

CITY OF PEORIA, ARIZONA
POINT OF VIEW CONFERENCE ROOM
DEVELOPMENT AND COMMUNITY SERVICES BUILDING
MARCH 13, 2012

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 9875 N. 85th Avenue, Peoria, AZ in open and public session at 8:05 a.m.

Members Present: Keith Dines, Chair
Nancy Golden, Board Secretary
Judy Fahey, Board Member
Brent Mattingly, Board Member

Members Absent: Les Gin, Board Member (Excused, work-related absence)

Staff Present: Bobbie Kimelton, Human Resources Manager
Nancy Fantasia, Human Resources Benefits Administrator
Kristen Venditte, Human Resources Consultant
Dee Campbell, Human Resources Specialist

Others Present: Claudia Lujan, Interim Human Resources Director
Charlie Broucek, Senior Vice President, Hays Companies
Paula Campbell, Consultant, Hays Companies
John Huffman, Senior Vice President, Pinnacle Risk Management
Ruby Williams, Assistant Branch Manager, Pinnacle Risk Management
Kent Meredith, Finance Manager
Barry Houg, Budget Coordinator

Call to the Public: There being no public present, Chair Keith Dines called for the first agenda item.

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

Chair Keith Dines called the meeting of the Employee Benefits Trust Board to order at 8:05 a.m.

CONSENT AGENDA: All items listed with a "C" are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests; in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the Agenda.

CONSENT - NEW BUSINESS: Motion was made by Board Member Brent Mattingly and seconded by Board Secretary Nancy Golden to approve the Consent Agenda. Upon vote, the motion carried unanimously.

1C DISPOSITION OF ABSENCE:

Approved the absence of Board Member Les Gin from the Employee Benefits Trust Board held on February 16, 2011.

2C MINUTES:

Approved the minutes of February 16, 2011, as presented.

3C Authorization to Hold Executive Session:

Pursuant to A.R.S. § 38-431.03(A)(2): Chair Keith Dines moved to authorize holding an executive session for the purpose of discussing confidential medical records pertaining to the high cost of workers' compensation claims.

Board Secretary Nancy Golden moved the session be closed, with Board Member Brent Mattingly seconding the motion, which, by vote was carried unanimously.

At 8:52 a.m., the Board reconvened in Open Session.

REGULAR AGENDA

NEW BUSINESS:

4R Workers' Compensation Claims Report:

John Huffman, Senior Vice President, and Ruby Williams, Assistant Branch Manager, Pinnacle Risk Management Services, presented and discussed their company's management of workers' compensation claims and how claims' reserves are established.

5R Self-Funding for Workers' Compensation

Kent Meredith, Finance Manager, presented information regarding the self-funding and quarterly taxes for Workers' Compensation. Chair Keith Dines called for a motion to recommend to City Council the transfer of funds in an amount to bring the plan into compliance with the Industrial Commission of Arizona's policies.

Motion was made by Board Member Brent Mattingly and seconded by Board Secretary Nancy Golden. Upon vote, the motion carried unanimously.

6R Renewal of Occupational Health Services

Nancy Fantasia, Benefits Administrator, presented information regarding renewal of the Occupational Health Services, RFP 12-0028.

Chair Keith Dines called for a motion to approve accepting the renewal of the Occupational Health Services contract as set forth in RFP 12-0028.

Motion was made by Board Secretary Nancy Golden and seconded by Board Member Brent Mattingly. Upon vote, the motion carried unanimously.

Board Member Brent Mattingly moved to request a brief recess of the meeting. Board Secretary Nancy Golden seconded the motion and carried unanimously.

Recess: The meeting was duly recessed at 9:05 a.m.

Reconvened: The meeting was reconvened at 9:09 a.m.

7R Self-Funded Medical Renewal and Contribution Rates for FY 2013

Charlie Broucek, Senior Vice President, Hays Companies, presented information regarding renewal of the medical contract and new contribution rates for Fiscal Year 2013. As part of the Blue Cross Blue Shield (BCBS) contract renewal, effective June 30, 2012, affiliated groups would no longer be covered. Assistance will be provided to the groups in seeking other coverage, as well as COBRA for 18 months until other coverage is obtained.

Chair Keith Dines called for a motion to approve accepting the renewal of the BCBS medical contract, the new contribution rates, and including terminating the affiliated groups' coverage.

Motion was made by Board Secretary Nancy Golden and seconded by Board Member Brent Mattingly. Upon vote, the motion carried unanimously.

8R Renewal of Workers' Compensation Third Party Administrator

Nancy Fantasia, Benefits Administrator, briefed the Board Members that the Workers' Compensation Third Party Administrator (TPA) contract is due for renewal.

Chair Keith Dines called for a motion to approve accepting the renewal of the Worker's Compensation TPA contract.

Motion was made by Board Member Brent Mattingly and seconded by Board Secretary Nancy Golden. Upon vote, the motion carried unanimously.

9R Trust Board Training – Roles and Responsibilities

Bobbie Kimelton, Human Resources Manager, presented to the Trust Board the availability of training on the board's roles and responsibilities as outlined in the Trust Document. After a brief discussion, the board members requested Human Resources staff schedule this training. Once a date is set, an informational One-or-More Meeting will be scheduled and posted.

ADJOURNMENT:

Being no further business to come before the Board, the meeting was duly adjourned at 10:10 a.m.

Keith Dines, Chair

Nancy Golden, Secretary