

**CITY OF PEORIA, ARIZONA  
COUNCIL CHAMBERS  
MAY 2, 2012**

A **Regular Meeting** of the **Council Not-for-Profit Review and Housing Sub-Committee** for the City of Peoria, Arizona, was convened at 8401 West Monroe, Peoria, Arizona, May 2, 2012 at 2:30 p.m.

**Members Present:** Chair Bob Barrett; Members Ron Aames, William Patena, and Tony Rivero

**Members Absent:** None

**Others Present:** Torrie Taj (Chief Operating Officer, A New Leaf, Inc.), Betty Lynch (Board Member, A New Leaf, Inc.), Carin Imig (Neighborhood & Revitalization Administrator, City of Peoria) and Debbie Stone-Muller (Administrative Assistant, City of Peoria)

**Audience:** None

**Comments from the floor on non-agenda items:** There were no comments from the floor on non-agenda items.

**Minutes:** Approved the minutes from the regular meetings conducted on February 28 and February 29, 2012.

**REGULAR AGENDA**

**NEW BUSINESS,PUBLIC HEARINGS AND/OR ACTION:**

**2R     ANNUAL ACTION PLAN**

Discussed the submission and implementation of the City of Peoria's Annual Action Plan for Federal Fiscal Year 2012-2013 to the U.S. Department of Housing and Urban Development (HUD). Carin Imig, Neighborhood and Revitalization Administrator reported that the 30 day public comment period for the Annual Action Plan concluded on April 30, 2012; no negative comments from the public were received.

**Committee Action:** Committee Member Rivero moved to approve the submission and implementation of the City of Peoria's Annual Action Plan for Federal Fiscal Year 2012-2013 – Resolution 2012-05. The motion was seconded by Committee Member Aames and, upon vote, the motion was carried unanimously.

**3R     FAIR HOUSING RESOLUTION**

Discussed the implementation of the City's Fair Housing Resolution for Fiscal Year 2012-2013. Debbie Stone-Muller, Administrative Assistant explained that the resolution declares the City of Peoria free from discriminatory practices against individuals who apply for federally funded Community Development Block Grant (CDBG) programs run by the city or those individuals who participate in the sale, rental, leasing, or of financing of housing.

**Committee Action:** Committee Member Aames moved to approve the City of Peoria's Fair Housing Resolution for Fiscal Year 2012-2013 – Resolution 2012-04. The motion was seconded by Committee Member Patena and, upon vote, the motion was carried unanimously.

**4R     A NEW LEAF, INC.**

Discussed A New Leaf's request to use its Fiscal Year 2010 CDBG award to pay for building permit expenses. Ms. Imig explained that A New Leaf was awarded \$25,000 in Fiscal Year 2010 CDBG funding for soft/pre-construction costs for the West Valley Community Behavioral Health Outpatient Counseling Center. Ms. Imig stated that A New Leaf's original agreement expired on June 30, 2011 at which time the Subcommittee granted an extension of the project for Fiscal Year 2011. The organization's current CDBG agreement is due to expire on June 30, 2012. Since its original award, Ms. Imig explained that A New Leaf has scaled back its project, reducing the amount of pre-construction costs that are eligible under its CDBG agreement. Currently, the only eligible pre-construction costs are building permit expenses to the City of Glendale; the amount of the building permits total \$35,000. Betty Lynch, A New Leaf Board Member reported that there are no additional architect expenses that can be applied towards the grant as A New Leaf is utilizing the same architect firm that was used for the existing JAG building located in an adjacent building to the proposed Outpatient Counseling Center; utility fees (APS) which would also be eligible under the CDBG contract are only approximately \$3,000. Torrie Taj, A New Leaf Chief Operating Officer, reported that that the total project budget for the Outpatient Center is approximately \$600,000. In addition to the City's \$25,000 CDBG award the City of Glendale has committed \$200,000 in CDBG funding for this project; the remaining \$375,000 will be covered by funding secured by A New Leaf. Ms. Taj explained that the organization would have to find an additional \$25,000 in funding in addition to its \$375,000 commitment if the request to pay for permit expenses is not approved. Ms. Taj expressed concern over covering the additional expense considering the current economic times. Discussion ensued regarding project timelines and the organization's budget. Ms. Taj reported that construction of the project has not yet started but once in progress it is anticipated to be completed in less than nine months. Ms. Taj further explained that forfeiting its current award and reapplying for future CDBG funding would not be feasible for this project as the project would be too far along in the process.

**Committee Action:** Committee Member Aames moved to approve A New Leaf's permit fee expenditure request. The motion was seconded by Committee Member Patena and, upon vote, the motion was carried unanimously.

**Staff Report:** Ms. Imig reported that the City's Amended Consolidated Plan covering the period of 2010-2014 is currently in its 30 day public review and comment period. Two public meetings have been scheduled during the comment period to solicit public comments regarding the amended plan and proposed Section 108 loan.

**Reports from Committee:** None

**Adjournment:**

There being no further business to come before the Sub-committee, the meeting was duly adjourned at 2: 46 p.m.

---

Bob Barrett, Chair

---

Date Signed