

CITY OF PEORIA, ARIZONA  
Point of View Conference Room  
Development & Community Services Building  
September 27, 2012

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 9875 N. 85<sup>th</sup> Avenue, Peoria, AZ in open and public session at 8:32 a.m.

**Members Present:** Keith Dines, Board Chair  
Nancy Golden, Board Secretary  
Judy Fahey, Board Member  
Brent Mattingly, Board Member

**Members Absent:** \_\_\_Les Gin\_\_\_\_\_

**Staff Present:** Julie Ayers, Human Resources Director  
Bobbie Kimelton, Human Resources Manager  
Nancy Fantasia, Human Resources Benefits Administrator  
Kristen Venditte, Human Resources Specialist

**Others Present:** Claudia Lujan, Assistant to the City Manager  
Mike Alesia, Senior Vice President, Mesirov Financial  
Kent Meredith, Finance Manager  
Barry Houg, Budget Coordinator  
Glenn Jones, Emergency Management and Safety Coordinator  
Paula Campbell, Consultant for Hays Companies of AZ  
Charlie Broucek, Vice President of Hays Companies of AZ

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**Call to the Public:** There being no public present, Board Chair Keith Dines called for the first agenda item.

***Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.***

**CONSENT AGENDA:** All items listed on the consent agenda are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests; in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the Agenda.

**CONSENT - NEW BUSINESS:** Motion was made by Board Member Brent Mattingly and seconded by Board Member Judy Fahey to approve the Consent Agenda. Upon vote, the motion carried unanimously.

**1. DISPOSITION OF ABSENCE:**

Approved the absence of Board Member Les Gin from the Employee Benefits Trust Board held on June 11, 2012.

**2. MINUTES:**

Approved the minutes of June 11, 2012, as presented.

**REGULAR AGENDA**

**UNFINISHED BUSINESS:**

**3. Trust Board Training – Roles and Responsibilities:**

Discussion regarding training for Trust Board members on roles and responsibilities.

**NEW BUSINESS:**

**4. Workers' Compensation – Updated Forecast Reports:**

Presentation and discussion regarding updated forecast reports by Michael Alesia with Mesirow Financial.

**5. Workers' Compensation – Financial Reports:**

Kent Meredith, Finance Manager presented the Workers' Compensation Trust Fund financial reports.

**6. Health Insurance – Updated Forecast Reports:**

Kent Meredith, Finance Manager presented the Employee Benefits Trust Fund financial reports.

**7. Health Insurance – Medical Analysis Reports:**

Presentation and discussion regarding Medical Analysis Reports for prior and current fiscal years by Charlie Broucek with Hays Companies.

**8. Health Insurance – Blue Cross Blue Shield Claim Audit:**

Charlie Broucek with Hays Companies discussed having a BCBS claims audit performed. This will be carried over to the next meeting

**9. Future Agenda Items:**

Discussion regarding establishing policies for building reserves.

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**ADJOURNMENT:**

Being no further business to come before the Board, the meeting was duly adjourned at  
\_\_9:47\_\_ a.m.

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Keith Dines, Chair

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Nancy Golden, Secretary