



City of Peoria
Planning & Community Development Department

Wall Waiver **PROCESS GUIDE**

This document can be found online at www.peoriaaz.gov/planning
Click on the ***Process Guides, Applications, and Fees*** link

STEP 1: Conference With Staff & Application Submittal

OBTAIN INFORMATION FROM STAFF

SUBMIT APPLICATION MATERIALS

STAFF REVIEW FOR ADMINISTRATIVE COMPLETENESS

- Accept or Reject application
- 15 days to complete this review

15 DAYS

STEP 2: Staff / Planning Manager Review

APPLICATION ROUTED FOR REVIEW

- Review comments sent to applicant, IF NECESSARY

APPLICANT REVISES APPLICATION

- Revised materials resubmitted to City
- Application routed for second review
- Planning Manager may take the following actions:
 - Approve
 - Deny
 - Contact applicant to negotiate another review

STAFF 'SIGNS OFF' / SUBSTANTIVE COMPLETENESS

- Published process timeframe 120 days of staff time
- Policy to maintain timeframe of 2-3 weeks per review

120 DAYS

STEP 3: Appeal

If the Planning Manager denies a Wall Waiver request, the applicant can file a Variance request

- See Variance Process Guide for more information



WALL WAIVER APPLICATION CHECKLIST

APPLICATION # _____ ACCEPTED BY _____ DATE _____

APPLICATION (Included)

REVIEW FEE (per affected lot)

SITE PLAN with WALL & GRADING INFORMATION

- Subdivision: Two 24" x 36" (folded to 8½" x 11"), Two 8½" x 11"
- Individual Lot: Two 8½" x 11"

PROJECT NARRATIVE (Explain the issues related to the wall standards)

WALL ELEVATIONS / SECTIONS (1 copy)

SITE PHOTOGRAPHS (1 copy)



PLANNING DIVISION
 Planning & Community Development Department
WALL WAIVER

APPLICATION # _____ SUBMITTAL DATE _____ FEES _____ ACCEPTED BY _____

PARCEL NUMBER(S)		EXISTING ZONING	
GROSS AREA (ACRE/SQ. FT.)		NET AREA (ACRE/SQ. FT.)	
DEVELOPMENT/PROJECT NAME			
ADDRESS/LOCATION			
REFERENCE CASES (LIST ALL PREVIOUS PLANNING CASES)			
PROPERTY OWNER			
ADDRESS			
CITY		STATE	ZIP CODE
PHONE NUMBER		FAX NUMBER	
CONTACT PERSON		EMAIL	
APPLICANT/CONTACT			
ADDRESS			
CITY		STATE	ZIP CODE
PHONE NUMBER		FAX NUMBER	
CONTACT PERSON		EMAIL	
ARCHITECT/ENGINEER			
ADDRESS			
CITY		STATE	ZIP CODE
REGISTRATION NUMBER			
PHONE NUMBER		FAX NUMBER	
CONTACT PERSON		EMAIL	
OWNER'S SIGNATURE			DATE

We value your comments!
www.peoriaaz.gov/devcomments