

City of Peoria



Community Development Block Grant (CDBG)

Consolidated Annual Performance and Evaluation Report (CAPER)

For the Period Ended June 30, 2020





City of Peoria, AZ

Executive Summary

The Consolidated Annual Performance and Evaluation Report (CAPER) is mandated by the U.S. Department of Housing and Urban Development (HUD). The CAPER assesses the City's progress in completing activities identified in the 2019-20 Community Development Block Grant (CDBG) Annual Action Plan, which covers the period of July 1, 2019, through June 30, 2020. The CAPER reports the progress toward meeting overall Five-Year Consolidated Plan goals and priorities, and identifies needs for improvement. Additionally, the CAPER reports on needs and services that are not funded in any way by the HUD grants that mandate this report, but do address the goals of the Consolidated Plan.

Questions regarding this report should be directed to:

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This report was made available for public review.

The City of Peoria receives and distributes Peoria's CDBG funds to eligible programs meeting a HUD defined National Objective. All of the City's program activities meet one or more of the following National Objectives:

- Benefits low and moderate income persons or households
- Addresses slums or blight
- Meets a particularly urgent need

Staff of the Community Assistance Division of the Neighborhood and Human Services Department has the primary responsibility for planning, implementation, administration and oversight of programs and activities. The City's Council Not-for-Profit Community Development Grant Subcommittee assists by providing citizen involvement in the process of establishing priorities and recommendations for funding. City Council approves the annual allocation of the budget. CDBG funded housing activities are also reported through the Maricopa HOME Consortium, of which the City is a member.

The following missions are in place to further guide the use of funds:

City of Peoria Mission

The City's mission is to deliver services to the citizens that promote and enhance quality of life for our community.

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Neighborhood and Human Services Department Mission

The mission of the Peoria Neighborhood and Human Services Department is to improve the quality of life in Peoria by engaging residents, promoting safe and healthy neighborhoods and creating a sense of community and pride.

Community Assistance Division Mission

The mission of the Community Assistance Division is to promote and preserve the integrity and safety of neighborhoods. This work is accomplished by offering programs to revitalize older neighborhoods that are showing signs of deterioration and encouraging active citizen involvement. The Community Assistance Division also provides formal and informal training and educational information to Homeowners Associations and individual citizens as well as offering other programs funded by the Federal Government aimed at assisting individual citizens and not-for-profit entities in developing or maintaining the integrity of homes and neighborhood areas.

Community Development Block Grant Program Mission

The primary mission of the CDBG program is to develop viable urban communities by providing decent housing, a suitable living environment and expanded economic opportunities for persons principally of low and moderate income.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

In Fiscal Year 2019-20, the City of Peoria was awarded \$840,498 in Community Development Block Grant Funds and the City earned \$47,861 in recaptured funding received as program income. For the plan year, a total of \$517,195 was expended from these resources.

In March 2020, the Governor issued a stay at home order in response to the COVID-19 Pandemic. As a result of the Pandemic and related order, businesses, including non-profit agencies were closed and vulnerable clients were asked to shelter at home. As a result, activities that would normally have been in full operation were suspended. These shutdowns resulted in less expenditures and fewer residents served than would otherwise have been the case had the Pandemic not occurred. The impacts of the Pandemic on services has continued into the new year; and it is unclear at this time what affect the extended time period will have on CDBG expenditures going forward.

Following is a brief summary of funding, expenditures and activity results for grant projects.

Public Services

Benevilla's Peoria Adult Day Center Program - Allocated \$54,325; Expended \$54,325 (includes \$8,229 of program income used and expended in Fiscal Year 2019-20). This activity provided Adult Day services to 8 Peoria residents.

Homeless Shelter Operations

Homeward Bound's Family Services Program - Allocated \$11,853; Expended \$6,839. This activity provided services to 19 former Peoria families residing at the agency's Thunderbird Village location.

Homeless Court Navigation

Phoenix Rescue Mission's Criminal Justice Diversion Program - Allocated \$31,362; Expended \$20,083. This activity provided court diversion assistance to 83 Peoria homeless.

Fair Housing Education and Marketing

Southwest Fair Housing Council's Fair Housing Services Program – Allocated \$11,725; Expended \$8,941. This activity provided marketing to Peoria residents on fair housing. In addition, SWFHC offered one on-line webinar to 11 Peoria residents. One Peoria resident received fair housing assistance.

Housing Rehabilitation

City of Peoria's Emergency Home Repair Program - Allocated \$283,635; Expended \$153,156. This project provided assistance to address life safety issues for 32 households. The City also provided \$200,000 for a Single Family Major Rehabilitation Program. Client qualification was underway; but was put on hold due to the COVID-19 Pandemic. Work with this client will resume once it is safe to do so.

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Housing Accessibility

Ability 360's Home Accessibility Program - Allocated \$35,479; Expended \$7,847. This activity provided accessibility improvements to 2 disabled Peoria residents.

Affordable Housing

Habitat for Humanity's Affordable Housing Program - Allocated \$262,998; Expended \$0. Habitat was in the process of closing on the purchase of one unit of affordable housing at fiscal year-end. This unit will be rehabilitated and resold to a qualified Peoria resident.

In addition, Habitat for Humanity was allocated \$213,427 in HOME funds for the purposes of new construction/resale of affordable housing in Peoria. During Fiscal Year 2019-20, Habitat for Humanity completed construction on four new affordable homes for Peoria residents. This project is ongoing and will carry forward to the next fiscal year. (See Maricopa HOME Consortium CAPER for additional information.)

Facility/Public Improvement

Central Arizona Shelter Services Bathroom Renovation Project- Allocated \$62,000; Expended \$0-. This activity will provide two much-needed handicapped accessible bathrooms to homeless individuals at the Shelter. This project was underway during the fiscal year; however, it was delayed multiple times due to the COVID-19 Pandemic and exposure risks.

City of Peoria's Community Assistance Resource Center Project –The City's Neighborhood and Human Services Department in conjunction with the Development and Engineering Department constructed an addition to the Peoria Community Center for purposes of opening a resource center. The Community Assistance Resource Center (CARC) opened in July 2020. The CARC experienced closures during the year due to the COVID-19 Pandemic. However, during the fiscal year, the CARC was able to assist 789 Peoria residents with much-needed assistance and referrals.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals are summarized in the attached table. Due to the impacts of the COVID-19 Pandemic, progress toward goals was less than they would have been had the Pandemic not occurred.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: 293,435 / NSP3: \$	Homeowner Housing Added	Household Housing Unit	8	12	150.00%	2	4	200.00%
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$ / NSP3: \$	Homeowner Housing Rehabilitated	Household Housing Unit	15	5	33.33%	0	0	0.00%
Affordable Housing	Affordable Housing	CDBG: \$ / HOME: \$26,000/ NSP3: \$	Direct Financial Assistance to Homebuyers	Households Assisted	23	13	56.52%	2	4	200.00%
Economic Development	Affordable Housing Non-Housing Community Development	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Jobs created/retained	Jobs	5	0	0.00%	0	0	0.00%
Economic Development	Affordable Housing Non-Housing Community Development	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Buildings Demolished	Buildings	2	0	0.00%	0	0	0.00%
Economic Development	Affordable Housing Non-Housing Community Development	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Housing Code Enforcement/Fore-closed Property Care	Household Housing Unit	1	0	0.00%	0	0	0.00%

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Homeless Prevention Assistance	Homeless	CDBG: \$20,083 / General Fund Not-For-Profit Grants: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	750	676	90.00%	82	83	101.22%
Homeless Prevention Assistance	Homeless	CDBG: \$/ General Fund Not-For-Profit Grants: \$28,214	Homelessness Prevention	Persons Assisted	14,289	23,069	161.45%	3,430	3,252	94.81%
Homeless Shelter Support	Homeless	CDBG: \$6,839 / General Fund Not-For-Profit Grants: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1,525	1,258	82.49%	5	19	380.00%
Homeless Shelter Support	Homeless	CDBG: \$/ General Fund Not-For-Profit Grants: \$62,301	Homeless Person Overnight Shelter	Persons Assisted	945	4,283	453.23%	565	389	68.84%
Homeless Shelter Support	Homeless	CDBG: \$/ General Fund Not-For-Profit Grants: \$54,000	Homelessness Prevention	Persons Assisted	500	12,500	2,500.00%	0	35	00.00%

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Housing Rehabilitation	Housing Rehabilitation	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20	11	55.00%	0	0	0.00%
Housing Rehabilitation	Housing Rehabilitation	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1,300	600	46.15%	0	0	0.00%
Housing Rehabilitation	Housing Rehabilitation	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Rental units rehabilitated	Household Housing Unit	6	2	33.33%	0	0	0.00%
Housing Rehabilitation	Housing Rehabilitation	CDBG: \$163,653 / General Fund Not-For-Profit Grants: \$	Homeowner Housing Rehabilitated	Household Housing Unit	175	172	97.14%	47	34	72.34%
Housing Rehabilitation	Housing Rehabilitation	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Housing for Homeless added	Household Housing Unit	0	0	0.00%	0	0	0.00%

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Housing Rehabilitation	Housing Rehabilitation	CDBG: \$ / General Fund Not-For-Profit Grants: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0	0.00%	0	0	0.00%
Public Facility Improvements	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$987	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7,500	11,570	154.27%	0	0	0.00%
Public Facility Improvements	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$3,375	Homeless Person Overnight Shelter	Persons Assisted	2,100	1,578	75.14%	4,500	0	0.00%
Public Facility Improvements	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	9,000	3,925	43.61%	0	0	0.00%

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Public Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	6,564	6,564.00%	0	0	0.00%
Public Service	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$57,108 / General Fund Not-For-Profit Grants: \$168,155	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	40,500	74,400	183.70%	14,836	14,716	99.19%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

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Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the program year, the City utilized the CDBG allocation, along with City General Fund Not-For-Profit Grants and HOME Investment Partnership Program funds, to address the priorities and objectives identified in the Five-Year Consolidated Plan and Annual Action Plans. These priorities included housing, homelessness, public facilities, public services, neighborhood redevelopment/revitalization, antipoverty strategies and special needs.

The City categorized its CDBG allocation as follows:

- Public Facility Improvements
- Affordable Housing
- Housing Rehabilitation
- Homeless Prevention Assistance
- Homeless Shelter Support
- Public Service
- Administration

Activities in these areas are accounted for in the tables above. In addition, funding from prior year activities that were either cancelled or completed with remaining funds are accounted for in the strategic table above. The City “reallocates” these funds as needed and according to the definition of a “substantial amendment” as provided in the Annual Action Plan.

In Fiscal Year 2018-19, the City constructed an addition to the Peoria Community Center for the purposes of opening a Resource Center for Peoria residents. The Community Assistance Resource Center held its grand opening on July 27, 2019, and began serving residents full time as of July 1, 2019. The Resource Center provides Peoria residents with wrap-around services at a single centrally located site in order to increase accessibility to direct services and close the gap in unmet needs. (Wrap around services refer to the practice of providing or making available all the various services an individual or family might need in order to be able to maintain a suitable living environment. Direct services are those that are offered directly to a family or individual as opposed to simply handing them a phone number or address.) City of Peoria staff and nonprofit partners have been providing an array of services to residents out of the newly opened facility. Due to the COVID-19 Pandemic, the Resource Center was closed for most of the last quarter of the year. Despite the closure, the City and its nonprofit partners have continued to be available to vulnerable Peoria residents to the fullest extent possible. The City of Peoria still answers all calls received on the Resource Center phone line and has made its Resource Guide available on-line. In addition, Resource Center staff have assisted with the operation of a Peoria support hotline which provides assistance and referrals to Peoria residents seven days a week.

Habitat for Humanity operated an Emergency Home Repair Program on behalf of the City during the fiscal year. Typically, these projects only address immediate life-safety issues such as electrical and HVAC repairs. These repairs have lasting positive impacts for the homeowner and neighborhood. The Emergency Home Repair Program continued to operate despite the impacts of the COVID-19 Pandemic

to ensure that vulnerable Peoria residents are able to shelter in place to avoid exposure.

The City also utilized the services of Habitat for Humanity to provide affordable housing programs within the City. Utilizing both CDBG and HOME funds, Habitat for Humanity offers Peoria residents a new home construction program (HOME) as well as a Single Family Major Rehabilitation Program and an Acquisition/Rehab/Resale Program to help the City ensure that low-income Peoria residents have access to affordable housing. This has become particularly important in the COVID-19 Pandemic environment.

The City has several referral sources for homeless and "at-risk" support services. Primarily, homeless and at-risk support was provided by Community Information and Referral, Deep Within Shelter, Homeward Bound, Chrysalis, Homeless Youth Connection, Sojourner Center, Streetlight USA and Benevilla. The City of Peoria "Allies in Quality Utility Assistance Program (AQUA)" also provided assistance for at-risk individuals and households facing disconnection of water service. In addition, Central Arizona Shelter Services continues to provide homeless and ancillary services for former City residents.

During Fiscal Year 2019-20, the City offered assistance to its homeless on the streets through a menu of services including criminal justice diversion, homeless navigation, and transportation and access to shelter beds. The City invested CDBG funds and set aside nearly \$150,000 in General Fund resources for this purpose. These programs, operated in partnership with Phoenix Rescue Mission and Central Arizona Shelter Services, resulted in approximately 35 individuals leaving the streets for safe shelter or housing, and services necessary to help end their homelessness.

Incomplete or cancelled projects

The City of Peoria Single Family Major Rehabilitation Program and Affordable Housing Programs, both operated by Habitat for Humanity, were underway during the Fiscal Year. Habitat has a client ready for the Single Family Major Rehabilitation Program; but due to the COVID-19 Pandemic, work with this client was suspended. Habitat will re-engage with the client when it is safe to do so. Work was also underway under the Affordable Housing Program and one property was acquired right before fiscal-year end. This project will continue in the new fiscal year.

In addition, projects under the Ability 360 Home Accessibility Program were delayed in order to protect clients due to the COVID-19 Pandemic. Two projects were completed by fiscal year end and two more were underway.

Finally, the CASS Bathroom project experienced several starts and stops due to the COVID-19 Pandemic. The project is progressing; but is being completed in such a way as to minimize COVID-19 exposure to both the contractors and the vulnerable homeless at the CASS shelter.

The COVID-19 Pandemic impacted public service projects as well, and some were shut down completely or intermittently during the last quarter of the fiscal year in order to protect vulnerable Peoria residents from the effects of the virus.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	92
Black or African American	31
Asian	1
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	1
Total	126
Hispanic	27
Not Hispanic	99

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

As the table above indicates, services provided by the City and its non-profit partner agencies during the plan year served a large group of individuals with diverse racial and ethnic backgrounds. The table above is system generated and does not necessarily represent the racial status served by projects during the program year; therefore, please be advised that the table above may not properly tabulate. Please refer to the Attachment 1 - Racial and Ethnic Status of Families Assisted, for a complete list of all persons/households served.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$840,498	\$517,195
Other	public - federal	\$213,427	\$319,434
Other	public - local	\$395,700	\$312,671

Table 3 - Resources Made Available

Narrative

A total of \$840,498 in CDBG funding, including \$47,861 in program income, was received during the program year. A total of \$517,195 was expended during the program year.

Additionally, a total of \$312,671 in other grant funding was expended during the program year. The source of funding for these other projects stemmed from the City's General Fund Not-For-Profit Grants (\$241,500), special General Fund setaside for homeless activities (\$154,200) and HOME Program (\$319,434) funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Local Target Area	78%	70%	

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Peoria's public services component of CDBG funds were allocated Citywide. Public service grants provided assistance to special needs populations, including persons who were homeless and at-risk of homelessness, victims of domestic violence (including children), low-income seniors, adults, youth and families, at-risk youth, and persons with disabilities. Most, but not all, other activities focused on the geographic area generally bounded by Thunderbird Road to the North, Northern Avenue to the South, 107th Avenue to the West and 67th Avenue to the East. This area is known as the City's "Local Target Area."

Activities that occurred outside the City's boundaries benefited limited clientele special needs populations such as the homeless.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City used a combination of federal, county and City funds to achieve the goals and objectives outlined in this report. Federal assistance largely consisted of funds the City received for the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). CDBG monies were used for a combination of activities that provided services to special needs populations, housing rehabilitation, public facility improvements and other eligible community activities. The City also provided General Fund grants awarded to non-profits both regionally and within the community. These funds went towards programs that augmented the CDBG funds received. Matching requirements in the HOME Program were satisfied directly by the grantee, Habitat for Humanity Central Arizona. As a result of the COVID-19 Pandemic, a portion of the City's matching requirement was waived in accordance with guidance provided under the CARES Act 2020. Any match waivers were initiated by Maricopa County, as lead agency of the Maricopa HOME Consortium, of which Peoria is a member.

In the past, the City had certain vacant parcels available for disposal, which were donated to Habitat for Humanity Central Arizona, a local non-profit developer of affordable housing. However, the City does not anticipate that other vacant land will be available for donation.

The City of Peoria receives HOME Investment Partnership funds through an Intergovernmental Agreement with the Maricopa HOME Consortium. Peoria participates with this Consortium to determine affordable housing priorities on a regional basis. HOME funded activities are planned, reported and administered by Peoria and Maricopa County through the Consortium.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	2	4
Number of households supported through Rehab of Existing Units	47	34
Number of households supported through Acquisition of Existing Units	0	0
Total	35	18

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Peoria utilized several different sources of funds to accomplish planned goals during the program year including CDBG, HOME and the City's own general funds. The City of Peoria continues to have a strong relationship with the local affordable housing provider, Habitat for Humanity Central Arizona. As in years past, Habitat successfully focused efforts in the City's designated Target Area.

The Emergency Home Repair Program assisted households during the year with repairs such as electrical wiring, Heating Ventilation Air Conditioning (HVAC), roofing and plumbing. The City contracted with Habitat for Humanity to operate this program. The City continues to provide administrative support and oversight for this activity.

It was anticipated that Habitat for Humanity's Single Family Major Rehabilitation program would assist one resident during the program year. The City identified one client who was qualified under the program. Unfortunately, due to the social distancing requirements under the COVID-19 Pandemic, the project has experienced delays. The City anticipates that Habitat for Humanity will be able to utilize these funds in the coming year to serve this Peoria resident.

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In addition, Habitat for Humanity was in the process of acquiring one housing unit under its Affordable Housing program at fiscal year end. It is anticipated that this house will be rehabilitated and resold to a low/moderate income homebuyer during the next fiscal year.

Finally, Ability 360 was able to qualify four Peoria residents for home accessibility improvements to allow these residents to remain mobile in their homes. Again, due to the COVID-19 Pandemic, these projects were delayed in order to allow the residents to socially distance. Ability 360 was able to complete work on two of the homes and anticipates the other projects will be completed in the coming fiscal year.

Discuss how these outcomes will impact future annual action plans.

The City remains dedicated to continuing its efforts to provide affordable housing to its citizens. As mentioned above, the City has a strong relationship with Habitat for Humanity Central Arizona, and will continue to focus on affordable housing efforts City-wide utilizing funding available through its HOME Program allocation. It is the City's intent to continue funding agencies/projects, such as the City's Single Family Major Rehabilitation and Emergency Home Repair Programs that directly assist homeowners with life safety and major rehabilitation issues, in an effort to keep their homes safe and affordable.

With the completion of the Resource Center, the City anticipates funding additional activities for the benefit of low- and moderate-income residents.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	105	2
Low-income	23	2
Moderate-income	22	0
Total	150	0

Table 7 – Number of Households Served

Narrative Information

The table above represents actual households served utilizing the City's CDBG and HOME Program allocations.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Maricopa Association of Governments (MAG) Continuum of Care is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. The City participates in the Point-In-Time Homeless Street Count, which is administered by MAG. The most recent count was conducted on January 28, 2020; Peoria reported a count of 83 homeless individuals.

The Peoria Police Department hosted three homeless outreach provider events on July 2019, and October 2019, and February 2020. The City collaborated with approximately 25 nonprofit agencies to provide needed services to this vulnerable population in one convenient location. An average of 60 people attended each event. Services provided included medical care, veteran's assistance, animal care and community and housing resources. The City officers involved with these events have extensive training in severe mental illness (SMI) issues to help guide those with SMI to viable resource. It is the City's intent to continue to provide these outreach events in the future. These efforts compliment the regional focus on homelessness through MAG.

Additionally, Peoria works with the Phoenix/Mesa/Maricopa County Regional Continuum of Care (CoC) in addition to being a member of MAG. Through this partnership, the City provides support to the Continuum of Care and regional non-profits that provide services to persons who are homeless, including chronically homeless individuals and families. City staff participate in subcommittee meetings of the Continuum of Care. City staff are also listening in on Continuum of Care Board and Continuum of Care Committee meetings as time permits to keep up on regional homeless efforts, and to provide local and west valley perspectives. In addition, staff serve on the MAG Human Services Technical Committee.

The City of Peoria also participates on the West Valley Municipal Human Services Collaborative, attended by staff from a number of west valley cities. The focus of this group is to work on issues affecting the west valley. The current focus of this group is addressing the issue of homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City addressed shelter and transitional housing needs of homeless persons during the Plan year by providing funding for these services. CDBG funding was utilized to provide case management for families residing in a transitional shelter through Homeward Bound, where seventeen (19) families were provided assistance.

Further, CDBG funds were provided to Phoenix Rescue Mission to provide a Criminal Justice Intervention Program in an effort to divert homeless individuals from jail and into shelter.

Additionally, City General Funds provided support to meet the needs of emergency shelter and transitional housing. During Fiscal Year 2019-20, the City funded two homeless pilot projects. First, Phoenix Rescue Mission was awarded funds to provide homeless navigation to homeless individuals living on the street in

Peoria. The second contract, with Central Arizona Shelter Services (CASS), ensures that up to seven shelter beds are reserved seven days a week for Peoria homeless to access. If the beds are not filled by a certain time each day, the beds are released for other homeless seeking shelter. Phoenix Rescue Mission provides transportation to the CASS shelter for those homeless who are interested in seeking shelter.

Other Projects awarded General Funds were as follows:

- Assisted with personnel expenses to Homeward Bound; and
- Provided operating expenses and personnel expenses to Chrysalis Domestic Violence Center; and
- Assisted with operating and personnel expenses to aid youth shelters Homeless Youth Connection; and
- Assisted with personnel expenses at Central Arizona Shelter Services; and
- Provided operating expenses to aid local veteran's and transitional housing shelter Deep Within; and
- Assisted with personnel expenses to A New Leaf; and
- Assisted with personnel expenses to Phoenix Rescue Mission for homeless outreach

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City is committed to helping low-income individuals and families avoid becoming homeless through its in-house services and partnerships with non-profit agencies.

According to the American Community Survey 2011-2015 5-Year Estimates, approximately 11,000 individuals residing in Peoria are living at poverty level; 25% of those individuals have income below 200% of poverty level. Therefore, Peoria has a sizeable population that can benefit from CDBG-funded programs and activities.

Through emergency services such as the City operated Emergency Home Repair Program, federal funding was utilized to repair life-safety issues to homes that, left unrepaired or unassisted, would likely result in condemnation and homelessness. The Utility Assistance Program, funded with City general funds, provided residents with a way to pay their utility bills in crisis situations.

Many residents received assistance through social service programs and/or health programs that helped them avoid homelessness. Deep Within, a local facility that was awarded General Fund grant monies, assisted individuals discharged from corrections programs and health facilities. Two agencies, Homeless Youth Connection and Homeward Bound, that directly address homeless youth in the community also received General Fund grant funding during the program year. Additionally, St. Mary's Food Bank, Community Hope Centers and Phoenix Rescue Mission utilized their general fund grant awards to provide food boxes, clothing and other needs such as school and hygiene items.

The City's Human Services Coordinators continuously collaborate with citizens and agencies throughout the West Valley to match identified public service needs with services currently available.

Peoria SUPPORT (Services Uniting to Provide People Opportunities, Resources and Training), the Human Services Section of the Community Assistance Division, held thirteen awareness series seminars and collaborative impact workshops (approximately one each month) for Peoria residents. The events included

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programs aimed at veterans, homeless youth, seniors and families. Topics covered included veteran suicide prevention, empowerment for disabled individuals, mental health, fair housing, family and youth services and Alzheimer's disease. These events were designed to reach Peoria's most vulnerable populations in order to give them access to tools and resources to help improve their quality of life and prevent homelessness. Peoria SUPPORT partners with nonprofits working out of the Community Assistance Resource Center as well as others across the region to host these educational events.

The COVID-19 pandemic did impact the programming. Two events were cancelled by partnering organizations as businesses and facilities began to shutdown. To lessen the impact and in an effort to continue providing this service, seminars were modified and presented as virtual events. The first being a Fair Housing seminar and the second an Awareness Series seminar with the Attorney General's Office presenting on senior scams with a focus on the more recent COVID-19 schemes criminals are using to target citizens.

Moving forward, all seminars and workshops have been scheduled as virtual events and Peoria SUPPORT has been finding new ways to connect with citizens such as future events being recorded and archived for playback via live links on the Community Assistance webpages.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City provided CDBG funding to Homeward Bound, a transitional shelter, for case management expenses. This family shelter provides training in life skills such as establishing budgets, instruction on how to pay off debts and establishing savings accounts amongst many other important skills.

During Fiscal Year 2019-20, the City funded two homeless pilot projects. First, Phoenix Rescue Mission was awarded funds to provide homeless navigation to homeless individuals living on the street in Peoria. The second contract, with Central Arizona Shelter Services (CASS), ensures that up to seven shelter beds are reserved seven days a week for Peoria homeless to access. If the beds are not filled by a certain time each day, the beds are released for other homeless seeking shelter. Phoenix Rescue Mission provides transportation to the CASS shelter for those homeless who are interested in seeking shelter.

General Fund grants also provided assistance to the following agencies:

- Chrysalis, for domestic violence victim services; and
- Central Arizona Shelter Services (CASS) for shelter operations; and
- A New Leaf for shelter operations; and
- Deep Within for shelter operations; and
- Homeward Bound for school age programs for homeless children; and
- Phoenix Rescue Mission for homeless outreach.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Effective April 1, 2013, HUD's Office of Public and Indian Housing approved a transfer of the permanent operation, management and ownership of the Peoria Public Housing Authority to the Housing Authority of Maricopa County.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

As noted above, the City no longer operates a Public Housing Authority.

Actions taken to provide assistance to troubled PHAs

As noted above, the City no longer operates a Public Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City continued to afford non-profit developers a reduction in some development plan review fees. Non-profits (organizations with verified tax-exempt status) receive a 50% credit on planning fees.

Additionally, the following actions contributed to the removal or amelioration of barriers to affordable housing:

- CDBG funds were allocated for major rehabilitation and emergency home repair programs through the City's Single Family Major Rehabilitation and Emergency Home Repair Programs.
- HOME funds were allocated to provide affordable housing units within the City.
- The City's General Fund allocated Neighborhood Pride funding to make aesthetic improvements to the exterior of homes in disrepair or otherwise needing improvement.
- The City's General Fund allocated grant funds to Community Legal Services to provide pro-bono legal services to low-income residents experiencing critical legal issues that impacted their basic survival needs.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City employs Human Services Coordinators in the Community Assistance Division of the Neighborhood and Human Services Department. These positions are primarily responsible for coordinating efforts of social service agencies within the City and for its residents. Additionally, these positions provide outreach regarding available services both regionally and within the community. During the program year, the Human Services Coordinators were successful in providing educational opportunities to citizens regarding identified "hot topics" such as veteran suicide prevention, empowerment for disabled individuals, mental health, fair housing, family and youth services and Alzheimer's disease.. Additionally, the coordinators collaborated with not-for-profit agencies to identify and address food insecurities, including the lack of fresh produce in the City's 85345 zip code area.

In Fiscal Year 2018-19, the City utilized CDBG funds and City general funds to construct an addition to the Peoria Community Center for the purposes of opening a Resource Center for Peoria residents. The Resource Center has allowed Peoria residents to receive wrap-around services at a single centrally located site in order to increase accessibility to direct services and close the gap in unmet needs.

The greatest obstacle in meeting underserved needs continues to stem from the lack of local, state and federal resources.

The scope of services needed for low- and moderate-income households exceeds any combination of resources in the Maricopa Consortium of Entitlement Communities. As defined in the Maricopa County Consolidated and Annual Action Plan, the assistance for homeless persons, victims of domestic violence, physically and mentally disabled, frail and/or poor elderly, jobless and HIV Positive persons are the responsibility of a broad network of agencies, non-profits and government offices. This forms the basis for the metro area Continuum of Care. The needs of these identified special needs groups are growing. Our local

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challenge continues to be developing priorities and regionally focused systems that will make the most impact and stimulate the leveraging of other resources to address needs.

Priority is given to housing rehabilitation and emergency home repair. Public service needs continue to be addressed through funding of, and knowledgeable referral to, human service providers, regardless of jurisdictional boundaries.

Perhaps the greatest challenge experienced in Fiscal Year 219-2020 was the COVID-19 Pandemic and the need to social distance to avoid exposure. As a result of the Pandemic, businesses, including non-profit agencies were closed and vulnerable clients were asked to shelter at home. Due to this, activities that would normally have been in full operation were suspended. These shutdowns resulted in less fewer residents served than would otherwise have been the case had the Pandemic not occurred. The impacts of the Pandemic on services has continued into the new year; and it is unclear at this time what affect the extended time period will have on CDBG expenditures going forward.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead based paint is not allowed or sold for residential construction after 1978, which means a large majority of homes in Peoria are free of potential lead hazards. Approximately 1,412 homes in Peoria are pre-1970 construction and 4,200 were constructed during the 1970's decade. The older housing stock is mostly occupied by low- and moderate-income families.

It should be noted that older homes are only considered to "possibly" contain lead hazards and actions are taken to determine the presence of this hazard at the time the required environmental review is performed. HUD has regulations to protect children from the hazards of lead-based paint in federally funded projects and has informative documentation explaining the potential hazards of lead based paints. The City provides the required notices and information about the hazards and risks of lead-based paint to affected program participants. The City also makes the current lead brochure/handout from the United States Environmental Protection Agency available at community and neighborhood events.

The CDBG Emergency Home Repair Program performed varying types of rehabilitation work in some of these homes and it is anticipated that more will be performed in the future in this program and the City's Single Family Major Rehabilitation Program.

All applications requesting federal funding from the City for major rehabilitation or emergency home repairs on units built prior to 1978 have an inspection of the property for the presence of lead. A quantitative analysis must be done using either laboratory sampling or XRF testing. If lead based paint is found to be present, lead hazard control activities take place as part of the activity. All regulations regarding lead hazard control, cleanup and disposal are followed, as required.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City is committed to providing its lowest income residents with quality housing and neighborhoods in addition to assisting residents to harness the necessary assistance and tools to help them move out of poverty. The City's numerous housing and community development programs are targeted to improving the housing and neighborhood conditions of low- and moderate-income residents. The City also funds a variety of human services activities, through its General Fund, that directly assist at at-risk youth, families and individuals.

Much like this plan year, it is the City's goal to:

- Continue funding local and regional agencies that provide shelter, housing and supportive services to homeless and at-risk persons.
- Operate and/or fund programs that assist low-income and special needs population in Peoria.
- Operate programs to provide education, counseling and programs for at-risk persons.
- Provide funding for emergency services such as utility assistance and emergency home repairs.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Peoria receives and distributes Peoria's CDBG funds to local non-profit service providers on a reimbursement basis under contract. Staff of the Community Assistance Division has primary responsibility for planning, implementation, administration and oversight of programs and activities. The City's Council Not-For-Profit Community Development Grant Subcommittee assists by providing citizen involvement in the process of establishing priorities and recommendations for funding. City Council approves the annual allocation of the budget.

The City of Peoria receives HOME Investment Partnership funds through an Intergovernmental Agreement with the Maricopa HOME Consortium of Entitlement Communities. Peoria participates with this Consortium to determine affordable housing priorities on a regional basis. Staff participates in monthly planning and coordination activities as well as program oversight and monitoring. The lead agency is the Maricopa County Human Services Department. HOME funded activities are planned, reported and administered by Peoria and Maricopa County through the Consortium.

The plan's strategy will be carried out through the combined efforts of the City, non-profit organizations, neighborhood organizations, community based development organizations, public service agencies, financial institutions, private developers and other governmental institutions. Each unique group plays a key role in the delivery system.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City employs Human Services Coordinator positions within the Community Assistance Division. These positions are primarily responsible for coordinating efforts of social service agencies within the City and for its residents. Additionally, the coordinators provide outreach regarding regionally available services.

In Fiscal Year 2018-19, the City utilized CDBG funds and City general funds to construct an addition to the Peoria Community Center for the purposes of opening a Resource Center for Peoria residents. The Community Assistance Resource Center held its grand opening on June 27, 2019, and began serving residents full time as of July 1, 2019. The Resource Center has allowed Peoria residents to receive wrap-around services at a single centrally located site in order to increase accessibility to direct services and close the gap in unmet needs.

The City of Peoria continues to foster partnerships and collaboration among and between non-profit and private organizations through its Human Service Coordinators. In addition to this coordination and General Fund contributions, the City provided programs such as various City volunteer programs whereby residents and interested individuals donated their time and resources to help in community events, such as the City run Neighborhood Pride Program and with other tasks and committees. The City's Neighborhood Pride Program matches private resources, non-profit and faith based volunteers with residents in need of community and housing improvements.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Peoria continues to be committed to fair housing and to eliminating housing discrimination of any kind. Accomplishments achieved during the program year are listed below.

- Maintained a process of regular public advertisement that the City supports, and is a resource for information about, Fair Housing and Equal Opportunity (FHEO); and
- Ensured FHEO requirements were reviewed at subrecipient monitorings; and
- City hosted a Fair Housing seminar, facilitated by representatives from Southwest Fair Housing Council via webinar; and
- Displayed Fair Housing posters in public buildings; and
- Included the Fair Housing logo on local brochures and marketing information; and
- Adopted a proclamation declaring April to be observed as Fair Housing Month; and
- Maintained a fair housing web page with a direct link to the HUD Fair Housing Website; and

In addition, the City funded Community Legal Services to provide citizens with assistance with legal issues through the Removing Barriers to Justice Program.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The approval, review and monitoring practices implemented by the City of Peoria follows a seven (7) step process. This process ensures that projects use CDBG funds only for eligible activities. The following are the review steps:

- Determine if the proposed project meets one of the National Objectives of the CDBG program.
- Determine if the activity is included within the listing of eligible activities in the CDBG regulations. Determine if the activity falls within a category of explicitly ineligible activities, despite its apparent inclusion within the listing of eligible activities. For example, while many public facilities are eligible for assistance, there is an explicit regulatory bar to providing assistance to “buildings for the general conduct of government.”
- Ensure that carrying out the activity will not result in the award violating the City’s certification that at least 70% of CDBG funds will benefit low- and moderate-income persons over the fiscal year.
- Review proposed costs of the activity to determine if they appear to be necessary, reasonable, allowable and allocable and will otherwise conform to regulations at 2 CFR Part 200, Uniform Guidance.
- Complete the environmental review and clearance procedures for the project and/or activity.
- On-site monitorings and activity evaluation. Specific reviews are conducted to “test” who is being served and how effectively the service delivery is being provided utilizing the current Maricopa County HOME Consortium Monitoring Tool that is designed for use in the CDBG and HOME programs. High-risk grantees and grantees with funding allocations over \$150K receive an on-site monitoring annually. All grantees are reviewed at least every three (3) years, regardless of risk.
- Desk monitoring of invoices and reports is performed every time staff authorizes reimbursement of costs according to compliance with requirements. Support and technical assistance is provided to grantees as necessary.

Due to the COVID-19 Pandemic, the City was unable to conduct is planned on-site monitoring. The City did not believe that this put the program at risk; as staff reviewed billings and demographic reports with subrecipients on a regular basis and maintained contact with subrecipient staff throughout the year to be sure activities were operating appropriately. For Fiscal Year 2019-20, the City is in the process of adopting an emergency policy on monitoring in order to ensure that monitoring of subrecipients remains an important part of the City’s subrecipient process.

The City contracts with an independent auditing firm to receive an annual Single Audit. For the purposes of the Single Audit, the CDBG Program is considered a “major” federal program thereby receiving detailed review from the auditor’s as required by the Uniform Guidance at 2CFR Part 200.

The City requires grant subrecipients to take affirmative steps to provide an opportunity for minorities and women owned businesses to compete in the procurement of equipment and supplies under their legal and binding grant agreements. Additionally, the City submits mandatory reports to HUD regarding the use of minority and women owned businesses in the CDBG grant on an annual basis. This subject is also reviewed during monitoring visits and is included in the most current monitoring tool.

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Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City took steps to advertise in the local paper, make public postings and accept comments on the CAPER and other actions taken by the City regarding the program year.

An advertisement (see attached) was published in the Peoria Times on August 27, 2020, and September 4, 2020.

The advertisement requested public comment from September 8, 2020, through September 23, 2020, and provided key contacts and availability of written material identifying the City's performance using HUD funds, as well as announcing public hearings on the subject.

The draft report was also made available at the scheduled public meetings and on the City's website. Access to the CAPER was provided to minorities, non-English speaking citizens, public housing residents and persons with disabilities and are fully accessible. Public notices also provided the ability to obtain materials in Spanish.

Public meetings were conducted by the City on September 14, 2020, and September 16, 2020, to encourage citizen participation and seek comments on the CAPER. Due to the COVID-19 Pandemic and closure/restriction of City facilities due to the Pandemic and Governor's related "Safer at Home" requirements, the City requested a waiver of the in-person public hearing in accordance with the emergency procedures adopted in the amended Citizen Participation Plan and the CARES Act guidance. Therefore, the public hearings were conducted via webinar. Information was provided on the City's website on how to access the public hearings.

___ public comments were received.

In accordance with the CARES Act guidance and related HUD guidance, the City also requested a waiver of the September 30, 2020, CAPER submission date in favor of a December 30, 2020 submission date. This extended submission date will allow the City additional flexibility, if needed, in order to ensure the public has an opportunity to comment on the CAPER document.

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CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

It is the City's intent to continue managing the CDBG entitlement funds in a similar fashion to the recent past. The City intends to enhance its services to the City's most vulnerable and underserved residents through services at the Resource Center on its City campus. This center houses City staff and non-profit providers that provide direct services to residents. It is through this center that the City provides services to help close the gap on various identified community needs.

Furthermore, the City will continue to foster partnerships and collaboration among and between non-profit and private organizations. In addition to General Fund contributions, the City will continue to provide programs such as various City volunteer programs whereby residents and interested individuals can donate their time and resources to help in community events and with other tasks and committees.

The City's Neighborhood Pride Program will continue to match private resources, non-profit and faith based volunteers with residents in need of community improvements.

The City has completed its Fiscal Year 2020-2024 Five-Year Consolidated Plan process and is awaiting final HUD approval. The City will take into consideration any changes in needs or priorities for Peoria residents and the community when setting future objectives and planning future activities under the new Consolidated Plan.

As the COVID-19 Pandemic continues into the new year, the City will look at innovative ways it can continue to provide services to its most vulnerable citizens while still providing the opportunity to socially distance. The City will receive and is planning for the use of CDBG Coronavirus funding under the CARES Act in order to prevent, prepare for, and respond to COVID-19.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Racial and Ethnic Status of Families Assisted

TABLE OF ASSISTANCE TO RACIAL AND ETHNIC POPULATIONS BY SOURCE OF FUNDS													
AGENCY	White	Black/African American	Asian	American Indian/Alaskan Native	Native Hawaiian/Other Pacific Islander	American Indian/Alaskan Native & White	Asian & White	Black/African American & White	American Indian/Alaskan Native & Black/African American	Other multi-racial	Asian/Pacific Islander	HISPANIC	NON-HISPANIC
Benevilla	7	1										4	4
Homeward Bound	8	11										7	12
Phoenix Rescue Mission	42	12			1					28		13	70
Southwest Fair Housing	6	3						3				3	9
COP - EHR	27	1	1	1						2		8	24
Ability 360	2											0	2
Totals	92	28	1	1	1	-	-	-	3	30	-	35	121

PR26 - CDBG Financial Summary Report

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PR03 - CDBG Activity Summary Report

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