

MINUTES OF THE PEORIA CITY COUNCIL
CITY OF PEORIA, ARIZONA
CITY COUNCIL CHAMBER
March 28, 2012

A **Budget Study Session Meeting** of the City Council of the City of Peoria, Arizona was convened at 8401 West Monroe Avenue in open and public session at 5:00 a.m.

Members Present: Vice Mayor Ron Aames; Councilmembers Cathy Carlat, Joan Evans, Carlo Leone, Dave Pearson, and Tony Rivero.

Members Absent: Mayor Bob Barrett

Other Municipal Officials Present: Carl Swenson, City Manager; Susan Daluddung, Deputy City Manager; Susan Thorpe, Deputy City Manager; Steve Kemp, City Attorney; Wanda Nelson, City Clerk; Andy Granger, Engineering Director; Katie Gregory, Interim Management and Budget Director; John Imig, Director of Information Technology; Stacy Irvine, Interim Fire Chief; Chris Jacques, Planning and Community Development Director; Claudia Lujan, Interim Human Resources Director; Brent Mattingly, Finance Director; John Schell, Intergovernmental Affairs Director; Roy Minter, Police Chief; Jeff Tyne, Interim Community Services Director; Scott Whyte, Economic Development Services Director; Bo Larsen, Office of Communications; Corina Russo, City Manager's Office; Rhonda Geriminsky, City Clerk's Office.

Audience: Approximately five members of the public were present.

After a moment of silent reflection, Councilmember Leone led the Pledge of Allegiance.

Fiscal Year (FY) 2013 Budget Workshop

Clerk's Note: The complete Proposed FY 2013 Budget is on file in the City Clerk's Office.

Carl Swenson, City Manager, provided an overview of the schedule for department presentations. Mr. Swenson provided follow-up information to Council regarding previous budget discussions.

Economic Development Services

Scott Whyte, Economic Development Services Director, provided an overview of Economic Development Services budget, including a one-time request for monies to continue Economic Development Implementation Strategy initiatives.

Discussion ensued regarding:

- Overnight travel
- Building inspector positions
- Graphic and marketing software

City Attorney

Steve Kemp, City Attorney, reviewed the City Attorney's Office budget, including:

- Budget changes
- Personnel changes
- Budget requests

Discussion ensued regarding:

- The Victim's Assistance Program
- Costs for outside counsel
- Overnight travel
- Supplemental requests
- Administrative hearing costs
- Witness and jury fees
- Other allowances – cell phone stipends
- Office and General supplies
- Performance measures
- The Detention Program
- Claims insurance
- Legislation

City Clerk

Wanda Nelson, City Clerk, provided an overview of the City Clerk's Office budget, which includes no changes to function or personnel. Ms. Nelson outlined the supplemental request for costs associated with an upcoming election.

Discussion ensued regarding performance measures and proposed charter amendments.

City Manager

Carl Swenson, City Manager, provided an overview of the City Manager's Office budget, including:

- Department structure
- Program changes
- Overtime monies
- Special services
- Mileage reimbursement adjustments
- International County/City Manager's Association Conferences

Andy Granger, Engineering Department Director, reviewed the Engineering Department's budget, including:

- Department structure
- Budget changes
- Supplemental requests
- Personnel changes

Discussion ensued regarding:

- Project coordinator position
- Executive assistant classification
- Commercial and residential projects
- Neighborhood Traffic Management Program budget
- Performance measures
- Personnel services
- Community Park #2

6:43 p.m. Vice Mayor Aames called a short recess

7:02 p.m. Study Session resumed

Finance

Brent Mattingly, Finance Director, provided an overview of the Finance Department budget, including:

- Metering services
- Billing and collection
- Local trainings
- Customer service calls
- Continuing education requirements
- Performance measures
- Electronic payments
- Credit card charges

Fire Department

Stacy Irvine, Interim Fire Chief, reviewed the Fire Department's budget, including:

- Budget changes
- Budget adjustments
- Department structure
- Service additions
- Supplemental requests

Discussion ensued regarding:

- Computer-aided dispatch
- Call volume
- Fire boat
- Staffing levels at Lake Pleasant
- Other allowances

Intergovernmental Affairs

John Schell, Intergovernmental Affairs Director, reviewed the Intergovernmental Affairs department budget, including:

- Department structure
- Personnel changes
- Supplemental requests
- Budget changes

Discussion ensued regarding:

- Contractual services
- Federal Outreach
- Legislation
- Luke Air Force Base

Mayor and Council

Tammy Shreeve, Grants Coordinator, provided an overview of the Mayor and Council Office budget, including budget adjustments.

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Discussion ensued regarding:

- Young Ambassador Program
- Other allowances
- Other professional services
- Local trainings

ADJOURNMENT:

Being no further business to come before the Council, the meeting was duly adjourned at 8:05 p.m.

Bob Barrett, Mayor

ATTEST:

Wanda Nelson, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct summary of the proceedings of the Budget Study Session of the City Council of Peoria, Arizona held on the 28th day of March, 2012. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of April, 2012.

(Seal)

Wanda Nelson, City Clerk