



VETERANS MEMORIAL BOARD

Rio Vista Recreation Center Riverside Conference Room

Meeting Minutes for:
October 2, 2012

A meeting of the Veterans Memorial Board of the City of Peoria, Arizona was convened at 8866-A Thunderbird Road in open and public session in the Riverside Conference Room at 5:04 p.m.

Members present: Anthony Irby, Ken Lambert, Joseph McCord, Benjamin Geiger, Lisa Wakefield and Chuck Strange

Members absent: Reed Webber

Municipal officials present: Kirk Haines (Parks Manager) John Sefton (CSD Director) Bo Larson (Public Information Manager) Laura Oxford (Admin Asst II) and Cree Thul (Customer Service Representative II)

Audience: None

Notes: The order in which the items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

CONSENT AGENDA

All items listed with a "C" are considered to be routine by the Veterans Memorial Board and may be enacted by one motion.

1C) Discussion and possible action to approve/excuse member absence from the Tuesday, September 4, 2012. Reed Webber, Lisa Wakefield and Ken Lambert

2C) Discussion and possible action to approve the minutes of Tuesday, September 4, 2012

A motion was made by JOSEPH MCCORD approve items 1 and 2 on consent agenda. The motion was seconded by CHUCK STRANGE. The motion carried unanimously.

REGULAR AGENDA

OLD BUSINESS:

5R) Focus Group Meetings

JOE MCCORD has confirmed a date for the focus meeting at Ventana Lakes. The meeting will be held on Tuesday, October 9, 2012 at 11:00am. CHUCK STRANGE has confirmed Desert Harbor Forum for November after 4:30pm, date TBD. Once date has been set, staff will need to develop and print 100 flyers for distribution. CHUCK STRANGE will follow up with Westbrook Village to establish a meeting date, time and location. BEN GEIGER will provide a written statement for the purpose of the meeting for the community newsletter and e-mail to Kirk.
No Action Taken

6R) Veterans Day 5K Run

Member discussed donations and responsibilities for the event.

ANTHONY IRBY confirmed water donation from Albertsons and will provide a box of VA Handbooks to be handed out at the open house. He will also contact the Wounded Warrior, United Way and AZ Stand-Down to be at the open house and confirm with staff by Wednesday, October 10.

BEN GEIGER confirmed the American Legion, West Valley Veteran Center and Glendale Adult Day Health Care as exhibitors. He also agreed to contact the Red Cross also Einstein's Bagels and Corner Bakery for food donations and will confirm all connections by Wed. October 10.

KEN LAMBERT will contact AZ Dept. of Veteran Services, Open Table and Operation American Patriot and notify staff by Wed. Oct. 10.

JOE MCCORD will contact North West Veterans Association and USO and notify staff by Wed. October 10.

CHUCK STRANGE will contact VA Community Base Outreach Clinic and Basha's for food donations and notify staff by Wed. October 10.

LISA WAKEFIELD will contact Dunkin Donuts and Mimi's Café for food donations.

KIRK HAINES will be in contact with Art Sloan of Arizona Republic.

No Action Taken

7R) Discounts for Current and Former Military Personal

JOE MCCORD went over the training program for the high school student who do community service projects. The training is to be held at the Peoria Unified School District Office. The students will be trained to help contact local businesses that are near their high school about the discount program. The enrollment form for the businesses will be available on the City of Peoria website. KIRK HAINES brought a copy of window decal that will be for the businesses to hang in their window and requested a list of what is needed to have proof of VA or

Military status, so businesses know what to ask for to verify qualification for discount. The “soft kick off” will be on November 1st and the Grand Kick Off will be on November 11th. No Action Taken

New Business:

8R) Veterans Service Outreach Program

BEN GEIGER suggested we take the information from the focus groups to let us know the Veteran’s needs. Find ways to provide services for the Veterans in our community. Have VA Handbooks available to distribute out at our community events. Have a seminar/webinar on “How to navigate through the VA website”. No Action Taken

CALL TO THE PUBLIC: NONE

REPORTS FROM STAFF: KIRK HAINES reported to the board that he received a request sponsor a trail in Vistancia. The group would like to come to the December meeting and present their project.

Report from Board:

Anthony requested that the Arizona Stand Down be placed on next month’s agenda. The Stand Down is scheduled for March 2013. Ken Lambert requested two web sites be added to the City’s Veterans Web Page – Open Table and Operation American Patriot.

ADJOURNMENT:

There being no further business to come before the Board, the Veterans Memorial Board meeting adjourned at 6:26 p.m.

Ben Geiger, Chair

Laura Oxford, Administrative Assistant II, Community Services