

CITY OF PEORIA, ARIZONA  
Pine Room  
City Hall main building  
January 17, 2013

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 8401 W Monroe St, Peoria, AZ in open and public session at **8:32 a.m.**

**Members Present:** Keith Dines, Board Chair  
Nancy Golden, Board Secretary  
Brent Mattingly, Board Member

**Members Absent:** Les Gin, Board Member  
Judy Fahey, Board Member

**Staff Present:** Bobbie Kimelton, Human Resources Manager  
Nancy Fantasia, Human Resources Benefits Administrator  
Kristen Venditte, Human Resources Specialist

**Others Present:** Glenn Jones, Emergency Management & Safety Coordinator  
Dan Leahy, Accounting Supervisor

**Call to the Public:** There being no public present, Board Chair Keith Dines called for the first agenda item.

***Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.***

**CONSENT AGENDA:** All items listed on the consent agenda are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests; in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the Agenda.

**CONSENT - NEW BUSINESS:** Motion was made by Board Member Nancy Golden and seconded by Board Member Brent Mattingly to approve the Consent Agenda. Upon vote, the motion carried unanimously.

**1. DISPOSITION OF ABSENCE:**

Approved the unexcused absence of Board Member Les Gin from the Employee Benefits Trust Board held on December 19, 2012.

**2. MINUTES:**

Approved the minutes of December 19, 2012 as presented.

**REGULAR AGENDA**

**NEW BUSINESS:**

**3. Roles and Responsibilities of the Employee Benefits Trust Board**

Trust documents were drafted and Nancy Fantasia went through the draft versions of the Trust Documents. Discussion took place during the process of the roles and responsibilities of the trust board members, city staff and Council.

Board Chair Keith Dines declared a short recess at 9:03 a.m. and reconvened the meeting at 9:04 a.m.

Board Chair Keith Dines declared a short recess at 9:43 a.m. and reconvened the meeting at 9:49 a.m.

**4. Future Agenda Items:**

Trust Document revisions and clarification

Presentation and Discussion on the Workers' Compensation Financial Reports

Presentation and Discussion on the Health Insurance Financial Reports

**ADJOURNMENT:**

Being no further business to come before the Board, the meeting was duly adjourned at **10:06 a.m.**

Motion was made by Board Member Nancy Golden and seconded by Board Member Brent Mattingly to adjourn the meeting.

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Keith Dines, Chair

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Nancy Golden, Secretary