

CITY OF PEORIA, ARIZONA
POINT OF VIEW CONFERENCE ROOM
DEVELOPMENT AND COMMUNITY SERVICES BUILDING
MAY 17, 2012

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 9875 N. 85th Avenue, Peoria, AZ in open and public session at 8:33 a.m.

Members Present: Nancy Golden, Board Secretary
Judy Fahey, Board Member
Les Gin, Board Member
Brent Mattingly, Board Member

Members Absent: Keith Dines, Chair (Excused, work-related absence)

Staff Present: Bobbie Kimelton, Human Resources Manager
Nancy Fantasia, Human Resources Benefits Administrator
Dee Campbell, Human Resources Specialist

Others Present: Claudia Lujan, Interim Human Resources Director
Charlie Broucek, Senior Vice President, Hays Companies
Paula Campbell, Consultant, Hays Companies
Mike Alesia, Senior Vice President, Mesirov Financial
Kent Meredith, Finance Manager
Barry Houg, Budget Coordinator
Lisa Houg, Contract Officer

Call to the Public: There being no public present, Board Secretary Nancy Golden called for the first agenda item.

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

Board Secretary Nancy Golden called the meeting of the Employee Benefits Trust Board to order at 8:33 a.m.

CONSENT AGENDA: All items listed with a "C" are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests; in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the Agenda.

CONSENT - NEW BUSINESS: Motion was made by Board Member Brent Mattingly and seconded by Board Member Les Gin to approve the Consent Agenda. Upon vote, the motion carried unanimously.

1C DISPOSITION OF ABSENCE:

Approved the absence of Board Member Les Gin from the Employee Benefits Trust Board held on March 13, 2011.

2C MINUTES:

Approved the minutes of March 13, 2011, as presented.

3C Authorization to Hold Executive Session:

Pursuant to A.R.S. § 38-431.03(A)(2): Board Secretary Nancy Golden moved to authorize holding an executive session for the purpose of discussing confidential medical records pertaining to the high cost of claims and the effect on the City's Stop Loss.

Board Member Les Gin moved the session be closed, with Board Member Brent Mattingly seconding the motion, which, by vote was carried unanimously.

At 8:50 a.m., the Board reconvened in Open Session.

REGULAR AGENDA

UNFINISHED BUSINESS:

4R Trust Board Training – Roles and Responsibilities:

Bobbie Kimelton, Human Resources Manager, updated Board Members that staff are working on Trust Board documents to define the Board's roles and responsibilities, as well as scheduling training.

NEW BUSINESS:

5R Stop Loss Renewal and Preliminary Forecast Reports:

Mike Alesia, Senior Vice President, Mesirow Financial, presented the Stop Loss Renewal (Excess Workers' Compensation Insurance) Report and the preliminary actuarial report to the board. Once additional information requested by the Board Members has been compiled, this item will again be presented to the board at a June 2012 meeting.

6R Workers' Compensation Financial Reports:

Kent Meredith, Finance Manager, Finance Department, presented the reports for the period of July 1, 2012 – March 31, 2012 to the Board.

7R Health Insurance Financial Reports:

Kent Meredith, Finance Manager, Finance Department, presented the reports for the period of July 1, 2012 – March 31, 2012 to the Board.

8R Monthly Medical Analysis Report:

Charlie Broucek, Senior Vice President, Hays Companies, presented the medical plan analysis for the month ending March 2012.

9R Future Agenda Topics:

Board Members discussed future agenda items to be presented by staff. Topics will include Workers' Compensation Claim update, Claim Audits, and ongoing safety issue updates.

ADJOURNMENT:

Being no further business to come before the Board, the meeting was duly adjourned at 9:48 a.m.

Keith Dines, Chair

Nancy Golden, Secretary