apt. No.
Telephone number (with area code)	City State ZIP Code

b Rent: \$ _____ per month hour occasion

Payable to N/A	Address - Number and Street, Rural Rt., Apt. No.
Telephone number (with area code)	City State ZIP Code

c Janitorial Services: \$ _____ per month hour occasion

Payable to N/A	Address - Number and Street, Rural Rt., Apt. No.
Telephone number (with area code)	City State ZIP Code

d Accounting Services: \$ _____ per month hour occasion

Payable to N/A	Address - Number and Street, Rural Rt., Apt. No.
Telephone number (with area code)	City State ZIP Code

e Security Services: \$ _____ per month hour occasion

Payable to N/A	Address - Number and Street, Rural Rt., Apt. No.
Telephone number (with area code)	City State ZIP Code

f Bingo Supplies: \$100.00 per Annually

Payable to Party City	Address - Number and Street, Rural Rt., Apt. No. 8026 W Bell Road
Telephone number (with area code) (623) 979-7986	City State ZIP Code Peoria AZ 85308

Line 21 continues on page 5 →

Applicant's Name (as shown on page 1)

Maricopa Cty Muni Water Conservation Dist #1 dba Pleasant Harbor

APPLICATION FOR BINGO LICENSE

21 Expected Bingo Expenses, continued...

g Maximum prize payout per occasion: \$_____. Attach game schedule that lists individual prize amounts.

Paid to N/A		Address - Number and Street, Rural Rt., Apt. No.	
Telephone number (with area code)		City	State ZIP Code

h Utility Expenses:

Electric (payable to) N/A		Address - Number and Street, Rural Rt., Apt. No.	
Account Number	Monthly Amount \$	City	State ZIP Code

Gas (payable to) N/A		Address - Number and Street, Rural Rt., Apt. No.	
Account Number	Monthly Amount \$	City	State ZIP Code

Water (payable to) N/A		Address - Number and Street, Rural Rt., Apt. No.	
Account Number	Monthly Amount \$	City	State ZIP Code

Trash Removal (payable to) N/A		Address - Number and Street, Rural Rt., Apt. No.	
Account Number	Monthly Amount \$	City	State ZIP Code

22 Briefly state the specific projected use of net proceeds from games of bingo:

Any Revenues received will be used to fund other social activities at Pleasant Harbor.

I, Cindy Smith, under penalty of perjury and upon oath, declare that I am duly authorized to sign and file this application. I hereby swear or confirm that I have read the foregoing application and know the contents thereof and that all information provided has been fully, accurately, and truthfully completed to the best of my knowledge.

Finance Manager
[Redacted Signature]

Please mail to: Arizona Department of Revenue, PO Box 29019, Phoenix, AZ 85038-9019

(602) 716-7801

**Arizona Form
830**

Affidavit

Bingo

This affidavit must be completed by each person who wishes to assist in the conduct of any game of bingo. If any information is blank or incorrect, the affidavit will be returned to you. All information is subject to verification. Disclosure of your Social Security Number (SSN) is voluntary. This information may be used to establish positive identification for purposes of criminal background checks pursuant to Arizona Revised Statutes § 5-404.

Licensee's Name Maricopa Cty Muni Water Conservation Dist #1 dba Pleasant Harbor		License Number	
Position (check the appropriate boxes): <input checked="" type="checkbox"/> Manager <input type="checkbox"/> Supervisor <input type="checkbox"/> Proceed Coordinator <input type="checkbox"/> Assistant			
Affiant's Name CINDY SMITH		REVENUE USE ONLY. DO NOT MARK IN THIS AREA. 88	
Social Security Number		Date of Birth	
Address 8708 W Harbor Blvd			
City Peoria		State AZ	ZIP Code 85383
Home Phone No. (with area code)		Work Phone No. (with area code)	
(928) 501-5253		81 PM	80 RCVD

If licensee is a qualified organization, complete the following section:

Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Joined Organization 11/20/2014
Officers? <input type="checkbox"/> Yes <input type="checkbox"/> No	Officer Title
Do you have an affidavit on file for any other licensee? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", list license number(s):	

I, CINDY SMITH AFFIANT'S NAME, the above-named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Chapter 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.


 Signature of Affiant

11/20/2014
 Date

Please mail to: Arizona Department of Revenue, PO Box 29019, Phoenix, AZ 85038-9019

(602) 716-7801

This affidavit must be completed by each person who wishes to assist in the conduct of any game of bingo. If any information is blank or incorrect, the affidavit will be returned to you. All information is subject to verification. Disclosure of your Social Security Number (SSN) is voluntary. This information may be used to establish positive identification for purposes of criminal background checks pursuant to Arizona Revised Statutes § 5-404.

Licensee's Name Maricopa Cty Muni Water Conservation Dist #1 dba Pleasant Harbor		License Number	
Position (check the appropriate boxes): <input type="checkbox"/> Manager <input checked="" type="checkbox"/> Supervisor <input type="checkbox"/> Proceed Coordinator <input type="checkbox"/> Assistant			
Affiant's Name Tony Ramirez		REVENUE USE ONLY. DO NOT MARK IN THIS AREA. 88	
Social Security Number		Date of Birth	
Address 8708 W Harbor Blvd, Site #249			
City Peoria		State AZ	ZIP Code 85383
Home Phone No. (with area code)		Work Phone No. (with area code)	
81		PM	80 RCVD

If licensee is a qualified organization, complete the following section:

Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Joined Organization
Officers? <input type="checkbox"/> Yes <input type="checkbox"/> No	Officer Title
Do you have an affidavit on file for any other licensee? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", list license number(s):	

I, Tony Ramirez AFFIANT'S NAME, the above-named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Chapter 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.



11-18-14
Date

Please mail to: Arizona Department of Revenue, PO Box 29019, Phoenix, AZ 85038-9019

☎ (602) 716-7801

**Arizona Form
830**

Affidavit

Bingo

This affidavit must be completed by each person who wishes to assist in the conduct of any game of bingo. If any information is blank or incorrect, the affidavit will be returned to you. All information is subject to verification. Disclosure of your Social Security Number (SSN) is voluntary. This information may be used to establish positive identification for purposes of criminal background checks pursuant to Arizona Revised Statutes § 5-404.

Licensee's Name Marcopa Cty Muni Water Conservation Dist #1 dba Pleasant Harbor		License Number	
Position (check the appropriate boxes): <input type="checkbox"/> Manager <input checked="" type="checkbox"/> Supervisor <input type="checkbox"/> Proceed Coordinator <input type="checkbox"/> Assistant			
Affiant's Name Deneen Ramirez			
Social Security Number		Date of Birth	
Address 8706 W Harbor Blvd, Site #249			
City Peoria		State AZ	ZIP Code 85383
Home Phone No. (with area code)		Work Phone No. (with area code)	
[REDACTED]		[REDACTED]	

REVENUE USE ONLY. DO NOT MARK IN THIS AREA.

88

81 PM 80 RCVD

If licensee is a qualified organization, complete the following section:

Member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Joined Organization
Offices? <input type="checkbox"/> Yes <input type="checkbox"/> No	Officer Title
Do you have an affidavit on file for any other licensee? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", list license number(s):	

I, Deneen Ramirez AFFIANT'S NAME, the above-named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Chapter 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

Signature of Affiant [REDACTED]

Date 11-18-14

Please mail to: Arizona Department of Revenue, PO Box 29019, Phoenix, AZ 85038-9019

(602) 716-7801

**Arizona Form
830**

Affidavit

Bingo

This affidavit must be completed by each person who wishes to assist in the conduct of any game of bingo. If any information is blank or incorrect, the affidavit will be returned to you. All information is subject to verification. Disclosure of your Social Security Number (SSN) is voluntary. This information may be used to establish positive identification for purposes of criminal background checks pursuant to Arizona Revised Statutes § 5-404.

Licensee's Name
Maricopa Cty Muni Water Conservation Dist # 1 dba Pleasant Harbor
Position (check the appropriate boxes):
 Manager Supervisor Proceed Coordinator Assistant

License Number

REVENUE USE ONLY. DO NOT MARK IN THIS AREA.
[88]

Affiant's Name
Rebecca Brink
Social Security Number _____ Date of Birth _____
Address
8708 W Harbor Blvd, Site
City Peoria State AZ ZIP Code 85383
Home Phone No. (with area code) _____ Work Phone No. (with area code) (928) 501-5253

[81] PM [80] RCVD

If licensee is a qualified organization, complete the following section:

Member?
 Yes No Date Joined Organization _____
Officers?
 Yes No Officer Title _____
Do you have an affidavit on file for any other licensee?
 Yes No If "Yes", list license number(s): _____

I, Rebecca Brink, the above-named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Chapter 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

[Redacted Signature]

Date 11/18/14

Please mail to: Arizona Department of Revenue, PO Box 29019, Phoenix, AZ 85038-9019

(602) 716-7801

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 14R

Date Prepared: February 17, 2015

Council Meeting Date: March 03, 2015

TO: Carl Swenson, City Manager

FROM: Brent Mattingly, Finance Director

THROUGH: Jeff Tyne, Deputy City Manager

SUBJECT: Public Hearing: Proposed Recommendations by the City to the Arizona State Liquor Board for a New Wine and Beer (Series 10) Liquor License.

Purpose:

Pursuant to Arizona Law the City must make a recommendation to the State Liquor Board regarding the approval of applications to sell alcoholic beverages in the City. The Standard for the City's recommendation is whether the best interest of the community will be served by the issuance of these licenses and whether the public convenience is served.

Background/Summary:

QuikTrip #436

QuikTrip #436 is a new gas station and convenience store, located at 6739 W. Happy Valley Road, has applied for the a New Wine and Beer (Series 10) Liquor License. The application agent is Troy C. DeVos.

Series 10—permits the retail sale of beer and wine for consumption off premises.

Some of the businesses around QuikTrip #436 are Fry's Food, Circle K, and Taco Bell. There has never been a liquor license at 6739 W. Happy Valley Road. This building is currently under construction. There are no staff concerns with QuikTrip #436. The public hearing notice was posted for at least 20 days, and no comments were received during the posting period.

Previous Actions:

QuikTrip #436

There has never been a liquor license at 6739 W. Happy Valley Road.

Options:

A: Recommend approval to the Arizona State Liquor Board for a New Wine and Beer (Series 10) Liquor License for QuikTrip #436, located at 6739 W. Happy Valley Road, Troy C. DeVos, Applicant, LL#20004301.

B: Recommend denial to the Arizona State Liquor Board for a New Wine and Beer (Series 10) Liquor License for QuikTrip #436, located at 6739 W. Happy Valley Road, Troy C. DeVos, Applicant, LL#20004301.

Staff's Recommendation:

That the Mayor and Council recommend approval to the Arizona State Liquor Board for a New Wine and Beer (Series 10) Liquor License for QuikTrip #436, located at 6739 W. Happy Valley Road, Troy C. DeVos, Applicant, LL#20004301.

Fiscal Analysis:

These item have no financial implications.

Narrative:

The appropriate fees has been paid and the applicant has been advised that a representative needs to be present at the meeting to answer any questions that the Council or public may have.

Exhibit 1: New Liquor License Application

Arizona Department of Liquor Licenses and Control
 800 West Washington, 5th Floor
 Phoenix, Arizona 85007
 www.azliquor.gov
 602-542-5141.

APPLICATION FOR LIQUOR LICENSE
 TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT Complete Section 5
- NEW LICENSE Complete Sections 2, 3, 4, 13, 14, 15, 16
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT Complete Sections 2, 3, 4, 10, 13, 15, 16

SECTION 2 Type of ownership:

- J.T.W.R.O.S. Complete Section 6
- INDIVIDUAL Complete Section 6
- PARTNERSHIP Complete Section 6
- CORPORATION Complete Section 7
- LIMITED LIABILITY CO. Complete Section 7
- CLUB Complete Section 8
- GOVERNMENT Complete Section 10
- TRUST Complete Section 6
- OTHER (Explain) _____

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SECTION 3 Type of license and fees LICENSE #(s):

1. Type of License(s): SERIES 10

10076625

2. Total fees attached:

\$ 122

Department Use Only

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.

The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

- Owner/Agent's Name: Mr. DeVos Troy Charles
(Insert one name ONLY to appear on license) Last First Middle
- Corp./Partnership/L.L.C.: QuikTrip Corporation B1022842
(Exactly as it appears on Articles of Inc. or Articles of Org.)
- Business Name: QuikTrip # 436 B1047143
(Exactly as it appears on the exterior of premises)
- Principal Street Location: 6739 W. HAPPY VALLEY RD PEORIA MARICOPA 85383
(Do not use PO Box Number) City County Zip
- Business Phone: Pending Daytime Phone: [REDACTED] Email: dtippins@quiktrip.com
- Is the business located within the incorporated limits of the above city or town? YES NO
- Mailing Address: P.O. Box 3475 Tulsa OK 74101
City State Zip
- Price paid for license only bar, beer and wine, or liquor store: Type _____ \$ _____ Type _____ \$ _____

DEPARTMENT USE ONLY

Fees: Application 100 Interim Permit _____ Site Inspection _____ Finger Prints 122 \$ 122
TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: [REDACTED] Date: 12/23/2014 Lic. # 10076625

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location. _____
4. Is the license currently in use? YES NO If no, how long has it been out of use? _____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the **CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER,**
(Print full name)
MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

X _____ State of _____ County of _____
(Signature)
 My commission expires on: _____
 The foregoing instrument was acknowledged before me this _____ day of _____, _____ Year.
Day Month Year

(Signature of NOTARY PUBLIC)

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SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						
<input type="checkbox"/> <input type="checkbox"/>						

) Y R A S S E C E N F I T

2. Is any person, other than the above, going to share in the profits/losses of the business? YES NO
 If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary.

Last	First	Middle	Mailing Address	City, State, Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

- CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.
- L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: QulkTrip Corporation
(Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 05/14/1958 State where Incorporated/Organized: Oklahoma
3. AZ Corporation Commission File No.: F-0875503-0 Date authorized to do business in AZ: 05/14/1999
4. AZ L.L.C. File No: N/A Date authorized to do business in AZ: N/A
5. Is Corp./L.L.C. Non-profit? YES NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
SEE ATTACHED LIST					

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
Cadleux II	Chester	Edouard	13.46 43.9	P.O. Box 3475	Tulsa, OK 74101-3475
Cadleux II	Chester	Edouard	10.05 20.97	P.O. Box 3475	Tulsa, OK 74101-3475
OWNED BY SEVERAL PERSONS; NONE OWNS 10% OF THE TOTAL ISSUED OUTSTANDING SHARES					

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit? YES NO
3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

1. **Current Licensee's Name:** _____
(Exactly as it appears on license) Last First Middle
2. **Assignee's Name:** _____
Last First Middle
3. **License Type:** _____ **License Number:** _____ **Date of Last Renewal:** _____
4. **ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.**

SECTION 10 Government: (for cities, towns, or counties only)

1. **Governmental Entity:** _____
2. **Person/Assignee:** _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by **CURRENT LICENSEE** (Bars and Liquor Stores ONLY-Series 06,07, and 09).

1. **Current Licensee's Name:** _____ **Entity:** _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
2. **Corporation/L.L.C. Name:** _____
(Exactly as it appears on license)
3. **Current Business Name:** _____
(Exactly as it appears on license)
4. **Physical Street Location of Business:** Street _____
City, State, Zip _____
5. **License Type:** _____ **License Number:** _____
6. **If more than one license to be transferred:** License Type: _____ License Number: _____
7. **Current Mailing Address:** Street _____
(Other than business) City, State, Zip _____
8. **Have all creditors, lien holders, interest holders, etc. been notified of this transfer?** YES NO
9. **Does the applicant intend to operate the business while this application is pending?** YES NO If yes, complete Section 5 of this application, attach fee, and current license to this application.
10. I, _____, hereby authorize the department to process this application to transfer the privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of these conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.
I, _____, declare that I am the **CURRENT OWNER, AGENT, MEMBER, PARTNER STOCKHOLDER, or LICENSEE** of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

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(Signature of CURRENT LICENSEE)

State of _____ County of _____
The foregoing instrument was acknowledged before me this

My commission expires on: _____

Day Month Year

(Signature of NOTARY PUBLIC)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)
 APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

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1. Current Business: Name _____
 (Exactly as it appears on license) Address _____
2. New Business: Name _____
 (Physical Street Location) Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest school: 919 ft. Name of school TERRAMAR ELEMENTARY SCHOOL
 Address 7000 W. HAPPY VALLEY RD. PEDRIA, AZ 85383
 City, State, Zip
2. Distance to nearest church: 613 ft. Name of church CHRIST'S CHURCH OF THE VALLEY
 Address 7007 W. HAPPY VALLEY RD. PEDRIA, AZ 85383
 City, State, Zip
3. I am the: Lessee Sublessee Owner Purchaser (of premises)

4. If the premises is leased give lessors: Name _____
 Address _____
 City, State, Zip

4a. Monthly rental/lease rate \$ _____ What is the remaining length of the lease ___ yrs. ___ mos.
 4b. What is the penalty if the lease is not fulfilled? \$ _____ or other _____
 (give details - attach additional sheet if necessary)

5. What is the total business indebtedness for this license/location excluding the lease? \$NO DEBT INCURRED FOR THIS LICENSE/LOCATION
 Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? _____

SECTION 13 - continued

- 7. Has ~~any~~ license or a transfer license for the premises on this application been denied by the state within the past one (1) year?
 YES NO If yes, attach explanation.
- 8. Does ~~any~~ spirituous liquor manufacturer, wholesaler, or employee have any interest in your business? YES NO
- 9. Is the premises currently licensed with a liquor license? YES NO If yes, give license number and licensee's name:

License # _____ (exactly as it appears on license) Name _____

SECTION 14 Restaurant or hotel/motel license applicants:

- 1. Is there an existing restaurant or hotel/motel liquor license at the proposed location? YES NO
 If yes, give the name of licensee, Agent or a company name:

_____ and license #: _____
 Last First Middle

- 2. If the answer to Question 1 is YES, you may qualify for an Interim Permit to operate while your application is pending; consult A.R.S. § 4-203.01; and complete SECTION 5 of this application.
- 3. All restaurant and hotel/motel applicants must complete a Restaurant Operation Plan (Form LIC0114) provided by the Department of Liquor Licenses and Control.
- 4. As stated in A.R.S. § 4-205.02.G.2, a restaurant is an establishment which derives at least 40 percent of its gross revenue from the sale of food. Gross revenue is the revenue derived from all sales of food and spirituous liquor on the licensed premises. By applying for this hotel/motel restaurant license, I certify that I understand that I must maintain a minimum of 40 percent food sales based on these definitions and have included the Restaurant Hotel/Motel Records Required for Audit (form LIC 1013) with this application.

applicant's signature

As stated in A.R.S § 4-205.02 (B), I understand it is my responsibility to contact the Department of Liquor Licenses and Control to schedule an inspection when all tables and chairs are on site, kitchen equipment, and, if applicable, patio barriers are in place on the licensed premises. With the exception of the patio barriers, these items are not required to be properly installed for this inspection. Failure to schedule an inspection will delay issuance of the license. If you are not ready for your inspection 90 days after filing your application, please request an extension in writing, specify why the extension is necessary, and the new inspection date you are requesting. To schedule your site inspection visit www.azliquor.gov and click on the "Information" tab.

applicants initials

SECTION 15 Diagram of Premises: (Blueprints not accepted, diagram must be on this form)

- 1. Check ALL boxes that apply to your business:
 Entrances/Exits Liquor storage areas Patio: Contiguous
 Service windows Drive-in windows Non Contiguous
- 2. Is your licensed premises currently closed due to construction, renovation, or redesign? YES NO
 If yes, what is your estimated opening date? 4/23/15
 month/day/year
- 3. Restaurants and hotel/motel applicants are required to draw a detailed floor plan of the kitchen and dining areas including the locations of all kitchen equipment and dining furniture. Diagram paper is provided on page 7.
- 4. The diagram (a detailed floor plan) you provide is required to disclose only the area(s) where spirituous liquor is to be sold, served, consumed, dispensed, possessed, or stored on the premises unless it is a restaurant (see #3 above).
- 5. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed premises, such as parking lots, living quarters, etc.

As stated in A.R.S. § 4-207.01(B), I understand it is my responsibility to notify the Department of Liquor Licenses and Control when there are changes to boundaries, entrances, exits, added or deleted doors, windows or service windows, or increase or decrease to the square footage after submitting this initial drawing.

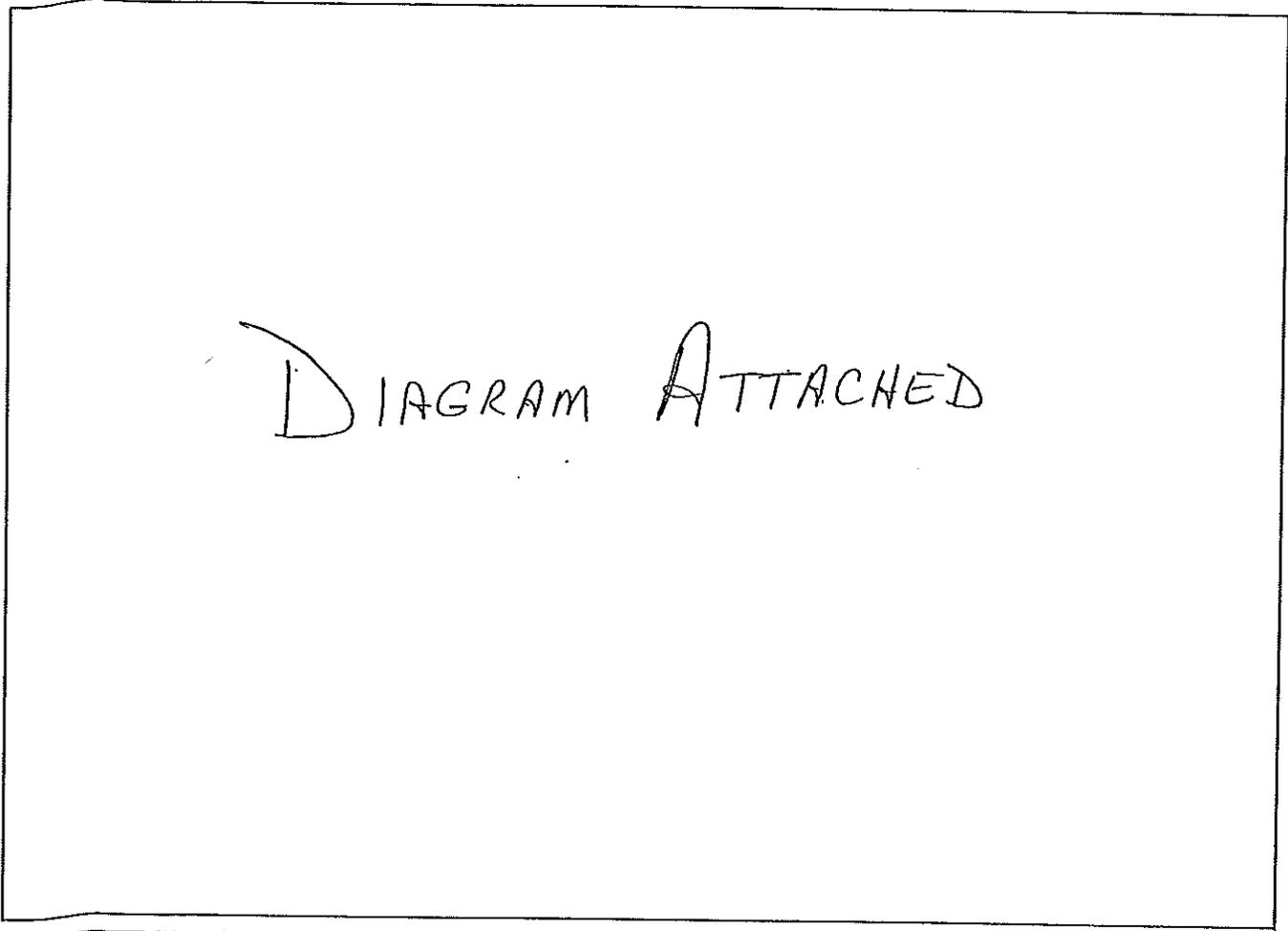
applicants initials

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SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, high-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

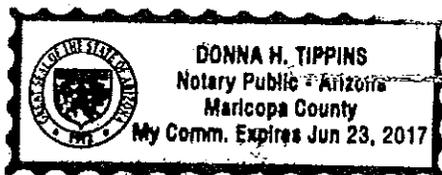


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SECTION 16 Signature Block

I, Troy Charles DeVos, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X [Redacted Signature]
(signature of applicant listed in Section 4, Question 1)



State of ARIZONA County of MARICOPA

The foregoing instrument was acknowledged before me this 17 of DECEMBER, 2014
Day Month Year

My commission expires on: 06/23/2017
Day Month Year

[Redacted Signature]
signature of NOTARY PUBLIC

Q1

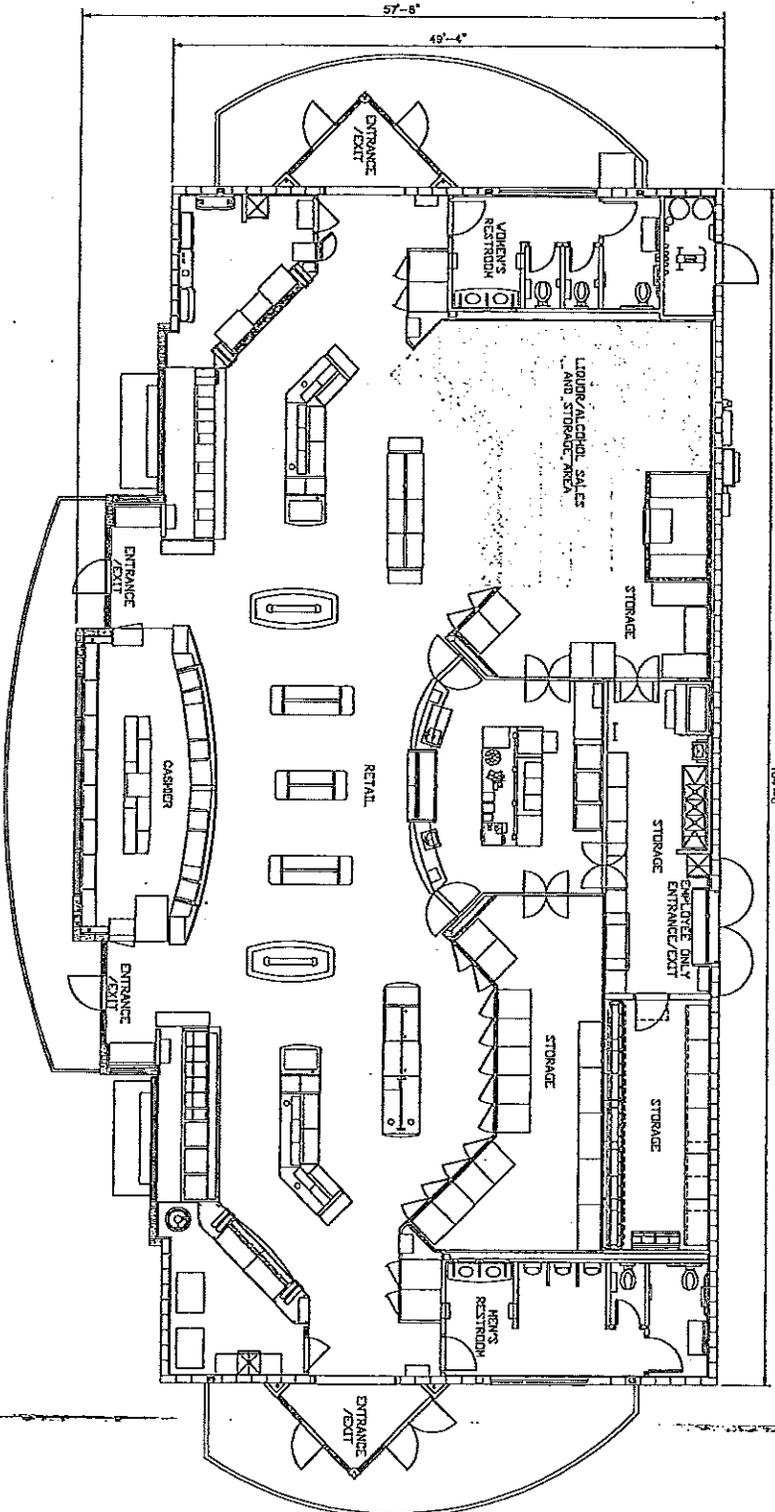
QuikTrip
4212 South 27th East
Tulsa, OK 74112
Tel: 918.438.1234
Fax: 918.438.1235

LIQUOR LICENSE

QuikTrip Store No. :

CONSUMER
① THIS LICENSE IS VALID FOR THE PURCHASE AND CONSUMPTION OF LIQUOR ONLY. IT IS NOT VALID FOR THE PURCHASE AND CONSUMPTION OF BEER OR WINE. THE LICENSEE SHALL BE RESPONSIBLE FOR THE PROPER SERVICE OF LIQUOR TO THE CONSUMER. THE LICENSEE SHALL NOT BE HELD RESPONSIBLE FOR THE CONDUCT OF THE CONSUMER. THE LICENSEE SHALL NOT BE HELD RESPONSIBLE FOR THE CONDUCT OF THE CONSUMER. THE LICENSEE SHALL NOT BE HELD RESPONSIBLE FOR THE CONDUCT OF THE CONSUMER.

PERMITS AND LICENSES
STATE NO. 1
ISSUE DATE 10/25/10
EXPIRES 10/25/11



Total Sq Ft = 5700

14 DEC 23 11A. LIC. RM 203

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 15R

Date Prepared: February 13, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: Julie Ayers, Human Resources Director

SUBJECT: Phoenix Fire Fighters Association (Peoria Chapter) Memorandum of Understanding, July 2015 through June 2017

Purpose:

This is a request for City Council to consider a Memorandum of Understanding (MOU) for the Phoenix Fire Fighters Association (Peoria Chapter), ("PFFA"), for the period July 2015 through June 2017 establishing wages, hours and conditions of work.

Background/Summary:

Prior to the opening of a labor contract for negotiations, the Human Resources Department conducts a Compensation survey gathering data from comparable valley cities to determine our position in the market. Survey data received prior to this PFFA negotiation cycle indicated that the salary ranges for Firefighters were out of alignment with the City's desired market position. As such, negotiations with PFFA and the resulting tentative agreement include a market adjustment.

Pursuant to City Code Chapter 19, the meet and confer process began on October 16, 2014 and concluded on February 5, 2015. This MOU has been ratified by the membership of PFFA.

The major components of this new MOU are as follows:

- *The agreement is for a two year period, beginning July 1, 2015 to June 30, 2017.
- *Establishes market adjustments of 2.5% in year one and 2% in year two for all PFFA covered employees.
- *Establishes step/merit increases each year for eligible employees.
- *Institutes changes to the pay structure of the Firefighters, Fire Engineers and Fire Captains.
- *Increases the Life Insurance benefit for covered members from 1x to 2x their annual salary.
- *Increases Paramedic, Hazmat and Technical Rescue Assignment pays.
- *Adds Assignment pay for certified Rescue Swimmers in year two.

Options:

A: Approve the PFFA MOU in total for the period July 2015 through June 2017.

B: Do not approve the PFFA MOU in total for the period July 2015 through June 2017 and return for re-negotiation or mediation with specific direction.

Staff's Recommendation:

It is recommended that the Mayor and Council approve the PFFA MOU in total for the period July 2015 through June 2017.

Fiscal Analysis:

The cost of the two year PFFA MOU would be \$1,078,000 in on-going costs and \$26,000 in one-time costs.

Exhibit(s): PFFA Memorandum of Understanding, July 1, 2015 – June 30, 2017

Contact Name and Number: Julie Ayers, Human Resources Director, x7580

MEMORANDUM OF UNDERSTANDING

JULY 2015-THROUGH JUNE 2017

CITY OF PEORIA

AND

UNITED PHOENIX FIRE FIGHTERS ASSOCIATION LOCAL 493

REPRESENTING
PEORIA FIRE FIGHTERS

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PREAMBLE

WHEREAS, the parties, through their designated representatives, met and conferred in good faith in order to reach agreement concerning wages, hours, and working conditions of employees comprising the Fire Fighter Unit; and

WHEREAS, the parties hereby acknowledge that the provisions of this Memorandum are not intended to abrogate the authority and responsibility of City government provided for under the statutes of the State of Arizona or the Charter or ordinances of the City of Peoria;

NOW THEREFORE, having reached this complete agreement concerning wages, hours, and working conditions for the term specified, the parties submit this Memorandum to the City Council of the City of Peoria with their joint recommendation that the Council resolve to adopt its terms and provisions.

Article 1: Gender

Whenever any words used herein are in the masculine, feminine or neuter, they will be construed as though they were also used in another gender in all cases where they would so apply.

Article 2: Rights of the Parties

1. Rights of the Association

- a. The Association, as the authorized representative, has the exclusive right to serve as the meet and confer representative of all employees in the Fire Fighter Unit as determined by the Peoria City Council Ordinance #88-14/89-01.
- b. Certain specified shift representatives of the Association have the right to paid release time under the Grievance Procedure herein as follows:
 - i. The Association may designate one (1) representative for each shift (Shift A, B, and Shift C) and will notify the Fire Chief of such designations. There will be no obligation on the Department to change or adjust normal departmental scheduling or assignments of personnel as a result of such designations.
 - ii. A shift representative may, when the Association is designated in writing by a grievant, act as his representative, attend mutually scheduled Memorandum (MOU) grievance meetings and hearings with department representatives without loss of payor benefits. In no event will this paid release time be used for any other purpose, such as gathering information,

interviewing the grievant or witnesses, or preparing a presentation.

- iii. The Association representative is required to obtain permission of his immediate supervisor to absent himself/herself from their duties to attend scheduled grievance meetings. A representative wishing to enter a work area for the purpose of investigating a formal grievance must first gain the permission of the work area supervisor. This permission will not be unreasonably withheld, giving proper consideration to essential work of the department and the occupational safety of the shift representative.
- c. The Association, through its designated representative, may distribute materials on the City premises (building and grounds) only before and after scheduled departmental activities designated by the Fire Chief.
- i. The Association will, subject to operational and scheduling requirements, be allowed release time with pay up to a maximum of six hundred (600) hours per MOU year for duly elected officers, trustees, and members appointed by the President for specific committees to attend Association business and Board of Trustees meetings or to attend MOU seminars and conventions. Union release time (URT) will be charged for any meeting requested by the Association, during their regular work shift, for discussions with, but not limited to, the Mayor, Council Members, City Manager, City Attorney, Department Directors, Managers, Supervisory employees, employees covered by the Association Agreement or other Association officials.
 - ii. Notice of events and names of members attending must be submitted to the Fire Chief or his designee by the Association no later than forty-eight (48) hours in advance of the release time.
 - iii. Release time will be charged against the bank of six hundred (600) hours in direct proportion to the number of straight time hours assigned for coverage of duty absences by the Fire Chief. If additional URT hours in the first year are needed, hours may be drawn from the second year. In no instance, will hours greater than 1200 be available for the term of this MOU.
- d. The City will furnish to the Association on request, at actual cost, a listing of Association members of City payroll deduction in July and January during the term of this MOU indicating name, mailing address, and job assignment. The MOU agrees to use this list solely for purposes of communicating with employee members and will not share this information with other individuals or organizations.

- e. The City will deduct biweekly an amount approved by the membership of the Association limited to regular and temporary membership dues pursuant to authorization on a form to be provided by the City, duly completed and signed by the Association member, and transmit such deductions to the Association on a monthly basis. The City will, at the request of the Association, make changes in the amount of the deduction hereunder during the term of this Memorandum at cost for implementing such change. Requests for changes in the deduction amount will include the employee name, employee number, effective date and amount. The City will not make dues deduction for Unit employees on behalf of any other employee organization during the term of this Memorandum. The City assumes no liability on account of any action taken pursuant to this paragraph.
- f. The City will provide bulletin boards designated by the City for posting of official Association literature that is not political in nature, abusive of any person or organization, or disruptive of the Department's operations. In addition, the Association will be allowed, consistent with past practices, to the C.A.D. system to disseminate such information when necessary. Such announcements will not be political in nature, nor will they be abusive of any person or organization or disruptive of the Department's operation.
- g. The City will provide the Association, upon request, non-confidential and readily available information concerning the employees, which is necessary to Association representatives for negotiations, and is not otherwise available to the Association, such as personnel census, employee benefit data, and survey information. Such requests will be made through the City Manager or his designee. Any usual costs incurred by the City in connection with this section will be borne by the Association.
- h. The Association will be allowed up to two (2) hours to talk to and possibly sign new fire fighter recruits into the Association. This time will be allotted in conformance with Phoenix Fire Training Academy practices. During such discussions, Association representative will avoid the dissemination of information, which is political in nature, abusive of any person or organization or disruptive of the Department's operations.
- i. The Employer agrees that non-employee officers and representative of the Association will have reasonable access to the premises of the Employer during working hours with advance notice to the appropriate Employer representative. Such visitations will be for the reasons of the administration of this MOU. The Association agrees that such activities will not interfere with the normal work duties of employees.

2. Management Rights

- a. The Association recognizes that the City has and will continue to retain, whether exercised or not, the unilateral and exclusive right to operate, administer and manage its municipal services and work force performing those services.
- b. The City Manager and the Fire Chief have exclusive decision-making authority on matters

not expressly modified by specific provisions of this Memorandum. Such decision-making will not in any way, directly or indirectly, be subject to the grievance procedure contained herein.

- c. The exclusive rights of the City will include, but not be limited to, the right to determine the organization of City government and the purpose and mission of its constituent agencies, to set standards of service to be offered to the public, and through its management officials to exercise control and discretion over its organization and operations, to establish and effect administrative regulations and employment rules consistent with law and the specific provisions of this Memorandum, to direct its employees, to take disciplinary action for proper cause, to relieve its employees from duty because of lack of work or other legitimate reasons, to determine the methods, means and personnel by which the City's services are to be provided, including the right to schedule and assign work and overtime, and to otherwise act in the interests of efficient service to the community. Nothing herein will be construed to diminish the rights of the City under Ordinance 88-14.
- d. The Association agrees for its members who work for the City that they will individually and collectively perform loyal and efficient work and service; that they will use their influence and best efforts to protect the property of the City and its service to the public; and, that they will cooperate in promoting and advancing the welfare of the City and the protection of its service to the public at all times.
- e. The Association and the City mutually agree through the labor/management process to cooperate in achieving increased productivity for the mutual benefit of all concerned through better utilization of equipment, manpower and methods of work.

3. Employee Rights

- a. All employees will have the right to have the Association serve as their "Meet and Confer" representatives as set forth in Ordinance 88-14, without discrimination based on membership or non-membership in the Association.
- b. Employees will have the right to be represented by the Association 10 dealings with the City concerning grievances as defined in this Memorandum (Article 16).
- c. Employees will have the right to present their own grievance in person.
- d. Any employee covered hereunder or his/her representative designated in written form, signed by the employee will, on request and by appointment, be permitted to examine his/her personnel file.
- e. No employee will have any adverse comments entered into his personnel file without

being informed by a supervisor. If the employee requests, he/she may receive a copy of the adverse comment.

- f. Employees may, at their discretion, attach a statement of rebuttal to any material contained in their personnel file, which may be adverse in nature.

Article 3: Wages

1. The pay schedule set forth in Attachment A will be the pay schedule effective the first full pay period in July, 2015. Any employees below the minimum of the pay range for their classification will be moved to the beginning of the new pay range effective the first full pay period in July 2015. The salary schedule will be paid to all full time employees if the normal work week is worked or fulfilled as paid leave.
2. Assignment and Bilingual Pay:
 - a. Employees assigned as paramedics will receive their regular pay rate plus five hundred and seventy-five dollars (\$575) per month assignment pay.
 - b. Employees assigned to Special Operations/Technical Rescue (TRT) will receive their regular pay rate plus two hundred and fifty-five dollars (\$255.00) per month assignment pay.
 - c. Employees assigned to the HazMat team will receive their regular pay rate plus two hundred and fifty-five dollars (\$255) per month assignment pay.
 - d. Effective the first full pay period of July 2016, employees assigned as Rescue Swimmers will receive their regular pay plus two hundred and fifty-five dollars (\$255) per month assignment pay.
 - e. Employees assigned as paramedics and either HazMat, Rescue Swimmer or TRT will receive their regular pay rate plus a maximum of eight hundred and thirty dollars (\$830) per month assignment pay.
 - f. Employees assigned as paramedics with toxicology certification will receive thirty dollars (\$30.00) per pay month.
 - g. In order to receive assignment pay, employees must be assigned by the Fire Chief, must be certified, must complete all required hours of training, and must successfully pass any regular skills maintenance assessment administered or approved by the Fire Department. Employees failing to maintain required technical skill level will forfeit their monthly assignment pay until they can successfully retest or complete required training.

- h. Employees who successfully complete City-administered testing for reading and speaking in Spanish and routinely provide translation from Spanish to English will receive forty dollars (\$40.00) per pay period.
3. Employees who are eligible for assignment payments will be paid according to the pay formula which entitles the employee to the maximum pay for the activity which yields the premium and/or differential. However, premiums may not be duplicated and employees may not be compensated in multiple, cumulative methods for the same premium.
 4. Merit and Market Increases:
 - a. Summary:
 - Year 1: All eligible employees will receive 1 step increase; and
All employees will receive a 2 ½% market adjustment increase.
 - Year 2: All eligible employees will receive 1 step increase and
All employees will receive a 2% market adjustment increase.

For purposes of this Article, the time period from July 1, 2015 – June 30, 2016 will be known as “Year 1.” The time period from July 1, 2016 – June 30, 2017 will be known as “Year 2.”
 - b. Merit Increases. The step/merit increases for Year 1 and Year 2 will be provided to eligible employees effective the beginning of the pay period in which their Anniversary date falls in each year. Employees will be eligible for step/merit increases to become effective pursuant to this Article according to the Personnel Administrative Regulations provided the performance rating is satisfactory or above. The review date will be adjusted if an employee has an excess of thirty (30) continuous calendar days of unpaid leave. Employees who have reached the maximum salary step will not be eligible for additional merit increases. Nothing in this MOU will create eligibility or entitlement to a merit increase beyond what is expressly stated herein.
 - c. Market Increases. The market adjustment increase for Year 1 will be provided to all employees the first full pay period in July 2015. The market adjustment increase for Year 2 will be provided to all employees in the first full pay period in July 2016.
 5. Employees may accrue up to two hundred, thirty four (234) hours of compensatory time. The use of compensatory time will be scheduled in accordance with department guidelines and procedures. Compensatory time will be counted as time worked for the calculation of overtime.

- a. Effective the pay period commencing 1/10/09, employees may elect to have their FLSA overtime hours accumulated as compensatory time up to the maximum accumulation of 234 hours. Any employee wishing to elect this must submit a signed and dated notice to the Fire Chief by May 1st of any given year.
 - b. Once elected, this election will continue until the employee requests that the election terminate. To terminate this election, the employee must submit a written notice to the Fire Chief or his designee indicating his/her desire to discontinue this election.
6. -[Reserved]]
7. The City will contribute one and one-half percent (1.5%) of the employee's current salary for all employees to the City-designated Retiree Health Savings Account. In addition, the City will contribute \$10 per pay period for all employees to their Retiree Health Savings Account. Note: The 1.5% contribution per pay period is the employee's contribution. The \$10 per pay period contribution is the employer contribution.
8. The City agrees to seek the input of the Association to complete a Request for Proposal (RFP) process for the 457 and Retiree Health Savings plans.
9. The City will permit the Association to consolidate RHS plans in accordance with the provisions of the plan documents.

Article 4: Hours of Work

The daily work hours and weekly shift schedules of Fire Unit personnel will be determined by the Fire Chief. Duty hours of shift personnel will continue to average fifty-six (56) hours per week.

Staff positions will be forty (40) hour positions.

Article 5: Shift Trades

Absence with Relief (AWR's/shift trades) are designed to allow shift members a means of obtaining additional time off in the absence of sufficient vacation leave and/or to allow additional employees off without creating overtime. Two employees may be granted the opportunity to exchange shifts in accordance with Department Policy and Procedures (SOP 101.14). Shift exchanges will not qualify an employee for premium overtime payment. All shift exchanges are subject to the approval of the Fire Chief or his designee and will be in conformance with regulations issued by the Fire Chief.

Article 6: Holiday Benefits

- 1. For employee personnel on a 40 hour work week schedule the following will apply:
PFFA MOU July 1, 2015 - June 30, 2017

New Year's Day	January 1
Martin Luther King Jr. Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving	Fourth Thursday in November
Thanksgiving	Day after Thanksgiving
Christmas Day	December 25

Whenever a holiday falls on a Saturday, it will be observed on the proceeding Friday. Whenever a holiday falls on a Sunday, it will be observed the following Monday.

2. Employee personnel assigned to a 56-hour work week schedule will receive 11.2 hours holiday pay for holidays in Article 6.

Article 7: Life Insurance

The City will provide life and dismemberment insurance coverage in the amount of two thousand dollars (\$2,000) for each one thousand dollars (\$1,000) of employee current annual salary, rounded to the nearest thousand dollars of the employee's pay range step.

Article 8: Health and Dental Insurance

1. The City will continue to offer health insurance under City approved plan(s) for employees and their qualified dependents.
2. The City will continue to offer a City approved dental plan for employees and their qualified dependents.
3. The City will provide a designated medical and dental employee only premium paid at 100%.

The City agrees to pay a percentage of the cost for dependent health and dental premiums as established annually by City Council or their designee.

The City agrees to involve an Association designee to participate in the Insurance Advisory Committee.

Rio Vista Membership:

In an effort to promote healthy lifestyles, free Rio Vista Memberships are available to employees, members of their household, or dependents as identified as enrollees in the City's health plan for

the term of this contract. Free Rio Vista Memberships will not continue beyond the term limit of this MOU unless the parties mutually agree to do so in a successor agreement.

- Memberships may not be waived in exchange for any other compensation.
- Memberships are not transferrable to non-eligible persons.
- The City will not substitute paid memberships at other fitness centers, gyms or recreation centers in lieu of membership at Rio Vista
- The value of memberships is taxable to both the City and the Employee and taxes will be deducted from the employee's paycheck at monthly intervals.

Article 9: Overtime

56 hour employees

Overtime will be worked and will be allowed if assigned by the Fire Chief or his designees. Overtime will be calculated and paid at one and one-half (1.5) times the regular rate of pay for all hours worked in excess of one hundred six (106) in a fourteen (14) day work period.

40 hour employees

If an employee assigned to a 40 hour shift is required by the Fire Chief to work on a designated holiday, that employee will be paid at 1.5 times their regular rate of pay for the hours worked.

Paid vacation, paid sick leave, paid military leave, paid bereavement leave, Holiday Leave Bank and paid personal leave day will be counted as hours worked for credit toward overtime calculations.

In the event the state of Arizona or the United States imposes upon the City any additional form of leave, paid or unpaid, for purposes of family or child assistance, such leave will not be considered as time worked for purposes of the regularly scheduled work week.

See Attachment C for pay equalization.

Article 10: Working Out Of Class

1. Employees who are temporarily upgraded by management to perform substantially the full range of duties and responsibilities of a higher level classification will receive an additional five per cent (5%) of their straight time base pay in a twenty-four (24) hour shift for all time actually worked out of class in excess of two hundred sixty-four (264) qualifying hours within any twelve (12) month period. The qualifying hours will be reduced to two hundred (200) if

the employee member is on the current promotional eligibility list for the higher classification. No qualifying hours will be required if the employee member has an A.A. degree in Fire Science and is on the current promotional eligibility list for the higher classification. Successful completion of the department's move-up program will count toward the minimum hours required to qualify for WOOC pay.

Employees working four (4) hours or less in a higher classification will not be credited towards the qualifying hours.

The higher rate of pay will be used in computing overtime when authorized overtime is performed in out-of-class work. The overtime rate will be the rate established by the overtime regulations that apply to the higher classification.

Time worked in a higher classification will not be credited toward the completion of probationary requirements in the higher classification.

2. Employees assigned by management to staff assignments (40 hours) with the exception of employees who are assigned to Light Duty and departmental training, will receive a cap of 8% assignment pay if such assignment is to exceed two consecutive pay periods, and will continue to receive such assignment pay for the duration of such assignment. Light Duty personnel and those in departmental training will receive their normal 56 hour rate of pay.

Article 11: Callback Pay

Callback time will be a minimum of two (2) hours at one and one-half (1.5) times the employee's regular rate of pay after the first seven (7) minutes, calculated to the nearest one-quarter (1/4) hour.

Article 12: Uniform, Clothing and Equipment Allowance

Employees will receive four hundred ninety-eight dollars (\$498) per annum for reimbursement of reasonable expense for cost, maintenance and cleaning of uniforms, clothing, and equipment. Two hundred forty-nine dollars (\$249.00) will be paid on or about August 1 and February 1 of each MOU year.

Article 13: Paid and Unpaid Leaves

*For leave conversion between 56 hour and 40 hour work weeks, refer to Attachment B.

1. Vacation Leave

All full-time employees working a fifty-six (56) hour work week will earn vacation leave as outlined in the following schedule:

<u>Years of Employment</u>	<u>Annual Hours</u>
1-4	108
5-9	122
10-14	156
15-19	212
20+	260

2. Employees will be allowed to accrue vacation leave up to 544 hours annually. All vacation time, which would normally accrue after having attained this amount, will be forfeited.
3. Vacation Conversion to Cash
Employees may request direct payment of accrued vacation hours under either of the following provisions:
 - a. In June and December of each year, employees with seven and one-half (7.5) years of service may convert up to ninety-six (96) hours of accrued vacation to direct pay. Employees must maintain a minimum balance of ninety-six (96) hours of accrued vacation to be eligible for this benefit.
 - b. Employees with ten (10) years of service may elect to receive all vacation accrual in a fiscal year as direct pay to be paid in the same pay period the vacation would have normally been accrued. Employees must have a minimum balance of ninety-six (96) hours of vacation to be eligible for this benefit. Employees must request this option no later than June 15 of any given year to be implemented for the following fiscal year.
4. Sick Leave
 - a. A full-time employee will be entitled to paid sick leave. Employees working 56 hour workweeks will accrue sick leave at the rate of 11.166 hours each complete calendar month of work (134 hours per year). Employees working 40 hour workweeks will accrue sick leave in accordance with the Sick Leave Personnel Administrative Regulation.
 - b. An employee working a 56 hour workweek will accrue unused sick leave from previous years to a total of one thousand six hundred fifty-six (1,656) hours per year.
 - c. For employees working 56 hour shifts, all hours earned in excess of one thousand six hundred fifty-six (1,656) during the calendar year will be paid at the amount of compensation equal to twenty five percent (25%) of his base hourly rate in December of each year.
5. Sick Leave Conversion at Retirement

Employees who have accumulated a minimum of (200) hours of sick leave at the time of retirement (defined as an employee who retires and is eligible to receive PSRS retirement benefits, including disability retirement) will be eligible to covert all accumulated sick leave to regular, straight-time pay on a two-for-one basis; i.e., two (2) sick hours for one hour's pay (an amount equal to 50% of the base hourly rate for all accumulated hours).

6. Leave of Absence without Pay

- a. Leave of absence without pay may be granted to regular employees, upon written request, for a period not to exceed ninety (90) days by the City Manager. Upon expiration of leave of absence without pay, the employees will return to work in the position held at the time that leave was granted.
- b. Failure, without good cause of the employee on leave, to report promptly when leave has expired will be considered as a resignation. There will be no accrual of sick leave or vacation leave while on leave of absence without pay.

7. Industrial Leave

Industrial leave is defined as leave necessitated by an injury or condition sustained through employment with the City, one which requires leave for treatment and/or recuperation as determined by a licensed physician.

Industrial leave is not accrued, but is available through the State Industrial Commission or the City's Employee Benefit Trust in conjunction with the state law and City policy.

a. Job Related Injury:

Job related personal injuries to employees must be reported to their immediate supervisor, absent extenuating circumstances, within twenty four (24) hours of the time the accident occurred. The City has the right to request that an employee injured on the job seek medical assistance from a doctor of the City's choice.

- i. Industrial leave is authorized through the State Industrial Commission or the Employee Benefit Trust.
- ii. While on industrial leave, no sick leave, vacation leave, compensatory leave, or any other paid leave will be charged to the employee.
- iii. While on industrial leave, the employee will remain in full pay status accumulating all benefits due to him/her.
- iv. An employee may remain on industrial leave for 180 days at which time an evaluation will be made, upon the recommendation of a City authorized physician as to whether the employee will be able to return to work performing the essential functions of their job, with or without a reasonable accommodation.

b. Industrial Leave – Benefits:

- i. The employee will remain in a full paid status regardless of when the injury occurred. Subsequent adjustments to the employee's earnings will be made to account for the non-taxable income attributable to the statutory amount as determined by the Arizona State Worker's Compensation Fund.
- ii. If a compensable claim is processed through the Arizona State Compensation Fund, a check is issued to the employee and must be endorsed back to the City.
- iii. If the claim is determined not to be compensable the employee may appeal the decision to the Industrial Commission of the State of Arizona for final disposition.

c. Limited Duty Assignment:

- i. When able, the City may provide limited duty assignments for full-time and regular part-time employees who are unable to perform their normal duty assignments due to temporary injuries, physical or mental, that have occurred on duty. The employee may receive pay equivalent to the classification of the limited duty assignment.
- ii. The limited duty assignment will not exceed a period of 90 calendar days, unless to so do would be in the best interest of the City. Any extension of the 90 calendar days will be subject to the approval of the City Manager or his designee.
 1. If a City-authorized physician determines that the employee is no longer able to perform the essential functions of their same job after a disability occurs, the employee will be considered for other job openings for which the employee is qualified and for which the employee is able to perform, with or without a reasonable accommodations, provided the disability is covered under the Americans with Disabilities Act.
 2. If a City-authorized physician determines that the employee is no longer able to perform the essential functions of their same job or any vacant job within the City, with or without reasonable accommodation, the employee may be separated from the City employment through an eligible retirement or disability process.
 - a. If a determination has not been made by the 180th day of industrial leave, an evaluation will be made as to whether or not the employee will be separated from the City or remain on leave status.

3. When released to full or light duty the employee is no longer on industrial leave. Any prescribed follow-up care during regular scheduled work hours will be charged to industrial leave. Industrial Leave that is taken specifically for follow-up care resulting from a work-related injury, will not be counted toward any calculations of excessive absences for the purpose of evaluations or disciplinary action.
- d. This MOU shall not be construed to require the City to take any actions to create a position for light duty or limited duty assignments, beyond those which are deemed reasonable under the Americans with Disabilities Act.

The City of Peoria may require an employee to submit to an Independent Medical Exam (IME) or Second Opinion to determine fitness for return to duty, ability to perform essential functions of a job when conflicting results are received from medical personnel, or when job related illness or injuries prevent an employee from his/her job. This process is initiated by the City's designated Industrial Carrier with involvement by the Fire Chief, the Human Resources Director, and employee.

8. Bereavement Leave

- a. Upon being notified of the death of a relative of an employee, the employee may be granted Bereavement Leave to attend the funeral, memorial service, or similar event commemorating the life of the deceased, held within thirty (30) days following the death. These hours shall not be chargeable to vacation or sick leave. Any additional hours beyond the limit may be charged to the employee's accrued compensatory, personal, or vacation leave upon approval by the Fire Chief.
- b. Full-time and regular part-time employees will be entitled to Bereavement Leave in the following manner:
 - i. Firefighters working 24 hour shifts will be entitled to use up to forty-eight (48) hours bereavement.
- c. Calculation of Bereavement Leave shall be based on the number of hours in the employee's regularly scheduled workday.
- d. Bereavement Leave shall be allowed in the case of death of relative. There shall be no accrual of Bereavement Leave and any unused amounts shall automatically be forfeited when the employee returns to work. Upon retirement or termination of employment, compensation shall not be paid for unused Bereavement Leave
- e. Relative shall mean any individual related to an employee by blood or marriage within the third degree*, including step relationships. Relative shall also mean any individual named in an affidavit of domestic relationship filed with the Human Resources Department by an employee or minor for whom the employee serves as the guardian or conservator.

- f. For the purposes of the Bereavement Leave article, the definition of relative is established through marriage or by affidavit of domestic relationship and shall terminate upon death, divorce or termination of the marriage and/or domestic partner affidavit filed with the Human Resources Department.

***First Degree Relative:** spouse or domestic partner, mother, father, daughter, son, full sister, full brother.

Second Degree Relative: grandmother, grandfather, granddaughter, grandson, aunt, uncle, niece, nephew, half sister, half brother.

Third Degree Relative: great grandmother, great grandfather, great granddaughter, great grandson, great aunt, great uncle, first female cousin, first male cousin, grand niece, grand nephew.

9. Personal Leave

Employees will receive two (2) days of personal leave each calendar year which is not cumulative and not carried over from one (1) calendar year (as defined by pay periods) to the next calendar year. When used, this personal leave will be deducted in quarter-hour increments. The total hourly amount for the leave will be based on the employee's regularly scheduled workday; a total of forty-eight (48) hours per year for employees assigned to work twenty-four (24) hour shifts and a total of sixteen (16) hours per year for employees assigned to work eight (8) hour shifts. Employees are required to request such leave ten (10) days in advance. Exceptions to the notice requirement may be made at the discretion of the Fire Chief or his/her designee.

10. Holiday Leave Bank

In addition to the designated holidays above, the employees will receive one (1) day of floating holiday each calendar year which is not cumulative and not carried over from one calendar year (as defined by pay periods) to the next calendar year. The floating holiday will be placed in a floating holiday leave bank, and the member must be employed on January 1st in order to receive this benefit. The floating holiday can be used in one hour increments. The total hourly amount for the leave will be based on the employee's regularly scheduled workday; (24) hours per year for employees assigned to work a fifty-six (56) hour shift and a total of ten (10) hours per year for employees assigned to work ten (10) hour shifts. This holiday leave bank will be counted as time worked.

Article 14: Staffing

1. The Fire Department will staff all engine and ladder companies with a minimum of four employee members in accordance with the provisions of the Article.
2. The City will have in place a Fire Department Constant Staffing Standard Operating

Procedure. The Operating Procedure will outline the method of assigning constant staffing opportunities, minimum and maximum number of hours assigned, and constant staffing assignment for pre-scheduled and unscheduled leave.

3. The Standard Operating Procedure will be developed by a joint Labor-Management committee. The Standard Operating Procedure will not be altered or modified without first discussing the proposed changes with the Labor-Management Committee. The Constant Staffing Procedure may be reviewed as resources or operational requirements warrant at the request of any member of the Labor-Management Committee.
4. No more than fifty percent (50%) of the units designated as four-position constant staffed units will operate at a reduced three-member level at anyone time.
5. The minimum staffing provisions of this Article will be subject to:

The maintenance of designate four-position constant staffed units will not degrade or otherwise adversely impact the financial integrity of the Fire Department overtime budget, resulting in increased cost to the City.

Article 15: Health and Safety Committee

A Fire Department Safety Committee will be established in accordance with department policy to address safety issues including, but not limited to, NFPA 1500, OSHA, City, and department regulations. This policy will not be modified without consulting the Labor-Management Committee.

Article 16: Grievance Procedure

1. The City and the Association agree that the procedure provided in this MOU will be the sole and complete remedy for grievances under this MOU. Grievances on issues outside the terms of this MOU may not be grieved under the provisions of this MOU. Grievances on issues contained in the Personnel Administrative Regulations will be processed in accordance with the Personnel Administrative Grievance procedure.
2. Informal Resolution
 - a. It is the responsibility of employees who believe that they have a bona fide complaint concerning violation of the MOU to promptly inform and discuss it with their Battalion Chief in order to, in good faith, endeavor to clarify the matter expeditiously and informally at the employee-immediate supervisor level.
 - b. If such informal discussion does not resolve the problem to the employee's satisfaction, and if the complaint constitutes a grievance as herein defined, the employee may file a

formal grievance in accordance with the following procedure:

3. Definition of Grievance

A "grievance" is a written allegation by an employee, submitted in a timely manner in accordance with this provision, alleging specific violations of the terms of this MOU. The grievance will identify the article or articles of the MOU which are alleged to be violated and the specific remedy requested. Failure to identify the said article or articles of the MOU and the specific remedy will automatically terminate the grievance.

4. Procedure

In processing a formal grievance, the following procedure will apply:

Step 1

The employee will reduce his/her grievance to writing by signing and completing all parts of the grievance form provided by the City, and submit it to his/her Battalion Chief as designated by the City within fourteen (14) calendar days of the initial commencement of the occurrence being grieved. Either party may then request a meeting be held concerning the grievance, or they may mutually agree that no meeting be held. The supervisor will, within fourteen (14) calendar days of having received the written grievance, or such meeting, whichever is later, the second level or review will submit his/her response in writing to the grievant and the grievant's representative, if any.

Step 2

If the response of the first level of review does not result in resolution of the grievance, the grievant may appeal the grievance by signing and completing the form and presenting it to the Deputy Fire Chief within seven (7) calendar days of the grievant's receipt of the level one response. Either party may request that a meeting be held concerning the grievance or may mutually agree that no meeting be held. Within twenty-one (21) calendar days of having received the written grievance, or the meeting, whichever is later, the second level of review will submit his/her response to the grievance to the grievant and the grievant's representative, if any.

Step 3

If the response of the second level of review does not result in resolution of the grievance, the grievant may appeal the grievance by signing and completing the form and presenting it to the Fire Chief within seven (7) calendar days of the grievant's receipt of the level two

response. Either party may request that a meeting be held concerning the grievance or may mutually agree that no meeting be held. Within twenty-one (21) calendar days of having received the written grievance, or the meeting, whichever is later, the third level of review will submit his/her response to the grievance to the grievant and the grievant's representative, if any.

Step 4: Grievance Committee

If the response of the third level of review does not result in resolution of the grievance, the grievant and the Association may submit the grievance to a Grievance Committee for review and recommendation within seven (7) calendar days of the receipt of the level three response. The Grievance Committee will include two (2) representatives of the City Manager who were on the negotiating committee and two (2) representatives of the Association who were on the negotiating committee. These four (4) individuals will review the grievance and make a recommendation for resolution of the grievance, within fourteen (14) calendar days of having received the appeal.

Step 5: Arbitration

If the response of the fourth level of review does not result in resolution of the grievance, the grievant and the Association may jointly invoke the Step 4 procedure. Department management and the grievant, or their designated representatives, will agree on an arbitrator, and if they are unable to agree on an arbitrator within a reasonable time, either party may request the Federal Mediation and Conciliation Service to submit to them a list of seven (7) arbitrators who have had experience in the public sector. The parties will, within seven (7) calendar days of the receipt of said list, select the arbitrator by alternately striking names from said list until one name remains. Such person will then become the arbitrator. The arbitrator so selected will hold a hearing as expeditiously as possible at a time and place convenient to the parties, and will be bound by the following:

- a. The arbitrator will not add to, detract from or modify the language of the MOU or of Department rules and regulations in considering any issue properly before him/her.
- b. The arbitrator will expressly confine himself/herself to the precise issues submitted to him/her and will have no authority to consider any other issue not so submitted to him/her.
- c. The arbitrator will be bound by applicable State and City law.
- d. The arbitrator will, within thirty (30) days from the close of the arbitration hearing, submit a recommendation to both parties.
- e. The costs of the arbitrator and any other mutually incurred costs will be borne

equally by the parties.

Step 6

If Step 5 does not resolve the grievance, either party may submit the grievance to the City Manager. The City Manager may accept, modify or reject the arbitrator's recommendation and will submit this decision in writing to the grievant and his designated representative within twenty (20) calendar days of receipt of the written arbitrator's recommendation.

5. Time Limits

Failure of Department representatives to comply with time limits specified in Step 1 and 2 will entitle the grievant to appeal to the next level of review; and failure of the grievant to comply with said time limits will constitute abandonment of the grievance. Except, however, the parties may extend time limits by mutual written agreement in advance.

Article 17: Prohibition of Strikes and Lockouts

The Association pledges to maintain unimpaired firefighting and related support services as directed by the Fire Chief. It will not cause, condone, counsel, or permit its members, or employees, or any of them, to strike, fail to fully and faithfully perform duties, slow down, disrupt, impede or otherwise impair the normal functions and procedures of the Department.

Article 18: Fiscal Crisis

The parties to this MOU acknowledge that in the event of a fiscal crisis the City may request the employee organization to modify this Memorandum of Understanding for the purpose of including alternatives to temporary reductions in force or the permanent elimination of positions in City employment.

The term fiscal crisis will mean an event followed by a declaration of emergency by the City and may include loss of state revenues; reduction in City sales tax revenues or an emergency increase in expenditures not included in the regular City budget.

The City will provide the Association with a request to reopen the Memorandum specifying the specific actions requested. The Association will have ten (10) days to accept or reject the request. If the employee organization accepts the request, the process will be in a manner as close as practicable to the Meet and Confer process. If the Association rejects the request, the City may take any actions legally permitted under state law, City's charter, code, and ordinances.

Article 19: Savings Clause

1. If any Article or Section of this Memorandum should be held invalid by operation of law or by final judgment of any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal, the remainder of

this Memorandum will not be affected thereby; and upon issuance of such final decree, the parties, upon request of either of them, will meet and confer to endeavor to agree on a substitute provision, or that such a substitute provision is not indicated.

2. It is recognized by the parties that the provisions of the Fair Labor Standards Act are currently applicable to certain wage and premium pay provisions of this MOU, and that this MOU will be administered in compliance with the FLSA for so long as the Act is applicable.
3. It is understood by the parties that the benefits provided by this MOU in Articles pertaining to Association Rights, Employee Rights, Grievance Procedure and Articles constituting labor management joint endeavors conducted under this MOU will not be interpreted as requiring the Employer to count as time worked any hours or fractions thereof spent outside the employee's work shift in pursuit of such benefits.

Article 20: Term and Effect

1. This Memorandum of Understanding will remain in full force effect commencing on July 1, 2015 and terminating on June 30, 2017.
2. The City will not be required to meet and confer concerning any other matters, covered or not covered herein, during the term of this Memorandum.
3. This Memorandum constitutes the total and entire agreement between the parties and no verbal statement will supersede any of its provisions.

ARTICLE 21: DROP Program

1. DROP Program:
 - a) Eligible Public Safety Employees covered under the MOU must apply for and be accepted into PSPRS DROP program by the local retirement board.
 - b) Once approved for the DROP, for members with 20 or more years of credited service before January 1, 2012, the City will stop deducting the 7.65% employee contribution into PSPRS and will divert the contribution into the employee's 457 account. Additionally, the City will discontinue the employer contribution into PSPRS and instead will divert a matching 7.65% contribution into the 457 account. Upon notification by PSPRS of statutory changes to eligibility in the DROP Program, the parties agree that the Association may within fifteen (15) days request the City reopen the MOU specifying the specific actions requested for modifying this provision. Failure to provide the City with a request to reopen within the required timeframe will result in the current language remaining in effect for the duration of this MOU. Within ten (10) days after receipt of request for the City to reopen the MOU, the City agrees to meet to accept/reject the request utilizing the Meet and Confer process.

- c) Once approved for the DROP, for members with less than 20 years of credited service as of January 1, 2012, the employee must continue to contribute to PSPRS at the employee rate during DROP participation. The employee must also contribute 7.65% into their 457 account in addition to the statutory required contribution to PSPRS. Additionally, the City will discontinue the employer contribution into PSPRS and instead, will divert a matching 7.65% contribution into the 457 account as long as the employee contributes the 7.65% into their account. Upon notification by PSPRS of statutory changes to eligibility in the DROP Program, the parties agree that the Association may within fifteen (15) days request the City reopen the MOU specifying the specific actions requested for modifying this provision. Failure to provide the City with a request to reopen within the required timeframe will result in the current language remaining in effect for the duration of this MOU. Within ten (10) days after receipt of request for the City to reopen the MOU, the City agrees to meet to accept/reject the request utilizing the Meet and Confer process.
- d) Public Safety Employees covered under the MOU who enter the DROP are required to open and enroll in any City sponsored 457 plan. Public Safety Employees will be given the opportunity to make an irrevocable decision to waive participation in this program. Employees who waive participation will receive the diverted 7.65% contribution as taxable income, but will, however be ineligible to receive the City's matching contribution. Employees who are currently contributing a flat rate contribution to their existing 457 plan will be required to convert the contribution to a percentage contribution or to eliminate the flat rate contribution. Public Safety Employees who elect to participate in this plan will have the diverted DROP contributions deposited into their 457 prior to making any other contributions. Subsequent contributions may not exceed the appropriate statutory limits of the plan.
- e) Public Safety Employees covered under the MOU who enter the DROP and are within three years of retirement are required to elect the "three year catch-up contribution." Employees who are over the age of 50, but who are not within three years of retirement are required to elect the "over 50 catch-up contribution." The allowable contributions under the catch up provisions of the plan are determined by the Internal Revenue Service on an annual basis. Election of either "catch up contribution" does not obligate the employee to contribute to the statutory limits, but rather allows the limits to be established at a level that will allow for maximum contributions from the DROP program.
- f) Both the employee contribution of 7.65% and the City contribution of 7.65%, along with any other contributions being made to the 457, may not exceed the statutory limits of the plan. Any percentage of contributions that exceed the statutory limits will be automatically made to an ICMA plan opened on the employee's behalf.
- g) Contributions made to both the 457 plan are subject to the normal distribution requirements of the plan. The contributions of the plan are contributed tax deferred to the employee, until distribution of the funds occur. Upon distribution the funds are taxable.

- h) Employee and employer contributions will cease once an employee retires from the City and/or reaches the maximum duration under DROP program.
- i) Eligible Public Safety Employees covered under the MOU who entered into DROP prior to July 1, 2010 will begin making contributions into a 457 plan as of July 1, 2010, unless they waive their participation, and are only eligible for the employee and employer contributions for the remaining time they are actively participating in DROP program.
- j) In the event of an employee's death the employee and employer contributions diverted under the provisions of this program will cease as of the date of death.

IN WITNESS WHEREOF, the parties have set their hand this _____ day of _____, 2015.

CITY OF PEORIA

UNITED PHOENIX FIRE FIGHTERS
ASSOCIATION
LOCAL 493

By: _____
Carl Swenson, City Manager

By: _____
Joe Manning, Vice President

ATTEST:

Rhonda Geriminsky, City Clerk

APPROVED TO FORM:

Stephen M. Kemp, City Attorney

ATTACHMENT A
Wage Scale

FIREFIGHTER							
Pay Plan			2.5% Market			2% Market	
FY 16 Steps	FY 16 Step Amount before Market		FY 16 Steps	FY 16 Hourly Rates		FY 17 Steps	FY 17 Hourly Rates
1	\$15.963830		1	\$16.362926		1	\$16.690184
2	\$16.771999		2	\$17.191299		2	\$17.535125
3	\$17.621082		3	\$18.061609		3	\$18.422841
4	\$18.513149		4	\$18.975978		4	\$19.355497
5	\$19.450377		5	\$19.936636		5	\$20.335369
6	\$20.945929		6	\$21.469577		6	\$21.898969
FIRE ENGINEER							
Pay Plan			2.5% Market			2% Market	
FY 16 Steps	FY 16 Step Amount before Market		FY 16 Steps	FY 16 Hourly Rates		FY 17 Steps	FY 17 Hourly Rates
1	\$23.032822		1	\$23.608643		1	\$24.080815
FIRE CAPTAIN							
Pay Plan			2.5% Market			2% Market	
FY 16 Steps	FY 16 Step Amount before Market		FY 16 Steps	FY 16 Hourly Rates		FY 17 Steps	FY 17 Hourly Rates
1	\$24.766007		1	\$25.385157		1	\$25.892860
2	\$26.019787		2	\$26.670282		2	\$27.203687
3	\$28.020464		3	\$28.720976		3	\$29.295395

Fire Recruits will continue to be hired at the rate of : \$16.43 per hour.

Upon graduation from the Fire Academy, new Firefighters will move to Step 1 of the Firefighter pay plan. Upon six months after graduation from the Academy, and acceptable performance, new Firefighters will move to step 2 of the Firefighter pay plan, and their anniversary will be moved to the six-month date. The adjusted date becomes their anniversary date for further reviews and step increases. Upon 1 year after graduation from the Academy, new Firefighters will receive confirmation whether they have passed their 12-month probation as Firefighters.

ATTACHMENT B

Leave Conversion between 56-hour and 40-hour Work Weeks

Employees who are assigned to a 40-hour workweek will have their leave accruals converted to the equivalent 40-hour total when their new assignment commences. They will then begin to accrue additional leave at the new 40-hour accrual rate, and will accrue at this rate for the duration of their 40-hour assignment.

Upon re-assignment to a 56-hour workweek, employees will have their leave accruals converted back to the equivalent 56-hour total, and they will begin to accrue any new leave at the 56-hour accrual rate.

To convert leave banks from 56-hour accruals to the equivalent 40-hour accruals: Multiply each category of leave (sick, vacation, comp) by 1.4 to calculate new leave accrual balances.

Monthly accruals for vacation are as follows:

1-4 Years of Employment

56-hour	40-hour
9 hours	6.146 hours

5-9 Years of Employment

56-hour	40-hour
10.167 hours	7 hours

10-14 Years of Employment

56-hour	40-hour
13 hours	9 hours

15-19 Years of Employment

56-hour	40-hour
17.67 hours	12.33 hours

20+

56-hour	40-hour
21.66 hours	15.166 hours

Monthly accruals for sick leave are as follows:

56-hour	40-hour
11.166 hours	8 hours

ATTACHMENT "C" Pay Equalization Compensatory Time Program

In accordance with the Fair Labor Standard Act (FLSA) and as an agreed-to outcome of conversations between the City and Association, Firefighters on 56-hour shifts will bank comp time during the work periods when they work 120 hours, and use this banked time to "normalize" their pay to be the equivalent of what they would get paid for 112 hours of work (106 hours regular time + 6 hours at time and a half, equaling 115 hours at straight time). This will be a regularly recurring action programmed into the Telestaff scheduling system. If this action is not regularly recurring, the additional pay over the actual hours worked may not count towards public safety retirement.

The amount of time to be banked, or used, will vary based on whether the employee chooses to be paid overtime or chooses to bank comp time for overtime worked.

Below is an **example** of how this works for employees who are paid overtime:

Scheduled Hours	Regular	OT worked	CompTime Earned (EqPay)	OT Paid	EqPay Comp Used	EqPay Comp Balance
						0
120	106	14	9.5	7.67		9.5
120	106	14	9.5	7.67		19
96	96				19	0

Below is an **example** of how this works for employees who bank compensatory time:

Scheduled Hours	Regular	OT worked	CompTime Earned (EqPay)	CompTime Earned (COMP)	EqPay Comp to CompTime	EqPay Comp used	EqPay Comp Balance
							0
120	106	14	9.5	11.5			9.5
120	106	14	9.5	11.5			19
96	96				9	10	0

Date Prepared: February 19, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: Scott Whyte, Economic Development Services Director

THROUGH: Susan J. Daluddung, Deputy City Manager

SUBJECT: First Amendment to the Parking Facilities and Development Agreement with Peoria Sports Park, LLC

Purpose:

This is a request for the City Council to authorize the City Manager to execute a First Amendment to the Parking Facilities and Development Agreement between the City and Peoria Sports Park, LLC.

Background/Summary:

The City approved a Parking Facilities and Development Agreement (Agreement) with Peoria Sports Park, LLC (PSP) on March 4, 2014 for the development of The Avenue Shoppes at P83 Project (see Exhibit 1). Section 4(g) of the Agreement identifies the stipulations that PSP must complete in order to move forward with the Project. Section 4(o) of the Agreement establishes that it shall automatically terminate by the first anniversary of its effective date, March 11, 2014, should PSP not satisfy the Agreement stipulations.

PSP has requested an extension of the Agreement through October 30, 2015 in order to finalize and submit to the city it's final and complete Project financing and retail co-development partner proposals for the Project.

Summary of Agreement Amendment Terms:

- PSP shall pay the City a one-time extension fee of \$7,500
- The term of the Agreement extension is until October 30, 2015
- The Agreement will automatically terminate on October 30, 2015 should PSP not meet its performance requirements
- The amendment has the following performance requirements:
 - PSP shall enter into an agreement with a national or regional retail developer who has the demonstrated experience, expertise and tenant relationships with the tenant mix necessary for the success of the project. The City shall have approval rights to the retail development partner proposed by PSP. PSP shall submit to the city its final co-development partner proposal no later than August 3, 2015.

- The City shall have full review and approval rights of all site plans (including amendments to all site plans) submitted by PSP with respect to the development of, or on, the lease parcel (city-owned property), including but not limited to, architectural elements, building orientation, elevations, design and design review, materials used, construction phasing and signage
- PSP shall secure 100% of the equity financing needed for the construction of the project as evidenced in a written, non-contingent commitment to invest from a bona fide investment entity
- PSP shall secure 100% of the debt financing needed for the construction of Phase I of the project as evidenced by an unconditional written commitment to lend from a bona fide construction lender
- PSP shall submit to the city its final financing package for the construction of Phase 1 of the Project no later than August 3, 2015.

Summary of Performance Milestones:

- PSP is obligated under the attached Agreement amendment to submit a monthly report commencing April 1, 2015, and on the same day of each month thereafter, describing the progress PSP has made in the previous 30-day period with respect to satisfying the Agreement requirements, including the selection of a retail co-development partner and securing project financing.
- The City may, but is not required to, request monthly meetings with PSP to review and evaluate the reports and related materials delivered to the City.
- There is a hard deadline of 12:00 pm on August 3, 2015 for PSP to submit a project financing package and retail co-development partner package meeting all requirements the city has stipulated in the Agreement, as amended
- PSP shall attend the May 17-20, 2015 International Council for Shopping Centers (ICSC) retail show in Las Vegas, NV in order to pursue tenants that are compatible with the Tenant Mix Matrices described in the Agreement.
- PSP's report to the City on June 1, 2015, will outline in sufficient detail describing the activities of PSP at such convention, including letters of intent to lease, and similar expressions of interest from potential commercial tenants.
- PSP shall submit to the City by June 30, 2015 a term sheet, or equivalent, showing the basis for the intended co-development partner agreement.

Previous Actions:

Following is a list of previous Council actions on this project:

- On March 22, 2011, the City Council approved an Exclusive Negotiating Agreement (ENA) between the City and Osage West, LLC
- On February 8, 2012, a request to extend the ENA for another year was approved by the City Council

- On October 23, 2012, a Memorandum of Understanding (MOU) was approved by City Council
- On January 22, 2013, a Ground Lease was approved by City Council
- On April 9, 2013, the City Council approved the Ernst and Young (EY) consultant contract
- On June 25, 2013, a Council study session was held on the results of EY's review of The Avenue Shoppes at P83 initial project proposal
- On December 10, 2013, city staff provided an update on the financial analysis for The Avenue Shoppes at P83 revised project proposal dated September 30, 2013
- On March 4, 2014, the City Council approved an amended Ground lease to extend the term for one year between the City and PSP
- On March 4, 2014, the City Council approved a Parking Facilities and Development Agreement between the City and PSP
- On September 16, 2014, the City Council approved an amended Ground Lease Agreement with the Alter Group (related action)
- On October 28, 2014, the City Council received an update on the status of The Avenue Shoppes at P83 mixed-use redevelopment project

Options:

A: Approve the request to amend the Agreement until October 30, 2015. This action will enable the next phase of due diligence to be completed on the proposed redevelopment project.

B: Reject the request to amend the Agreement. This action would result in the termination of the Agreement and the proposed project at this time.

Staff's Recommendation:

Authorize the City Manager to execute the First Amendment to the Parking Facilities and Development Agreement with Peoria Sports Park, LLC.

Fiscal Analysis:

There is no fiscal consideration at this time.

Exhibit 1: The Avenue Shoppes at P83 Project Site Plan

Exhibit 2: First Amendment to the Parking Facilities and Development Agreement

THE AVENUE SHOPPES AT P83

PEORIA, AZ.

PHASE 1

DATE: JAN. 15, 2014

Baker

LEVEL 1

W		
W 100	12,026	RETAIL
NW		
NW 100	4,060	RESTAURANT
NW 101	1,850	RESTAURANT
NW 102	4,765	RESTAURANT
NW 103	4,814	RETAIL
NW 104	5,036	RETAIL
NE		
NE 100	15,070	ENTERTAINMENT
NE 101	7,390	RETAIL
NE 102	16,543	RETAIL
NE 103	1,603	RESTAURANT
NE 104	1,968	RETAIL
NE 105	3,597	RETAIL
NE 106	2,014	RETAIL
NE 107	3,350	RESTAURANT
SE		
SE 100	5,620	RESTAURANT
SE 101	6,438	RETAIL
SE 102	4,950	RETAIL
SE 103	9,022	RETAIL
SE 104	2,632	ENTERTAINMENT
SE 105	8,012	RESTAURANT
SW		
SW 100	4,028	RESTAURANT
SW 101	2,335	RETAIL
SW 102	1,760	RETAIL
SW 103	1,100	RESTAURANT
SW 104	1,760	RETAIL
SW 105	2,025	RETAIL
SW 106	1,865	RETAIL
KIOSKS		
#1	76	RETAIL
#2	76	RETAIL
#3	76	RETAIL
#4	76	RETAIL
#5	153	RETAIL
#6	153	RETAIL
#7	76	RESTAURANT
#8	76	RESTAURANT
#9	153	RESTAURANT
#10	153	RESTAURANT

LEVEL 1 AND 2 AS OCCURS

- ENTERTAINMENT AREA: 17,702 SF
- RESTAURANTS AREA: 34,846 SF
- RETAIL AREA: 84,153 SF

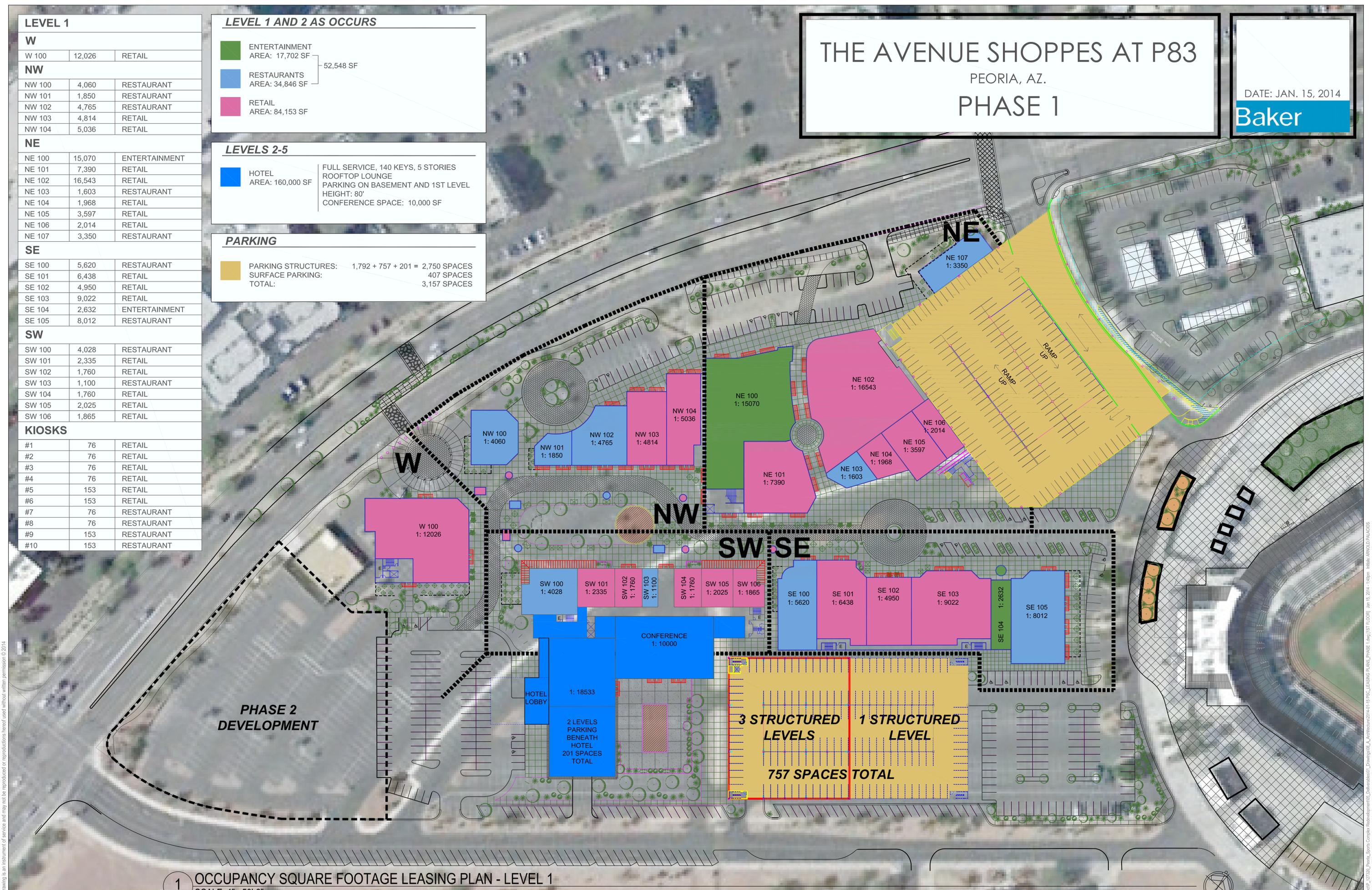
52,548 SF

LEVELS 2-5

- HOTEL AREA: 160,000 SF
- FULL SERVICE, 140 KEYS, 5 STORIES
- ROOFTOP LOUNGE
- PARKING ON BASEMENT AND 1ST LEVEL
- HEIGHT: 80'
- CONFERENCE SPACE: 10,000 SF

PARKING

- PARKING STRUCTURES: 1,792 + 757 + 201 = 2,750 SPACES
- SURFACE PARKING: 407 SPACES
- TOTAL: 3,157 SPACES



1 OCCUPANCY SQUARE FOOTAGE LEASING PLAN - LEVEL 1
SCALE: 1" = 50'-0"

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LEVEL 2

W		
W 200	12,026	RETAIL
NW		
NW 203	4,695	RETAIL
NW 204	4,780	RETAIL
NE		
NE 200	15,070	ENTERTAINMENT
NE 201	7,390	RETAIL
NE 202	25,104	ENTERTAINMENT
SE		
SE 200	5,388	OFFICE
SE 204	26,030	RETAIL
SW		
SW 200	26,314	RESIDENTIAL

LEVEL 2

- ENTERTAINMENT
AREA: 40,174 SF
- RESIDENTIAL
AREA: 36,400 SF
- RETAIL
AREA: 54,921 SF
- OFFICE
AREA: 5,388 SF

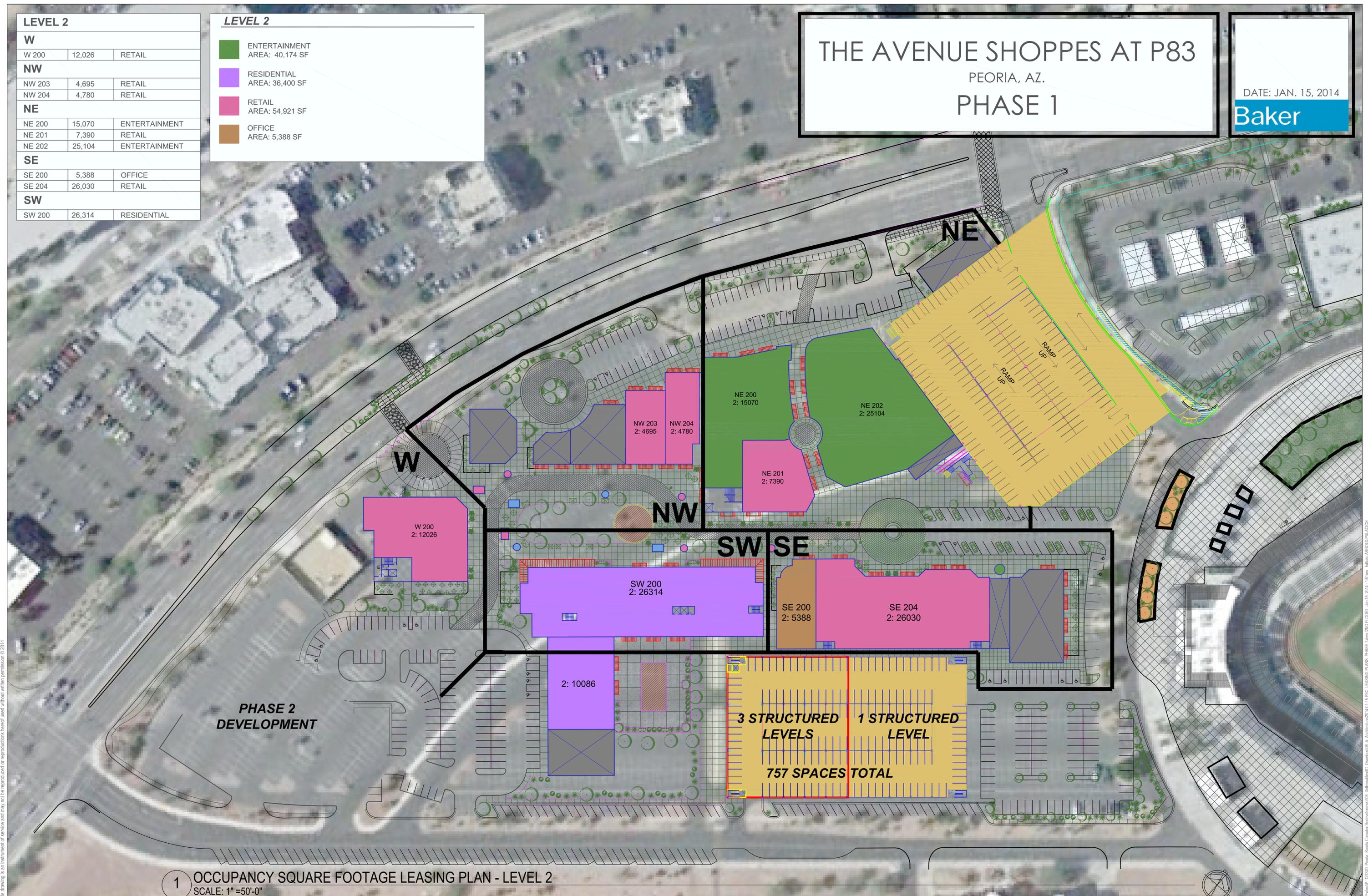
THE AVENUE SHOPPES AT P83

PEORIA, AZ.

PHASE 1

DATE: JAN. 15, 2014

Baker



1 OCCUPANCY SQUARE FOOTAGE LEASING PLAN - LEVEL 2
SCALE: 1" = 50'-0"

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THE AVENUE SHOPPES AT P83

PEORIA, AZ.

PHASE 2

DATE: JAN. 15, 2014

Baker



1 OCCUPANCY SQUARE FOOTAGE LEASING PLAN - PHASE 2
SCALE: 1" = 50'-0"

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When recorded, return to:

**FIRST AMENDMENT TO
PARKING FACILITIES AND DEVELOPMENT AGREEMENT**

This First Amendment to Parking Facilities and Development Agreement (this "Amendment") is made to be effective as of March __, 2015 ("Effective Date"), by and between The City of Peoria, Arizona, an Arizona municipal corporation (the "City") and Peoria Sports Park, LLC, an Arizona limited liability company ("PSP"). Each of the City and PSP may be referred to in this Amendment as a "Party," or collectively as the "Parties."

1. Recitals. As background to this Amendment, the Parties recite, acknowledged and state the following, each of which is a material term and provision of this Agreement:

(a) The Parties previously entered into a "Parking Facilities and Development Agreement" dated March 11, 2014 (the "Agreement") that was recorded in the Official Records of Maricopa County, Arizona, on March 12, 2014, as Recording Number 20140157188.

(b) The Agreement required PSP, *inter alia*, to have satisfied certain Garage Construction Criteria (as defined in the Agreement) by March 11, 2015. PSP has advised the City that it cannot satisfy the Garage Construction Criteria by the date set forth in the Agreement and has requested that the City extend certain dates for performance by PSP as required by the Agreement.

(c) The City has considered PSP's request for an extension of certain dates for performance by PSP as required by the Agreement and is willing to amend the Agreement upon the terms and conditions set forth in this Amendment.

2. Agreements. In consideration of the payments, promises and performance described in this Amendment, the receipt and sufficiency of which consideration are hereby acknowledged by the Parties, the Parties agree as follows:

(a) Extension Payment. Upon its execution of this Amendment, and as a condition precedent to the City's approving, entering into, executing and delivering this Amendment, PSP shall pay to the City a one-time extension payment of \$7,500.00.

(b) Amendments. The Agreement is hereby amended as follows:

(1) Section 1(f)(i) of the Agreement shall be deleted in its entirety, and replaced with the following:

Previously ground leased a portion of the Project Parcel (the "Lease Parcel") to PSP, which has proposed a mixed use development on the Land, with such mixed uses to include a hotel, retail shops, restaurants and entertainment space ("Phase 1"), and a development of additional retail

shops, restaurants and entertainment facilities that may be developed subsequent to Phase 1 (“Phase 2,” with Phases 1 and 2, collectively, referred to as the “PSP Project”). The Site Plan for Phase 1 is attached to this Agreement as Exhibit B, which Exhibit B is incorporated into this Agreement. The preliminary Site Plan for Phase 2 is attached to this Agreement as Exhibit C, which Exhibit C is incorporated into this Agreement, and which the Parties recognize and acknowledge will change during the Term. Developer agrees and acknowledges that, prior to any construction on the Lease Parcel, the City shall have full review and approval rights of all Site Plans (including amendments to all Site Plans) submitted by Developer with respect to any development of or on the Lease Parcel, including (but not limited to) architectural elements, building orientation, elevations, design and design review, materials used, construction phasing and signs. The lease of the Lease Parcel to PSP for the development of the PSP Project may be referred to in this Agreement as the “PSP Lease”; and

(2) Section 4(g)(iii) of the Agreement shall be deleted in its entirety, and replaced with the following:

PSP has obtained and provided to the City, and the City has reasonably approved on or before the expiration of the Term, following review by the City’s financial consultant (“Consultant”), an unconditional written commitment from PSP’s construction lender to lend the funds necessary to construct all of Phase 1, (including, to the extent permitted by PSP’s construction lender, a copy of such lender’s due diligence and underwriting package for the construction loan for Phase 1 for the purpose of the City’s and Consultant’s assessing the degree of additional documentation and information otherwise necessary to assess the likely success of achieving completion of construction and occupancy by the required tenants) (collectively, the “Loan Commitment”); provided, however, that PSP (recognizing that the City and its Consultant require a period of time to review such submissions prior to the expiration of the Term) shall have delivered the Loan Commitment to the City no later than noon, Arizona time, on August 3, 2015;

(3) Section 4(g)(iv) of the Agreement shall be deleted in its entirety, and replaced with the following:

PSP has obtained and provided to the City, and the City has reasonably approved on or before the expiration of the Term, following review by the Consultant, proof of an equity commitment from a bona fide investment entity reasonably approved by the City (including certifications to the City, if required by the City) in an amount to satisfy the difference between the cost of construction of Phase 1 and the amount which PSP’s construction lender has unconditionally committed to finance (collectively, the “Equity Commitment”); provided, however, that PSP (recognizing that the City and its Consultant require a period of time to review such submissions prior to the expiration of the Term) shall have delivered the Equity Commitment to the City no later than noon, Arizona time, on August 3, 2015;

(4) Section 4(g)(viii) of the Agreement shall be deleted in its entirety, and replaced with the following:

PSP has entered into an agreement with a national or regional retail developer (“Co-Developer”) who has demonstrated experience, expertise and tenant relationships with the types of tenants on the “Tenant Mix Matrices” necessary for the success of the PSP Project, for the design, construction and marketing of Phase 1 (the “Co-Developer Agreement”); provided, however, that PSP shall have delivered to the City a “terms sheet,” letter of intent, or similar undertaking between PSP and the Co-Developer no later than June 30, 2015, showing the basis for the intended Co-Developer Agreement; and further provided, however, that PSP shall have identified the Co-Developer and provided the City and the Consultant, no later than noon, Arizona time, on August 3, 2015, with sufficient information regarding the experience, background, tenant relationships, and similar matters in order to

permit the City and the Consultant to evaluate the Co-Developer's ability to complete the Project. The City shall have the right to approve such Co-Developer, such approval not to be unreasonably withheld.

(5) Section 4(o) of the Agreement shall be deleted in its entirety, and replaced with the following:

Notwithstanding anything in this Agreement to the contrary, in the event that the Garage Construction Criteria have not been satisfied (or waived by the City in its sole, absolute and unfettered discretion) by October 30, 2015, or any earlier date required for delivery or performance by PSP ("Term"), then this Agreement, without further act or notice required, shall automatically be terminated except for obligations of indemnity that expressly survive the termination of this Agreement, and neither Party shall have further rights or obligations under this Agreement; provided, however, that if PSP has satisfied all of the Garage Construction Criteria except for having executed, contingent leases for sixty percent (60%) of Phase 1's retail, restaurant and entertainment space, then the City, in its sole discretion, may extend the time for the satisfaction of the Garage Construction Criteria by a period of one hundred and twenty (120) days solely in order for PSP to obtain the requisite number of executed, contingent (the sole contingency being the completion of construction of the Garage) leases. In the event that the Garage Construction Criteria have been satisfied (or waived by the City in its sole, absolute and unfettered discretion) by the expiration of the Term (as the same may be extended by the provisions of the previous sentence), then the Term of this Agreement, without further act or notice required, shall automatically (but in all events subject to Section 8 of this Agreement) be extended to October 30, 2064. Provided that PSP is not then in default of any term or provision of this Agreement (or the PSP Lease) beyond the expiration of any applicable cure period, and further provided that PSP has extended the PSP Lease in accordance with the terms of the PSP Lease, PSP may extend the Term of this Agreement for two (2) successive terms of twenty-four and one-half (24.5) years each, upon the same terms and conditions set forth in this Agreement. Such extensions may be exercised consecutively only, and not concurrently. In order for PSP to exercise any such extension, PSP shall provide Notice to the City not less than six (6) months prior to the commencement date of the applicable extension period. Failure by PSP to exercise any extension right shall terminate PSP's right to extend any subsequent extension right.

(c) Monthly Reports and Meetings. PSP shall provide the City on a monthly basis, commencing April 1, 2015, and on the same day of each month thereafter, with a detailed, written report (including any applicable background materials), describing the progress PSP has made in the previous 30-day period with respect to satisfying the Garage Construction Criteria. The City may, but is not required to, request monthly meetings with PSP to review and evaluate the reports and related materials delivered to the City pursuant to this subsection. PSP shall attend the ICSC convention in Las Vegas in May 17-20, 2015, in order to continue its pursuit of tenants for the Project that are compatible with the Tenant Mix Matrices described in the Agreement; and PSP's report to the City on June 1, 2015, will include and outline in sufficient detail the activities of PSP at such convention, including letters of intent to lease, and similar expressions of interest, from potential commercial tenants.

(d) Full Force and Effect. Except as expressly modified and amended by this Amendment, the Agreement is unchanged and remains in full force and effect.

(e) No City Default. PSP confirms and acknowledges that there is no Default of the City, or act or omission which but for the giving of Notice, the passage of time, or both, would constitute a Default of the City, under the Agreement.

(f) PSP Representations. PSP agrees, acknowledges, represents, warrants and confirms that (i) the individual executing and delivering this Amendment on behalf of PSP has full and unconditional limited liability company authority to do so and to bind PSP, (ii) no consent of any third

party is required in connection with PSP's execution and delivery of this Amendment, (iii) the execution, delivery and performance of this Amendment by PSP is not prohibited by, and does not conflict with, any other agreements, instruments, judgments or decrees to which PSP is a party or to which PSP is otherwise subject, and (iv) no other person or entity has reserved or obtained any rights, the exercise of which may impair the promises and performance of PSP under the Agreement, as amended by this Amendment.

(g) Defined Terms. Unless otherwise defined in this Amendment, defined terms shall have the meaning given to them in the Agreement.

Signatures are on the following page.

3. Execution. The Parties have executed this Amendment to be effective as of the Effective Date.

City of Peoria, Arizona, an Arizona municipal corporation

By: _____
Carl Swenson, City Manager

ATTEST:

By: _____
Rhonda Geriminsky, City Clerk

APPROVED AS TO FORM:

By: _____
Stephen M. Kemp, City Attorney

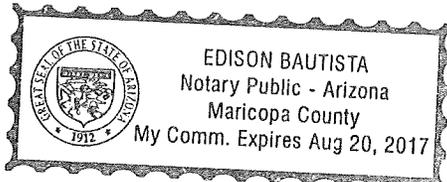
Peoria Sports Park, LLC, an Arizona limited liability company

By: _____
Michael Oliver, Manager

STATE OF ARIZONA)
) ss:
COUNTY OF MARICOPA)

The foregoing Amendment was acknowledged before me this 19 day of ^{February}~~March~~, 2015, by Michael Oliver, the Manager of Peoria Sports Park, LLC, an Arizona limited liability company, on behalf of the company.

Notary Public



**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: 17R

Date Prepared: February 9, 2015

Council Meeting Date: March 3, 2015

TO: Honorable Mayor and City Council

FROM: Tamara Shreeve, Strategic Management Officer

THROUGH: Carl Swenson, City Manager

SUBJECT: Amend Council Policy 1-10: Council Committees, Subcommittees, Ad Hoc Committees

Purpose:

For the Council to consider adoption of an amended Council Policy 1-10 (CP 1-10) "Council Committees to include Standing Policy Subcommittees, Ad Hoc Committees and Regional committees".

Background/Summary:

At the Council Special Meeting on January 31, 2015, Council directed staff to propose a new Council Policy that amends the current practice for reviewing proposed city policy items in Council Policy Subcommittees. Changes are focused on changing the composition of the committees to a Committee of the Whole, with all Council Members participating in the discussion.

With that in mind, Council Policy 1-10 has been changed to reflect the following:

- 1) The removal of the established four policy subcommittees: Policy and Appointments, General Government, Community Culture and Public Safety, and Sustainable Development and Public Services.
- 2) The Policy classifies all Council Committees into four categories: Council Policy Committee of the Whole, Council Subcommittees, Ad Hoc Committees and Regional Committees.
- 3) In lieu of Council Policy Subcommittees, all policy items will be discussed as the Council Policy Committee of the Whole. All Council Members serve as members of the Committee. The Mayor will act as the chairperson the Committee. Proposed policy items will be given to the Mayor to be place on the committee's agenda. Meetings will be held on an as needed basis.

4) Three Council Subcommittees would continue in their existing form: Council Boards and Commissions, Council Ethics and Council Not-For-Profit/Community Development Grant.

Three council members will be appointed to each of these subcommittees in January of each year for a one year term.

Previous Actions:

- The City Council amended CP 1-10 on November 25, 2014 to address procurement items brought before Council Policy Subcommittees.
- The City Council discussed the Council Subcommittees at the August 20, 2013 study session.
- The City Council subcommittee appointment took place on January 8, 2013.
- The City Council reduced the number of subcommittees from six to four and consolidated four previous subcommittees on March 6, 2012.
- The City Council adopted Council Policy 1-10 on September 20, 2011.
- The City Council discussed Council Subcommittees at the study session on July 14, 2011. Staff sent a packet of information to Council on August 3, 2011 with alternatives. Council met in study sessions on August 23, 2011, September 6, 2011, and September 13, 2011 to discuss the policy and work through the issues.

Options: *(include as many as reasonable)*

A: Adopt amended Council Policy 1-10

B: Do not adopt amended Council Policy 1-10

Staff's Recommendation:

Staff recommends that the City Council consider the possible adoption of the amended Council Policy 1-10.

Fiscal Analysis:

There is no direct fiscal impacts of this item.

Exhibit(s): *(Include as many as necessary.)*

Exhibit 1: Amended version of the Council Policy 1-10

Exhibit 2: Amended "redline" version of the Council Policy 1-10

Contact Name and Number: Tamara Shreeve, Strategic Management Officer, x5143



CITY COUNCIL POLICY

CP 1-10

Category: General

Department:
City Manager's Office

TITLE:

Council Committees to include Council Policy Committee of the Whole, Council Subcommittees, Ad Hoc Committees and Regional Committees

Approved:

- A. Purpose

Pursuant to the City Code, this document sets forth the for the Council Policy Committee of the Whole, Council subcommittees, ad hoc committees and regional committees, and describes their powers, duties, and responsibilities.
- B. General Provisions
 - a) The Mayor shall file with the City Clerk a list of all Council subcommittees and ad hoc committees, together with the members, chairperson, and charge of each subcommittee and ad hoc committee. Any changes in Council Policy Committee of the Whole, subcommittee or ad hoc committee information shall also be filed with the City Clerk.
 - b) CP 1-6 *Public Body Meeting Procedures* shall govern all standing committees, subcommittee and ad hoc committee meetings.
 - c) Pursuant to City Code 2-63 City Manager-City Council relations, a Council Policy Committee of the Whole, Council subcommittee, ad hoc committee and its individual members shall focus on the policy affairs of the City. Any inquires regarding the administration of the policies will be conducted through the City Manager.
- C. Council Policy Committee of the Whole
 - a. The purpose of Council Policy Committee of the Whole is to address policy issues as defined in Section I of this Council Policy. The Council Policy Committee of the Whole is intended to be a public forum for the Mayor and Council Members "to make inquiries, and analyze information". The purpose is not to address administrative matters, procedures or practices or to give direction to city staff regarding either policy or administrative matters.
 - 1) Council Policy Committee of the Whole is subject to Open Meeting Laws, rules of procedure and other laws and regulations deemed applicable by the City Attorney.

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

CP 1-10

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- 2) The Mayor shall act as chairperson. The chairperson shall determine the agenda for the committee consistent with the committee's charge. Meetings will be held on "as needed" basis to address agenda items.
- 3) The City Manager shall assign appropriate staff and resources to support committee meetings.
- 4) The Mayor and Council Members may request a policy matter as defined in Section I be placed on the Council Policy Committee of the Whole agenda to make inquires and analyze information.
- 5) To ensure consistency and avoid duplicative efforts, Council Members shall submit policy discussion item(s) to the Mayor.
- 6) The Mayor shall place the policy item requested by the Mayor or individual Council Members for discussion on the committee agenda in a timely manner.
- 7) Committee agendas shall conform to Council rules. Citizen participation is encouraged.

D. Standing Council Subcommittees

- a. The purpose of the standing council subcommittees is to address specific topics as outlined in this policy.
 - 1) Approximately one month prior to the first regular council meeting of the calendar year, the Mayor shall inquire of Council Members any requests for subcommittee appointments. The Mayor will make a good faith effort to accommodate requests for placement.
 2. Mayor shall appoint three Council Members to each Council subcommittee for a one-year term.
 3. The Mayor may serve as a non-voting ex-officio member of all subcommittees, if he/she chooses.
 4. Subcommittees are subject to Open Meeting Laws, rules of procedure and other laws and regulations deemed applicable by the City Attorney.

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

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5. Members of each subcommittee shall select a chairperson at the first subcommittee meeting of the calendar year. The chairperson shall determine the agenda for the subcommittee consistent with the subcommittee's charge. A specific date and time each month will be set for each subcommittee. However, meetings will be held only as needed based on agenda items.

E. Council Subcommittee, Titles and Descriptions

a. Below are the three Council Subcommittees

1. Council Boards and Commissions Subcommittee

a. The purpose of Council Boards and Commissions

Subcommittee is to determine how board and commission members are identified, selected, processed, trained and recognized for service. The subcommittee makes recommendations to the full Council for appointments to boards and commissions.

b. Council Boards and Commissions Subcommittee and the appointments to boards and commissions are administered as outlined in Council Policy 1-5.

2. Council Ethics Subcommittee

a. The purpose of the Council Ethics Subcommittee is to investigate alleged unprofessional conduct, misconduct or incapacity by a member of the Peoria City Council.

b. Council Ethics Subcommittee and rules of procedures for City Council Ethics proceedings are administered as outlined in Council Policy 1-15.

3. Council Not-For-Profit Community Development Grant Subcommittee

a. The purpose of the Council Not-For-Profit Community Development Grant Subcommittee is to consider grant and funding requests from not-for-profit agencies for grant administered by City staff and funded by federal agencies such as the U.S. Department of Housing and Urban Development (HUD). This includes, but is not limited to Community Development Block Grants (CDBG), Neighborhood Stabilization Programs (NS) and Home Investment Partnership Program.

b. The Council Not-For-Profit Community Development Grant Subcommittee will make written funding recommendations to the City Council for grant awards.

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

CP 1-10

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- c. The Council Not-For-Profit Community Development Grant Subcommittee will act as a Community Development Grant Advisory Board for the City by reviewing and approving submissions of required reports and information to the United States Department of Housing and Urban Development.

F. Ad Hoc Committees

- a. The purpose of ad hoc committees is to study, review, and make recommendations to the Mayor and City Council regarding specific issues.
 - 1) The Mayor may establish, modify, and terminate ad hoc committees and charge them with their powers, duties, and responsibilities.
 - 2) The Mayor shall appoint and remove the members and chairperson for each ad hoc committee.
 - 3) Membership of an ad hoc committee may include Council Members and/or citizens.
 - 4) Ad hoc committees shall be established only for a limited, clearly defined period of time. At the end of the designated time the committee shall automatically be abolished unless extended by the Mayor.

G. Regional Committees

- a. Pursuant to Article 2 Section 7 of the City Charter, the Mayor is the sole representative of the city on regional committees. The Mayor may designate one or more Council Members to represent the Mayor on a regional committee either temporarily or for an extended time. Examples of regional committees include the Maricopa Association of Governments, Regional Public Transportation Authority and Westmarc.

H. Intent of this Policy

- a. It is the intent of this document to set forth the Council Policy Committee of the Whole, Council subcommittee, ad hoc committee and regional committee process, pursuant to City Charter and City Code.
- b. The option of rotating standing policy subcommittee membership on an annual basis is intended to provide Council members with broad knowledge of the city in order to enhance Council policymaking.
- c. It is the intent of this document to allow the Mayor and Council Members through the Council Policy Committee of the Whole process to discuss policy issues submitted by Mayor and Council Members. This process is intended to engage Council Members and the Public more

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thoroughly in City-related policy discussions.

d. It is NOT the intent of this document that the Mayor and Council refer items to the Council Policy Committee of the Whole that they deem routine in nature or that do not impact city policy.

e. It is the intent of this document to acknowledge that from time to time issues which impact city policy may be of an emergency or time sensitive nature which require immediate Council review and will bypass the Council Policy Committee of the Whole procedure at the recommendation of the City Manager and Mayor.

I. Definitions

a. Policy: Public policies are the particular goals and directions of a local government. Common examples include community growth, land use development, strategic planning, and capital improvement and financing. City Council policy decisions focus on the purpose, services, and programs necessary to achieve the council's goals and objectives. Policy provides a high-level overall plan to achieve adopted goals and objectives. A policy will often contain the 'what' and 'why'.

b. Administrative decisions provide for the effective, efficient and equitable implementation of the policies approved by Council. They align the local government's administrative systems with the values, mission, and policy goals defined by the community and elected officials. Administrative tasks include establishing practices and procedures to implement adopted policy as well as the oversight of daily operations. Implementation will often contain the 'what', 'how', 'where', and 'when'.

ATTACHMENTS:

APPROVED:

Cathy Carlat, Mayor

APPROVED AS TO FORM:

Stephen M. Kemp, City Attorney

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

CP 1-10

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Adopted: 9/20/11, CC #18R

Amended: 03/06/12, CC #11R

Amended: 11/25/14, CC#34R



CITY COUNCIL POLICY

CP 1-10

Category: General

Department:
City Manager's Office

TITLE:

Council Committees to include [Council Policy Committee of the Whole, Standing Policy Council](#) Subcommittees, Ad Hoc Committees and Regional Committees

Approved: [November 25, 2014](#)

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A. Purpose

Pursuant to ~~City Charter and the~~ City Code, this document ~~institutes-sets forth the policy to establish, modify and terminate- for the~~ Council [Policy Committee of the Whole, standing policy Council](#) subcommittees, ad hoc committees and regional committees, and describes their powers, duties, and responsibilities. ~~This policy is being implemented for a trial period of one year. The Council shall review this policy within one year of adoption.~~

B. General Provisions

a) The Mayor shall file with the City Clerk a list of all [Council](#) subcommittees and ad hoc committees, together with the members, chairperson, and charge of each subcommittee and ad hoc committee. Any changes in [Council Policy Committee of the Whole](#), subcommittee or ad hoc committee information shall also be filed with the City Clerk.

b) CP 1-6 *Public Body Meeting Procedures* shall govern all standing [committees](#), subcommittee and ad hoc committee meetings.

~~c) Pursuant to City Code 2-63 City Manager-City Council relations, a [Council Policy Committee of the Whole, standing policy Council](#) subcommittee, ad hoc committee and its individual members shall deal focus on the policy affairs of the City. Any inquires regarding the administration of the policies will be conducted through- with the administrative services of the city only through the City Manager, except for the purpose of inquiry. Neither a subcommittee or ad hoc committee nor any member thereof shall give orders or instructions to any subordinates of the City Manager.~~

~~a. Standing Policy Subcommittees~~

~~The purpose of standing policy subcommittees is to address policy issues as define d in Section E. of this Council Policy. Subcommittees are intended to be a public forum for council members "to make inquiries, analyze information, and provide recommendations" - not for departmental oversight. The purpose is~~

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Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

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~~not to address administrative matters, procedures or practices or to give direction to city staff regarding either policy or administrative matters.~~

- ~~1) The Mayor with the consent of the Council shall establish various Council standing subcommittees to include but not limited to those in Section D of this document.~~
- ~~2) The Mayor with the consent of the Council shall appoint three Council Members to each Council standing policy subcommittee for a one-year term. The Mayor shall make a good faith effort to equalize membership on subcommittees among the six Council Members. The Mayor with the consent of the Council may remove a subcommittee member.~~
- ~~3) Subcommittees are subject to Open Meeting Laws, rules of procedure and other laws and regulations deemed applicable by the City Attorney.~~
- ~~4) The Mayor may be a non-voting ex-officio member of all sub-committees, if he/she chooses.~~
- ~~5) Approximately one month prior to the first regular Council meeting of the calendar year, the Mayor shall inquire of subcommittee members any requests for subcommittee appointments. The Mayor will make a good faith effort to accommodate those requests. Initial appointments and/or changes shall be reviewed by the Council for possible consent at the first regular Council meeting of the calendar year.~~
- ~~6) One month prior to the first regular Council meeting each year, the Mayor may reassign subcommittee memberships, based on councilmember interests. Changes shall be reviewed by the Council for possible consent at the first regular Council meeting of the calendar year.~~
- ~~7) Members of each subcommittee shall select a chairperson at the first subcommittee meeting of the calendar year. The chairperson shall determine the agenda for the subcommittee consistent with the subcommittee's charge. A specific date and time each month will be set for each subcommittee. However, meetings will be held only as needed based on agenda items.~~
- ~~8) The City Manager shall assign appropriate staff and resources to support subcommittee meetings.~~

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

CP 1-10

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- ~~9) The City Manager shall create an administrative procedure to ensure the proper and efficient functioning of the subcommittee process. The procedure shall be followed by all Council members and staff to ensure appropriate roles and responsibilities and relationships are adhered to by all parties.~~
- ~~10) The Mayor and individual Council Members may request a Policy matter as defined in Paragraph E., be placed on a subcommittee agenda for the purpose of collecting information, providing analysis, and making recommendations to the City Council or the City Manager.~~
- ~~11) The City Manager or the Council acting as a body may refer a Policy matter as defined in Paragraph E., to a subcommittee for the purpose of collecting information, providing analysis, and making recommendations to the City Council.~~
- ~~12) Referrals and individual requests for discussion items to a subcommittee(s) must be in a format established by the City Manager. This format ensures that all Council members understand how to get an item on a subcommittee agenda.~~
- ~~13) The City Manager shall make the final decision about which subcommittee an item is assigned to, based on subject matter, in a timely manner, without undue delay.~~
- ~~14) The chairperson of a subcommittee shall place an item requested by the Mayor or individual Council Members for discussion on the subcommittee agenda in a timely manner without undue delay.~~
- ~~15) Subcommittees shall conduct public meetings on all matters referred to them in a timely manner without undue delay. Subcommittee agendas shall conform to Council rules. Citizen participation is encouraged.~~
- ~~16) When an item is referred to the Council as a whole from a subcommittee, it shall be referred in one of two ways: (1) with a unanimous recommendation or, (2) lacking a unanimous recommendation, it shall be referred without a recommendation. There may be a separate staff recommendation on subcommittee items forwarded to City Council. No subcommittee can "kill" an item.~~
- ~~17) All items referred from a subcommittee shall be reviewed by the Council sitting as a committee of the whole in study session in a timely manner without undue delay, with the exception of Procurement matters, which at the discretion of the Mayor and/or City Manager may be placed on a City Council consent agenda for~~

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

CP 1-10

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~~discussion and possible action. However, if an item is considered routine, of a time-sensitive or emergency nature, it may go directly to the Council for formal action.~~

- ~~18) The Council sitting as a committee of the whole in study session shall discuss the item referred from a subcommittee and determine that (1) the item should go to the full Council for formal action at a regular meeting, (2) further discussion is needed at a future Study Session, (3) further study is needed at the subcommittee level or at the staff level, or (4) no further discussion or action is needed.~~
- ~~19) Subcommittee meetings shall not be televised. No subcommittee shall be authorized to hold executive session except for the subcommittee charged with Council ethics investigations and only for that purpose.~~
- ~~20) The staff shall periodically report back to the Subcommittee hearing a procurement item the results of the procurement as an informational report.~~
- ~~21) The attached flow charts are intended to illustrate how items are processed.~~

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C. Council Policy Committee of the Whole

a. The purpose of Council Policy Committee of the Whole is to address policy issues as defined in Section I of this Council Policy. The Council Policy Committee of the Whole is intended to be a public forum for the Mayor and Council Members "to make inquiries, and analyze information". The purpose is not to address administrative matters, procedures or practices or to give direction to city staff regarding either policy or administrative matters.

- 1) Council Policy Committee of the Whole is subject to Open Meeting Laws, rules of procedure and other laws and regulations deemed applicable by the City Attorney.
- 2) The Mayor shall act as chairperson. The chairperson shall determine the agenda for the committee consistent with the committee's charge. Meetings will be held on "as needed" basis to address agenda items.
- 3) The City Manager shall assign appropriate staff and resources to support committee meetings.
- 4) The Mayor and Council Members may request a policy matter as defined in Section I be placed on the Council Policy Committee of the Whole agenda to make inquires and analyze information.

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Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

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- 5) To ensure consistency and avoid duplicative efforts, Council Members shall submit policy discussion item(s) to the Mayor.
- 6) The Mayor shall place the policy item requested by the Mayor or individual Council Members for discussion on the committee agenda in a timely manner.
- 7) Committee agendas shall conform to Council rules. Citizen participation is encouraged.

G-D. Standing Council Subcommittees

- a. The purpose of the standing council subcommittees is to address specific topics as outlined in this policy.
 - 1) Approximately one month prior to the first regular council meeting of the calendar year, the Mayor shall inquire of Council Members any requests for subcommittee appointments. The Mayor will make a good faith effort to accommodate requests for placement.
 2. Mayor shall appoint three Council Members to each Council subcommittee for a one-year term.
 3. The Mayor may serve as a non-voting ex-officio member of all subcommittees, if he/she chooses.
 4. Subcommittees are subject to Open Meeting Laws, rules of procedure and other laws and regulations deemed applicable by the City Attorney.
 5. Members of each subcommittee shall select a chairperson at the first subcommittee meeting of the calendar year. The chairperson shall determine the agenda for the subcommittee consistent with the subcommittee's charge. A specific date and time each month will be set for each subcommittee. However, meetings will be held only as needed based on agenda items.

E. Council Subcommittee, Titles and Descriptions

- a. Below are the three Council Subcommittees-

1. Council Boards and Commissions Subcommittee

- a. The purpose of Council Boards and Commissions

Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

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Subcommittee is to determine how board and commission members are identified, selected, processed, trained and recognized for service. The subcommittee makes recommendations to the full Council for appointments to boards and commissions.

b. Council Boards and Commissions Subcommittee and the appointments to boards and commissions are administered as outlined in Council Policy 1-5.

2. Council Ethics Subcommittee

a. The purpose of the Council Ethics Subcommittee is to investigate alleged unprofessional conduct, misconduct or incapacity by a member of the Peoria City Council.

b. Council Ethics Subcommittee and rules of procedures for City Council Ethics proceedings are administered as outlined in Council Policy 1-15.

3. Council Not-For-Profit Community Development Grant Subcommittee

a. The purpose of the Council Not-For-Profit Community Development Grant Subcommittee is to consider grant and funding requests from not-for-profit agencies for grant administered by City staff and funded by federal agencies such as the U.S. Department of Housing and Urban Development (HUD). This includes, but is not limited to Community Development Block Grants (CDBG), Neighborhood Stabilization Programs (NS) and Home Investment Partnership Program.

b. The Council Not –For Profit Community Development Grant Subcommittee will make written funding recommendations to the City Council for grant awards.

c. The Council Not-For- Profit Community Development Grant Subcommittee will act as a Community Development Grant Advisory Board for the City by reviewing and approving submissions of required reports and information to the United States Department of Housing and Urban Development.

a.

F. Ad Hoc Committees

a. The purpose of ad hoc committees is to study, review, and make recommendations to the Mayor and City Council regarding specific issues.

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Ad Hoc Committees and Regional Committees*

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~~designated by the Mayor and Council.~~

- 1) The Mayor ~~with the consent of the Council~~ may establish, modify, and terminate ad hoc committees ~~of the Council~~ and charge them with their powers, duties, and responsibilities.
- 2) The Mayor ~~with the consent of Council~~ shall appoint and remove the members and chairperson for each ad hoc committee.
- 3) Membership of an ad hoc committee may include Council Members and/or citizens, ~~citizens and up to three Council Members.~~
- 4) Ad hoc committees shall be established only for a limited, clearly defined ~~period of~~ time, ~~and a~~At the end of the designated time the committee shall automatically be abolished unless ~~the time is~~ extended by the Mayor, ~~with the consent of the Council.~~

b.

G. Regional Committees

a. Pursuant to Article 2 Section 7 of the City Charter, the Mayor is the sole representative of the city on regional committees. The Mayor may ~~appoint~~ designate one or more Council Members to represent the Mayor on a regional committee either temporarily or for an extended time. Examples of regional committees include the Maricopa Association of Governments, Regional Public Transportation Authority and Westmarc.

D.

H. Intent of this Policy

a. It is the intent of this document to ~~modify and affirm set forth~~ the Council standing pPolicy Committee of the Whole, Council subcommittee, ad hoc committee and regional committee process, pursuant to City Charter and City Code.

~~a) It is the intent of this document to allow Mayor and Council Members through the subcommittee process to make inquiries, analyze information, and provide recommendations to the City Council. This process is intended to engage Council members and the public more thoroughly in city-related policy discussions in an informal public setting, encouraging greater citizen and Council input on policy creation at inception.~~

c. The option of rotating standing policy subcommittee membership on an annual basis is intended to provide Council members with broad knowledge of the city in order to enhance Council policymaking.

~~b) It is the intent of this document that discussion of issues with potential city policy implications be discussed at the subcommittee level. All issues will be referred with or without a recommendation to the Council as a whole in a study session, with the exception of Procurement matters which shall be~~

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~~addressed in accordance with this policy.~~

e)a) ~~d.~~ It is the intent of this document ~~that the City Manager and to allow the~~
Mayor ~~and Council Members through the Council Policy Committee of the~~
~~Whole process to discuss policy issues submitted by Mayor and Council~~
~~Members. This process is intended to engage Council Members and the~~
~~Public more thoroughly in City-related policy discussions. ,in the course of~~
~~their duties, shall refer items they believe may impact city policy or require~~
~~study, analysis or recommendation to a standing policy subcommittee.~~

e)b) ~~e.~~ It is NOT the intent of this document that the ~~City Manager and~~ Mayor
~~and Council refer refer~~ items to ~~a subcommittee~~ the Council Policy
Committee of the Whole that they deem routine in nature or that do not
impact city policy.

f.) It is the intent of this document to acknowledge that from time to time
issues which impact city policy may be of an emergency or time sensitive
nature which require immediate Council review and will bypass the
Council Policy Committee of the Whole subcommittee procedure at the
recommendation of the City Manager and Mayor. ~~These occurrences,~~
~~however, will be the exception and not the rule.~~

~~b. In the case of procurement matters, an individual council member or the~~
~~Mayor may request the City Manager to bypass the subcommittee process~~
~~and place a procurement matter on the City Council consent agenda in~~
~~accordance with council agenda policies.~~

~~E. Subcommittee Titles and Descriptions~~

~~The list below is illustrative of the types of policy issues each subcommittee~~
~~will discuss. The full Council will determine the specific charge of each~~
~~subcommittee, and shall confirm or amend that charge on an annual basis.~~

a) ~~**Policy and Appointments**~~

~~Relating to Public Policy concerning:~~

~~Appointments to Boards and Commission, Ethics, Charter Officers, Council~~
~~Policies, City Charter~~

b) ~~**Community Culture and Public Safety**~~

~~Relating to Public Policy concerning:~~

~~Arts, Libraries, Education, Cultural Events & Promotions, Parks, Recreation~~
~~and Veteran's Affairs, Police & Fire Services, Code Enforcement, Homeland~~
~~Security, Terrorism, and Emergency Preparedness~~

c) ~~**Sustainable Development and Public Services**~~

~~Relating to Public Policy concerning:~~

~~Not for Profit & Housing, Environment, Building Safety, Neighborhoods,~~
~~Revitalization, Historic Preservation, Planning, Zoning, Economic~~

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Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

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~~Development and Business Retention, Transportation, Streets, Public Works,
Utilities, Technology, Traffic and NTMP Program~~

~~e) **General Government**~~

~~Relating to Public Policy concerning:
Budget, Finance, Taxes, Any and All Rates, Any and All Fees,
Intergovernmental Affairs, Elections, General Government Activities, any
topic not included in other Subcommittees~~

I. Definitions

~~e) **a. Policy:** Public policies are the particular goals and directions of a local government. Common examples include community growth, land use development, strategic planning, and capital improvement and financing. City Council policy decisions focus on the purpose, services, and programs necessary to achieve the council's goals and objectives. Policy provides a high-level overall plan to achieve adopted goals and objectives. A policy will often contain the 'what' and 'why'. Procurements referred to a subcommittee the Committee of the Whole by the staff or by a council member are deemed to be policy item. Procurements referred to a subcommittee by a council member having a value in excess of Fifty Thousand (\$50,000) Dollars are deemed to be a policy item.~~

~~**b Administrative decisions** provide for the effective, efficient and equitable implementation of the policies approved by Council. They align the local government's administrative systems with the values, mission, and policy goals defined by the community and elected officials. Administrative tasks include establishing practices and procedures to implement adopted policy as well as the oversight of daily operations. Implementation will often contain the 'what', 'how', 'where', and 'when'.~~

~~**c. Consent:** Majority vote of the Peoria City Council in a regular or special meeting.~~

~~**d. Regular Meetings:** Regular Meetings are held for the purpose of discussion or action of the Council on various issues deemed necessary to further the business of the City. Regular Meetings may include Consent Agenda items.~~

~~f) **e. Study Sessions:** Study Sessions are held for the purpose of presentations and discussions on such issues that require more in-depth consideration of the City Council. No formal action of the City Council may be taken at such meetings, other than general consensus or conveying direction to staff for further action.~~

c)

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Category: General

Title: *Council Committees to include Standing Policy Subcommittees,
Ad Hoc Committees and Regional Committees*

CP 1-10

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ATTACHMENTS:

- ~~1. Council Subcommittee Flow Chart for Staff Submitted Items~~
- ~~2. Council Subcommittee Flow Chart for Council Submitted Items~~
- ~~3. Council Subcommittee Flow Chart for Boards and Commissions~~

APPROVED:

~~[Bob Barrett, Mayor](#)~~

~~[Cathy Carlat, Mayor](#)~~

-APPROVED AS TO FORM:

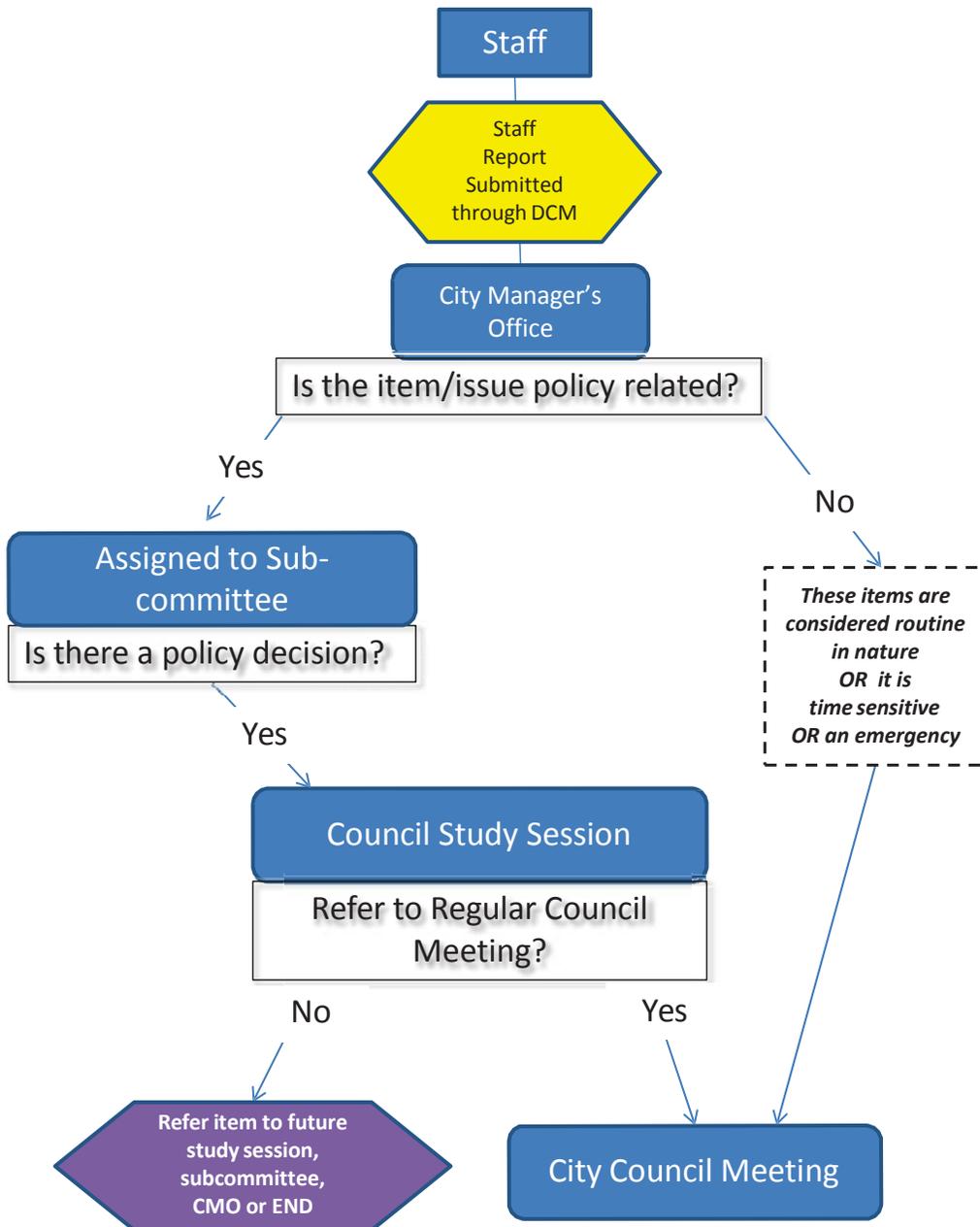
Stephen M. Kemp, City Attorney

Adopted: 9/20/11, CC #18R

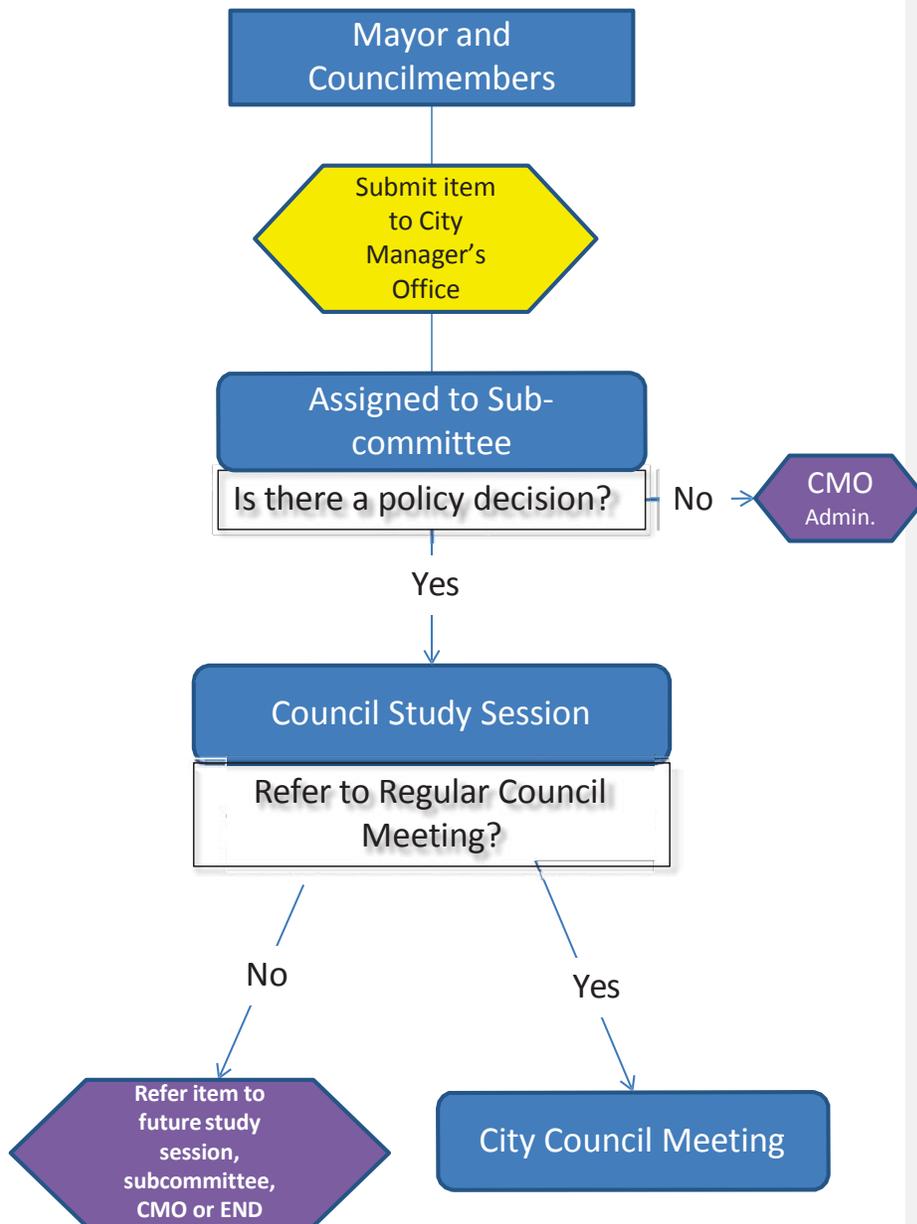
Amended: 03/06/12, CC #11R

Amended: 11/25/14, CC#34R

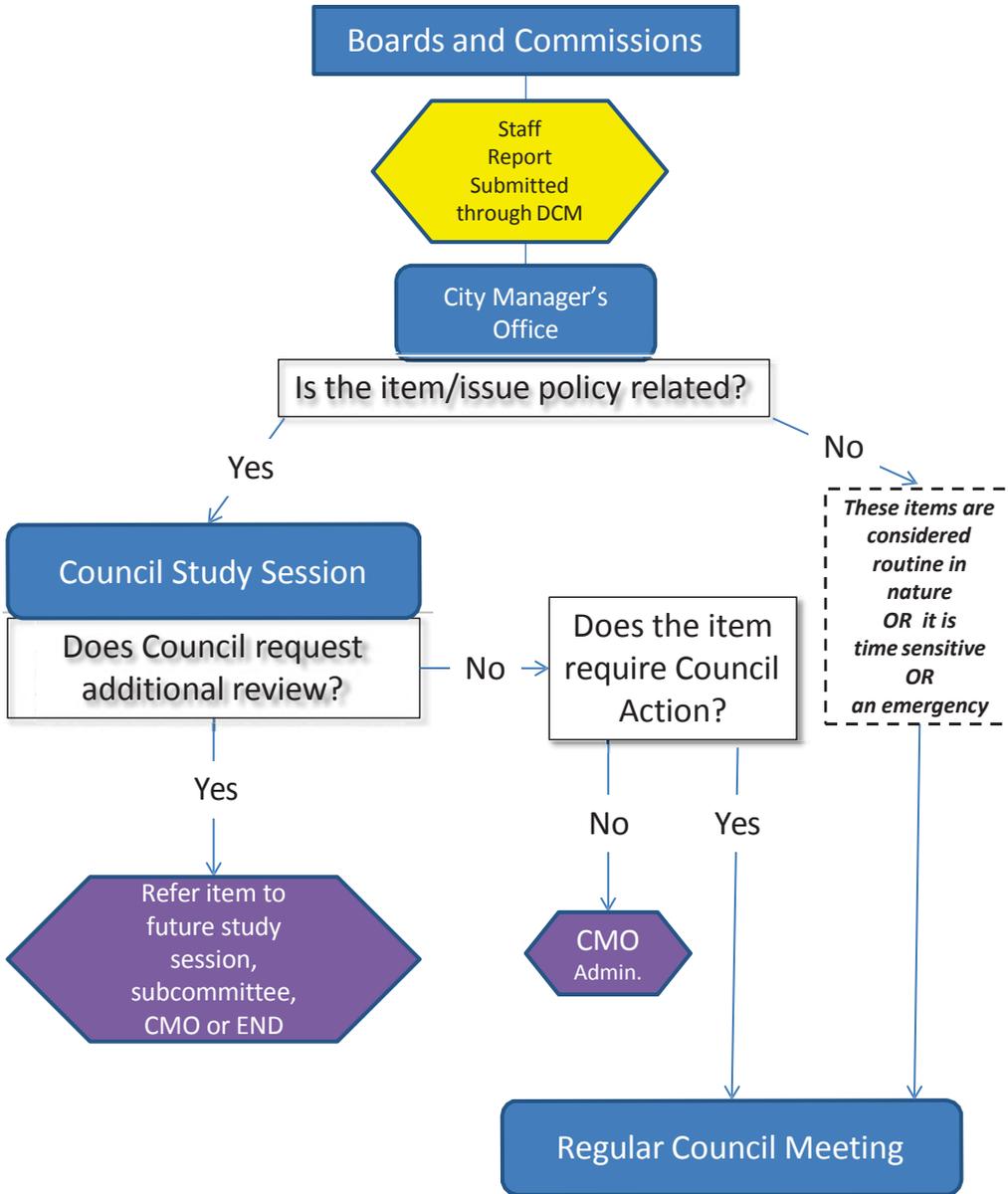
Council Subcommittee Flow Chart For Staff Submitted items



Council Subcommittee Flow Chart For Council Submitted items



Council Subcommittee Flow Chart For Boards and Commissions





City Council Calendar

Color Key:
City Council

< February	March 2015						April >
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
1	2	3 Special City Council Meeting & Study Session Regular City Council Meeting	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17 Special City Council Meeting & Study Session Regular City Council Meeting	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					



City Council Calendar

Color Key:
City Council

< March	April 2015					May >
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Special City Council Meeting & Study Session Regular City Council Meeting	8	9	10	11
12	13	14	15	16	17	18
19	20	21 Special City Council Meeting & Study Session Regular City Council Meeting	22	23	24	25
26	27	28	29	30		

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

Agenda Item: RCM 19B

Date Prepared: February 18, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager
FROM: John R. Sefton Jr., Community Services Director
THROUGH: Jeff Tyne, Deputy City Manager
SUBJECT: 2015 Spring Training Kickoff

Summary:

The 2015 Spring Training season kicks off tomorrow, Wednesday, March 4, at 1:05 p.m. with the annual Peoria Diamond Club Charity Game between the San Diego Padres and Seattle Mariners. Any day throughout March, make plans to come out to the Sports Complex to catch a ball game, see the upgrades to the stadium, or simply to enjoy some time with your family and/or friends in the Arizona sunshine.

More information including schedules, ticket prices, stadium maps and game day information can be found at <http://www.springtrainingpeoria.com/>, the Spring Training website for the Peoria Sports Complex.

Exhibit(s): None

Contact Name and Number: Chris Calcaterra, (623) 773-8703

**CITY OF PEORIA, ARIZONA
CITY MANAGER REPORT**

Agenda Item: RCM 19C

Date Prepared: February 11, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager
FROM: John R. Sefton Jr., Community Services Director
THROUGH: Jeff Tyne, Deputy City Manager
SUBJECT: Neighborhood ParkFest! Series

Summary:

Community Services, Neighborhood Resources, and Public Safety are set to engage Peoria neighborhoods with free, fun, entertaining and informative activities. Peoria's **ParkFest!** events are continuing year two and are designed to connect with the community by introducing neighbors and providing information about city services through a unique and creative festival atmosphere.

ParkFest! @ Varney Park, 11730 N. 81st Avenue, will be held on **Saturday, March 14, from 10am-1pm**. This event will feature interactive inflatables and games, live music, face painting, a balloon twister and a bike rodeo sponsored by Peoria Police as well as an interactive obstacle course provided by Peoria Fire. This event has a unique twist as *Leadership West* has partnered with the city to provide community resources and support information from nonprofit organizations in the West Valley. The Peoria Boys and Girls Club has offered the use of their facility too! As with all **ParkFest!** events food and drinks will be provided while supplies last.

Exhibit(s): Flyer

Contact Name and Number: Matt Kalcevich (623)773-7133

Kick Off Your Spring Break at

ParkFest!



A Special Project of Leadership West - Class XXI

**Inspiring Peoria...
One Neighborhood at a Time**

Saturday, March 14th, 10am-1pm

Varney Park, 11820 North 81st Avenue, Peoria

**Live music, kids activities, bike rodeo, inflatables,
raffle prizes, food and MORE!**

- Vendors, community resources and SUPPORT information available. Volunteer opportunities.
- Haircuts, Food Pantry and Clothing Closet on site (while supplies last)



BOYS & GIRLS CLUBS
OF METRO PHOENIX
JERRY & HELEN WISOTSKY/PEORIA BRANCH



**PEORIA
SUPPORT**



City of Peoria
COMMUNITY SERVICES

**For more information, call 623.773.7137
or visit peoriaaz.gov/specialevents**

MINUTES OF THE VISTANCIA COMMUNITY FACILITIES DISTRICT BOARD
CITY OF PEORIA, ARIZONA
COUNCIL CHAMBER
December 9, 2014

A **Special Meeting** of the Vistancia Community Facilities District Board was convened at 8401 West Monroe Street in open and public session at 7:52 p.m.

Members Present: Board Chairperson Bob Barrett; Vice Chairperson Ron Aames; Board Members Jon Edwards, Carlo Leone, Bill Patena and Ben Toma.

Board Youth Liaisons: Ian Mullane and Michael Helt.

Members Absent: Councilmember Tony Rivero.

Other Municipal Officials Present: Carl Swenson, District Manager; Susan Daluddung, Deputy District Manager; Jeff Tyne, Deputy District Manager; Steve Burg, Chief Assistant District Counsel; Rhonda Geriminsky, District Clerk; Julie Ayers, Human Resources Director; Andy Granger, Engineering Director; John Imig, Information Technology Director; Stacy Irvine, Deputy Fire Chief; Chris Jacques, Planning and Community Development Director; Bo Larsen, Public Information Director; Bill Mattingly, Public Works Director; Brent Mattingly, Chief Financial Officer; Roy Minter, Police Chief; John Sefton, Community Services Director; Corina Russo, Assistant to the District Manager and Linda Blas, Deputy District Clerk.

Audience: Approximately ten members of the public were present.

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

CONSENT AGENDA: All items listed with a "C" are considered to be routine or have been previously reviewed by the District Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests; in which event the item will be removed from the General Order of Business and considered in its normal sequence on the Agenda.

Chairperson Barrett asked if any Board Member wished to have an item removed from the Consent Agenda. Having no requests from the Board, motion was made by Board Member Patena, seconded by Board Member Edwards, to approve the Consent Agenda.

Upon vote, the motion carried unanimously 6 to 0.

CONSENT – New Business:

Clerk’s Note: The agenda item numbers shown below reflect the items as they were numbered on the agenda.

31C. **Minutes**

Approved the August 27, 2014 Special Meeting minutes.

32C. **Fiscal Year 2014 Annual Financial Report**

Accepted and filed the Vistancia Community Facilities District Annual Financial Report for the Fiscal Year ended June 30, 2014.

33C. **Investment Report for the Quarter Ending September 30, 2014**

Reviewed and accepted the Investment Report as presented.

Call To The Public (Non-Agenda Items)

None.

ADJOURNMENT:

Being no further business to come before the District Board, the meeting was duly adjourned at 7:54 p.m.

Cathy Carlat, Board Chairperson

ATTEST:

Rhonda Geriminsky, District Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct summary of the proceedings of the Special Meeting of the Vistancia Community Facilities District held on the 9th day of December, 2014. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 3rd day of March, 2015.

(Seal)

Rhonda Geriminsky, District Clerk

CITY OF PEORIA, ARIZONA
VISTANCIA COMMUNITY FACILITIES DISTRICT
DISTRICT COMMUNICATION

Agenda Item: 21C

Date Prepared: January 28, 2015

Council Meeting Date: March 3, 2015

TO: Carl Swenson, City Manager

FROM: Sonia Andrews, Financial Manager

THROUGH: Brent D. Mattingly, Chief Financial Officer

SUBJECT: Investment Report for the Quarter Ended December 31, 2014

Purpose:

This is a request for the District Board to review and accept the Investment Report for the Quarter Ended December 31, 2014.

Background/Summary:

Effective cash management includes investment of available or idle funds. The City of Peoria invests all available funds of the Vistancia CFD, taking into consideration anticipated cash flow requirements and the safety and risk of investments. Investments are made in accordance with the Bond Indentures, City's Investment Policy and Arizona Revised Statutes Title 35-321 through 35-329. The primary objective of the investments, in order of priority, is:

1. Safety – *Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the portfolio.*
2. Liquidity - *The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.*
3. Yield – *The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's very strict risk constraints.*

Available funds may only be invested in authorized and suitable investments such as US Treasury Obligations, US Agency Obligations, Certificates of Deposits, Commercial Paper rated A-1/P-1, Money Market Funds and the Arizona State Investment Pool. Investment in equity stocks, mutual funds, hedge funds, real estate, foreign investments or other risky investments are strictly prohibited.

The Investment Policy imposes a 1 year maximum weighted average maturity on the overall investment portfolio with specific maximum maturities for each type of investment.

The City utilizes FirstSouthwest, an investment advisory firm, to provide advice and assist with managing its investments. All securities are held by a third party custodian in the Vistancia CFD's name.

Quarterly investment reports are provided to the District Board to report the investment portfolio holdings, maturity distribution, investment performance and compliance with the Investment Policy.

Previous Actions:

There are no previous actions for this item.

Options:

The District Board may select the following options:

- A:** Accept the Quarterly Investment Report as presented
- B:** Not accept the Quarterly Investment Report and request additional information from staff

Staff's Recommendation:

Discussion and possible action to review and accept the Investment Report as presented.

Fiscal Analysis:

This item has no financial implications.

Narrative:

For the quarter ended 12/31/14, the Vistancia CFD's investments were in compliance with the Investment Policy and Bond Indentures. Book value of investments at 12/31/14 was \$12,998,959 and investment income for the quarter (10/1/14 to 12/31/14) totaled \$9,620.

The portfolio's weighted average maturity was 268 days and weighted average yield to maturity was 0.288% for the quarter ended 12/31/14.

The attached Investment Report prepared by FirstSouthwest includes the following detail information on the Vistancia CFD's investments:

Contents of Investment Report

1. Snapshot of investment portfolio (page 2)
2. Benchmark comparisons (page 3)
3. Investment policy compliance and investment income (page 4)
4. National economic trends (page 5)

Exhibit(s):

Quarterly Investment Report

Contact:

Sonia Andrews, Finance Manager x5206

City of Peoria



For the Quarter Ended

December 31, 2014

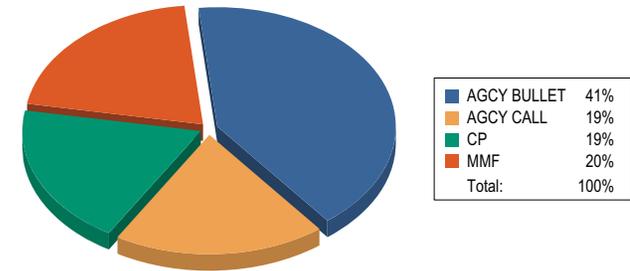
Account Summary

Allocation by Security Type

Beginning Values as of 09/30/14

Ending Values as of 12/31/14

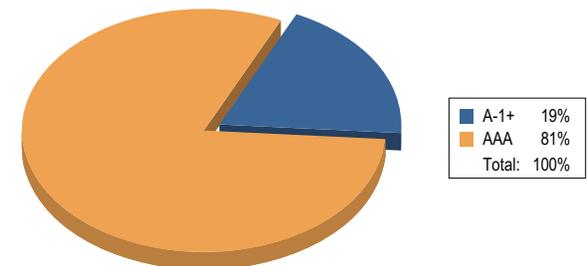
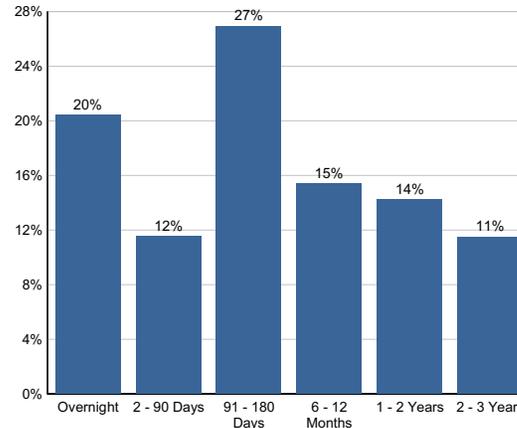
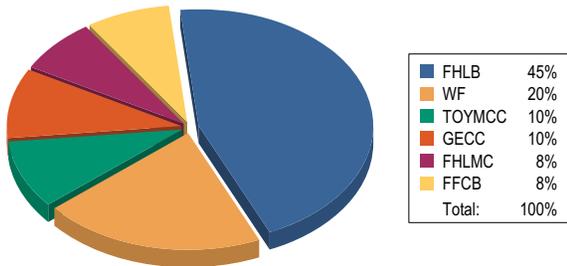
Par Value	14,593,248.53	13,004,251.37
Market Value	14,590,373.53	12,991,586.37
Book Value	14,594,016.55	12,998,959.47
Unrealized Gain / Loss	(3,643.02)	(7,373.10)
Market Value %	99.98%	99.94%
Weighted Avg. YTW	0.273%	0.288%
Weighted Avg. YTM	0.273%	0.288%



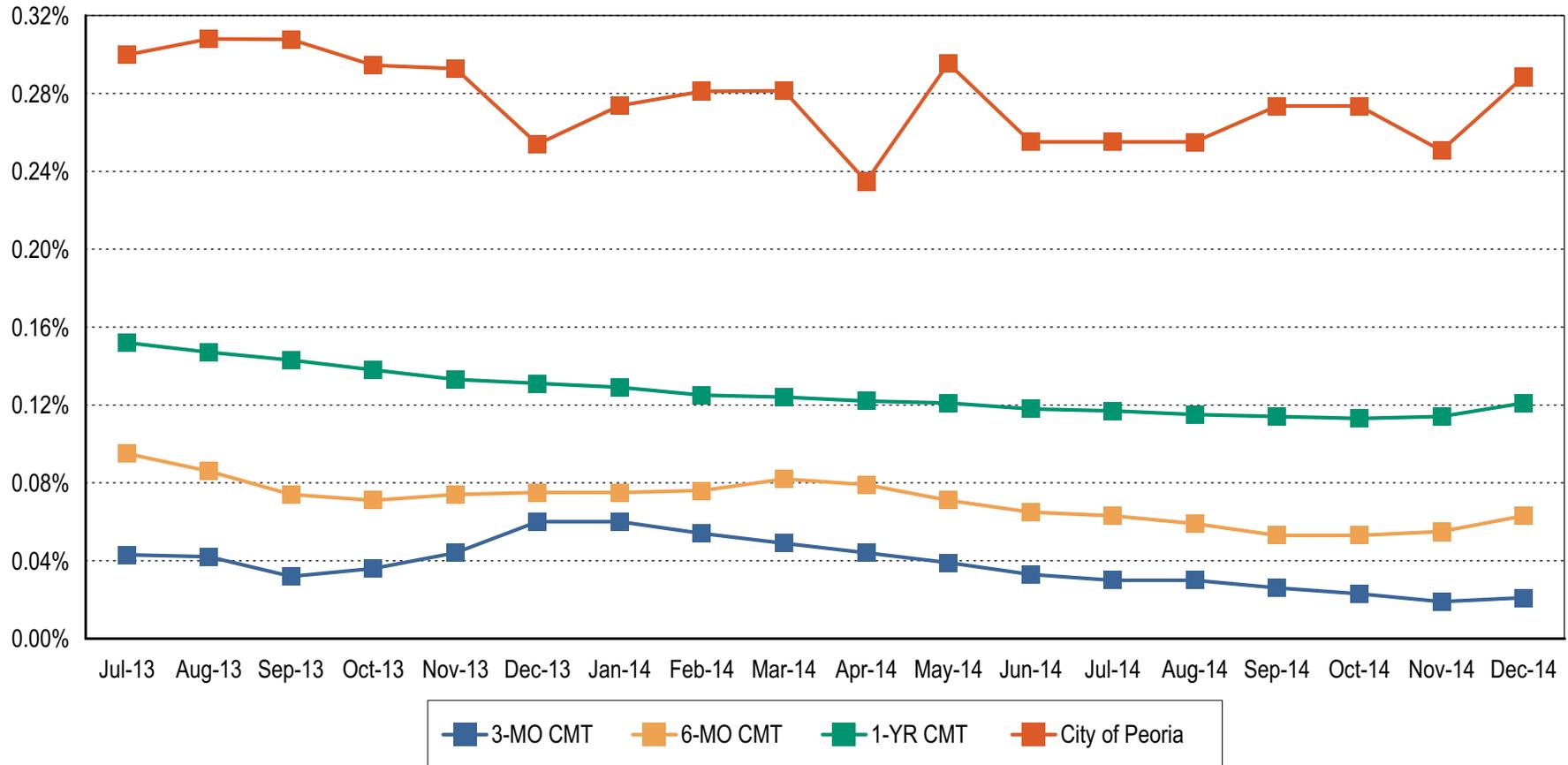
Allocation by Issuer

Maturity Distribution %

Credit Quality



Weighted Average Days to Maturity: 268



Note 1: CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities. The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year and 2-year CMT's are the daily averages for the previous 12-months.



City of Peoria - Vistancia
Investment Policy Compliance and Investment Income
As of December 31, 2014

Investment Type Allocation:	Book Value	Percent	Policy Maximum	Pass / Fail?
Money Market Funds	2,654,251.37	20.42%	35.00%	Pass
Agencies	7,847,513.65	60.37%	80.00%	Pass
Commercial Paper	2,497,194.45	19.21%	35.00%	Pass
U.S. Treasury	-	0.00%	80.00%	Pass
	12,998,959.47	100.00%		

Issuer Allocation:	Book Value	Percent	Policy Maximum	Pass / Fail?
Fannie Mae	-	0.00%	40.00%	Pass
Freddie Mac	1,000,000.00	7.69%	40.00%	Pass
FHLB	5,848,487.08	44.99%	40.00%	Fail
Federal Farm Credit	999,026.57	7.69%	40.00%	Pass
U.S. Treasury	-	0.00%	80.00%	Pass
GE Capital (FDIC)	1,248,600.00	9.61%	10.00%	Pass
Toyota Motor Credit	1,248,594.45	9.61%	10.00%	Pass
Wells Fargo MMF	2,654,251.37	20.42%	35.00%	Pass
GE Capital Corp	-	0.00%	10.00%	Pass
	12,998,959.47	100.00%		

Investment Income for the Period From 10/1/2014 through 12/31/2014:	
Interest Income	9,620.42
Realized Gains/Losses	-
Net Investment Income	9,620.42

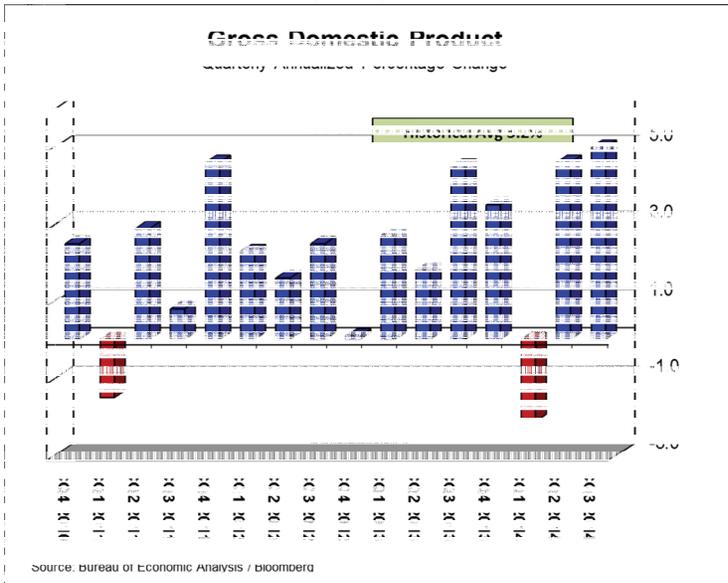
Maturity Breakdown:	Book Value	Percent	Policy Maximum	Pass / Fail?
Less Than 90 Days	4,154,285.42	31.96%		
90 to 180 Days	3,498,013.67	26.91%		
181 to 365 Days	1,998,273.98	15.37%		
1 to 2 Years	1,850,061.22	14.23%		
2 to 3 Years	1,498,325.18	11.53%		
More Than 3 Years	-	0.00%	20.00%	Pass
	12,998,959.47	100.00%		

Other Policy Tests:	Pass / Fail?
Policy requires at least 35% of portfolio to mature in less than one year. Current Portfolio Maturing in Less Than One Year = 74.2%	Pass
Policy sets a maximum weighted average maturity of 365 days. Current Portfolio Weighted Average Maturity = 268	Pass

National Economic Trends

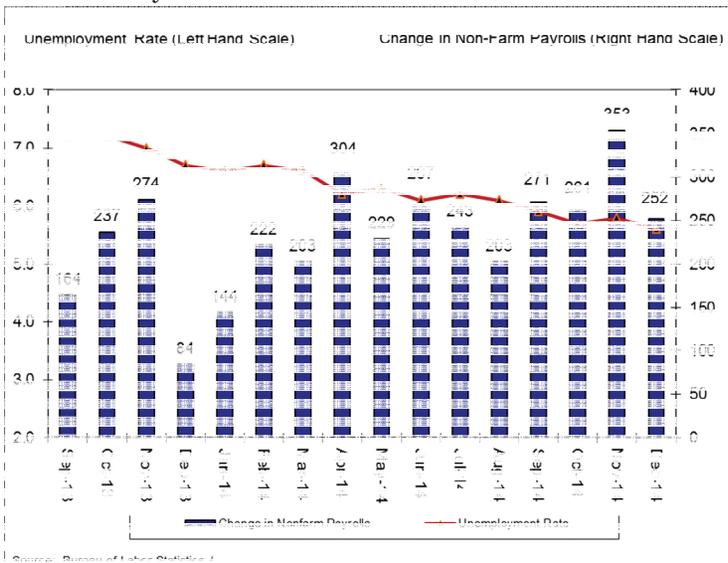
Period ending December 31, 2014

Gross Domestic Product (GDP)



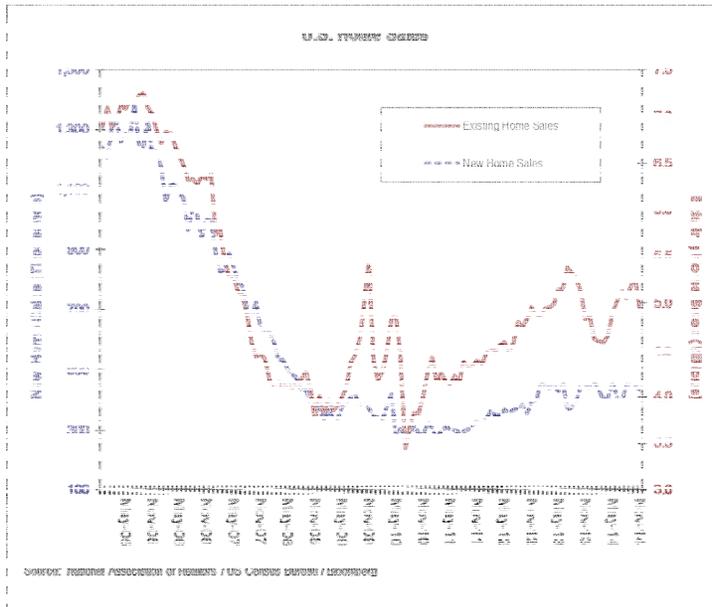
GDP is the most common gauge of economic growth. This measure averaged +3.2% from 1947 to 2013, although the -5.1% contraction rate during “the Great Recession” was the worst in seven decades. Until recently, GDP has grown at a sub-par rate despite massive government stimulus. In 2012, GDP grew by +1.6%, and in 2013 GDP grew at an annualized rate of +3.1%. First quarter 2014 GDP unexpectedly *contracted* by -2.1% due to unseasonably cold weather, but growth in the second (+4.6%) and third (+5.0%) quarters represented the strongest back-to-back growth since 2003. Fourth quarter GDP appears to have slowed down somewhat, although the initial reading isn’t scheduled for release until January 30th and is subject to multiple revisions.

Nonfarm Payrolls



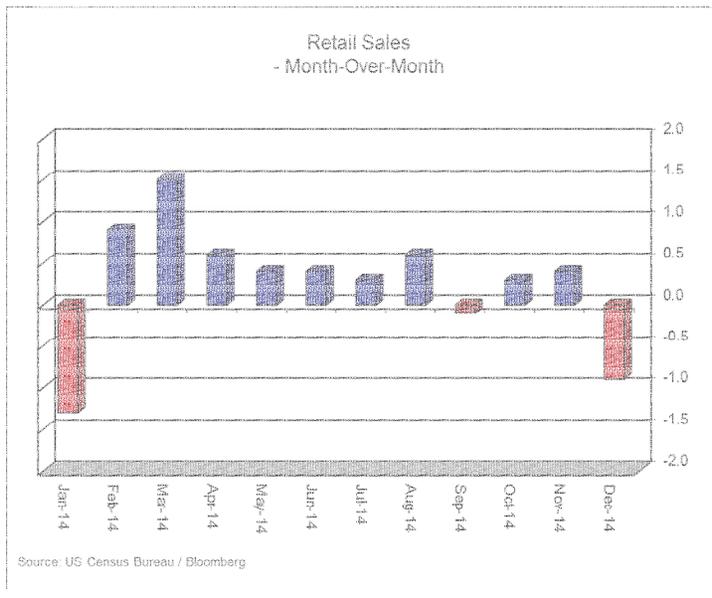
There were +252k new jobs added to company payrolls in December. With an increase of 2.95 million, it was *the best year for job creation since 1999*. The December unemployment rate fell to 5.6%, the lowest level since June 2008 ...although the underlying reason wasn’t a huge increase in new jobs, but rather another big decline in the number of Americans seeking work. If the Fed were to only look at job creation and unemployment, a good case could be made to boost short rates immediately, BUT the Fed has focused its attentions on wages, and apparently the true job market isn’t yet tight enough that employers are forced to increase pay. Average hourly earnings actually fell by 0.2% in December, pulling down the year-over-year increase from 1.9% to 1.7%.

Housing



30-year mortgage rates have fallen back below 4% for the first time again since May 2013, and home price appreciation has slowed ...*but home sales are struggling*. Existing home purchases unexpectedly dropped -6.1% in November to an annual pace of 4.93 million units, the lowest since May. Just a month earlier, the sales pace had risen to the highest level of the year. New home sales (now representing less than 10% of all sales) fell 1.6% in November to an annual pace of 438k units, well below the average of 700k+ during the relatively normal housing decade of the 90's. Investor purchases have driven the recovery for years. With excess inventory drained, it's time for first-time homebuyers to carry the flag, but tight credit standards, low paying jobs, and a reluctance to invest in "the American Dream" have taken a toll.

Retail Sales



Gasoline prices, which have fallen by an average of \$1.50 per gallon since June, were expected to boost consumer spending, but surprisingly this hasn't yet been reflected in the sales data. December retail sales actually fell by -0.9%, the biggest monthly drop since January 2014 when sub-freezing weather trapped Americans indoors. A downward revision lowered November retail sales from a previously reported +0.7% to +0.4%. U.S. auto sales continue to show strength as Americans gradually replace the oldest group of cars and light trucks in history. Although the December sales pace fell back below the 17 million annual unit mark, 2014 sales were the best since 2006. In a sign that overall spending could increase later this year, consumer confidence rose to an 11-year high of 98.2 in December.

The paper was prepared by FirstSouthwest Asset Management, is intended for educational and informational purposes only and does not constitute legal or investment advice, nor is it an offer or a solicitation of an offer to buy or sell any investment or other specific product. Information provided in this paper was obtained from sources that are believed to be reliable; however, it is not guaranteed to be correct, complete, or current, and is not intended to imply or establish standards of care applicable to any attorney or advisor in any particular circumstances. The statements within constitute the views of FirstSouthwest Asset Management as of the date of the report and may differ from the views of other divisions/departments of First Southwest Company. In addition, the views are subject to change without notice. This paper represents historical information only and is not an indication of future performance.